

**MINUTES
SIMPSON COUNTY WATER DISTRICT**

The Simpson County Water District Board of Commissioners met in regular session on Thursday, January 26, 2023, at 1:00 p.m. at 108 Morgantown Road, Franklin, Kentucky.

QUORUM CHECK

Those members present were: Ray Mann – Chairman, Stephen Snider – Vice Chairman and Joe Richards – Secretary/Treasurer. Also present were Jacob Cuarta – General Manager, Ryan Leisey – Manager of Engineering & Construction, and Jeff Peeples – Manager of Finance & Administration.

Mr. Mann called the meeting to order and determined a quorum was present.

**MINUTES
APPROVED**

Mr. Snider made a motion to approve the minutes of the Board Meeting on October 27, 2022. Mr. Richards seconded the motion, and all voted “aye.”

**BUDGET
AMENDMENT**

Mr. Peeples presented the 2022 Budget Comparison and Amendment. Mr. Snider made a motion to approve the Budget Amendment. Mr. Richards seconded the motion, and all voted “aye.”

**OPERATING
REPORTS &
BUDGET
COMPARISON**

Mr. Peeples presented the Operating Report for the periods ending October, November, and December 2022, including the budget comparison. Mr. Snider made a motion to accept the Operating Report for periods ending in October, November, and December 2022. Mr. Richards seconded the motion, and all voted “aye.”

DISBURSEMENTS

Mr. Snider made a motion to approve the disbursements for the current period. Mr. Richards seconded the motion, and all voted “aye.”

**COMMISSIONER’S
REPORTS**

Mr. Peeples reviewed actions from the Warren, Simpson, and Butler Joint Utility Committee Meeting that was held on January 24, 2023. The committee reviewed the 2023 Rates & Allocations between the three utilities and recommended approval by each system. Mr. Richards made a motion to accept the 2023 Rates and Allocations. Mr. Snider seconded the motion, and all voted “aye”.

**WRITE OFF
TRANSACTIONS**

Mr. Richards made a motion to transfer the list of accounts dated November and December 2022 and January 2023 for collection. Mr. Snider seconded the motion, and all voted “aye.”

**GENERAL
MANAGER’S
REPORT**

The General Manager reported on the following:

1. Mr. Leisey reported on the Tabulation of Bids for a new fleet vehicle for Simpson County Water District. A total of 6 trucks were bid in Warren County, with one of those trucks being for Simpson County. The bid went to Freeland Automotive in Antioch, TN for a 2022 Ram 1500 4x4 Crew Cab in the amount of \$36,957. Mr. Snider made a motion to approve the purchase of the vehicle for Simpson County Water District. Mr. Richards seconded the motion, and all voted "aye."
2. Mr. Leisey reported on the Kentucky Infrastructure Authority (KIA) commitment letter grant award for the Kentucky Cleaner Water Program for water line replacement projects – Phase 2 in the amount of \$314,221. Mr. Richards made a motion to authorize Jacob Cuarta to execute an agreement with KIA to receive the grant award. Mr. Snider seconded the motion, and all voted "aye."
3. Mr. Leisey reported on the intent to submit an application to the Public Service Commission (PSC) for a Residential Meter Installation Fee increase from \$450 to \$1600 for Simpson County Water District. Mr. Richards made a motion to approve the application to the PSC. Mr. Snider seconded the motion, and all voted "aye."
4. Mr. Leisey reviewed the Water Line Extension Agreement Revisions. Mr. Richards made a motion to approve the revisions as presented. Mr. Snider seconded the motion, and all voted "aye."
5. Mr. Cuarta reviewed the Annual Report on Identity Theft Prevention Program. Procedures for all offices were reviewed with personnel and there were no instances to report for 2022. Mr. Snider made a motion to approve the Annual Report on Identity Theft Prevention Program. Mr. Richards seconded the motion, and all voted "aye."
6. Leak adjustments for Jennifer Estes, Thomas Gosnell, and Eugenia Vargas were reviewed.
7. Mr. Leisey reported on the pump station and transmission project from the City of Franklin Water Treatment Plant. The District is currently in the design and easement acquisition phase.
8. Mr. Cuarta reported that Charter Communications directional drilling contractor "Way Down South" has completed the Simpson County installation.

9. Mr. Cuarta reported there was a lost time accident on November 9th. There has been 16,401 no lost time accident hours since the incident.

