

**Ohio County Water District  
Board of Commissioners Meeting  
July 22, 2024  
Ohio County Water District Conference Room**

The Ohio County Water District Board of Commissioners met for their monthly Board Meeting on Monday July 22, 2024 at 5:00 pm CDT in the Board Conference Room. Board Members present were: Ben Everley, Eddie Embry, Cletus Greer, Carlin Gregory, Reid Haire, Michael Newman, Jay Raymond. Ben Everley Chaired the meeting.

Employees present for the meeting were Eric Hickman, P.E., General Manager; Renetta Romero, Finance & Administrative Manager; Kirk Ball, WTP Manager; Ben Elliott, WTP Maintenance, Tim McKeown, WTP Operator/Maintenance;

***Motion#1***

A motion was made by Eddie Embry to approve the June 24, 2024 Board Meeting Minutes. A second to the motion was made by Michael Newman. Motion carried unanimously.

***Motion #2***

A motion was made by Reid Haire to approve the May Financial and June Check Register Reports. A second to this motion was made by Carlin Gregory. Motion carried unanimously.

***OLD BUSINESS:***

Eric Hickman presented the General Manager report through PowerPoint presentation.

***NEW BUSINESS:***

***Motion #3***

A motion was made by Reid Haire to approve the Raw Water Project Change Order for \$37,704.86. A second to this motion was made by Eddie Embry. Motion carried unanimously.

***Motion #4***

A motion was made by Eddie Embry for OCWD to become members of Kentucky 811. A second to this motion was made by Cletus Greer. Motion carried unanimously.

***Motion #5***

Eric Hickman presented the need to restructure the OCWD by establishing a dedicated Maintenance Department. This new department would initially consist of a Manager and two maintenance personnel. Additionally, he proposed the need for an extra Distribution Operator. The departments had been running lean, and the organization now required additional support. The Commissioners expressed their willingness to approve even more staff than what was recommended, should the need arise. In response, Eric Hickman advised to proceed with the initial proposal. He stated that if further staffing was required in the future, those positions would be added during upcoming budget cycles. A motion was made by Cletus Greer to move forward with the restructuring. This would create two new roles - a Maintenance Manager and an Assistant Distribution Manager - as well as hire two Maintenance Technicians and one

Distribution Operator. The motion was seconded by Jay Raymond and unanimously approved by the group. Furthermore, Jay Raymond recommended allocating funds in the Budget to support recruitment efforts for future succession planning.

***Motion #6***

A motion was made by Reid Haire to cancel the August Meeting due to conflicts with KRWA Conference dates. A second to this motion was made by Cletus Greer. Motion carried unanimously.

***Motion #7***

A Motion was made by Carlin Gregory to go into closed session in referencing to KRS 61.810 (1)(f). A second to this motion was made by Reid Haire. Motion carried unanimously.

***Motion #8***

A Motion was made by Carlin Gregory to go back into Open Session. A second to this motion was made by Reid Haire. Motion carried unanimously. No action taken.

***Motion #9***

A motion was made by Cletus Greer to Adjourn. A second to this motion was made by Eddie Embry. Motion carried unanimously.

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Signed by Chairman Ben Everley

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Signed by Secretary / Treasurer Eddie Embry