

January 17, 2023

The Commission of Muhlenberg County Water District No. 3 had a Special Call meeting on January 17, 2023 at 2:00PM in the water office in Bremen, Kentucky with the following present:

Commission:  
Don Garrett  
Doug Anderson  
Billy Holland  
Ben Tooley  
Cindy Darr  
Billy Landrum

Doug Anderson was present via Facebook Messenger.  
Don Garrett said the prayer and opened the meeting.

Minutes were read and Billy Holland made motion minutes, financial statements, and paid bills be approved. Don Garrett seconded the motion. The motion carried.

Nothing has been heard anything about the rate increase.

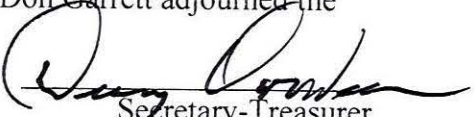
Cindy reported she contacted AT&T about a telephone system. After speaking with a representative on the phone, a quote was to be emailed. Cindy never received the quote even after emailing and requesting it again. Broadline was also contacted to see if they offer a telephone system; which they do not.

Billy Holland made motion the District accept the quote from Lang for \$3391.17 for the equipment. The monthly phone service will be \$169.59. Don Garrett seconded the motion. The motion carried.

Don Garrett stated water loss was 16.53% for December and 18.31% for the year.

A Service Agreement between Central City and the District was signed and put into effect 1-10-23 for a 3-year term. This is required pursuant to KRS 96.930 to 96.943. Under this agreement, Central City will pay the District \$40 for turning off a sewer customer for non-payment of sewer service. Evidence of a cut off notice to the customer from Central City and a representative from Central City will be present at the time of disconnection. Agreement is attached.

No other business coming before the commission, Don Garrett adjourned the meeting.

  
Secretary-Treasurer

  
Chairman



## Service Agreement

This SERVICE AGREEMENT, effective this 10 day of JANUARY 2023, is made and entered into by and between MUHLENBERG COUNTY WATER DISTRICT #3, a public water district, PO Box 67 Bremen, KY 42325 (here after "MCWD3") and Central City Municipal Water and Sewer (here after "CCWS", a governmental unit.

WHEREAS the parties hereto have reached an agreement for MCWD3 to provide certain services and support for and to CCWS.

WHEREAS the parties have agreed that MCWD3 pursuant to KRS 96.930 to 96.943 will provide cut-off and reconnect water service to those residences as requested by CCWS.

NOW THEREFORE, for and inconsideration of the mutual promises, covenants, and conditions set out herein, it is agreed by and between the parties as follows:

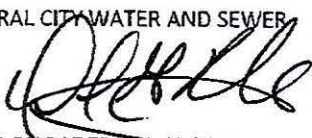
1. That MCWD3 shall provide services for a period of three (3) years, beginning 1-10 2023 and ending 1-10 2026.  
Unless otherwise automatically extended for an additional three (3) year term.
2. That said services shall consist of providing CCWS with monthly meter readings (\$.50 per meter) for each residence serviced by CCWS after each monthly water meter reading by MCWD3. Said usage to be the same as used by MCWD3 in the calculation of their monthly water bill to the same residence and the same time period.
3. MCWD3 agrees to disconnect water service as requested by CCWS due to failure by the resident to pay the monthly sewer bill pursuant to Rules and Regulations of CCWS.
4. MCWD3 agrees to reconnect water service upon the receipt from CCWS that the sewer bill has been fully paid or an agreement has been reached between the resident and CCWS for payment.
5. CCWS agrees to compensate MCWD3 the sum of \$40 per disconnection of water service.
6. That this Service Agreement and every provision herein shall be binding upon and shall inure the benefit of the parties hereto, their respective successors and assigns.
7. That this Service Agreement contains the entire agreement between the parties with respect to the subject matter thereof.

IN WITNESS WHEREOF, this Service Agreement has been executed by the parties hereto two duplicate originals hereof.

MUHLENBERG COUNTY WATER DISTRICT #3

BY:   
Ben Tooley, General Manager

CENTRAL CITY WATER AND SEWER

BY:   
DAVID RHOADES, MANAGER

February 21, 2023

The Commission of Muhlenberg County Water District No. 3 had a meeting on February 20, 2023 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:  
Don Garrett  
Doug Anderson  
Billy Holland  
Ben Tooley  
Cindy Darr  
Billy Landrum

Don Garrett said the prayer and opened the meeting.

Minutes were read and Doug Anderson made motion minutes, financial statements, and paid bills be approved. Billy Holland seconded the motion. The motion carried.

Nothing has been heard about the rate increase.

The new telephone system will be installed on March 2, 2023.

Don Garrett stated water loss was 14.68% for January and 14.68% for the year.

