

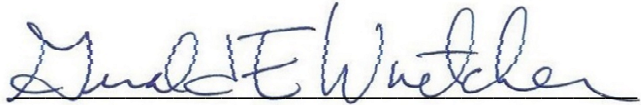
COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC APPLICATION OF)	
HARDIN COUNTY WATER DISTRICT)	CASE NO. 2023-00371
NO. 1 FOR A RATE ADJUSTMENT)	
PURSUANT TO 807 KAR 5:076)	

**RESPONSE OF ESTILL COUNTY WATER DISTRICT NO. 1
TO COMMISSION STAFF’S FIRST REQUEST FOR INFORMATION**

Estill County Water District No. 1 (the “District”) submits its Response to Commission Staff’s First Request for Information.



Gerald E. Wuetcher
Stoll Keenon Ogden PLLC
300 West Vine Street, Suite 2100
Lexington, Kentucky 40507-1801
Telephone: (859) 231-3017
Fax: (859) 259-3597
gerald.wuetcher@skofirm.com

Counsel for Estill County Water District No. 1

CERTIFICATE OF SERVICE

In accordance with the Commission’s Order of July 22, 2021 in Case No. 2020-00085 (Electronic Emergency Docket Related to the Novel Coronavirus COVID-19), this is to certify that the electronic filing has been transmitted to the Commission on January 24, 2024; and that there are currently no parties in this proceeding that the Commission has excused from participation by electronic means.



Counsel for Estill County Water District No. 1

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC APPLICATION OF)	
HARDIN COUNTY WATER DISTRICT)	CASE NO. 2023-00371
NO. 1 FOR A RATE ADJUSTMENT)	
PURSUANT TO 807 KAR 5:076)	

RESPONSE OF
ESTILL COUNTY WATER DISTRICT NO. 1
TO
COMMISSION STAFF'S FIRST REQUEST FOR INFORMATION
DATED DECEMBER 22, 2023

FILED: JANUARY 24, 2024

VERIFICATION

COMMONWEALTH OF KENTUCKY)
) SS:
COUNTY OF ESTILL)

The undersigned, Audrea Miller, being duly sworn, deposes and says that she is the General Manager of Estill County Water District No. 1, and that she has personal knowledge of the matters set forth in the response for which she is identified as the witness, and the answers contained therein are true and correct to the best of her information, knowledge and belief.

Audrea Miller

Audrea Miller
General Manager
Estill County Water District No. 1

Subscribed and sworn to before me, a Notary Public in and before said County and State,
this 24th day of January 2024.

[Signature]

Notary Public

My Commission Expires: 6/20/24

Notary Public ID No. KYNP 53871

VERIFICATION

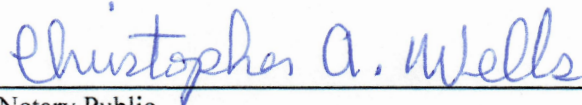
COMMONWEALTH OF KENTUCKY)
) SS:
COUNTY OF FAYETTE)

The undersigned, David P. Foster, being duly sworn, deposes and says that he has personal knowledge of the matters set forth in the response for which he is identified as the witness, and the answers contained therein are true and correct to the best of his information, knowledge and belief.



David P. Foster
Senior Rural Development Specialist
Great Lakes Community Action Partnership

Subscribed and sworn to before me, a Notary Public in and before said County and State,
this 24 day of January 2024.



Notary Public

My Commission Expires: 1/31/2026

Notary Public ID No. KYNP42674



ESTILL COUNTY WATER DISTRICT NO. 1

Case No. 2023-00371

Response to Commission Staff's First Request for Information

Question No. 1

Responding Witness: Audrea Miller

- Q-1. Provide copies of each of the following, and when appropriate, provide in Excel spreadsheet format with all formulas, rows, and columns fully accessible and unprotected. Employee names should be redacted from all documents.**
- a. The general ledger in Excel spreadsheet format for the years ended December 31, 2021, 2022, and 2023.**
 - b. The trial balance in Excel spreadsheet format for the years ended December 31, 2021, 2022, and 2023.**
 - c. Provide a reconciliation of the general ledger to the Schedule of Adjusted Operations, page 15 of Estill District No. 1's application, if more than one general ledger account is included in an operating revenue or expense category (e.g., three general ledger accounts make up Other Water Revenues; or, five general ledger accounts make up Miscellaneous Expenses).**
 - d. A document that lists each position (Position 1, Position 2, etc.), job title, hire date, termination date, test year hours worked, test year pay rates, total wages paid, and total FICA cost for each employee on December 31, 2022, and as of June 30, 2023. If a position is recently vacated but the intent is to fill it, note the vacancy and the amount of time that it has been vacant. The table should include a column for total wages by employee (regular wages and overtime) and a row for total wages for all employees.**
 - e. State whether each employee is full or part-time.**
 - f. Provide the minutes from board of directors' meetings for the calendar years 2022 and 2023.**
- A-1.**
- a. The general ledgers for calendar years 2021, 2022, and 2023 are filed separately in Excel format as **Attachment1a_GeneralLedgers.xlsx**. This workbook is also an embedded attachment to this Response.**
 - b. See **Attachment1b_TrialBalances.xlsx** for the Trial Balances for the calendar years 2021, 2022, and 2023. This workbook is filed separately with this Response and is also an embedded attachment to this Response.**
 - c. See **Attachment 1c**. A copy of **Attachment 1c** in Excel format is filed separately with this Response and is also an embedded attachment to this Response as **Attachment1c_SAORconciliation.xlsx**.**

- d. For officer and employee pay and benefit information, see **Attachment1d-1_OfficerAndEmployeePayAndBenefitInfo.xlsx**. For employee position, hire and termination date, and vacancy fill information, see **Attachment1d-2_AdditionalEmployeeInfo.xlsx**. This workbook is also an embedded attachment to this Response.
- e. See **Attachment1d-2_AdditionalEmployeeInfo.xlsx**.
- f. See **Attachment 1f**.

Attachment 1c

Reconciliation of General Ledger to Adjusted Schedule of Operations

Client: ESTILL COUNTY WATER DISTRICT NO. 1

Report: Account Grouping

Account	Description	Adjusted 12/31/2021	Adjusted 12/31/2022
Metered Water Sales			
461.1	Metered Water Sales/Residential	(1,740,760.00)	(1,725,090.00)
461.2	Metered Water Sales/Commercial	(149,068.00)	(192,495.00)
			<u>(1,917,585.00)</u>
Other Water Revenues			
462.1	Fire Protection - Public	(528.00)	(472.00)
462.2	Fire Protection - Private	(3,037.00)	(3,036.00)
470.2	Penalties	(52,668.00)	(53,275.00)
471.3	Misc. Income	(62,435.00)	(43,105.00)
471.4	Disconnect/Reconnect Fee	(19,227.00)	(18,023.00)
471.5	Misc. Service Revenue-Returned Chec	(293.00)	(1,000.00)
474.1	Other Water Revenue-Utility Tax/Resi	(44,572.00)	(44,220.00)
474.4	Sales Tax/Commercial	(7,867.00)	(17,522.00)
474.5	911 Fee Assessed	(185,296.00)	(365,447.00)
474.6	Surcharge-Residential	(159,443.00)	(160,553.00)
611.5	Utilities/911 Fee	32.00	52.00
655.1	Taxes - Sales	8,225.00	17,767.00
655.2	Taxes - Utility	43,091.00	43,093.00
671.7	911 Fee	180,472.00	354,994.00
675.9	Customer Refunds	106.00	166.00
			<u>(290,581.00)</u>
		Less Tap Fees	35,757.00
			<u>(254,824.00)</u>
Salaries and Wages - Employees			
601.6	Salary & Wages/Maintenance	206,265.00	205,769.00
601.7	Salary & Wages/Cust. Service	80,061.00	75,935.00
601.8	Salary & Wages/AD&G	50,404.00	50,404.00
			<u>332,108.00</u>
Salaries and Wages - Officers			
603.8	Salary & Wages/Officers	15,600.00	18,000.00
Employee Pension and Benefits			
604.1	Health Reimbursement Account	11,072.00	12,302.00
604.6	Employee Pen & Ben/Maintenance	80,833.00	123,959.00
604.7	Employee Pen & Ben/Cust Service	86,561.00	91,778.00
604.8	Employee Pen & Ben/AD&G	55,789.00	57,272.00
66000	Payroll Expenses	0.00	7,470.00
			<u>292,781.00</u>
		Less Taxes Other Than Income	<u>(28,846.00)</u>
			<u>263,935.00</u>

Purchased Water

610.1	Purchased Water	883,124.00	890,552.00
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Purchased Power

615.5	Purchased Power/Operations	79,893.00	84,756.00
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Materials & Supplies

620.5	Materials & Supplies/Operations	17,045.00	8,441.00
620.6	Materials & Supplies/Maint	67,922.00	45,597.00
620.7	Materials & Supplies/Cust Service	1,494.00	4,266.00
620.8	Materials & Supplies/AD&G	4,227.00	488.00
640.6	Uniforms - Maint.	1,526.00	1,955.00
640.7	Uniforms - Customer Service	772.00	700.00
640.8	Uniforms - AD&G	502.00	358.00
			<hr/>
			61,805.00

Contractual Services

632.8	Cont Service Accounting/AD&G	18,075.00	18,500.00
633.8	Cont Service Legal/AD&G	15,080.00	1,433.00
635.5	Cont Service Other/Operations	1,779.00	5,905.00
635.6	Cont Service/Support	15,294.00	24,825.00
635.8	Cont Service Other/AD&G	3,057.00	11,599.00
			<hr/>
			62,262.00

Water Testing

634.8	Cont Service Lab/AD&G	6,358.00	5,285.00
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Transportation Expense

650.5	Transportation Expense/Operations	31.00	16,899.00
650.6	Transportation Expense/Maintenance	15,453.00	7,777.00
650.7	Transportation Expense/Cust Service	62.00	53.00
650.8	Transportation Exp/AD&G	15.00	0.00
623.6	Small Tools/Maint	403.00	199.00
			<hr/>
			24,928.00

Insurance

657.8	Insurance Gen Liab/AD&G	16,051.00	19,491.00
658.8	Workmans Comp	4,424.00	4,453.00
659.8	Insurance/Bonds	407.00	407.00
			<hr/>
			24,351.00

Regulatory Commission Expense

660.8	Advertising Expense/AD&G	590.00	38.00
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Miscellaneous Expense

670.7	Bad Debt Expense	20,175.00	0.00
671	Credit Card Reimbursement	(3,800.00)	0.00
671.8	Bank Fees	4,980.00	4,427.00

671.9	Credit Card Processing Fees	2,925.00	5,492.00
675.5	Misc. Expense/Operations	252.00	1,390.00
675.6	Misc. Expense/Maintenance	4,540.00	3,137.00
675.7	Misc. Expense/Customer Service	1,230.00	270.00
675.8	Misc. Expense/AD&G	9,753.00	6,240.00
620.9	Office/Breakroom Supplies	258.00	1,279.00
621.8	Postage	17,469.00	20,732.00
611.1	Utilities/Internet	815.00	0.00
611.2	Utilities/Telephone	7,658.00	11,769.00
611.3	Utilities/Trash	1,082.00	1,451.00
611.4	Utilities/Sewer	274.00	396.00
			<hr/>
			56,583.00

Depreciation Expense

403	Depreciation Expenses	279,661.00	279,693.00
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Amortization Expense

667.1	Regul Comm Exp/Operations	5,337.00	3,801.00
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Taxes Other Than Income

	Employers Portion of Taxes		28,846.00
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Attachment 1f

**Minutes of Estill County Water District No. 1 Board of Commissioners
Meetings (2021-2022)**

Minutes of 2022 Board of Commissioner Meetings

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY JANUARY 27, 2022, AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; WILLIAM MURPHY; OPERATIONAL MANAGER, AND AUDREA MILLER, GENERAL MANAGER.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON all members of the Board voted to approve the agenda for the January 27, 2022, regular Board of Commissioners Meeting.

The water loss report for the month of December was presented to the Board. Water loss percentage was 46.3%. The district purchased 22,594,900 gallons and sold 11,358,660 gallons. Repaired line breaks and leaks resulted in the loss of 11,188,772 gallons. 41,158 gallons were used for flushing and fire department usage was 6,310 gallons.

Ms. Miller updated the board on the progress of the ongoing projects:

- Contract 371-20-01 Water System Improvements, Phase 11 Zone Meter and River Crossing Installation- A progress meeting is scheduled for January 28, 2022, at 1:00pm.
- Contract 371-20-02 Water System Improvements, Phase 11 Residential Meter Replacement- A progress meeting is scheduled for January 28, 2022, at 1:00pm.

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Signed _____
Secretary

Attested: _____

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY FEBRUARY 24, 2022, AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; WILLIAM MURPHY; OPERATIONAL MANAGER, AND AUDREA MILLER, GENERAL MANAGER.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON all members of the Board voted to approve the agenda for the February 24, 2022, Regular Board of Commissioners Meeting.

The minutes of the December 30, 2021, board meeting was presented to the Board. ON A MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the minutes as presented.

The minutes of the January 27, 2022, board meeting was presented to the Board. ON A MOTION OF CLICK AND SECONDED BY JOHNSON, all members of the Board voted to approve the minutes as presented.

Mr. Jackie Griffin was present to request a water main extension on Waterside Drive. Mr. Griffin was advised that the district had no current plans for water main extension but that his petition would be kept on file and considered in future projects. Mr. Griffin was also advised that if he needed the main installed sooner that he could procure an engineering firm and install the main himself and the district would assume responsibility for the main once it was constructed assuming all of the district's guidelines were met. Mr. Griffin stated that he would consider his options.

The water loss report for the month of January was presented to the Board. Water loss percentage was 50%. The district purchased 25,704,200 gallons and sold 12,795,390 gallons. Repaired line breaks and leaks resulted in the loss of 1,767,793 gallons. 21,515 gallons were used for flushing and fire department usage was 4,240 gallons.

Ms. Miller updated the board on the progress of the ongoing projects:

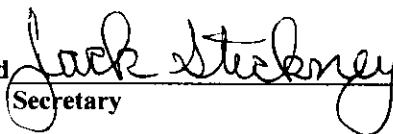
- Contract 371-20-01 Water System Improvements, Phase 11 Zone Meter and River Crossing Installation- Based on comparisons with the Irvine bridge master meter the district's General Manager and Bell Engineering believe that the insertion meter at the new river pump station may need to be moved to the suction side of the pump. McCrometer engineers are currently looking at the installation to determine if that is the case. A progress meeting is scheduled for February 24, 2022, at 12:00pm.
- Contract 371-20-02 Water System Improvements, Phase 11 Residential Meter Replacement- Residential meter replacement is still in progress. Vanguard Mapping still has approximately 272 installations until completion. A progress meeting is scheduled for February 24, 2022, at 1:00p

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the financial report and to pay warrants.

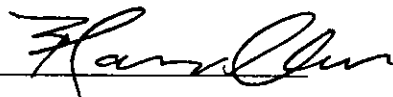
ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed

Secretary



Attested:



**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY MARCH 31, 2022, AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:


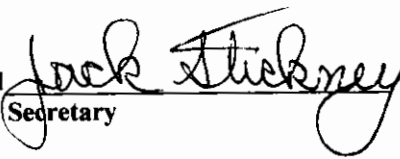
ON MOTION OF STICKNEY AND SECONDED BY JOHNSON all members of the Board voted to approve the agenda for the March 31, 2022, Regular Board of Commissioners Meeting.

The minutes of the February 24, 2022, board meeting was presented to the Board. ON A MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the minutes as presented.

The water loss report for the month of February was presented to the Board. Water loss percentage was 47.9%. The district purchased 27,972,200 gallons and sold 12,088,860 gallons. Repaired line breaks and leaks resulted in the loss of 2,468,510 gallons. 7,097 gallons were used for flushing and fire department usage was 7,570 gallons.

- Contract 371-20-01 Water System Improvements, Phase 11 Zone Meter and River Crossing Installation- Insertion meter has been moved to the suction side of the meter. The meter seems to be working well. The District is waiting on Microcomm to trouble shoot two other zone meters this month then all 20 zone meters should be operational.
- Contract 371-20-02 Water System Improvements, Phase 11 Residential Meter Replacement- Vanguard Mapping has finished installation of all the Kamstup meters they were contracted to install. The district will install the final 600 meters in house.
- ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Attested:  Signed 
Secretary

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY APRIL 28, 2022, AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AUDREA MILLER, GENERAL MANAGER. ALL DISTRICT EMPLOYEES WERE IN ATTENDANCE.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

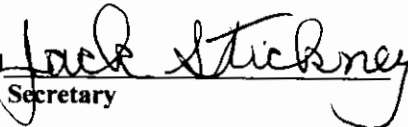
ON MOTION OF STICKNEY AND SECONDED BY JOHNSON all members of the Board voted to approve the agenda for the April 28, 2022, Regular Board of Commissioners Meeting.

The minutes of the March 31, 2022, board meeting was presented to the Board. ON A MOTION OF CLICK AND SECONDED BY JOHNSON, all members of the Board voted to approve the minutes as presented.

The water loss report for the month of March was presented to the Board. Water loss percentage was 36.8%. The district purchased 23,644,400 gallons and sold 11,494,630 gallons. Repaired line breaks and leaks resulted in the loss of 3,413,350 gallons. 25,446 gallons were used for flushing and fire department usage was 4,900 gallons.

- Contract 371-20-01 Water System Improvements, Phase 11 Zone Meter and River Crossing Installation- Bell Engineering and Estill County Water will develop a punch list and submit it to Swartz Contracting within the next week.
- Contract 371-20-02 Water System Improvements, Phase 11 Residential Meter Replacement- All project change orders are to be approved in today's progress meeting.
- ON MOTION OF JOHNSON AND SECONDED BY STICKNEY all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Signed 
Secretary

Attested: 

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION THURSDAY JUNE 2, 2022, AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AUDREA MILLER, GENERAL MANAGER. BRANDON CHANEY, WATER LOSS TECHNICIAN

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON all members of the Board voted to approve the agenda for the June 2, 2022, Special Board of Commissioners Meeting.

The minutes of the April 28, 2022, board meeting was presented to the Board. ON A MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

The water loss report for the month of ^{April}~~March~~ was presented to the Board. Water loss percentage was 30%. The district purchased 24,057,000 gallons and sold 13,910,940 gallons. Repaired line breaks and leaks resulted in the loss of 2,880,017 gallons. 29,131 gallons were used for flushing and fire department usage was 18,450 gallons.

ON MOTION OF JOHNSON AND SECONDED BY CLICK all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed

Secretary

Jack Stickney

Attested:

Blain Click

**Meeting agenda and sign in sheets are filed in the district's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION THURSDAY JUNE 23, 2022, AT 12:00 P.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AUDREA MILLER, GENERAL MANAGER.

One or more members of the Board of Commissioners participated via video teleconference. The primary location of the video teleconference where all members could be seen and heard and the public may attend was the Estill County Water District No. 1's office.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON all members of the Board voted to approve the agenda for the June 23, 2022, Special Board of Commissioners Meeting.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON all members of the Board voted to adopt modified resolution 2022_06_23 and award the emergency contract to repair the water main at the Old Landing River crossing to Swartz Contracting, the amount of the contract is not to exceed \$21,143.20.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed


Secretary

Attested:



**Meeting agenda and sign in sheets are filed in the district's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY JUNE 30, 2022, AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN (VIA TELECONFERENCE); JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON all members of the Board voted to approve the agenda for the June 30, 2022, Regular Board of Commissioners Meeting.

The minutes of the June 2, 2022, special board meeting was presented to the Board. ON A MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

The minutes of the June 23, 2022, special board meeting was presented to the Board. ON A MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

The water loss report for the month of May was presented to the Board. Water loss percentage was 31.7%. The district purchased 24,249,000 gallons and sold 12,650,460 gallons. Repaired line breaks and leaks resulted in the loss of 3,898,854 gallons. 10,153 gallons were used for flushing and fire department usage 6,250 gallons.

