

Cannonsburg Water District
1606 Cannonsburg Road
Ashland, KY 41102
Office: (606) 928-9808
Fax: (606) 928-4788



Cannonsburg Water District held its Monthly Commissioners Meeting @ 11:00am on Wednesday, January 24th, 2024, at the district office located at 1606 Cannonsburg Road, Ashland, KY 41102.

Those in attendance were:

Tim Webb	Manager	Morgan Opell	Recorder
Robert McGuire	Chairman		
Sam Hampton	Treasurer		
Mark Kazee	Secretary		
Pam Vanhooose	Commissioner		
Martin Bays	Commissioner		

Meeting called to order at 10:55am by Robert McGuire

Minutes- Motion was made by Pan Vanhooose that the Minutes from the December 27th 2023, meeting be approved as stated. Seconded by Martin Bays. Motion carried.

Treasurers Report- Motion was made by Sam Hampton that the Treasures Report from the December 27th, 2023, meeting be approved as stated. Seconded by Mark Kazee. Motion carried.

Shopes Creek Update – Still waiting on Environmental Study to be completed by FIVCO

Rush Off Road-Project to expand Rush Off Road is set to start Summer 2024. We will have a new 6in line tapped in near Flying J and extended up the North Easter Fish and Game Club entrance on North Big Run. This will be funded by Rush Off Road and when completed we will take over maintenance.

Pay Raise- Discussion and motion to keep yearly pay raise at 3% starting immediately. Motion by Mark Kazee, Second by Sam Hampton. Motion carried.

Meeting was dismissed at 11:23am by Robert McGuire

All minds at rest, motion carried to adjourn was made by Mark Kazee. Seconded by Pam Vanhooose.

Motion carried to adjourn.

Next meeting is tentatively scheduled for February 28th, 2024

Tim Webb, Manager

Robert McGuire, Chairman



Cannonsburg Water District held its Monthly Commissioners Meeting @ 11:00a on Wednesday, January 25, 2023, at the district office located at 1606 Cannonsburg Road, Ashland, KY 41102.

Those in attendance were:

Tim Webb	Manager	Andrea McCoy	Recorder
Robert McGuire	Chairman		
Sam Hampton	Treasurer		
Mark Kazee	Secretary		
Pam Vanhooose	Commissioner		
Martin Bays	Commissioner		

Meeting called to order at 10:50a by Robert McGuire

Minutes- Motion was made by Mark Kazee that the Minutes from the December 21, 2022, meeting be approved as stated. Seconded by Sam Hampton. Motion carried.

Treasurers Report- Motion was made by Pam Vanhooose that the Treasures Report from the December 21, 2022, meeting be approved as stated. Seconded by Martin Bays. Motion carried.

Water Loss – Annual average was 17.5%, down from 30% in previous years.

Sale of Property - The official purchase of our current property was passed at the last Fiscal Court meeting at \$269,000.

Shopes Creek Update – Motion was made by Mark Kazee to proceed with Shopes Creek project bid in March, after discussing with engineer our plan to install 6” lines rather than 4” to avoid losing hydrants. Seconded by Martin Bays. Motion carried.

Annual Raise – Motion made by Martin Bays to award a 6% annual raise to all employees. Seconded by Pam Vanhooose. Motion carried.

Terra Graphics Mapping – Motion made by Pam Vanhooose to proceed with purchase of Terra Graphics Mapping Software. Seconded by Martin Bays. Motion carried.

12” AC Valve Insertion-Cedar Knoll – Motion made by Mark Kazee to install 12” valve insertion in Cedar Knoll. Seconded by Martin Bays. Motion carried.

Meeting was dismissed at 11:58a by Robert McGuire

All minds at rest, motion carried to adjourn was made by Pam Vanhooose. Seconded by Mark Kazee.

Motion carried to adjourn.

Next meeting is tentatively scheduled for February 22, 2023

Cannonsburg Water District
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Cannonsburg Water District held its Monthly Commissioners Meeting @ 11:00am on Wednesday, October 25th, 2023, at the district office located at 1606 Cannonsburg Road, Ashland, KY 41102.

