

## Nebo Water District Monthly Meeting

December 19, 2023

Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, Valerie Coffman, and Ariel Miller-Baker of KRWA via Zoom

Ariel Miller-Baker of KY Rural Water joined the meeting via Zoom to present the Rate Study. Chris made a motion to approve the resolution as presented. Bill seconded the motion. Michael signed and Chris attested.

Ariel asked if commissioners would like to designate someone to be the authorized official to the adjusted rate adjustment. Chris made a motion to assign this role to Valerie. Mike seconded the motion.

Prayer by Chris.

Chris made a motion to accept the previous minutes as read and approved paying the bills. Billy seconded the motion.

### Mark's Report:

Water Loss: 11 % for November and 12.6 % for the year.

The ship date on parts for the upgrade to 630 pump station is March 26, 2024.


The purchase of a bigger refrigerator for the breakroom for around \$200.


Bill made a motion to purchase. Chris seconded the motion.


### Valerie's Report:

The 2024 budget is ready for review. Bill made a motion to accept the 2024 budget as is. Chris seconded the motion.

Chris made a motion to adjourn. Bill seconded that motion.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead

# Nebo Water District Monthly Meeting

November 28, 2023

Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, and Valerie Coffman

Prayer by Billy.

Billy made a motion to accept the previous minutes as read and approved paying the bills. Chris seconded the motion.

## Mark's Report:

Water Loss: 18.8 % for October and 12.7 % for the year.

The superintendent of Madisonville, Keith Browning, called inquiring about new water service on John Lansden Rd. Mark has already talked with customer and told them NWD could set them a meter at the end of the line, and they could run their line to the residence. The customer offered to pay to have the main line extended. However, the customer has stated that this new service is for seasonal use and if there is not a continuous pull through a main, it can disrupt the water quality. Chris made a motion that Nebo Water can install a meter at the end of existing line and customer can run their own line to the residence. Michael seconded the motion.

Chris Hopgood, the lawyer representing NWD in the Amended Contract with Madisonville, wants to know if NWD wants to proceed with a rate increase pass through when Madisonville increases the wholesale rate for the District. Chris made a motion to proceed with a pass through with PSC on the PWA. Bill seconded the motion.

Jasper Wyatt, KRWA, has been working on updating all NWD Tariff's and removing the leak adjustment. The advertising in the paper will start and run for 3 weeks. Christmas Incentives: Chris made a motion for NWD to give all hourly employees \$825. Bill seconded the motion.

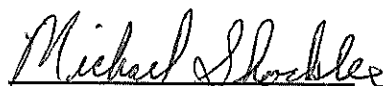
Valerie's Report: NWD is receiving a refund from the Workman's Compensation Audit.

USDA-RD needs a Reaffirming Resolution of Water Purchase

Contract/Subsequent Amendments from Nebo Water. Chris made a motion to adopt the Reaffirming Resolution of Water Purchase Contract/Subsequent Amendments. Bill seconded the motion. Michael signed the resolution, attested by Chris.

Chris made a motion to adjourn. Bill seconded that motion.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead

# Nebo Water District Monthly Meeting

October 24, 2023

Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, and Valerie Coffman

Prayer by Michael.

Billy made a motion to accept the previous minutes as read and approved paying the bills. Chris seconded the motion.

## Mark's Report:

Water Loss: 10.5 % for September and 12.1 % for the year.

Update on amended Madisonville contract: Joe Evans, attorney for Madisonville, has amended the amended contract that Chris Hobgood, attorney for Nebo Water, to be a 30-year term instead of a 40-year term. Mr. Evans also made a few minor changes on the second page of contract.

Chris Winstead made a motion to approve the contract as written.

Bill Brown seconded the motion.

Nebo Water was approved for Interim financing for the project.

Nebo Water has received a Letter of Intent from Warrior Coal, LLC for the Manitou Road Pump Station Upgrade. In this process, Nebo Water will order the parts, pay the invoices and Warrior Coal will receive a copy of the invoices and reimburse Nebo Water. Chris made a motion to accept Warrior Coal's Letter of Intent. Bill seconded the motion.

## Valerie's Report:

Items from USDA-RD Nebo Water Project FY2023 Water Systems Improvements are ready for adoption and signatures.

Item #59, Certification Regarding Drug-Free Workplace Requirements.

Chris made a motion to adopt certification. Bill seconded the motion.

Item #65, Resolution Adopting Environmental Mitigation Measures.


Chris made a motion to adopt resolution. Bill seconded the motion.


Items #88, Board Secretary's certification as to number of existing users and #93, Electronic Funds Transfer Payment Enrollment form have been completed and are ready for signatures.

A new account for the electronic funds transfer is in the process of being opened for these funds and these funds only at First United Bank and Trust Company, with the title, Construction Account. This account needs to remain open until the completion of construction. Melissa Melton from the USDA-RD Madisonville office will reconcile this account every month.

Chris made a motion to adjourn. Billy seconded that motion.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead

# Nebo Water District Monthly Meeting

September 26, 2023

Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, and Valerie Coffman

Prayer by Chris.

Billy made a motion to accept the previous minutes as read and approved paying the bills. Chris seconded the motion.

## Mark's Report:

Water Loss: 9.6 % for August and 12.3 % for the year.

The Purchase Water Contract Amendment for Madisonville is ready for discussion. Chris made a motion to approve the amendment as prepared by attorney Chris Hopgood. Billy seconded that motion.