ADJOURN

Mr. Richards made a motion that the meeting be adjourned. Mr. Snider seconded the motion, and all voted "aye."

Respectfully submitted,



Joe Richards, Secretary

**MINUTES
SIMPSON COUNTY WATER DISTRICT**

The Simpson County Water District Board of Commissioners met in Special Session on Friday, February 24, 2023, at 1:00 p.m. at 108 Morgantown Road, Franklin, Kentucky.

QUORUM CHECK

Those members present were: Ray Mann – Chairman, and Joe Richards – Secretary/Treasurer. Also present were Jacob Cuarta – General Manager, Ryan Leisey – Manager of Engineering & Construction, Jeff Peebles – Manager of Finance & Administration, and Larry Gomer.

Mr. Mann called the meeting to order and determined a quorum was present.

**MINUTES
APPROVED**

Mr. Richards made a motion to approve the minutes of the Board Meeting on January 26, 2023. Mr. Mann seconded the motion, and all voted “aye.”

**OPERATING
REPORTS &
BUDGET
COMPARISON**

Mr. Peebles presented the Operating Report for the periods ending January 2023, including the Budget Comparison. Mr. Richards made a motion to accept the Operating Report for periods ending in January 2023. Mr. Mann seconded the motion, and all voted “aye.”

DISBURSEMENTS

Mr. Mann made a motion to approve the disbursements for the current period. Mr. Richards seconded the motion, and all voted “aye.”

**COMMISSIONER’S
REPORTS**

Mr. Mann reported that he received a call from Chip Willingham from South Union Road. Residents on Milliken Chapel Road were requesting cost estimates on a water line extension to their property.

**WRITE OFF
TRANSACTIONS**

Mr. Richards made a motion to transfer the list of accounts dated February 2023 for collection. Mr. Mann seconded the motion, and all voted “aye.”

**GENERAL
MANAGER’S
REPORT**

The General Manager reported on the following:

1. Mr. Cuarta requested that the board approve the two-signature requirement for checks in amounts above \$1,500 be changed to amounts above \$10,000. Mr. Richards made a motion to approve the two-signature requirement be made for checks over \$10,000. Mr. Mann seconded the motion, and all voted “aye.”

2. Leak adjustments for Bart Harris, Ronnie Holman and Nathaniel Vaughn were presented.
3. Mr. Leisey reported that plans are being finalized with the City of Franklin to install a new pump station at their water plant site, along with installing a new 12" water main on Highway 100, to provide additional quantities to the industrial park. Also, Trader Joes new distribution center broke ground in February.


Mr. Leisey also reported that the funding received last year from the State has been allocated to replace aged infrastructure. The intention is to replace four water mains that have been identified as lines that potentially have been driving high water-loss in that section of the distribution system. There are plans to construct a new development on Grace Road with roughly 300 mixed-use apartments, town homes and single-family homes.

4. Mr. Cuarta reported that the Water District won the Southcentral Kentucky United Way Live United Award.
5. The District has 27,834 accumulated hours with no lost time accidents.

ADJOURN

Mr. Richards made a motion that the meeting be adjourned. Mr. Mann seconded the motion, and all voted "aye."

Respectfully submitted,



Joe Richards, Secretary

**MINUTES
SIMPSON COUNTY WATER DISTRICT**

The Simpson County Water District Board of Commissioners met in Regular Session on Thursday, March 23, 2023, at 1:00 p.m. at 108 Morgantown Road, Franklin, Kentucky.

QUORUM CHECK

Those members present were: Ray Mann – Chairman, Steven Snider – Vice Chairman, and Joe Richards – Secretary/Treasurer. Also present were Jacob Cuarta – General Manager, Ryan Leisey – Manager of Engineering & Construction, Jeff Peeples – Manager of Finance & Administration, and Larry Gomer.

Mr. Mann called the meeting to order and determined a quorum was present.

**MINUTES
APPROVED**

Mr. Richards made a motion to approve the minutes of the Special Called Board Meeting of February 24, 2023. Mr. Mann seconded the motion, and all voted “aye.”

**OPERATING
REPORT &
BUDGET
COMPARISON**

Mr. Peeples presented the Operating Report for the period ending February 2023, including the Budget Comparison. Mr. Snider made a motion to accept the Operating Report for the period ending February 2023. Mr. Richards seconded the motion, and all voted “aye.”

DISBURSEMENTS

Mr. Snider made a motion to approve the disbursements for the current period. Mr. Richards seconded the motion, and all voted “aye.”