Those in attendance were:

Tim Webb	Manager	Morgan Opell	Recorder
Robert McGuire	Chairman		
Sam Hampton	Treasurer		
Mark Kazee	Secretary		
Pam Vanhoose	Commissioner		
Martin Bays	Commissioner		

Meeting called to order at 10:56am by Robert McGuire

Minutes- Motion was made by Martin Bayes that the Minutes from the September 27th, 2023, meeting be approved as stated. Seconded by Mark Kazee. Motion carried.

Treasurers Report- Motion was made by Mark Kazee that the Treasures Report from the September 27th, 2023, meeting be approved as stated. Seconded by Pam Vanhoose. Motion carried.

Water Loss – Water loss was presented by Tim Webb.

Shopes Creek Update – Still waiting for signature for permit. Should be able to start the bidding process in January 2024

Incentive- Last year's amount was \$500.00, discussion about increasing amount this year. Motion was made by Samuel Hampton to raise it to \$550.00, Martin Bayes seconded. Motion Carried.

Commissioner Training- Will be held at the office either on December 5th or 6th.

Meeting was dismissed at 11:19am by Robert McGuire

All minds at rest, motion carried to adjourn was made by Pam Vanhoose. Seconded by Martin Bayes.

Motion carried to adjourn.

Next meeting is tentatively scheduled for November 22nd, 2023

Tim Webb, Manager

Robert McGuire, Chairman

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Cannonsburg Water District held its Monthly Commissioners Meeting @ 11:00a on Wednesday, August 23, 2023, at the district office located at 1606 Cannonsburg Road, Ashland, KY 41102.

Those in attendance were:

Tim Webb	Manager	Andrea McCoy	Recorder
Robert McGuire	Chairman		
Sam Hampton	Treasurer		
Mark Kazee	Secretary		
Pam Vanhooose	Commissioner		
Martin Bays	Commissioner		

Meeting called to order at 11:00a by Robert McGuire

Minutes- Motion was made by Mark Kazee that the Minutes from the July 26, 2023, meeting be approved as stated. Seconded by Pam Vanhooose. Motion carried.

Treasurers Report- Motion was made by Martin Bays that the Treasures Report from the July 26, 2023, meeting be approved as stated. Seconded by Mark Kazee. Motion carried.

Water Loss – Predicted increase due to hot, dry conditions.

Shopes Creek Update – Jasper from FIVCO updated on current filings and reviews. Bidding could start in October.

Personal- Motion to hire an additional new laborer made by Martin Bays. Seconded by Pam Vanhooose. Motion Carried. Motion to increase starting pay to \$14.00 made by Sam Hampton. Seconded by Martin Bays. Motion carried.

Meeting was dismissed at 11:27a by Robert McGuire

All minds at rest, motion carried to adjourn was made by Mark Kazee. Seconded by Martin Bays.

Motion carried to adjourn.

Next meeting is tentatively scheduled for September 27, 2023

Executive session called to order at 11:28a by Robert McGuire.

Motion made to adjourn at 12:00p made by Mark Kazee. Seconded by Martin Bays. Motion Carried.

Tim Webb, Manager

Robert McGuire, Chairman

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Those in attendance were:

Tim Webb	Manager	Andrea McCoy	Recorder
Robert McGuire	Chairman		
Sam Hampton	Treasurer		
Mark Kazee	Secretary		
Pam Vanhose	Commissioner		
Martin Bays	Commissioner		

Meeting called to order at 10:57am by Robert McGuire

Minutes- Motion was made by Mark Kazee that the Minutes from the August 23rd, 2023, meeting be approved as stated. Seconded by Pam Vanhose. Motion carried.

Treasurers Report- Motion was made by Martin Bays that the Treasures Report from the August 23rd, 2023, meeting be approved as stated. Seconded by Mark Kazee. Motion carried.

Water Loss – Slight increase due to small leak in unmonitored area and other smalls leaks.

