

Cannonsburg Water District  
1606 Cannonsburg Road  
Ashland, KY 41102  
Office: (606) 928-9808  
Fax: (606) 928-4788



Cannonsburg Water District held its Monthly Commissioners Meeting @ 11:00 am on Wednesday, January 26, 2022 at the District office located at 1606 Cannonsburg Rd., Ashland, KY 41102.

Those in attendance were:

Tim Webb	Manager	Andrea McCoy	Recorder
Robert McGuire	Chairman		
Sam Hampton	Treasurer		
Mark Kazee	Secretary		
Pam Vanhoose	Commissioner		
Martin Bays	Commissioner		

Meeting called to order at 11:00 am by Robert McGuire

Minutes- Motion was made by Sam Hampton that the Minutes from the December 22, 2021 meeting be approved as stated. Seconded by Pam Vanhoose. Motion carried.

Treasurers Report- Motion was made by Pam Vanhoose that the Treasures Report from the December 22, 2021 meeting be approved as stated. Seconded by Sam Hampton. Motion carried.

Water Loss- Consistent. Monitoring metered areas daily.

Route 60 Update- Proposed start time. Construction details on moving water lines.

New Office Updates- Motion made by Sam Hampton to proceed with plans to construct a new building on property deeded to us by Boyd County Fiscal Court. Seconded by Mark Kazee. Motion Carried.

Meeting was dismissed at 11:40 pm by Robert McGuire

All minds at rest, motion carried to adjourn was made by Pam Vanhoose. Seconded by Mark Kazee. Motion carried to adjourn.

Next meeting is tentatively scheduled for February 23, 2022.

Tim Webb, Manager

Robert McGuire, Chairman

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Cannonsburg Water District held its Monthly Commissioners Meeting @ 11:00 am on Wednesday, February 23, 2022 at the District office located at 1606 Cannonsburg Rd., Ashland, KY 41102.

Those in attendance were:

Tim Webb	Manager	Tim Webb	Recorder
Robert McGuire	Chairman		
Sam Hampton	Treasurer		
Mark Kazee	Secretary		
Pam Vanhooose	Commissioner		
Martin Bays	Commissioner		

Meeting called to order at 11:00 am by Robert McGuire

Minutes- Motion was made by Mark Kazee that the Minutes from the January 26, 2022 meeting be approved as stated. Seconded by Martin Bays. Motion carried.

Treasurers Report- Motion was made by Pam Vanhooose that the Treasures Report from the January 26, 2022 meeting be approved as stated. Seconded by Mark Kazee. Motion carried.

Water Loss- Updated on progress through monitored zone metered areas.

Route 60 Update- Materials have been approved and construction is schedule to start next week.

Shopes Creek – Permits have been filed and plans are being finalized.

Meeting was dismissed at 11:30 pm by Robert McGuire

All minds at rest, motion carried to adjourn was made by Mark Kazee. Seconded by Pam Vanhooose. Motion carried to adjourn.

Next meeting is tentatively scheduled for March 23, 2022.

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Cannonsburg Water District held its Monthly Commissioners Meeting @ 11:00 am on Wednesday, March 23, 2022 at the District office located at 1606 Cannonsburg Rd., Ashland, KY 41102.

Those in attendance were:

Tim Webb	Manager	Andrea McCoy	Recorder
Robert McGuire	Chairman		
Sam Hampton	Treasurer		
Mark Kazee	Secretary		
Pam Vanhooose	Commissioner		
Martin Bays	Commissioner		

Meeting called to order at 11:00 am by Robert McGuire

Minutes- Motion was made by Mark Kazee that the Minutes from the February 23, 2022 meeting be approved as stated. Seconded by Pam Vanhooose. Motion carried.

Treasurers Report- Motion was made by Martin Bays that the Treasures Report from the February 23, 2022, meeting be approved as stated. Seconded by Mark Kazee. Motion carried.

Water Loss- There were multiple leaks during the last cycle that contributed to increase in water loss.

Route 60 Update- Crews have started clearing and boring for water lines.