**COMMISSIONER’S
REPORTS**

Mr. Mann discussed that this meeting will be Mr. Richards last and will be welcoming Mr. Larry Gomer to the Board of Commissioners officially in April. Mr. Mann also discussed the nominations of commissioners at the April meeting. Mr. Richards discussed the requirement of representation at the bi-annual joint meetings between Warren, Simpson, and Butler County Water Districts.

**WRITE OFF
TRANSACTIONS**

Mr. Richards made a motion to transfer the list of accounts dated March 2023 for collection. Mr. Snider seconded the motion, and all voted “aye.”

**GENERAL
MANAGER’S
REPORT**

The General Manager reported on the following:

1. Leak adjustments for Curtis Rippy, Jr. and Robby Thornton were reviewed.

2. Mr. Cuarta and Mr. Leisey reported on a potential project that may be coming to Simpson County. This industrial facility will be located just south of the current industrial park.
3. Mr. Leisey reported that Botanical Gardens community near the Salmons elevated tank site has broken ground. Cross Creek Townhomes have also begun grade work for the site.
4. The District has 39,060 accumulated hours with no lost time accidents.

ADJOURN

There being no further business, the meeting was adjourned.

Respectfully submitted,



Larry Gomer, Secretary

MINUTES
SIMPSON COUNTY WATER DISTRICT

The Simpson County Water District Board of Commissioners met in regular session on Thursday, April 27, 2023, at 1:00 p.m. at 108 Morgantown Road, Franklin, Kentucky.

QUORUM CHECK

Those members present were: Ray Mann – Chairman, Stephen Snider – Vice-Chairman and Larry Gomer – Secretary/Treasurer. Also present were Jacob Cuarta – General Manager, Ryan Leisey – Manager of Engineering & Construction, Jeff Peeples – Manager of Finance & Administration and Dr. Judy Land Jones – Jones & Associates CPAs, PSC.

Mr. Mann called the meeting to order and determined a quorum was present.

ANNUAL AUDIT

Dr. Judy Land Jones, with Jones and Associates CPAs, PSC presented the Annual Audit Report for the period ending December 31, 2022. Mr. Snider made a motion to approve the 2022 Audit as presented. Mr. Gomer seconded the motion, and all voted “aye.”

**MINUTES
APPROVED**

Mr. Snider made a motion to approve the minutes of the Board Meeting of March 23, 2023. Mr. Gomer seconded the motion, and all voted “aye.”

**OPERATING
REPORTS**

Mr. Peeples presented the Operating Reports ending March 2023 and Budget Comparison. Mr. Gomer made a motion to approve the Operating Reports. Mr. Snider seconded the motion, and all voted “aye.”

DISBURSEMENTS

Mr. Snider made a motion to approve the disbursements for the current period. Mr. Gomer seconded the motion, and all voted “aye.”

**COMMISSIONER’S
REPORTS**

Mr. Snider made a motion to appoint Mr. Larry Gomer as Secretary/Treasurer. Mr. Mann seconded the motion, and all voted “aye.”

**WRITE OFF
TRANSACTIONS**

Mr. Mann made a motion to transfer the list of accounts dated April 2023 for collection. Mr. Snider seconded the motion, and all voted “aye.”

**GENERAL
MANAGER’S
REPORT**

The General Manager reported on the following:

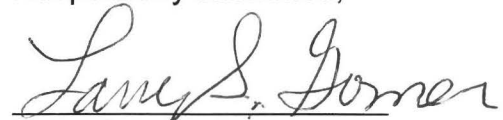
1. Mr. Cuarta reported that he is currently the main signatory for the District’s Monthly Operating Reports that are submitted to the Division of Water. Mr. Cuarta requested that the board approve Mr. Tillery be the signatory on those monthly reports moving forward. Mr. Gomer made a motion to approve Mr. Tillery as the signatory for the monthly reports. Mr. Snider seconded the motion, and all voted “aye.”

2. Mr. Cuarta reviewed the scholarship applicant for this year's annual \$1,000 scholarship. College Heights Foundation evaluated the applications received and selected Ms. Mollie Fowler, who will be majoring in Nursing at Western Kentucky University.
3. Mr. Leisey reported that Botanical Gardens and Cross Creek Subdivisions have broken ground. Mr. Leisey also reported that the Trader Joe's distribution facility is quickly moving forward with construction and there have been requests from multiple contractors for temporary meters to be installed to assist with dust control. Mr. Leisey stated that he will begin filing a new tariff with the Public Service Commission for temporary service applications.
4. Mr. Cuarta reported that a temporary pump has been installed on 31-W at Bushels and Blooms, to assist with the upcoming additional water demand for Jepson Farms. Mr. Cuarta also reported that Fritz Winter's water demand has increased substantially.
5. The District has accumulated 52,090 hours without a lost time accident.

