

**EXHIBIT C**

**Fleming County Water Association**

**Minutes of Fleming County Water Association Adopting Changed Rates**

**MINUTES OF REGULAR MEETING  
OF THE FLEMING COUNTY WATER ASSOC., INC.**

*Meeting on Wednesday, May 15, 2024*, at the Fleming County Water Assn. business office, at 2772 Morehead Rd., Flemingsburg, KY, called for 9:00 a.m.

**PRESENT:** Steve Miller-President, Connie Crain-Vice President, Wayne Craft-Secretary, Chuck Marshall-Treasurer, Phillip Wagoner-Director and Rhonda Hawkins-Director.

**ALSO PRESENT:** Marvin Suit-Attorney, Kevin Cornette-Superintendent and Berty Colgan-Office Manager.

President Steve Miller called the meeting to order.

**MINUTES**

Upon motion by Phillip Wagoner and 2<sup>nd</sup> by Wayne Craft, approving the minutes of the April 17, 2024 meeting were approved. All in favor, Motion carried.

**REVIEW OF FINANCIALS**

The financial statements were presented for April 2024 (Income Statement, Balance Sheet, Budget Report and Trial Balance). We are running pretty normal and our revenue is up. Water usage overall is up. Really good month as far as net income. One of our new 2024 Chevrolet Silverado 1500 4WD Double Cab trucks has come in from Cheaps Chevrolet in the amount of \$43,200. As far as tap fees goes, we are really putting them in. Upon motion by Rhonda Hawkins and 2<sup>nd</sup> by Wayne Craft, all bills listed on the Monthly Check Register and paid for April 2024 totaling **\$174,334.95** those pending and adjustments in the amount of **\$ 395.57** for April 2024, were reviewed and accepted as presented. All in favor, Motion carried.

**APPOINTMENT OF NOMINATING COMMITTEE**

A motion was made by Chuck Marshall and 2<sup>nd</sup> by Rhonda Hawkins to elect our Nominating Committee as follows: John Foudray, Billy McCord, Crystal Ruark with one alternate Shauna Reid. All in favor, motion carried.

**APPOINTEE INCREASE**

A motion was made by Connie Crain and 2<sup>nd</sup> by Wayne Craft to increase the Nominating Committee Appointee from \$25.00 to \$50.00 for their service. All in favor, motion carried.

**NOMINATING COMMITTEE MEETING**

The Nominating Committee Meeting is scheduled for Monday June 3, 2024 @ 11:00 a.m. at the office of Attorney Marvin Suit. A **motion** was made by **Connie Crain** and 2<sup>nd</sup> by **Wayne Craft** to accept the date and time for the Nominating Committee Meeting. **All in favor, motion carried.**

**ANNUAL MEETING**

Our Annual Meeting is scheduled for Wednesday, July 17, 2024 @ 10:00 a.m. A **motion** was made by **Connie Crain** and 2<sup>nd</sup> by **Phillip Wagoner** to accept the time and date for our Annual Meeting. **All in favor, motion carried.**

**EXCAVATOR BIDS**

Kevin Cornette and the maintenance crew would like to have at least 50 horse power. We like the bid from Wilson Equipment in the amount of \$74,200. The maintenance crew would like to include a hole ram attachment and may need an extended warranty. A **motion** was made by **Chuck Marshall** and 2<sup>nd</sup> by **Connie Crain** to purchase a new excavator and will leave the decision up to Kevin Cornette on which purchase would be the best fit for Fleming County Water Association. **All in favor, motion carried.**

**MAY 2024 Superintendent's Report**  
**Kevin Cornette**

1. **Kentucky Rural Water – Rate Study Agreement**

I received a list 4-16-2024 of items to gather for them to begin their analysis. I have been working on in between billing software changes.

2. **Service Trucks**

2 of the 3 New Service Trucks have arrived.

3. **Billing Software Upgrades and affects on Office Scheduling**

**Office Schedule**

**Friday, May 17, 2024** - **Office will Close at Noon** for the Day. We will be finalizing all data entry so that data conversion can begin by 4p.m. or sooner if possible.

**Monday, May 20, 2024 – Office will be Open with Limited Services.**

**Tuesday, May 21, 2024 – Office will be Open with Limited Services.**

Wednesday, May 22, 2024 **New System is completely Live.**  
New Online System, Credit Card and everything  
activated.

