

South Logan Water Association Meeting Minutes

Meeting Date and Time

February 20, 2023
6:00 PM

Date of Meeting:

Time of Meeting:

Meeting Location

Location of Meeting:

Fire Hall
Adairville, Kentucky 42202

Meeting Attendees

Present at Meeting:

John Mason Barnes, Tamaria Ramsey, Bob Allen, Jeff Campbell, Rebecca Ferguson, Jamie Utley, Chris Wilcutt

Absent from Meeting:

George Fugate, Joel Armstead

The regular meeting of the of South Logan Water Association was called to order at 6:04 PM on February 20, 2023 at Fire Hall by John Mason Barnes.

I. Approval of Agenda

The agenda for the meeting was distributed and unanimously approved.

II. Review of Previous Minutes

The minutes of the previous meeting were reviewed and approved .

III. Consideration of Open Issues

1. Minutes Approval January Meeting

Bob Allen

Motion made Bob Allen 2nd by Tamaria to approve minutes Jan. meeting motion passed

!

2. Financial Statements Approval

John Mason Barnes

Jeff Campbell made motion to approve financial statements describing bank statement reconciled & balances match water associations balances. motion 2nd Bob Allen motion passed.

3. Emergency Preparedness Water Loss

John Mason Barnes

Logan Todd regional water developing plan for emergency usage of water to all members as plant reaches 80-85% plant capacity Yellow one system call in losing water. orange 80% 85% capacity Red one day of water in reserve! John Mason will get Jamie copy of guide lines to help keep us in water discussion only! Chemical contamination risk also discussed Jamie reported water loss for 2022 was 16% & January loss was 13.98 % congratulation was given to employees!!

4. Chris Wilcutt

Chris reported Jeff Boswell had some issues water line settling & grass coverage! Joe Seeley purchased 1.5" meter off welhelm Rd concerns of low water caused by volume of 1.5" meter at Seeleys Group discussion.

6. Rate Study

Chris Wilcutt

Rate to be done within 2 years completion date is June 2024 PSC requirement thorough rate study!

7. Clean Water Grant

John Mason Barnes

Jeff Campbell made motion to allow Chris Wilcutt to post Schochoh Tank painting renovation & bid openings Tamaria second all approved motion passed!

8. Executive Session

Bob Allen

Bob Allen moved board to Executive session Tamaria second motion passed Board went to executive session at 6:53
Pm Employees left meeting

IV. Consideration of New Business

1.

V. Agenda and Time of Next Meeting

The next meeting will be held at on at:

The agenda for the next meeting is as follows:

The meeting was adjourned at 6:53 PM by John Mason Barnes.

Minutes submitted by:

Minutes approved by:

Emergency meeting of South Logan Water Assn. was called for 2/27/2023 at the Assn. office in Adairville, KY at 2:00 pm by Vice Chairman John Mason Barnes to deal with an employee issue.

Those present were Tamara Ramsey, Jeff Campbell, Joel Armistead, Bob Allen, John Mason Barnes, and employee Rebecca Ferguson.

The board then asked Rebecca about irregularities with some financial transactions. Due to her inability to produce evidence to substantiate the transactions the board asked Rebecca to leave the board room. Discussion then followed and it was decided by the board members present to ask for her resignation. Upon the request Rebecca submitted her signed resignation to be effective immediately. The board members present accepted the resignation.

More discussion followed concerning account authorizations with Lewisburg Bank. In a motion by Joel Armistead and second by Bob Allen and approved by all present, it was decided as follows:

Rebecca Ferguson is to be removed from all South Logan Water accounts immediately. Rebecca Ferguson debit card is also to be cancelled immediately.

Tamara Ramsey is to have signature authorization with Jeff Campbell and John Mason Barnes for the operating account as Tamara is going to be handling the payroll.

Jeff Campbell and John Mason Barnes will have account authority on all other South Logan accounts.

Bob Allen, Jeff Campbell and John Mason Barnes will be authorized on the safe deposit box.