ADJOURN

Mr. Snider made a motion that the meeting be adjourned. Mr. Gomer seconded the motion, and all voted "aye."

Respectfully submitted,


Larry Gomer, Secretary

**MINUTES
SIMPSON COUNTY WATER DISTRICT**

The Simpson County Water District Board of Commissioners met in regular session on Thursday, May 25, 2023, at 1:00 p.m. at 108 Morgantown Road, Franklin, Kentucky.

QUORUM CHECK

Those members present were: Ray Mann – Chairman, Stephen Snider – Vice-Chairman and Larry Gomer – Secretary/Treasurer. Also present were Jacob Cuarta – General Manager, Ryan Leisey – Manager of Engineering & Construction, Jeff Peeples – Manager of Finance & Administration.

Mr. Mann called the meeting to order and determined a quorum was present.

**MINUTES
APPROVED**

Mr. Snider made a motion to approve the minutes of the Board Meeting of April 27, 2023. Mr. Gomer seconded the motion, and all voted “aye.”

**OPERATING
REPORTS**

Mr. Peeples presented the Operating Reports ending April 2023 and Budget Comparison. Mr. Gomer made a motion to approve the Operating Reports. Mr. Snider seconded the motion, and all voted “aye.”

DISBURSEMENTS

Mr. Snider made a motion to approve the disbursements for the current period. Mr. Gomer seconded the motion, and all voted “aye.”

**COMMISSIONER’S
REPORTS**

Mr. Snider reported that he had a customer contact him regarding the increase in price for the meter installation. The customer had come in the office prior to the increase and was quoted \$450 but did not submit their application for the meter installation until after the rate increase went into effect.

**WRITE OFF
TRANSACTIONS**

Mr. Gomer made a motion to transfer the list of accounts dated May 2023 for collection. Mr. Snider seconded the motion, and all voted “aye.”

**GENERAL
MANAGER’S
REPORT**

The General Manager reported on the following:

1. Mr. Leisey presented the Resolutions and associated Certificates of Recording Officer for both the ARPA round No. 1 and round No. 2 grants. Mr. Gomer made a motion to approve the Resolutions and Certificates of Recording for the grants. Mr. Snider seconded the motion, and all voted “aye.”
2. Mr. Cuarta reported on the 2023 Water Quality Report.
3. A Leak Adjustment for Hannah Newman was reviewed.

4. Mr. Leisey reported Botanical Gardens, Cross Creek, and Eddings Road phase No. 2 are in progress. Plans are being finalized for the Arrington subdivision.
5. Mr. Cuarta discussed the elevated water usage throughout the county and reported on a meeting conducted with management at Fritz Winter foundry.
6. The District has accumulated 62,469.5 hours without a lost time accident.

ADJOURN

Mr. Snider made a motion that the meeting be adjourned. Mr. Gomer seconded the motion, and all voted "aye."

Respectfully submitted,



Larry Gomer, Secretary

**MINUTES
SIMPSON COUNTY WATER DISTRICT**

The Simpson County Water District Board of Commissioners met in regular session on Thursday, June 22, 2023, at 1:00 p.m. at 108 Morgantown Road, Franklin, Kentucky.

QUORUM CHECK

Those members present were Ray Mann – Chairman, Stephen Snider – Vice-Chairman and Larry Gomer – Secretary/Treasurer. Also present were Jacob Cuarta – General Manager, Ryan Leisey – Manager of Engineering & Construction, Jeff Peeples – Manager of Finance & Administration.

Mr. Mann called the meeting to order and determined a quorum was present.

**MINUTES
APPROVED**

Mr. Gomer made a motion to approve the minutes of the Board Meeting of May 25, 2023. Mr. Snider seconded the motion, and all voted “aye.”

**OPERATING
REPORTS**

Mr. Peeples presented the Operating Reports ending May 2023 and Budget Comparison. Mr. Snider made a motion to approve the Operating Reports. Mr. Gomer seconded the motion, and all voted “aye.”

