

January 19, 2022

The Commission of Muhlenberg County Water District No. 3 had a meeting on January 18, 2022 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:
Doug Anderson
Robert Woodburn
Ben Tooley
Cindy Darr
Billy Landrum

Doug Anderson said the prayer then opened the meeting.

Minutes were read and Robert Woodburn made motion minutes, financial statements, and paid bills be approved. Doug Anderson seconded the motion. The motion carried.

Nothing was discussed about the concrete bins for the rock.

Ben stated we are waiting for Case to give a date as to when the mini excavator will be delivered.

The 200 meters should be shipped Jan. 31, 2022.

MCWD#3 is still waiting word on when the funding will be available from the county for the Mt. Pisgah Booster pump.

Cindy read the tariff the PSC granted for the suspension of late fees. After discussion, a motion was made by Doug Anderson to end the suspension Feb. 11, 2022. Late fees, disconnections, and meter deposits will be charged. Robert Woodburn seconded the motion. The motion carried.

Ben informed the board that finding a new truck is going to be hard. He has made phone calls to dealers and there is not any around. This has been put on hold for a while.

Doug Anderson stated water loss was 18.19% for December and 18.24% for the year.

The commissioners decided to not attend the KRWA Management Conference in 2022.

Ben informed the board that the line at Jesse Vincent's property is exposed in the ditch. He stated the line needs to be bored to avoid more soil erosion. Doug Anderson stated to do what needed to be done.

No other business coming before the commission, Don Garrett adjourned the meeting.

Day Anderson


Secretary-Treasurer


Chairman

FOR Northern Muhlenberg County
Community, Town or City

P.S.C. KY. NO. 1

1st Revised SHEET NO. 3

CANCELLING P.S.C. KY. NO. 1

Original SHEET NO. 3

Muhlenberg County Water District No. 3
(Name of Utility)

D. SPECIAL NON-RECURRING CHARGES:

Connection Turn-on Charge	\$25.00	
Late Payment Penalty	10%*	(T)
Meter Test Charge	\$35.00	

* Late Payment Penalty will be suspended until February 11, 2022, due to the December 10, 2021 tornado. (N)

DATE OF ISSUE December 20, 2021
Month / Date / Year

DATE EFFECTIVE December 21, 2021
Month / Date / Year

ISSUED BY /s/ Donald Garrett
(Signature of Officer)

TITLE Chairperson

BY AUTHORITY OF ORDER OF THE PUBLIC SERVICE COMMISSION
IN CASE NO. 2021-00482 DATE December 22, 2021

KENTUCKY PUBLIC SERVICE COMMISSION
Linda C. Bridwell Executive Director 
EFFECTIVE 12/21/2021 PURSUANT TO 807 KAR 5:011 SECTION 9 (1)

February 22, 2022

The Commission of Muhlenberg County Water District No. 3 had a meeting on February 21, 2022 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:
Don Garrett
Doug Anderson
Billy Holland
Ben Tooley
Cindy Darr

Don Garrett said the prayer then opened the meeting.

Minutes were read and Doug Anderson made motion minutes, financial statements, and paid bills be approved. Billy Holland seconded the motion. The motion carried.

Upon speaking with the Case representative, we will be lucky to receive a mini excavator by October. After discussion, the matter about still getting the excavator was tabled.

The 200 meters were delivered in February.

MCWD#3 is still waiting word on when the funding will be available from the county for the Mt. Pisgah Booster pump.

The PSC granted the request to return late fees and disconnects to customers on Feb. 11 and 23.

A claim was turned into KaCO regarding leaks that occurred due to uprooted trees during the tornado. A check for \$5264.31 was received.

A new truck still has not been found yet.

Ben reported pipe and fittings have been ordered for repairs at Jessie Vincent's. Jennings and Little will do the bore.

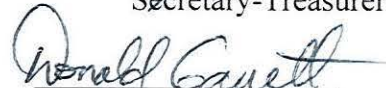
Doug Anderson stated water loss was 16.23% for January and 16.23% for the year.

A motion was made by Billy Holland to add Ben Tooley to the checking accounts. Ben is added incase of emergency. Because Robert Woodburn is deceased, he will come off all the checking/cd accounts and Billy Holland will replace him. Doug Anderson seconded the motion the motion carried.

Don Garrett made motion that Doug Anderson move into the Secretary/Treasurer position. Billy Holland will work on the Safety Incentive program with Ben. Doug Anderson seconded the motion. The motion carried.

No other business coming before the commission, Don Garrett adjourned the meeting.