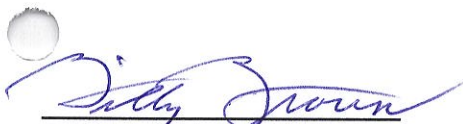
The new Madisonville contract has been prepared by Chris Hopgood and ready for board discussion. Chris made a motion to approve the contract as is. Bill seconded the motion.

Mark has received the quotes for the 630-pump station upgrade. He has given the quotes to Brad Damron with Warrior Coal. Warrior Coal will be responsible for the cost of upgrading 630 pump station.

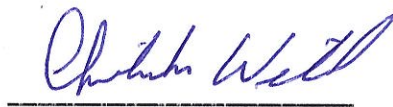
The Depreciation Fund CD was returned to NWD from Sacramento Bank marked paid in full. The CD was then taken to the safety deposit box at First United Bank in Madisonville by Chris and Mark.

Need a new locator box and the cost is around \$900. Bill made a motion to purchase. Chris seconded the motion.

Chris made a motion to adjourn. Billy seconded that motion.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead

# Nebo Water District Monthly Meeting

August 22, 2023

Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, and Valerie Coffman

Prayer by Michael.

Billy made a motion to accept the previous minutes as read and approved paying the bills. Chris seconded the motion.

## Mark's Report:

Water Loss: 13.4 % for July and 12.7 % for the year.

The Purchase Water Contract Amendment for Madisonville: The attorney for NWD, Chris Hopgood has one ready, but the attorney for Madisonville, Joe Evans, says it is unconstitutional to have a contract for 40 years and still wants NWD to provide a rate formula.

Nebo Water's contract with Mediacom is due for renewal and they want to know if we want to keep their current rent for their equipment at \$200/month.


Chris made a motion to increase rent for Mediacom's to have their equipment on the Nebo Tank to \$250/month. Billy seconded the motion.

Valerie's Report: The last payment on the CD note for the tank rehab is due in September. Chris made a motion to go ahead and pay. Billy seconded the motion.

Chris made a motion to adjourn. Billy seconded that motion.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead

# Nebo Water District Monthly Meeting

July 25, 2023

Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, and Valerie Coffman

Prayer by Billy.

Chris made a motion to accept the previous minutes as read and approved paying the bills. Billy seconded the motion.

## Mark's Report:

Water Loss: 8.1 % for June and 12.6 % for the year.

There has been a conflict in getting the new contract from Madisonville. Joe Evans, who represents Nebo Water as local counsel for USDA, is also the attorney for Madisonville Municipal. NWD still has not received the new contract needed for USDA. Chris Hopgood from Henderson has been recommended for legal counsel as far as the contract goes, as of right now, with the possibility of Mr. Hopgood representing NWD as local counsel for USDA project.

The pump station on 630 will be able to be upgraded to support Warrior Coal in a new service. Waiting on the cost estimate to forward to Warrior Coal representatives.

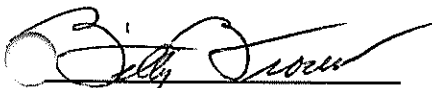
Division of Water has approved the Nebo Water Rehabilitation Project.


Mark and Rae are registered for the KRWA Conference August 28-30.

## Valerie's Report:

2<sup>nd</sup> quarter financial statement has been completed and each has a copy.

Bill made a motion to adjourn. Chris seconded that motion.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead

# Nebo Water District Monthly Meeting

June 27, 2023

Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, and Valerie Coffman

Prayer by Michael.

Billy made a motion to accept the previous minutes as read and approved paying the bills. Chris seconded the motion.

## Mark's Report:

Water Loss: 14.5 % for May and 13.4 % for the year.

Tank Inspections: The Nebo tank may need exterior painted in 5 years. 630 tank will need some attention in 2 years. Rainwater tank looks excellent.


The backhoe needed some repairs.

Still waiting on the new contract with Madisonville that is being prepared by Joe Evans. NWD did receive the new contract from Webster County and a letter about interconnecting with Webster County and they stated they will have the ability to be a main supplier for NWD.

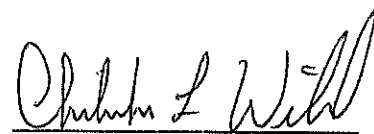
Insurance for NWD, property and liability are going to be almost \$13,000 for the year. KLC does have an option to pay all at once, twice a year or monthly. Chris made a motion to pay twice a year. Bill seconded that motion.

KRWA Conference is at the end of August. For Mark & spouse it will cost \$550 plus room. Bill made a motion to attend conference. Chris seconded that motion.

Bill made a motion to adjourn. Chris seconded that motion.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead



## Webster County Water District

P.O. Box 320  
Dixon, KY 42409  
270-639-9101  
[wewater@bellsouth.net](mailto:wewater@bellsouth.net)



March 9, 2023

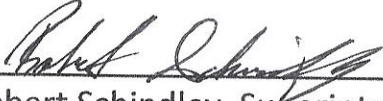
Nebo Water District

To Whom It May Concern:

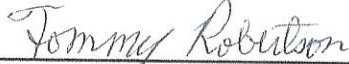
Webster County Water District has a design capacity of 3.6 mgd and utilizes conventional treatment methods. We are currently treating an average of 1.2 mgd.

Webster County Water has the ability to supply Nebo Water District with its water.

