

**OHIO COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING**

DATE: Monday, May 20, 2024

TIME: 5:00 p.m. CST

PLACE: Ohio County Water District Board Room
(Primary Meeting Location)
124 East Washington Street
Hartford, Kentucky 42347

AGENDA:

- I. Call to Order**
- II. Approval of Minutes**
- III. Financial Report**
- IV. Old Business**
 - a. Water Loss Report
 - b. Revenue Report
 - c. Non-payment Disconnect/Reconnect Report
 - d. Raw Water Intake Project Update
 - e. Distribution Maintenance Facility Garage Update
- V. New Business**
 - a. Department Updates
 - b. 2023 Financial Audit
 - c. Theft 3281 Sandefur Crossing
 - d. Daviess County Fire Hydrant Project
 - e. Solar Feasibility Study
 - f. North Transmission Main IPE to Hartford Project
 - g. RFQ Engineering Services for North Transmission Main IPE to Hartford Project
- VI. Adjourn**

**Ohio County Water District
Board of Commissioners Meeting
April 22, 2024
Ohio County Water District Conference Room**

The Ohio County Water District Board of Commissioners met for their monthly Board Meeting on Monday April 22, 2024 at 5:00 pm CDT in the Board Conference Room. Board Members present were: Ben Everley, Eddie Embry, Cletus Greer, Carlin Gregory, Reid Haire, Michael Newman, and Jay Raymond. Ben Everley Chaired the meeting.

Employees present for the meeting were Eric Hickman, P.E., General Manager; Renetta Romero, Finance & Administrative Manager; Kirk Ball, WTP Manager; Tim McKeown, WTP Operator

Public Attendance: Bob Miller, Lead Rate Study Consultant with KRWA

Motion#1

A motion was made by Eddie Embry to approve the March 25, 2024 Board Meeting Minutes. A second to the motion was made by Carlin Gregory. Motion carried unanimously.

Motion #2

A motion was made by Cletus Greer to approve the February Financial and March Check Register Reports. A second to this motion was made by Reid Haire. Motion carried unanimously.

OLD BUSINESS:

Eric Hickman presented the General Manager report through PowerPoint presentation.

-Eric will respond to Mrs. Barnes email regarding Chiggerville

Motion #3

A motion was made by Cletus to split \$1500 3 ways at \$500 to each candidate (Matthew Brown, Wyatt Harris, Clayton Roberts) for a renewable scholarship. A second to this motion was made by Reid Haire. Motion carried unanimously.

NEW BUSINESS:

Bob Miller presented the board with the reasoning behind the rate study. He informed the board the three main areas of expenditures were Debt Service, Depreciation, and Operating vs the Revenue when calculating the percentages. He commented that the study went as smoothly as any ever has in the past. The process moving forward for PSC to implement any change could take up to 6-7 months. If the board elected to begin the Alternative Rate Filing Process. The anticipated rate should be around 17.69% increase.

Motion #4

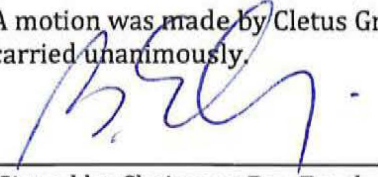
A motion was made by Reid Haire to accept the resolution to proceed with the Alternative Rate Filing Process. A second to this motion was made by Michael Newman. Motion carried unanimously.

Motion #5

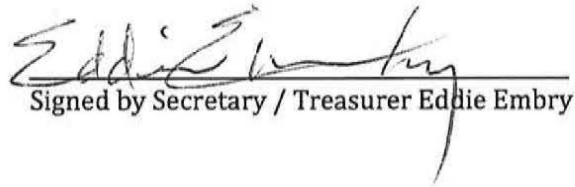
A motion was made by Eddie Embry to move forward with Eclipse being the consultant on Stanley Lane Project. A second to this motion was made by Carlin Gregory. Motion passed.

Motion #6

A motion was made by Cletus Greer to Adjourn. A second to this motion was made by Eddie Embry. Motion carried unanimously.



