

**Webster County Water District
Minutes of Regular Meeting**

January 12, 2023

Vice Chairman Tommy Robertson called the **meeting to order** at 10 a.m. with Commissioner Parker leading in prayer. Commissioner Hammack lead the pledge. Commissioners Tommy Robertson, Ryan Hammack, Billy Joe Parker, Superintendent Robert Schindley and Accounting Assistant Tammy Harkins and Regina Catlett of The Sebree Banner were in attendance.

Vice Chairman Robertson called for the approval of the December **minutes**. Commissioner Hammack moved to approve the minutes and Commissioner Parker gave the second motion carried.

Commissioner Parker made a motion to approve the **agenda**. Commissioner Hammack gave the second, motion carried.

Commissioner Hammack made a motion to approve the **payment vouchers** for December. Commissioner Parker gave the second, motion carried.

Under old business, Superintendent Schindley gave the **operations report**. In December the plant produced 35,767,700 gallons of water, which is 8,703,7000 gallons more than in December 2021 and hours were up by 19.1 For the year, production was up 53,183,485 and hours were up by 58.6.

Superintendent Schindley reported that the **new chemical tank at the** plant was “up and going and working great”.

Superintendent Schindley reported that C.I. Thornburg would be back the week of January 23rd to finish up the **filter panel upgrade** at the plant.

Superintendent Schindley said that Clark’s Electric was looking at the old **breaker** at the plant to see if it would be fixable and used as a back-up. If fixable, it would be \$3,194 plus parts.

Under new business, Superintendent Schindley reported that the problems with the **VFD Drives** on the pumps are coming from power surges after the pumps are shut down. He will be contacting Kenergy about the issue. Once the power problems are resolved, we will need to look at repairing/replacing the drives.

Superintendent Schindley requested that, due to increasing operational expenses, the **monthly \$20,000 transfer** from the Operations and Maintenance account to the Depreciation account be lowered to \$15,000. Commissioner Parker made a motion to lower monthly transfer to \$15,000 and Commissioner Hammack gave the second, motion carried.

Commissioner Hammack made a motion to **adjourn**, and Commissioner Parker gave the second, motion carried.

Meeting Adjourned.

Tommy Robertson Vice Chair
Chairman

Ann M. Secretary
Secretary

2-9-23
Date Approved

**Webster County Water District
Minutes of Regular Meeting**

February 09, 2023

Vice Chairman Tommy Robertson called the **meeting to order** at 10 a.m. with Commissioner Hammack leading in prayer. Commissioner Villines lead the pledge. Commissioners Tommy Robertson, Ryan Hammack, Larry Villines Superintendent Robert Schindley and Administrative assistant Beverly Martin and Regina Catlett of The Sebree Banner were in attendance.

Vice Chairman Robertson called for the approval of the January **minutes**. Commissioner Hammack moved to approve the minutes and Commissioner Villines gave the second, motion carried.

Commissioner Villines made a motion to approve the **agenda**. Commissioner Hammack gave the second, motion carried.

Commissioner Villines made a motion to approve the **payment vouchers** for January. Commissioner Hammack gave the second, motion carried.

Under old business, Superintendent Schindley gave the **operations report**. In January the plant produced 31,205,300 gallons of water, which is 3,219,300 gallons more than in January 2022 and hours were up by 29. Superintendent Schindley stated Crittenden/ Livingston will be cutting back a little.

Superintendent Schindley reported that the **filter panel upgrade** took longer than expected but that everything was working well. Should be complete this week.

Superintendent Schindley reported that the problem with the **VFD on pumps** was high voltage. He reported the need to purchase VFD that will take higher voltage. He stated the one on raw water pump would be replaced at a cost of \$10,000 with a 6-year warranty. There will be added protection when installed.

Under new business, Commissioner Villines moved to table the **Nebo contract**. Commissioner Hammack gave the second, motion carried.

Superintendent Schindley presented current **farm ground contract** for review. After discussion Commissioner Hammack moved to advertise for bids for farm ground rent and Commissioner Villines gave the second, motion carried.

Officer elections were conducted. Commissioner Villines made a motion for Tommy Robertson for Chair, Commissioner Hammack gave the second, motion carried. Commissioner Villines made a motion for Ryan Hammack for Vice Chair, Commissioner Hammack gave the second, motion carried. Commissioner Hammack made a motion for Billy Joe Parker for Secretary, Commissioner Villines gave the second, motion carried. Commissioner Hammack made a motion for Larry Villines for Treasurer, Commissioner Villines gave the second, motion carried.