Secretary-Treasurer


Chairman

March 22, 2022

The Commission of Muhlenberg County Water District No. 3 had a meeting on March 21, 2022 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:
Don Garrett
Doug Anderson
Billy Holland
Ben Tooley
Cindy Darr

Doug Anderson said the prayer then Don Garrett opened the meeting.

Minutes were read and Doug Anderson made motion minutes, financial statements, and paid bills be approved. Billy Holland seconded the motion. The motion carried.

The 200 meters were received and change outs have started taking place.

MCWD#3 has received the acceptance letter from KIA regarding the funds of \$187,437. Billy Holland made motion to accept the KIA Commitment Letter. Doug Anderson seconded the motion. The motion carried. Don Garrett signed the letter and it will be sent back in.

Ben reported pipe and fittings have been received for the line at Jesse Vincent's. He will contact Jennings and Little to schedule the bore.

Don Garrett stated water loss was 23.25% for February and 19.50% for the year.

A motion was made by Billy Holland to go into closed session to discuss personnel. Doug Anderson seconded the motion. The motion carried.

Billy Holland made motion to come out of closed session. Doug Anderson seconded the motion. The motion carried.

Doug Anderson made motion that the employees receive a .50 raise effectively immediately. Billy Holland seconded the motion. The motion carried.

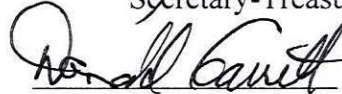
Cindy Darr informed the board two cd's were going to mature before the next board meeting in April. It was decided to find the best interest rates. Because interest rates are predicted to rise, it was decided to make the cd's a 1 year term.

Don Garrett also signed the Gross Operating Revenues Report for the PSC. It is due to them March 31.

No other business coming before the commission, Don Garrett adjourned the meeting.



Secretary-Treasurer



Chairman

April 19, 2022

The Commission of Muhlenberg County Water District No. 3 had a meeting on April 18, 2022 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:
Don Garrett
Doug Anderson
Ben Tooley
Cindy Darr
Billy Landrum

Don Garrett opened the meeting.

Minutes were read and Doug Anderson made motion minutes, financial statements, and paid bills be approved. Don Garrett seconded the motion. The motion carried.

Paperwork is still being completed for the KIA money. Land for the Mt. Pisgah pump station needs to be obtained.

Based off last month's minutes, the two cds will be renewed at Commonwealth Community Bank. They had the highest interest rate at .45%. Cindy will get with Billy Holland to see when the best day will be to sign papers.

Don Garrett stated water loss was 19.97% for March and 19.67% for the year.

Because interest rates are going up, Cindy contacted Robert Mohon with the Neil Group. Due to credit card fees increasing, the credit card fee on the website needed to increase also to cover cost. Robert figured 3% plus the flate rate of \$.50 will cover our costs. This was raised on April 5, 2022.


Health insurance premiums are increasing by 10.28% for the July 1, 2022 renewal. Cindy presented the board with three different plans. Don Garrett made motion to continue with the same plan but look at the costs again next year. Doug Anderson seconded the motion. The motion carried.

Ben reported that Randy with Sacramento contacted him regarding purchasing water in July. Ben let him know that we can sell it to them, but it will be at retail cost. Per Randy, the cost is rising at Calhoun and Sacramento is considering purchasing water from the District again. Ben informed him that if some kind of agreement can be made, then we can sell it to them at our wholesale rate. Sacramento's board meeting is today as well and hopefully a decision will be made soon.

In 2009 the District purchased SCADA meters and have taken care of the costs. They are nearing the time when glitches may start occurring. Because Central City obtains information from these 4 & 6 inch meters as well; Ben met with David Rhoades, Tony Armour, and Chad Lindsey about sharing the costs of replacing these meters. The total cost will be approximately \$10,000. Central City agreed to pay half.

Cindy and Ben are still working with FEMA for funds to cover meter box replacements and fire hydrant installation due to the tornado debris removal.

No other business coming before the commission, Don Garrett adjourned the meeting.


Secretary-Treasurer


Chairman

May 17, 2022

The Commission of Muhlenberg County Water District No. 3 had a meeting on May 16, 2022 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:
Don Garrett
Doug Anderson
Cindy Darr
Billy Landrum

Doug Anderson said the prayer and Don Garrett opened the meeting.

Minutes were read and Doug Anderson made motion minutes, financial statements, and paid bills be approved. Don Garrett seconded the motion. The motion carried.

Paperwork is still being completed for the KIA money. Land for the Mt. Pisgah pump station needs to be obtained.

Billy reported that the pipe has been received to relay the line at Jesse Vincent's creek. We are waiting on Todd Jennings to get back with us on a date to do the bore.