Tamara Ramsey and Jeff Campbell are authorized to originate and authorize all a/c transactions

The board then met with customer representative Johnna Roarke about temporarily taking on accounting roles in the office. Johnna was then asked to contact parties involved with changing passwords for computers and scada systems.

Motion by Jeff Campbell and second by Tamara Ramsey to adjourn. All present voted to approve the motion at 3:00 pm. |

South Logan Water Association Meeting Minutes

Meeting Date and Time: March 20, 2023 @ 6:00pm

Location of Meeting: Fire Hall Adairville, KY 42202

Present at Meeting: George Fugate, John Mason Barnes, Jeff Campbell, Bob Allen, Tammeria Ramsey, Joel Armistead, Jamie Goodwin, Johnna Roark and Chris Wilcutt

The regular meeting of the South Logan Water Association was called to order at 6:07 pm on March 2023 at the Fire Hall by George Fugate.

1. Approval of Agenda

The agenda was looked over by Jeff Campbell prior to the meeting (approved) and was handed out as members came inside.

2. Approval of Minutes

Jeff Campbell motioned to approve minutes John Mason Barnes 2nd motion passed.

3. Consideration of Water Loss

The water loss is great, all board members were appreciative.

4. Items agenda listed

- Chris Wilcutt gave updates on **Bypass/Office Renovations Project** as well as Schochoh Tank Rehab. Warrant 0006 for \$67,073.60 was issued to Office for approval by the USDA and Board members by Jim Curtis (United Pipeline). John Mason Barnes made a motion to pay all of the \$67,073.60 but to retain 13K of the final amount to ensure Project is completed, Bob Allen 2nd that motion.

Schochoh Tank Rehab: Chris handed out listed bids for the cleaning and overhaul of the tank. Maguire Iron Inc. was accepted for Alternate Bid #1 = \$237,000 (Sweep Blast) Chris informed the board that it would be \$65,000 less with the sweep blast if they didn't contain with a total cost of \$172,000.00. John Mason Barnes made motion to approve, Jeff Campbell 2nd motion of approval *If issues arise with people complaining of material blowing near neighboring properties switch to pressure washing.

Chris also brought up the **2023 Rate Study** needing to be completed or scheduled within the next 3 months. *Spoke with Kentucky Rural Water and have a proposed rate attached to back of packet

- **Conn Rd Water line Repair/Meter:** Jamie is going to put a 3-inch meter on the north side of bridge to be able to conduct leak detection. Cost was discussed and plans to move forward with Bids and Permits, Jeff Campbell made a motion to go ahead and Bob Allen 2nd.
- **Itron MXU** were also discussed and agreed moving forward that we would order 100 a month and get those installed before ordering more the following month till the system was replaced. John Mason Barnes motioned for approval and Tammeria 2nd the motion.
- **Joe Sealey Hanks Ridge Meter:** Board agreed to let him buy 1.5-inch meter and have installed. John Mason Barnes motion to approve Bob Allen 2nd. * Is installed
- **Clay Dockins:** The Board decided to not extend line, that the meter would be set on Cornith Rd, and customer would have to run personal lines from there. * Jamie spoke with Kevin Yates about decision

Executive meeting:

George Fugate moved the board to go into executive session, Bob Allen 2nd motion the motion passed. Beginning at 7:15 pm, Employees left the meeting.

- **James E. Wilkerson:** Joel Armistead received his letter of resignation and presented it to the board. Discussion was had about getting him a service to South Logan water and community plaque. *Johnna has plaque
- **Tax Exempt paperwork:** Office has official documents, and all information has been with state.
- **John Ferris Funeral** need to send something from South Logan Water * We sent a nice house plant to the family.
- **Employee Pay increase:** Determine the last date of the pay increase and what the current pay rate is before making a final decision.