The board discussed the emergency river crossing at Old Landing. Ms. Miller advised the board that the river crossing was losing approximately 200 GPM. Boring has begun as of June 28, 2022, and the contractor expects to have the bore completed within 4 days and then 2 more ties to complete the tie in. The board expressed concerns about what would happen if the existing crossing blew out before the new one was complete. Several options were explored some of which included, bringing in a dive team to repair/slow the leak.

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF CLICK AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed Jack Stickney
Secretary

Attested: Robert Johnson

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY JULY 28, 2022, AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN (VIA TELECONFERENCE); JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER. WILLIE MURPHY, OPERATIONAL MANAGER, BRANDON CHANEY, WATER LOSS TECHNICIAN.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON all members of the Board voted to approve the agenda for the July 28, 2022, Regular Board of Commissioners Meeting.

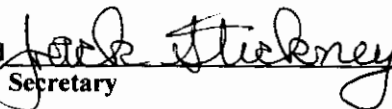
The minutes of the June 30, 2022, board meeting was presented to the Board. ON A MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

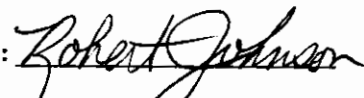
The water loss report for the month of June was presented to the Board. Water loss percentage was 37.71%. Unknown Loss was 28.4% The district purchased 26,524,600 gallons and sold 16,522,250 gallons. Repaired line breaks and leaks resulted in the loss of 2,466,000 gallons.

The board discussed the emergency river crossing at Old Landing. Ms. Miller advised the board that the river crossing was finished and the district was waiting on cleanup. v

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed 
Secretary

Attested: 

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY AUGUST 30, 2022, AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN (VIA TELECONFERENCE); JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON all members of the Board voted to approve the agenda for the August 30, 2022, Regular Board of Commissioners Meeting.

The minutes of the July 28, 2022, board meeting was presented to the Board. ON A MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

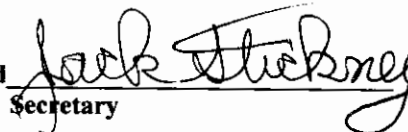
The water loss report for the month of July was presented to the Board. Water loss percentage for PSC ratemaking was 32.58% with unknown loss being reported at 18.6% The district purchased 24,966,000 gallons and sold 16,820,410 gallons. Repaired line breaks and leaks resulted in the loss of 3,400,000 gallons. 15,223 gallons were used for flushing and fire department usage 5,620 gallons.


The board discussed meeting with Irvine Municipal Utilities (IMU) to discuss the Irvine Bridge Master Meter (IBMM) project. IMU has proposed moving the IBMM across the river to the Estill County Water District's side of the river. IMU has suggested they will take responsibly for the river crossing.

The board discussed doing some renovations of its current offices. Ideas discussed were re-blacktopping the parking lot, painting the exterior of the building, painting the interior of the building, replacing the flooring.

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF CLICK AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed 
Secretary

Attested: 

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY SEPTEMBER 29, 2022, AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN (VIA TELECONFERENCE); JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON all members of the Board voted to approve the agenda for the September 29, 2022, Regular Board of Commissioners Meeting.

The minutes of the August 30, 2022, board meeting was presented to the Board. ON A MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

The water loss report for the month of August was presented to the Board. Water loss percentage for PSC ratemaking was 40.40% with unknown loss being reported at 21.8% The district purchased 23,333,600 gallons and sold 13,904,290 gallons. Repaired line breaks and leaks resulted in the loss of 4,344,000 gallons. Fire department usage was 1,800 gallons.

ON MOTION OF CLICK AND SECONDED BY STICKNEY all members of the Board voted to approve review employees' salaries annually at the September board meeting.

The Board ask Ms. Miller to set up a meeting with the County Judge Executive to discuss using ARPA money and Cleaner Water Fund to offset the expense of the Phase 12 Project.

ON MOTION OF JOHNSON AND SECONDED BY CLICK all members of the Board voted to approve the financial report and to pay warrants.

Ms. Miller advised the board the district had been nominated for Kentucky Rural Water Associations Wooden Bucket Award. The Wooden Bucket Award is presented to a water and/or wastewater utility that has made substantial and lasting improvements in providing high levels of customer service and high-quality drinking water and wastewater services in its community. Also included in the list of achievements are having shown exceptional efforts in meeting the needs of their communities, enhancing their operations, and complying with regulatory requirements. While Daviess County Water District was named as the utility most deserving of this year's Wooden Bucket Award, it is a great honor for Estill County Water District to be named among the ten finalists.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed

Secretary

Attested:

Robert Johnson

**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION THURSDAY OCTOBER 6, 2022, AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AUDREA MILLER, GENERAL MANAGER.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON all members of the Board voted to approve the agenda for the October 6, 2022, Special Board of Commissioners Meeting.

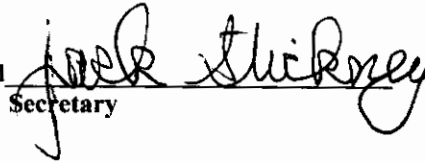
The minutes of the September 29, 2022, board meeting was presented to the Board. ON A MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

Judge Donnie Watson was present to discuss the second round of Cleaner Water Funds. The Judge ask that the Estill County Water District and Irvine Municipal Utilities come together to discuss how best to divide the grant money. Judge Watson stated that the fiscal court has an extra \$300,000.00 of ARPA funds that the district could use for a portion of the Phase 12 project. He also stated that the water line extension to the park at Wisemans Crossing was something that he would like to see the district complete with some of the ARPA or Cleaner Water monies. The board advised Ms. Miller to contact IMU and begin discussions on how to best divide the funds.

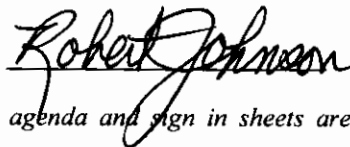
ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed

Secretary



Attested:



**Meeting agenda and sign in sheets are filed in the district's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION THURSDAY OCTOBER 25, 2022, AT 6:30 P.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON all members of the Board voted to approve the agenda for the October 25, 2022, Special Board of Commissioners Meeting.

The Board discussed several of the district's policies with the General Manager. Now that water loss has started to decline, the board would like to review and update policies and procedures. Some of the topics that were raised were:

- Customer Leaks. Now that the district can identify a customer leak the board would like to develop a way to contact those customers in prior to mailing the monthly bill.
- Personnel Policies. The board ask for a hard copy of the personnel policies for them to review.
- Tank Inspections. The board requested that Ms. Miller obtain quotes for tank inspections.
- Employee Raises. The board reviewed the current salaries and benefits with Ms. Miller. The topic was tabled until the next meeting.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Signed

Jack Stickney
Secretary

Attested:

Robert Johnson

**Meeting agenda and sign in sheets are filed in the district's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR SESSION THURSDAY NOVEMBER 23, 2022, AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN (VIA TELECONFERENCE); JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER. ALL DISTRICT EMPLOYEES WERE IN ATTENDANCE.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON all members of the Board voted to approve the agenda for the November 23, 2022, Regular Board of Commissioners Meeting.

The water loss report for the month of October was presented to the Board. Water loss percentage for PSC ratemaking was 23.73% with unknown loss being reported at 18.1% The district purchased 16,282,400 gallons and sold 12,405,505 gallons. Repaired line breaks and leaks resulted in the loss of 923,440 gallons. System flushing usage was 5,112 Fire department usage was 7,320 gallons.

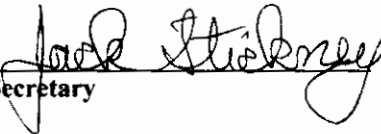
ON MOTION OF CLICK AND SECONDED BY STICKNEY all members of the Board voted to approve the engineer's opinion of probable cost for the Phase 12 project.

ON MOTION OF STICKNEY AND SECONDED BY CLICK all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF STICKNEY AND SECONDED BY CLICK, all members of the Board voted to adjourn the meeting.

Signed

Secretary



Attested:



**Meeting agenda and sign in sheets are filed in the District's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION THURSDAY DECEMBER 29, 2022, AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN (VIA TELECONFERENCE); JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER, AUDREA MILLER, GENERAL MANAGER, WILLIAM MURPHY, OPERATIONAL MANAGER; AND BRANDON CHANEY, WATER LOSS TECHNICIAN.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF CLICK AND SECONDED BY STICKNEY all members of the Board voted to approve the agenda for the December 29, 2022, Special Board of Commissioners Meeting.

The minutes of the October 6, 2022, special board meeting was presented to the board. ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

The minutes of the October 25, 2022, regular board meeting was presented to the board. ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

The minutes of the regular board November 23, 2022, regular meeting was presented to the board. ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

The water loss report for the month of November was presented to the Board. The water loss percentage for PSC ratemaking was 31.44% with unknown loss being reported at 27.8%. The district purchased 18,797,500 gallons and sold 12,860,750 gallons. Repaired line breaks and leaks resulted in the loss of gallons 674,480. Fire department usage was 27,320 gallons.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON all members of the Board voted to approve the 2023 budget as presented to the board.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON all members of the Board voted to approve the financial report and to pay warrants.

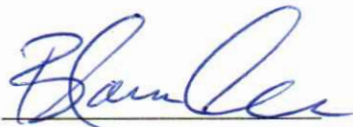
ON MOTION OF CLICK AND SECONDED BY STICKNEY all members of the Board voted to proceed in closed session, under KRS 96.934, to discuss employees' salaries.

ON MOTION OF CLICK AND SECONDED BY STICKNEY all members of the Board voted to reconvene in regular session.

ON MOTION OF CLICK AND SECONDED BY STICKNEY all members of the Board voted that the proposed raises be given once spousal health insurance coverage is discontinued.

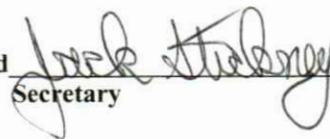
ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Attested:



Signed

Secretary



**Meeting agenda and sign in sheets are filed in the district's office and is available for review upon request.*

Minutes of 2023 Board of Commissioner Meetings

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR THURSDAY JANUARY 26, 2023, AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN (VIA TELECONFERENCE); JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER, AUDREA MILLER, GENERAL MANAGER; AND BRANDON CHANEY, WATER LOSS TECHNICIAN.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF CLICK AND SECONDED BY STICKNEY all members of the Board voted to approve the agenda for the January 26, 2023, Regular Board of Commissioners Meeting.

The minutes of the regular board December 29, 2022, regular meeting was presented to the board. ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

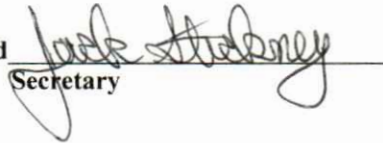
The water loss report for the month of December was presented to the Board. The water loss percentage for PSC ratemaking was 27.93% with unknown loss being reported at 25.1%. The district purchased 19,362,600 gallons and sold 13,943,850 gallons. Repaired line breaks and leaks resulted in the loss of gallons 542,589. Fire department usage was 10,710 gallons.

ON MOTION OF STICKNEY AND SECONDED BY CLICK all members of the Board voted to have a special meeting Tuesday February 28, 2023.

ON MOTION OF CLICK AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

ON MOTION OF CLICK AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed


Secretary

Attested:



**Meeting agenda and sign in sheets are filed in the district's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION TUESDAY, FEBRUARY 28, 2023, AT 1:00 P.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN (VIA TELECONFERENCE); JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER, AUDREA MILLER, GENERAL MANAGER, WILLIAM MURPHY, OPERATIONAL MANAGER; AND BRANDON CHANEY, WATER LOSS TECHNICIAN.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF CLICK AND SECONDED BY STICKNEY all members of the Board voted to approve the agenda for the February 28, 2023, Special Board of Commissioners Meeting.

The minutes of the January 26, 2023, regular board meeting was presented to the board. ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the minutes as presented.

The water loss report for the month of January was presented to the Board. The water loss percentage for PSC ratemaking was 31.89% with unknown loss being reported at 26%. The district purchased 22,309,200 gallons and sold 15,193,270 gallons. Repaired line breaks and leaks resulted in the loss of 1,323,440 gallons. Fire department usage was 2,520 gallons.

ON MOTION OF CLICK AND SECONDED BY STICKNEY all members of the Board voted to enter into an agreement with the Bluegrass Area Development District (BGADD). The agreement states that the BGADD will serve as the project manager and administer the funds for the Cleaner Water Program Grant Funds.

The board instructed Ms. Miller to research options for vehicle leasing or purchasing. The district is currently in need of 4-5 trucks. One dump truck and one utility truck. Commissioner Stickney suggested that a fleet program option be researched.

Ms. Miller presented the board with a proposal for expenditure of the surcharge money. Miller stated that now that the KIA loan/grant money had been expended and all the Phase 11 project was nearly complete it was time to look at what was still needed in the districts efforts to reduce unaccounted for water. Miller said that the top priority was to hire a full-time water loss technician and that Brandon Chaney had become the obvious choice as the person to fill that position. Other needs that have become apparent are a hydro-excavator and dump trailer, this equipment would allow crews to expose water lines, for the purpose of either repair or attaching the portable flow meter, with minimal destruction to not only the water lines but also to customers property. Miller also said that she felt that GPS equipment was needed to assist the district in correctly mapping its current assets and developing an asset management plan. The board agreed that all requests seemed legitimate and instructed Miller to submit a surcharge expenditure report for board review before filing an application with the PSC requesting permission to expend surcharge funds.

Commissioner Stickney requested that the district have all water storage tanks inspected. He felt this was something that should have already been done. The board instructed Ms. Miller to obtain bids for tank inspections.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Signed Jack Stickney
Secretary
Attested: Blain Click

*Meeting agenda and sign in sheets are filed in the district's office and is available for review upon request.

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR THURSDAY MARCH 30, 2023, AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN (VIA TELECONFERENCE); JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER, AUDREA MILLER, GENERAL MANAGER, WILLIAM MURPHY, OPERATIONAL MANAGER; AND BRANDON CHANEY, WATER LOSS TECHNICIAN.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF CLICK AND SECONDED BY STICKNEY all members of the Board voted to approve the agenda for the March 30, 2023, regular Board of Commissioners Meeting.

The minutes of the February 28, 2023, special board meeting was presented to the board. ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

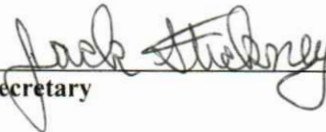
The water loss report for the month of February was presented to the Board. The water loss percentage for PSC ratemaking was 38.49% with unknown loss being reported at 27.4%. The district purchased 21,212,200 gallons and sold 13,038,010 gallons. Repaired line breaks and leaks resulted in the loss of gallons 2,345,880. Fire department usage was 9,870 gallons.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Signed

Secretary



Attested:



**Meeting agenda and sign in sheets are filed in the district's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION MONDAY, MAY 1, 2023, AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN (VIA TELECONFERENCE); JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER, AUDREA MILLER, GENERAL MANAGER, WILLIAM MURPHY, OPERATIONAL MANAGER; AND BRANDON CHANEY, WATER LOSS TECHNICIAN.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF CLICK AND SECONDED BY JOHNSON all members of the Board voted to approve the agenda for the May 1, 2023, Special Board of Commissioners Meeting.

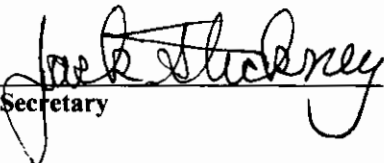
The minutes of the March 30, 2023, regular board meeting was presented to the board. ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to approve the minutes as presented.

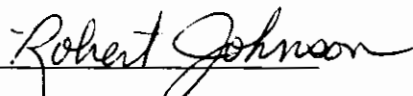
The water loss report for the month of May was presented to the Board. The water loss percentage for PSC ratemaking was 31.25% with unknown loss being reported at 29.7%. The district purchased 16,244,100 gallons and sold 11,110,380 gallons. Repaired line breaks and leaks resulted in the loss of 253,794 gallons. The district flushed 45,327 gallons, Fire department usage was 12, 800 gallons.

Jay Hoffman with Wet or Dry Tank Inspections Services presented his finding to the board. Hoffman stated that Palmer Tank and Iron Mound Tank needed immediate rehabilitation. Winston tank was the third tank in need of minor repair and painting. The board discussed making those tank replacement or repairs part of the Phase 12 project. Ms. Miller advised the board that Alan Robinson with Eclipse Engineering was in possession of the districts hydraulic model and was trying to determine if the district could decommission/ combine any existing tanks or pumpstations. Once that determination has been made Ms. Miller has asked that the board meet to prioritize the tanks and pumpstations that need immediate attention.

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Signed 
Secretary

Attested: 

**Meeting agenda and sign in sheets are filed in the district's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR THURSDAY MAY 31, 2023, AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER, AUDREA MILLER, GENERAL MANAGER, WILLIAM MURPHY, OPERATIONAL MANAGER; AND BRANDON CHANEY, WATER LOSS TECHNICIAN.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF CLICK AND SECONDED BY STICKNEY all members of the Board voted to approve the agenda for the May 31, 2023, regular Board of Commissioners Meeting.

The minutes of the May 1, 2023, special board meeting was presented to the board. ON MOTION OF CLICK AND SECONDED BY JOHNSON, all members of the Board voted to approve the minutes as presented.

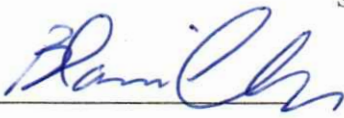
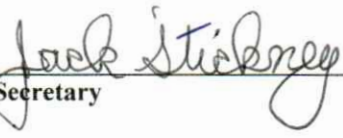
The water loss report for the month of April was presented to the Board. The water loss percentage for PSC ratemaking was 27.09% with unknown loss being reported at 22.9%. The district purchased 18,463,100 gallons and sold 13,449,750 gallons. Repaired line breaks and leaks resulted in the loss of 766,240 gallons. 8,826 gallons were used for flushing and the fire department usage was 9,870 gallons.

ON MOTION OF STICKNEY AND SECONDED BY CLICK all members of the Board voted to authorize the district's legal counsel to file, with the Kentucky Public Service Commission, a motion to extend the permitted time to apply for an adjustment of its rates for water service to December 31, 2023 or to 30 days from the date on which the Kentucky Infrastructure Authority (KIA) establishes a final payment schedule for KIA Loan F20-013, whichever is earlier.

ON MOTION OF CLICK AND SECONDED BY STICKNEY all members of the Board voted to approve the proposed expenditures of surcharge funds and to have the district's legal counsel prepare a request, to the Kentucky Public Service Commission, for authorization to use the surcharge proceeds by August 1, 2023.

ON MOTION OF CLICK AND SECONDED BY STICKNEY all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Attested:  Signed 
Secretary

**Meeting agenda and sign in sheets are filed in the district's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR THURSDAY JUNE 29, 2023, AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER, AUDREA MILLER, GENERAL MANAGER, WILLIAM MURPHY, OPERATIONAL MANAGER; AND BRANDON CHANEY, WATER LOSS TECHNICIAN.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY CLICK all members of the Board voted to approve the agenda for the June 29, 2023, regular Board of Commissioners Meeting.

The minutes of the May 31, 2023, special board meeting was presented to the board. ON MOTION OF STICKNEY AND SECONDED BY CLICK, all members of the Board voted to approve the minutes as presented.

The water loss report for the month of May was presented to the Board. The water loss percentage for PSC ratemaking was 22.22% with unknown loss being reported at 19.7%. The district purchased 16,579,000 gallons and sold 12,881,190 gallons. Repaired line breaks and leaks resulted in the loss of 422,640 gallons. 5,087 gallons were used for flushing and the fire department usage was 8,820 gallons.

Phase 11 Update- Ms. Miller informed the board that the final pay request for the project was being processed and that once all invoices were paid there would be \$78,000.00 in contingency monies. The board stated that they would like to purchase two new vehicles with that money if it was permitted by USDA- Rural Development. Ms. Miller stated that she would email RD and see if there was any reason the funds could not be used for the purpose of purchasing vehicles.

