

**NOTICE OF SPECIAL MEETING
OHIO COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS**

DATE: Monday, December 18, 2023

TIME: 5:00 p.m. CST

PLACE: Ohio County Water District Board Room
(Primary Meeting Location)
124 East Washington Street
Hartford, Kentucky 42347

AGENDA:

- I. Call to Order**
- II. Approval of Minutes**
- III. Financial Report**
- IV. Old Business**
 - a. Water Loss Report
 - b. Revenue Report
 - c. Non-payment Disconnect/Reconnect Report
 - d. Raw Water Intake Project Update
 - e. Surplus Bids
 - f. Lead and Copper Rule Finalized
- V. New Business**
 - a. Department Updates
 - b. Debt Collection
 - c. Leah Loop & White Road Waterline Extension – District 4
 - d. Rockport Hydrants
 - e. Officer Appointments & Reappointments
 - f. 2024 Meeting Schedule
 - g. Orientation Presentation
- VI. Adjourn**

**Ohio County Water District
Board of Commissioners Meeting
November 27, 2023
Ohio County Water District Conference Room**

The Ohio County Water District Board of Commissioners met for their monthly Board Meeting on Monday November 27, 2023 at 5:00 pm CDT. Board Members present were: Ben Everley, Eddie Embry, Cletus Greer, Reid Haire, Carlin Gregory, Michael Newman, and Jay Raymond. Ben Everley Chaired the meeting.

Employees present for the meeting were Eric Hickman, P.E., General Manager; Renetta Romero, Finance & Administrative Manager; Kirk Ball, WTP Manager; Ben Elliott, Maintenance Technician

Motion#1

A motion was made by Reid Haire to approve the September Board Meeting Minutes. A second to the motion was made by Michael Newman. Motion carried unanimously.

Motion #2

A motion was made by Eddie Embry to approve the September 2023 Financial and October 2023 Check Register Reports. A second to this motion was made by Cletus Greer. Motion carried unanimously.

OLD BUSINESS:

Eric Hickman presented the General Manager report through PowerPoint presentation. The Report covered:

- **Financial Highlights**
- **Water Loss Report**
- **Revenue Report**
- **Non-Payment Disconnection / Reconnection Report**
- **Raw Water Intake Project**
- **Distribution Building Update-**

NEW BUSINESS:

Department Updates

- **Office:**
- **Distribution:**
- **Treatment:**

Motion#3

A motion was made by Michael Newman to accept the Proposed Budget for 2024 including a 5% Cost of Living increase for all employees. A second to this motion was made by Cletus Greer. Motion carried unanimously.

Motion#4

A motion was made by Reid Haire to approve Resolution 2023-11-08 authorizing Eric Hickman to submit application for KIA Forgiveable Loan. A second to this motion was made by Cletus Greer. Motion carried unanimously.

Kentucky Public Service Commission Inspection: Eric met with PSC inspector on 10/25/2023. This was the first inspection under new General Manager. Follow-up call on 11/2/2023. The Inspector stated he did not see any violations or impending violation that he would be making note of. He said we do a great job of record keeping, tracking, and organization.

Chemical Bid: Sealed bids were advertised for WTP Chemicals and opened on 11/21/2023. There were several bidders. Tabulation was provided to Commissioners.

Motion#5

A motion was made by Eddie Embry to accept the low bid for each item of chemicals for the Water Treatment Plant. A second to this motion was made by Carlin Gregory. Motion carried unanimously.

General Contractor: Sealed bids were advertised for General Contractor and opened on 11/21/2023.

Motion#6

A motion to accept Alltuck as General Contractor was made by Reid Haire. A second to this motion was made by Eddie Embry. Motion carried unanimously.

Distribution Security Fence: Sealed bids were advertised for Security Fence and opened on 11/21/2023.

Motion#7

A motion to accept bid and allow General Manager decide on 6' or 8' fence was made by Cletus Greer. A second to this motion was made by Michael Newman. Motion carried unanimously.

Utilities Management Institute: KRWA has UMI training courses that are offered for water and wastewater operation including 6 classes. Renetta Romero has graduated from the courses. We will be sending employees through these courses as they become available. Kirk Ball and Sara Vender have just began their series of courses. Eric Hickman is finishing his in the upcoming months.

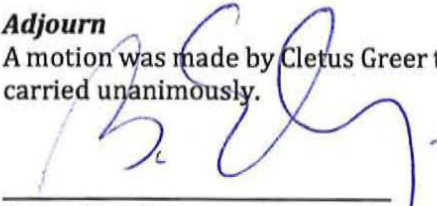
Motion#8

A motion was made by Reid Haire to declare pickup truck, trailer and generator on capital assets as surplus equipment or property and authorize Eric Hickman to dispose of it on GovDeals.com. A second to this motion was made by Cletus Greer. Motion carried unanimously.

December Meeting Change- The December meeting date changed to December 18, 2023 at 5 p.m. This will be a Special Meeting.

Adjourn

A motion was made by Cletus Greer to Adjourn. A second to this motion was made by Carlin Gregory. Motion carried unanimously.


Signed by Chairman Ben Everly


Signed by Secretary / Treasurer Eddie Embry

**OHIO COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING**

DATE: Monday, November 27, 2023

TIME: 5:00 p.m. CST

PLACE: Ohio County Water District Board Room
(Primary Meeting Location)
124 East Washington Street
Hartford, Kentucky 42347

AGENDA:

- I. Call to Order**
- II. Approval of Minutes**
- III. Financial Report**
- IV. Old Business**
 - a. Water Loss Report
 - b. Revenue Report
 - c. Non-payment Disconnect/Reconnect Report
 - d. Raw Water Intake Project Update
 - e. Distribution Maintenance Facility Garage Update
- V. New Business**
 - a. Department Updates
 - b. 2024 Budget Approval
 - c. 2024 Drinking Water & Wastewater Ranking Meeting
 - d. Resolution 2023-11-08 Authorization to Submit Application for KIA Forgivable Loan
 - e. PSC Inspection
 - f. Chemical Bid Tabulation & Award Recommendation
 - g. General Contractor Bid Tabulation & Award Recommendation
 - h. Distribution Security Fence Bid Tabulation & Award Recommendation
 - i. Kentucky Rural Water Association Utility Management Institute
 - j. Surplus Authorization
 - k. December 25 Board Meeting
- VI. Adjourn**

**Ohio County Water District
Board of Commissioners Meeting
October 23, 2023
Ohio County Water District Conference Room**

The Ohio County Water District Board of Commissioners met for their monthly Board Meeting on Monday October 23, 2023 at 5:00 pm CDT. Board Members present were: Ben Everley, Cletus Greer, Reid Haire, Carlin Gregory, Michael Newman, and Jay Raymond. Absent Eddie Embry. Ben Everley Chaired the meeting.

Employees present for the meeting were Eric Hickman, P.E., General Manager; Renetta Romero, Finance & Administrative Manager; Kirk Ball, WTP Manager

Motion#1

A motion was made by Reid Haire to approve the September Board Meeting Minutes. A second to the motion was made by Michael Newman. Motion carried unanimously.

Motion #2

A motion was made by Carlin Gregory to approve the August 2023 Financial and September 2023 Check Register Reports. A second to this motion was made by Michael Newman. Motion carried unanimously.

OLD BUSINESS:

Eric Hickman presented the General Manager report through PowerPoint presentation. The Report is enclosed with minutes and covered:

- **Financial Highlights**
- **Water Loss Report**
- **Revenue Report**
- **Non-Payment Disconnection / Reconnection Report for June Bills**
- **Raw Water Intake Project**

Motion #3

A motion was made by Jay Raymond to reimburse Ohio County Water District for soft costs associated with the Raw Water Project Expenses based on the attorney recommendation. A second to this motion was made by Reid Haire. Motion carried unanimously.

- **Customer Deposit Refund Completed**
- **Distribution Building Update-** A settlement with Cincinnati was reached for \$215,431.89. Eric Hickman and Ohio County Water District will move forward with reconstruction on the building as general contractor. See new business for bidding. Information.
- **City of Centertown Meters-** There were approximately 15 meters being billed by Centertown that were on our main line. These accounts were not going through the master meter. This had been occurring for over 10 years. During a meeting with Mayor Aldridge, he agreed it made since for OCWD to take the customers service over. On 10/11/23 letters were mailed to customers explaining the service being transferred and explaining the rates, including new customer paperwork and answers to probable questions. On 10/19/23 the changeout occurred. Centertown will issue their final bill 11/2/23. Ohio County will issue their first bill 11/25, which will include approximately 2 weeks.

NEW BUSINESS:

Department Updates

- **Office:**
- **Distribution:**
- **Treatment:**

Distribution Building Construction: Sealed bids were advertised on 10/4/2023 for the Structure, Plumbing, Electrical, HVAC, and Carpentry for the Distribution Building. An Addendum was issued on 10/16 with sealed bids due on 10/18/2023 at designated times.

- **Materials Package & Structure-** Received 3 bids. Lamberts Post Frame, LLC was the lowest at \$90,230.19.
- **Labor Package to Erect Structure-** Received 3 bids. Toby Yoder was the lowest at \$31,535.00.
- **Concrete Labor and Materials-** Received 4 bids. Lawrence Concrete & Construction was the lowest at \$93,500.
- **Electrical-** Received 3 bids. Complete Comfort Heating & Cooling was lowest at \$72,250.
- **Plumbing-** Received 1 bid. Likens Plumbing was lowest at \$38,900.
- **HVAC-** Received 2 bids. Four Star Mechanical was lowest at \$44,875.
- **Interior Carpentry-** Received 0 bids.
- **Total \$371,290 bids to award**

There is \$268k left in insurance funds to complete the construction staking/survey, sitework, security fence and interior carpentry.

Motion#4

A motion was made by Reid Haire to accept all bids with General Manager acceptance of references from the electrical vendor Complete Comfort Heating & Cooling. A second to this motion was made by Michael Newman. Motion carried unanimously.

