

Powell's Valley Water District

31 ADAMS RIDGE ROAD • P.O. BOX 550 • CLAY CITY, KENTUCKY 40312 • 606 663-5870
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The Powell's Valley Water District Board of Commissioners held their regular monthly meeting at the district office located 31 Adams Ridge Rd on Monday March 14, 2022 at 9:00 am.

Chairman Stephen Everman, Chairman Babe Howard, Superintendent Kendell Knox, Office Clerk Ashley Hood and Bookkeeper Paula Snowden by phone.

Chairman Stephen Everman brought meeting to order.

Ashley Hood presented the December 2021 monthly packets for review. Motion was made to accept by, Commissioner Babe Howard, second Chairman Stephen Everman.

Ashley Hood presented the January 2022 monthly packets for review. Motion was made to accept by, Commissioner Babe Howard, second Chairman Stephen Everman.

Ashley Hood stated the monthly February packets were not ready due to working the front office and not having time to finish up

Ashley Hood stated Paula Snowden had received a call from Shawna Mays from Whitaker Bank over the Travelers Insurance for the building. Paula Snowden proceeded to explain what was going on with the Travelers Insurance Policy. The insurance Policy on the building has been cancelled due to the shape of the building. Shawna stated it would be hard to get insurance at this time because of the building. Superintendent Kendell Knox stated to see if we could get insurance on the building with someone else, revisit with other insurance companies to see if they could give quotes.

In other business

Bookkeeper Paula Snowden stated Ashley is doing a great job. She is coming in an hour early, making her work week 37.50 hours. I'm still working, training helping her meet deadline and get bills out. However, she is about 1 ½ months behind. It's not the lack of effort or processing, it's just a lot of work. We need to close a loophole that was not addressed when she took the position. She cannot be the back fill for the office. When someone texts the morning of work saying they are not coming in, for whatever reason. Ashley cannot stop our training and workload and do an office clerk job. Every hour she does an office clerk job, she is behind in her position. Let me be clear: her position meets deadlines and keeps the district in compliance with rules and regulations. Plus, clean audits. She must have 100% of her time to this position for this to happen. I need her full attention. Ashley needs a chance to get settled into the position full-time so we can establish a base line to see how much she can do working normal hours. Then by the end of year, look at how much help she needs. Paula Snowden asked if the members had any questions about Ashley's training, Commissioner Babe Howard said no questions at this time. Chairman Stephen Everman made motion to have Ashley as Bookkeeper only, not helping the office if someone don't show up for work, Commissioner Babe Howard second motion.

Superintendent Kendell Knox stated he should be receiving funds from FEMA at any time regarding the damage from the flood.

With no other business, Chairman Stephen Everman adjourned the meeting.