If you have any other questions, please feel free to contact us at the above referenced number.

  
\_\_\_\_\_  
Robert Schindley, Superintendent  
Webster County Water District

  
\_\_\_\_\_  
Date

Attest:   
\_\_\_\_\_  
Tommy Robertson, Chairman  
Webster County Water District



## Nebo Water District Monthly Meeting

May 22, 2023

**Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, and Valerie Coffman**  
**Also in attendance from Warrior Coal: Brian Kelley and Brad Damron.**

**Prayer by Chris.**

**Billy made a motion to accept the previous minutes as read and approved paying the bills. Chris seconded the motion.**

**Warrior Coal will be needing a 2" meter tap for bath houses. They approximate the usage to be around 9,000 gallons per day, split between 3 shifts. For Nebo Water to provide water to the location, one of the pump stations will need to be upgraded. Mr. Kelley said Warrior Coal is willing to look at cost estimates for the upgrade.**

**Mark's Report:**

**Water Loss: 3.7 % for April and 13.2 % for the year.**

**Been working on the lead service line inventory. Needs to be completed by 2024.**

**HMB to have an increase in their hourly rates.**

**Jasper Wyatt from KRW has been working on getting NWD tariffs updated and eliminating the leak adjustments. He asked about connect, reconnect, and after-hour fees and deposits: Does NWD want to leave these the same amounts or increase?**

**Bill made a motion to leave as is. Chris seconded that motion.**

**The field crew needs new uniforms: shirts and pants. Bill made a motion for NWD to purchase. Chris seconded that motion.**

**Valerie's Report: The KIA loan will be deducted from the Sinking Fund on June 1, 2023.**

**Bill made a motion to adjourn. Chris seconded that motion.**

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead

# Nebo Water District Monthly Meeting

April 25, 2023

Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, Jazmine Skelton, CPA and Valerie Coffman

Prayer by Billy.

Billy made a motion to accept the previous minutes as read and approved paying the bills. Chris seconded the motion.

Jazmine Skelton, CPA of Alexander & Company, presented the PSC audit of 2022.

Mark's Report:

Water Loss: 19 % for March and 16.4 % for the year.


The health insurance policy renews in July. Overall, there will be an increase of 4.95 %, which is about \$35 a month per employee. Chris made a motion to accept the health insurance renewal from KY League of Cities with NWD still paying 100 %. Bill seconded the motion. Mike signed the renewal.

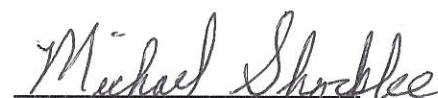
There is 3 lots on Bean Cemetery Road that are going to need new services. If NWD picks them up, it will cost the District roughly \$5,000, or we can let Madisonville pick them up as they have a main on the side where the lots are located. Chris made a motion to allow the City of Madisonville to have the 3 customers. Bill seconded the motion.


Valerie's Report:

As requested by the CPA's report, a Credit Card policy, a Capitalization policy, and a Write-Off policy have been drafted for the commissioner's review. Chris made a motion to adopt all three policies as written. Bill seconded that motion.

Chris made a motion to adjourn. Billy seconded that motion.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead

# Nebo Water District Monthly Meeting

March 28, 2023

Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, and Valerie Coffman

Prayer by Chris.

Billy made a motion to accept the previous minutes as read and approved paying the bills. Chris seconded the motion.

## Mark's Report:

Water Loss: 16.5 % for February and 15.0 % for the year.

Had a meeting with the mayor of Madisonville and Keith Browning/Superintendent about renewing our contract with Madisonville Municipal Utility for a 42-year term. It will have to go before their City Council, but they do not see a problem. They also informed us they are raising their rates to wholesale customers to \$5 per thousand gallons.

Robert Schindley with Webster County Water District brought it up to their Board of Commissioners about the possibility of Webster County being Nebo Water's main supplier and interconnecting. They are going to get a letter signed and a contract drawn.

The 2022 Water Quality Report (CCR) has been completed.

Jasper Wyatt of KRWA is taking care of getting NWD Leak Adjustment tariff canceled and other tariffs that should have been taken out.

Brian Martin of Martin Mobile Oil and Repairs gave a quote of \$2,000 for the repairs on the F350 Diesel for parts, labor, new ball joints, up seal kits, transfer case.

Bill made a motion to have Martin Mobile repair the F350. Chris seconded that motion.

Valerie's Report: The Grant Assistance Agreement for the Cleaner Water Program-2<sup>nd</sup> Round 22CWW242 has been sent and is ready to adopt.

Chris made a motion to adopt the Grant Assistance Agreement for 22CWW242.

Billy seconded that motion & Michael signed the agreement.

Now, Nebo Water can proceed to Exhibits 4-7

4-A) Grantee Resolution. Chris made a motion to accept. Bill seconded that motion.

Michael signed the resolution.

4-B) Recording Officer. Chris made a motion to appoint Valerie as recording officer.

Bill seconded that motion. Valerie signed the form.


5) Opinion of Legal Counsel will need to be completed by Joe Evans III.

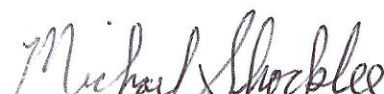
6-A) is a copy of the Engineering Contract


6-B) is the Grantee and Engineer Fee Confirmation

7) is the eClearinghouse Endorsement Letter with Comments and this will be completed by KIA.