Bids for the purchase of a new truck were open and are as follows:

Pogue	\$40,737	Dodge Ram 1500
BF Evans	\$53,974.90	F150

After discussion, Ben is to contact Pogue to make sure the truck meets the specifications indicated by the District. Doug Anderson made motion to purchase the truck from Pogue if it meets specs. Billy Holland seconded the motion. The motion carried. The quotes are attached.

After looking over the Gishton Tank #2 repair quotes obtained by Jay Hoffman, Billy Holland made motion to go with C & S Services. The company performed the repairs on the Tank #1 and did a good job. Doug Anderson seconded the motion. The motion carried. The bids were as follows:

C & S Services	\$111,711
Weiser Construction	\$117,250
Huffman Tank (Albany KY)	\$166,000

They are attached.

No action was taken on a new hire.

No other business coming before the commission, Don Garrett adjourned the meeting.

  
Secretary-Treasurer

  
Chairman

**WET or DRY**



Tank  
Inspector  
Services

Member: NACE, SSPC, ASTM, AWWA, NFPA  
National Association of Corrosion Engineers Coatings  
Inspectors on-staff

**Muhlenberg Co Water District #3**

**Giston Tank 2**

**Contract # 023-07-23**

**C&S Services**

**Total                      \$ 111,711.00**

**Weiser Construction**

**Total                      \$ 117,250.00**

**Huffman Tank (Albany KY)**

**\$ 166,000.00**

**In attendance:** Hoffman, C&S, Weiser, Staff.

*The above is a true and complete tabulation of bids received by Muhlenberg County Water District #3,*

*Bremen, KY*

*30 Jan 2023 3:00 pm local time.*

***Jay L. Hoffman***

1609 Hillsboro Road Campbellsburg, KY 40011

502-532-6190 Office 502-532-7136 Fax

[diver@aye.net](mailto:diver@aye.net)

Sign in sheet

Muhlenberg 3 Co Sign in

Jan 30 2023 Bid opening

If I can't read it, you cannot get updates

Name/Company	Address	Phone Fax
1. C+S	Lawrenceburg, KY	502-749-5872
2. DAN KELLY	WET OR DRY	
3. Weiser Construction	Lawrenceburg, KY	502-755-9460
Ben Tooley		
4. Muhlenberg Co. Water Dist #3	Bremen KY	270-525-6333
5.		



Muhlenberg County Water District #3  
BID FORM

In compliance with the **Invitation to Bid**, BIDDER hereby proposes to perform and complete all work in strict accordance with the **Invitation to Bid** for the price stated below.

By submission of this BID, each BIDDER certifies that this BID has been arrived at independently, without consultation, communication or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

BIDDER acknowledges that he has read and understood all instructions and requirements regarding the submission of a bid, and is familiar with the requirements and conditions.

Bids are to include permits and all other applicable taxes, licenses and fees.

MAKE: RQM MODEL: 1500

WARRANTY: 3yr 36,000 mile comprehensive / 5yr 60,000 mile power train

EXPECTED DELIVERY DATE: July - Sept 2023

LUMP SUM BID PRICE \$ 40,737

Order Unit  
Ben Tooly  
2/21/23

Submitted by:

[Signature]  
Signature of Agent

Pogue Chrysler  
Company

Alex Pogue  
Printed or Typed Name

2252 West Emery Bros Blvd  
Address

General manager  
Title

Powder Ky, KY 42367  
City, State, Zip Code

2-17-23  
Date Signed

270-641-0400  
Phone No.

\_\_\_\_\_  
Fax No.



**BO. OLIVER**  
Sales

EVANS FORD  
270 U.S. Hwy. 431 N  
Livermore, KY 42352  
bo@bfevans-ford.com  
www.bfevans-ford.com

LIVERMORE: (270) 278-2376  
OWENSBORO: (270) 684-6288  
FAX: (270) 278-9272  
Cell: (270) 313-3221

## Muhlenberg County Water District #3

### OPEN TO BID WORK TRUCK VEHICLE

Sealed bids are now being accepted for the purchase of a work truck vehicle for Muhlenberg County Water District #3

Specifications and bid form may be picked up at Muhlenberg County Water District #3 during normal business hours of 7:30 am to 4:00 pm, Monday through Friday, or by contacting Muhlenberg County Water District #3 at 270-525-6333 or by electronic mail at [muhlenbergwater@muhlenbergwater.com](mailto:muhlenbergwater@muhlenbergwater.com).

Bids shall be submitted on the bid form provided and will be accepted until Monday February 20, 2023 at 4:00pm. Bids will be opened at this time and will be presented to the Water Commission Board for review.

Bids shall be sealed in an envelope clearly labeled with "**Work Truck Bid**" and mailed or hand delivered to Muhlenberg County Water District #3, PO Box 67, 4815 Main Street, Bremen, KY 42325. No facsimile bids will be accepted.

Muhlenberg County Water District #3 reserves the right to accept any bid, to reject any or all bids, and to waive any technicality or informality in bidding or bids received, where such acceptance, rejection, or waiver is considered to be in the best interest of the Water District. Muhlenberg County Water District #3 is an Equal Opportunity Employer.