Phase 12 Update- Ms. Miller informed the board that Jay Hoffman with Wet or Dry Tank Inspections and Alan Robinson with Eclipse Engineering would be at the July board meeting to discuss ideas for the district's next project. Mr. Robinson has been reviewing the district's hydraulic model and would like to discuss his thoughts with the board.

ON MOTION OF CLICK AND SECONDED BY STICKNEY all members of the Board voted to approve the proposed expenditures of surcharge funds and to have the district's legal counsel prepare a request, to the Kentucky Public Service Commission, for authorization to use the surcharge proceeds by August 1, 2023.

ON MOTION OF CLICK AND SECONDED BY STICKNEY all members of the Board voted to approve the financial report and to pay warrants.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Signed

Secretary

Attested:

**Meeting agenda and sign in sheets are filed in the district's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR THURSDAY JULY 27, 2023, AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER, AUDREA MILLER, GENERAL MANAGER, WILLIAM MURPHY, OPERATIONAL MANAGER; AND BRANDON CHANEY, WATER LOSS TECHNICIAN.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON all members of the Board voted to approve the agenda for the July 27, 2023, regular Board of Commissioners Meeting.

The water loss report for the month of June was presented to the Board. The water loss percentage for PSC ratemaking was 19.92% with an unknown loss being reported at 15.5%. The district purchased 20,597,000 gallons and sold 16,491,780 gallons. Repaired line breaks and leaks resulted in the loss of 909,196 gallons. Fire department usage was 3,320 gallons.

Jay Hoffman with Wet or Dry Tank Inspections and Alan Robinson with Eclipse Engineering were present to discuss the prioritization of tank repairs as well as pumpstation upgrades. After reviewing tank inspections and the district's hydraulic model, Mr. Hoffman and Mr. Robinson agree with the district management team that the most immediate needs are as follows:

Tanks

Palmer Tank- needs to be replaced.
Iron Mound Tank-needs rehabilitation.
Winston Tank needs rehabilitation.

Pumpstations

Ivory Hill- needs to be replaced.
Cedar Grove- needs to be replaced.

A complete report of the findings of the tank inspections was prioritized and presented to the board. Members of the board stated that all tank rehabilitations should be addressed in order of priority as money becomes available. Different funding options were discussed.

ON MOTION OF CLICK AND SECONDED BY STICKNEY all members of the Board voted to send a request for qualification letter to engineer firms in the Bluegrass ADD area.

ON MOTION OF CLICK AND SECONDED BY STICKNEY all members of the Board voted to purchase one new truck and one used truck with the contingency money from the phase project. As of today's meeting, there is approximately \$75,000.00 left in ARC money. Ms. Miller said she would locate the vehicles and follow proper procurement procedures to acquire them. The board requested that an extended warranty be purchased if that was an option.

ON MOTION OF CLICK AND SECONDED BY STICKNEY all members of the Board voted to reimburse Estill County Water District's commissioners for any water related training expense as allowed by Kentucky Public Service Commissions

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Signed Jack Stickney
Secretary

Attested: Brandon Chaney

*Meeting agenda and sign in sheets are filed in the district's office and is available for review upon request.

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR THURSDAY AUGUST 31, 2023, AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER, AUDREA MILLER, GENERAL MANAGER, WILLIAM MURPHY, OPERATIONAL MANAGER; AND BRANDON CHANEY, WATER LOSS TECHNICIAN.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY CLICK all members of the Board voted to approve the agenda for the August 31, 2023, regular Board of Commissioners Meeting.

ON MOTION OF JOHNSON AND SECONDED BY CLICK all members of the Board voted to approve the minutes of the July 27, 2023, regular Board of Commissioners Meeting.

SS The water loss report for the month of July was presented to the Board. The water loss percentage for PSC ratemaking was 22% with an unknown loss being reported at 18. %. The district purchased 18,065,900 gallons and sold 14,062,810 gallons. Repaired line breaks and leaks resulted in the loss of 574,560 gallons. Fire department usage was 8,450 gallons.

The board requested an update on the district's request to use the proceeds from the water loss surcharge. Ms. Miller advised that the request should be submitted to the Kentucky Public Service Commission no later than the close of business today.

Ms. Miller advised that the purchase of two new Ford trucks should be completed, and contingency monies should be spent by the districts next regularly scheduled board meeting.

Commissioner Click expressed his concerns over the unfinished equipment shed. Ms. Miller said that she would contact Gary Spry, the architect that was working on that for the district to see if he had an update.

ON MOTION OF JOHNSON AND SECONDED BY CLICK all members of the Board voted to approve the pay warrants and financials.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Signed Jack Stickney
Secretary

Attested: Robert Johnson

*Meeting agenda and sign in sheets are filed in the district's office and is available for review upon request.

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN SPECIAL SESSION THURSDAY SEPTEMBER 11, 2023, AT 8:30 A.M. IN THE CONFERENCE ROOM AT ITS OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER; AND AUDREA MILLER, GENERAL MANAGER.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to approve the agenda for the September 11, 2023, special Board of Commissioners Meeting.

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY, all members of the Board voted to adopt resolution 2023-1. A resolution of the Estill County Water District No.1 approving and authorizing an assistance agreement with the rural water financing agency to finance the acquisition of two pickup trucks for the district.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Signed Jack Stickney
Secretary

Attested: [Signature]

**Meeting agenda and sign in sheets are filed in the district's office and is available for review upon request.*

RESOLUTION 2023-1

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF
THE ESTILL COUNTY WATER DISTRICT NO. 1
APPROVING AND AUTHORIZING AN ASSISTANCE
AGREEMENT WITH THE RURAL WATER FINANCING
AGENCY TO FINANCE THE ACQUISITION OF TWO
PICKUP TRUCKS FOR THE DISTRICT**

WHEREAS, the Board of Commissioners of the Estill County Water District No. 1 (the "District") has determined that it is in the public interest to acquire two pickup trucks (the "Project") for the District's water and sewer system (the "System"); and

WHEREAS, the District desires the Rural Water Financing Agency (the "Agency") to act as its agency and instrumentality for the purpose of providing monies to finance the costs of Project and has submitted an application to the Agency therefore; and

WHEREAS, in order to obtain such monies, the District is required to enter into an Assistance Agreement with the Agency;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Estill County Water District No. 1, as follows:

1. Authorization of Assistance Agreement and the Loan Thereunder. To pay the costs, not otherwise provided, of financing the costs of the Project, the District hereby authorizes and approves the issuance of its obligations pursuant to the Assistance Agreement in the principal amount of \$113,000 (the "Loan"), which amount as adjusted shall be the maximum amount of such Loan to be outstanding at any one time under the Assistance Agreement, in said maturities and terms as more fully provided for in the Assistance Agreement. The Loan shall bear interest at such rates and shall be payable in such amounts and at such times as specified in the Assistance Agreement, all as agreed upon by the District and the Agency.

2. Approval and Authorization of Execution of Assistance Agreement. The Assistance Agreement by and between the District and the Agency is hereby approved, subject to such minor changes, changes of dates, insertions or omissions as may be approved by the Chairman, such approval to be conclusively evidenced by the execution of said Assistance Agreement, in order to effectuate the purposes of this Resolution; and the Chairman or any other officer of the District, is hereby authorized to execute and acknowledge same for and on behalf of the District; and the Secretary is authorized to attest same and to affix thereto the corporate seal of the District.

3. Disbursement of Proceeds of Loan. The District's officers, employees, and agents are authorized to carry out the procedures specified in the Assistance Agreement for the financing of the Project and for the payment from time to time of the costs and related expenses associated therewith.

4. Revenues of the System. The revenues of the System are determined to be sufficient to pay the principal of and interest on the Loan, as the same become due and payable;

and said revenues, pursuant to the terms of the Assistance Agreement, are hereby pledged to secure all such payments, and in addition, for such other purposes as are more fully specified in the Assistance Agreement.

5. Chairman and Other District Officials to Take Any Other Necessary Action. Pursuant to the Constitution and Laws of the Commonwealth of Kentucky, the Chairman, the Treasurer, the Secretary and all other appropriate officials of the District are hereby authorized and directed to file any and all applications necessary to obtain approval of the issuance of the Loan from the Kentucky Public Service Commission, if necessary, and to take any and all further action and to execute and deliver all other documents as may be reasonably necessary to effect the issuance and delivery of the Loan and the Assistance Agreement.

6. Severability Clause. If any section, paragraph, clause or provision of this Resolution shall be ruled by any court of competent jurisdiction to be invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the remaining provisions hereof.


7. Captions of Clauses. The captions of this Resolution are for convenience only and are not to be construed as part of this Resolution nor as defining or limiting in any way the scope or intent of the provisions hereof.

8. Provisions in Conflict Repealed. All resolutions and orders, or parts thereof, in conflict with the provisions of this Resolution, are, to the extent of such conflict, hereby repealed.

9. Effective Date of Resolution. This Resolution shall take effect from and after its adoption and approval.

Adopted on September 8, 2023.

ESTILL COUNTY WATER DISTRICT
NO. 1

By 
Chairman

Attest:

By 
Secretary

CERTIFICATE

I, the undersigned, hereby certify that I am the duly qualified and acting Secretary of the Estill County Water District No. 1; that the foregoing is a full, true and correct copy of a Resolution adopted by the Board of Commissioners of said District at a regular meeting duly held on September 8, 2023; that said official action appears as a matter of public record in the official records or Journal of said Board of Commissioners; that said meeting was held in accordance with all applicable requirements of Kentucky law, including KRS 61.810, 61.815, 61.820 and 61.823; that a quorum was present at said regular meeting; that said official action has not been modified, amended, revoked or repealed and is now in full force and effect.

IN TESTIMONY WHEREOF, witness my signature this September 8, 2023.


Secretary

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR THURSDAY SEPTEMBER 28, 2023, AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER, AUDREA MILLER, GENERAL MANAGER, WILLIAM MURPHY, OPERATIONAL MANAGER; AND BRANDON CHANEY, WATER LOSS TECHNICIAN.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF CLICK AND SECONDED BY STICKNEY all members of the Board voted to approve the agenda for the September 28, 2023, regular Board of Commissioners Meeting.

ON MOTION OF CLICK AND SECONDED BY JOHNSON all members of the Board voted to approve the minutes of the September 11, 2023, special Board of Commissioners Meeting.


The water loss report for the month of August was presented to the Board. The water loss percentage for PSC ratemaking was 19.77% with an unknown loss being reported at 15.7 %. The district purchased 19,314,000 gallons and sold 15,453,390 gallons. Repaired line breaks and leaks resulted in the loss of 788,668 gallons. Fire department usage and flushing was reported at 41,733 gallons.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to approve the pay-warrants and financials.

ON MOTION OF CLICK AND SECONDED BY STICKNEY, all members of the Board voted to adjourn the meeting.

Signed

Secretary


Secretary

Attested:



**Meeting agenda and sign in sheets are filed in the district's office and is available for review upon request.*

THE ESTILL COUNTY WATER DISTRICT BOARD OF COMMISSIONERS ("THE BOARD") MET IN REGULAR THURSDAY OCTOBER 26, 2023, AT 9:00 A.M. IN THE CONFERENCE ROOM AT OFFICES LOCATED AT 76 CEDAR GROVE ROAD, IRVINE, KENTUCKY, WITH THE FOLLOWING PERSONS PRESENT: BLAIN CLICK, CHAIRMAN; JACK STICKNEY, SECRETARY; ROBERT "SKIP" JOHNSON, TREASURER, AUDREA MILLER, GENERAL MANAGER, WILLIAM MURPHY, OPERATIONAL MANAGER; AND BRANDON CHANEY, WATER LOSS TECHNICIAN.

From the roll call, it was determined that a quorum of the Board of Commissioners of the Estill County Water District was present. The meeting was then opened for the transaction of business, at which time the following proceedings were had and entered for record:

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY all members of the Board voted to approve the agenda for the October 26, 2023, regular Board of Commissioners Meeting.

ON MOTION OF JOHNSON AND SECONDED BY STICKNEY all members of the Board voted to approve the minutes of the August 31, 2023, regular Board of Commissioners Meeting.

ON MOTION OF CLICK AND SECONDED BY JOHNSON all members of the Board voted to approve the minutes of the September 28, 2023, regular Board of Commissioners Meeting.

The water loss report for the month of September was presented to the Board. The water loss percentage for PSC ratemaking was 21.28% with an unknown loss being reported at 18.4 %. The district purchased 18,420,900 gallons and sold 14,442,240 gallons. Repaired line breaks and leaks resulted in the loss of 527,800 gallons. Fire department usage and flushing was reported at 57,799 gallons.

The board reviewed a quote, from Trace 3, to rewire the water office, install a new switch and access points as well as add security cameras and door access controls. The quote was in the amount of \$25,532.46. The board tabled the decision until 2024 as the cost had not been considered in the 2023 budget.

The board discussed the storage shed that was partially constructed before the Kentucky Department of Housing, Building and Construction issued a stop work order. It was decided that the building would need to be deconstructed.

Ms. Miller advised the board that David Foster from RCAP would be present at the regular November meeting to present the rate study for the 2022 test year.

M. Miller advised the board that Commissioner Click and Commissioner Johnson would need to attend the Kentucky Public Service Commissions water commissioner training (virtual) on December 5th or 6th. She stated that she would enroll them both for the training.

ON MOTION OF CLICK AND SECONDED BY JOHNSON, all members of the Board voted to approve the pay-warrants and financials.

ON MOTION OF STICKNEY AND SECONDED BY JOHNSON, all members of the Board voted to adjourn the meeting.

Signed Jack Stickney
Secretary

Attested: Blain Click

*Meeting agenda and sign in sheets are filed in the district's office and is available for review upon request.

ESTILL COUNTY WATER DISTRICT NO. 1

Case No. 2023-00371

Response to Commission Staff's First Request for Information

Question No. 2

Responding Witness: Audrea Miller

Q-2. Provide the following information related to billing software:

- a. Brand or common name for software.**
- b. State whether the software is locally installed on a utility-owned computer or is a subscription service that is internet based.**
- c. If locally installed, state the installation date.**
- d. State whether the system is still serviced by the manufacturer and whether the utility maintains a service contract.**

A-2.

- a. Alliance G5-United Software Solutions.
- b. This software is installed on a utility-owned server.
- c. September 8, 2021.
- d. Estill County Water District No. 1 has a service contract with the software vendor.

ESTILL COUNTY WATER DISTRICT NO. 1

Case No. 2023-00371

Response to Commission Staff's First Request for Information

Question No. 3

Responding Witness: Audrea Miller

Q-3. Provide the dates of the most recent training that users received on the system.

A-3. The District assumes the question's reference to "the system" refers to the use of the District's billing software. All District Staff were trained in the use of this billing software prior to and during its installation in 2021.

ESTILL COUNTY WATER DISTRICT NO. 1

Case No. 2023-00371

Response to Commission Staff's First Request for Information

Question No. 4

Responding Witness: Audrea Miller

Q-4. Provide certificates of insurance and most recent invoices for general liability, workers' compensation, automobile, property, and casualty for 2021, 2022, and 2023.

A-4. See Attachments 4-1 and 4-2.

Attachment 4-1

Workers Compensation Insurance Certificates/Invoices

KACo WORKERS COMPENSATION FUND

400 Englewood Drive
Frankfort, KY 40601
1-800-264-5226

CERTIFICATE OF WORKERS COMPENSATION COVERAGE

KACO W/C-4

Agent:

ITEM 1 -	Name and Address of Insured: Estill County Water #1 76 Cedar Grove Rd. Irvine, KY 40336	
ITEM 2 -	Certificate Number: WC2021-1330	
ITEM 3 -	Effective Date: Thursday, July 01, 2021 12:01 A.M., standard time at the address of the Insured as stated herein. Cancellation Notice: 60 Days - Pursuant to KRS 304.50	Expiration Date: Friday, July 01, 2022
ITEM 4 -	Coverage under this Certificate applies to the Kentucky Workers Compensation Law. (KRS 342)	
ITEM 5 -	Company's Limit of Indemnity Each Occurrence:	
	(a) For Workers Compensation:	Statutory
	(b) For Employers Liability:	\$2,500,000
ITEM 6 -	Workers Compensation Premium:	\$4,781.00
ITEM 7 -	Special Fund Tax:	\$336.00
ITEM 8 -	TOTAL PREMIUM:*	\$5,117.00
ITEM 9 -	Payment Options:	
	(1) Full payment by 8/1/2021. 1% discount applied = \$5,065.83	
	(2) 50% payment by 8/1/2021 and 3 subsequent equal monthly pmts. on balance. 50% = \$2,558.51 Plus 3 monthly payments of \$852.83	

Please Note: Effective January 1, 2022 any outstanding balance due on this premium will accrue a compounding monthly interest charge of 0.5%. To make certain no interest is charged, be sure to make full payment postmarked no later than December 31, 2021

* An invoice accompanies this declaration for the total amount due.

This Certificate of Coverage shall not be binding of the KACo Workers Compensation Fund unless countersigned by a duly authorized representative of the Fund.

THIS COVERAGE HAS BEEN PLACED WITH A WORKERS COMPENSATION SELF-INSURED GROUP WHICH HAS RECEIVED A CERTIFICATE OF FILING FROM THE COMMONWEALTH OF KENTUCKY. CLAIMS AGAINST GROUP MEMBERS ARE NOT COVERED BY THE KENTUCKY INSURANCE GUARANTY ASSOCIATION.

Dated at Frankfort, Kentucky this 1st day of June, 2021



Kris Dunn, Associate Director of Insurance

KACo
Making Workers Comp Work in Kentucky

KACo WORKERS COMPENSATION FUND

400 Englewood Drive
Frankfort, KY 40601
1-800-264-5226

CERTIFICATE OF WORKERS COMPENSATION COVERAGE

KACO W/C-4

Agent:

ITEM 1 -	Name and Address of Insured: Estill County Water #1 76 Cedar Grove Rd. Irvine, KY 40336
ITEM 2 -	Certificate Number: WC2022-1330
ITEM 3 -	Effective Date: Friday, July 01, 2022 12:01 A.M., standard time at the address of the Insured as stated herein. Cancellation Notice: 60 Days - Pursuant to KRS 304.50
ITEM 4 -	Expiration Date: Saturday, July 01, 2023
ITEM 5 -	Coverage under this Certificate applies to the Kentucky Workers Compensation Law. (KRS 342)
ITEM 6 -	Company's Limit of Indemnity Each Occurrence:
	(a) For Workers Compensation: Statutory
	(b) For Employers Liability: \$2,500,000
ITEM 7 -	Workers Compensation Premium: \$5,010.00
ITEM 8 -	Special Fund Tax: \$348.00
ITEM 9 -	TOTAL PREMIUM:* \$5,358.00
ITEM 10 -	Payment Options: (1) Full payment by 8/1/2022. 1% discount applied = \$5,304.42 (2) 50% payment by 8/1/2022 and 3 subsequent equal monthly pmts. on balance. 50% = \$2,679.00 Plus 3 monthly payments of \$893.00

Please Note: Effective January 1, 2023 any outstanding balance due on this premium will accrue a compounding monthly interest charge of 0.5%. To make certain no interest is charged, be sure to make full payment postmarked no later than December 31, 2022

* An invoice accompanies this declaration for the total amount due.

This Certificate of Coverage shall not be binding of the KACo Workers Compensation Fund unless countersigned by a duly authorized representative of the Fund.

THIS COVERAGE HAS BEEN PLACED WITH A WORKERS COMPENSATION SELF-INSURED GROUP WHICH HAS RECEIVED A CERTIFICATE OF FILING FROM THE COMMONWEALTH OF KENTUCKY. CLAIMS AGAINST GROUP MEMBERS ARE NOT COVERED BY THE KENTUCKY INSURANCE GUARANTY ASSOCIATION.