Centertown Contract

While meeting with Mayor Aldridge regarding customers. They also discussed a new Contract between Centertown and OCWD. Jerry Wuetcher with SKO. The Agreement was in the board packet. It is a 20-year term with minimum usage of 3 million gallons per month / 5 million gallon per month maximum. Exceeding 5 million would double current rate from \$3.29/1000 gallons to \$6.58/1000 gallons. Mayor Aldridge was okay with contract and forwarding to his board and attorney.

Motion #5

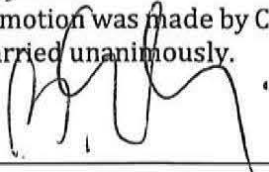
A motion was made by Reide Haire to accept the Centertown Contract as presented. A second to this motion was made by Cletus Greer. Motion carried unanimously.

KY Division of Water Sanitary Survey Inspection- Inspection was completed on 10/3/23. This occurs every 3 years. The last inspection was October 2020 with several notices of deficiencies and trending a notice of violations. Multiple documents were requested and sent prior to inspection. The on-site inspection took 45 minutes with no violations compared to the normal 3 hours. The Inspector commented on how well organized we were and addressed everything in the inspection survey as needed.

December Meeting Change- The December meeting date needs to be changed. Commissioner's look at dates that will NOT work and notify Eric of dates where you will be away.

Adjourn

A motion was made by Cletus Greer to Adjourn. A second to this motion was made by Carlin Gregory. Motion carried unanimously.



Signed by Chairman Ben Everly



Signed by Secretary / Treasurer Eddie Embry

**OHIO COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING**

DATE: Monday, October 23, 2023

TIME: 5:00 p.m. CST

PLACE: Ohio County Water District Board Room
(Primary Meeting Location)
124 East Washington Street
Hartford, Kentucky 42347

AGENDA:

- I. Call to Order**
- II. Approval of Minutes**
- III. Financial Report**
- IV. Old Business**
 - a. Water Loss Report
 - b. Revenue Report
 - c. Non-payment Disconnect/Reconnect Report
 - d. Raw Water Intake Project Update
 - e. Customer Deposit Refund Plan Update
 - f. Distribution Maintenance Facility Garage Update
 - g. Centertown Meters
 - h. Chiggerville Waterline Discussion
- V. New Business**
 - a. Department Updates
 - b. Distribution Maintenance Facility Building Bid Tabulations and Recommendations
 - c. Centertown Contract
 - d. KDOW Sanitary Survey Inspection
 - e. December 25 Board Meeting
- VI. Adjourn**

**Ohio County Water District
Board of Commissioners Meeting
September 25, 2023
Ohio County Water District Conference Room**

The Ohio County Water District Board of Commissioners met for their monthly Board Meeting on Monday September 25, 2023 at 5:00 pm CDT. Board Members present were: Eddie Embry, Ben Everley, Cletus Greer, Reid Haire, Carlin Gregory, Michael Newman, and Jay Raymond. Ben Everley Chaired the meeting.

Employees present for the meeting were Eric Hickman, P.E., General Manager; Renetta Romero, Finance & Administrative Manager; Kirk Ball, WTP Manager

Guests present for the meeting were Michael Oldiges, Financial Advisor with Baird & Christian Juckett, Bond Attorney with Rubin & Hayes.

Motion#1

A motion was made by Reid Haire to approve the July 26, 2023 Board Meeting Minutes. A second to the motion was made by Eddie Embry. Motion carried unanimously.

Motion #2

A motion was made by Carlin Gregory to approve the June 2023 Financial and July 2023 Check Register Reports. A second to this motion was made by Cletus Greer. Motion carried unanimously.

Motion #3

A motion was made by Carlin Gregory to approve the July 2023 Financial and August 2023 Check Register Reports. A second to this motion was made by Cletus Greer. Motion carried unanimously.

OLD BUSINESS:

Eric Hickman presented the General Manager report through PowerPoint presentation. The Report is enclosed with minutes and covered:

- **Financial Highlights**
- **Water Loss Report**
- **Revenue Report**
- **Non-Payment Disconnection / Reconnection Report for June Bills**
- **Raw Water Intake Project**
 - **Pre-Construction Meeting** was held on August 24, 2023. The contractor is expecting to expend out \$3-\$4 Million by the end of December 2023 and be complete in February 2024. This is an aggressive goal.
 - **Presentation provided by Michael Oldiges with RW Baird and Christian Juckett with Rubin and Hayes.** Their presentation provided a summary of bid reviews for the interim financing. There were two bids received out of 29 RFP's sent out on August 15, 2023. Pinnacle (5.53% Fixed Rate and 5.0% Reinvestment Rate) and 1st Internet Bank (5.55% Fixed Rate and 3.4% Reinvestment Rate. The local banks did not bid. Many banks are wanting deposits now and are not loaning. However, we did get good rates.

Motion #4

A motion was made by Eddie Embry to award bid for interim financing Bond Anticipation Note (BAN) to Pinnacle Financial Partner through resolution presented until long term financing is secured for the Raw Water Intake Project. A second to the motion was made by Michael Newman. Motion carried unanimously.

A closing meeting is scheduled for Tuesday October 3, 2023 at 3:30 p.m. in the conference room.

Raw Water Intake Project-Change Order Approval: The Contract Change Order No. One was reviewed and discussed. This is a modification to the screen arrangement and raising the elevation of the 20-inch lines in the river to the elevation of the entrance to the valve pit.

Motion #5

The Commissioners reviewed the provisions of Change Order No. One to the Contract with Garney for the Raw Water Intake Improvements Project. Change Order No. One reduces the Contract amount by \$105,000. Motion was made by Cletus Greer and seconded by Michael Newman to retroactively approved Change Order No. One, which was signed by Chairman Everley on August 24, 2023, and to ratify the Chairman's action in executing Change Order No. One. Motion carried unanimously.

Rate Study- A rate study will begin 3 months after signing. The study will take approximately 240 days to complete. OCWD needs to move forward on a new study in order to be accurate on all our cost compared to the rates in place as early as possible to capture the costs associated with the Raw Water Intake Project and other improvements.

Motion #6

A motion was made by Reid Haire to authorize the General Manager to contact KRWA for a Proposed Rate Study. A second to this motion was made by Eddie Embry. Motion carried unanimously.

- **Customer Deposit Refund Update**
- **Distribution Building Update-** Eric will be meeting with Lawton Insurance, Cincinnati Claims Adjuster, and his Supervisor on September 27. Indication there will be a settlement offer. Eric has reached out to post-frame, metal building manufacturers, and steel pre-engineered buildings on costs in preparation to be the general contractor.

Motion #7

A motion was made by Eddie Embry to rescind February Board Action awarding bid to Valley Contracting unless Cincinnati Insurance determines to fund the project 100% of the base bid. A second motion was made by Carlin Gregory. Motion carried unanimously.

Motion #8

A motion was made by Eddie Embry to reject all bids for the rebuilding of the Distribution Building. A second to the motion was made by Reid Haire. Motion carried unanimously.

Motion #9

A motion was made by Carlin Gregory to authorize the General Manager to bid the project in pieces and act as the General Contractor with "carte blanche" authority. A second to the motion was made by Eddie Embry. Motion carried unanimously.

Motion #10

A motion was made by Eddie Embry to authorize the General Manager to make his best judgement of settlement offer and proceed accordingly. A second to the motion was made by Jay Raymond. Motion carried unanimously.

- **Olaton & Windy Hill Control Valve Project Update**
- **Union Hill Road Project Update**
- **Western Kentucky Distillery Usage and RTU Installation Update** - The work was completed in July 2023. The final cost of \$19,570 was under the estimated cost of \$20-22,000.
- **Theft Case** - A jumper was installed in McHenry by Terry Sims. It was found during an inactive meter reading and turned over to the Sheriff's Department. Restitution has been paid for \$647.87.
- **Hamlin Chapel Waterline Replacement Update** - We used some of our material inventory for this waterline project.

Motion#11

A motion was made by Eddie Embry to accept the materials purchased were the lowest bid or most readily available at the time of need for the Hamlin Chapel Waterline Replacement Project. A second to the motion was made by Reid Haire. Motion carried unanimously.

- **Lead and Copper Sampling-** These were completed 2 months early with 30 locations. Next sampling will be in 2026.
- **Lead and Service Line Inventory-** We are approximately 50% complete with all service line locates. We are required to have inventory complete by October 16, 2024. Eric has worked with mapping consultant, KRWA and IT to develop a survey for the public. The goal is to have public outreach efforts provide a no cost service to save OCWD time and money to comply with the service line inventory requirements.

Motion #12

A motion was made by Reid Hair to provide a \$25 gift card for every 25 usable submitted surveys. A second to the motion was made by Cletus Greer. Motion carried unanimously.

- **Chiggerville Waterline Extension Project Update-**Eric met with Judge Johnston. The Judge did not agree with charging capacity cost vs. production cost. Additionally, he said they (OCFC) may install the line to Chiggerville with the money before it goes away and not tie it in until a loop was made. The Judge is searching for funds to loop the line to Pond Run Church Rd later. The KDOW and grant authority will not let you build something with grant funds and not hook it up. Grant funds cannot be used until OCWD Board authorizes. Eric also reminded the Judge Johnston the loop was not a solution for water pressure for Echols and that it would age the water to residents in Rockport, degrading the water quality as noted in Greg Davenport's, P.E., letter dated March 17, 2023 that has been provided to the Fiscal Court.

NEW BUSINESS:

Department Updates

- **Office:**
- **Distribution:**
- **Treatment:**

Surplus List-

- 1992 Ford Super Duty Mini Dump Truck – FULLY DEPRECIATED Mileage 74,XXX
- 2012 Ford F-150 - \$3,400 left on depreciation schedule Mileage 216,551
- Kohler Portable Generator – obsolete and needs a new circuit board - FULLY DEPRECIATED
- US Department of Defense John Hollingsworth Co. 30 KW Diesel Generator – never on depreciation list and has never been used. 1980's model going from \$300-\$2,000 in auctions.
- Powder Activated Equipment that was stopped shortly after the plant commenced. The room has now been converted into the maintenance room and equipment was disassembled (feeder and hopper system). – Did not see line item dedicated to this equipment on depreciation list.
- Micro Lab equipment no longer needed.
- Misc. items including framed pictures, office chairs, and desks. These are not on the depreciation list and do not need authorization to be surplus.