Muhlenberg County Water District #3  
BID FORM

In compliance with the **Invitation to Bid**, BIDDER hereby proposes to perform and complete all work in strict accordance with the **Invitation to Bid** for the price stated below.

By submission of this BID, each BIDDER certifies that this BID has been arrived at independently, without consultation, communication or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

BIDDER acknowledges that he has read and understood all instructions and requirements regarding the submission of a bid, and is familiar with the requirements and conditions.

Bids are to include permits and all other applicable taxes, licenses and fees.

MAKE: FORD MODEL: F150

WARRANTY: 3YR/36K BUMPER TO BUMPER 5YR/60K POWERTRAIN

EXPECTED DELIVERY DATE: 3 TO 4 MONTHS FROM ORDER PLACED

LUMP-SUM BID PRICE \$ 53,974.90 INCLUDES SALES TAX, TITLE, LICENSE, FEE

Submitted by:

Bo Oliver  
Signature of Agent

B.F. EVANS FORD  
Company

Bo OLIVER  
Printed or Typed Name

270 US 431  
Address

SALES MANAGER  
Title

LIVERMORE, KY. 42352  
City, State, Zip Code

2-20-23  
Date Signed

270-278-2376  
Phone No.

270-278-9272  
Fax No.

## Muhlenberg County Water District #3

### MINIMUM SPECIFICATION STANDARDS FOR VEHICLE (Minimum Specifications Unless Otherwise Stated)

- ✓ Model Year 2023
- ✓ 1/2 ton truck
- ✓ 6.5ft bed (short)
- ✓ Four Wheel Drive
- ✓ Four Wheel Antilock Brakes
- Double/Extended Cab or Crew Cab ✓
- ✓ Front Split-bench 3-Passenger Seat
- Must be New or used with Less than 10,000 Miles on Odometer
- ✓ Exterior Color Must be White
- ✓ Automatic Transmission Electronically Controlled with Overdrive and Tow/Haul Mode
- ✓ Heavy Duty 730 cold-cranking amps Battery
- ✓ Air Conditioning
- ✓ Trailering Package with Trailer Hitch, 7-pin and 4-pin Connectors
- ✓ AM/FM Stereo with USB Port
- All Season Blackwall Tires **ALL-TERRAIN**
- ✓ Full Size Spare Tire Same as Tires on Truck
- ✓ Power options
- ✓ Chrome appearance package

March 21, 2023

The Commission of Muhlenberg County Water District No. 3 had a meeting on March 20, 2023 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:  
Don Garrett  
Doug Anderson  
Billy Holland  
Ben Tooley  
Cindy Darr  
Billy Landrum  
and guest Judge Executive McGehee

Don Garrett said the prayer and opened the meeting.

Minutes were read and Doug Anderson made motion minutes, financial statements, and paid bills be approved. Billy Holland seconded the motion. The motion carried.

Ben informed the board that Pogue Chevy did submit a bid for a truck. It was taken to the other district and was given to us a week after we had opened bids. It was not kept because it didn't qualify for consideration.

Nothing has been heard about the rate increase.

The new telephone system was installed on March 15. It is working great.

Don Garrett stated water loss was 18.45% for February and 16.36% for the year. A leak on Mayhugh Lane was found and fixed.

Doug Anderson made motion the raise review be tabled until next month. Billy Holland seconded the motion. The motion carried.

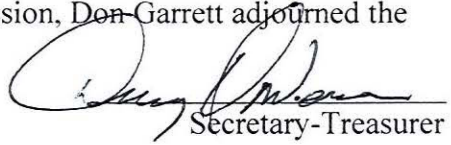
Bids were taken on the sale of the 2014 Dodge Ram pickup. They are as follows:

Robert Summers	\$1251
Todd Markwell	\$785
Jason Landrum	\$3500
Vaught AS	\$2800
Troy Anderson	\$1700.05

Billy Holland made motion Jason Landrum win the bid at \$3500. Doug Anderson seconded the motion. The motion carried. Bids are attached.

Don Garrett informed the board he will not be reappointed when his term expires in April.

No other business coming before the commission, Don Garrett adjourned the meeting.



Secretary-Treasurer

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Chairman

April 18, 2023

The Commission of Muhlenberg County Water District No. 3 had a meeting on April 17, 2023 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:  
Don Garrett  
Doug Anderson  
Billy Holland  
Ben Tooley  
Cindy Darr  
Billy Landrum

And guests Judge Executive McGehee & Deric Doss

Don Garrett said the prayer and opened the meeting.

Minutes were read and Doug Anderson made motion minutes, financial statements, and paid bills be approved. Billy Holland seconded the motion. The motion carried.