Dated at Frankfort, Kentucky this 26th day of May, 2022



Kris Dunn, Associate Director of Insurance

KACo
Making Workers Comp Work in Kentucky

KACo WORKERS COMPENSATION FUND

400 Englewood Drive
 Frankfort, KY 40601
 1-800-264-5226

CERTIFICATE OF WORKERS COMPENSATION COVERAGE

KACO W/C-4

-
- ITEM 1 -** Name and Address of Insured:
 Estill County Water #1
 76 Cedar Grove Rd.
 Irvine, KY 40336
- ITEM 2 -** Certificate Number: WC2023-1330
- ITEM 3 -** Effective Date: Saturday, July 01, 2023 Expiration Date: Monday, July 01, 2024
 12:01 A.M., standard time at the address of the Insured as stated herein.
 Cancellation Notice: 60 Days - Pursuant to KRS 304.50
- ITEM 4 -** Coverage under this Certificate applies to the Kentucky Workers Compensation Law. (KRS 342)
- ITEM 5 -** Company's Limit of Indemnity Each Occurrence:
 (a) For Workers Compensation: Statutory
 (b) For Employers Liability: \$2,500,000
- ITEM 6 -** Workers Compensation Premium: \$5,649.00
- ITEM 7 -** Special Fund Tax: \$392.00
- ITEM 8 -** **TOTAL PREMIUM:*** **\$6,041.00**
- ITEM 9 -** Payment Options:

- (1) Full payment by 8/1/2023. 1% discount applied = \$5,980.59
 (2) 50% payment by 8/1/2023 and 3 subsequent equal monthly pmts. on balance.
 50% = \$3,020.51 Plus 3 monthly payments of \$1,006.83

Please Note: Effective January 1, 2024 any outstanding balance due on this premium will accrue a compounding monthly interest charge of 0.5%. To make certain no interest is charged, be sure to make full payment postmarked no later than December 31, 2023

* An invoice accompanies this declaration for the total amount due.

This Certificate of Coverage shall not be binding of the KACo Workers Compensation Fund unless countersigned by a duly authorized representative of the Fund.

THIS COVERAGE HAS BEEN PLACED WITH A WORKERS COMPENSATION SELF-INSURED GROUP WHICH HAS RECEIVED A CERTIFICATE OF FILING FROM THE COMMONWEALTH OF KENTUCKY. CLAIMS AGAINST GROUP MEMBERS ARE NOT COVERED BY THE KENTUCKY INSURANCE GUARANTY ASSOCIATION.

Dated at Frankfort, Kentucky this 1st day of June, 2023


 Kris Dunn, Associate Director of Insurance

KACo
Making Workers Comp Work in Kentucky

INVOICE

Kentucky Association of Counties Workers Compensation Fund

400 Englewood Drive
Frankfort, KY 40601
Tel: 1-502-223-7667
Fax: 1-502-234-5055

Invoice Number: W230009
Invoice Date: 06/01/2023

Member Name and Address:

Member ID: 1330

Estill County Water #1
76 Cedar Grove Rd.
Irvine, KY 40336

Item	Amount
Workers Compensation Insurance Premium - Policy WC2023-1330	\$5,649.00
Special Fund Tax	\$392.00
Total Due	\$6,041.00

* You may elect to use one of the following payment options:

- (1) Full payment by 8/1/2023. 1% discount applied = \$5,980.59
or
- (2) 50% payment by 8/1/2023 and 3 subsequent equal monthly pmts. on balance.
50% = \$3,020.51 Plus 3 monthly payments of \$1,006.83

Please Note: Effective January 1, 2024 any outstanding balance due on this premium will accrue a compounding monthly interest charge of 0.5%. To make certain no interest is charged, be sure to make full payment postmarked no later than December 31, 2023

Please return a copy of this invoice with your payment

PAID

JUL 27 2023
5466

Servicing Agency:

Kentucky Association of Counties Workers Compensation Fund
(800) 264-5226

For claims service please call:

(866) 367-5226

PAID

SEP 01 2023
SS18

Due 8/3/23 3020.51 CK# 5466

Due 9/3/23 1006.83 CK# SS18

Due 10/3/23 1006.83 } CK# SS19

Due 11/3/23 1006.83 } 2013.66

PAID

SEP 28 2023
SS49

KACo WORKERS COMPENSATION FUND

400 Englewood Drive
 Frankfort, KY 40601
 1-800-264-5226

CERTIFICATE OF WORKERS COMPENSATION COVERAGE

KACO W/C-4

ITEM 1 -	Name and Address of Insured: Estill County Water #1 76 Cedar Grove Rd. Irvine, KY 40336
ITEM 2 -	Certificate Number: WC2023-1330
ITEM 3 -	Effective Date: Saturday, July 01, 2023 12:01 A.M., standard time at the address of the Insured as stated herein. Expiration Date: Monday, July 01, 2024 Cancellation Notice: 60 Days - Pursuant to KRS 304.50
ITEM 4 -	Coverage under this Certificate applies to the Kentucky Workers Compensation Law. (KRS 342)
ITEM 5 -	Company's Limit of Indemnity Each Occurrence: (a) For Workers Compensation: Statutory (b) For Employers Liability: \$2,500,000
ITEM 6 -	Workers Compensation Premium: \$5,649.00
ITEM 7 -	Special Fund Tax: \$392.00
ITEM 8 -	TOTAL PREMIUM:* \$6,041.00
ITEM 9 -	Payment Options: (1) Full payment by 8/1/2023. 1% discount applied = \$5,980.59 (2) 50% payment by 8/1/2023 and 3 subsequent equal monthly pmts. on balance. 50% = \$3,020.51 Plus 3 monthly payments of \$1,006.83

Please Note: Effective January 1, 2024 any outstanding balance due on this premium will accrue a compounding monthly interest charge of 0.5%. To make certain no interest is charged, be sure to make full payment postmarked no later than December 31, 2023

* An invoice accompanies this declaration for the total amount due.

This Certificate of Coverage shall not be binding of the KACo Workers Compensation Fund unless countersigned by a duly authorized representative of the Fund.

THIS COVERAGE HAS BEEN PLACED WITH A WORKERS COMPENSATION SELF-INSURED GROUP WHICH HAS RECEIVED A CERTIFICATE OF FILING FROM THE COMMONWEALTH OF KENTUCKY. CLAIMS AGAINST GROUP MEMBERS ARE NOT COVERED BY THE KENTUCKY INSURANCE GUARANTY ASSOCIATION.

Dated at Frankfort, Kentucky this 1st day of June, 2023


 Kris Dunn, Associate Director of Insurance

KACo
Making Workers Comp Work in Kentucky

APPLICATION FOR MEMBERSHIP AGREEMENT

emailed 8/11/23

Kentucky Association of Counties Workers Compensation Fund

NAME: Estill County Water #1

ADDRESS: 76 Cedar Grove Rd., Irvine, KY 40336

WE ARE LOCATED IN THE COUNTY OF: Estill

CURRENT WORKERS COMP CARRIER: KACo Workers Compensation Fund

I (we) hereby formally apply for continuing membership for workers compensation coverage in the Kentucky Association of Counties Workers Compensation Fund to be effective 12:01 a.m. Saturday, July 01, 2023, and if accepted by its duly authorized representative, do hereby constitute and appoint the Kentucky Association of Counties Workers Compensation Fund and its Trustees to act as our administrator in all matters relating to Kentucky Workers Compensation Statutes.

I (we) further agree as follows:

- A. To accept and be bound by the provisions of the Kentucky Workers Compensation Act.
- B. That, by this reference, the terms and provisions of the Indemnity Agreement, and/or Amendments thereto filed or which may hereafter be filed with the Kentucky Office of Insurance are hereby adopted, approved, ratified and confirmed by us; and further, I (we) agree to assume all the obligations set forth therein, including, but not limited to, our joint and several liabilities for payment of any lawful awards against any member of the Fund; and in the event I (we) fail to pay any premium or lawful assessment within thirty (30) days of the date that shall become due, I (we) will pay all costs associated with the collection thereof. It is understood, however, that the Kentucky Association of Counties Workers Compensation Fund, its Trustees or agents will procure on behalf of the Fund necessary re-insurance to protect the financial integrity and stability of the Fund.
- C. To abide by the rules and regulations and By-Laws of the Fund and to confirm to the terms of the Agreements they may enter into with any authorized service company as long as we remain a member of the Fund; said By-Laws and Agreements being incorporated herein as a portion of this contract as if recited in full.
- D. That should I (we) desire to cancel our coverage, I (we) will give notice at least sixty (60) days prior to cancellation pursuant to KRS 304.50.
- E. That coverage under this membership shall be for Kentucky employees only.
- F. That the Wage Declarations Schedule and/or Renewal Certificates, when completed and returned to the Fund, will become part of this Agreement.
- G. That I (we) have enclosed, if available, the current fiscal year's audit or financial statement.

X *Audrea B Miller*
Signature of Applicant

X *Kris Dunn*
Signature of Witness

Audrea B Miller General Manager
Type Name and Title

61-0654109

Federal Identification Number

DO NOT WRITE BELOW THIS LINE - FOR FUND USE ONLY

Estill County Water #1, is a member of the Kentucky Association of Counties Workers Compensation Fund and is hereby approved for membership in this Fund. Coverage is effective the 1st day of July, 2023.

Signed this _____ day of _____,
20____

Kris Dunn, Associate Director of Insurance
KACo Workers Compensation Fund

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.



Kentucky Association of Counties

400 Englewood Drive, Frankfort, KY 40601

502-223-7667 • 800-264-5226

www.kaco.org

Date: June 1, 2023
To: Estill County Water #1
From: Temple Juett
KACo Workers Compensation Fund
Re: 2023-2024 Workers Compensation Policy Renewal

Thank you for your continued participation as a member of the KACo Worker's Compensation Fund. We appreciate your business and continuously work to provide members with the best value in the insurance marketplace. Remember...this program is owned and managed by members to meet the special needs of counties and county related entities and is not profit driven, which means that you benefit from every dollar earned in the form of added programs and services, premium reductions and dividends.

Enclosed within this packet you will find the following KACo Workers Compensation Fund renewal documents:

Renewal Certificate

2023-2024 Invoice

Application for Membership Agreement (KACo W/C-3)

Regarding your invoice, please note the discount you can receive if you pay your premium prior to 8/1/2023, as well as the penalty that will apply if your premium is not paid in full by 12/31/2023.

Please remit payment to:

KACo Workers Compensation Fund
Attn: Accounting Department
400 Englewood Drive
Frankfort, KY 40601

The enclosed Application for Membership Agreement (KACo W/C -3), has been completed for you with information on file. Please review this information and correct as needed – then sign with witness at the "X's" and return to our office within the next two weeks via fax number 502-234-5055 or scan and e-mail to insurance@kaco.org. If you do not have access to a fax machine or scanner, simply mail the document to us at the address shown on the letterhead above. This signed document is a requirement of the Kentucky Department of Insurance. Also, for those otherwise qualifying for a dividend from the 2008-2009 policy year, receipt of this document is final confirmation of your eligibility to receive your dividend check.

If you have any questions, please do not hesitate to contact your Marketing Representative, Sue Porter, at 888-696-9620, or call KACo direct at 800-264-5226. Thank you again for your continued support of the KACo Workers Compensation Program. We appreciate your loyalty and look forward to working with you again this year!

KACO WORKERS COMPENSATION FUND

Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
7/1/2023	Bill	W230009	3,020.51	3,020.51		3,020.51
					Check Amount	3,020.51

7/27/2023

CASH IN BANK/GEN

3,020.51

KACO WORKERS COMPENSATION FUND

Date	Type	Reference	Original Amt.	Balance Due	8/31/2023 Discount	Payment
8/1/2023	Bill	W230009 PMT 2	1,006.83	1,006.83		1,006.83
					Check Amount	1,006.83

CASH IN BANK/GEN

1,006.83

KACO WORKERS COMPENSATION FUND

Date	Type	Reference	Original Amt.	Balance Due	9/28/2023	Discount	Payment
9/20/2023	Bill	W230009 PMT 3&4	2,013.66	2,013.66			2,013.66
					Check Amount		2,013.66

CASH IN BANK/GEN

2,013.66



Statement of Balance Due

KACo Workers Compensation Fund
400 Englewood Drive
Frankfort, KY 40601
1-800-264-5226

Statement Date: 10/3/2023

Customer Number: 00-0001330

Estill Co. Water District
76 Cedar Grove Road
Irvine, KY 40336-7607

Date	Invoice Number	Description	Charge	Credit	Balance
6/30/2023	W230009-IN	23-24 Premium	6,041.00		
8/1/2023		Payment Ref: 5466		3,020.51	
9/6/2023		Payment Ref: 5518		1,006.83	2,013.66

*Ad in full
5549*

Balance Due: **2,013.66**

****PLEASE NOTE: Effective January 1, 2024, any outstanding balance due on 23-24 premium will accrue a compounding monthly interest charge of .5%. To make certain no interest is charged, be sure to make full payment postmarked no later than December 31, 2023.**

Attachment 4-2

General Liability/Auto/Property Insurance Certificates/Invoices

Kentucky Association of Counties All Lines Fund

400 Englewood Drive
Frankfort, KY 40601
Declarations Page

Policy Number P&C0645
Insured Name and Address

Estill County Water #1
76 Cedar Grove Rd.
Irvine, KY 40336

Policy Period: 7/1/2021 to 7/1/2022
For customer service please call
(800)264-5226

Issued: 06/01/2021

Business Description Utilities

In return for the payment of the premium, and subject to all the terms of the policy, we agree to provide the insurance stated in the binder.

Coverage			Deductible
General Liability (Per OCC/AGG)	1,000,000	3,000,000	500
Law Enforcement (Per OCC/AGG)	NCD	NCD	NCD
Errors/Omissions (Per OCC/AGG)	1,000,000	3,000,000	1,000
Employment Practices (Per claim / AGG) Retroactive Date: 07/01/2003	1,000,000	3,000,000	1,000
Cyber Liability (Per claim / AGG) Retroactive Date: 07/01/2015	1,000,000	1,000,000	2,500
Auto Liability (CSL)	1,000,000		0
Auto Comprehensive	ACV		500
Auto Collision	ACV		500
P.I.P. (No Fault)	10,000		0
Under Insured/Un-Insured	60,000		0
Non Owned Auto Coverage	Primary		
Property/Buildings	As Per Statement on File		500
Personal Property	As Per Statement on File		500
Boiler & Machinery	15,000,000		1,000
Inland Marine & EDP	As Per Statement on File		500
Business Income	500,000	500,000	0
Flood (Excluding Special Hazard Area Flood - Zones A & V)	1,000,000	1,000,000	0
Earthquake	See Policy	See Policy	25,000
Crime (Other than Employee Dishonesty)	150,000		500
Employee Dishonesty	150,000		250
Legal Defense Coverage	50,000		0

Authorized
Representative

Kris Dann

Date 6/1/2021

Kentucky Association of Counties All Lines Fund

400 Englewood Drive
Frankfort, KY 40601
Declarations Page

Policy Number **P&C0645**
Insured Name and Address

Estill County Water #1
76 Cedar Grove Rd.
Irvine, KY 40336

Policy Period: 7/1/2022 to 7/1/2023
For customer service please call
(800)264-5226


Issued: 05/26/2022

Business Description **Utilities**

In return for the payment of the premium, and subject to all the terms of the policy, we agree to provide the insurance stated in the binder.

Coverage			Deductible
General Liability (Per OCC/AGG)	1,000,000	3,000,000	500
Law Enforcement (Per OCC/AGG)	NCD	NCD	NCD
Errors/Omissions (Per OCC/AGG)	1,000,000	3,000,000	1,000
Employment Practices (Per claim / AGG) Retroactive Date: 07/01/2003	1,000,000	3,000,000	1,000
Cyber Liability (Per claim / AGG) Retroactive Date: 07/01/2015	See Policy	See Policy	2,500
Auto Liability (CSL)	1,000,000		0
Auto Comprehensive	ACV		500
Auto Collision	ACV		500
P.I.P. (No Fault)	10,000		0
Under Insured/Un-Insured	60,000		0
Non Owned Auto Coverage	Primary		
Property/Buildings	As Per Statement on File		500
Personal Property	As Per Statement on File		500
Boiler & Machinery	15,000,000		1,000
Inland Marine & EDP	As Per Statement on File		500
Business Income	500,000	500,000	0
Flood (Excluding Special Hazard Area Flood - Zones A & V)	1,000,000	1,000,000	0
Earthquake	See Policy	See Policy	25,000
Crime (Other than Employee Dishonesty)	150,000		500
Employee Dishonesty	150,000		250
Legal Defense Coverage	50,000		0

Authorized
Representative



Date 5/26/2022

All Lines Fund

400 Englewood Drive
Frankfort, KY 40601

Declarations Page

Policy Number **P&C0645**

Policy Period: 7/1/2023 to 7/1/2024

Insured Name and Address

Estill County Water #1
76 Cedar Grove Rd.
Irvine, KY 40336

For customer service please call
(800)264-5226


Issued: 7/10/2023

Business Description Utilities

In return for the payment of the premium, and subject to all the terms of the policy, we agree to provide the insurance stated in the binder.

Coverage			Deductible
General Liability (Per OCC/AGG)	1,000,000	3,000,000	500
Law Enforcement (Per OCC/AGG)	NCD	NCD	NCD
Errors/Omissions (Per OCC/AGG)	1,000,000	3,000,000	1,000
Employment Practices (Per claim / AGG) Retroactive Date: 07/01/2003	1,000,000	3,000,000	1,000
Cyber Liability (Per claim / AGG) Retroactive Date: 07/01/2015	See Policy	See Policy	2,500
Auto Liability (CSL)	1,000,000		0
Auto Comprehensive	ACV		500
Auto Collision	ACV		500
P.I.P. (No Fault)	10,000		0
Under Insured/Un-Insured	60,000		0
Non Owned Auto Coverage	Primary		
Property/Buildings	As Per Statement on File		500
Personal Property	As Per Statement on File		500
Boiler & Machinery	15,000,000		1,000
Inland Marine & EDP	As Per Statement on File		500
Business Income	500,000	500,000	0
Flood (Excluding Special Hazard Area)	1,000,000	1,000,000	0
Earthquake	See Policy	See Policy	See Policy
Crime (Other than Employee Dishonesty)	150,000		500
Employee Dishonesty	150,000		250
Legal Defense Coverage	50,000		0

Authorized
Representative



Date 7/10/2023



Invoice

Kentucky Association of Counties All Lines Fund

400 Englewood Drive
Frankfort, KY 40601
Tel: 1-800-264-5226
Fax: 1-502-875-8240

Invoice Number K230552
Invoice Date 06/01/2023
Due Date 08/01/2023

Insured Name and Address

Estill County Water #1
76 Cedar Grove Rd.
Irvine, KY 40336

Member Number 0645

Contact(s)

First Name	Last Name	Title	Telephone	Fax	Email
Shana	Cox	Office Manager	(606)723-3795		s.cox@estillcountywater.com
Audrea	Miller	General Manager	(606)723-3795		a.miller@estillcountywater.com

Invoice Detail

Effective Date	Description	Premium	Amount Due
07/01/2023	Annual Premium for 2023-2024 Policy Renewal	\$23,264.00	\$23,264.00
		Total Due	\$23,264.00

Payment Options:

- Option 1: Save 1%; pay \$23,031.36 by due date
- Option 2: Pay 50% by due date; and 3 subsequent equal monthly payments
50% = \$11,632.01 plus 3 monthly payments of \$3,877.33

Please Note: Effective January 1, 2024, any outstanding balance due on this premium will accrue a compounding monthly interest charge of 0.5%. To make certain no interest is charged, be sure to make full payment postmarked no later than December 31, 2023.

Due 8/3/23 - 11,632.01 Paid 8/3/23 Pd CK# 54165

Due 9/3/23 3877.33 Paid 9/3/23 CK# 5519

Due 10/3/23 3877.33 Paid 10/3/23 CK# 5550

Due 11/3/23 3877.33 Paid 11/3/23 CK# 5576

Servicing Agency

Kentucky Association of Counties All Lines Fund
1-800-264-5226

For claims service please call:
1-866-367-5226

ESTILL COUNTY WATER DISTRICT NO. 1

Case No. 2023-00371

Response to Commission Staff's First Request for Information

Question No. 5

Responding Witness: Audrea Miller

Q-5. Provide a description of all employee benefits, other than salaries and wages, paid to or on behalf of each employee for the calendar years 2022 and 2023. Include the required employee contribution percentage for each benefit.

a. Provide a copy of one invoice for 2023 for each employee benefit described above.