Randy at Sacramento spoke with Ben earlier and said he and Betty were on board with the water purchase agreement that was given to them. Sacramento's board meeting was today. It was going to be discussed then.

The FEMA claim was closed due to KaCO paying for the damages to the meter boxes and hydrant. A check was received for \$13,138.64.

Don Garrett stated water loss was 16.26% for April and 18.857% for the year.

As a service to the community, Cindy suggested allowing food trucks to set up in the parking lot. Don Garrett made motion this go into effect. Doug Anderson seconded the motion. The motion carried.

No other business coming before the commission, Don Garrett adjourned the meeting.


Secretary-Treasurer

Chairman

June 21, 2022

The Commission of Muhlenberg County Water District No. 3 had a meeting on June 20, 2022 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:
Don Garrett
Doug Anderson
Billy Holland
Ben Tooley
Cindy Darr
Billy Landrum

Ben Tooley said the prayer and Don Garrett opened the meeting.

Minutes were read and Doug Anderson made motion minutes, financial statements, and paid bills be approved. Billy Holland seconded the motion. The motion carried.

Ben will talk to Mr. Perkins about obtaining land for the Mt. Pisgah pump station. The first part of the KIA paperwork has been completed.

Billy reported that the bore for the line replacement at Jesse Vincent's creek on HWY 175 will take place on Thursday, June 23.

Both parties have signed the Sacramento Purchase Agreement. It has been sent to Damon to be finalized.

What's the Scoop was the first food truck to come and they did excellent. Other ones have been lined up.

Don Garrett stated water loss was 14.99% for May and 18.11% for the year.

Central City has sent a notice the cost per 1000 will go up 50 cents. This makes the new amount \$3.81. It has been passed on to Jason Pannell with KRWA to start working on this pass thru. The increase will go in effect August 31, 2022.

No other business coming before the commission, Don Garrett adjourned the meeting.


Secretary-Treasurer


Chairman

July 19, 2022

The Commission of Muhlenberg County Water District No. 3 had a meeting on July 18, 2022 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:
Don Garrett
Doug Anderson
Billy Holland
Ben Tooley
Cindy Darr
Billy Landrum

Don Garrett said the prayer then opened the meeting.

Minutes were read and Doug Anderson made motion minutes, financial statements, and paid bills be approved. Billy Holland seconded the motion. The motion carried.

The KIA grant money is still waiting on paperwork to be completed. Ben tried to speak with Mr. Perkins about purchasing land for the pump station but was not able to catch him.

Billy Landrum reported that the bore for the line replacement at Jesse Vincent's creek on HWY 175 was completed and the repairs were done.

The resolution to accept the Purchase Water Adjustment from Central City was approved and signed. The rate will increase by .62 cents/1000 gallons after our numbers are included. Don Garrett made motion this be approved. Doug Anderson seconded the motion. The motion carried.

The Covid policy was looked at again. The board decided to keep it right now because the case numbers are going up in the county.

Don Garrett stated water loss was 15.97% for June and 17.69% for the year.

Tony Knight with Knight Wagner PLLC presented the 2021 audit. He stated the district improved from the last two years.

Cindy informed the commissioners their PSC training would take place Sept. 7-8 at Lake Barkley

No other business coming before the commission, Don Garrett adjourned the meeting.

Doug Oberon

Secretary-Treasurer

Don Canett

Chairman

August 16, 2022

The Commission of Muhlenberg County Water District No. 3 had a meeting on August 15, 2022 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:
Don Garrett
Doug Anderson
Billy Holland
Ben Tooley
Cindy Darr
Billy Landrum

Don Garrett said the prayer then opened the meeting.

Minutes were read and Doug Anderson made motion minutes, financial statements, and paid bills be approved. Billy Holland seconded the motion. The motion carried.

The KIA grant money is still waiting on paperwork to be completed.

Once the PSC approves the PWA, it will go into effect August 31, 2022. Our first bill to the customers will go out in October.

Doug Anderson made motion the board go into closed session to discuss the food trucks. Billy Holland seconded the motion. The motion carried.

Doug Anderson made motion the board come out of closed session. Billy Holland seconded the motion. The motion carried.

After discussion, Doug Anderson made motion the food trucks could continue coming but must park in the parking lot at 4815 Main St. location. Billy Holland seconded the motion. The motion carried.

The Covid policy was tabled to next moth.

Don Garrett stated water loss was 15.15% for July and 17.27% for the year.

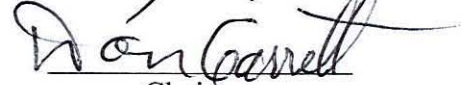
Don Garrett made motion to contact Jason Pannell with KRWA about starting the process for a rate increase. Billy Holland seconded the motion. The motion carried.