Cindy informed the board that she spoke with Bob Miller about the rate increase. It will be doing double the work if they do not wait until we receive the 2022 audit. She told him we should be receiving the audit any day as the PSC Annual Report is due May 31, 2023. Because it is only a month away, she suggested we hold off and wait until we receive the 2022 audit figures.

Doug Anderson made motion to go into closed session to discuss raises. Don Garrett seconded the motion. The motion carried.

Billy Holland made motion the board come out of closed session. Doug Anderson seconded. The motion carried. Doug Anderson made motion employees receive \$1/hr raise effective 4/17/23. Billy Holland seconded the motion. The motion passed unanimously.

Don Garrett stated water loss was 14.57% for March and 15.93% for the year.

Cindy informed the board that the billing software company (United Systems) is forcing us to upgrade our software. She has a meeting April 20<sup>th</sup> with them to discuss costs but back in October when a quote was obtained to upgrade it was approx. \$18,000.

SCADA upgrades in the next couple of years of approx. \$50,000 will also be in the works.

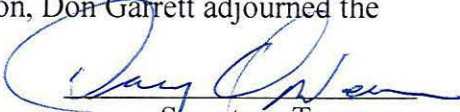
Two CDs with Commonwealth Community Bank are up for renewal. Don will speak with Shannon Coombs at CCB to see if they can get a higher rate.

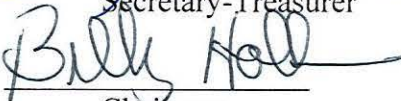
Board member training with the PSC will be held at KY Dam Village on July 11-12.

Health insurance rates with KaCO will be going up. Ben and Cindy have already contacted Peel and Holland about obtaining quotes for other plans.

With the expiration of Don Garrett's term, Doug Anderson made motion Billy Holland be made Chairman. Don Garrett seconded the motion. The motion carried. Deric Doss will be the new commissioner.

No other business coming before the commission, Don Garrett adjourned the meeting.

  
Secretary-Treasurer

  
Chairman



May 16, 2023

The Commission of Muhlenberg County Water District No. 3 had a meeting on May 15, 2023 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:  
Billy Holland  
Doug Anderson  
Deric Doss  
Ben Tooley  
Cindy Darr  
Billy Landrum

Ben Tooley said the prayer and Billy Holland opened the meeting.

Minutes were read and Doug Anderson made motion minutes, financial statements, and paid bills be approved. Deric Doss seconded the motion. The motion carried.

Tony Knight presented the 2022 Audit to the board. He stated MCWD#3 is in good standing and inflation took a hit to the District.

The 2022 Audit will be sent to Ariel Miller to begin the process of the rate increase.

The two options of upgrading to the G5 version of United Systems software was presented. One is a monthly subscription service where United Systems can take care of all components of our billing, networking, meter reading, etc. This is web based at a cost of \$69,038 (initial) and \$51,588 yearly for 3 years. The other is for MCWD#3 to host the software on a server at a cost of \$32,240 (initial) and \$6,500 yearly. The costs were discussed, and the item was tabled until June's meeting.

KaCO sent an email stating a comparable plan for our current insurance would increase by 22.17% at renewal. Other plans with KaCO were discussed with different benefits and prices. This decision was tabled until June's meeting.

Billy Holland stated water loss was 16.14% for April and 15.98% for the year.

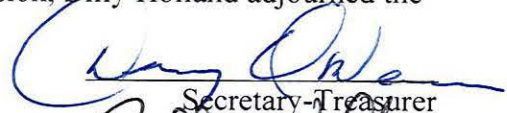
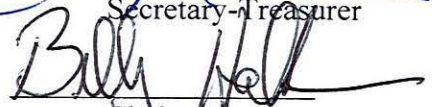
Doug Anderson made a motion that Cindy Darr be allowed to take care of future CD renewals. She will check and get the best interest rate in the county. Deric Doss seconded the motion. The motion carried.

The yearly Sacramento Purchase Agreement expires at the end of the month. Ben Tooley explained he was told Betty Howard wanted to speak with MCWD#3 regarding the purchase of water. She did not want to pay a minimum bill every

month if no water was purchased. She wanted to make it up the next month. Ben tried to set up a meeting to speak with her but didn't hear anything back before the meeting. The board agreed that the agreement would continue as currently stated. Ben will send the agreement to her on May 19.

Certification testing was discussed. No action was taken.

No other business coming before the commission, Billy Holland adjourned the meeting.

  
Secretary-Treasurer  
  
Chairman

June 20, 2023

The Commission of Muhlenberg County Water District No. 3 had a meeting on June 19, 2023 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:  
Billy Holland  
Doug Anderson  
Deric Doss  
Ben Tooley  
Cindy Darr  
Billy Landrum

Doug Anderson said the prayer and Billy Holland opened the meeting.

Minutes were read and Doug Anderson made motion minutes, financial statements, and paid bills be approved. Deric Doss seconded the motion. The motion carried.