A-5. The District provides each employee with employee or employee child health and dental insurance at no cost to the employee. If the employee requests coverage for the employee and employee's family members, the employee is responsible for portion of the cost of the requested coverage that exceeds the cost of single coverage. The District provides each employee with \$10,000 in life insurance coverage. The District provides each full-time employee with a Health Reimbursement Account through which the District will reimburse the deductible portion of an employee's medical expenses up to \$2,800 annually. Each employee is also authorized an annual uniform allowance of \$350. As a participant in the Kentucky County Employees Retirement System ("CERS"), the District provides retirement benefits to its full-time employees. State law establishes the required employer and employee contribution rates to the CERS.

a. See **Attachment 5a**.

Attachment 5a

Invoices Supporting Employee Benefits

November 29, 2023

Modern Woodmen of America
 1701 1st Avenue, Rock Island, IL 61201
 Phone: 309-558-3077 or 1-800-447-9811
 www.modernwoodmen.org

**MILLER, AUDREA,
 % ESTILL CO WATER DISTRICT
 595 TROTTER RIDGE RD
 IRVINE KY 40336**

Representative:
 Glenda G Oliver
 325 Richmond Rd
 Irvine KY 40336
 (606) 723-7456
 Glenda.G.Oliver@mwarep.org

**Automatic Bank Check Plan
 Established on Checking Account ending in: 1435
 Selected Debit Date: 1st of each month**

An adjustment has been made to your monthly debit plan effective January 1, 2024.

Below is a summary of your monthly debit:

Name	Certificate	Debit Effective Date	Amount
Miller Deron	8495189	Mar 2012	5.00
Miller Jacquelynn	8495197	Mar 2012	4.00
Murphy William	8495196	Mar 2012	18.64
Miller David	8511561	Apr 2012	16.95
Cox Luciana K	8511782	May 2012	56.57
Miller Audrea	8495186	Jul 2012	9.90
Miller Devin	8495190	Jul 2012	26.73
Chaney Brandon	9073400	Jan 2022	25.91
Patrick Taylor Nicole	9114387	Jan 2023	4.00
Patrick 3rd William R	9114390	Jan 2023	5.00
Patrick Jr William R	9098532	Jan 2023	25.47
Chaney Julianna Blake	9081013	Mar 2023	3.50
Johnson Britney Mason	9166189	Jan 2024	25.00
Total debit amount effective: January 1, 2024			226.67

IMPORTANT: Requests for adjustments, bank changes and cancellations must reach our home office at least 3 business days prior to the issuance of the next debit.



INVOICE

Client Name: ESTILL COUNTY WATER

Invoice No.: RIS0005362593

Client No.: M000430033

Invoice Date: 12/01/2023

Billing Period: 12/01/2023 Thru 12/31/2023

Line	Identifier	Description	Quantity	UOM	Amount Due
Reminder: Billing details are only available online on Benefit Manager Toolkit (www.benefitmanagertoolkit.com). If you do not yet have access, update your security settings via the site ""First Time Login"" page.					
		Balance Forward			0.00
1		Subscriber Only	6	23.92	143.52
2		Subscriber, Spouse, Children	1	72.04	72.04
3		Subscriber and 2+ Children	1	72.04	72.04
Current Monthly Total:			8		\$287.60
Total Amount Due:					\$287.60

For inquiries please call: 1-800-955-2030

Changes made after 11/15/2023 will be reflected in the next billing cycle.

PAID
 DEC 01 2023
 5627

PLEASE RETURN BOTTOM PORTION WITH PAYMENT

3317

 **DELTA DENTAL**

FOR RETURNED MAIL ONLY
Accounts Receivable
PO Box 242810
Louisville, KY 40224-2810

Attachment 5_Page 3 of 6



000000002766

ESTILL COUNTY WATER
ATTN: Billing Department
76 Cedar Grove Rd
Irvine KY 40336-7697

Remit Payment to:		Previous Total Due	\$5,282.24
KACo Benefits Group PO Box 950159 Louisville, KY 40295-0159		Total Payment Received	\$0.00
		Unpaid Balance	\$0.00
		Current Total Premium	\$5,253.24
		Billing Fees	\$0.00
		Adjustment Total	\$0.00
		Misc Fees	\$0.00
Payment Due Date	12/01/2023	Location Adjustment	\$0.00
		Current Total Due	\$5,253.24

Attachment 5 Page 4 of 6

December 2023 Final Invoice

2

11/17/2023

PAID
 DEC 01 2023
 CK# 5028

Location Premium Detail for Estill County Water District 1 - 2023



Location	Prepared	Billing Period
Luciana Cox Estill County Water District 1 - 203 76 Cedar Grove Rd Irvine, KY 40336	11/16/2023	December 2023 Final Invoice

CURRENT

Employee/Plan	Tier	Coverage	Employee Premium	Company Premium	Total Premium
---------------	------	----------	------------------	-----------------	---------------

Active - Female

[REDACTED]					
L01975M001 HSA E01 - Age 40-44	ECH		\$0.00	\$0.00	\$1,210.53
McGregor and Associates Admin Fee - HRA	EMP		\$0.00	\$5.75	\$5.75
Employee Totals			\$0.00	\$5.75	\$1,216.28

[REDACTED]					
L01975M001 HSA E01 - Age 24 and Under	EMP		\$0.00	\$0.00	\$629.37
McGregor and Associates Admin Fee - HRA	EMP		\$0.00	\$5.75	\$5.75
Employee Totals			\$0.00	\$5.75	\$635.12

[REDACTED]					
L01975M001 HSA E01 - Age 50-54	EMP		\$0.00	\$0.00	\$866.47
McGregor and Associates Admin Fee - HRA	EMP		\$0.00	\$5.75	\$5.75
Employee Totals			\$0.00	\$5.75	\$872.22

Active - Female Current Total			\$0.00	\$0.00	\$17.25	\$2,723.62
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December 2023 Final Invoice 1 11/17/2023

Employee/Plan	Tier	Coverage	Employee Premium	Company Premium	Total Premium
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Active - Male

[REDACTED]					
L01975M001 HSA E01 - Age 25-29	ECH		\$0.00	\$0.00	\$747.22
McGregor and Associates Admin Fee - HRA	EMP		\$0.00	\$5.75	\$5.75
Employee Totals			\$0.00	\$5.75	\$752.97

[REDACTED]					
L01975M001 HSA E01 - Age 30-34	EMP		\$0.00	\$0.00	\$325.52
McGregor and Associates Admin Fee - HRA	EMP		\$0.00	\$5.75	\$5.75
Employee Totals			\$0.00	\$5.75	\$331.27

[REDACTED]					
L01975M001 HSA E01 - Age 24 and Under	EMP		\$0.00	\$0.00	\$268.82
McGregor and Associates Admin Fee - HRA	EMP		\$0.00	\$5.75	\$5.75
Employee Totals			\$0.00	\$5.75	\$274.57

[REDACTED]					
L01975M001 HSA E01 - Age 45-49	EMP		\$0.00	\$0.00	\$655.62
McGregor and Associates Admin Fee - HRA	EMP		\$0.00	\$5.75	\$5.75
Employee Totals			\$0.00	\$5.75	\$661.37

[REDACTED]					
L01975M001 HSA E01 - Age 40-44	EMP		\$0.00	\$0.00	\$503.69
McGregor and Associates Admin Fee - HRA	EMP		\$0.00	\$5.75	\$5.75
Employee Totals			\$0.00	\$5.75	\$509.44

Active - Male Current Total			\$0.00	\$0.00	\$28.75	\$2,529.62
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Location Current Totals			\$0.00	\$0.00	\$46.00	\$5,253.24
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ADJUSTMENTS

ADJUSTED TOTALS

Location Adjusted Totals			\$0.00	\$0.00	\$46.00	\$5,253.24
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Location Premium Summary

Client			Location			Billing Period			Prepared		
KACo Benefits Group			Estill County Water District 1 - 203			December 2023 Final Invoice			11/16/2023		
			Current			Adjustment			Total		
Benefit	Plan	Tier	Count	Volume	Premium	Count	Volume	Premium	Count	Volume	Premium
Medical	L01975M001 HSA E01 - Age 24 and Under	EMP	2	\$0.00	\$898.19	0	\$0.00	\$0.00	2	\$0.00	\$898.19
	L01975M001 HSA E01 - Age 25-29	ECH	1	\$0.00	\$747.22	0	\$0.00	\$0.00	1	\$0.00	\$747.22
	L01975M001 HSA E01 - Age 30-34	EMP	1	\$0.00	\$325.52	0	\$0.00	\$0.00	1	\$0.00	\$325.52
	L01975M001 HSA E01 - Age 40-44	ECH	1	\$0.00	\$1,210.53	0	\$0.00	\$0.00	1	\$0.00	\$1,210.53
	L01975M001 HSA E01 - Age 40-44	EMP	1	\$0.00	\$503.69	0	\$0.00	\$0.00	1	\$0.00	\$503.69
	L01975M001 HSA E01 - Age 45-49	EMP	1	\$0.00	\$655.62	0	\$0.00	\$0.00	1	\$0.00	\$655.62
	L01975M001 HSA E01 - Age 50-54	EMP	1	\$0.00	\$866.47	0	\$0.00	\$0.00	1	\$0.00	\$866.47
		Benefit Totals	8	\$0.00	\$5,207.24	0	\$0.00	\$0.00	8	\$0.00	\$5,207.24
McGregor and Associates Admin Fee - HRA	McGregor and Associates Admin Fee - HRA	EMP	8	\$0.00	\$46.00	0	\$0.00	\$0.00	8	\$0.00	\$46.00
		Benefit Totals	8	\$0.00	\$46.00	0	\$0.00	\$0.00	8	\$0.00	\$46.00
		Location Totals	16	\$0.00	\$5,253.24	0	\$0.00	\$0.00	16	\$0.00	\$5,253.24
										Misc Fees	\$0.00
										Location Adjustment	\$0.00
										Billing Fees	\$0.00
										Grand Total	\$5,253.24

ESTILL COUNTY WATER DISTRICT NO. 1

Case No. 2023-00371

Response to Commission Staff's First Request for Information

Question No. 6

Responding Witness: Audrea Miller

Q-6. Provide a document listing the names of each member of the Board for each of the calendar year 2021, 2022, and 2023 and state, individually, the total amount of each benefit paid to, or on the behalf of, each director during each year (i.e., wages, health insurance premiums, life insurance premiums, FICA taxes, etc.), their term (beginning and ending), and current authorized annual compensation.

A-6. See table below. Members of the Board of Commissioners receive a salary. The District is required to pay FICA taxes on this salary.

Name	2021		2022		2023		Term Start*	Term End	Authorized Salary**
	Salary	FICA	Salary	FICA	Salary	FICA			
D. Click	\$3,600	\$275	\$6,000	\$459	\$6,000	\$459	02/19/21	02/19/25	\$6,000
R. Johnson	\$6,000	\$459	\$6,000	\$459	\$6,000	\$459	11/09/23	11/09/27	\$6,000
J. Stickney	\$6,000	\$459	\$6,000	\$459	\$6,000	\$459	01/02/28	01/02/28	\$6,000

* Term start is the date of the most recent appointment.

**Assumes that commissioner attends at least six hours of certified water management training during the calendar year; if commissioner fails to attend at least six hours of certified water management training, the maximum salary is \$3,600.

ESTILL COUNTY WATER DISTRICT NO. 1

Case No. 2023-00371

Response to Commission Staff's First Request for Information

Question No. 7

Responding Witness: Audrea Miller

Q-7. Provide documentation that authorizes each Board member's appointment and compensation.

A-7. See Attachment 7.

Attachment 7

Commissioner Appointments and Compensation Authorization

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THE ESTILL COUNTY FISCAL COURT MET IN REGULAR SESSION BY TELECONFERENCE FEBRUARY 15th 2021, AT 5:00 PM AT 130 MAIN STREET IRVINE, KENTUCKY WITH THE FOLLOWING MEMBERS PRESENT: COUNTY JUDGE/EXECUTIVE, DONNIE WATSON, MAGISTRATES: MIKE ABNEY PRESENT, MAGISTRATE DISTRICT #1, PAUL TIPTON PRESENT, MAGISTRATE DISTRICT #2, GERRY FLANNERY PRESENT, MAGISTRATE DISTRICT #3, ESTILL COUNTY SHERIFF, CHRIS FLYNN (ABSENT) ESTILL COUNTY ATTORNEY JASON RILEY (ABSENT) ALONG WITH FISCAL COURT CLERK KIM CHARLES. IN ATTENDANCE BY TELECONFERENCE, ESTILL COUNTY TREASURER FREIDA LANCASTER AND FINANCIAL OFFICER AMBER FLYNN.

From the roll call, it was determined that a quorum of the Fiscal Court of Estill County, Kentucky was present. The Court was then opened for the transaction of business at which time the following proceedings were had and entered of record.

Approval of Minutes

The Minutes of the Fiscal Court Meeting for FEBRUARY 4TH 2021 meeting was presented to the Court and no corrections being found necessary.

MOTION MADE BY TIPTON AND SECONDED BY FLANNERY, and all members of the Court voting in the affirmative, that the Minutes be approved as presented. **Motion carried.**

Welcome Visitors/Announcements

Judge Watson welcomed all visitors. Judge Watson made an announcement about the road conditions. A lot of snow and ice has come down and the road crew has been out working hard. The state highway has been working hard as well. There is still a lot of ice and snow. Lots of slick roads. Road foreman, Brad Goodman, stated that they have done all they can do and things will become better this spring. Judge Watson said that hopefully that the weather would subside and things will get better. He shares with everyone to be careful. The 2 salt trucks are out working and with a lot of ice you can't move fast. They are working to get the job done but you can't go fast on jobs like this and don't want anyone to get hurt. Magistrate Tipton said that to stay off the roads if you can. Magistrate Abney said the roads look good out his way. Magistrate Flannery said everything ok in his area. Ronnie Riddell, EMA supervisor, stated that if you do not need to be out don't be. If you have an emergency call or text 911. AOC is supposed to be here this week to look at the B&B Bank Building. They have approved the space for the Circuit and District Judges. The Judges will be moving their offices as soon as the renovations are done.

Water District Appointment – Blain Click

Blaine Click's term will expire on February 18th 2018. The water commissioners have done a great job getting everything under control. They had a tough time for a while but things are working out. Mr. Click's term will begin on February 19th 2021 and expire on February 19th 2025. This is a 4-year term.

ON A MOTION MADE BY FLANNERY AND SECONDED BY ABNEY, and all the members of the Court voting in the affirmative for appointment of Mr. Blain Click, **Water Board Commissioner, with term beginning on February 19th 2021 and ending February 19th 2025. See Supplemental Book 75 page 549. Motion Carried.**

Jail Roof Bid

Judge Watson opened bids from ABR Construction, Inc. and Isaacs Roofing and Sheet Metal for the construction on the roof that needs to be replaced at the jail. ABR Constructions bid - \$62,400.00 and Isaacs Roofing and Sheet Metal - \$55,825. The roof has leaks and needs to be prepared. Judge Watson requested a re-bid from the meeting before to try to get a lower bid. The lowest bid was from Isaacs Roofing and Sheet Metal.

MOTION MADE BY ABNEY AND SECONDED BY FLANNERY, and all the court voting in the affirmative approving Isaacs Roofing and Sheet Metal for Jail Roof Bid. **See Supplemental Book 75 page 550-551. Motion Carried.**

CSEPP- Permission to Advertise – Recording System, Decontamination PPE and ALS Simulation Manikin

Ronnie Riddell came before the court to ask permission to advertise a Recording System, Decontamination PPE and ALS Simulation Manikin. The Recording System is the recorder that is used at EOC 911 Center to record all calls and radio traffic etc. CSEPP put it in and they have done the replacement on those. SCBA was recently purchased and this was part of the move to pull a Level B suit. They need the suits now in order to be able to do DECON with the SCBA. The ALS Simulation Manikin is a great training device. It is used for training and simulate a real person that you can get blood pressures on etc.

MOTION MADE BY FLANNERY AND SECONDED BY TIPTON, and all the court voting in the affirmative approving **Permission to Advertise CSEPP Recording System, Decontamination PPE and ALS Simulation Manikin. Motion carried.**

CSEPP – Bid Award Modification – Happy Top Generator Replacement Project

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Animal Control Officer Resignation and Discussion

Judge Watson came before the court stating the he really hates to bring this up and really doesn't want to do it. But there have been things that have been put on FACEBOOK. Judge Watson does not read FACEBOOK but it was brought to his attention. Judge Watson stated that he needs to clarify and clear up some things that were said on there. Judge Watson stated that he really likes Tommy (Tommy Mullen former Animal Shelter Supervisor) and he doesn't want to do this but in order to clear and clarify things up he must. The first thing that came up was he was putting his time down from 8am to 4pm working at the Animal Shelter. He was driving the school bus from 2pm to 4pm. He was double dipping. Judge Watson refused to pay him when he was working somewhere else. Another issue came up with picking up dogs. Judge Watson told Mr. Mullen not to be picking up dogs in the county or in the city if they were not bothering anybody. If the dog is just out running around Judge Watson did not want to have the Animal Control Officer out picking up dogs just to be picking them up. We try to work with the people and help people out. If there is a vicious dog or one that is bothering someone that is different. There was an issue of Tik Tok Videos. This was brought to Judge Watson's attention by more than one person. Mr. Mullen was making videos at the Animal Shelter and they were not nice videos. He was on duty when he made them and they were being made in the Animal Shelter office. It continued and Judge Watson talked to him about it. The next issue was with a piece of County Equipment, a Back Hoe, that was safely parked at Harg's grocery store over a weekend. It was close to the business where no one would bother it. Mr. Mullen was caught bringing the Back Hoe back. He had taken the Back Hoe to his home and this is not permissible. Mr. Mullen had also sent a sexual video to a Co-Worker. Judge Watson brought him in and talked to him about it and suspended him for 2 weeks. Mr. Mullen said in a video or on FACEBOOK that Judge Watson tried to get him to tell people that he was out on vacation. Judge Watson said he did not tell him that. Mr. Mullen wanted paid for vacation while he was suspended and Judge Watson would not pay him. This is things that Mr. Mullen has put on FACEBOOK. Judge Watson stated that he does not use FACEBOOK. He had one years ago when he worked at a previous job but he does not get on it or use it. The County has one that is used for things but other than that he does not use it. Judge Watson wanted to clarify once again that this was part of the story that Mr. Mullen put on FACEBOOK. Judge Watson wanted to clarify what went on. Mr. Mullen resigned after all this. There is no reason to bring problems to the Animal Shelter or to the county when we did not bring on the problem. Amy Walters, Animal Shelter Supervisor, wanted to also clarify that her and her staff work hard to do a good job at the Animal Shelter and work hard to protect the animals. That is what we are supposed to be there for and that is what we try to do. Be there for the animals like we should. We should not misjudge the work place and use it for personal vendetta. Most of what was said about the animal shelter and what was done was very untrue. Judge Watson thanked Amy and he said again that he does not like to mention things like this. He tries to be as peaceful and work with people that have worked with county as best he can. He does not like to bring things out like this but he is tired of the comments that are being put on FACEBOOK that are not right.

Adjournment

ON A MOTION MADE BY TIPTON AND SECONDED BY ABNEY, and all the court voting in the affirmative to **Adjourn**.
5:44pm. Motion carried.