DISBURSEMENTS

Mr. Snider made a motion to approve the disbursements for the current period. Mr. Gomer seconded the motion, and all voted “aye.”

**COMMISSIONER’S
REPORTS**

Mr. Snider reported on a meeting he attended where growth planning for Simpson County was discussed. He reported that Exit 6 area is planned for industrial growth and the Exit 2 area is planned for retail growth.

Mr. Cuarta reported that the KRWA Annual Conference will be held at the Galt House in Louisville, KY on August 27th through August 30th.

**WRITE OFF
TRANSACTIONS**

Mr. Gomer made a motion to transfer the list of accounts dated June 2023 for collection. Mr. Snider seconded the motion, and all voted “aye.”

**GENERAL
MANAGER’S
REPORT**

The General Manager reported on the following:

1. Mr. Cuarta reported on the 2023 Liability and Workers’ Comp Insurance Rates with HIG. After a property asset evaluation was performed, which showed an increase in value and cost to replace the infrastructure in the system, there will be premium change in 2023 and 2024. Simpson County will absorb around \$1,000 in the premium change. Mr. Snider made a motion to approve the new rates for Liability and Workers’ Comp with HIG. Mr. Gomer seconded the motion,


and all voted "aye."

2. There were no Leak Adjustments to report.
3. Mr. Leisey reported that the Cross Creek water line extension is nearing completion. Mr. Leisey also reported that progress has been made on the Botanical Gardens community. He also reported a company, LioChem, purchased Kent Kelley's spec building/warehouse at the intersection of Eddings Road and Ronnie Clark Road.
4. Mr. Cuarta reported that the District has minimally used the City of Franklin's temporary connection point this year. Mr. Cuarta speculated that elevated rainfall may have reduced usage in this section of the distribution system.
5. The District has accumulated 74,497.5 hours without a lost time accident.

ADJOURN

Mr. Snider made a motion that the meeting be adjourned. Mr. Gomer seconded the motion, and all voted "aye."

Respectfully submitted,



Larry Gomer, Secretary

**MINUTES
SIMPSON COUNTY WATER DISTRICT**

The Simpson County Water District Board of Commissioners met in regular session on Thursday, July 27, 2023, at 1:00 p.m. at 108 Morgantown Road, Franklin, Kentucky.

QUORUM CHECK

Those members present were Ray Mann – Chairman, Stephen Snider – Vice-Chairman. Also present were Jacob Cuarta – General Manager, Ryan Leisey – Manager of Engineering & Construction, Jeff Peeples – Manager of Finance & Administration.

Mr. Mann called the meeting to order and determined a quorum was present.

**MINUTES
APPROVED**

Mr. Snider made a motion to approve the minutes of the Board Meeting of June 22, 2023. Mr. Mann seconded the motion, and all voted “aye.”

**OPERATING
REPORTS**

Mr. Peeples presented the Operating Reports ending June 2023 and Budget Comparison. Mr. Snider made a motion to approve the Operating Reports. Mr. Mann seconded the motion, and all voted “aye.”

DISBURSEMENTS

Mr. Mann made a motion to approve the disbursements for the current period. Mr. Snider seconded the motion, and all voted “aye.”

**COMMISSIONERS
REPORT**

There were none.

**WRITE OFF
TRANSACTIONS**

Mr. Snider made a motion to transfer the list of accounts dated July 2023 for collection. Mr. Mann seconded the motion, and all voted “aye.”

**GENERAL
MANAGER’S
REPORT**

The General Manager reported on the following:

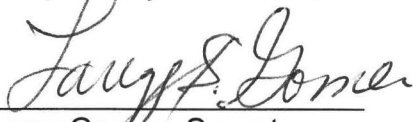
1. Mr. Peeples presented Resolution 2023-07-03, Designating Signors for Disbursements. Mr. Mann made a motion to approve the Resolution. Mr. Snider seconded the motion, and all voted “aye.”
2. The KRWA Annual Business Meeting will be held August 29, 2023, and the District needs to appoint a delegate and an alternate. Mr. Mann made a motion to appoint Jacob Cuarta as the KRWA voting delegate, with Ryan Leisey being alternate. Mr. Snider seconded the motion, and all voted “aye.”
3. Joint Utility Representative was passed until the August Board meeting.