John Mason Barnes made motion to adjourn executive session with Jeff Campbell 2nd motion, executive session adjourned at 8:00 pm

5.Consideration of New Business

South Logan Water Association Meeting Minutes

Meeting Date and Time: April 17, 2023 @ 6:00pm

Location of Meeting: Fire Hall Adairville, KY 42202

Present at Meeting: George Fugate, John Mason Barnes, Jeff Campbell, Bob Allen, Tammeria Ramsey, Joel Armistead, Jamie Goodwin, Johnna Roark and Chris Wilcutt

The regular meeting of the South Logan Water Association was called to order at 6:04 pm on April 17th at the Fire Hall by George Fugate.

1. Approval of Agenda

The agenda was looked over by Jeff Campbell prior to the meeting (approved) and was handed out as members came inside.

2. Approval of Minutes

Bob Allen motioned to approve minutes Tammeria Ramsey 2nd motion passed.

3. Consideration of Water Loss

The water loss is great, all board members were appreciative.

4. Financials Approval

Jeff Campbell went over Financials John M Barnes approved Bob Allen seconded.

5. Items agenda listed

*Buckles Travis and Hart Rep to go over Audit 2022

-John M Barnes made a motion to approve Audit Report and Joel Armistead seconded, motion passed.

*Chris Wilcutt- Bypass/Office Renovation Update, Schochoh Tank, Conn Bridge Line

- Pay remaining \$13,000 of Bypass Project, Tammeria Ramsey made motion to approve, Bob Allen second, motion approved

- May 1st was a good start date for the Schochoh Tank Project to begin, Chris was getting with contractors to make sure that worked as well. Jeff Campbell made a motion to approve, Bob Allen second with motion passing.

- Jeff Campbell made motion to approve South Logan water to accept Resolution for Grant #22CWW055, seconded by John M Barnes, motion passed.

*Mandatory Meter Testing

-Jeff Campbell made motion to approve meter testing and Joel Armistead seconded motion passed

*Proposed Rate Study through Kentucky Rural Water.

-John M Barnes made motion to approve and Bob Allen seconded that motion, motion passed

*Employees Pay Raises

-Executive session began at 7:07

5.Consideration of New Business

South Logan Water Association

Addendum to regular minutes of the April 17, 2023 meeting.

An executive session was called for at 7:08 to deal with employee issues.
The Board came out of executive session at 7:35.

Once in regular session again there was a motion moved by Bob Allen and seconded by Tam Ramsey to raise the hourly wages for the outside employees as follows:

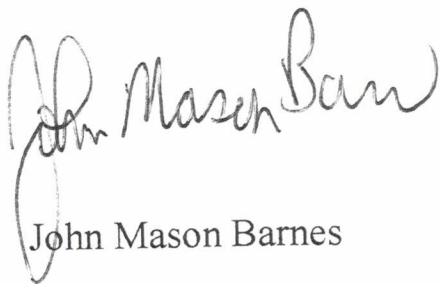
Jamie Goodwin to go from \$18.94 to \$21.00
Jason Williams to go from \$17.50 to \$18.25
Mike Hines to go from \$16.50 to \$17.25

Motion was approved by all present board members and passed.

There being no further business, a motion was moved by John Mason Barnes and seconded by Jeff Campbell to adjourn.

Motion approved by all present and meeting adjourned at 7:45.

These minutes prepared and submitted by:



John Mason Barnes

South Logan Water Association Meeting Minutes

Meeting Date and Time: May 15, 2023 @ 6:00pm

Location of Meeting: Fire Hall Adairville, KY 42202

Present at Meeting: George Fugate, John Mason Barnes, Jeff Campbell, Bob Allen, Joel Armistead, Jamie Goodwin, Johnna Roark and Chris Wilcutt

The regular meeting of the South Logan Water Association was called to order at 6:13 pm on May 15th at the Fire Hall by George Fugate.

1. Approval of Agenda

The agenda was looked over by Jeff Campbell prior to the meeting (approved) and was handed out as members came inside.

2. Approval of Minutes

Bob Allen motioned to approve minutes John Mason Barnes 2nd; motion passed.

3. Consideration of Water Loss

The water loss is exceptional, all board members were appreciative.