Motion#13

A motion was made by Eddie Embry to declare the equipment noted as surplus list to be surplus and to authorize the General Manager to dispose of the equipment. A second to this motion was made by Reid Haire. Motion carried unanimously.

Customer Complaint – Mauzy

Interlocal Agreement – An interlocal agreement was discussed to have operators or others who can assist within other agencies when emergencies occur. Reid mentioned to see about extending to Daviess County Water.

Motion #14

A motion was made by Carlin Gregory to move forward on getting an interlocal agreement with other local agencies. A second to this motion was made by Michael Newman. Motion carried unanimously.

Personnel Performance Evaluations- All performance evaluations have been completed on the employees by managers through a one on one meeting. These must be completed before eligibility of Longevity Incentive Bonus.

Rochester Regional Dam Commission- Quarterly meeting was held August 9, 2023. A reduction in withdrawal rate was approved from \$.10/1,000 gallons to \$.08/1,000 gallons. This will be a cost reduction of approximately \$18,000 per year.

MicroLab Analysis- A trial period from July -August was conducted to determine the pro's and con's of outsourcing. Cost analysis was also done of the lab. The trial found to outsource the lab there is no measurable cost savings, it is inconvenient during line breaks not testing our samples, it takes additional time to drive samples, and we are able to cut some costs while eliminating some unneeded work by our Operators in the lab.

CD Authorization & Debt Service Accounts -Eric discussed moving some funds to a CD for 1 year. We are no longer required to keep the 3 Month O & M Reserve Account. We have paid off Debt Service 2015. The Commonwealth Bank Accounts for these accounts need to be closed.

Motion #15

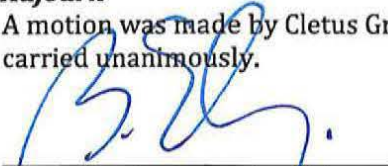
A motion was made by Reid Haire to close the Debt Service Accounts and move funds accordingly. A second to this motion was made by Carlin Gregory. Motion carried unanimously.

Motion #16


A motion was made by Reide Haire to move savings into a competitive CD with Commonwealth Community Bank at a rate of 5.25% for 1-year. A second to this motion was made by Michael Newman. Motion carried unanimously.

Adjourn

A motion was made by Cletus Greer to Adjourn. A second to this motion was made by Eddie Embry. Motion carried unanimously.



Signed by Chairman Ben Everly



Signed by Secretary / Treasurer Eddie Embry

OHIO COUNTY WATER DISTRICT BOARD OF COMMISSIONERS MEETING

DATE: Monday, September 25, 2003

TIME: 5:00 p.m. CST

PLACE: Ohio County Water District Board Room
(Primary Meeting Location)
124 East Washington Street
Hartford, Kentucky 42347

AGENDA:

- I. Call to Order**
- II. Approval of Minutes**
- III. Financial Report**
- IV. Old Business**
 - a. Water Loss Report
 - b. Revenue Report
 - c. Non-payment Disconnect/Reconnect Report
 - d. Raw Water Intake Project Update
 - e. Customer Deposit Refund Plan Update
 - f. Distribution Maintenance Facility Garage Update
 - g. Olaton & Windy Hill Control Valve Update
 - h. Union Hill Road Project Update
 - i. Western Kentucky Distillery Usage and RTU Installation Update
 - j. Restitution from Theft Case
 - k. SCADA Project Update
 - l. Chiggerville Project Discussion
 - m. Hamlin Chapel Waterline Replacement Project Update
 - n. Lead and Copper Sampling Completed
 - o. Lead Service Line Inventory Update
- V. New Business**
 - a. Department Updates
 - b. Interim Financing Recommendation of Award and Resolution
 - c. Surplus Authorization
 - d. Customer Complaint – Donna Mauzy
 - e. Interlocal Agreements
 - f. Personnel Performance Evaluations
 - g. Rochester Regional Dam Commission Meeting
 - h. Recent Annual Samples for Inorganics and Volatile Organic Compounds
 - i. Mirco Lab Analysis
 - j. Debt Service Account
 - k. Raw Water Intake Project – Change Order Approval
 - l. Hamlin Chapel Approval for Material Purchase
 - m. Authorization to move Savings into CD
- VI. Adjourn**

**Ohio County Water District
Board of Commissioners Meeting
July 24, 2023
Ohio County Water District Conference Room**

The Ohio County Water District Board of Commissioners met for their monthly Board Meeting on Monday July 24, 2023 at 5:00 pm CDT. Board Members present were: Eddie Embry, Cletus Greer, Reid Haire, Carlin Gregory, Michael Newman, and Jay Raymond. Reid Haire Chaired the meeting. Ben Everley was absent from the meeting.

Employees present for the meeting were Eric Hickman, P.E., General Manager; Renetta Romero, Finance & Administrative Manager

Guests present for the meeting were Kelly Mrsic, Financial Advisor with Baird & Christian Juckett, Bond Attorney with Rubin & Hayes.

Motion#1

A motion was made by Eddie Embry to approve the June 26, 2023 Board Meeting Minutes. A second to the motion was made by Michael Newman. Motion carried unanimously.

Motion #2

A motion was made by Michael Newman to approve the May 2023 Financial and June 2023 Check Register Reports. A second to this motion was made by Carlin Gregory. Motion carried unanimously.

OLD BUSINESS:

Eric Hickman presented the General Manager report through PowerPoint presentation. The Report is enclosed with minutes and covered:

- **Financial Highlights**
- **Water Loss Report**
- **Revenue Report**
- **Non-Payment Disconnection / Reconnection Report for June Bills**
- **Raw Water Intake Project**
 - **Presentation provided by Kelly Mrsic and Christian Juckett.** In their presentation they covered the interim financing and tentative timeframe for the Raw Water Intake Project. Presentation is enclosed.

Motion #3

Resolution for interim financing:

A motion was made by Jay Raymond to accept the Resolution 2023-07-07 for Baird to send out a Request for Proposal acquiring interim financing for up to \$5,000,000 until we know learn more from our funding request made to Congressman Guthrie's Office, PSC Approvals, and construction commencement by the general contractor on the project. A second to this motion was made by Cletus Greer. Motion carried unanimously.

- **Customer Deposit Refund Update**
- **Chiggerville Waterline Extension Project Update-**

- Eric met with Judge regarding Union Hill, Longview and Chiggerville on July 6, 2023. There has been a tremendous amount of discussions on the Chiggerville Project.
 - All Commissioners are aware this is the only area in the county that county water is not provided.
 - All Commissioners are aware constructing a five-mile line to two customers will require significant flushing of the line in order to meet Kentucky Division of Water drinking water standards (disinfectant by-products) and will ultimately reduce OCWD's capacity. The loss of capacity would mean a loss of revenue and potential customers OCWD could serve in the future.
 - All Commissioners agree it is not fiscally responsible to put in a water line five miles for two new customers or for any amount less than the revenue to offset maintaining the lines and flushing.
 - There are no guarantees the customers will use OCWD water or for how long.
 - The Commissioners agree this cost should not be passed onto the remaining OCWD customer base, the rate payers.
 - The Commissioners are aware this project does not help any customers with additional pressure. Furthermore, if the project was looped to the Pond Run Church Rd area, creating a 10-mile line, the Commissioners understand this would create aged water for those customers in the Rockport area as presented by Professional Engineer Greg Davenport.
- All Commissioners unanimously moved to make a recommendation to the Ohio County Fiscal Court (OCFC) to construct and accept the Chiggerville waterline extension under the following conditions:
 1. OCFC will reimburse OCWD for all upfront costs related to design engineering and bidding for the project to be properly bid, meeting grant regulations.
 2. OCWD will not pay for any costs over the allotted grant funds. OCFC will be responsible for all construction costs over the allotted grant funds.
 3. The project increased from 4" to 6" for fire fighting purposes as requested by the Fiscal Court. All fire hydrants will continue to be paid by OCFC.
 4. OCFC will be responsible for all water flushed at the regular charged water rates to our customers. The Board feels the flushing cost should be calculated based on the regular rates of our customers because this water is taking away from capacity for future homes. The estimated costs below are based on current rates, however these will fluctuate as rates increase in the future. The flushing will be dependent in meeting the Kentucky Division of Water regulations on disinfectant by-products. Since this is a 5-mile line having 2 customers, turn-over rates are very low which increase disinfectant byproducts called trihalomethane and haloacetic acids. The Board proposes to install a meter in the line to record all water flushed and bill to OCFC accordingly. As more water users come on line, the flushing numbers will be decreased due to usage which will decrease required flushing rates. Approximate capacity rates for a 6" line are shown below:
 - 1 day turnover = 1,054,702 gallons per month equates to approximately 240 homes
 - 2 day turnover = 518,517 gallons per month equates to approximately 120 homes
 - 3 day turnover = 339,788 gallons per month equates to approximately 79 homes
 5. OCFC will pay 50% of all repairs and maintenance cost of the line for an indefinite period of time. The indefinite period will continue until gallons flushed decreases to zero as future customers hook on the line therefore decreasing the amount of gallons required to flush.

- **Hamlin Chapel Waterline Replacement Update** – Began work on 7/24/2023. Over 100 informational calls were completed to customers in the area the project may affect.

NEW BUSINESS:

Department Updates

- **Office:**
- **Distribution:**
- **Treatment:**

- **Fleet Fuel Card Change-** Beginning July 1, 2023, OCWD changed vendors for fleet fuel purchases from Universal Premium to a state contracted company WEX. OCWD will have a estimate savings of \$800/monthly from various fees. We are exempt from these fees with WEX due to being a government entity.

- **Lead and Copper Sampling** – All test samples have been well below the required limits. We are required to perform 30 samples from customer homes every three years.

- **KDOW PFAs / PFOs Sampling** – OCWD was one of 60 sampling sites for sampling across the state. Only one sample came back above threshold. This was due to lab analyzing could only go to baseline of 1.3 ng/L. The proposed rule is .919 ng/L. This is great news as there would be no required changes or additions to the Water Treatment process which could have large financial effects on the District.