4. Leak Adjustment for Ellen Bunch was reviewed.
5. Mr. Leisey reported that all the lines have been installed at the Cross Creek subdivision. The lines are being pressure tested and bacteriological samples are being collected. The lines will be placed into service after testing is complete.
6. Mr. Cuarta reported that Jepson Farms is completing their harvest. The portable pump utilized to assist with the additional water demand will be removed within the next 30 days. Mr. Cuarta reported that the District has only operated the pump for limited times throughout the summer.
7. The District has accumulated 86,177 hours without a lost time accident.

ADJOURN

Mr. Snider made a motion that the meeting be adjourned. Mr. Mann seconded the motion, and all voted "aye."

Respectfully submitted,



Larry Gomer, Secretary

**MINUTES
SIMPSON COUNTY WATER DISTRICT**

The Simpson County Water District Board of Commissioners met in regular session on Thursday, August 24, 2023, at 1:00 p.m. at 108 Morgantown Road, Franklin, Kentucky.

QUORUM CHECK

Those members present were Ray Mann – Chairman, Stephen Snider – Vice-Chairman, and Larry Gomer – Secretary/Treasurer. Also present were Jacob Cuarta – General Manager, Ryan Leisey – Manager of Engineering, Jeff Peeples – Manager of Finance & Administration.

Mr. Mann called the meeting to order and determined a quorum was present.

**MINUTES
APPROVED**

Mr. Mann made a motion to approve the minutes of the Board Meeting of July 27, 2023. Mr. Snider seconded the motion, and all voted “aye.”

**OPERATING
REPORTS**

Mr. Peeples presented the Operating Reports ending July 2023 and Budget Comparison. Mr. Snider made a motion to approve the Operating Reports. Mr. Gomer seconded the motion, and all voted “aye.”

DISBURSEMENTS

Mr. Gomer made a motion to approve the disbursements for the current period. Mr. Snider seconded the motion, and all voted “aye.”

**COMMISSIONERS
REPORT**

**WRITE OFF
TRANSACTIONS**

Mr. Snider made a motion to transfer the list of accounts dated August 2023 for collection. Mr. Gomer seconded the motion, and all voted “aye.”

**GENERAL
MANAGER'S
REPORT**

The General Manager reported on the following:

1. Mr. Cuarta reported to the board that a representative of the Simpson County Board needs to be appointed to attend the WSB Joint Utility Meetings that are conducted twice a year. Mr. Gomer made a motion to appoint Mr. Snider to be the representative. Mr. Mann seconded the motion, and all voted “aye.”
2. Leak Adjustment for Angela Carroll was reviewed.
3. Mr. Leisey reported on August 28th at midnight, there will be a preplanned outage at Lowes and Dairy Queen for the Cross Creek construction project.

4. Mr. Cuarta reported that Jepson Farms has completed irrigating for the year.
5. Mr. Leisey reported that Trader Joes schedule has been accelerated and are working through the logistics of installing their 10" water meter in the next few weeks.
6. Mr. Leisey reported that Botanical Gardens will start their water line extension project next week.
7. Mr. Leisey reported that Eddings Road construction project is complete. This project is to provide additional fire protection to the Trader Joe's distribution facility.
8. Mr. Leisey reported that Danny Delk will be installing a new 2" water line on Kenny Perry Drive to replace a ¾" galvanized line that has continuous issues.
9. The District has accumulated 96,772.50 hours without a lost time accident.

ADJOURN

Mr. Snider made a motion that the meeting be adjourned.
Mr. Gomer seconded the motion, and all voted "aye."

Respectfully submitted,


Larry Gomer, Secretary

**MINUTES
SIMPSON COUNTY WATER DISTRICT**

The Simpson County Water District Board of Commissioners met in regular session on Thursday, September 28, 2023, at 1:00 p.m. at 108 Morgantown Road, Franklin, Kentucky.

QUORUM CHECK

Those members present were Ray Mann – Chairman, Stephen Snider – Vice-Chairman, and Larry Gomer – Secretary/Treasurer. Also present were Jacob Cuarta – General Manager, Ryan Leisey – Manager of Engineering, Jeff Peebles – Manager of Finance & Administration.

Mr. Mann called the meeting to order and determined a quorum was present.

**MINUTES
APPROVED**

Mr. Gomer made a motion to approve the minutes of the Board Meeting of August 24, 2023. Mr. Snider seconded the motion, and all voted “aye.”

**OPERATING
REPORTS**

Mr. Peebles presented the Operating Reports ending August 2023 and Budget Comparison. Mr. Snider made a motion to approve the Operating Reports. Mr. Gomer seconded the motion, and all voted “aye.”