Signed by Chairman Ben Everly



Signed by Secretary / Treasurer Eddie Embry

**OHIO COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING**

DATE: Monday, April 22, 2024

TIME: 5:00 p.m. CST

PLACE: Ohio County Water District Board Room
(Primary Meeting Location)
124 East Washington Street
Hartford, Kentucky 42347

AGENDA:

I. Call to Order

II. Approval of Minutes

III. Financial Report

IV. Old Business

- a. Water Loss Report
- b. Revenue Report
- c. Non-payment Disconnect/Reconnect Report
- d. Raw Water Intake Project Update
- e. Raw Water Intake Pump #2 Update
- f. Distribution Maintenance Facility Garage Update
- g. Chiggerville Waterline
- h. Lead Copper Rule Update
- i. PFAS Rule Update and UCMR5 Sampling
- j. Scholarship Selection
- k. Preventive Maintenance Software
- l. Rate Study
- m. Stanley Lane Waterline Extension – Engineering Services

V. New Business

- a. Department Updates
- b. Resolution 2024-04-01 Adjustments to Water Rates and Charges
- c. Utility Billing Software RFP
- d. CDs
- e. Ohio County Fiscal Court Rural Waterline Projects
- f. Updated Tariff

VI. Adjourn

**Ohio County Water District
Board of Commissioners Meeting
March 25, 2024
Ohio County Water District Conference Room**

The Ohio County Water District Board of Commissioners met for their monthly Board Meeting on Monday March 25, 2024 at 5:00 pm CDT in the Board Conference Room. Board Members present were: Ben Everley, Eddie Embry, Cletus Greer, Carlin Gregory, Reid Haire, Michael Newman, and Jay Raymond. Ben Everley Chaired the meeting.

Employees present for the meeting were Eric Hickman, P.E., General Manager; Renetta Romero, Finance & Administrative Manager; Kirk Ball, WTP Manager;

Public Attendance: Damon Talley, Stoll Keenen and Ogden; Jason Bullock, Ohio County Fiscal Court Magistrate District 1

Motion #1

A motion was made by Eddie Embry to approve the February 26, 2024 Board Meeting Minutes. A second to the motion was made by Michael Newman. Motion carried unanimously.

Motion #2

A motion was made by Reid Haire to approve the January Financial and February Check Register Reports. A second to this motion was made by Carlin Gregory. Motion carried unanimously.

OLD BUSINESS:

Eric Hickman presented the General Manager report through PowerPoint presentation.

NEW BUSINESS:

During the March 12, 2024 Fiscal Court Meeting the court proposed a yearly Maintenance Payment of \$13,000/year. Jason Bullock presented the proposal and the reasoning behind the term Maintenance instead of payment directly related to the Chiggerville Project Flushing Cost. The Fiscal Court wants the funds to be able to be used toward maintenance to include previously placed water lines. He asked that OCWD let the Judge know if this has been accepted.

Motion #3

A motion was made by Reid Haire to authorize Eric Hickman to sign CWP grant commitment letter for KIA Grant Number 21CWW293, WRIS Project Number WX21183054 and to authorize Eric to negotiate with KIA on request to transfer funds to other unserved areas within Ohio County. A second to this motion was made by Michael Newman. Motion carried unanimously.

Motion #4

A motion was made by Ben Everley to decline the Chiggerville Project. A second to this motion was made by Carlin Gregory. Motion passed.

Vote:	Ben Everley	Yes
	Eddie Embry	Yes
	Cletus Greer	Yes
	Carlin Gregory	Yes
	Reid Haire	Yes
	Michael Newman	Yes
	Jay Raymond	No

Motion #5

A motion was made by Eddie Embry to authorize Chairman Ben Everley to sign the KIA Conditional Commitment Letter dated March 8, 2024 for the \$185,000 100% Forgivable Loan. A second to this motion was made by Cletus Greer. Motion carried unanimously.

Motion #6

A motion was made by Reide Haire to go into closed session for KRS Chapter 61.810 Paragraph 1 Section (b) and (c). A second to this motion was made by Carlin Gregory. Motion carried unanimously.

Motion #7

A motion was made by Carlin Gregory to return to regular session. A second to this motion was made by Cletus Greer. Motion carried unanimously.

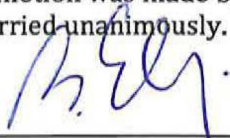
Chairman Ben Everley stated no action from Closed Session was to be taken at this time.