Under other, Superintendent Schindley brought up the need for an **assistant superintendent**. After discussion Commissioner Villines made a motion to advertise for an assistant superintendent Commissioner Hammack gave the second, motion carried.

Regina Catlett asked about appointment for **vacant board member seat** and if board has influence on appointment. Superintendent Schindley stated the board can have, but the appointment is made by the Fiscal Court. He also stated trying to get appointment on the agenda for the next Fiscal Court meeting.

Commissioner Hammack made a motion to **adjourn**, and Commissioner Villines gave the second, motion carried.

Meeting Adjourned.

Tommy Robertson
Chairman

AM
Secretary

3-9-23

Date Approved

**Webster County Water District
Minutes of Regular Meeting**

March 9, 2023

Chairman Tommy Robertson called the **meeting to order** at 10 a.m. with by leading in prayer. Commissioner Hammack lead the pledge. Commissioners Tommy Robertson, Ryan Hammack, Chris Cates, Superintendent Robert Schindley, Administrative Assistant Krisi Alexander, Accounting Assistant Tammy Harkins and Regina Catlett of The Sebree Banner were in attendance.

Chairman Robertson called for the approval of the February **minutes**. Commissioner Hammack moved to approve the minutes and Commissioner Cates gave the second motion carried.

Commissioner Hammack made a motion to amend the agenda by removing Farm Ground Crop Rent. Commissioner Cates gave the second, motion carried Commissioner Cates made a motion to approve the amended **agenda**. Commissioner Hammack gave the second, motion carried.

Commissioner Hammack made a motion to approve the **payment vouchers** for February. Commissioner Cates gave the second, motion carried.

Under old business, Superintendent Schindley gave the **operations report**. In February the plant produced 28,269,415 gallons of water, which is 169,895 gallons more than in February 2022 and hours were down by 4.4.

Commissioner Hammack made a motion to renew a 6-year contract with **Nebo Water District**. Commissioner Cates gave the second, motion carried. Superintendent Schindley told Board that the odd 6-year term was to get this contract period on same yearly schedule as our other wholesale customers.

Under new business, Superintendent Schindley presented a letter confirming that Webster County Water District can **supply Nebo Water District** with all their water usage. Commissioner Cates made a motion to approve signing letter. Commissioner Hammack gave the second, motion carried.

The Board signed an updated **Joinder Agreement with Kentucky Deferred Compensation**.

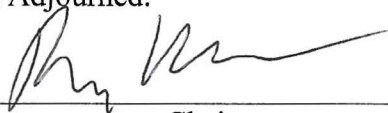
Superintendent Schindley reported that he was currently getting prices to purchase **generators**.

Commissioner Cates made a motion to **adjourn**, and Commissioner Hammack gave the second, motion carried.

Meeting Adjourned.

4/13/23

Date Approved



Chairman



Secretary

Webster County Water District
Minutes of Regular Meeting

April 13, 2023

Assistant Chairman Ryan Hammack called the **meeting to order** at 10 a.m. with Commissioner Villines leading in prayer. Assistant Chairman Hammack lead in the pledge. Commissioners, Ryan Hammack, Larry Villines, Billy J. Parker, Chris Cates, Superintendent Robert Schindley, Assistant Superintendent Trevor Baldwin, Accounting Assistant Tammy Harkins and Regina Catlett of The Sebree Banner were in attendance.

Assistant Chairman Hammack called for the approval of the March **minutes**. Commissioner Cates moved to approve the minutes and Commissioner Parker gave the second motion carried.

Commissioner Villines made a motion to approve the **agenda**. Commissioner Cates gave the second, motion carried.

Commissioner Cates made a motion to approve the **payment vouchers** for February. Commissioner Villines gave the second, motion carried.

Under old business, Superintendent Schindley gave the **operations report**. In March, the plant produced 31,359,625 gallons of water, which is 748,220 gallons more than in March 2022 and hours were down by 4.2.

Superintendent Schindley gave a report on the **Farm Ground Crop Rent** bids. The highest bidder was Barrett Ranes for \$225 per acre, which is up \$60 per acre from previous contract. The Contract is five-year contract with first payment being due March 2024.