DISBURSEMENTS

Mr. Snider made a motion to approve the disbursements for the current period. Mr. Gomer seconded the motion, and all voted “aye.”

**COMMISSIONERS
REPORT**

Mr. Cuarta discussed that we will need to appoint a new Chairman of the Board of Commissioners for Simpson County Water when Mr. Mann retires from his Board position in April of 2024.

**WRITE OFF
TRANSACTIONS**

Mr. Snider made a motion to transfer the list of accounts dated August 2023 for collection. Mr. Gomer seconded the motion, and all voted “aye.”

**GENERAL
MANAGER’S
REPORT**

The General Manager reported on the following:

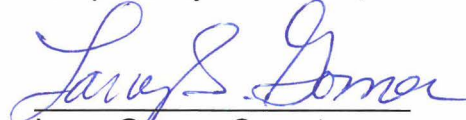
1. Leak Adjustment for John Adams was reviewed.
2. Mr. Leisey reported that we have negotiated a wholesale purchase water rate with the City of Franklin.
3. Mr. Leisey reported that the water line and meter installation is complete for Trader Joe’s distribution facility. Pressure testing and bacteriological samples still need to be completed, prior to placing the line into service.

4. Mr. Leisey reported that Arrington Station has broken ground, Botanical Gardens is nearing completion on Phase 1, Cross Creek community is complete, and the solar farm is moving forward construction/installation.
5. Mr. Cuarta reported that the Water Quality section is conducting unidirectional flushing in the 31-South District Metering Area (DMA). Mr. Cuarta also reported that Danny Delk is repairing/replacing blow-off valves in the same DMA, to assist with flushing dead-end lines.
6. Mr. Cuarta reported that we have received our quarterly Disinfection By-product analytical results, and all were satisfactory. Mr. Cuarta attributed this to stellar water quality from White House Utility District and the excellent preventative maintenance flushing conducted by the Water Quality section.
7. The District has accumulated 109,614 hours without a lost time accident.

ADJOURN

Mr. Snider made a motion that the meeting be adjourned. Mr. Gomer seconded the motion, and all voted "aye."

Respectfully submitted,


Larry Gomer, Secretary

**MINUTES
SIMPSON COUNTY WATER DISTRICT**

The Simpson County Water District Board of Commissioners met in regular session on Thursday, October 26, 2023, at 1:00 p.m. at the Water District Office at 108 Morgantown Road, Franklin, Kentucky.

QUORUM CHECK

Those members present were Ray Mann – Chairman, Corey Konow, Stephen Snider – Vice-Chairman, and Larry Gomer – Secretary/Treasurer. Also present were Jacob Cuarta – General Manager, Ryan Leisey, Clint Harbison – Manager of Engineering, and Jeff Peeples – Manager of Finance & Administration.

Mr. Mann called the meeting to order and determined a quorum was present.

**MINUTES
APPROVED**

Mr. Snider made a motion to approve the minutes of the Board Meeting held on September 28, 2023. Mr. Gomer seconded the motion, and all voted “aye.”

**OPERATING
REPORTS**

Mr. Peeples presented the Operating Reports ending September 2023 and Budget Comparison. Mr. Gomer made a motion to approve the Operating Reports. Mr. Snider seconded the motion, and all voted “aye.”

DISBURSEMENTS

Mr. Gomer made a motion to approve the disbursements for the current period. Mr. Snider seconded the motion, and all voted “aye.”

**COMMISSIONERS
REPORT**

Mr. Snider discussed the need for a line extension investigation being completed on Witt Road. Mr. Cuarta discussed line extensions, cost details, and the need for proper assessments to be conducted. Mr. Leisey reported that he and Mr. Harbison will be attending a meeting on Monday, October 30th, where a state representative is going to be discussing possible grant funding availability. Mr. Cuarta also reported that this will be Mr. Leisey’s last meeting as he has accepted a new position in the private sector and Mr. Harbison will be taking the position as Manager of Engineering.

**WRITE OFF
TRANSACTIONS**

Mr. Gomer made a motion to transfer the list of accounts dated October 2023 for collection. Mr. Snider seconded the motion, and all voted “aye.”

**GENERAL
MANAGER’S
REPORT**

The General Manager reported on the following:


1. Mr. Peeples presented the 2024 Operating Budget. Mr. Snider made a motion to approve. Mr. Gomer seconded the motion, and all voted “aye.”