Shopes Creek – Plans are being reconfigured due to increased price of materials. We are exploring additional funding options. This job could potentially be up for bid in June or July.

Office Update – Once survey is complete for the new office sight, we will then acquire the deed.

Meeting was dismissed at 11:35 pm by Robert McGuire

All minds at rest, motion carried to adjourn was made by Pam Vanhooose. Seconded by Marty Bays. Motion carried to adjourn.

Next meeting is tentatively scheduled for April 27, 2022.

Tim Webb, Manager

Robert McGuire, Chairman

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Cannonsburg Water District held its Monthly Commissioners Meeting @ 11:00 am on Wednesday, April 27, 2022 at the District office located at 1606 Cannonsburg Rd., Ashland, KY 41102.

Those in attendance were:

Tim Webb	Manager	Tim Webb	Recorder
Robert McGuire	Chairman		
Sam Hampton	Treasurer		
Mark Kazee	Secretary		
Pam Vanhooose	Commissioner		
Martin Bays	Commissioner		

Meeting called to order at 11:05 am by Robert McGuire

Minutes- Motion was made by Mark Kazee that the Minutes from the March 23, 2022, meeting be approved as stated. Seconded by Pam Vanhooose. Motion carried.

Treasurers Report- Motion was made by Pam Vanhooose that the Treasures Report from the March 23, 2022, meeting be approved as stated. Seconded by Sam Hampton. Motion carried.

Water Loss- Lowest recorded water loss to date.

Shopes Creek – Motion made by Sam Hampton to sign resolutions to apply for KIA loan and accept grant. Seconded by Pam Vahoose, motion carried.

Motion made by Pam Vanhooose to appoint Tim Webb as authorized signer for said resolution. Seconded by Martin Bays. Motion Carried.

Phillip Slone – Motion made by Sam Hampton to award Phillip Slone a pay increase effective immediately from \$12.92 to \$ 14.42, \$1.50 hourly increase. Seconded by Pam Vanhooose. Motion carried.

New Hire – Motion made by Pam Vanhooose to hire John Lewis at \$12.00 an hour. Seconded by Mark Kazee. Motion carried.

Meeting was dismissed at 11:54 pm by Robert McGuire

All minds at rest, motion carried to adjourn was made by Pam Vanhooose. Seconded by Sam Hampton. Motion carried to adjourn.

Next meeting is tentatively scheduled for May 25, 2022.

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Tim Webb, Manager

Robert McGuire, Chairman

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Cannonsburg Water District held its Monthly Commissioners Meeting @ 11:00 am on Wednesday, May 25, 2022, at the District office located at 1606 Cannonsburg Rd., Ashland, KY 41102.

Those in attendance were:

Tim Webb	Manager	Andrea McCoy	Recorder
Robert McGuire	Chairman		
Sam Hampton	Treasurer		
Mark Kazee	Secretary		
Pam Vanhooose	Commissioner		
Martin Bays	Commissioner		

Meeting called to order at 11:05 am by Robert McGuire

Minutes- Motion was made by Sam Hampton that the Minutes from the April 27, 2022, meeting be approved as stated. Seconded by Pam Vanhooose. Motion carried.

Treasurers Report- Motion was made by Mark Kazee that the Treasures Report from the April 27, 2022, meeting be approved as stated. Seconded by Martin Bays. Motion carried.

Water Loss- Tarpin Ridge tank transducer was clogged up and triggering a malfunction, in turn causing the tank to overflow, increasing water loss.

Shopes Creek – Currently pushed back due to the increased price of materials.

Addington Road – Division of water permits have been presented to the county Judge. Awaiting bid on materials.

Route 60 – Currently waiting on sewer pipes. Projected time to switch over to temporary water lines is by the end of summer.

Office Update – We have been awarded deed of the new property. Once signed by Judge Chaney and Chairman Robert McGuire we can move forward with bidding.

KACO Insurance – Proposed rate increase is 15%. We will do some rate shopping to insure we are getting the best coverage and prices.

Meeting was dismissed at 11:35 pm by Robert McGuire

All minds at rest, motion carried to adjourn was made by Pam Vanhooose. Seconded by Mark Kazee. Motion carried to adjourn.