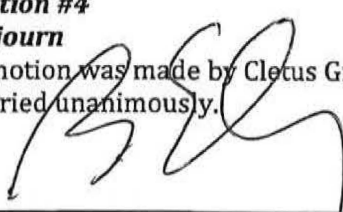
- **Taylor Mine Road Customer Service-** This situation occurred due to both OCWD and Beaver Dam Water Works both having water main at same locations. Mr. Southard has water with OCWD. His parents, next door, had water with Beaver Dam Water Works with a long private service line. Mr. Southard was taking over the account and wanted a new meter set. At the time the office staff did not know the location was being served under Beaver Dam Water Works. Mr. Southard wants to maintain OCWD water service. The District cannot legally deny service to someone wanting service that is in proximity to a District owned waterline.

- **August Board of Commissioners Meeting** – Due to a conflict with the annual Kentucky Rural Water Association Conference and the scheduled Board meeting in August, it was decided the August 2023 Board of Commissioners Meeting will be cancelled. If there needs to be a meeting it will be done by a Special Called Meeting.

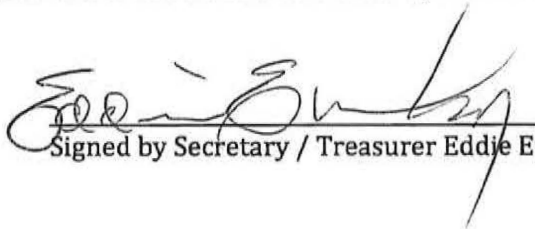
Motion #4

Adjourn

A motion was made by Cletus Greer to Adjourn. A second to this motion was made by Eddie Embry. Motion carried unanimously.



Signed by Chairman Ben Everly



Signed by Secretary / Treasurer Eddie Embry

**OHIO COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING**

DATE: Monday, July 24, 2023

TIME: 5:00 p.m. CST

PLACE: Ohio County Water District Board Room
(Primary Meeting Location)
124 East Washington Street
Hartford, Kentucky 42347

AGENDA:

- I. Call to Order**
- II. Approval of Minutes**
- III. Financial Report**
- IV. Old Business**
 - a. Water Loss Report: Enclosed
 - b. Revenue Report: Enclosed
 - c. Non-payment Disconnection/Reconnection Report
 - d. Raw Water Intake Project: Update
 - e. Customer Deposit Refund Plan: Update
 - f. Chiggerville Waterline Extension: Update
 - g. Hamlin Chapel Waterline Replacement Project: Update
- V. New Business**
 - a. Department Updates
 - b. Resolution 2023-07-07 Approval for RFP Interim Financing
 - c. Fleet Fuel Card Change
 - d. Lead and Copper Sampling
 - e. Taylor Mine Road Customer
 - f. PFAS Sampling KDOW
 - g. August 28th Meeting Conflict
- VI. Adjourn**

**Ohio County Water District
Board of Commissioners Meeting
June 26, 2023
Ohio County Water District Conference Room**

The Ohio County Water District Board of Commissioners met for their monthly Board Meeting on Monday June 26, 2023 at 5:00 pm CDT. Board Members present were: Eddie Embry, Ben Everley, Cletus Greer, Reid Haire, Carlin Gregory, Michael Newman, and Jay Raymond. Ben Everley Chaired the meeting.

Employees present for the meeting were Eric Hickman, General Manager; Renetta Romero, Finance & Administrative Manager; Kirk Ball, Treatment Manager

Guests present for the meeting were Brad Travis and Kourtnee Davis with Buckles, Travis, & Hart PLLC who presented the 2022 Financial Audit Findings.

Motion#1

A motion was made by Eddie Embry to approve the May 22, 2023 Board Meeting Minutes. A second to the motion was made by Michael Newman. Motion carried unanimously.

Motion #2

A motion was made by Carlin Gregory to approve the April 2023 Financial and May 2023 Check Register Reports. A second to this motion was made by Cletus Greer. Motion carried unanimously.

OLD BUSINESS:

Eric Hickman presented the General Manager report through PowerPoint presentation. The Report is enclosed with minutes and covered:

- **Financial Highlights**
- **Water Loss Report** (w/o treatment production depreciation)
- **Revenue Report**
- **Non-Payment Disconnection / Reconnection Report**
- **Raw Water Intake Project**
- **Customer Deposit Refund**
- **Chiggerville Waterline Extension Project Update**-There remains no action to be taken prior to approval from the board.
- **Regulatory Compliance** – PFAS / Lead and Copper Rule Revisions
- **Capital Improvement Plan**- Prioritized List Submitted 4 projects to GRADD 6/1/23 and approved on June 15. They are ready for future funding when available.
- **Olaton-Windy Hill Control Valve Project Update**
- **Country Club Lane Waterline Project**
- **Western Kentucky Distillery Update**
- **DSSA & DSTA Shutdown**
- **Elected Officials taking an Oath is not a requirement**

NEW BUSINESS:

Presentation provided by Brad Travis and Kourtnee Davis with Buckles, Travis & Hart PLLC. In their presentation they included:

- "We noted no transactions entered into by the Ohio County Water District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period."
- "We encountered no significant difficulties in dealing with management in performing and completing our audit."
- Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements."
- "We are pleased to report that no such disagreements arose during the course of our audit."
- "Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses"
- "The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards."
- There is a 2022 Net Position increase of .95%

Department Updates

- **Office:**
- **Distribution:**
- **Treatment:**

Motion #3

Waterline Extension Policy:

A motion was made by Eddie Embry to adopt the Water Line Extension Policy as part of Ohio County Water District Operating Standards 1.21 Main Water Extensions. A second to this motion was made by Cletus Greer. Motion carried unanimously with no Nay's.

Health Insurance- Renewal of Health Insurance began July 1, 2023. Insurance premiums raised 5%. This is a low-rate increase compared to others. Open enrollment was held June 22 with employees.

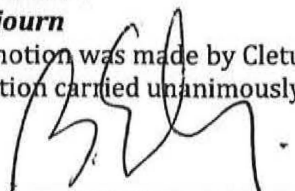
Hartford Pump Station- We had a pump failure at the Hartford Pump Station with an older pump on June 5th. The redundant pump was put into operation and spare pump was installed on June 7th. There was no loss in operations during this time. Hibbs use OCWD as an example when discussing PM programs. We are doing an excellent job and have spare pumps when needed due to the lead times.

Public Outreach – The public had been notified by Facebook honoring Memorial Day, last day to pay, boil water advisories and lifted advisories, cleaning of basin, line replacement on Country Club Lane and water main breaks. In addition, when required, media outlets were notified of boil water advisories and lifts.

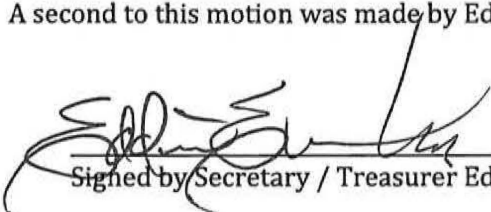
Motion #4

Adjourn

A motion was made by Cletus Greer to Adjourn. A second to this motion was made by Eddie Embry. Motion carried unanimously.



 Signed by Chairman Ben Everly



 Signed by Secretary / Treasurer Eddie Embry

**OHIO COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING**

DATE: Monday, June 26, 2023

TIME: 5:00 p.m. CST

PLACE: Ohio County Water District Board Room
(Primary Meeting Location)
124 East Washington Street
Hartford, Kentucky 42347

AGENDA:

- I. Call to Order**
- II. Approval of Minutes**
- III. Financial Report**
- IV. Old Business**
 - a. Water Loss Report: Enclosed
 - b. Revenue Report: Enclosed
 - c. Non-payment Disconnection/Reconnection Report
 - d. Raw Water Intake Project: Update
 - e. Customer Deposit Refund Plan: Update
 - f. Chiggerville Waterline: Discussion
 - g. Capital Improvement Plan
 - h. Windy Hill & Olaton Control Valve Project
 - i. Country Club Lane Waterline Project
 - j. Western Kentucky Distillery
- V. New Business**
 - a. 2022 Financial Audit – Presentation by Buckles, Travis & Hart, PLLC
 - b. Department Updates
 - c. Water District Commissioner Oath
 - d. Waterline Extension Policy
 - e. Health/Vision/Dental Insurance Policy Renewal
 - f. Hartford Pump Station Pump Failure
- VI. Adjourn**

**Ohio County Water District
Board of Commissioners Meeting
May 22, 2023
Ohio County Water District Conference Room**

The Ohio County Water District Board of Commissioners met for their monthly Board Meeting on Monday May 22, 2023 at 5:00 pm CDT. Board Members present were: Eddie Embry, Cletus Greer, Reid Haire, Carlin Gregory, Michael Newman, and Jay Raymond. Board Member absent was Ben Everley. Reid Haire Chaired the meeting.

Employees present for the meeting were Eric Hickman, General Manager; Renetta Romero, Finance & Administrative Manager; Kirk Ball, Treatment Manager

Motion#1

A motion was made by Michael Newman to approve the April 24, 2023 Board Meeting Minutes. A second to the motion was made by Eddie Embry. Motion carried unanimously.

Motion #2

A motion was made by Eddie Embry to approve the March 2023 Financial and April 2023 Check Register Reports. A second to this motion was made by Carlin. Motion carried unanimously.

OLD BUSINESS:

Eric Hickman presented the General Manager report through PowerPoint presentation. The Report is enclosed with minutes and covered:

- **Financial Highlights**
- **Water Loss Report** – Eric will begin reporting the Production Cost without depreciation. This will be a value based on controllable numbers.
- **Revenue Report** -Eric will inform the board by email the Days of Operating Cash on Hand without insurance payment. It is not needed for future monthly reporting.
- **Non-Payment Disconnection / Reconnection Report**
- **Raw Water Intake Project**
- **Distribution Maintenance Garage Rebuild Update**
- **Customer Deposit Refund**
- **Chiggerville Waterline Extension Project Update**-There remains no action to be taken prior to approval from the board.
- **Regulatory Compliance** – PFAS / Lead and Copper Rule Revisions
- **Capital Improvement Plan**- Prioritized List

NEW BUSINESS:

Department Updates

- **Office:**
- **Distribution:**
- **Treatment:**

Discussion of Board Policies – Board Policy Making, Strategy, Compliance, Planning, Oversight was discussed. These topics were covered during a UMI Meeting with KRWA. There are a few policies

we need to incorporate or clarify. Eric will prepare a preliminary policy for new line extensions based on other water districts.