Donnie Watson

Paul Tipton

Gerry Harney

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THE ESTILL COUNTY FISCAL COURT MET IN REGULAR SESSION ON NOVEMBER 20TH 2023 AT 5:00PM IN THE DISTRICT COURT ROOM AT 130 MAIN STREET IRVINE, KENTUCKY 40336 WITH THE FOLLOWING MEMBERS PRESENT: ESTILL COUNTY JUDGE EXECUTIVE, DONNIE WATSON, MAGISTRATES: MIKE ABNEY, MAGISTRATE DISTRICT #1, GERRY FLANNERY, MAGISTRATE DISTRICT #3, ESTILL COUNTY ATTORNEY, JASON RILEY, ESTILL COUNTY SHERIFF, CHRIS FLYNN, ESTILL COUNTY TREASURER, FREIDA LANCASTER, AND FISCAL COURT CLERK, KIM CHARLES.

From the roll call, it was determined that a quorum of the Fiscal Court of Estill County, Kentucky was present. The Court was then opened for the transaction of business at which time the following proceedings were had and entered of record.

Approval of Minutes

ON A MOTION MADE BY FLANNERY AND SECONDED BY ABNEY, and all the court voting in the affirmative to approve the Minutes from Meeting October 16th 2023. Motion carried.

Welcome Visitors/Announcements

Judge Watson welcomed and thanked and welcomed everyone for attending.

Department Reports

1. Health Department – Elizabeth Walling – Absent
2. Sheriff's Department – Chris Flynn – Sheriff Flynn reported that the Department was awarded the Department of Justice "COPS" Grant. "COPS" stands for Community Oriented Policing Standards. The grant will be used to hire additional employees. Sheriff Flynn added that Lucas Barnes was a big help in getting the grant. The grant is over a 5 years period and Sheriff Flynn said that this is basically to hire an additional SRO so there will be 3 instead of 2. Sheriff Flynn is in the process of figuring out employee hiring. Lucas Barnes explained that this grant is 4 years. 36 months is covered by the grant and the last 12 months is covered by the local government of schools. They give you 5 years so you can hire someone to give you a little time in case that person decides to leave. Sheriff Flynn has been in contact with the Superintendent and talked to him because of the matching portion that board of education will have to cover.

Resolution #23-11 – Grant Award – US DOJ COPS Hiring Program Grant

ON A MOTION MADE BY ABNEY AND SECONDED BY TIPTON, and all the court voting in the affirmative to accept Resolution #23-11 – Grant Award – US DOJ COPS Hiring Program Grant. Motion carried. See Supplemental Book 79 page 503.

3. EMA/CSEPP/911 – Lucas Barnes Assistant Director, brought before the court Change Order #3 – Land Mobile Radio (LMR) Project. Mr. Barnes explained that at Chestnut Stand they are putting a combiner system in to combine a lot of the transmit frequencies. He explained that they have been working with the FCC on this and has taken awhile to get them an answer. They have had to "beef up" the combiner they were going to buy so it would work for them. They were going to pull the road dept. frequency because there were some issues there and this allows for more tower work and antennas. The change order is \$20,552.00 and they do have money in the project to complete the order.

ON A MOTION MADE BY TIPTON AND SECONDED BY FLANNERY and all the court voting in the affirmative to accept Change Order #3- Land Mobile Radio (LMR) Project in the amount of \$20,552.00. See Supplemental Book 79 page 505. Motion carried.

Mr. Barnes also brought before the court Change Order #1 – Garage/Storage Building Project. Mr. Barnes explained that this is moving along and that they went through 3 different bidding processes to get it where it is. He said they took out the bollards previously. Bollards are used to protect the building from cars ect. He explained that they have a little bit left and they want to add those back in. Working with Muncie Contracting the price will be \$2,250.00. This will add 9 bollards. 2 per garage bay and then a few around the building. Mr. Barnes also reported that the Microwave Radio Project will be going in the first week of December. Magistrate Tipton asked about the radios at the road department and Mr. Barnes said that they will stay the same but they do have some new handhelds and mobiles.

ON A MOTION MADE BY FLANNERY AND SECONDED BY TIPTON, and all the court voting in the affirmative to accept Change Order #1 – Garage/Storage Building Project in the amount of \$2,250.00. See Supplemental Book 79 page 508. Motion carried.

4. Fire Department – Derrick Muncie - Fire Chief Derrick Muncie updated the court with run totals. Mr. Muncie said that he spoke with Judge Watson about NOT doing a "burn ban". He explained that when putting on a "burn ban" it tends to make things worse. He said "that sounds crazy" but it worked out well. He said they have been very very lucky on not having a lot of grass and woods fires. He also shared that the biggest thing this quarter was the injury accidents. They are at 334 runs. For a full report of runs See Supplemental Book 79 page 509.

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5. EMS – Randall Moore – Randall Moore, Assistant Director, reported that they are at 3830 runs and they average about 15 runs a day. Mr. Moore is the new Assistant Director because Jimmy Wise retired and Darren Muncie stepped up to Director. Judge Watson said that he appreciates all that they do.
6. Rescue Squad -Tommy Lane – Absent
7. Solid Waste- Chad Smith – Absent - Judge Watson updated the court that Mr. Smith has been very sick but he is on the mends. He said that we are all very thankful that he is getting better.
8. Jail – Bo Morris – Absent – Judge Watson added that the Jail had been really busy.
9. Library- Tiffany Reynolds – Ms. Reynolds updated the court that the library has been really busy. She presented a printout of all the activities and statistics. Ms. Reynolds also shared that the new Bookmobile is here! They received a State Grant for the new Bookmobile. After a long wait it is finally here and they hope to have a grand opening for it and participate in the Christmas Parade. The old Bookmobile will go back to the state but because the new one was purchased with a grant it is theirs to keep. The new Bookmobile is much more fuel efficient and easier to handle. Sherri Jenkins, Bookmobile Librarian, is very excited about it. See Supplemental Book 79 page 510.
10. Water District
 - a. Reappoint Robert "Skip" Johnson for 4 year term as Water Commissioner/term expired on 11/09-2023. Judge Watson recommends Robert "Skip" Johnson for Water Commissioner.

ON A MOTION MADE BY ABNEY AND SECONDED BY FLANNERY, and all the court voting in the affirmative to accept Robert "Skip" Johnson as Water Commissioner for a 4 year term ending 11/9/2027. Motion carried.

11. Senior Citizens – BJ McGee – Absent – Frieda Lancaster reported that the Center had received a Grant for some new furniture and they are really excited.
12. Animal Shelter – Absent – Judge Watson filled in the court that he had went to Lee County to talk to the Judge Executive there. He explained that Estill County has received approximately \$14,000 from Lee County for several years to help care for the animals. Judge Watson explained to them that they could not keep doing it for that much and he asked for \$35,000 per year. He also said he didn't know if they need to deal with it because it keeps our shelter full. They are still dealing with the 31 dogs that were picked up previously. One had pups and they all died and there are 3 or 4 that are going to have pups. Judge Watson said we don't need to neglect picking up dogs here and people bringing them in to our shelter and it being full with dogs from Lee County. He said that he wants to help everyone but sometimes you just can't.

Committee Reports

Magistrate Mike Abney reported that there were 3 trucks purchased for the Road Department and they are being suited up for winter with plows and salt boxes. They were purchased from the State Hwy Dept. This makes 8 fully dressed trucks and 1 with just a plow. There are 9 total. Magistrate Tipton reported that the restrooms at the Kentucky River Park have been winterized and shut down until the spring. Magistrate Flannery reported that there have been Road Department interviews.

Agreement with Bluegrass Area Development District (BGADD)

Judge Watson brought before the court an Agreement with Bluegrass ADD. He explained that this is for the mapping Service they do. They work with 911 and do our mapping for the county.

ON A MOTION MADE BY TIPTON AND SECONDED BY FLANNERY, and all the court voting in the affirmative to accept Agreement with Bluegrass Area Development District (BGADD) for \$5,000 yearly. See Supplemental Book 79 page 513. Motion carried.

Appoint Library Trustee

Judge Watson recommends Amelia Noland-Hughes for Library Trustee

ON A MOTION MADE BY FLANNERY AND SECONDED BY TIPTON, and all the court voting in the affirmative to accept Amelia Noland-Hughes as Library Trustee. See Supplemental Book 79 page 518. Motion carried.

New Hires/ Pay Raises

Judge Watson brought before the court New Hires for the Road Department.

Chris Smyth - \$15.00 per hour
 Steven Officer - \$13.00 per hour
 Bruce Neal - \$12.00 per hour
 Each with a 90 day probation period.

Derrick Muncie – \$18.15 to \$20.15
 Frank Dixon - \$14.80 to \$16.00

ON A MOTION MADE BY TIPTON AND SECONDED BY ABNEY, and all the court voting in the affirmative to accept New Hires and Pay Raises for Chris Smyth @ \$15.00 per hour, Steven Officer @ \$13.00, Bruce Neal @ \$12.00 per hour

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and Derrick Muncie from \$18.15 to \$20.15 and Frank Dixon from \$14.80 to \$16.00. See Supplemental Book 79 page 519. Motion carried.

Estill County Treasurer's Monthly Financial Report – Presented. See Supplemental Book 79 page 520.

Transfers

ON A MOTION MADE BY TIPTON AND SECONDED BY ABNEY, and all the court voting in the affirmative to accept Transfers. Motion carried. See Supplemental Book 79 page 566. Motion carried.

Claims

ON A MOTION MADE BY FLANNERY AND SECONDED BY ABNEY, and all the court voting in the affirmative to accept Claims. Motion carried. See Supplemental Book 79 page 567. Motion carried.

Judge Watson wanted to mention that Kentucky Declared Comp is going to Electronic Payment. This is only way it can be done. Ms. Frieda Lancaster explained that it is done through payroll and once its in the payroll fiscal court has already approved it and they are allowed to pay payroll tax, federal tax, state tax, retirement, as well as some health insurance things. There are some employees participating in that and some of the insurance companies are pushing it. Magistrate Tipton said that several employees are wanting electronic deposit. Ms. Lancaster has talked to the bank about that several times and she said that they are getting some numbers together. Judge Watson feels that they need a hands on because both he and Ms. Lancaster has to sign the checks.

Other Considerations

Judge Watson explained to the court that the Department of Motor Vehicles is changing from AVIS to KAVIS. After December 27th 2023 you will NOT be able to do any vehicle transfers, buying, or paying taxes until January 11th 2024 tentatively. This is happening all across the state and counties will be opening up in increments. The KAVIS system has been talked about for years and is finally going to happen. Hopefully everything will go smoothly and it will work!

Executive Session

ON A MOTION MADE BY TIPTON AND SECONDED BY ABNEY, and all the court voting in the affirmative to Adjourn for Executive Session. Motion carried. 5:35 pm. Motion carried.

ON A MOTION MADE BY TIPTON AND SECONDED BY FLANNERY, and all the court voting in the affirmative to resume into Regular Session. 5:56 pm. Motion carried.

Adjournment

ON A MOTION MADE BY ABNEY AND SECONDED BY TIPTON, and all the court voting in the affirmative Adjourn. 5:57 pm. Motion carried.

Donnie Watson

Mike Abney

Paul Tipton

Gerry Flannery

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THE ESTILL COUNTY FISCAL COURT MET IN REGULAR SESSION ON DECEMBER 18TH 2023 AT 5:00PM IN THE DISTRICT COURT ROOM AT 130 MAIN STREET IRVINE, KENTUCKY 40336 WITH THE FOLLOWING MEMBERS PRESENT: ESTILL COUNTY JUDGE EXECUTIVE, DONNIE WATSON, MAGISTRATES: MIKE ABNEY, MAGISTRATE DISTRICT #1, GERRY FLANNERY, MAGISTRATE DISTRICT #3, ESTILL COUNTY ATTORNEY, JASON RILEY, ESTILL COUNTY SHERIFF, CHRIS FLYNN, ESTILL COUNTY TREASURER, FREIDA LANCASTER, AND FISCAL COURT CLERK, KIM CHARLES.

From the roll call, it was determined that a quorum of the Fiscal Court of Estill County, Kentucky was present. The Court was then opened for the transaction of business at which time the following proceedings were had and entered of record.

Approval of Minutes

ON A MOTION MADE BY FLANNERY AND SECONDED BY TIPTON, and all the court voting in the affirmative to approve the Minutes from Meeting November 20th 2023. Motion carried.

Welcome Visitors/Announcements

Judge Watson welcomed and thanked everyone for attending. Judge Watson had an announcement from Columbia Gas about natural gas appliances. Natural Gas appliances can give off a dangerous gas that can kill you. Judge Watson encouraged everyone to get their chimneys, fire places and all vents checked to make sure they do not leak by a qualified technician.

1. Kamryn Worley - KACCO held a drawing contest. Miss Worley drew the Irvine Bridge and won! Judge Watson said that the court was really proud of her and presented her with a certificate.
2. Doctor Bruce T. Manley – BCTC Director – Doctor Manley is the Campus Director for Bluegrass Community & Technical College in Winchester/Clark County. He presented the court with a packet that shows programs that they provide. They have academic degrees that can transfer into their 4 years college partners, they have health care programs, electric, business, employee training. He shares that the biggest growth is Dual Credit. He said that 150 Estill County students that are Dual Credit Students. Those students are getting college level course work at half the tuition rate. 2 of those students are enrolled in the Bluegrass College Academy in Winchester, Ky. This is full time Dual Credit. These students will graduate with an Associates Degree before they graduate high school. They will be offering a night class at the ATC (Area Technical Center). The night class is Mechanic Level 1. This will start January 8th 2024. This will be for anyone that is interested in taking the class, including adults. Doctor Manley is encouraging the court to spread the word. He also would like to see some funds allocated for scholarships from the fiscal court. There have been other counties do this. The scholarships would be designated for Estill County Students.
3. Jennifer Hayes – Kentucky Career Center – Ms. Hayes came before the court and shared that she has worked with the court before. Ms. Hayes said she wants to promote that they can serve Job Seekers and Employers. She said that they will be back at the library once a month beginning in January. Any one seeking a job or an employer needing employees can be sent to them and they will assist them in finding jobs and employees. Ms. Hayes said she is here to do a Master Agreement with the court. The Work Based Earning Contract means that if there is a job seeker that they cannot find a suitable employer they could potentially place them here to help them build their resume. The program will pay a 480 hours internship. They can sign with any employer. This is to build skills so they can find full time employment.

Department Reports

1. Health Department – Elizabeth Walling – Ms. Walling, Health Department Director, updated the court sharing that this is Respiratory Season. They are offering flu vaccines and the new covid vaccine. The covid vaccine can only be given at the health department if you fall into the guidelines. She stresses that covid is still out there. There has been a lot of flu and RSV. She shared that they applied for a grant the they were awarded. They will be purchasing a new generator. This will be used in case the electric goes off they will be able to keep all the vaccines at the right temperatures. Ms. Walling said that the generator they have now is still working and they would like to donate it to the Fire Department if it's possible because they helped them by letting them use the building during the epidemic.
2. Sheriff's Department – Sheriff Chris Flynn presented the court with the Budget for Calendar Year 2024, 2022 Franchise Tax Settlement and Annual Order Setting Maximum Amounts for Deputies and Assistants.

ON A MOTION MADE BY FLANNERY AND SECONDED BY ABNEY, and all the court voting in the affirmative to accept Sheriff Department Budget for Calendar Year 2024. Motion carried. See Supplemental Book 79 page 589.

ON A MOTION MADE BY TIPTON AND SECONDED BY ABNEY, and all the court voting in the affirmative to accept 2022 Franchise Tax Settlement. See Supplemental Book 79 page 658.

ON A MOTION MADE BY ABNEY AND SECONDED BY FLANNERY, and all the court voting in the affirmative to accept Annual Order Setting Maximum Amounts for Deputies and Assistants. Motion carried. See Supplemental Book 79 page 652.

3. EMA/CSEPP/911 – Lucas Barnes Assistant Director, came before the court with a Change Order for the Mobile Message Boards. He explained that in September a bid was approved to refurbish the message boards. They worked with the state and they put out a bid and the state did not have enough money for it. They gave them enough funds to do part of it. That was approved in September. Mr. Barnes explained that at the end of September there was additional funding available so they added some additional panels.

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ON A MOTION MADE BY FLANNERY AND SECONDED BY ABNEY and all the court voting in the affirmative to accept Change Order #1 Mobile Message Board Refurbishment for the amount of \$19,731.40. See Supplemental Book 79 page 589. Motion carried.

Ronnie Riddell, CSEPP Director, wanted to add to the announcement about the natural gas discussion is that if you have a carbon dioxide detector make sure that it is working properly and if you don't have one to purchase one. They can save your life. Mr. Riddell brought before the court a new pay scale for dispatchers. They want to be able to compete with other counties. Powell County starts dispatchers out at \$12 per hour. Estill County dispatchers start out at \$10. He would like to rectify this. Mr. Riddell's request is to bump up the dispatchers \$2. He said that they have a good group of people right now and they want to attract good people to come work. It is a tough line of work.

ON A MOTION MADE BY TIPTON AND SECONDED BY FLANNERY, and all the court voting in the affirmative to accept 911/CSEPP Dispatcher Pay Scale starting on 12/21/2023. See Supplemental Book 79 page 590. Motion carried.

Timberlee Coffee completed the academy and her position is now CTO (Certified Training Officer) and qualifies for an increase in pay. This will begin on 12/21/2023 and this will reflect the new pay scale that was approved by the court.

ON A MOTION MADE BY FLANNERY AND SECONDED BY TIPTON, and all the court voting in the affirmative to accept pay increase for Timberlee Coffee beginning 12/21/2023. See Supplemental Book 79 page 592.

4. Fire Department – Derrick Muncie - Absent
5. EMS – Randall Moore – Randall Moore, Assistant Director, reported that they are 4163 runs. This time last year they were at 3833. They are on track to make 4320 runs. He reported that the highest recorded run number was in 2015 was 4188. They have 10 full time paramedics, 9 part time paramedics and 21 EMT'S
6. Rescue Squad -Tommy Lane – Absent
7. Solid Waste- Chad Smith – Absent - Judge Watson updated the court that 4,000 bags of garbage has been picked up across the county. Tires, chairs, TVs have been picked up. Stevie Lakes and Sandy are picking up the garbage and Judge Watson said that they are very fortunate to have them.
8. Jail – Bo Morris – Absent
9. Library- Tiffany Reynolds – Absent
10. Water District
 - a. Reappoint Jack Stickney for Water Commissioner effective 01/02/2024.

ON A MOTION MADE BY ABNEY AND SECONDED BY TIPTON, and all the court voting in the affirmative to accept Jack Stickney as Water Commissioner effective 01/02/2024. Motion carried.

11. Senior Citizens – BJ McGee – Absent
12. Animal Shelter – Absent – Judge Watson reported that they have got a lot of dogs and cats at the shelter at this time.

Committee Reports

Magistrate Mike Abney reported that the snow plow trucks are ready and equipped. There are 9 trucks with plows and salt boxes and 1 with a plow. They will be ready for anything that will come. Magistrate Paul Tipton reported that they will be having another surplus sale soon. Magistrate Gerry Flannery reported that they had an interview with the Senior Citizens and wanted to thank everyone for helping with the Christmas decorations and wanted to thank Della for the Santa Letter Box.

New Hires/Pay Raise

Judge Watson brought before the court new hire Emily Means for the Senior Citizens Center. Starting date 11/30/2023.

ON A MOTION MADE BY TIPTON AND SECONDED BY ABNEY, and all the court voting in the affirmative to accept Emily Means for Senior Citizens Center starting 11/30/2023 with pay rate of \$10.00. See Supplemental Book 79 page 593. Motion carried.

Judge Watson requested a \$1 raise for Freida Lancaster Estill County Treasurer.

ON A MOTION MADE BY FLANNERY AND SECONDED BY TIPTON, and all the court voting in the affirmative to accept pay increase of \$1 to Freida Lancaster beginning 12/07/2023. See Supplemental Book 79 page 593. Motion carried.

Reject Bid on Driftwood Drive Bridge/Reopen Bidding

Judge Watson explained that there was only one bid for the Bridge on Driftwood Drive and it was from K&K Contracting out of London. They gave a price of \$244,000. Judge Watson felt that this is too much. Judge Watson asked for a motion to reject the bid.