Next meeting is tentatively scheduled for June 22, 2022.

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Cannonsburg Water District held its Monthly Commissioners Meeting @ 11:00 am on Wednesday, June 29, 2022, at the District office located at 1606 Cannonsburg Rd., Ashland, KY 41102.

Those in attendance were:

Tim Webb	Manager	Andrea McCoy	Recorder
Robert McGuire	Chairman		
Sam Hampton	Treasurer		
Mark Kazee	Secretary		
Pam Vanhooose	Commissioner		
Martin Bays	Commissioner		

Meeting called to order at 11:00 am by Robert McGuire

Minutes- Motion was made by Mark Kazee that the Minutes from the May 25, 2022, meeting be approved as stated. Seconded by Pam Vanhooose. Motion carried.

Treasurers Report- Motion was made by Martin Bays that the Treasures Report from the May 25, 2022, meeting be approved as stated. Seconded by Sam Hampton. Motion carried.

Shopes Creek – We will be meeting again with engineers and a contractor to go over details. July 7<sup>th</sup> there will be a meeting KIA to discuss loan options. Potential to bid this project are projected to be October or November of 2022. We will also reach out to the PSC to extend the \$4.00 surcharge that currently stands, to cover costs.

- 2021 audit was present with no discrepancies.
- Presented health insurance renewal rate increases.

Meeting was dismissed at 11:32 pm by Robert McGuire

All minds at rest, motion carried to adjourn was made by mark Kazee. Seconded by Pam Vanhooose. Motion carried to adjourn.

Next meeting is tentatively scheduled for July 27, 2022.

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Cannonsburg Water District held its Monthly Commissioners Meeting @ 11:00 am on Wednesday, July 27, 2022, at the District office located at 1606 Cannonsburg Rd., Ashland, KY 41102.

Those in attendance were:

Tim Webb	Manager	Andrea McCoy	Recorder
Robert McGuire	Chairman		
Sam Hampton	Treasurer		
Mark Kazee	Secretary		
Pam Vanhoose	Commissioner		
Martin Bays	Commissioner (Via phone)		

Meeting called to order at 11:02 am by Robert McGuire

Minutes- Motion was made by Mark Kazee that the Minutes from the June 22, 2022, meeting be approved as stated. Seconded by Pam Vanhoose. Motion carried.

Treasurers Report- Motion was made by Pam Vanhoose that the Treasures Report from the June 22, 2022, meeting be approved as stated. Seconded by Mark Kazee. Motion carried.

Water Loss – Overall water loss is lowest it's ever been. City of Greenup is still buying, 6.8 million was their last purchase.

Addington Road – Consolidated pipe was awarded the bid for materials. The county court approved purchase and will move forward with scheduling installation.

Shopes Creek – KIA has approved loan. FIVCO will have a meeting as early as next month to discuss how 2.8 million in new grants will be distributed. If no more funds are acquired, we will request to have \$4.00 surcharge extended. We will delay bidding until end of this year or beginning of next year.

Walmart – Tim talked with an associate from Walmart headquarters, and they confirmed are going to replace their service line. Previously we had a 20-year contract with them for maintenance and upkeep. That contract has sense lapsed. There will be discussion about any future agreements.

Pay Rate Increase – Motion made by Pam Vanhoose to approve 5.5 % raise for all employees effective immediately. Seconded by Martin Bays. Motion carried.

- We will shift towards yearly raise discussions to be in January in the future.

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Meeting was dismissed at 11:30 pm by Robert McGuire

All minds at rest, motion carried to adjourn was made by Mark Kazez. Seconded by Sam Hampton.  
Motion carried to adjourn.

Next meeting is tentatively scheduled for August 24, 2022.

  
Tim Webb, Manager

  
Robert McGuire, Chairman

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Cannonsburg Water District held its Monthly Commissioners Meeting @ 11:00 am on Wednesday, August 24, 2022, at the district office located at 1606 Cannonsburg Rd., Ashland, KY 41102.