Motion #8

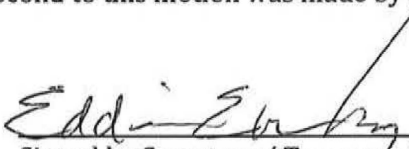
A motion was made by Carlin Gregory for the General Manager to move forward with investing funds at the bank with the best rate for CD. A second to this motion was made by Eddie Embry. Motion carried unanimously.

Motion#9

A motion was made by Cletus Greer to Adjourn. A second to this motion was made by Eddie Embry. Motion carried unanimously.



Signed by Chairman Ben Everly



Signed by Secretary / Treasurer Eddie Embry

**OHIO COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING**

DATE: Monday, March 25, 2024

TIME: 5:00 p.m. CST

PLACE: Ohio County Water District Board Room
(Primary Meeting Location)
124 East Washington Street
Hartford, Kentucky 42347

AGENDA:

- I. Call to Order**
- II. Approval of Minutes**
- III. Financial Report**
- IV. Old Business**
 - a. Water Loss Report
 - b. Revenue Report
 - c. Non-payment Disconnect/Reconnect Report
 - d. Raw Water Intake Project Update
 - e. Raw Water Intake Pump #2 Update
 - f. Distribution Maintenance Facility Garage Update
 - g. Chiggerville Waterline Discussion
 - h. Commissioner Reappointments
 - i. Stanley Lane Waterline Extension Project Update
 - j. Gosehn Pump Station Update
- V. New Business**
 - a. Department Updates
 - b. KIA Conditional Commitment Letter for Lead Service Line Inventory Project
 - c. Scholarship Applications
 - d. PSC 2023 Annual Report
 - e. Rate Study
 - f. Solar Project
 - g. Executive Session, if necessary, pursuant to KRS 61.810(1)(b) and (c)
- VI. Adjourn**

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 - a. Department Updates
 - b. KIA Conditional Commitment Letter for Lead Service Line Inventory Project
 - c. Scholarship Applications
 - d. PSC 2023 Annual Report
 - e. Rate Study
 - f. Solar Project
 - g. Executive Session, if necessary, pursuant to KRS 61.810(1)(b) and (c)
- VI. Adjourn**

**Ohio County Water District
Board of Commissioners Meeting
February 26, 2024
Ohio County Water District Conference Room**

The Ohio County Water District Board of Commissioners met for their monthly Board Meeting on Monday February 26, 2024 at 5:00 pm CDT in the Board Conference Room. Board Members present were: Ben Everley, Eddie Embry, Cletus Greer, Carlin Gregory, Reid Haire, and Michael Newman. Board Member Jay Raymond was absent. Ben Everley Chaired the meeting.

Employees present for the meeting were Eric Hickman, P.E., General Manager; Renetta Romero, Finance & Administrative Manager; Kirk Ball, WTP Manager;

Public Attendance: Greg, Weiser Contracting

Motion#1

A motion was made by Eddie Embry to approve the January 22, 2024 Board Meeting Minutes. A second to the motion was made by Reid Haire. Motion carried unanimously.

Motion #2

A motion was made by Reid Haire to approve the December Financial and January 24 Check Register Reports. A second to this motion was made by Michael Newman. Motion carried unanimously.

Motion #3

A motion was made by Reid Haire to correct the Meeting Minutes of November and December Meetings to read approve the October 23, 2023 and November 27, 2023 Minutes. A second to this motion was made by Eddie Embry. Motion carried unanimously.

OLD BUSINESS:

Eric Hickman presented the General Manager report through PowerPoint presentation.

NEW BUSINESS:

Motion#4

Greg with Weisure Contracting stated they would honor pricing of fall painting price for spring painting. He misunderstood the years. A motion was made by Carlin Gregory to accept Weiser Contracting for painting of Bells Run Tower to begin in the Spring 2024. A second to this motion was made by Michael Newman. Motion carried unanimously. Eric will speak with Jay Hoffman, to verify there are no issues before moving forward.

Motion #5

A motion was made by Reide Haire to go into closed session for KRS Chapter 61.810 Paragraph 1 Section (c). A second to this motion was made by Michael Newman. Motion carried unanimously.