The audit was sent to Ariel Miller to begin the rate increase process. She has sent a list of needed information which Cindy has been providing.

Deric Doss made motion to go with United Systems software version where we host it on our own server. Doug Anderson seconded the motion. The motion carried.

Deric Doss made motion the renewal plan for the current health insurance be accepted. Doug Anderson seconded the motion. The motion carried.

The Purchase Agreement was sent to Sacramento. It was signed and returned back to the District.

Billy Holland stated water loss was 13.76% for May and 15.51% for the year. A big leak on Hwy 70 was found and fixed.

Island water had trouble within the last month with having a leak and having to have water turned off for multiple days. Ben reached out to McLean County Judge Ex. Dame and mentioned that a line across the 431-levy connecting to the District may be beneficial to them. From what we have heard, they are interested in this prospect.

Cindy will be out of town at the next board meeting in July. Ben will be heading back from vacation that day as well. It was decided to still have the meeting with Mary and Billy filling in.

The county road dept hit the marked main while cutting down the road on Billy Darke Road. It had been discussed that the line would be lowered after parts could be obtained. The road dept went ahead and cut it anyways. Deric Doss made motion to send the road dept an invoice in the amount of \$2,290.21 for parts and samples that were obtained for a bwa.

Following the 5-year plan, Cindy moved \$10,000 from the general fund to the construction fund to replenish the account.

Cindy reminded the board their PSC training was coming up on July 11-12.

No other business coming before the commission, Billy Holland adjourned the meeting.

  
Secretary-Treasurer  
  
Chairman

July 17, 2023

The Commission of Muhlenberg County Water District No. 3 had a meeting on July 17, 2023 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:  
Billy Holland  
Doug Anderson  
Deric Doss  
Mary Reed (Filling In for Cindy Darr)  
Billy Landrum

Billy Holland said the prayer and then opened the meeting.

Minutes were read and Doug Anderson made motion minutes, financial statements, and paid bills be approved. Deric Doss seconded the motion. The motion carried.

Billy Holland asked what information we had on the rate increase. Mary informed them that Cindy had turned in all the information To Aerial Miller and that she (Ms. Miller) would be getting with Cindy when she returns from vacation next week.

Billy Holland asked when we were going to have the United Systems upgrade installed. Mary Explained that they would be doing a soft install after the reading are entered this month, with the main installation in December.

Under new business they discussed the next round of grant money and discussed whether to use it on the swamp or using the money to build a new shop on the empty lot next to us. Which was tabled until the next meeting. They also discussed selling the existing building and getting it appraised. Doug Anderson made a motion to get the building appraised, and Deric Doss seconded it. The motion carried.

They discussed Billy Landrum going to UMI school and it was tabled until next meeting pending the cost amount.

Billy Holland stated water loss was 13.43% for June and 15.11% for the year.

Billy Holland asked if we had heard anything on the invoice, we sent to the County for Billy Drake Road. Mary informed him that we had gotten the check in the mail that day in the amount \$2,160.58 all but the sales tax. She called the county about the tax, and they told her they were tax exempt and that would email Cindy their certificate.

Billy Holland asked if anyone had anything else to go over. Billy Landrum asked if they could purchase a trash pump to help with leak repairs. They told him to get some pricing and they would revisit it at the next meeting.

No other business coming before the commission, Billy Holland adjourned the meeting.

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Secretary-Treasurer



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Chairman

August 22, 2023

The Commission of Muhlenberg County Water District No. 3 had a meeting on August 21, 2023 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:  
Billy Holland  
Deric Doss  
Ben Tooley  
Cindy Darr  
Billy Landrum  
Guest Judge Executive McGehee

Ben Tooley said the prayer and then opened the meeting.

Billy Holland allowed Judge Executive McGehee to address the board. He spoke of his desire to regionalize the water utilities. Regionalizing will allow better opportunities to obtain grant money. Thus allowing better infrastructure to lure industries into the county. The board informed Mr. McGehee it was open to sitting down with the other local utilities and having a discussion. A date for the meeting will be set after he speaks with the other utilities in the county.

Minutes were read and Deric Doss made motion minutes, financial statements, and paid bills be approved. Billy Holland seconded the motion. The motion carried.

Cindy informed the board Ariel Miller said rates should be available for approval by September's board meeting. To retain our current employees and make their wages comparable to local water utilities and the 2023 KRWA Compensation and Benefit Survey; the board decided to implement a wage increase program over the next three years. Billy Holland made motion the Field Operators, Superintendent, General Manager, and Office Manager will receive an increase of \$1.50/hr effective today. Another \$1/hr increase will occur July 1, 2024, and another \$1/hr will occur July 1, 2025. Deric Doss seconded the motion. The motion carried.

Our data was collected and an example of the upgraded software will be made for the office staff to practice on before getting the true upgrade.