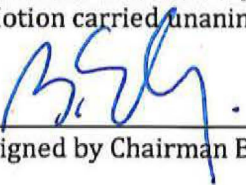
Motion #3

A motion was made by Michael Newman to re-appoint Eric Hickman to the Rochester Dam Regional Water Commission Board to serve a four year term effective June 1, 2023. A second to the motion was made by Eddie Embry. Motion carried unanimously.

Adjourn

Motion #4

A motion was made by Cletus Greer to Adjourn. A second to this motion was made by Eddie Embry. Motion carried unanimously.



Signed by Chairman Ben Everly



Signed by Secretary / Treasurer Eddie Embry

**OHIO COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING**

DATE: Monday, May 22, 2023

TIME: 5:00 p.m. CST

PLACE: Ohio County Water District Board Room
(Primary Meeting Location)
124 East Washington Street
Hartford, Kentucky 42347

AGENDA:

- I. Call to Order**
- II. Approval of Minutes**
- III. Financial Report**
- IV. Old Business**
 - a. Water Loss Report: Enclosed
 - b. Revenue Report: Enclosed
 - c. Non-payment Disconnection/Reconnection Report
 - d. Raw Water Intake Project: Update
 - e. Distribution Maintenance Garage Rebuild: Update
 - f. Customer Deposit Refund Plan: Update
 - g. Chiggerville Waterline: Discussion
 - h. Regulatory Compliance PFAS & Lead Service Line: Updates
 - i. Capital Improvement Plan
- V. New Business**
 - a. Department Updates
 - b. Board Policies
 - c. Reappoint Eric Hickman to Rochester Dam Regional Commission
- VI. Adjourn**

**Ohio County Water District
Board of Commissioners Meeting
April 24, 2023
Ohio County Water District Conference Room**

The Ohio County Water District Board of Commissioners met for their monthly Board Meeting on Monday April 24, 2023 at 5:00 pm CDT. Board Members present were: Eddie Embry, Ben Everley, Cletus Greer, Reid Haire, Carlin Gregory, and Michael Newman. Board Member absent was Jay Raymond. Ben Everley Chaired the meeting.

Employees present for the meeting were Eric Hickman, General Manager; Renetta Romero, Finance & Administrative Manager; Kirk Ball, Treatment Manager

Guest Speaker: Liz Dienst & Mike Davis, Strand Associates

Motion#1

A motion was made by Reid Haire to approve the March 27, 2023 Board Meeting Minutes. A second to the motion was made by Michael Newman. Motion carried unanimously.

Motion #2

A motion was made by Carlin Gregory to approve the February 2023 Financial and March 2023 Check Register Reports. A second to this motion was made by Eddie Embry. Motion carried unanimously.

OLD BUSINESS:

Eric Hickman presented the General Manager report through PowerPoint presentation. The Report is enclosed with minutes and covered:

- **Financial Highlights**
- **Water Loss Report**
- **Revenue Report**
- **Non-Payment Disconnection / Reconnection Report**
- **Raw Water Intake Project**
- **Distribution Maintenance Garage Rebuild Update**
- **Customer Deposit Refund**
- **Chiggerville Waterline Extension Project Update**
- **Western Kentucky Distillery Project Update -April 26th Pressure testing will be done**
- **Legislative Update on HB 360 and HB522**
- **Moody's Rating-OCWD is affirmed by Moody's Investors Service with an A3+ rating.**
- **Inactive Meter Usage**
- **Theft- Jumper at 536 McHenry School Rd**
- **Nineteen School Road Repairs**
- **Public Outreach**

NEW BUSINESS:

Strand Associates-

A packet was provided by Elizabeth Dienst and Mike Davis from Strand Associates reporting OCWD 20 Year Capital Improvement Plan. The Packet is enclosed with these notes.

Department Updates

- **Office:**
- **Distribution:**
- **Treatment:**

Motion #3

A motion was made by Cletus Greer to award two (2) scholarships to High School Seniors. A second to the motion was made by Michael Newman. Motion carried unanimously.

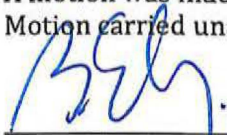
Motion #4

A motion was made by Carlin Gregory to award a \$500 renewable scholarship to Kacie Embry and a \$500 renewable OCWD Scholarship to Keeley Henderson.. A second to the motion was made by Michael Newman. Motion carried unanimously.

Adjourn

Motion #5

A motion was made by Cletus Greer to Adjourn. A second to this motion was made by Eddie Embry. Motion carried unanimously.



Signed by Chairman Ben Everly


Signed by Secretary / Treasurer Eddie Embry

**OHIO COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING**

DATE: Monday, April 24, 2023

TIME: 5:00 p.m. CST

PLACE: Ohio County Water District Board Room
(Primary Meeting Location)
124 East Washington Street
Hartford, Kentucky 42347

AGENDA:

- I. Call to Order**
- II. Approval of Minutes**
- III. Financial Report**
- IV. Old Business**
 - a. Water Loss Report: Enclosed
 - b. Revenue Report: Enclosed
 - c. Non-payment Disconnection/Reconnection Report
 - d. Raw Water Intake Project: Update
 - e. Distribution Maintenance Garage Rebuild: Update
 - f. Scholarship Award
 - g. Customer Deposit Refund Plan: Update
 - h. Chiggerville Waterline: Update
 - i. Western Kentucky Distillery Project: Update
- V. New Business**
 - a. Department March Update
 - b. Master and Capital Improvement Plan: Presentation by Strand Associates
 - c. Legislation Update
 - d. Moody's Updated Rating
 - e. Inactive Meter Usage
 - f. Theft Case
 - g. Nineteen School Road Repairs
- VI. Adjourn**

**Ohio County Water District
Board of Commissioners Meeting
March 27, 2023
Ohio County Water District Conference Room**

The Ohio County Water District Board of Commissioners met for their monthly Board Meeting on Monday March 27, 2023 at 5:00 pm CDT. Board Members present were: Cletus Greer, Reid Haire, Carlin Gregory, Michael Newman, Jay Raymond. Board Member absent were Eddie Embry, Ben Everley. Reid Haire Chaired the meeting.

Employees present for the meeting were Eric Hickman, General Manager; Renetta Romero, Finance & Administrative Manager; Kirk Ball, Plant Manager

Guest Speaker: Greg Davenport, Engineer for JR Wauford & Company

Public: Mayor of Fordsville, Jeffrey Fuqua

Motion#1

A motion was made by Carlin Gregory to approve the February 27, 2023 Board Meeting Minutes. A second to the motion was made by Cletus Greer. Motion carried unanimously.

Motion #2

A motion was made by Michael Newman to approve the January 2023 Financial and February 2023 Check Register Reports. A second to this motion was made by Carlin Gregory. Motion carried unanimously.

OLD BUSINESS:

Eric Hickman presented the General Manager report through PowerPoint presentation. The Report is enclosed with minutes and covered:

- **Financial Highlights-** December / January numbers are off due to closing and j/e for accruals for the year ending.
- **Water Loss Report –**
- **Revenue Report –** December / January numbers are off due to closing and j/e for accruals for the year ending.
- **Non-Payment Disconnection / Reconnection Report-**
- **Raw Water Intake Project-**
 - **Greg Davenport-Raw Water Intake Report –** Provided a report on the Raw Water Intake Project. After going back and looking at the engineered designed plans, the intake screens arrangement were modified which allowed for raising the 20-inch intake lines to the elevation of the entrance to the valve pit. This intake lines go out further than the existing lines and are deeper than the current configuration. Wauford reached out to the bidders through competitive negotiations and invited them to submit revised pricing for the contract by March 24, 2023. Garney Construction (original low bidder) was the only bidder to submitted revised pricing which decreased their bid by \$105,000 with a total base bid equal to \$5,132,000. His recommendation was to move forward with

construction. Due to material delays (ductile iron pipe), it will more than likely be next year before it construction can begin. This project is estimated to last a minimum of 30 years. Warranty is a general industry warranty of 12 months.

Motion #3

A motion was made by Jay Raymond to award the Raw Water Intake Project to Garney Construction Company with a bid of \$5,132,000. A second to the motion was made by Cletus Greer. Motion carried unanimously.

- **Distribution Maintenance Garage Rebuild Update-**
- **Chiggerville Waterline Extension Project Update-**
 - **Greg Davenport- Chiggerville Project** – In summary, Greg stated looping a line from Chiggerville to Echols/Rockport area will not increase the pressure in those areas. Due to the amount of time the water would be in the line, it would probably create an increase in violations with the Division of Water with disinfectant by-products (HAA5s and THMs). He does not recommend extending a line to Chiggerville nor does he recommend looping a line from Chiggerville to Rockport/Echols area. He clearly stated that he would make money on the project if constructed through design, construction administration and inspections, but his number one job is to guide his clients in making the best decision.
- **Western Kentucky Distillery Project Update -**

Motion #4

A motion was made by Michael Newman to approve the unbudgeted purchase of Remote Terminal Units (RTU) and upgrades needed at Windy Hill, Rockport Valve Station, Hoover Hill Tank, and the Water Treatment Plant for compatibility to monitor the WK Distillery's demand instantaneously for operational reasons at a cost of approximately \$40,000-\$42,000. A second to the motion was made by Carlin Gregory. Motion carried unanimously.

NEW BUSINESS:

Department Updates- February

- **Office:**
- **Distribution:**
- **Treatment:**

Motion #5

A motion was made by Carlin Gregory to accept PSC Certificate of Public Convenience and Necessity Resolution 2023-03-01. A second to the motion was made by Cletus Greer. Motion carried unanimously.

Motion #6

A motion was made by Carlin Gregory to accept Raw Water Intake Bid Award Resolution 2023-03-02. A second to the motion was made by Michael Newman. Motion carried unanimously.

Motion #7

A motion was made by Carlin Gregory to accept Reimbursement Resolution 2023-03-03. A second to the motion was made by Michael Newman. Motion carried unanimously.