Chris made a motion to adjourn. Billy seconded that motion.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead

# Nebo Water District Monthly Meeting

February 24, 2023

Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, and Valerie Coffman

Prayer by Billy.

Billy made a motion to accept the previous minutes as read and approved paying the bills. Chris seconded the motion.

Mark's Report:

Water Loss: 13.7 % for January.

Talked with Robert Schindley at Webster County Water District about being Nebo Water's main supplier and he said that a meeting is not necessary, but he can get NWD something in writing.

Chris made a motion to get a project profile together for this project. Bill seconded the motion.

Would like to discuss putting an end to the leak adjustments. It does not save the customer a lot as they are still having to pay for our cost of the water plus 20%.

Mainly, they are a big hassle to get approved and cost NWD money and time.

To remove a tariff, would need to be approved by the PSC.

Chris made a motion to cancel the tariff on leak adjustments. Bill seconded the motion.

Mike: Since Kaleb and Kevin are licensed operators now, would like to propose a raise for them. After discussion, Bill made a motion to give Kaleb and Kevin a raise of \$1/hour. Chris seconded the motion. Effective immediately.

Chris: The fire department in Nebo has around 30-40 ft of digging and want to know if they could rent NWD backhoe. After discussion, Mark volunteered his time after regular NWD hours to operate the backhoe for the Nebo Fire Dept. Bill made a motion to let Nebo Fire use the backhoe at no charge as long as Mark was operating it.

Michael seconded the motion.

Valerie's Report: The CPA, Jazmine, is scheduled to come back on Monday, March 6, 2024.

Bill made a motion to adjourn. Chris seconded that motion.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead

# Nebo Water District Monthly Meeting

January 24, 2023

Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, and Valerie Coffman

Michael & Chris signed the updated Webster County Water District contract.

Prayer by Michael.

Billy made a motion to accept the previous minutes as read and approved paying the bills. Chris seconded the motion.

## Mark's Report:

Water Loss: 9.3 % for November, 22.5 % for December and 16.6 % for 2022.  
Would like to discuss the possibility of making Webster County Water District Nebo Water District's main supplier. Madisonville has become very difficult to work, i.e., no communication, threatening to turn off area districts water supply when they were having trouble keeping up with the demand during cold spell. This would involve putting in a little more than 2 miles of 6" line and a master meter. Michael, Billy & Chris all agreed to talk to Webster County WD to see if they can put NWD on their meeting agenda for discussion of interconnecting.

## Valerie's Report:

The new CPA, Jazmine from Alexander & Company started gathering information on January 9, 2023, for NWD's 2022 audit.

Chris made a motion to adjourn. Bill seconded that motion.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead

# Nebo Water District Monthly Meeting

December 27, 2022

Attending: Billy Brown, Michael Shocklee, Chris Winstead and Valerie Coffman

Prayer by Chris.

Chris made a motion to accept the previous minutes as read and approved paying the bills. Billy seconded the motion. Mike made a motion to accept the special called meeting minutes from December 12, 2022, with USDA-RD loan specialist, Melissa Melton. Bill seconded the motion.

Valerie's Report:

Per Mark: Water Loss: 9.3% for November and 16.1% for the year.

Kevin passed his operators exam on the 16<sup>th</sup> of December.

For the Nebo - Pump Station Replacement, SCADA and AMR Project, NWD needs local counsel and bond counsel. I emailed Joe Evans III from Frymire, Evans, Peyton, Teague & Cartwright in Madisonville and asked if he or someone from their firm would like to represent us during this project. Mr. Evans said he would be glad to assist. He has signed a legal services agreement. Do the NWD commissioners wish to utilize Joe Evans III as local counsel for the specifics of the project as outlined in the USDA-RD Letter of Conditions? Bill made a motion to approve Joe Evans III as Local Counsel for the Project. Chris seconded that motion. Michael signed the agreement. For the Bond Counsel, I have emailed Randy Jones from Rubin & Hays, which is located in Louisville, KY, who has also signed a legal services agreement. Do the NWD commissioners wish to utilize Randy Jones as bond counsel for the specifics of the project as outlined in the USDA-Rd Letter of Conditions? Bill made motion to approve Randy Jones as Bond Counsel for the Project. Chris seconded that motion. Michael signed the agreement.


From the USDA-RD Letter of Conditions that was presented by Loan Specialist Melissa Melton on December 12, 2022, the following items were adopted by the commissioners and signed by Michael Shocklee:


- ✓ Loan Resolution
- ✓ 442-7 Budget-1<sup>st</sup> year Operations Projection
- ✓ 400-1 EEO Agreement
- ✓ 400-4 Assurance Agreement
- ✓ 1910-11 Federal Collection Policy for Commercial Debt


The new CPA, Jazmine Skelton from Alexander & Company, is scheduled to start the NWD audit for 2022 on January 9, 2023.

NWD bill from Madisonville Municipalities is supposed to be adjusted on the January statement because they did not take off what the contractor used for flushing. The pump house AT&T bill will be adjusted in January, also. (New Master Meter)

Chris made a motion to adjourn. Bill seconded that motion.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead

# Nebo Water District Special Called Meeting

December 12, 2022

11:00 A.M.

Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, Melissa Melton (USDA-RD Loan Specialist) and Valerie Coffman

Prayer by Billy.