Shopes Creek Update – Still waiting on some certifications (CE) and forms. (Per Citco Rep) (Presented notes from Water Management Council).

Office- “Deliverable plans” After plans and permits are presented Tim will act as General Contractor. Projected to start Spring 2024

Personal- Full staffed in field. Office manger position to be filled. The motion was made by Pam Vanhose to advertise for the Manager position. Seconded by Marty Bates. The motion was made by Marty Bayes to give Morgan & Teresa a one dollar raise and seconded by Sam Hampton. Both motions carried.

Finance- Discussion about ACH Security agreement with City National Bank

Closed Session @ 11:22

Meeting was dismissed at 11:32am by Robert McGuire

All minds at rest, motion carried to adjourn was made by Pam Vanhose. Seconded by Mark Kazee.

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Those in attendance were:

Tim Webb	Manager	Andrea McCoy	Recorder
Robert McGuire	Chairman		
Sam Hampton	Treasurer		
Mark Kazee	Secretary		
Pam Vanhoose	Commissioner		
Martin Bays	Commissioner (Via phone)		

Meeting called to order at 11:02 am by Robert McGuire

Minutes- Motion was made by Mark Kazee that the Minutes from the June 22, 2022, meeting be approved as stated. Seconded by Pam Vanhoose. Motion carried.

Treasurers Report- Motion was made by Pam Vanhoose that the Treasures Report from the June 22, 2022, meeting be approved as stated. Seconded by Mark Kazee. Motion carried.

Water Loss – Overall water loss is lowest it's ever been. City of Greenup is still buying, 6.8 million was their last purchase.

Addington Road – Consolidated pipe was awarded the bid for materials. The county court approved purchase and will move forward with scheduling installation.

Shopes Creek – KIA has approved loan. FIVCO will have a meeting as early as next month to discuss how 2.8 million in new grants will be distributed. If no more funds are acquired, we will request to have \$4.00 surcharge extended. We will delay bidding until end of this year or beginning of next year.

Walmart – Tim talked with an associate from Walmart headquarters, and they confirmed are going to replace their service line. Previously we had a 20-year contract with them for maintenance and upkeep. That contract has sense lapsed. There will be discussion about any future agreements.

Pay Rate Increase – Motion made by Pam Vanhoose to approve 5.5 % raise for all employees effective immediately. Seconded by Martin Bays. Motion carried.

- We will shift towards yearly raise discussions to be in January in the future.

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Cannonsburg Water District held its Monthly Commissioners Meeting @ 11:00 am on Wednesday, October 26, 2022, at the district office located at 1606 Cannonsburg Rd., Ashland, KY 41102.

Those in attendance were:

Tim Webb	Manager	Andrea McCoy	Recorder
Sam Hampton	Treasurer		
Mark Kazee	Secretary		
Pam Vanhooose	Commissioner		
Martin Bays	Commissioner		

Meeting called to order at 11:03 am by Pam Vanhooose

Minutes- Motion was made by Sam Hampton that the Minutes from the September 28, 2022, meeting be approved as stated. Seconded by Mark Kazee. Motion carried.

Treasurers Report- Motion was made by Mark Kazee that the Treasures Report from the September 28, 2022, meeting be approved as stated. Seconded by Martin Bays. Motion carried.

Water Loss – Projected to stay consistent through winter months and continued leak monitoring.

Addington Road – All lines have been installed. Except for a few minor parts and dress up, it will be in service within a few weeks.

Shopes Creek – With the additional funding available, we will have approximately 1.2 million in grants. Bidding could start as early as December.

Route 60 – Nearly 50% of the water line has been replaced. After the removal of two more hill sides, they will be able to put more of the new lines in service.

PSC Inspection – The inspection that took place on October 3rd concluded that we are required to read meters manually once a year. They also performed an overview of water loss and touched on staying in compliance with Fire Department Usages.

Employee Incentive – Motion made by Mark Kazee to award a \$500.00 incentive to all employees. Seconded by Martin Bays. Motion Carried.

*The November and December meetings will be moved from 11/23 to 11/16 and 12/28 to 12/21.