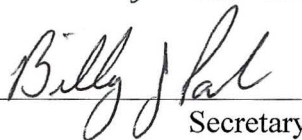
Under new business, Superintendent Schindley reported that we were having problems with the **breaker box panel at the Mt Pleasant/Vanderburg Pump Station**. He said that he was looking into getting them replaced.

Under other, Superintendent Schindley told the Board that he had hired three **new employees**, Trevor Baldwin as Assistant Superintendent, Dustin Strader for Distribution, and Trenton Cowan for Plant Operator.

Commissioner Villines made a motion to **adjourn**, and Commissioner Cates gave the second, motion carried.

Meeting Adjourned.


Chairman


Secretary

5-11-23

Date Approved

**Webster County Water District
Minutes of Regular Meeting**

May 11, 2023

Chairman Tommy Robertson called the **meeting to order** at 10 a.m. with Commissioner Parker leading in prayer. Chairman Robertson lead the pledge. Commissioners Tommy Robertson, Ryan Hammack, Billy J. Parker and Chris Cates, Superintendent Robert Schindley Assistant Superintendent Trevor Baldwin, Accounting Assistant Tammy Harkins and Regina Catlett of The Sebree Banner were in attendance.

Chairman Robertson called for the approval of the April **minutes**. Commissioner Hammack moved to approve the minutes and Commissioner Cates gave the second motion carried.

Commissioner Parker made a motion to approve the **agenda**. Commissioner Hammack gave the second motion carried.

Commissioner Parker made a motion to approve the **payment vouchers**. Commissioner Hammack gave the second motion carried.

At this time, Chairman Robertson presented former Chairman, Charles Buchanan, a **plaque** in appreciation of 13 years of service as a Board Member.

Accountant Mike Overby gave the **2022 Audit Report**. He went over the audit and reported he found no deficiencies and gave a "clean" audit. Commissioner Hammack made a motion to approve the Audit. Commissioner Parker gave the second, motion carried. Overby let the Board know that this would be his last audit for the District as he was retiring from audits. Chairman Robertson thanked Overby for the outstanding job he has done for the District over the years.

Under old business, Superintendent Schindley gave the **operations report**. In April the plant produced 30,645,375 gallons of water, which is 2,820,625 gallons more than in April 2022 and hours were up by 7.6. Superintendent Schindley stated Crittenden/ Livingston will be cutting back a little.

Under new business, Superintendent Schindley requested the Boards approval to have a **rate study** completed thru Kentucky Rural Water at a cost \$ 8,250. After discussion, the Board agreed that it would be a good decision just to make sure that the District stays in a good position. Commissioner Hammack made a motion to proceed with the rate study. Commissioner Cates gave the second, motion carried.

Superintendent Schindley reported that **Health Insurance** would be going up 15%. He also reported that he had spoke with all the employees and they were in agreement to give up their current Disability Insurance that the District pays 70% of monthly to help towards increasing Health Insurance prices. After discussion, Commissioner Parker made a motion to drop Disability Insurance and approve Health Insurance premiums. Commissioner Cates gave the second, motion carried.

Superintendent Schindley reported that **Landon Brown** was wanting 3,500' for 3" line extended. Mr. Brown is willing to lay the line according to District specifications then donate it to the District after installed. Commissioner Hammack made a motion to sign an agreement with Mr. Brown to install the line on Hearin Boardley Road in Clay. Commissioner Cates gave the second, motion carried.

Under other, Superintendent Schindley reported that he had been in contact with United Community Bank about the empty lot behind the bank. He has a **survey and appraisal** scheduled.

Chairman Robertson presented **Tammy Harkins** with a water meter clock in appreciation of 27 years of service to the District.

Commissioner Hammack made a motion to **adjourn**, and Commissioner Cates gave the second, motion carried.

Meeting Adjourned.

Tommy Robertson
Chairman

Billy Hal
Secretary

6-8-23
Date Approved

**Webster County Water District
Minutes of Regular Meeting**

June 8, 2023

Chairman Tommy Robertson called the **meeting to order** at 10 a.m. by leading in prayer. Commissioner Villines led the pledge. Commissioners Tommy Robertson, Billy J. Parker and Larry Villines, Superintendent Robert Schindley Assistant Superintendent Trevor Baldwin, Accounting Assistant Tammy Harkins and Regina Catlett of The Sebree Banner were in attendance.