Motion #6

A motion was made by Reid Haire to return to regular session. A second to this motion was made by Cletus Greer. Motion carried unanimously.

Motion #7

A motion was made by Reid Haire to have an appraisal completed for the property at 606 River Rd. A second to this motion was made by Cletus Greer. Motion carried unanimously.

Motion #8

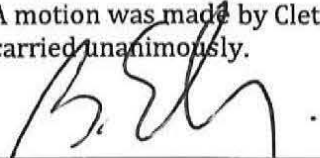
A motion was made by Eddie Embry to negotiate a fair price of up to \$2,000 for the approximate 830 square feet property needed at 1401 US Hwy 231 North, the Hartford Pump Station encroachment. A second to this motion was made by Mike Newman. Motion carried unanimously.

Motion #9

A motion was made by Cletus to negotiate with RBS Design for a fair price up to \$30,000 for RBS Design cost involved with the design, engineering, and spec work on the Distribution Building. A second to this motion was made by Eddie Embry. Motion carried unanimously.

Motion#10

A motion was made by Cletus Greer to Adjourn. A second to this motion was made by Eddie Embry. Motion carried unanimously.



Signed by Chairman Ben Everly



Signed by Secretary / Treasurer Eddie Embry

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(Primary Meeting Location)
124 East Washington Street
Hartford, Kentucky 42347

AGENDA:

- I. Call to Order**
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 - d. Raw Water Intake Project Update
 - e. Distribution Maintenance Facility Garage Update
 - f. Chiggerville Waterline Discussion
- V. New Business**
 - a. Department Updates
 - b. House Bill 9 Grant Application
 - c. Goshen Pump Station Upgrades
 - d. Kentucky 811
 - e. Bells Run Tank Project
 - f. Solar Project
 - g. State Budget Cleaner Water Program
 - h. Daicel Auction
 - i. Raw Water Intake Pump Inspection
 - j. Executive Session, if necessary, pursuant to KRS 61.810(1)(c)
- VI. Adjourn**

**Ohio County Water District
Board of Commissioners Meeting
January 22, 2024
Ohio County Water District Conference Room**

The Ohio County Water District Board of Commissioners met for their monthly Board Meeting on Monday January 22, 2024 at 5:00 pm CDT in the Board Conference Room. Board Members present were: Ben Everley, Eddie Embry, Cletus Greer, Carlin Gregory, Reid Haire, and Jay Raymond. Board Member Michael Newman was absent. Ben Everley Chaired the meeting.

Employees present for the meeting were Eric Hickman, P.E., General Manager; Renetta Romero, Finance & Administrative Manager; Kirk Ball, WTP Manager;

Public Attendance: Judge Executive David Johnston, Magistrate Michael McKenney, Magistrate Larry Morpew

Motion#1

A motion was made by Reid Haire to approve the December 18, 2023 Board Meeting Minutes. A second to the motion was made by Eddie Embry. Motion carried unanimously.

Motion #2

A motion was made by Eddie Embry to approve the November Financial and December 2023 Check Register Reports. A second to this motion was made by Cletus Greer. Motion carried unanimously.

OLD BUSINESS:

Eric Hickman presented the General Manager report through PowerPoint presentation.

Chiggerville Project:

Judge Johnston discussed with the Commissioners his request to move forward with the Chiggerville Waterline Extension Project. He is willing to present to the magistrates a payment for maintenance fee of \$13,761.58/year for 10 years. He is not agreeable to paying a flushing cost or any additional cost. Judge Johnston and Magistrate Morpew do not want the Chiggerville waterline customers to pay any additional cost for installation of the line. They stated the line would be a benefit to the area, not just the customer. The line must go to a location not actively served who would become a water customer. Jay Raymond discussed the funds were "once in a lifetime" for that area and favored completing the project.

Eric asked about other projects needing water for citizens: Wilderness Rd (3 customers), Longview Church Rd (1-2 customers), Leah Loop and White Road (3 customers), Washington Church Ln (1-2 customers), Masey Ln, , Tucker Hollow Rd (3 customers), Melba Lane and Herbert Rd (Whitesville service area, unknown amount of customers). This is approximately 12 customers and 12,000 linear feet of line versus 2 customers and 25,000 feet of line. The recent Union Hill Project funded by Fiscal Court was 1 customer for 4,000 feet of line. Some of these are placed on hold per the Judge.