After speaking with the representative from United Systems, the credit card processing company currently in use, The Neil Group, will no longer import credit card payments from the website into the new software. These payments will have to be manually entered each day. After cost comparison, United System's web portal will be the cheaper and faster way to process these payments. Deric Doss made motion United System's Web Portal be purchased and implemented at an initial cost of \$3095. The yearly cost will be \$1595. Billy Holland seconded the motion. The motion carried.

After discussion of the new grant (\$313,000), Ben is to go ahead and receive quotes for a new building.

Deric Doss made motion Billy Landrum attend the KRWA UMI school at a cost of \$795. Billy Holland seconded the motion. The motion carried.

Billy Landrum presented prices for a new trash pump. Deric Doss made motion to purchase a pump from Harbor Freight at a cost of \$799.99. Billy Holland seconded the motion. The motion carried.

Billy Holland stated water loss was 16.26% for July and 15.28% for the year.

Billy Holland made motion Ben Tooley and Cindy Darr have voting rights at the KRWA Annual Business Meeting held August 29, 2023. Deric Doss seconded the motion. The motion carried.

Muhlenberg County Water Dist. is <sup>submitted</sup> taking sealed bids on a 2017 Chevy 3500 cab and chassis 4x4 Duramax diesel. Deric Doss made motion to place a bid in the amount of \$35,123.05. Billy Holland seconded the motion. The motion carried. If won, the ~~red~~ Ford dump truck will go up for bid.

white 2008 F350

No other business coming before the commission, Billy Holland adjourned the meeting.

Secretary-Treasurer



Chairman



September 19, 2023

The Commission of Muhlenberg County Water District No. 3 had a meeting on September 18, 2023 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:  
Billy Holland  
Deric Doss  
Cindy Darr  
Billy Landrum

Billy Holland said the prayer and then opened the meeting.

Minutes were read and Deric Doss made motion minutes, financial statements, and paid bills be approved. Billy Holland seconded the motion. The motion carried.

Ariel Miller emailed earlier that day and explained she would not be able to present the new rates at the meeting. She stated she would be in touch with Cindy sometime this week with a timeline. Cindy told her that was fine and we could have a special call meeting if needed.

The sample upgrade software should be available the end of this week. To have the grant pay for the server and printer, quotes needed to be voted on by the board. The server quotes are as follows:

Dell.com	\$35,039.36
Lang	\$12,265
Kerco	\$3,499

Printer quotes:

Happy's	\$1,200 WAS \$1399
Quill.com	\$1,588.99
Staples.com	\$1,359.99

Deric Doss made motion the server from Lang and the printer from Happy's be purchased. Billy Holland seconded the motion. The motion carried.

Cindy informed the board that Ben did get a quote from Legacy Metals regarding a new maintenance building. The board decided to wait until next month to decide.

Billy Holland, Ben Tooley, and Deric Doss attended a meeting with the other water utilities in the county and Judge Executive Mack McGehee. This was the first meeting to be held regarding the issue of regionalization. Another meeting

will be held on October 18. Ideas were discussed about how regionalization would work. Nothing was decided.

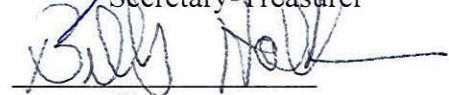
MCWD#3 did not win the bid for the Chevy truck from the other district.

Billy Holland stated water loss was 15.20% for August and 15.27% for the year.

No other business coming before the commission, Billy Holland adjourned the meeting.



Secretary-Treasurer



Chairman

October 17, 2023

The Commission of Muhlenberg County Water District No. 3 had a meeting on October 16, 2023 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:  
Billy Holland  
Deric Doss  
Doug Anderson  
Ben Tooley  
Cindy Darr  
Billy Landrum

Ben Tooley said the prayer and Billy Holland opened the meeting.

Minutes were read and Doug Anderson made motion minutes, financial statements, and paid bills be approved. Deric Doss seconded the motion. The motion carried.

Ariel Miller presented her findings of the rate increase. Her recommendation is to raise the rates 19.46%. Deric Doss made motion to accept her recommendation and to sign the resolution to file for the rate increase with the PSC. Doug Anderson seconded the motion. The motion carried.

The United Systems software upgrade is still on schedule for December. Invoices for the server and services from Damon Talley were sent to Kyle Cunningham with PADD to be processed for reimbursement from the first round of grant money.

Many projects were discussed as to the second round of grant money (\$313,000).

1. Doug Anderson made motion that Ben get a CAD drawing of the building plans with Legacy Metals for \$1250. Deric Doss seconded the motion. The motion carried. This will help the bid process when bidding for the new building
2. Updating the SCADA was discussed. A quote for two phases of upgrades was presented from HTI. Phase One total was \$11,880 and included PC and security upgrades for the computer in the office. Phase Two total was \$105,850. This will update all the meter sites equipment. Deric Doss made motion that funds left from the first round of grant money will start this project and the second round will finish it. Doug Anderson seconded the motion. The motion carried.
3. Due to the lack of communication with 64Seconds, new mapping software from Geosync (CDP-Mapsnc) was discussed. Not only will

this software be useful for mapping, a work tracking & scheduling component will help keep better track of maintenance on the utility's assets. Using the company's locating equipment, data will be extremely accurate. The estimated cost of this project is \$11,066.60 for the software and equipment. Deric Doss made motion to use part of the grant money for this project. Doug Anderson seconded the motion. The motion carried.