No other business coming before the commission, Don Garrett adjourned the meeting.



Doug Johnson

Secretary-Treasurer



Don Garrett

Chairman

September 20, 2022

The Commission of Muhlenberg County Water District No. 3 had a meeting on September 19, 2022 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:
Don Garrett
Doug Anderson
Billy Holland
Ben Tooley
Cindy Darr
Billy Landrum

Ben Tooley said the prayer then Don Garrett opened the meeting.

Minutes were read and Doug Anderson made motion minutes, financial statements, and paid bills be approved. Billy Holland seconded the motion. The motion carried.

The KIA grant money is still waiting on paperwork to be completed. Ben has spoken to Mr. Perkins about putting the pump station on his land. Mr. Perkins stated that something can be worked out when time.

The PWA has been approved by the PSC and will be computed on the bills going out in October. Cindy stated that she spoke with Alan Villines and we are on the list for our own rate increase. Because of the demand, it will be next year before we get started. The PSC had questions about the wholesale rate we are charging Sacramento. Damon is working on that answer.

After discussion, Billy Holland made motion that the Covid policy be discontinued. Personal or sick days will be used for an absence if sick and can not come into work.

Don Garrett stated water loss was 20.76% for August and 17.80% for the year.

The air conditioning system at the maintenance building has been worked on numerous times this summer. It was brought to the commissioners attention.

No other business coming before the commission, Don Garrett adjourned the meeting.

Secretary-Treasurer


Chairman

September 26, 2022

The Commission of Muhlenberg County Water District No. 3 had a Special Call meeting on September 26, 2022 at 10:00AM in the water office in Bremen, Kentucky with the following present:

Commission:
Don Garrett
Billy Holland
Ben Tooley
Cindy Darr

Don Garrett opened the meeting by stating the purpose of the meeting is for the KIA Grant Assistance Agreement and the PFAS Cost Recovery Program discussion.

Billy Holland made motion that the Gant Assistance Agreement/Resolution be approved. Don Garrett seconded the motion. The motion carried.

Billy Holland made motion that the PFAS Cost Recovery Program that KRWA recommends with Napoli Shkolnik PLLC be approved. Don Garrett seconded the motion. The motion carried.

No other business coming before the commission, Don Garrett adjourned the meeting.

Secretary-Treasurer



Chairman

October 18, 2022

The Commission of Muhlenberg County Water District No. 3 had a meeting on October 17, 2022 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:
Billy Holland
Ben Tooley
Cindy Darr

Because Billy Holland was the only commissioner present, a quorum could not be established. Therefore, the meeting was cancelled.

Secretary-Treasurer


Chairman

November 22, 2022

The Commission of Muhlenberg County Water District No. 3 had a meeting on November 21, 2022 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:
Don Garrett
Billy Holland
Ben Tooley
Cindy Darr
Billy Landrum

Doug Anderson was present via Facebook Messenger audio and video.

Don Garrett said the prayer then opened the meeting.

Minutes were read and Doug Anderson made motion minutes, financial statements, and paid bills be approved. Billy Holland seconded the motion. The motion carried.

After speaking with Louis Robbins with GRW Engineering, a better plan to boost pressure in the Mt. Pisgah area was established. Plans to use Miller Road pump station, and making connections to the existing pipes on HWY 70 should solve the low pressure problem. Upgrading pumps might have to occur but this solution is more cost effective than what was previously planned. Billy Holland made motion this plan be used instead of putting in a new booster station on Mt. Pisgah Road. Doug Anderson seconded the motion. The motion carried.

Ben stated that nothing has been heard from the PSC regarding the Sacramento rate. Paperwork was submitted to them on Sept. 29. When our rate increase is submitted to the PSC something will probably be heard about it then.

Don Garrett stated water loss was 23.97% for October and 18.81% for the year.

Ben presented the Lead and Copper database proposal from 120 Water. With a quote of around \$13,000, the proposal was tabled until more information could be complied.

Doug Anderson approved the rate increase proposal from KRWA for \$9,000. Billy Holland seconded the motion. The motion carried.

Billy Holland made motion Election Day be considered a paid holiday. Doug Anderson seconded the motion. The motion carried.

Doug Anderson made motion to increase the safety incentive brackets by \$50. Billy Holland seconded the motion. The motion carried.

Cindy Darr presented the 2023 budget and 5-year plan to be looked over and voted on at December's meeting.

No other business coming before the commission, Don Garrett adjourned the meeting.