Motion #8

A motion was made by Cletus Greer to accept the Joinder Agreement Kentucky Public Employees' Deferred Comp Resolution 2023-03-04. A second to the motion was made by Jay Raymond. Motion carried unanimously.

Motion #9

A motion was made by Carlin Gregory to accept Hamlin Chapel Grant Acceptance Authorizing Resolution 2023-03-05. A second to the motion was made by Jay Raymond. Motion carried unanimously.

Motion #10

A motion was made by Carlin Gregory to accept Bells Run Grant Acceptance Authorizing Amendment Resolution 2023-03-06. A second to the motion was made by Cletus Greer. Motion carried unanimously.

Scholarships- Scholarship applications have been turned in. There are 2 very qualified applicants. The information is included in the board packet. Please contact Eric on recommendation. The recipient or recipients need to be finalized at the next board meeting.

Motion #11

A motion was made by Cletus Greer to give Eric permission to cash in OCWD CD's and get new ones issued. A second to the motion was made by Michael Newman. Motion carried unanimously.

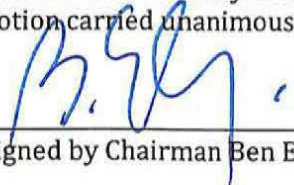
PSC Mock Audit & Inspections Procedure Manual


Safety Manual

Adjourn-

Motion #12

A motion was made by Cletus Greer to Adjourn. A second to this motion was made by Carlin Gregory. Motion carried unanimously.


Signed by Chairman Ben Everly


Signed by Secretary / Treasurer Eddie Embry

**OHIO COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING**

DATE: Monday, March 27, 2023

TIME: 5:00 p.m. CST

PLACE: Ohio County Water District Board Room
(Primary Meeting Location)
124 East Washington Street
Hartford, Kentucky 42347

AGENDA:

- I. Call to Order**
- II. Approval of Minutes**
- III. Financial Report**
- IV. Old Business**
 - a. Water Loss Report: Enclosed
 - b. Revenue Report: Enclosed
 - c. Non-payment Disconnection/Reconnection Report
 - d. Raw Water Intake Project: Update
 - e. Distribution Maintenance Garage Rebuild Bid Award: Update
 - f. Chiggerville Waterline: Update
 - g. Western Kentucky Distillery Project: Update
- V. New Business**
 - a. Department February Update
 - b. PSC Certificate of Public Convenience and Necessity Resolution 2023-03-01
 - c. Raw Water Intake Bid Award Resolution 2023-03-02
 - d. Reimbursement Resolution 2023-03-03
 - e. Joinder Agreement Kentucky Public Employees' Deferred Comp Resolution 2023-03-04
 - f. Hamlin Chappel Grant Acceptance Authorizing Resolution 2023-03-05
 - g. Bells Run Grant Acceptance Authorizing Amendment Resolution 2023-03-06
 - h. Scholarship Applications
 - i. CD Authorization
 - j. PSC Mock Audit and Inspections Procedure Manual
 - k. Safety Manual
- VI. Adjourn**

**Ohio County Water District
Board of Commissioners Meeting
February 27, 2023
Ohio County Water District Conference Room**

The Ohio County Water District Board of Commissioners met for their monthly Board Meeting on Monday, February 27, 2023 at 5:00 pm CDT. Board Members present were: Eddie Embry, Ben Everley, Cletus Greer, Michael Newman, Reid Haire, Carlin Gregory. Board Member absent was Jay Raymond. Ben Everley Chaired the meeting.

Employees present for the meeting were Eric Hickman via Zoom conferencing, General Manager; Renetta Romero, Finance & Administrative Manager; Kirk Ball via Zoom conferencing, Plant Manager

Motion#1

A motion was made by Eddie Embry to approve the January 23, 2022 Board Meeting Minutes. A second to the motion was made by Cletus Greer. Motion carried unanimously.

Motion #2

A motion was made by Michael Newman to approve the December 2022 Financial and January 2023 Check Register Reports. A second to this motion was made by Carlin Gregory. Motion carried unanimously.

OLD BUSINESS:

Eric Hickman presented the General Manager report through PowerPoint presentation. The Report covered:

- **Financial Highlights**-The December financials are different from previous years. The book-keeper has made year end adjustments and accruals to reflect in the 2022 financials.
- **Water Loss Report** -
- **Revenue Report** - In the December reporting there are a lot of high cost materials and expenses paid out to bring the checking account cash on hand down for the month. Such as Windy Hill Control Valve, Pre-Cast Vault, Quarterly Insurance, 6" Piping for Country Club Lane, Chemicals, 204 Meters, Vanguard, etc.
- **Non-Payment Disconnection / Reconnection Report**-We had a termination of \$2,779.08 in December. This high amount brings the monthly and average numbers a little off of average for the month.
- **Raw Water Intake Project & Inspection Update:**
 - Raw Water Intake Project was advertised February 1, 2023.
 - Bids were Opened on February 22, 2023.
 - There were three companies that placed bids. With this type of specialized project three bids and 2 within 10% of each other tells us the bids are good value bids for the project.
 - Garney Construction = \$5,237,000
 - Haren Construction = \$5,982,000
 - Morgan Contracting =\$12,353.150

- In March 2020, the Engineers Estimate was \$2,125,000. Conventional Raw Intake Option was \$4,630,000
- The engineer expected the project would come in higher based on inflation cost and the Producer Price Index, which is still increasing on Construction Materials. However, this was higher than expected.
- The reason why the Raw Water Intake Project is so critical was discussed.
 - The condition of the existing intake pipeline and the slope failure that is occurring near the screens.
 - At some point, OCWD installed sheet piling in the slope upstream of the screens to stop the slope failure.
 - Wauford evaluated the current design vs conventional concrete intake with a bridge extending back grade above the 100 year flood plan.
 - In 2020, these options and costs were presented to the OCWD Board prior to design and the board selected the option consisting of pipes in the river.
 - A **failure** at our intake means **no source water and =NO DRINKING WATER.**
- The Project Goals were discussed
 - Have two fully redundant intake pipes and screens
 - Allow for a flow of 6.0 MGD for future expansion of the WTP
 - Allow for the raw water pumps to be located at the new precast well in the future
 - Protect the pipes and screens from the river bank slope failure
 - Allow for operation of the intake valves when the river level is high
 - Install the screens at an elevation which allows for water withdrawal at lower river levels
- The current design accomplishes these project goals. If the project scope was reduced, then the projects function would also be reduced.
 - Having two fully redundant systems is critical and similar to the DOW requirement that you must have a minimum of two fully redundant pumps at water booster pumping stations.
 - The valve vault on the plans allows for OCWD to access the parallel 20-inch pipelines and the 16-inch pipeline to pump well. Eliminating this from the project will reduce the project function.
 - The new valve well will allow for the installation pumps at this location for future expansion of the WTP to 6.0 MGD
 - The low bidder stated the removal of the 20-inch pipeline will not half the price of that component of the work and the elimination of the valve vault will not eliminate the cost in that area since the contractor would have to excavate and connect to the existing pipe in that area.
- Raw Water Project Financing
 - GRADD has said they found an additional \$500,000 for the project.
 - The Financial Advisor has prepared has prepared a packet of what our debt service would look like if we went out for a \$6 Million (includes potential "soft" cost" loan with \$1 Million in grant assistance and \$1.5 Million in grant assistance. Those handouts are included with the board packet.
- The board agrees the project design is accurate. They have requested Eric to draft a letter to Congressman Brett Guthrie to inform him of our needs and request any funds available from the Federal Government.

- **Distribution Maintenance Garage Rebuild Update-**
 - Pre-Bid Mtg February 14, 2023 with 5 General Contractors in attendance
 - Bid opening was February 23, 2023 with 4 bids received
 - Tabulations were provided to the Board
 - The Board wants to include Alternate #1 in the completion of the project if the insurance company will pay the \$941,900, which is the rebuild lowest bid for the rebuild cost of the building.

Motion #3

A motion was made by Eddie Embry to Award the Base Bid and Alternate #1 to the low bidder Valley Contracting Services for \$1,230,000.00. A second to this motion was made by Cletus Greer. Motion carried unanimously.

- **Chiggerville Waterline Extension Project Update-**
 - Eric has talked with the new Magistrates regarding this project. Michael McKenney asked to see if by putting in a line to Rockport and increasing the proposed 4" to a 6" line if it would help with the low pressure. Eric has our engineer looking into this. The magistrates want to make sure everything possible is taken into consideration.
- **Meter Replacement Grant-**
 - Meter Replacement Project is completed
- **Customer Deposit Refunds -**
 - We have paid out \$17,200 Deposit Refunds for Route 1,2,3,7,12,13,14 Year to Date.
- **Non-Metered Locations-** In order to comply with our Tariff meters need to be placed on all non-metered locations we find in our systems. Our fire departments currently have 3 locations that need to be metered. They are Rockport, Rosine, and Dundee. The board agrees to place regular meters at Rockport and Rosine and 2" meter at Dundee at our cost. All locations are responsible for their monthly water charge, other than, water used for fire runs.

NEW BUSINESS:

Department Updates- January

- **Office:** Finishing the Tax Domicile Information, Entering Meter Changeout Information, Deposit Payouts, Year End Financial Closing
- **Distribution:** 17 Meter Changeouts, 2 Main Line Breaks, 40 Work Orders, Asset Management/Mapping Software
- **Treatment:** Ran and Passed 2,096 test, exterior buildings pressure washed, Replaced Pipe Galley Sump Pump, Inventory List for parts, pumps, motors, valves and Chemical Inventory, Performed Proficiency Tests for 2023, Registered for training classes, Train 2 & \$ received new filter train piping and trays to add in new valves

Financial Audit & PSC Financial Report

- Accountants were on-site February 13 reviewing our 2022 financials and making adjustments where needed in preparation of the upcoming audit. They have made adjustments in December getting the reports together for the Auditor earlier this year.
- The Auditor will be providing PSC any reporting amendments.

Tariff

An updated tariff with previously discussed changes at the November Board Meeting has been completed. This will be a complete set removing parts dated at different years.