Melissa Melton, Loan Specialist from the USDA-RD, presented commissioners a copy of the Letter of Conditions for Project FY 2023 Improvements, CFDA Number 10.760, RUS Loan in the amount of \$1,542,000.

Michael signed the Letter of Intent presented by Melissa.


Melissa asked if the NWD commissioners would like to adopt the Operating Budget as printed in the LOC. Bill made a motion to adopt the Operating Budget. Chris seconded that motion. Michael signed.

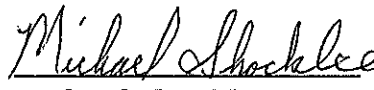
Michael signed the Drug-Free Workplace policy presented by Melissa.

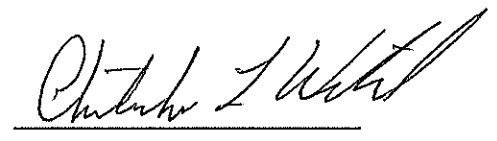
Melissa asked if the NWD commissioners would like to adopt the Loan Resolution as printed in the LOC. Chris made a motion to adopt the Loan Resolution. Michael seconded that motion. Michael and Chris signed.

Conflict of Interest: Melissa asked if anyone that worked at NWD is related to anyone that worked at the USDA. All replied no. Michael signed letter.

Bill made a motion to adjourn. Chris seconded that motion.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead

## Nebo Water District Monthly Meeting

November 22, 2022

Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, and Valerie Coffman

Prayer by Michael.

Billy made a motion to accept the previous minutes as read and approved paying the bills. Chris seconded the motion.

### Mark's Report:

Water Loss: 23.8% for October and 16.8% for the year.

J. Hoffman said he would be by for tank inspections on December 6<sup>th</sup>, 2022.

Project Update: Still held up with USDA-RD funding.

Kevin Melton is scheduled to take his operator's license testing December 16<sup>th</sup>, 2022 in Frankfort, KY. His room is already booked.

Disinfectant bi-product testing is coming up the first week of December.

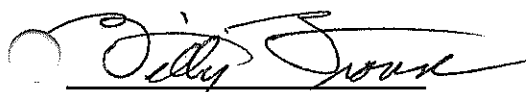
NWD had no violations from the sanitary survey.

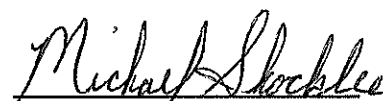
Jasper Wyatt from KRWA has started the GIS mapping for NWD.


The reimbursements to NWD O&M Account for the property bought for the new pump station, which is included in the project, will have to come out of the USDA loan and not the grant monies.

Christmas Incentives: Chris made a motion to give everyone \$200 more than last year. Bill seconded that motion. The amounts will be as follows: Mark \$800, Kaleb \$700, Valerie \$700, Kevin \$700, and Rae \$700.

Bill made a motion to adjourn. Chris seconded that motion.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead



# Nebo Water District Monthly Meeting

October 25, 2022

Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, and Valerie Coffman

Prayer by Billy.

Billy made a motion to accept the previous minutes as read and approved paying the bills. Chris seconded the motion.

Mark's Report:

Water Loss: 14.6% for September and 16.0% for the year.

NWD is on the waiting list for a Rate Study that will be completed by the KY Rural Water Association. Robert Miller, KRWA, stated that it will be during the 1<sup>st</sup> quarter of 2023 before they could get to us. This is the first step for a rate increase.


NWD bought an iPad to use for the GIS mapping and mobile work orders. NWD also had to buy the software for both from Esri for \$850. This will be an annual expense. If commissioners would like, NWD is able to be reimbursed for the land purchased and lawyer fees out of the project grant money, as these were things needed for the project. Reimbursement will be around \$10,000. Chris made a motion for NWD to be reimbursed. Mike seconded that motion.

Valerie's Report: The 2023 budget is ready for the commissioners to look over. It will not have to be sent until January. Bill made a motion to accept the budget for 2023 as is. Chris seconded that motion.

Michael made a motion to adjourn. Bill seconded that motion.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead

# Nebo Water District Monthly Meeting

September 27, 2022

Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, and Valerie Coffman

Prayer by Chris.

Billy made a motion to accept the previous minutes as read and approved paying the bills. Chris seconded the motion.

## Mark's Report:

Water Loss: 19.2% for August and 16.2% for the year.

Division of Water conducted their Sanitary Survey for NWD. No violations were found.

KIA—update on Cleaner Water Grant—NWD can now get a draw sheet to get some of the \$160,000 that was assigned to us. There is another round of grant money coming through and Kyle from PeADD stated they would rather have current projects funded first. The Fiscal Court date to allocate this new round of money is October 4, 2022 @ 1:00 pm.

KRWA Conference: NWD will need to start testing for PFA's and lead service lines. We also need to get Asset Management and GIS mapping software through KRWA. NWD can use some of the grant money for this. KRW says that if we can go afford to go ahead and buy the iPad needed for this, to go ahead and purchase so they can install the software. Chris made a motion for NWD to purchase iPad for \$600. Bill seconded that motion.

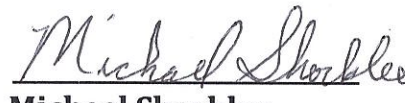
The PSC highly recommends rate increases and to have a rate study done every year. NWD may not be able to wait for the increase that is tied in with the AMR Project. Bill made a motion to get the process started on a rate increase.