2. Mr. Peeples presented the 2024 Capital Budget. Mr. Snider made a motion to approve. Mr. Gomer seconded the motion, and all voted "aye."
3. Mr. Cuarta presented Resolution 2023-10-04 Designating Check Signing Authority. Mr. Mann made a motion to approve. Mr. Gomer seconded the motion, and all voted "aye."
4. Mr. Cuarta reported that there were no leak adjustments to be presented.
5. Mr. Cuarta reported that the District has had challenges with Spectrum, due to the lack of locating their own infrastructure. Mr. Cuarta spoke to a counterpart at Spectrum that assured him that all the lines will be located, and they will fill in that gap with USIC that does all their line locates.
6. Mr. Cuarta reported that the District will be starting a campaign sometime in December to update all our customer account information. The campaign will assist with the launch of a new mass notification platform in January 2024.
7. The District has accumulated 120,451.5 hours without a lost time accident.

ADJOURN

Mr. Gomer made a motion that the meeting be adjourned. Mr. Snider seconded the motion, and all voted "aye."

Respectfully submitted,


Larry Gomer, Secretary

**MINUTES
SIMPSON COUNTY WATER DISTRICT**

The Simpson County Water District Board of Commissioners met in special session on Thursday, December 21, 2023, at 12:00 p.m. at 103 W McGlothlin Street, Portland, Tennessee.

QUORUM CHECK

Those members present were Ray Mann, Corey Konow - Commissioner, and Larry Gomer – Commissioner. Also, present were Jacob Cuarta – General Manager, Jill Harmon – Manager of Human Resources and Communications, and Jeff Peeples – Manager of Finance & Administration.

Mr. Gomer called the meeting to order and determined a quorum was present.

**MINUTES
APPROVED**

Mr. Gomer made a motion to approve the minutes of the Board Meeting held on October 26, 2023. Mr. Konow seconded the motion, and all voted “aye.”

**OPERATING
REPORTS**

Mr. Peeples presented the Operating Reports for October and November 2023, Budget Comparison, and the 2023 Budget Amendment. Mr. Konow made a motion to approve the Operating Reports and 2023 Budget Amendment. Mr. Gomer seconded the motion, and all voted “aye.”

DISBURSEMENTS

Mr. Gomer made a motion to approve the disbursements for the current period. Mr. Konow seconded the motion, and all voted “aye.”

**COMMISSIONERS
REPORT**

Mr. Cuarta inquired as to if either Mr. Gomer or Mr. Konow could be available for a WSB Joint meeting on January 11th at the Warren County Office. Mr. Gomer confirmed his availability for the meeting. The Joint Operations Agreement will be updated at this meeting due to it expiring in February 2024. Then the agreement will be brought to each District’s Board for final approval.

**WRITE OFF
TRANSACTIONS**

Mr. Konow made a motion to transfer the list of accounts dated November 2023 for collection. Mr. Gomer seconded the motion, and all voted “aye.”

**GENERAL
MANAGER’S
REPORT**

The General Manager reported on the following:

1. Mr. Peeples presented the Identity Theft Policy Statement.
2. Mr. Cuarta reviewed the leak adjustment for Gary Lillard.
3. Mr. Cuarta discussed House Bill 9, highlighting the potential for grant funding to be allocated for infrastructure projects that could possibly receive subsidies from the State. Mr. Minnicks took the initiative to compile cost estimates, which were then incorporated into a letter and forwarded to Judge Barnes. This


proactive step was taken to ensure that when the State seeks information on projects, the District already possesses a comprehensive outline of the anticipated project requirements. Among the various cost estimates provided, one pertained to the Willingham's request for a line extension project, a topic previously discussed with Judge Barnes.

4. Mr. Cuarta provided an update on the progress of the SCADA/RTU project. He noted that approximately 50% of the required materials have been received, with the anticipation of receiving the remaining items within the current week. It is anticipated that the full delivery of supplies will be completed by the beginning of February 2024. An internal decision was made to conduct the installation in-house, resulting in the successful online activation of the fifth RTU on December 20th. This choice led to significant cost savings for the District, estimated at one-million dollars. Overall, the installation across all three systems is projected to take approximately 18 months to complete.
5. The District has accumulated 141,731.5 hours without a lost time accident.

ADJOURN

Mr. Gomer made a motion for the meeting to be adjourned. Mr. Konow seconded the motion, and all voted "aye."

Respectfully submitted,



Larry Gomer, Secretary