**Changes to be Aware of:**

1. **ACH Bank Draft with Peoples Bank – NO CHANGES.**
2. **NEW Online System with more Customer Control and Accessibility – All Online Users will have to establish a New Account**
3. **Credit Card Fees Increase – Sliding Scale**

Current Fee - \$2.65 per transaction up to \$500.00

**New Fees**

\$0-\$50.00 Transaction -	\$2.50
\$51.00- 5,000 -	\$2.50 + 2.8% above 50.00

Limit for a credit card transaction is \$5,000.

4. **E-Check Availability - \$1.00 Fee for using E-Check Online – Will not be available on the Live Date – But will be forthcoming in the next few months.**

4. **Excavator Replacement**

Excavator Bids:

SEE ATTACHED BID SPREADSHEET

5. **ARCGIS Field Deployment**

We have Deployed our Maps! Demonstration on the Screen of Phone Field Maps.

6. **CCR REPORT ( Consumer Confidence Report) for 2023 – IN PROGRESS**

Rural Water is Reviewing for Compliance and will be finished this week.

7. **Lead Service Line Inventory Requirements – IN PROGRESS**

**Deadline – October 14, 2024**

**Currently working with GIS Mapping to complete Inventory.**

We have completed a soft start to the Lead Service Line Inventory.

- A. **Paper Surveys** and letters will be included with the January 1<sup>st</sup> billing statement. –

**176 Paper Survey Responses as of 3-18-2024**

- B. **Online Survey** - Attached is a survey form with a QR Code that will take customers to an online survey through Kentucky Rural Water – our host site for data collection. The online survey requires a picture be taken of the service line. – **We have had 28**

**Responses as of 3-18-2024**

**8. Meter Project Update**

Books 5, 8, 9, 7 Completed.

Book 2 – **Preparing to Finish Installation** – Wallingford Road to Hester Ridge

Plan for Meters:

Meters left in Book 2 to change – 425

**WORKING IN BOOK 2, 1, 6  
Right Now**

**9. Line Extensions and Meter Services**

Several Inquiries for New Meter Taps, service line extensions.

1. Joann Snedegar – Colfax Road – Found a way to get Water Service Line on State Right of Way – She has paid for line – but on hold for now as she may have a buyer.
2. Mineer Road to Murphy Lane – Amish looking to purchase property and may need line extensions for 4-5 families.
3. Maxey Flats – Across from Tank – Yoders purchase property – may need a service line extension to feed the property purchased.
4. Meter Relocation – Bob Strausbaugh on Gardner Lane.

**ONGOING ITEMS**

**10. Mt Hope Road / KY-32 Main Line Service Interruption –**

I need to Check with Marvin and/or John on the Status.

**11. USDA Funding Package – 2022 Distribution System Improvements**

No updates to report.

**12. ARC – (Appalachian Regional Commission) Pre-Application**

No Updates.

**13. KYTC Projects**

- a. **KY-32** – Engineering of Relocation of Our Water Lines is Underway.
- b. **KY-57** – Flagging and locating lines as they survey and complete environmental studies.

**14. Customer Account Issues**

216 Secrest Crossing – Charles Stacy Account/ Tenant Kathy Hamilton – **I have discussed with Gene regarding status and issues.**

**MT HOPE RD/KY 32 LAWSUIT**

Attorney John Price has prepared a letter regarding the damage that was done to our system from the accident on May 31, 2023. The lawsuit is against Windstream, Triple D and CES. The total amount of this lawsuit is \$38,794.52 in damages.

**GREATER FLEMING COUNTY REGIONAL WATER RATE INCREASE**

The Greater Fleming County Regional Water Commission approved during their regular meeting to increase their rate from \$2.00 per 1,000 gallons to \$2.07 per 1,000 gallons effective July 1, 2024. The PSC Water Adjustment advertisements have begun and will be advertised the weeks of May 8, May 15, May 22 for 3 consecutive weeks in the Flemingsburg Gazette.

**NEXT MEETING**

Our next meeting is scheduled for **Wednesday, June 12, 2024 @ 9:00 a.m.**

**RESCHEDULED AUGUST MEETNG**

Our regular meeting in August has been rescheduled for Wednesday, August 14, 2024.

**ADJOURNMENT**

A motion was made by **Chuck Marshall** and 2<sup>nd</sup> **Rhonda Hawkins** to adjourn. **All in favor, Motion carried.**

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**STEPHEN H MILLER, PRESIDENT**

ATTEST: \_\_\_\_\_  
**WAYNE CRAFT, SECRETARY**