Chairman Robertson called for the approval of the May **minutes**. Commissioner Villines moved to approve the minutes and Commissioner Parker gave the second motion carried.

Commissioner Villines made a motion to approve the **agenda**. Commissioner Parker gave the second motion carried.

Commissioner Villines made a motion to approve the **payment vouchers**. Commissioner Parker gave the second motion carried.

Under old business, Superintendent Schindley gave the **operations report**. In May the plant produced 34,318,875 gallons of water, which is 1,244,625 gallons less than in May 2022 and hours were up by 8.9. Chairman Robertson asked about Crittenden/ Livingston usage. Superintendent Schindley reported that they were starting to sell to Marion again and usage was up to approximately 50-60,000 gallons per day.

Under new business, Superintendent Schindley reported on **insurance renewal** rates. Property and liability will increase by \$3,202.64 for the year which includes inflation factored in. Workers' Compensation will increase by \$101 for the year.

Superintendent Schindley reported that the creek had washed out again on **Choice Clark Road** exposing the water line again. He is having someone come in and do a directional bore for the line to prevent this from happening in the future. The cost will be between \$5-8,000.

Under other, Accounting Assistant Tammy Harkins told board members there would be a **Retirement Reception** for John Blanchard following the July board meeting.

Commissioner Villines made a motion to **adjourn**, and Commissioner Parker gave the second, motion carried.

Meeting Adjourned.

7-13-23
Date Approved

Tommy Robertson
Chairman
Ry Ma
Secretary

**Webster County Water District
Minutes of Regular Meeting**

July 13, 2023

Chairman Tommy Robertson called the **meeting to order** at 10 a.m. Commissioner Hammack led in prayer and Commissioner Cates led the pledge. Commissioners Tommy Robertson, Ryan Hammack, Chris Cates and Larry Villines, Superintendent Robert Schindley Assistant Superintendent Trevor Baldwin, Accounting Assistant Tammy Harkins and Regina Catlett of The Sebree Banner were in attendance.

Chairman Robertson called for the approval of the July **minutes**. Commissioner Hammack moved to approve the minutes and Commissioner Villines gave the second motion carried.

Commissioner Villines made a motion to approve the **agenda**. Commissioner Cates gave the second motion carried.

Commissioner Villines made a motion to approve the **payment vouchers**. Commissioner Hammack gave the second motion carried.

Under old business, Superintendent Schindley gave the **operations report**. In June the plant produced 39,518,750 gallons of water, which is 5,136,250 gallons more than in June 2022 and hours were up by 7.6.

Superintendent Schindley reported that the **Choice Clark Road Bore** under the creek had been completed at a cost of \$7,500. The line has been installed underground, so there should not be any more issues in the future with the line washing out and exposing the line.


Under new business, Superintendent Schindley reported on the **turbidity meter replacement** needed on the cones. He told the Board that two meters needed to be replaced at a cost of \$16,000.

Superintendent Schindley reported that the District had underwent the Division of Water's **Sanitary Survey**, which is done every three years, and had no violations. Chairman Robertson commended Robert and staff for always doing well.

At this time Chairman Robertson recognized **John Blanchard** on his recent **retirement** after 11 and half years' service to the District and 26 total years in the water industry. Blanchard was honored with a reception following the meeting.

Commissioner Hammack made a motion to **adjourn**, and Commissioner Cates gave the second, motion carried.

Meeting Adjourned.



Chairman



Secretary

8-10-23
Date Approved

Webster County Water District
Minutes of Regular Meeting

August 10, 2023

Chairman Tommy Robertson called the **meeting to order** at 10 a.m. Commissioner Villines led in prayer and Commissioner Parker led the pledge. Commissioners Tommy Robertson, Ryan Hammack, Larry Villines, and Billy J. Parker, Superintendent Robert Schindley Assistant Superintendent Trevor Baldwin, Accounting Assistant Tammy Harkins and Regina Catlett of The Sebree Banner were in attendance.

Chairman Robertson called for the approval of the August **minutes**. Commissioner Villines moved to approve the minutes and Commissioner Hammack gave the second motion carried.

Commissioner Villines made a motion to approve the **agenda**. Commissioner Parker gave the second motion carried.