The Judge and Eric are going to talk further on January 23, 2022 on the decision of commissioners to accept Judge Johnston's offer and placing on agenda for a fiscal court vote. The commissioners want the fiscal court to vote on the project before OCWD takes any action. Eric will contact GRADD

and KIA to verify in writing if the funds can be used on other underserved water projects. No action was taken.

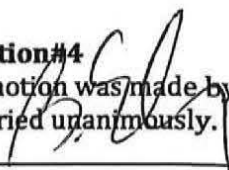
NEW BUSINESS:

Motion#3

A motion was made by Reid Haire for Eric to move forward on the Weather Siren and Easement Agreement. A second to this motion was made by Cletus Greer. Motion carried unanimously.

Motion#4

A motion was made by Cletus Greer to Adjourn. A second to this motion was made by Eddie Embry. Motion carried unanimously.



Signed by Chairman Ben Everly



Signed by Secretary / Treasurer Eddie Embry

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BOARD OF COMMISSIONERS MEETING**

DATE: Monday, January 22, 2024

TIME: 5:00 p.m. CST

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 - d. Raw Water Intake Project Update
 - e. Distribution Maintenance Facility Garage Update
 - f. Chiggerville Waterline Discussion
 - g. Lead Service Line Inventory – Statistical Method
- V. New Business**
 - a. General Manager Annual Report 2023
 - b. Department Updates
 - c. Weather Siren Easement Agreement – OCWD & OCFC
 - d. Annual Tariff Review
 - e. GRADD Water Management Council Meeting
 - f. Inactive Meter Usage
 - g. Consumer Confidence Report (CCR) 2023
 - h. CD Interest Updates
 - i. Annual Reporting
 - j. Preventive Maintenance Software
- VI. Adjourn**

**Ohio County Water District
Board of Commissioners Meeting
December 18, 2023
Ohio County Water District Conference Room**

The Ohio County Water District Board of Commissioners met for with a Special Call Meeting due to the date change on Monday December 18, 2023 at 5:00 pm CDT in the Board Conference Room. Board Members present were: Ben Everley, Eddie Embry, Cletus Greer, Reid Haire, Michael Newman, and Jay Raymond. Board Members absent was Carlin Gregory. Ben Everley Chaired the meeting.

Employees present for the meeting were Eric Hickman, P.E., General Manager; Renetta Romero, Finance & Administrative Manager; Kirk Ball, WTP Manager;

Motion#1

A motion was made by Reid Haire to approve the September Board Meeting Minutes. A second to the motion was made by Michael Newman. Motion carried unanimously.

Motion #2

A motion was made by Eddie Embry to approve the October 2023 Financial and November 2023 Check Register Reports. A second to this motion was made by Cletus Greer. Motion carried unanimously.

OLD BUSINESS:

Eric Hickman presented the General Manager report through PowerPoint presentation.

NEW BUSINESS:

Motion#3

A motion was made by Cletus Greer to accept the Surplus Bids received on GovDeals.com for the surplus items with a total of \$8,764.00. A second to this motion was made by Eddie Embry. Motion carried unanimously.

Motion#4

A motion was made by Reid Haire for all Board of Commissioner Officer positions to be filled by the same person currently serving position for another year. A second to this motion was made by Cletus Greer. Motion carried unanimously.

Motion#5

A motion was made by Eddie Embry to accept the 2024 OCWD Board of Commissioners Meeting Dates Schedule as the Fourth Monday of each Month at OCWD Office, with exception of May, October, and December which will be held on May 20, October 21, and December 16. A second to this motion was made by Michael Newman. Motion carried unanimously.

Eric Hickman presented a New Orientation Packet with facts about Ohio County Water Districts system and operation, including comparison with the other Districts within Kentucky.

Motion#6

A motion was made by Cletus Greer to Adjourn. A second to this motion was made by Eddie Embry. Motion carried unanimously.



Signed by Chairman Ben Everley



Signed by Secretary / Treasurer Eddie Embry