

**Webster County Water District
Minutes of Regular Meeting**

January 9, 2025

Chairman Tommy Robertson called the **meeting to order** at 10 a.m. Commissioner Cates led in prayer. Commissioner Parker led the pledge. Commissioners Tommy Robertson, Ryan Hammack, Larry Villines, Chris Cates, Billy J. Parker, Superintendent Trevor Baldwin, Accounting Assistant Tammy Harkins, and Regina Catlett of The Sebree Banner were in attendance.

Chairman Robertson called for the approval of the December **minutes**. Commissioner Villines moved to approve the minutes and Commissioner Hammack gave the second motion carried.

Commissioner Cates made a motion to approve the **agenda**. Commissioner Villines gave the second, motion carried.

Commissioner Villines made a motion to approve the **payment vouchers**. Commissioner Cates gave the second, motion carried.

Under old business, Superintendent Baldwin gave the **operations report**. In December, the plant produced 29,588,500 gallons of water, which is 1,638,500 gallons less than in December 2023 and hours were down by 16.7.

Under new business, Superintendent Baldwin gave an update on the **Rate Study**. Bob Miller has taken over the case study and after reviewing it for accuracy, it was re-submitted to Public Service Commission on December 30th.

Under other, Superintendent Baldwin gave a power point presentation on **December's activities** which consisted of leak repairs, meter service changes, participating in a Career Fair at Hanson School and an enclosure around the Dixon Tank telemetry to prevent it from freezing up.

Commissioner Hammack made a motion to **adjourn**, and Commissioner Parker gave the second, motion carried.

Meeting Adjourned.

2/13/25

Date Approved

Tommy Robertson

Chairman

Billy J. Paul

Secretary

**Webster County Water District
Minutes of Regular Meeting**

February 13, 2025

Chairman Tommy Robertson called the **meeting to order** at 10 a.m. leading in prayer. Commissioner Hammack led the pledge. Commissioners Tommy Robertson, Ryan Hammack, Larry Villines, Billy Joe Parker, Superintendent Trevor Baldwin, Administrative Assistant Beverly Martin and Regina Catlett of The Sebree Banner were in attendance.

Chairman Robertson called for the approval of the January **minutes**. Commissioner Hammack moved to approve the minutes and Commissioner Villines gave the second; motion carried.

Commissioner Villines made a motion to approve the **agenda**. Commissioner Hammack gave the second; motion carried.

Commissioner Villines made a motion to approve the **payment vouchers** for January. Commissioner Parker gave the second; motion carried.

Under old business, Superintendent Baldwin gave the **operations report**. In January the plant produced 33,289,000 gallons of water, which is 699,250 gallons less than in January 2024 and hours were up by 18.7. Superintendent Baldwin stated hours were up due to the cold weather.

Under new business, Superintendent Baldwin presented videos of **tank inspections** performed by Complete Restoration. Superintendent Baldwin reported he is waiting on recommendation sheets from Complete Restoration.

Under other, Superintendent Baldwin presented the board with a power point that showed the ponds at the treatment plant and noted the cleanup around the ponds. Power point also included images of the head tank on the cone at the treatment plant. He reported that due to a hole, it had been drained and patched.

Superintendent Baldwin told the board that the **chlorine actuator** on the Dixon side of the Mt Pleasant pump station had been replaced.

Superintendent Baldwin reported that the **uniform contract** with Vestis is up in May. In order that the contract not renew automatically the district must notify Vestis at least sixty days prior to the contract renewal date. Superintendent Baldwin asked the board to consider not renewing the contract for uniforms and offer a clothing allowance to each employee if allowed. Superintendent Baldwin suggested a water district design that would be easily recognizable by the public. Commissioner Villines made a motion to approve a clothing allowance within budget at Superintendent Baldwin's discretion, Commissioner Hammack gave the second, motion carried.

Superintendent Baldwin discussed **after hours turn-on** policy. PSC allows 24 hours to turn a disconnected water service back on. After discussion, it was agreed that starting February 2025 the district will not do after hours turn-ons.

Commissioner Hammack made a motion to **adjourn**, and Commissioner Villines gave the second, motion carried.

Meeting Adjourned.

Tommy Robertson

Chairman

Billy Paul

Secretary

3-13-25
Date Approved