Commissioner Hammack made a motion to approve the **payment vouchers**. Commissioner Villines gave the second motion carried.

Under old business, Superintendent Schindley gave the **operations report**. In July the plant produced 31,879,575 gallons of water, which is 3,964,925 gallons less than in July 2022 and hours were up by 2.3.

Under new business, Superintendent Schindley reported that there was problems with the **Variable Frequency Drives (VFD) at the Vanderburg Pump Station** causing issues with blowing lines and that they needed to be replaced. Clark Electric is coming to give pricing on replacing drives.

Superintendent Schindley also reported that the District was looking to **hire a new employee**.

Superintendent Schindley updated the Board about the empty lot, owned by United Community Bank, located beside the office shop building. The lot had recently been surveyed and he is still in talks with them.

Commissioner Hammack made a motion to **adjourn**, and Commissioner Villines gave the second, motion carried.

Meeting Adjourned.

8-10-23
Date Approved

Tommy Robertson
Chairman
Billy J. Parker
Secretary

**Webster County Water District
Minutes of Regular Meeting**

September 14, 2023

Chairman Tommy Robertson called the **meeting to order** at 10 a.m. Chairman Robertson led in prayer and Commissioner Parker led the pledge. Commissioners Tommy Robertson, Ryan Hammack, Larry Villines, Billy J. Parker and Cris Cates, Superintendent Robert Schindley Assistant Superintendent Trevor Baldwin, Accounting Assistant Tammy Harkins and Regina Catlett of The Sebree Banner were in attendance.

Chairman Robertson called for the approval of the September **minutes**. Commissioner Villines moved to approve the minutes and Commissioner Cates gave the second motion carried.

Commissioner Cates made a motion to approve the **agenda**. Commissioner Villines gave the second , motion carried.

Commissioner Villines made a motion to approve the **payment vouchers**. Commissioner Parker gave the second, motion carried.

Under old business, Superintendent Schindley gave the **operations report**. In August the plant produced 40,661,125 gallons of water, which is 3,296,125 gallons more than in September 2022 and hours were down by 18.7.

Superintendent Schindley reported on pricing options from Clark Electric to replace drives due to problems with the **Variable Frequency Drives (VFD) at the Vanderburg Pump Station**. \$17,583 with a 1-year warranty or \$21,313 with a 6-year warranty. After discussion, Commissioner Hammack made a motion to replace the drives with the 6-year warranty. Commission Villines gave the second, motion carried.

Superintendent Schindley reported that the District was still looking to **hire a new employee**.

Ther was no new business.

Commissioner Hammack made a motion to **adjourn**, and Commissioner Cates gave the second, motion carried.

Meeting Adjourned.

10/12/23
Date Approved

Tommy Robertson
Chairman
[Signature]
Secretary

**Webster County Water District
Minutes of Regular Meeting**

October 12, 2023

Chairman Tommy Robertson called the **meeting to order** at 10 a.m. with Commissioner Hammack leading in prayer. Commissioner Villines lead the pledge. Commissioners Tommy Robertson, Ryan Hammack, Larry Villines Superintendent Robert Schindley, Administrative assistant Beverly Martin, Regina Catlett of The Sebree Banner and City of Dixon Mayor Dorris Crowley were in attendance.

Chairman Robertson called for the approval of the September **minutes**. Commissioner Hammack moved to approve the minutes and Commissioner Villines gave the second, motion carried.

Commissioner Villines made a motion to approve the **agenda**. Commissioner Hammack gave the second, motion carried.

Visitor Mayor Dorris Crowley addressed the Board requesting a leak adjustment for the City of Dixon. After discussion, Chairman Tommy Robertson asked Superintendent Schindley to review the District's tariffs re: adjustments for wholesale customers. Commissioner Villines made a motion to table and Commissioner Hammock gave the second, motion carried.

Commissioner Villines made a motion to approve the **payment vouchers** for September. Commissioner Hammack gave the second, motion carried.

Under old business, Superintendent Schindley gave the **operations report**. In September the plant produced 38,677,625 gallons of water, which is 2,896,125 gallons more than in September 2022 and hours were down by 15.3.

Superintendent Schindley reported that the **Variable Frequency Drives (VFD)** for Vanderburg Pump Station are in the process of being sent out.

Superintendent Schindley reported that he had **hired a new employee** to start on October 23th.