Those in attendance were:

Tim Webb	Manager	Andrea McCoy	Recorder
Robert McGuire	Chairman		
Sam Hampton	Treasurer		
Mark Kazee	Secretary		
Pam Vanhooose	Commissioner		
Martin Bays	Commissioner		

Meeting called to order at 10:53 am by Robert McGuire

Minutes- Motion was made by Sam Hampton that the Minutes from the July 27, 2022, meeting be approved as stated. Seconded by Mark Kazee. Motion carried.

Treasurers Report- Motion was made by Pam Vanhooose that the Treasures Report from the July 27, 2022, meeting be approved as stated. Seconded by Martin Bays. Motion carried.

Water Loss – Consistent and staying under or around 15%.

Addington Road – All material has been delivered. Project to begin in two weeks.

Shopes Creek – Conditional commitments for KIA loan and grant signed by Robert McGuire. FIVCO representative, Eric Patton presented a new funding opportunity for Shopes Creek through the Cleaner Water Initiative. We are continuing to meet with engineers and watching market prices.

Rush Off Road – A section of North Eastern Fish and Game will be become a campground for Rush Off Road. We will run a service line to South Big Run and they will tie in.

Revolution Racing – Remodel of the old Sears building will begin soon. A 12" line will be running from Sunbelt to the site.

Meeting was dismissed at 12:04 pm by Robert McGuire

All minds at rest, motion carried to adjourn was made by Mark Kazee. Seconded by Martin Bays. Motion carried to adjourn.

Next meeting is tentatively scheduled for September 28, 2022.

Cannonsburg Water District  
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Cannonsburg Water District held its Monthly Commissioners Meeting @ 11:00 am on Wednesday, September 28, 2022, at the district office located at 1606 Cannonsburg Rd., Ashland, KY 41102.

Those in attendance were:

Tim Webb	Manager	Andrea McCoy	Recorder
Robert McGuire	Chairman		
Sam Hampton	Treasurer		
Mark Kazee	Secretary		
Pam Vanhoose	Commissioner		
Martin Bays	Commissioner		

Meeting called to order at 10:57 am by Robert McGuire

Minutes- Motion was made by Mark Kazee that the Minutes from the August 24, 2022, meeting be approved as stated. Seconded by Martin Bays. Motion carried.

Treasurers Report- Motion was made by Pam Vanhoose that the Treasures Report from the August 24, 2022, meeting be approved as stated. Seconded by Mark Kazee. Motion carried.

Water Loss – Multiple breaks on Us Route 60 caused a slight increase.

Addington Road – Approximately 4500 feet has been installed with a few tie ins left to do.

Shopes Creek – Meetings with engineers and KIA are continuing for more potential funding. Bidding

Route 60 – A large amount of water line has been installed; the next stretch will be to the intersection at Route 60.

Meeting was dismissed at 11:21 pm by Robert McGuire

All minds at rest, motion carried to adjourn was made by Martin Bays. Seconded by Mark Kazee. Motion carried to adjourn.

Next meeting is tentatively scheduled for October 26, 2022.

Cannonsburg Water District  
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Cannonsburg Water District held its Monthly Commissioners Meeting @ 11:00 am on Wednesday, October 26, 2022, at the district office located at 1606 Cannonsburg Rd., Ashland, KY 41102.

Those in attendance were:

Tim Webb	Manager	Andrea McCoy	Recorder
Sam Hampton	Treasurer		
Mark Kazee	Secretary		
Pam Vanhoose	Commissioner		
Martin Bays	Commissioner		

Meeting called to order at 11:03 am by Pam Vanhoose

Minutes- Motion was made by Sam Hampton that the Minutes from the September 28, 2022, meeting be approved as stated. Seconded by Mark Kazee. Motion carried.

Treasurers Report- Motion was made by Mark Kazee that the Treasures Report from the September 28, 2022, meeting be approved as stated. Seconded by Martin Bays. Motion carried.

Water Loss – Projected to stay consistent through winter months and continued leak monitoring.

Addington Road – All lines have been installed. Except for a few minor parts and dress up, it will be in service within a few weeks.

Shopes Creek – With the additional funding available, we will have approximately 1.2 million in grants. Bidding could start as early as December.