Motion #4

A motion was made by Reid Haire to include in our Tariff an Unmetered Fire Sprinkler Rate of \$12.78/month to Customers who have Fire Sprinkler Systems on our lines. A second to this motion was made by Michael Newman. Motion carried unanimously.

Motion #5

A motion was made by Reid Haire to include in our Tariff a revision to the Leak Adjustment to the customers normal average for the month and a flat 50% reduction rate (instead of a wholesale rate). A second to this motion was made by Michael Newman. Motion carried unanimously.

Filter Changeout-

- Train 2 filters were changed out on February 16th. This included 96 Cassettes. Life expectancy is 7-10 years. We signed a contract in 2019 for 8 years at \$94,500/year.
- Train 1 was replaced in 2019
- Train 3 was replaced in 2021
- Train 2 was replaced in 2023
- Train 4 scheduled for Fall 2023 or Spring 2024

GRADD Infrastructure Resiliency Meeting

GRADD has started infrastructure resiliency meetings across the area. Eric has met with the Coordinator and discussed the concerns of our systems. The goal of the project is to produce a risk assessment add-on for the GRADD Hazard Mitigation Plan to address the water and wastewater infrastructure sector. The county level meeting involved: Fiscal Court, Emergency Management, Beaver Dam, Fordsville, Centertown, Hartford. Each entity represented would provide support to one another in time of need or disaster.

Debt Collection-

Motion #6

A motion was made by Cletus Greer for Eric Hickman to move forward on contracting services for a debt collector to attain funds from customers who owe OCWD for previous bills. A second to this motion was made by Eddie Embry. Motion carried unanimously.

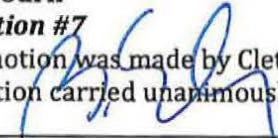
Consumer Confidence Report (CCR)

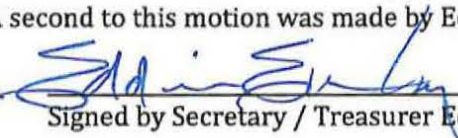
A copy of the 2022 Consumer Confidence Report was provided in board packet. There were no violations received in 2022. CCR's were sent to all wholesale purchasers, posted on our website, social media page, and advertised link with QR code on all bills for customers to review. In addition, a good faith effort to reach customers who do not get water bills by posting the CCR at the Community Center, Beaver Dam Nursing Home, Dogwood Retreat, Beaver Dam Inn, Ohio County Court House, Elementary Schools, and some industrial facilities.

Adjourn-

Motion #7

A motion was made by Cletus Greer to Adjourn. A second to this motion was made by Eddie Embry. Motion carried unanimously.


Signed by Chairman Ben Everly


Signed by Secretary / Treasurer Eddie Embry

**OHIO COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING**

DATE: Monday, February 27, 2023

TIME: 5:00 p.m. CST

PLACE: Ohio County Water District Board Room
(Primary Meeting Location)
124 East Washington Street
Hartford, Kentucky 42347

AGENDA:

- I. Call to Order**
- II. Approval of Minutes**
- III. Financial Report**
- IV. Old Business**
 - a. Water Loss Report: Enclosed
 - b. Revenue Report: Enclosed
 - c. Non-payment Disconnection/Reconnection Report
 - d. Raw Water Intake Project: Update
 - e. Distribution Maintenance Garage Rebuild Bid Award
 - f. Meter Replacement Project: Update
 - g. Non-metered Locations: Update
 - h. Chiggerville Waterline: Update
- V. New Business**
 - a. Department January Update
 - b. PSC Certificate of Public Convenience and Necessity Resolution 2023-02-01
 - c. Raw Water Intake Bid Award Resolution 2023-02-02
 - d. Reimbursement Resolution 2023-02-03
 - e. 2022 Financial Audit
 - f. New Updated Tariff
 - g. Filter Changeout
 - h. Infrastructure Resiliency Meeting
 - i. Bad Debt and Collections
 - j. Consumer Confidence Report
- VI. Adjourn**

**Ohio County Water District
Board of Commissioners Meeting
January 23, 2023
Ohio County Water District Conference Room**

The Ohio County Water District Board of Commissioners met for their monthly Board Meeting on Monday, January 23, 2023 at 5:00 pm CDT. Board Members present were: Eddie Embry, Ben Everley, Cletus Greer, Reid Haire, Carlin Gregory, and Jay Raymond. Board Members absent: Michael Newman. Ben Everley Chaired the meeting.

Employees present for the meeting were Eric Hickman, General Manager; Renetta Romero, Finance & Administrative Manager; Kirk Ball, Plant Manager.

Motion#1

A motion was made by Eddie Embry to approve the November 28, 2022 Board Meeting Minutes with amendment to Motion #12. The amendment is: A motion was made by Reid Haire to authorize Board Chairman Ben Everley to authorize the General Manager's renewal contract with the exceptions made. A second to the motion #12 was made by Eddie Embry. A second to the motion to approve November 28, 2022 Board Meeting Minutes with amendment was made by Carlin Gregory. Motion carried unanimously.

Motion #2

A motion was made by Eddie Embry to approve the October & November 2022 Financial and November & December 2022 Check Register Reports. A second to this motion was made by Carlin Gregory. Motion carried unanimously.

OLD BUSINESS:

Eric Hickman presented the General Manager report through PowerPoint presentation. The Report covered:

- **Financial Highlights-**
- **Water Loss Report -**
- **Revenue Report -**
- **Non-Payment Disconnection / Reconnection Report-**
- **Raw Water Intake Project & Inspection Update:**
 - Schedule for bidding is to Advertise February 1st and Bid Opening February 16th
 - PSC Approval cannot begin until bids are opened.
 - We will need to utilize a Bridge Loan. A motion will need to be done at the February 27th Meeting.
- **Distribution Maintenance Garage Rebuild Update-**
 - Architect is holding this project up. Waiting for plans to be completed.
- **Chiggerville Waterline Extension Project Update-**

- Board requested Eric to look into the cost of looping or a common ground with the fiscal court for Chiggerville Project. Also look into looping the piping back in the same ditch and pumping. Provide the Board the numbers on the cost.
 - This is not feasible to do and to loop back would be recirculating the same water.
- **2023 Budget-**
 - The FY2023-2024 Pension percentage has come out. The company match is 23.34%. We budgeted 26.79%. This will be a savings of approximately \$18,000 for FY 2023.
- **Olaton – Windy Hill Control Valve Installation Project Update**
- **Meter Replacement Grant-**
 - Meter Replacement Project began on 11/15/2022
 - There will be 1,243 meters changed out at a cost of \$76,133
- **Deposit Interest -**
 - We are required to pay interest on all accounts yearly. This has not been being done. The amount of deposits is \$209,115 with 2,446 accounts. The accrued interest on these accounts is \$2,589.76.
 - This is being with the January billing. To clean up all past interest on accounts back to 2012.
 - This will be completed on yearly basis moving forward.
- **Customer Deposit Refunds -**
 - Customer refunds were only being given when requested or when customer accounts were finalized.
 - We are required to return the deposit if a customer is in good standing for 12 months.
 - We are completing this by paying out a couple of routes a month. Routes 1 & 2 have 60 and Routes 3 & 7 have 118.
 - Credits of approximately \$4,600 were applied to accounts in December. We will issue checks in January for approximately \$9,990

NEW BUSINESS:

Department Updates- November & December

- **Office:** Worked on retyping of Safety Manual. Modified and are now recording easements, 66 work order request, 55 Customer Arrangements, Called 220 delinquencies, Called 116 high usage(Dec), Countless Calls and in-person HB8 Tax Exemption concerns, Mailed 471 tax letters, wrote 373 checks, paid 313 invoices
- **Distribution:** Set 10 new meters in November and December, Changed out 15 meters, Repaired 30 service line leaks, Repaired 17 main line breaks/leaks, Completed 81 Work Orders, performed in countless hours during the holidays and extreme cold spells.
- **Treatment:** Conversion of old PAC room into maintenance & inventory room. Cleaned up brush & debris from raw water intake and wet well areas, Extended plant operations due to colder weather-operators juggled shifts to comply with needs, SOP's for micro-lab were updated and sent to PSC, Flocculation and settling basins were cleaned
- **Public Outreach:** We participated in City of Beaver Dam Christmas Parade and won 1st place. We participated in Christmas on the Square with City of Hartford and won 3rd place. Management staff attended and supported the Chamber Christmas Gala. In addition Eric

has utilized Social Media to recognize efforts that OCWD and employees are making along with general information for customers such as meter changeout locations, boil water advisory locations, HB8.

GRADD Meeting -

- The Ohio County Drinking Water & Wastewater Ranking meeting was held on December 13, 2022. There were 7 projects on the list. We have 4, Centertown1, East Daviess 2. The Goshen Road and Maple Leaf Lake lane Water Line Replacement Project has been turbo boost when there becomes money available. Additional projects of Zone Metering and North Hartford Project have been added to the SRF Funding list.
- GRADD Water Management Council met December 15, 2022. We are ahead of others on the lead service line inventory requirements. Eric informed them of what OCWD was doing with our asset management dashboard and invited anyone to visit.

Commissioner Training & Appointments-

- All Commissioners and General Manager did complete the required training to settle the PSC Case #2021-0017.
- Commissioner Cletus Greer and Commissioner Eddie Embry have been re-appointed. The only remaining Commissioner re-appointment due is Reid Haire on June 15, 2023.

PSC Case 2022-00363-Information was requested from PSC regarding line locates. The required information was provided by PSC electronic response filing system on 12/1/2022.

2022 Delinquent Mailings-Eric showed the breakdown of 2022 Delinquent Mailings to customers who have a greater balance than \$53.40. The breakdown was by month and provided total customers, penalty amount, and amount of disconnects mailed.

Asset Management Progress-Eric gave a brief viewing of the GPS Dashboard. All meters are currently mapped along with additional 73 line locates, 335 valves 6 fittings and 12 hydrants that were not on mapped. Currently covering 675 miles to ensure accuracy of material, location, install date, and size are correct. Lead Service Line Inventory - 2,056 are completed and 5,344 are to be determined.