Secretary-Treasurer

Don Garrett

Chairman

December 20, 2022

The Commission of Muhlenberg County Water District No. 3 had a meeting on December 19, 2022 at 4:00PM in the water office in Bremen, Kentucky with the following present:

Commission:
Don Garrett
Billy Holland
Ben Tooley
Cindy Darr
Billy Landrum

Ben Tooley said the prayer then Don Garrett opened the meeting.

Minutes were read and Billy Holland made motion minutes, financial statements, and paid bills be approved. Don Garrett seconded the motion. The motion carried.

The approved proposal for KRWA to perform the rate case was returned. We are on the list.

Don Garrett made motion to accept the budget as printed. Billy Holland seconded the motion. The motion carried.

The five year plan was discussed. Cindy is to contact ATT and see how much it would cost to get new phone lines run inside.

A motion was made by Don Garrett to have bids available to open at February's meeting for a new truck. Billy Holland seconded the motion. The motion carried.

Because Ben will be retiring in three years, Billy Holland made motion that a new hire be obtained. Don Garrett seconded the motion. The motion carried.

Don Garrett stated water loss was 14.46% for November and 18.46% for the year.

January's meeting has been moved to Tuesday, January 17, 202³~~2~~ at 2pm.

Billy Holland made motion to accept Knight Wagner audit intent letter. Services will be performed for \$7600. Don Garrett seconded the motion. The motion carried.

No other business coming before the commission, Don Garrett adjourned the meeting.

Secretary-Treasurer


Chairman

Budget as of
November 31, 2022

Income		Actual (what we have acutally spent thus far)	Projected	Increase	2023
Budget 2021					
\$1,375,000.00		\$1,212,991.00	\$1,323,623.00	13.00%	\$1,500,000.00
\$620,000.00	Purchase Water Op/source	\$600,104.00	\$654,659.00		\$660,000.00
\$15,000.00	Source of supply maint	\$7,883.00	\$8,600.00		\$15,000.00
\$220,000.00	Trans & Dist	\$223,001.00	\$243,274.00	7.20%	\$260,000.00
\$190,000.00	Customer Accts	\$182,455.00	\$199,042.00		\$215,000.00
\$190,000.00	Admin & General	\$163,538.00	\$178,405.00	6.00%	\$200,000.00
\$27,000.00	Taxes	\$22,684.00	\$24,746.00		\$27,000.00
\$1.00	Interest exp	\$1.00	\$1.00		\$1.00
\$110,000.00	Depreciation	\$103,057.00	\$112,428.00		\$115,000.00
<u>\$1,372,001.00</u>		<u>\$1,302,723.00</u>	<u>\$1,421,155.00</u>		<u>\$1,492,001.00</u>
\$1,375,000.00	Income	\$1,212,991.00	\$1,323,623.00		\$1,500,000.00
\$1,372,001.00	Expenses	\$1,302,723.00	\$1,421,155.00		\$1,492,001.00
<u>\$2,999.00</u>		<u>-\$89,732.00</u>	<u>-\$97,532.00</u>		<u>\$7,999.00</u>
\$6,000.00	Income other	3209	\$3,369.00		\$4,000.00
\$8,999.00	Change in net assets	-\$86,523.00	-\$94,163.00		\$11,999.00

2023	2024	2025	2026	2027
1. \$10,000 to replace CD funds	1. Test/replace existing meters	1. Test/replace existing meters	1. Test/replace existing meters	1. Test/replace existing meters
2. Ben retire in 3 years	2. Ben retire in 2 years/ now	2. Ben retire in 1 year/now	2. Ben retire	2. \$20,000 for meters
3. \$20,000 for meters	3. \$20,000 for meters	3. \$20,000 for meters	3. \$20,000 for meters	3. \$10,000 to replace cd funds
4. Test/replace meters	4. \$10,000 to replace CD funds	4. \$10,000 to replace CD funds	4. \$10,000 to replace cd funds	4. Rate increase if not done
✓ 5. Rate increase if not done	5. Replace server	5. Replace server	5. Rate increase if not done	5. Replace truck
✓ 6. Repaint interior of tank#2	6. Repaint interior of tank #2	6. Repaint interior of tank #2	6. Repaint interior of tank #2	
✓ 7. Replace truck	7. Replace truck	7. Replace truck	7. Replace truck	
✓ 8. New hire	8. New Hire			
✓ 9. Replace phones				
✓ 10. Cindy computer replace				
✓ Miller/ ✓ 11. Mt. Pisgah ^{Improvements} Booster Station				
✓ 12. HWY 70 swamp				

Call AT+T + see about them wiring inside.

Open bids in Feb. for new truck Don-Billy
 Billy - Don - ~~don~~ make a new hire