Mill Creek Process Water System (PWS) Winterization Checklist

Supplies Checklist Complete by October 1st annually	Initial
Salt Bins are full and placed at main entry ways	_____
Know where Liquid Heat Tote in SPP is	_____
1 pump sprayer for Liquid Heat stored in PWS building	_____
1 Torpedo Heaters (in working order and fueled)	_____
Winter PPE stocked in Control Room	_____
(Ice Cleats, Insulated Work Gloves, Face Socks, Balaclavas, etc)	_____
2 Shovels	_____
1 stored in PWS warehouse	_____
1 stored in PWS process area	_____
Antifreeze stored in Air Compressor Room	_____
If unit is off line, ensure all drain valves are opened and lines drained	_____
Check eye-wash and safety showers	_____

Work Order Checklist	Due Date	Initial
Building Heater and Heat Trace PM#00057538 has been completed by I&E	15-Oct	_____
Check Exterior doors are operational and secure	15-Oct	_____
Ranger doors have been installed and fluids checked	15-Nov	_____

Operational Procedures if Temps/Wind Chill falls below XXX

Apply Liquid Heat to exterior steps and bridges

Crack open low point drains and traps on Instrument & Station air systems

Close ALL exterior doors and louvers

Check exterior valves periodically

Revised 9-12-2022