Non-Metered Locations- There are 3 non metered service locations: Rosine Fire Department, Rockport City Hall, Dundee Fire Department. The Tariff states "No one will receive or be entitled to free service by the utility. No employee or individual commissioner of the utility is permitted to make an exception to these rates, rules, or regulations." These locations and possible ways to address were discussed. It was determined to see what we legally need to do and to table until the next meeting.

Interconnects- Eric has been investigating how to build redundancy at three location. The three locations are Daviess County, Grayson County, and Hartford. GRADD is making interconnects a priority for FEMA funding and added Daviess County on to their priority list. Grayson County interconnect would be very expensive for the needed infrastructure. The Hartford interconnect is on Country Club n close to where a line needs to be moved and repaired. It may be beneficial to run the short length of line while we are doing this project as a backup for both Hartford and our system.

City of Hartford Demand- Hartford must have some repair work done to deteriorated pipe. We have two interconnects to Hartford not metered. The locations in the system is between Goshen and Hartford Stations. The model shows there would not be enough pressure to supply from these locations. In addition to capacity of booster stations, there are a couple of bottlenecks out of the IPE tank.

5-Year History of Operating Report- A comparison breakdown was provided on production.

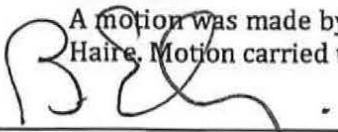
2023 Meeting Dates- Meeting dates as the 4th Monday of the Month will continue. A schedule was provided. There are two dates were conflict will arise, August 28, 2023 (KRWA Annual Conference) and December 25, 2023 (Christmas).

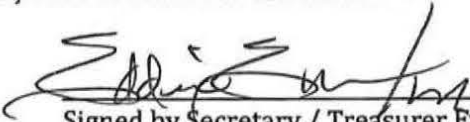
Justin Baker Customer Request- Eric provided the board information on the request of Justin Baker to waive his water leakage bill. We offered to move his meter closer to his home where currently he has a long private service line that traverses through the neighboring property. Once this offer was given, he felt his bill for high usage due to leak should be waived. His average usage is 13,900 gallons per month. The bills of 135,800 gallons for two months were adjusted down from \$1,394.96 to \$776.52.

Adjourn-

- **Motion #3**

A motion was made by Cletus Greer to Adjourn. A second to this motion was made by Reid Haire. Motion carried unanimously.



Signed by Chairman Ben Everly

Signed by Secretary / Treasurer Eddie Embry

**OHIO COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING**

DATE: Monday, January 23, 2023

TIME: 5:00 p.m. CST

PLACE: Ohio County Water District Board Room
(Primary Meeting Location)
124 East Washington Street
Hartford, Kentucky 42347

AGENDA:

- I. Call to Order**
- II. Approval of Minutes**
- III. Financial Report**
- IV. Old Business**
 - a. Water Loss Report: Enclosed
 - b. Revenue Report: Enclosed
 - c. Non-payment Disconnection/Reconnection Report
 - d. Raw Water Intake Project: Update
 - e. Distribution Maintenance Garage Rebuild
 - f. 2023 Budget Update (Pension)
 - g. Olaton-Windy Hill Control Valve Project
 - h. Meter Replacement Project
 - i. Deposit Interest & Customer Deposit Refund Plan
- V. New Business**
 - a. Department November & December Updates
 - b. GRADD Meetings
 - c. Public Outreach and Community Involvement
 - d. PSC Case 2022-00363
 - e. Commissioner Training and Re-appointments
 - f. 2022 Delinquent Mailings
 - g. Asset Management Progress
 - h. Non-Metered Locations
 - i. Interconnects
 - j. City of Hartford Demand
 - k. Monthly Operating Report – 5 Year History
 - l. 2023 Meeting Schedule
- VI. Adjourn**

**Ohio County Water District
Board of Commissioners Meeting
November 28, 2022
Ohio County Water District Conference Room**

The Ohio County Water District Board of Commissioners met for their monthly Board Meeting on Monday, November 28, 2022 at 5:00 pm CDT. Board Members present were: Eddie Embry, Ben Everley, Cletus Greer, Reid Haire, Carlin Gregory, Michael Newman and Jay Raymond. Ben Everley Chaired the meeting.

Employees present for the meeting were Eric Hickman, General Manager; Renetta Romero, Finance & Administrative Manager; Kirk Ball, Plant Manager.

Motion#1

A motion was made by Carlin Gregory to approve the October 24,2022 Board Meeting Minutes. A second to this motion was made by Eddie Embry. Motion carried unanimously.

Motion #2

A motion was made by Reid Haire to approve the September 2022 Financial and October 2022 Check Register Reports. A second to this motion was made by Michael Newman. Motion carried unanimously.

OLD BUSINESS:

Eric Hickman presented the General Manager report through PowerPoint presentation. The Report covered:

- **Financial Highlights-**
- **Water Loss Report -**
- **Revenue Report -**
- **Non-Payment Disconnection / Reconnection Report-**
- **Raw Water Intake Project & Inspection Update:**
- **Distribution Maintenance Garage Rebuild Update-**
 - Bids were reviewed to Rebuild Maintenance Garage.
 - **Motion #3**
Motion was made by Michael Newman to reject all bids. A second to this motion was made by Eddie Embry. Motion carried unanimously
 - **Motion #4**
Motion was made by Reid Hair to complete a new bid proposal and to re-advertise. A second to this motion was made by Carlin Gregory. Motion carried unanimously
 - **Motion #5**
Motion was made by Eddie Embry for Eric to move ahead with the bids if they come in within \$625K and additional \$125K for improvements. A second to this motion was made by Cletus Greer. Motion carried unanimously

- **Chiggerville Waterline Extension Project Update-**
 - Board requested Eric to look into the cost of looping or a common ground with the fiscal court for Chiggerville Project. Also look into looping the piping back in the same ditch and pumping. Provide the Board the numbers on the cost.
- **2023 Budget-**
 - The proposed budget has been revised due to the maintenance Distribution Facility building bids:
 - Removed Windy Hill – Olaton Control Valve, trying to complete in 2022
 - \$50,000
 - Delay Bells Run Mixer and Coating to 2024 – partially funded through grants so this will give us time to receive the drawdown for the grant
 - \$220,000
 - Distribution Maintenance Building increase from \$500,000 to \$650,000
 - Mini dump truck decrease from \$80,000 to \$70,000
 - State contract beginning of November on these trucks. Ordered and will receive 30+ weeks from order date.
 - Removed 1 F-150 for Distribution
 - \$45,000
 - Removed GRADD SB 36 funds for water meter replacement project from 2023 to 2022 as we received these funds just shortly after the budget was provided in October.
 - Increased Forecasted change in cash for 2022 from \$68,702 to \$244,466
 - **Motion #6**
A motion was made by Reid Haire to approve the Budget presented on 11/28/2022 for the 2023 Budget Year. A second to this motion was made by Jay Raymond.
- **Meter Replacement Grant-**
 - We have received the funds of \$175,764 for the KIA Meter Replacement Grant
- **December Meeting Date-**
 - **Motion#7**
Motion was made by Eddie Embry to cancel the December 2022 Meeting. A second to this motion was made by Cletus Greer. Motion carried unanimously
- **Breckinridge County Waterline Extension Project**
 - We will not be moving forward with Breckinridge County Waterline Extension
- **Safety Update-**

NEW BUSINESS:

Election of Officers-

- **Motion #8**
Cletus Greer made a motion for all officers to remain in their respective positions. A second to this motion was made by Michael Newman. Motion carried unanimously
- Eric has provided Judge Executive David Johnston with new appointment requests. They are supposed to be on the December 13, 2022 Agenda.

Raw Water Intake Meter-Cost Reduction-

- A new meter was installed in August. Previously the meter was reading flows when there was no flow. Estimate cost savings of \$3, 700/year.
- Rochester Dam Regional Commission could possibly lower their rates from .10/1,000 gallons to .08/1,000 gallons. If this occurs there would be approximately an \$18,000 year decrease for us. This will be voted on year end 2023.

City of Beaver Dam-

- We received a contract from Beaver Dam on November 7, 2022. This is not a viable contract. Eric will have our attorney modify and with a longer term. The Board is okay with the term of 5 years, if the minimum is high. In addition, provisions need to be made for our labor and maintenance on any work

Annual Tariff Review

- **Motion #9**
A motion was made by Eddie Embry to accept and present Tariff Review Change proposal to PSC. A second to this motion was made by Carlin Gregory. Motion carried unanimously

Commissioner Training Reminders-

- There is a virtual training on December 7th & 8th. Those who have already finished their 6 hours training are: Carlin Gregory, Eric Hickman, Reid Haire, Eddie Embry. All others must attend one of these training classes for their 6 hours to settle the PSC Case No 2021-00017. This is the last training for the year.

Closed Session-

- **Motion #10**
A motion was made by Reid Haire to go into closed session referencing to KRS 61.810 (1)(f). A second to this motion was made by Carlin Gregory. Motion carried unanimously.

Open Session-

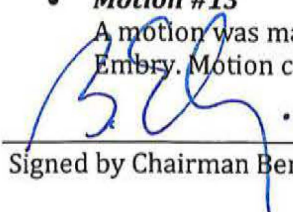
- **Motion #11**
A motion was made by Carlin Gregory to return to Open Session. A second to this motion was made by Reid Haire. Motion carried unanimously

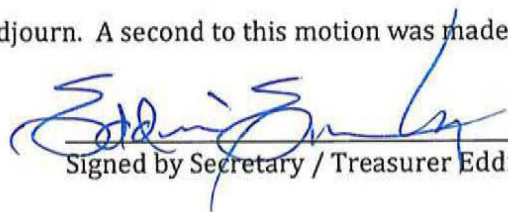
GM Renewal Contract -

- **Motion#12**
Motion was made by Reid Haire to authorize Board Chairman Ben Everley to authorize the General Manager's renewal contract with the exceptions made. A second to this motion was made by Eddie Embry. Motion carried unanimously.

Adjourn-

- **Motion #13**
A motion was made by Cletus Greer to Adjourn. A second to this motion was made by Eddie Embry. Motion carried unanimously.


Signed by Chairman Ben Everly


Signed by Secretary / Treasurer Eddie Embry