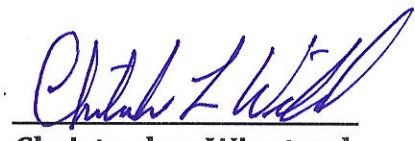
Chris seconded that motion.

Valerie's Report: NWD received a quote from another CPA, Alexander & Company out of Owensboro, for \$8,500 for the audit and \$800 for the PSC Report. Would like to wait and see what Kemper CPA's quote is before committing to anyone. Commissioners agreed to wait to vote on a new CPA.

Chris made a motion to adjourn. Billy seconded that motion.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead

# Nebo Water District Monthly Meeting

August 16, 2022

Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, and Valerie Coffman

Prayer by Michael.

Billy made a motion to accept the previous minutes as read and approved paying the bills. Chris seconded the motion.

## Mark's Report:

Water Loss: 14.3% for July and 15.8% for the year.

Received an update from Jeff Reynolds from HMB and the environmentalist. Everyone has responded to his report except three Indian tribes, and they have until August 22 to respond. Then the report will be sent to Jessica Long at USDA for review.

Tank inspections are due every five years, and they were last done in 2017.

Bill made a motion to schedule inspections on the water tanks. Chris seconded that motion.

The quarterly disinfectant biproduct testing will be conducted the first week of September.

KY Division of Water survey and inspection is coming up in December.

These will be done remotely.

Still waiting for more quotes from CPA's.

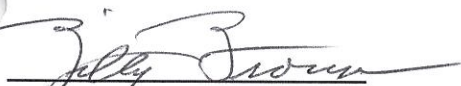
Been having trouble with cellphone staying charged. Is it ok if I get an upgrade and if Kaleb can get added to the NWD phone plan because he uses his number is listed and used for emergency calls? Chris made a motion for Mark to get an upgrade and for Kaleb's phone to be added to Nebo Water's plan. Bill seconded that motion.


New chairs for the conference room. Can purchase for around \$100 each from Sam's Club. Chris made a motion to purchase new conference room chairs. Bill seconded that motion.

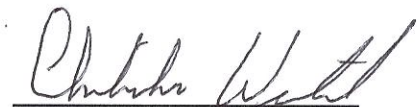
Mark and Rae are going on vacation from September 16-23, 2022.

Valerie's Report: Christopher Winstead was reappointed as commissioner and his new term will expire 8/31/2026. I have not received the official letter from Fiscal Court, though.

Bill made a motion to adjourn. Chris seconded that motion.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead

## Nebo Water District Monthly Meeting

July 26, 2022

Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, and Valerie Coffman

Prayer by Billy.

Billy made a motion to accept the previous minutes as read and approved paying the bills. Chris seconded the motion.

Mark's Report:

Water Loss: 13.8% for June and 16% for the year.

Waiting on environmentalist report before the project can move forward.

Kaleb passed his operator's test. Kevin is planning to take his test in October when his 2 years will be in.

The final \$30,000 payment to Sacramento Bank for the CD loan taken out for the tank rehab is due in September. Does NWD want to check into paying half (\$15,000 plus interest) this year and the final \$15,000 next year? Chris made a motion to pay half this year and the final payment next year. Bill seconded the motion.


The air conditioner is leaking coolant in the F150.


The Nebo Fire Department is going to be building a new building and they would like new hydrant (stand pipe) tapped on to main. Checking into parts for that. Getting one quote with backflow preventer.


This hydrant will be specifically only for the fire truck tank fill. Bill made a motion to install hydrant for Nebo Fire Department. Mike seconded that motion.

Valerie's Report: I will be on vacation August 22-26 and Mark and Rae will be gone to KRWA conference a few days the week after. Will it be ok if we change August's meeting to August 16, 2022? All Commissioners agreed to have August's meeting on the 16<sup>th</sup>.

Mike made a motion to adjourn. Bill seconded the motion.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead

# Nebo Water District Monthly Meeting

June 28, 2022

Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, and Valerie Coffman

Prayer by Chris.

Billy made a motion to accept the previous minutes as read and approved paying the bills. Chris seconded the motion.

## Mark's Report:

Water Loss: 17.7% for May and 16.4% for the year.

Next week, Kaleb is going to Frankfort to take the test for his operator license.

Can NWD pay for his hotel room? Mike made a motion for NWD to pay for Kaleb's hotel room in Frankfort. Billy seconded that motion.

Insurance is up for renewal in July. This is for property, equipment, auto, liability, public authority, and crime from KY League of Cities. If the District were to get more coverage on the office and two buildings, the premium would go up \$266. The Business, Auto, Liability and Public policy will be \$7,876.89 and the Property, Equipment and Crime policy will be \$3,292.96. Billy made a motion to purchase the insurance policy from KY League of Cities with more coverage for the office and two buildings. Michael seconded that motion.

The KY Rural Water Association Conference is coming up in August. Would it be all right for Mark to attend and for Rae to go with him? Chris made a motion for Mark to attend the KRWA conference in August and for Rae to go, also. Billy seconded that motion.

For the property that NWD bought for the new pump station: instead of renting a bushhog every time, would NWD be interested in purchasing one? There is one an individual close by is selling for \$1,200. Billy made a motion to purchase the bushhog from Leroy Dickerson. Chris seconded that motion.