4. The Miller RD Booster Station was discussed. An estimate has not been received because Kyle Cunningham with PADD needs to discuss procurement details with Louis Robbins with GRW. This has not occurred yet. It was decided to table the Miller RD project for now.

A second regionalization meeting will take place Wed. Oct. 18 at 1pm.

Ben informed the board that the tank project started since last meeting and should be completed by Wed. Oct. 18.

Ben spoke with Alex Pogue about the 2023 Dodge Ram pickup truck that we ordered at the beginning of the year. Alex stated he didn't know when the truck would be available due to the UAW strike.

Billy Holland stated water loss was 16.54% for August and 15.43% for the year.

The District has paid for Larry Jarvis (Buddy) to take his certification test 4 times. It was decided that the District would pay for one more time then he would have to start paying for them himself. It will <sup>be</sup> discussed at the next meeting as to if the testing policy needs revision.

No other business coming before the commission, Billy Holland adjourned the meeting.

  
Secretary-Treasurer  
  
Chairman

November 21, 2023

The Commission of Muhlenberg County Water District No. 3 had a meeting on November 20, 2023 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:  
Billy Holland  
Deric Doss  
Doug Anderson  
Ben Tooley  
Cindy Darr

Doug Anderson said the prayer and Billy Holland opened the meeting.

Minutes were read and Doug Anderson made motion minutes, financial statements, and paid bills be approved. Deric Doss seconded the motion. The motion carried.

Nothing has been heard regarding the rate increase. Cindy emailed Ariel Miller Friday, Nov. 17 asking for an update and no response.

The United Systems software upgrade is still on schedule for December. The invoices submitted to the PADD for reimbursement have not been paid yet.

Ben reported that the tank project was completed. The invoices for the tank repairs and Jay Hoffmans' cost have been turned into the PADD office for reimbursement.

The second round of grant money was discussed again.

1. Ben presented the CAD drawing of the new building. He is to obtain more quotes for the completion of the project.
2. Nothing new was discussed about the SCADA.
3. Deric Doss made motion to go ahead and purchase the mapping software from GeoSync and not use the grant money. Doug Anderson seconded the motion. The motion carried.

The next regionalization meeting will be held Tuesday, Nov. 21 at 1pm.

Ben will contact all the business customers around the South Carrollton Dollar Store, along with all the contractors needed to schedule a time to repair the water main there. Concrete has been poured around our main, thus making it difficult to fix the leak there. The plan is to cut the road and lay a new line.

For more manpower, Todd Jennings can enlist some of his employees to help. He gave a quote of 3 men, 3 days, and 3 days use of the mini trackhoe of \$6720. He stated it would be on an as used basis. (Only use for 1 day, only pay for 1 day). Deric Doss made motion to accept his quote for the labor and equipment if needed. Doug Anderson seconded the motion. The motion carried.

Ben spoke with Alex Pogue about the 2023 Dodge Ram pickup truck that we ordered at the beginning of the year. Alex stated it was in Nashville.

Billy Holland stated water loss was 12.37% for October and 15.09% for the year.

It was decided the Christmas party will take place on December 15, 2023 at 6pm at Neals Chapel Church. It will be potluck and dirty santa will be played.

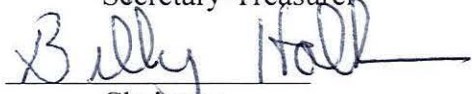
The 2024 budget and 5-year plan were given for the board to look over and vote on at December's meeting.

Deric Doss made motion the 2015 Dodge Ram and the Ford pickup be sold once the new truck is received. Doug Anderson seconded the motion carried.

Ben informed them the dump truck was at Tarrance Transmission getting the emergency brakes fixed. It will go to Madisonville to see about getting the bed switched out for one not as wide.

No other business coming before the commission, Billy Holland adjourned the meeting.

  
Secretary-Treasurer

  
Chairman

December 19, 2023

The Commission of Muhlenberg County Water District No. 3 had a meeting on December 18, 2023 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:  
Billy Holland  
Deric Doss  
Doug Anderson  
Ben Tooley  
Cindy Darr  
Billy Landrum

Doug Anderson said the prayer and Billy Holland opened the meeting.

Minutes were read and Doug Anderson made motion minutes, financial statements, and paid bills be approved. Deric Doss seconded the motion. The motion carried.

The rate increase was filed. The PSC sent a deficiency letter. Ariel has spoken with Damon regarding the rates. She is working on a revised notice and will get it to us.