4. Financials Approval

John Mason Barnes made a motion to approve the Financials Joel Armistead 2nd motion, motion passed.

5. Items agenda listed

Updates with Chris Wilcutt- Waiting to hear from USDA about moving forward with Office renovation.

New outside and office staff- Executive session- John Mason made motion to go into Executive session @7:15 pm Joel Armistead 2nd motion and motion passed.

5.Consideration of New Business

South Logan Water Association Meeting Minutes (June/ July)

Meeting Date and Time: July 17th @ 6:00pm

Location of Meeting: Fire Hall Adairville, KY 42202

Present at Meeting: George Fugate, John Mason Barnes, Jeff Campbell, Joel Armistead, Jamie Goodwin, Johnna Roark

The regular meeting of the South Logan Water Association was called to order at 6:01 pm on July 17th at the Fire Hall by George Fugate.

1. Approval of Agenda

The agenda was looked over by Jeff Campbell prior to the meeting (approved) and was handed out as members came inside.

2. Approval of Minutes

John Mason Barnes motioned to approve minutes Tammeria Ramsey 2nd; motion passed.

3. Consideration of Water Loss

The water loss is exceptional, all board members were appreciative.

4. Financials Approval

Tammeria Ramsey made a motion to approve the Financials Joel Armistead 2nd motion, motion passed.

5. Items agenda listed

- Leak (431) Starting at the HWY Department all the way to the old Nashville Road Animal Hospital. The board is aware, and Jamie is getting a cost and job projection together to report at next meeting.
- Workers Comp for outside labors * Getting legal council about waivers to protect SLWA
- Approval for Bid Advertisement for the Conn Rd River Crossing Project. Joel Armistead made a motion to approve the Bid go ahead and Tammeria Ramsey 2nd motion. Motion Passed for the go ahead.
- Approval for expense for new wire line locator. John Mason Barnes made a motion to approve the expense Joel Armistead 2nd the motion. Motion passed with the approval of spending for wire locator.

5.Consideration of New Business

6.Adjournment

John Mason Barnes made a motion to adjourn the meeting at 6:59 pm Jeff Campbell seconded, meeting adjourned.

South Logan Water Association Meeting Minutes (August)

Meeting Date and Time: August 21st 2023

Location of Meeting: Fire Hall Adairville, KY 42202

Present at Meeting: George Fugate, John Mason Barnes, Jeff Campbell, Joel Armistead, Bob Allen.
Tammeria Ramsey, Jamie Goodwin, Johnna Roark

The regular meeting of the South Logan Water Association was called to order at 6:10 pm on August 21st at the Fire Hall by George Fugate.

I. Approval of Agenda

The agenda was looked over by Jeff Campbell prior to the meeting (approved) and was handed out as members came inside.

2. Approval of Minutes

Bob Allen motioned to approve minutes Jeff Campbell 2nd; motion passed.

3. Consideration of Water Loss

The water loss is exceptional, all board members were appreciative.

4. Financials Approval

John Mason Barnes made a motion to approve the Financials Bob Allen 2nd motion, motion passed.

5. Items agenda listed

Updates with Chris Wilcutt (Schochoh Tank, Office/Bypass Project, Red River Crossing and Conn Rd repairs)

- Jeff Campbell made motion to approve the painting of Mortimer water Tank for \$5,000, John Mason Barnes 2nd motion-approval passed.

Warrant Draw USDA Office/Bypass

- South Logan Water to adopt amendment for USDA John Mason made motion to approve Tammeria Ramsey 2nd motion passed.
- Joel Armistead made a motion to continue with the draw process for the office engineering, Bob Allen 2nd Motion to go ahead, motion passed.

Warrant Draw Schochoh Tank

- Schochoh Tank – end date is on schedule for this weekend 8/25/2023 Motion made by John Mason Barnes to pay out of KY Cleaner water Project \$32,181.25, Joel Armistead 2nd motion, motion passed.

Red River Crossing/ Conn Rd

- A motion was made by Bob Allen to accept the bid from Scott Ridder Joel Armistead 2nd motion and all the board agreed.