ORDERS

COURT

Term,

Day,

Day of

19

ON A MOTION MADE BY FLANNERY AND SECONDED BY ABNEY, and all the court voting in the affirmative to approve the rejection of bid from K & K Contracting in the amount of \$244,000. Motion carried.

Surplus Property Items – No action.

Estill County Treasurer's Monthly Financial Report – Presented. See Supplemental Book 79 page 594.

Transfers

ON A MOTION MADE BY TIPTON AND SECONDED BY ABNEY, and all the court voting in the affirmative to accept Transfers. Motion carried. See Supplemental Book 79 page 638. Motion carried.

Claims

ON A MOTION MADE BY FLANNERY AND SECONDED BY TIPTON, and all the court voting in the affirmative to accept Claims. Motion carried. See Supplemental Book 79 page 640. Motion carried.

Other Considerations

Ronnie Riddell came before the court and requested a pay increase for Lou Ann Hall. She has been with dispatch 4 years and hasn't received an increase. She is a full-time employee and this will be CSEPP funded. Mr. Riddell requests that her pay increase be the same as the other dispatchers of \$2 per hour. Her pay will go approximately go from \$16.86 to \$18.86.

ON A MOTION MADE BY FLANNERY AND SECONDED BY TIPTON, and all the court voting in the affirmative to accept pay increase for Lou Ann Hall in the amount of \$2 per hour going from approximately \$16.86 to \$18.86 per hour. Motion carried.

Executive Session

ON A MOTION MADE BY ABNEY AND SECONDED BY TIPTON, and all the court voting in the affirmative to Adjourn for Executive Session. Motion carried. 5:44 pm. Motion carried.

ON A MOTION MADE BY FLANNERY AND SECONDED BY TIPTON, and all the court voting in the affirmative to resume into Regular Session. 6:05 pm. Motion carried.

Adjournment

ON A MOTION MADE BY ABNEY AND SECONDED BY TIPTON, and all the court voting in the affirmative Adjourn. 6:05pm. Motion carried.

Ronnie Riddell
Mike Pugh
Karl Tipton
Gerry Flannery

Term,

Day,

Day of

19

FOR COOPER CO.

THE ESTILL COUNTY FISCAL COURT MET IN SPECIAL, MONDAY, OCTOBER 30, 2007, AT 4:30 P.M. IN THE DISTRICT COURTROOM, AT THE COURTHOUSE, IRVINE, KENTUCKY, WITH THE FOLLOWING OFFICERS AND MEMBERS PRESENT: HONORABLE, WALLACE C. TAYLOR, COUNTY JUDGE/EXECUTIVE, MAGISTRATES: GERALD RADER, MAGISTRATE DISTRICT #1, GREG HALL, MAGISTRATE DISTRICT #2 AND DARRELL JOHNSON, MAGISTRATE DISTRICT #3. COUNTY ATTORNEY ASSISTANT WILLIAM "BO" LEACH SAT IN FOR COUNTY ATTORNEY, RODNEY DAVIS, AND COUNTY CLERK, SHERRY L. FOX. GARY L. FREEMAN, COUNTY SHERIFF WERE ABSENT.

From the roll call, it was determined that a quorum of the Fiscal Court of Estill County, Kentucky was present. The Court was then opened for the transaction of business, at which time the following proceedings were had and entered for the record.

ON MOTION OF JOHNSON AND SECONDED BY RADER, and all members of the Court voting in the affirmative, that the Court approve the agenda for the October 30, 2007, Fiscal Court Meeting.

The Minutes of the Fiscal Court Meeting October 15, 2007 was presented to the Court and no corrections being found necessary. ON MOTION OF JOHNSON AND SECONDED BY RADER, and all members of the Court voting in the affirmative, that the minutes be approved as presented.

ON MOTION OF JOHNSON AND SECONDED BY RADER, and all members of the Court voting in the affirmative, that the Court adopt RESOLUTION 07-09 on Westmore Community Grant Application, this is in the amount of \$55,000.00, to help complete their project. See record of the RESOLUTION in the Fiscal Court Supplemental Book 41, pages 622.

ON MOTION OF HALL AND SECONDED BY RADER, and all members of the Court voting in the affirmative, that the Court enter into a Lease Agreement with the Commonwealth of Kentucky on Facilities at 116 Main Street, Irvine, Ky, to house the Commonwealth of Attorney's office, they will pay the county \$12.00, 2497 per square foot. See lease agreement in the Fiscal Court Supplemental Book 41, pages 623-628.

ON MOTION OF RADER AND SECONDED BY JOHNSON, and all members of the Court voting in the affirmative, that the Court enter into a Lease Agreement with Jimmy Noland Realty on facilities at 116 Main Street, to house the Commonwealth Attorney's Office at \$11.50 per square foot. This will be 2497 square feet. See record of the lease agreement in the Fiscal Court Supplemental Book 41, pages 629-630.

ON MOTION OF HALL AND SECONDED BY JOHNSON, and all members of the Court voting in the affirmative, that the Court adopt RESOLUTION 07-10 with Kentucky Transportation Cabinet on Rural Secondary Road System Resurfacing. See record of the RESOLUTION in the Fiscal Court Supplemental Book 41, pages 631-632.

ON MOTION OF HALL AND SECONDED BY JOHNSON, and all members of the Court voting in the affirmative, that the Court approve the Agreement for resurfacing with the Kentucky Transportation Cabinet up to \$750,000.00. See record of the Agreement in the Fiscal Court Supplemental Book 41, pages 633-636.

ON MOTION OF TAYLOR AND SECONDED BY RADER, and all members of the Court voting in the affirmative, that the Court appoint Greg Wright as Water Commissioner, in District # 1.

Term,

Day,

Day of

19

RON COOPER CO.

Gene Watson presented the Court with a historical document on P D McIntosh, where the Stone was from to build the Courthouse. Mr. McIntosh granddaughter, Louise Neal was in attendance for the presentation. Judge Taylor said they have gotten several comments on the Courthouse on how beautiful structure that it is. Along with this the Bicentennial committee are selling lapel pins for sale in celebrating 200 years of our County.

Magistrate Hall stated that the Water Commissioners have attended the required training, on November 9-10, 2007, this puts them up for their \$200.00 a month salary. To his knowledge the Court has to approve this.

ON MOTION OF HALL AND SECONDED BY RADER, and all members of the Court voting in the affirmative, that the Court approve the \$200.00 per Commissioner for attending training.

Magistrate Johnson stated that on blacktopping, they are most of the time recommended by each Magistrate or the State. He is asking that the Court in cold or hot mix vote on it before it is done. Magistrate Rader stated that they should go one step beyond and go out inspect the roads before paving anything.

ON MOTION OF JOHNSON AND SECONDED BY HALL, that every road before any new paving is laid wither cold or hot, be voted on by the Court before any thing is done, starting in 2008, no matter where it is located withing the County.

ROLL CALL AS FOLLOWS: TAYLOR, NO. RADER, YES. HALL, YES. JOHNSON, YES.

ON MOTION OF HALL AND SECONDED BY TAYLOR, and all members of the Court voting in the affirmative, that the Court go into Executive Session to discuss personal issues and petitional litigation per KRS 61.810 c & f), at 6:55 P.M.

Court was called back into session at 7:48 P.M., with no action taken by the executive session.

ON MOTION OF HALL AND SECONDED BY RADER, and all members of the Court voting in the affirmative, that the Court meeting be adjourned.

Wally C. Taylor
David Rader
Gene Hall
Daniel W. Johnson

ESTILL COUNTY WATER DISTRICT NO. 1

Case No. 2023-00371

Response to Commission Staff's First Request for Information

Question No. 8

Responding Witness: Audrea Miller

Q-8. Provide training records for each board member for 2021, 2022, and 2023.

A-8. See **Attachment 8**. In the course of preparing its response to this request, the District discovers that Commissioner Robert Johnson's name was left off the roster of attendees for the water district commissioner training sessions that the Commission Staff conducted on December 7 and 8, 2022 by videoconference. Commissioner Johnson viewed the training at the District's offices. District personnel can confirm Commissioner Johnson's participation in the training by videoconference. The District will supplement this response with supporting sworn statements from Commissioner Johnson and District personnel.

Attachment 8

**Training Records for Estill County Water District No. 1 Commissioners
(2021-2023)**

Commissioner John Stickney

This is to acknowledge that

Jack Stickney

of

Estill Co. Water District #1

attended classroom sessions offered during

Kentucky Rural Water Association's 42nd Annual Conference

on

August 23-25, 2021

at the

Galt House Hotel

Louisville, Kentucky

and

earned **6 hours** of continuing education credits
for Water District Commissioners.

PSC Case #2021-00291

(maximum 6 hours approved)

Please retain this acknowledgement as a record of your attendance.



Kentucky Rural Water Association

1151 Old Porter pike ♦ Bowling Green, KY 42103 ♦ Ph: 270.843.2291 ♦ Fx: 270.796.8623 ♦ www.krwa.org

Andy Beshear
Governor

Rebecca W. Goodman
Secretary
Energy and Environment Cabinet



Commonwealth of Kentucky
Public Service Commission
211 Sower Blvd.
P.O. Box 615
Frankfort, Kentucky 40602-0615
Telephone: (502) 564-3940
Fax: (502) 564-3460
psc.ky.gov

Kent A. Chandler
Chairman

Mary Pat Regan
Commissioner

March 9, 2023

Re: Case No. 2023-00021
Accreditation and Approval of a Public Service Commission Water Personnel
Training Seminar as a Water District Commissioner Training Program

Attached is a list of the persons who attended the 2022 Water Personnel Training Seminar held in person or on video conference platform GoToMeeting, on July 20-21, 2022, September 7-8, 2022, October 3-4, 2022, and December 7-8, 2022, which includes their name, utility or agency, and the number of hours they attended.

If you have any question please contact Commission Staff, at
PSCWaterTraining@ky.gov.

Sincerely,

A handwritten signature in blue ink that reads "Linda Bridwell".

Linda Bridwell
Executive Director.

March 9, 2023
Page 2

2022 Public Service Commission Water Training July 20-21, 2022		
PSC Attendance List - Case No. 2023-00021		
Name	Utility	Hours Earned
James Brandon Creekmore	Cumberland Falls Highway Water District	12
Robert Miller	Kentucky Rural Water Association	12
Steven Cornn	Laurel County #2 Water District	12
Lawrence Riley	Jessamine-South Elkhorn Water District	12
Adrian Gossett	Green River Water District	12
Ricky McDaniel	Knott County Water District	6
Phillip Slone	Knott County Water District	6
Jeremy Goodson	Knott County Water District	6
Freddie Williams	Knott County Water District	6
Johnny Collette	Cumberland Falls Highway Water District	6
Teddy Dean Prewitt	Cumberland Falls Highway Water District	6
Everett Angel	Cumberland Falls Highway Water District	6
Ronald Canada	Cumberland Falls Highway Water District	6
Ronnie Gay	Leslie County Water District	6

March 9, 2023
Page 3

2022 Public Service Commission Water Training September 7-8, 2022		
PSC Attendance List - Case No. 2023-00021		
Name	Utility	Hours Earned
Ashbel Brunson	Christian County Water District	6
Barbara Morris	Christian County Water District	6
David Johnson	Christian County Water District	6
Heath Howell	Christian County Water District	12
James Owen	Christian County Water District	12
Ronnie Adams	Christian County Water District	6
Lenny Stone	Columbia/Adair Utiities	12
Terry Partin	Columbia/Adair Utiities	12
William Field	Corinth Water District	6
Dennis Fleet	Crittenden Livingston Water District	12
Kyle Cannon	Grayson County Water District	12
Debbie Fowler	Green River Water District	12
John Bunnell	Green River Water District	12
Leland Glass	Green River Water District	12
Pat Tucker	Green River Water District	12
Ted Martin	Lake Barkley Water District	12
Mason Hyde	Lake Barkley Water District	12
James Schade	Ledbetter Water District	12
Terry Teitloff	Ledbetter Water District	12
Alan Fox	Ledbetter Water District	12
James Morrow	Ledbetter Water District	12
Arnie Puckett	Ledbetter Water District	12
Micah Joiner	Ledbetter Water District	6
Beau Roberts	Lyon County Water District	12
Charlie Murphy	Lyon County Water District	12
Don Robertson	Lyon County Water District	12
Erica Perkins	Lyon County Water District	12
Mat Blane	Lyon County Water District	12
Chris Sutton	Lyon County Water District	12
Billy Holland	Muhlenberg County Water District #3	12
Don Garrett	Muhlenberg County Water District #3	6
Doug Anderson	Muhlenberg County Water District #3	6
Christopher Lee Winstead	Nebo Water Water	12
Michal Shocklee	Nebo Water Water	6
S.C. Smotherman	North Logan Water District	6
Tim Barr	North Logan Water District	6

March 9, 2023

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Wallace Harper	North Logan Water District	6
James Dossett	North Logan Water District	6
James Dossett	North Marshall Water District	6
Reid Haire	Ohio County Water District	12

2022 Public Service Commission Water Training October 3-4, 2022		
PSC Attendance List - Case No. 2023-00021		
Name	Utility	Hours Earned
Sarah Price	Bath County Water District	12
Shelby Bennett	Bath County Water District	12
Elizah Razor	Bath County Water District	12
Mark Kazee	Cannonsburg Water District	6
Pam Vanhose	Cannonsburg Water District	6
Robert McGuire	Cannonsburg Water District	6
Sam Hampton	Cannonsburg Water District	6
Martin Bays	Cannonsburg Water District	6
Ted Marcum	East Clark Water District	12
Kenneth Segress	East Clark Water District	6
Ernest Pasley	East Clark Water District	6
Shannon Young	Kirksville Water Association	12
Paul Chaney	Mountain Water District	6
Randy Tackett	Mountain Water District	12
Myrtle Runyon	Mountain Water District	12
Johnny Denison	Mountain Water District	6
Mitch Justice	Mountain Water District	12
Jeff Prater	Southern Water District	6
Steve Dawson	Southern Water District	6
Rick Roberts	Southern Water District	6
Carl Christiansen	West Shelby Water District	12

March 9, 2023
Page 5

2022 Public Service Commission Water Training December 7-8, 2022		
PSC Attendance List - Case No. 2023-00021		
Name	Utility	Hours Earned
Cindy Darr	Muhlenberg County Water District #3	12
Theresa Brewer	Laurel County Water District #2	12
Carl Waits	Jessamine County Water District #1	6
Stephen Miller	US 60 Water District	6
Jack Stickney	Estill County Water District	6
Donald Daniels II	Souther Water District	6
Eddie Brown	Kenvirons	12
Ben Tooley	Muhlenberg County Water District #3	12
Eddie Cox	Jessamine County Water District #1	6
Bob Shepherd	Souther Water District	6
Brandon Hamilton	Kenvirons	12
George Dean	Jessamine County Water District #1	6
Patrick S Cook	South Anderson Water District	12
Wanya Morris	US 60 Water District	6
Tim Baker	South Anderson Water District	6
Shannon Yeast	South Anderson Water District	12
Charles Shockey	Big Sandy Water District	6
Darrell Bowling	Big Sandy Water District	6
Lloyd Lowe	Big Sandy Water District	6
Paul Thomas	Big Sandy Water District	6
William Hardin	Big Sandy Water District	6
David Koenig	Boone County Water District	6
Jeff Eger	Boone County Water District	6
Michael Giordano	Boone County Water District	6
Charlie Cain	Boone County Water District	6
Phil Crawford	Bracken County Water District	12
Rick King	Bracken County Water District	12
2022 Public Service Commission Water Training December 7-8, 2022		
PSC Attendance List - Case No. 2023-00021 Continued		
Steve Hunt	Christian County Water District	6
Ashley Lauderman	Corinth Water District	12

March 9, 2023

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Cherish Kennedy	Corinth Water District	12
Tara Wright	Corinth Water District	12
Bradley Smith	Dexter-Almo Heights Water District	12
Charles Smith	Dexter-Almo Heights Water District	12
Joe Dan Taylor	Dexter-Almo Heights Water District	12
Adam Mills	East Daviess County Water Association	12
Jason O'Bryan	East Daviess County Water Association	12
Jason JT Bell	East Daviess County Water Association	12
Kasey Emmick	East Daviess County Water Association	12
David Pribble	East Pendleton County Water Distrct	6
Kenneth W Lonaker	East Pendleton County Water Distrct	6
Lisa Cobb	East Pendleton County Water Distrct	6
Bill Flaughter	East Pendleton County Water Distrct	6
Daniel Blain Click	Estill County Water District	6
Zachary McCord	Gallatin County Water District	12
Gary Esham	Garrison Water District	6
Karin Collier	Garrison Water District	6
Luke Bentley	Garrison Water District	6
Mary Ann Larimore	Green-Taylor Water District	6
Dwith Lewis	Hyden-Leslie County Water District	6
Kevin Cook	Hyden-Leslie County Water District	6
William Wooton	Hyden-Leslie County Water District	6
LJ Turner	Hyden-Leslie County Water District	6
William Todd Horton	Hyden-Leslie County Water District	6
Howard Downing	Jessamine County Water Ditrict #1	12
Tom Beall	Jessamine-South Elkhorn Water District	6
Jerry Haws	Jessamine-South Elkhorn Water District	6
John Horne	Jessamine-South Elkhorn Water District	6
Clay Corman	Jessamine-South Elkhorn Water District	6
Ricky Jones	Jonathan Creek Water District	6
Ron Davis	Jonathan Creek Water District	6
Greg Crum	Martin County Water District	12

2022 Public Service Commission Water Training December 7-8, 2022

PSC Attendance List - Case No. 2023-00021 Continued

Nina McCoy	Martin County Water District	12
Billy Trammell	McCreary County Water District	12
Christopher Watters	McCreary County Water District	12
Coy Taylor	McCreary County Water District	6
David Kilby	McCreary County Water District	12
Derrick Taylor	McCreary County Water District	12
Doug Sexton	McCreary County Water District	6
James King	McCreary County Water District	12

March 9, 2023

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Jennifer Whitaker	McCreary County Water District	12
Jimmy Ross	McCreary County Water District	12
Randy Kidd	McCreary County Water District	6
Raymond Taylor	McCreary County Water District	6
Sam Strunk	McCreary County Water District	12
Joe Schuler	McKinney Water District	12
Matt Rankin	McKinney Water District	12
Mike Carrier	McKinney Water District	12
Bobby Mayhugh	Muhlenberg County Water District #1	6
Craig Porter	Muhlenberg County Water District #1	12
Jeff Kirby	Muhlenberg County Water District #1	12
Jeremy Brumfield	Muhlenberg County Water District #1	12
Mike Camplin	Muhlenberg County Water District #1	6
Billy Driskill	North Marshall Water District	6
Jamie Leonard	North Marshall Water District	6
Joe Draffen	North Marshall Water District	6
Kenneth Shadowen	North Marshall Water District	6
Susy Duncan	North Nelson Water District	6
Dale Gatewood	Northeast Woodford Water District	12
John S. Davis	Northeast Woodford Water District	6
Ken Brothers	Northeast Woodford Water District	6
Warner Broughman	Northeast Woodford Water District	6
Cletus Greer	Ohio County Water District	6
Michael Newman	Ohio County Water District	6
Lyndon Jay Raymond	Ohio County Water District	6
David Boden	Pendleton County Water District	6
Brent Moore	Pendleton County Water District	6
Doug Gosney	Pendleton County Water District	6
Joe Strange	Pendleton County Water District	6
Larry Adams	Pendleton County Water District	6
2022 Public Service Commission Water Training December 7-8, 2022		
PSC Attendance List - Case No. 2023-00021 Continued		
Bill Gilbert	Rattlesnake Ridge Water District	6
Jason Carroll	Rattlesnake Ridge Water District	6
Mike Copley	Rattlesnake Ridge Water District	6
Randy Steagall	Rattlesnake Ridge Water District	6
Steve Ison	Rattlesnake Ridge Water District	6
Deborah Duncan	South Hopkins Water District	6
Robert Tucker	South Hopkins Water District	6
Roy McGregor	South Hopkins Water District	6
Billy Joe Parker	Webster County Water District	12
James Ellis	West Shelby Water District	12

March 9, 2023

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Lisa Didier	West Shelby Water District	6
Melvin Phenix	West Shelby Water District	12
Michael Riggs	West Shelby Water District	6
Dan Hicks	Western Fleming County Water District	6
Greg Hugher	Western Fleming County Water District	6
Larry T. Ingram	Western Fleming County Water District	6
Vernon Barton	Western Fleming County Water District	6
Terry Thomas	Western Lewis Rectorville Water and Gas	6
Jerry Johnson	Western Lewis Rectorville Water and Gas	6
Bob Applegate	Western Lewis Rectorville Water and Gas	6
Joe Gantley	Western Lewis Rectorville Water and Gas	6
Keith Phillips	Western Lewis Rectorville Water and Gas	6
Ben Everly		6
Jared Miller		12
Jeremy Troxell		12
Jerry Ingram		12
Larry Moore		6
Tyler Troxell		12
Vince Berta		12
William King		12
James Riddle		6
Raymond Williams		6
BJ Slone		6



This is to acknowledge that

Jack Stickney

of

Estill Co. Water District #1

attended the

44th Annual Conference & Exhibition

offered by

Kentucky Rural Water Association

on

August 29-30, 2023

at the

Galt House Hotel | Louisville, Kentucky

and

earned **6.0 hours** of continuing education credit for professional development

Please retain this certificate as a record of your attendance.