The PSC is also questioning our wholesale rate we have with Sacramento. Damon is working on this issue.

The software is still scheduled for Dec. 18, 2023. The "dummy" version was installed and training has been taking place using that before the live version. The 21<sup>st</sup> will be the live date with the new software and webportal.

Regarding the second round of grant money; Ben is trying to gather more information about the process of building a new structure with grant monies. What kind of engineering must be done, wages, etc.

Nothing has been done with the SCADA project. Waiting to see if we can transfer money from the first round to the second to help with that.

Nothing has been started with the regionalization. At the last meeting Central City and the other district were adamant they were not going to be a part of it. A feasibility study is being conducted to determine if it is reasonable.

Work started to fix the Dollar Store leak. Problems arose and didn't get finished. It was suggested to work on a Sunday to finish the project because traffic would not be in issue past the Dollar Store.

The 2024 Budget was voted on. Doug Anderson made motion that it be adopted. Deric Doss seconded the motion. The motion carried.

The 5 year plan was approved. Deric Doss made motion to approve. Doug Anderson seconded the motion. The motion carried.

After discussion, Deric Doss made motion to keep the Dodge Ram and sell only the Ford. Doug Anderson seconded the motion. The motion carried.

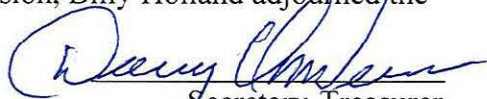
Ben reported that the dump truck is better after repairs but hasn't been to Madisonville yet to see about the bed.

Billy Holland stated water loss was 17.80% for November and 15.32% for the year. Three leaks were found and repaired during the month.

Doug Anderson made motion to accept the audit intent letter from Knight Wagner, PLLC at a cost of \$7,980. Deric Doss seconded the motion. The motion carried.

Because of January's meeting falling on a holiday, Deric Doss made motion the meeting be rescheduled to Tuesday, Jan. 16, 2024 at 4pm. Doug Anderson seconded the motion. The motion carried.

No other business coming before the commission, Billy Holland adjourned the meeting.

  
Secretary-Treasurer  
  
Chairman



2024 Budget

Income		Actual (what we have acutally spent thus far)	Projected	Increase	Budget 2024
Budget 2023					
\$1,500,000.00		\$1,287,793.00	\$1,404,865.00	15.00%	\$1,615,594.75
\$660,000.00	Purchase Water Op/source	\$633,239.00	\$690,806.00		\$720,000.00
\$15,000.00	Source of supply maint	\$8,780.00	\$9,578.00		\$15,000.00
\$260,000.00	Trans & Dist	\$203,257.00	\$221,735.00		\$260,000.00
\$215,000.00	Customer Accts	\$186,623.00	\$203,589.00		\$215,000.00
\$200,000.00	Admin & General	\$159,358.00	\$173,845.00	cers -3.63%	\$200,000.00
\$27,000.00	Taxes	\$23,324.00	\$25,444.00		\$31,000.00
\$1.00	Interest exp	\$0.52	\$0.62		\$1.00
\$115,000.00	Depreciation	\$103,728.00	\$113,158.00		\$120,000.00
\$1,492,001.00		\$1,318,309.52	\$1,438,155.62		\$1,561,001.00
\$1,500,000.00	Income	\$1,287,793.00	\$1,404,865.00		\$1,615,594.75
\$1,492,001.00	Expenses	\$1,318,309.52	\$1,438,155.62		\$1,561,001.00
\$7,999.00		-\$30,516.52	-\$33,290.62		\$54,593.75
\$4,000.00	Income other	8833	\$9,636.00		\$4,000.00
\$11,999.00	Change in net assets	-\$21,683.52	-\$23,654.62		\$58,593.75

5 year plan  
2024-2028

2024	2025	2026	2027	2028
1. Dollar Store	1. Test/replace existing meters	1. Test/replace existing meters	1. Test/replace existing meters	1. Test/replace meters
2. Ben retire in 2 years/ now	2. Ben retire in 1 year/now	2. Ben retire	2. \$20,000 for meters	2. \$20,000 for meters
3. SCADA upgrades	3. \$20,000 for meters	3. \$20,000 for meters	3. \$10,000 to replace cd funds	3. \$10,000 replace CD funds
4. \$10,000 to replace CD funds	4. \$10,000 to replace CD funds	4. \$10,000 to replace cd funds	4. Rate increase	4. Rate increase if not done
5. \$20,000 for meters	5. Replace truck	5. Replace window computer	5. Replace truck	5. Replace truck
6. New hire	6. Replace Mary computer	6. Replace 565 meters	6. Replace GM computer	6. Replace Cindy computer
7. Replace truck	7. Regionalization			
8. Replace printer				
9. Replace Wende/Billy computer				
10. Test/replace existing meters				
11. Regionalization				
12. New building				