Under new business, Superintendent Schindley stated that he is looking to hire another plant employee to separate plant employees from Distribution. He would continue to allow Distribution employees to get certified.

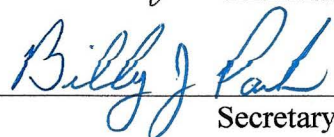
There was discussion about generators for the plant and intake.

Commissioner Hammack made a motion to **adjourn**, and Commissioner Villines gave the second, motion carried.

Meeting Adjourned.



Chairman



Secretary

11-9-23
Date Approved

**Webster County Water District
Minutes of Regular Meeting**

November 9, 2023

Chairman Tommy Robertson called the **meeting to order** at 10 a.m. Commissioner Parker led in prayer and Chairman Robertson led the pledge. Commissioners Tommy Robertson, Ryan Hammack, Larry Villines, Billy J. Parker, Superintendent Robert Schindley, Assistant Superintendent Trevor Baldwin, Accounting Assistant Tammy Harkins and Regina Catlett of The Sebree Banner were in attendance.

Chairman Robertson called for the approval of the October **minutes**. Commissioner Villines moved to approve the minutes and Commissioner Villines gave the second motion carried.

Commissioner Hammack made a motion to approve the **agenda**. Commissioner Villines gave the second , motion carried.

Commissioner Villines made a motion to approve the **payment vouchers**. Commissioner Hammack gave the second, motion carried.

Under old business, Superintendent Schindley gave the **operations report**. In October the plant produced 34,647,750 gallons of water, which is 1,360,250 gallons less than in October 2022 and hours were down by 43.4.

Superintendent Schindley reported that there had been one plant **employee** leave and one new plant employee and one new distribution employee hired.

It was reported that after looking into the **adjustment request from the City of Dixon** at the October meeting, an adjustment cannot be given to a wholesale customer.

Under new business, Superintendent Schindley reported that one of the **Intake Raw Water Pumps** had gone down and cannot be rebuilt so will have to be replaced. A new pump will cost \$24,828 and labor to install it will be approximately \$17,000-\$18,000.

Superintendent Schindley told the Board that the **2024 Budget** was in packets and would be presented for discussion and approval at the December meeting.

Commissioner Hammack made a motion to **adjourn**, and Commissioner Villines gave the second, motion carried.

Meeting Adjourned.



Chairman



Secretary pro-tem

12-14-23

Date Approved

**Webster County Water District
Minutes of Regular Meeting**

December 14, 2023

Chairman Tommy Robertson called the **meeting to order** at 10 a.m. Commissioner Villines led in prayer and Commissioner Cates led the pledge. Commissioners Tommy Robertson, Larry Villines, Chris Cates, Superintendent Robert Schindley, Accounting Assistant Tammy Harkins and Regina Catlett of The Sebree Banner were in attendance.

Chairman Robertson appointed Commissioner Cates as acting **Secretary, pro tem** for the meeting.

Chairman Robertson called for the approval of the November **minutes**. Commissioner Villines moved to approve the minutes and Commissioner Cates gave the second motion carried.

Commissioner Cates made a motion to approve the **agenda**. Commissioner Villines gave the second, motion carried.

Commissioner Villines made a motion to approve the **payment vouchers**. Commissioner Cates gave the second, motion carried.

Under old business, Superintendent Schindley gave the **operations report**. In November, the plant produced 32,613,000 gallons of water, which is 2,043,020 gallons more than in November 2022 and hours were down by 66.2.

Under new business, Superintendent Schindley presented the 2024 proposed **budget**. There was one change on the line item for accounting, increasing it from \$13,000 to \$17,500. Commissioner Villines made a motion to approve the proposed budget with the change. Commissioner Cates gave the second, motion carried.

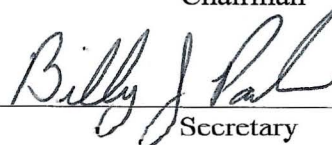
Under other, Commissioner Villines made a motion to accept a proposal from Shad J. Allen, CPA, PLLC, from Richmond, Kentucky in the amount of \$17,500 to complete the **2023 Audit and PSC Report**. Commissioner Cates gave the second, motion carried.

Commissioner Cates made a motion to **adjourn**, and Commissioner Villines gave the second, motion carried.

Meeting Adjourned.



Chairman



Secretary

1-11-24

Date Approved