Full time Outside operator update

- No applicants have applied.

Financial Investment opportunity -John Mason

- John Mason is going to talk with Lewisburg bank to see what kind of rates with can get with a money market fund, so we don't have to move money to a different bank.

Consideration of New Business

6. Adjournment

Joel Armistead made a motion to adjourn the meeting at 7:39 pm John Mason Barnes seconded, meeting adjourned.

⑦
3yr. term

Ask Allison
- 500 a month

G. Fugate 9/1/2024

J. Barnes 9/1/2025

-J. Willkerson - New appointment 9/1/24

J. Campbell 9/1/2024 2024

B. Allen 9/1/2024 2024

J. Armistead 9/1/2025

T. Ramsey 9/1/2024

Annual Meet-2022

9/7/2022	9:00 a.m.	Adairville Fire Hall
Meeting called by	George Fugate 9:07 a.m.	
Type of meeting	SLWA Business Annual Meeting	
Note taker	Rebecca Ferguson	
Attendees	Jim Wilkerson, John Mason Barnes, Bob Allen, George Fugate, Jeff Campbell, Joel Armistead	
Discussion	Minutes:	
Discussion	Financials:	
Action Items: Water Loss Total % Running Avg. 2022 Yearly Avg. 2021 23.6%		
Discussion	John Mason Barnes Joel Armistead Both have proxies Jim Wilkerson motion to reelect Joel Armistead for a 3yr term. Jeff Campbell 2 nd All Approve Joel Armistead motion to reelect John Mason Barnes for a 3yr term. Jeff Campbell 2 nd All Approve	
Discussion		
Discussion	Bob Allen motion to keep the officers the same, George Fugate Chairman, John Mason Barnes Vice Chairman, Jeff Campbell Treasurer, Tammeria Ramsey Secretary, John Mason Barnes 2 nd All Approve	
Discussion		
Discussion		
Discussion		
Adjourn: John Mason Barnes Motion to Adjourn 9:12a.m. Bob Allen 2 nd App Approve		

South Logan Water Association Meeting Minutes (October)

Meeting Date and Time: October 24, 2023

Location of Meeting: Fire Hall Adairville, KY 42202

Present at Meeting: John Mason Barnes, Jeff Campbell, Tammeria Ramsey, John Dockins Dawson, Jamie Goodwin, Johnna Roark

The regular meeting of the South Logan Water Association was called to order at 6:05 pm on October 24th at the Fire Hall by John Mason Barnes.

1. Approval of Agenda

The agenda was looked over by Jeff Campbell prior to the meeting (approved) and was handed out as members came inside.

2. Approval of Minutes

Tammeria motioned to approve minutes Jeff Campbell 2nd motion.

3. Consideration of Water Loss

The water loss is exceptional, all board members were appreciative.

4. Financials Approval

Tammeria made a motion to approve the Financials John Dockins 2nd motion, motion passed.

5. Items agenda listed

Updates with Chris Wilcutt

Schochoh Tank- Project completed, Jeff Campbell made motion to approve and pay all final invoices Tammeria seconded motion and approval passed.

Conn Road River Crossing- Pre-Construction meeting was held on the 31st, looking like Feb 1st is when project is to begin.

USDA Office/Bypass Project- Waiting on USDA for approve office plans and specs.

Bulk Water being purchased. – Speak with the City of Adairville to see what they do in these cases.

Jamie's Surgery and recovery time in the coming months

Jason and Mike's Progress while Jamie has been out. - Hiring Matthew back on a 90-day probationary period, with the understanding that things are not going like they did last time. Tammeria motioned to approve, and Jeff seconded motion it passed.

Software update 2024- Get all the information regarding the software. \$\$

Inability to receive large meters and registers. – The Board is aware of this problem

Consideration of New Business

6.Adjournment

Jeff Campbell made a motion to adjourn the meeting at 7:27 pm Tammeria Ramsey seconded, meeting adjourned.