Route 60 – Nearly 50% of the water line has been replaced. After the removal of two more hill sides, they will be able to put more of the new lines in service.

PSC Inspection – The inspection that took place on October 3<sup>rd</sup> concluded that we are required to read meters manually once a year. They also performed an overview of water loss and touched on staying in compliance with Fire Department Usages.

Employee Incentive – Motion made by Mark Kazee to award a \$500.00 incentive to all employees. Seconded by Martin Bays. Motion Carried.

\*The November and December meetings will be moved from 11/23 to 11/16 and 12/28 to 12/21.

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Meeting was dismissed at 11:33 pm by Pam Vanhoose

All minds at rest, motion carried to adjourn was made by Mark Kazez. Seconded by Martin Bays.  
Motion carried to adjourn.

Next meeting is tentatively scheduled for November 16, 2022.

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Tim Webb, Manager

Robert McGuire, Chairman

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Cannonsburg Water District held its Monthly Commissioners Meeting @ 11:00 am on Wednesday, November 16, 2022, at the district office located at 1606 Cannonsburg Rd., Ashland, KY 41102.

Those in attendance were:

Tim Webb	Manager	Andrea McCoy	Recorder
Robert McGuire	Chairman		
Sam Hampton	Treasurer		
Mark Kazee	Secretary		
Pam Vanhoose	Commissioner		
Martin Bays	Commissioner		

Meeting called to order at 11:04 am by Robert McGuire

Minutes- Motion was made by Mark Kazee that the Minutes from the October 26, 2022, meeting be approved as stated. Seconded by Pam Vanhoose. Motion carried.

Treasurers Report- Motion was made by Mark Kazee that the Treasures Report from the October 26, 2022, meeting be approved as stated. Seconded by Martin Bays. Motion carried.

Water Loss – Projected to stay consistent, between 17-18% through winter months.

Addington Road – All work is completed and has been tested. Planned to be in service this week.

Shopes Creek –Project is being prepared to send to the state and will be bid next month.

Route 60 – More sections of line will be put in service next month.

Personnel – Permission granted to fill the open position for laborer at the beginning of the year.

Meeting was dismissed at 11:27 am by Robert McGuire

All minds at rest, motion carried to adjourn was made by Pam Vanhoose. Seconded by Mark Kazee.

Motion carried to adjourn.

Next meeting is tentatively scheduled for December 21, 2022.

Cannonsburg Water District  
1606 Cannonsburg Road  
Ashland, KY 41102  
Office: (606) 928-9308  
Fax: (606) 928-4788



Cannonsburg Water District held its Monthly Commissioners Meeting @ 11:00 am on Wednesday, December 21, 2022, at the district office located at 1606 Cannonsburg Road, Ashland, KY 41102.

Those in attendance were:

Tim Webb	Manager	Tim Webb	Recorder
Robert McGuire	Chairman		
Sam Hampton	Treasurer		
Mark Kazee	Secretary		
Pam Vanhooose	Commissioner		
Martin Bays	Commissioner		

Meeting called to order at 11:00 am by Robert McGuire

Minutes- Motion was made by Martin Bays that the Minutes from the November 16, 2022, meeting be approved as stated. Seconded by Mark Kazee. Motion carried.

Treasurers Report- Motion was made by Mark Kazee that the Treasures Report from the November 16, 2022, meeting be approved as stated. Seconded by Pam Vanhooose. Motion carried.

Water Loss – Continued monitoring daily.

Terra Graphics Mapping – Joe Burns with KRWA present new mapping software to be considered.

2023 Holiday Schedule – Motion made by Sam Hampton to accept the holiday schedule present by Boyd County Fiscal Court. Seconded by Pam Vanhooose. Motion carried.

Meeting was dismissed at 12:00 pm by Robert McGuire

All minds at rest, motion carried to adjourn was made by Pam Vanhooose. Seconded by Mark Kazee.

Motion carried to adjourn.

Next meeting is tentatively scheduled for January 25, 2023.

Tim Webb, Manager

Robert McGuire, Chairman