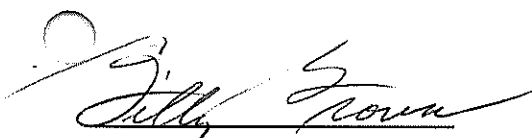
Valerie's Report: Chris Winstead's term will be up on August 31, 2022, so he will need to be reappointed.

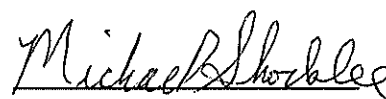
Bill needs to go to Sacramento Bank to defer the remaining balance for the CD loan for the truck into payments again. There are four more payments left on this loan, approximately \$3,274 each.

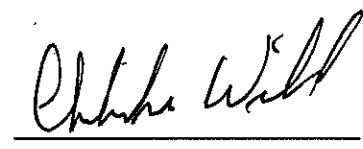
There is one more payment left on the tank CD loan, which is due in September for \$30,000 plus interest.

All commissioners decided to discuss raises at a later date.

Billy made a motion to adjourn. Chris seconded the motion.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead

# Nebo Water District Monthly Meeting

May 31, 2022

Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, and Valerie Coffman

Prayer by Michael.

Billy made a motion to accept the previous minutes as read and approved paying the bills. Chris seconded the motion.

Mark's Report:

Water Loss: 12.9% for April and 16.1% for the year. The system flushing has been completed. Quarterly Disinfectant Bi-Product testing next week.

All Fire Hydrants were delivered last week. Hoping to get two set this week.

The map is done for the hydraulic study requested by the HMB engineer.

The Diesel truck has been repaired and is running great now.

Billy made a motion to adjourn. Chris seconded the motion.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead

## Nebo Water District Monthly Meeting

April 26, 2022

Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, and Valerie Coffman

Prayer by Billy.

Chris made a motion to accept the previous minutes as read and approved paying the bills. Billy seconded the motion.

Mark's Report:

Water Loss: 19.4% for March and 17.2% for the year.

HMB has made an amendment to the original project agreement (Copy Attached)  
Michael signed amendment after discussion of the amendment.

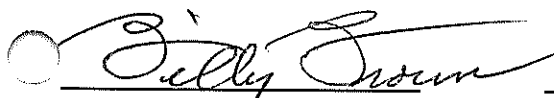
Jessica Long from USDA Rural Development says our paperwork for the project is still at the Madisonville office and she is still in hopes of getting some grant money for the project.

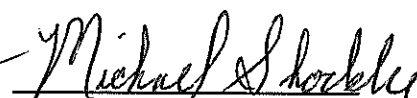
The CCR for 2021 has been completed and uploaded onto the website. The information was printed on the back of all billing statements.

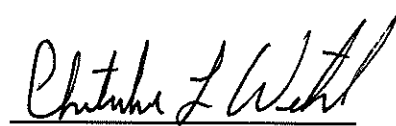
Our health insurance is up for renewal in July and is going up 6%. Talked to Drew from Riddle about getting Rae on a single plan and Mark on a plan for employee and child, which is Kaleb and that would save the District money by decreasing what we pay now instead of going up the 6%. Michael signed the renewal form.

FEMAS is providing funding for generators, so we asked for a portable generator. Our engineer filled out the paperwork.

Billy made a motion to adjourn. Chris seconded the motion.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead

# Nebo Water District Monthly Meeting

March 22, 2022

Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, and Valerie Coffman

Prayer by Chris.

Billy made a motion to accept the previous minutes as read and approved paying the bills. Chris seconded the motion.

## Mark's Report:

Water Loss: 5.6% for February and 16.1% for the year.

Kaleb needs to sign up for classes to get his operator's license and Mark needs his renewed. Billy made a motion to sign Kaleb up for the classes and renew Mark's license. Chris seconded the motion.

Kevin and Kaleb need new uniforms. Billy made a motion for the District to purchase new uniforms for Kevin and Kaleb. Chris seconded the motion.

Checked with Riddle Insurance to see about getting coverage on the District's three water towers. The premium would be \$440.88 yearly for the Nebo Tower, \$330.66 for the Rainwater Tower and \$661.32 for the Tower on Hwy. 630. Billy made a motion to get coverage on the three towers. Chris seconded the motion.

The District received the check from Hopkins County Fiscal Court for the five fire hydrants. G&C said to wait to mail the check until they get all the materials in.

## Valerie's Report:

The CPA has completed the audit for 2021 and I have given each of you a copy. If you have any questions about the audit, he is available by phone. No questions to CPA.

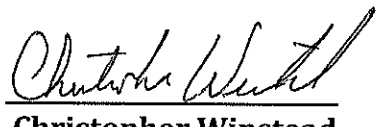
The report of gross operating revenues and oath for KY PSC are ready to be signed by chairman and then notarized.

The KIA has sent the Conditional Commitment Letter and documents for the \$160,000 grant along with the terms and conditions of grant. If the District agrees to the terms and conditions of grant, the Chairman will need to sign to accept. Billy made a motion to accept terms and conditions. Chris seconded the motion. Michael signed letter. C-Exhibit 4-1-2, Resolution, needs to be read over and signed by the Chairman. Michael signed Resolution. The Board will now need to appoint a recording officer. Billy made a motion to appoint Valerie Coffman as recording officer. Chris seconded that motion. Valerie signed C-Exhibit 4-3. C-Exhibit 6-1, Engineering Services, needs to be signed by Chairman and the Engineer. Michael signed C-Exhibit 6-1.

Billy made a motion to adjourn. Chris seconded the motion.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead



## Nebo Water District Special Called Meeting

March 1, 2022


**Attending: Michael Shocklee, Billy Brown, Christopher Winstead & Mark Matheny**

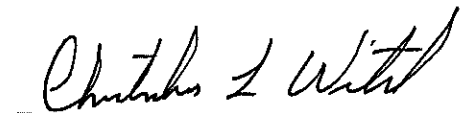
**Mark contacted Linda Denny, the owner, by phone about selling the piece of the land between the addresses of 3825 Nebo Road and 3845 Nebo Road in Madisonville, KY to the Nebo Water District. Mark then met with Ms. Denny in person on Monday, February 28, 2022.**

**Ms. Denny stated she would sell Nebo Water the land for \$9,000.**

**Chris made a motion to approve buying this piece of land from Ms. Denney for \$9,000, if the title search comes back free and clear of any legal matters. Billy seconded the motion.**

  
**Billy Brown**

  
**Michael Shocklee**

  
**Christopher Winstead**

# Nebo Water District Monthly Meeting

February 22, 2022

Attending: Billy Brown, Michael Shocklee, Chris Winstead, Mark Matheny, and Valerie Coffman

Prayer by Michael.

Billy made a motion to accept the Minutes as read and approved paying the bills. Chris seconded that motion.

## Mark's Report:

**Water Loss: 26.6% for January 2022**

**Update on Fire Hydrants:** Fiscal Court approved payment for these, but the check has not been written. Fiscal Court should have a payment ready on their next meeting, Tuesday, March 1st, 2022.

**Locations for New Pump Station:** Talked to Cindy McKenzie, who owns the property on Nebo Rd. beside Calumet where storage buildings are, and she only wants to sell the whole property for \$120,000.

There is a piece of property across the road that would work. It is between Wallace Wood's house another customer. We would have to bore the road in two spots, but the HMB engineer said this location would work. Michael stated that he could find out how much property goes with Wallace's house. Billy stated that Lebcos might have some land to sell, which is in proximity.

**The tree that fell at the Water Tower:** Did not claim it on insurance. We just had the Cutting Crew cut the part of the tree off the fence for \$750.

**Insurance on water tanks:** Do not believe the tanks are covered under insurance, so do we want to get a quote from Skip at Riddle? Chris made a motion to get a quote. Michael seconded.

Chris at HMB said NWD could use some of the grant money we are receiving from Hopkins County for the software upgrade, which is \$19,100, and for the hydraulic computer module and report, which is \$40,000. However, if we do not have to get the report and it will be cheaper without it. Chris made a motion to get the computer module of hydraulics without the report. Billy seconded.

Got a phone call from Tim at the County Road Department, who said the tile from the driveway that goes to the Rainwater Tank is rusted due to flooding and we need to replace it. NWD only has an easement to use Allen Davis' driveway for access to tank. If NWD does buy new tile and put it in, the cost would be \$200-\$300 from Ohio Valley Drainage for a plastic tile.

## Valerie's Report:

VC3 is scheduled for the Cyber Security Discovery on Thursday, February 24, 2022, from 9am—noon.

Sending letters out to the customers that have left leaving debt does not work very well. Could we ask our attorney to pursue this further? Chris made a motion to see if attorney would pursue this for a percentage of what we obtain. Billy seconded.

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead

# Nebo Water District Monthly Meeting

January 25, 2022

**Attending: Billy Brown, Michael Shocklee, Chris Winstead (by phone), Mark Matheny, and Valerie Coffman**

**Prayer by Billy.**

**Billy made a motion to accept the Minutes as read and approved paying the bills. Chris seconded that motion.**

**Can Chris Winstead be placed on the signature list for the General Fund, Customer Deposit Fund, Depreciation Fund & Sinking Fund at First United Bank?**

**Michael made a motion to add Chris Winstead so he will be able to sign checks.**

**Billy seconded that motion.**

**Mark's Report:**

**Water Loss: 17.9% for December. 14.6% for the year.**

**HMB could not find the hydraulics on anything we had gotten from Vaughn Engineering. The quote for a hydraulic study from HMB is \$40,000 and can be included in the project. Billy made a motion to go ahead and include the hydraulic study in the AMR & Pump Station Project. Michael & Chris seconded that motion.**

**Software Upgrade: Kyle said the \$160,000 grant funds could be used for this \$19,100. Once we receive the grant money, can we proceed with the software upgrade? Bill made a motion to proceed. Chris seconded that motion.**


**Met with HMB about the pump station rehab. They suggested instead of rehabbing the building, to put in a whole new pump station. Also, would it be feasible to check into getting a different piece of land for the pump station for better access?**


**Bill made a motion to have a whole new pump station put in instead of just rehabbing the building and to also check into another piece of land for better access. Chris seconded that motion.**

**Valerie's Report: Nebo Water received a \$2,000 grant from KLC to use for cybersecurity. Waiting on VC3 company they recommended to schedule a discovery appointment.**

**Rae's probationary period of 90 days will end in February. She is currently making \$14/hr. Could Rae get a raise of \$2/hr.? Billy made a motion to give Rae a \$2/hr. raise in February. Chris seconded that motion.**

  
Billy Brown

  
Michael Shocklee

  
Christopher Winstead