Janet Cole

Janet Cole, Education Coordinator

PSC Case #2023-00245



Kentucky Rural Water Association

1151 Old Porter Pike ♦ Bowling Green, KY 42103 ♦ Ph: 270.843.2291 ♦ Fx: 270.796.8623 ♦ www.krwa.org

Commissioner D. Blain Click



Andy Beshear
Governor

Rebecca W. Goodman
Secretary
Energy and Environment Cabinet

Commonwealth of Kentucky
Public Service Commission
211 Sower Blvd.
P.O. Box 615
Frankfort, Kentucky 40602-0615
Telephone: (502) 564-3940
Fax: (502) 564-3460

Kent Chandler
Chairman

Amy Cabbage
Vice Chairman

Marianne Butler
Commissioner

February 25, 2022

Re: Case No. 2021-00477
Accreditation and Approval of a Public Service Commission Water Personnel
Training Seminar as a Water District Commissioner Training Program

Attached is a list of the persons who attended the 2021 Water Personnel Training Seminar held on the video conference platform GoToMeeting, on July 13-14, September 7, October 5, and December 8-9, 2021, which includes his/her name, utility or agency, and the number of hours he/she attended.

If you have any questions, please contact Travis Leach, Commission Staff, at 502-782-2570.

Sincerely,

A handwritten signature in blue ink that reads "Linda Bridwell".

Linda Bridwell
Executive Director

Attachment

PSC Attendance List - Case No. 2021-00477

Name	Utility	Hours Earned
Jeanette Walton	Bath County Water District	12
Brabara Morris	Christian County Water District	6
James Owen	Christian County Water District	6
Ricky Bourland	Christian County Water District	6
Ronald Adams	Christian County Water District	6
Steve Hunt	Christian County Water District	6
Marshall Lovitt	Cumberland Falls Highway Water District	6
Ronald Canada	Cumberland Falls Highway Water District	6
Phil Haire	Daviss County Water District	12
Charles Boren	Dexter-Almo Heights Water District	12
Joe Dan Taylor	Dexter-Almo Heights Water District	12
Kathryn Wyatt	Dexter-Almo Heights Water District	12
Blain Click	Estill County Water District	6
Robert Johnson	Estill County Water District	6
Audrea Miller	Estill County Water District	12
Ann Webster	Gallatin County Water District	12
Gary D. Esham	Garrison Quincy Heights Water District	6
Craig Constant	Grayson County Water District	6
Jeff Suratt	Green-Taylor Water District	12
Larry Houk	Green-Taylor Water District	12
Dwight Lewis	Hyden-Leslie County Water District	6
LJ Turner	Hyden-Leslie County Water District	6
Patrick Kevin Cook	Hyden-Leslie County Water District	12
Ronnie Gay	Hyden-Leslie County Water District	6
William Todd Horton	Hyden-Leslie County Water District	6
William Wooton	Hyden-Leslie County Water District	12
Jeff O'Bryan	Jonathan Creek Water District	6
Jimmie Tubbs	Jonathan Creek Water District	6
Mike Dabolt	Jonathan Creek Water District	6
Ricky Jones	Jonathan Creek Water District	6
Ron Davis	Jonathan Creek Water District	6

Micah Joiner	Ledbetter Water District	12
Mike Spalding	Marion County Water District	12
Myrtle Runyon	Mountain Water District	12
Michael Shocklee	Nebo Water District	6
Tim Batt	North Logan Water District	6
S.C. Smotherman	North Logan Water District	6
Wallace Harper	North Logan Water District	6
James Dossett	North Marshall Water District	12
Larry Joe Draffen	North Marshall Water District	6
Billy Driskill	North Marshall Water District	6
James Leonard	North Marshall Water District	6
Kenneth Shadowen	North Marshall Water District	6
Amy Stoffer	Northern Kentucky Water District	6
Clyde Cunningham	Northern Kentucky Water District	6
Doug Wagner	Northern Kentucky Water District	6
Fred Macke	Northern Kentucky Water District	7
Jody Lange	Northern Kentucky Water District	6
Joe Koester	Northern Kentucky Water District	6
Jonathan Moor	Northern Kentucky Water District	6
Lindsey Rehtin	Northern Kentucky Water District	6
Mark Raffenberg	Northern Kentucky Water District	9
Ron Lovan	Northern Kentucky Water District	12
Stacey Kampsen	Northern Kentucky Water District	12
Tom Edge	Northern Kentucky Water District	12
Renetta Romero	Ohio County Water District	12
Eric Hickman	Ohio County Water District	12
Ashley Lauderman	Corinth Water District	12
Damon Talley	Stoll, Keenon, Ogden	6
Garrett Sharp	Todd County Water District	6
Christi Parker	West Shelby Water District	6
James Ellis	West Shelby Water District	12
Melvin Phenix	West Shelby Water District	12
Michael Riggs	West Shelby Water District	6
Lisa Didier	West Shelby Water District	12
J. Thurman	West Shelby Water District	12

PSC Attendance List - Case No. 2021-00477		
Name	Utility	Hours Earned
Darrell bowling	Big Sandy Water District	6
Paul Thomas	Big Sandy Water District	6
Charles Shockey	Big Sandy Water District	6
William Hardin	Big Sandy Water District	6
Lloyd Lowe	Big Sandy Water District	6
David Koenig	Boone County Water District	6
James Daugherty	Boone County Water District	6
Charlie Cain	Boone County Water District	6
Allison Oliver	Caldwell Conty Water District	6
Andrea McCoy	Cannonsburg Water District	6
Robert McGuire	Cannonsburg Water District	6
Sam Hampton	Cannonsburg Water District	6
Mark Kazee	Cannonsburg Water District	6
Pam Vanhoose	Cannonsburg Water District	6
Samuel Hampton	Cannonsburg Water District	6
William Field	Corinth Water District	6
Cherish Kennedy	Corinth Water District	6
Bill Flaughner	East Pendleton Water District	6
Lisa Cobb	East Pendleton Water District	6
David Pribble	East Pendleton Water District	6
Chris Sutton	Lyon County Water District	6
Don Robertson	Lyon County Water District	6
Charles Murphy	Lyon County Water District	6
Randy Kidd	McCreary County Water District	6
Bobby Mayhugh	Muhlenberg County Water District #1	6
Mike Camplin	Muhlenberg County Water District #1	6
Mark Carver	Muhlenberg County Water District #1	6
Craig Porter	Muhlenberg County Water District #1	6
Jeremy Brumfield	Muhlenberg County Water District #1	6
Larry Moore	Northeast Woodford Water District	6
Roy McGregor	South Hopkins Water District	6
Deborah Duncan	South Hopkins Water District	6
Jeff Prater	Southern Water & Sewer District	6
Rick Roberts	Southern Water & Sewer District	6
Steve Dawson	Southern Water & Sewer District	6
James Riddle	US 60 Water District	6
Wayne Morris	US 60 Water District	6
Pat Hargadon	US 60 Water District	6
Robin Hill	US 60 Water District	6
Steve Miller	US 60 Water District	6
Terry Thomas	Western Lewis Rectorville Water District	6
Bob Applegate	Western Lewis Rectorville Water District	6
Jerry Johnson	Western Lewis Rectorville Water District	6
Joe Gantley	Western Lewis Rectorville Water District	6

PSC Attendance List - Case No. 2021-00477

Name	Utility	Hours Earned
Tim Alexander	Boone County Water District	6
Michael Giordano	Boone County Water District	6
Johnny Collette	Cumberland Falls Highway Water District	6
Teddy Prewitt	Cumberland Falls Highway Water District	6
Everett Angel	Cumberland Falls Highway Water District	6
Ron Toler	East Clark County Water District	6
Teddy Marcum	East Clark County Water District	6
David Moore	Laurel County Water District #2	6
Lisa Baker	Laurel County Water District #2	6
Mike Carrier	McKinney Water District	6
John S. Davis	Northeast Woodford Water District	6
Ken Brothers	Northeast Woodford Water District	6
Warner Broughman	Northeast Woodford Water District	6
David Boden	Pendleton County Water District	6
Rick Adams	Pendleton County Water District	6
Joe Strange	Pendleton County Water District	6
Brent Moore	Pendleton County Water District	6
L.R. Faulkner	Pendleton County Water District	6
Andrew Meadors	Whitley County Water District	6
Ralph Staley	Whitley County Water District	6
Bob Durham	Whitley County Water District	6

2021 Public Service Commission Virtual Water Training December 8-9		
PSC Attendance List - Case No. 2021-00477		
Name	Utility	Hours Earned
Christopher Lee Crouch	Bath County Water District	6
Elijah Razor	Bath County Water District	6
Mark Crouch	Bath County Water District	6
Randall Conn	Bath County Water District	6
Jeffery Eger	Boone County Water District	12
Heath Cummins	Caldwell County Water District	12
Sally Hart	Caldwell County Water District	12
Marty Bays	Cannonsburg Water District	12
Darrell Simpson	Crittenden-Livingston Water District	12
Glenn Hughes	Crittenden-Livingston Water District	12
Donald Morse	Farmdale Water District	6
Scottie Wooldridge	Farmdale Water District	12
Vic Satchwell	Gallatin County Water District	6
Keith Brooks	Grayson County Water District	12
Kevin Shaw	Grayson County Water District	12
Eddie Brown	Kenvirons	12
Sam Oaks	Letcher County Water and Sewer District	12
Sallye Thompson	Marion County Water District	12
Norman Boothe	Meade County Water District	6
Kevin Varney	Mountain Water District	6
Randy Tackett	Mountain Water District	12
Johnny Denison	Mountain Water District	6
Paul Chaney	Mountain Water District	12
Gerald Sheperson	North Mercer Water District	6
Paul Campbell	North Mercer Water District	12
Drew Dennis	North Mercer Water District	12
Dale Gatewood	Northeast Woodford Water District	12
Nick Winnike	Northern Kentucky Water District	12
Ron Lovan	Northern Kentucky Water District	12
Mike Copley	Rattlesnake Ridge Water District	6
Randy Steagall	Rattlesnake Ridge Water District	6
Bill Gilbert	Rattlesnake Ridge Water District	6
Jason Carroll	Rattlesnake Ridge Water District	6
Steve Ison	Rattlesnake Ridge Water District	6

Bill DeLong	Sandy Hook Water District	6
Eddie Stevens	South Anderson Water District	6
Tim Baker	South Anderson Water District	6
Barry Drury	South Woodford Water District	12
David Hudson	South Woodford Water District	12
Matthew Coyle	South Woodford Water District	12
Larry Todd	Southern Madison Water District	6
Ronnie Devere	Southern Madison Water District	6
Donny Daniels	Southern Water & Sewer District	6
Lloyd Bob Shepherd	Southern Water & Sewer District	12
Mike Albert	Trimble County Water District #1	12
Shane Courtney	Trimble County Water District #1	12
Jackie Maddox	Trimble County Water District #1	12
Neil Martindale	Trimble County Water District #1	12
Brian Ridgeway	Trimble County Water District #1	12
Dion Houchins	Warren County Water District	6
Billy Grover Money	Western Fleming County Water District	6
Dan Hicks	Western Fleming County Water District	6
Jeff Donovan	Western Fleming County Water District	12
Larry Ingram	Western Fleming County Water District	6
Vernon Barton	Western Fleming County Water District	6
Keith Phillips	Western Lewis Rectorville Water & Gas	12

Andy Beshear
Governor

Rebecca W. Goodman
Secretary
Energy and Environment Cabinet



Commonwealth of Kentucky
Public Service Commission
211 Sower Blvd.
P.O. Box 615
Frankfort, Kentucky 40602-0615
Telephone: (502) 564-3940
Fax: (502) 564-3460
psc.ky.gov

Kent A. Chandler
Chairman

Mary Pat Regan
Commissioner

March 9, 2023

Re: Case No. 2023-00021
Accreditation and Approval of a Public Service Commission Water Personnel
Training Seminar as a Water District Commissioner Training Program

Attached is a list of the persons who attended the 2022 Water Personnel Training Seminar held in person or on video conference platform GoToMeeting, on July 20-21, 2022, September 7-8, 2022, October 3-4, 2022, and December 7-8, 2022, which includes their name, utility or agency, and the number of hours they attended.

If you have any question please contact Commission Staff, at
PSCWaterTraining@ky.gov.

Sincerely,

A handwritten signature in blue ink that reads "Linda Bridwell".

Linda Bridwell
Executive Director.

2022 Public Service Commission Water Training July 20-21, 2022		
PSC Attendance List - Case No. 2023-00021		
Name	Utility	Hours Earned
James Brandon Creekmore	Cumberland Falls Highway Water District	12
Robert Miller	Kentucky Rural Water Association	12
Steven Cornn	Laurel County #2 Water District	12
Lawrence Riley	Jessamine-South Elkhorn Water District	12
Adrian Gossett	Green River Water District	12
Ricky McDaniel	Knott County Water District	6
Phillip Slone	Knott County Water District	6
Jeremy Goodson	Knott County Water District	6
Freddie Williams	Knott County Water District	6
Johnny Collette	Cumberland Falls Highway Water District	6
Teddy Dean Prewitt	Cumberland Falls Highway Water District	6
Everett Angel	Cumberland Falls Highway Water District	6
Ronald Canada	Cumberland Falls Highway Water District	6
Ronnie Gay	Leslie County Water District	6



March 9, 2023
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2022 Public Service Commission Water Training September 7-8, 2022		
PSC Attendance List - Case No. 2023-00021		
Name	Utility	Hours Earned
Ashbel Brunson	Christian County Water District	6
Barbara Morris	Christian County Water District	6
David Johnson	Christian County Water District	6
Heath Howell	Christian County Water District	12
James Owen	Christian County Water District	12
Ronnie Adams	Christian County Water District	6
Lenny Stone	Columbia/Adair Utiities	12
Terry Partin	Columbia/Adair Utiities	12
William Field	Corinth Water District	6
Dennis Fleet	Crittenden Livingston Water District	12
Kyle Cannon	Grayson County Water District	12
Debbie Fowler	Green River Water District	12
John Bunnell	Green River Water District	12
Leland Glass	Green River Water District	12
Pat Tucker	Green River Water District	12
Ted Martin	Lake Barkley Water District	12
Mason Hyde	Lake Barkley Water District	12
James Schade	Ledbetter Water District	12
Terry Teitloff	Ledbetter Water District	12
Alan Fox	Ledbetter Water District	12
James Morrow	Ledbetter Water District	12
Arnie Puckett	Ledbetter Water District	12
Micah Joiner	Ledbetter Water District	6
Beau Roberts	Lyon County Water District	12
Charlie Murphy	Lyon County Water District	12
Don Robertson	Lyon County Water District	12
Erica Perkins	Lyon County Water District	12
Mat Blane	Lyon County Water District	12
Chris Sutton	Lyon County Water District	12
Billy Holland	Muhlenberg County Water District #3	12
Don Garrett	Muhlenberg County Water District #3	6
Doug Anderson	Muhlenberg County Water District #3	6
Christopher Lee Winstead	Nebo Water Water	12
Michal Shocklee	Nebo Water Water	6
S.C. Smotherman	North Logan Water District	6
Tim Barr	North Logan Water District	6

March 9, 2023

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Wallace Harper	North Logan Water District	6
James Dossett	North Logan Water District	6
James Dossett	North Marshall Water District	6
Reid Haire	Ohio County Water District	12

2022 Public Service Commission Water Training October 3-4, 2022		
PSC Attendance List - Case No. 2023-00021		
Name	Utility	Hours Earned
Sarah Price	Bath County Water District	12
Shelby Bennett	Bath County Water District	12
Elizah Razor	Bath County Water District	12
Mark Kazee	Cannonsburg Water District	6
Pam Vanhose	Cannonsburg Water District	6
Robert McGuire	Cannonsburg Water District	6
Sam Hampton	Cannonsburg Water District	6
Martin Bays	Cannonsburg Water District	6
Ted Marcum	East Clark Water District	12
Kenneth Segress	East Clark Water District	6
Ernest Pasley	East Clark Water District	6
Shannon Young	Kirksville Water Association	12
Paul Chaney	Mountain Water District	6
Randy Tackett	Mountain Water District	12
Myrtle Runyon	Mountain Water District	12
Johnny Denison	Mountain Water District	6
Mitch Justice	Mountain Water District	12
Jeff Prater	Southern Water District	6
Steve Dawson	Southern Water District	6
Rick Roberts	Southern Water District	6
Carl Christiansen	West Shelby Water District	12

2022 Public Service Commission Water Training December 7-8, 2022		
PSC Attendance List - Case No. 2023-00021		
Name	Utility	Hours Earned
Cindy Darr	Muhlenberg County Water District #3	12
Theresa Brewer	Laurel County Water District #2	12
Carl Waits	Jessamine County Water District #1	6
Stephen Miller	US 60 Water District	6
Jack Stickney	Estill County Water District	6
Donald Daniels II	Souther Water District	6
Eddie Brown	Kenvirons	12
Ben Tooley	Muhlenberg County Water District #3	12
Eddie Cox	Jessamine County Water District #1	6
Bob Shepherd	Souther Water District	6
Brandon Hamilton	Kenvirons	12
George Dean	Jessamine County Water District #1	6
Patrick S Cook	South Anderson Water District	12
Wanya Morris	US 60 Water District	6
Tim Baker	South Anderson Water District	6
Shannon Yeast	South Anderson Water District	12
Charles Shockey	Big Sandy Water District	6
Darrell Bowling	Big Sandy Water District	6
Lloyd Lowe	Big Sandy Water District	6
Paul Thomas	Big Sandy Water District	6
William Hardin	Big Sandy Water District	6
David Koenig	Boone County Water District	6
Jeff Eger	Boone County Water District	6
Michael Giordano	Boone County Water District	6
Charlie Cain	Boone County Water District	6
Phil Crawford	Bracken County Water District	12
Rick King	Bracken County Water District	12
2022 Public Service Commission Water Training December 7-8, 2022		
PSC Attendance List - Case No. 2023-00021 Continued		
Steve Hunt	Christian County Water District	6
Ashley Lauderman	Corinth Water District	12



March 9, 2023

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Cherish Kennedy	Corinth Water District	12
Tara Wright	Corinth Water District	12
Bradley Smith	Dexter-Almo Heights Water District	12
Charles Smith	Dexter-Almo Heights Water District	12
Joe Dan Taylor	Dexter-Almo Heights Water District	12
Adam Mills	East Daviess County Water Association	12
Jason O'Bryan	East Daviess County Water Association	12
Jason JT Bell	East Daviess County Water Association	12
Kasey Emmick	East Daviess County Water Association	12
David Pribble	East Pendleton County Water Distrct	6
Kenneth W Lonaker	East Pendleton County Water Distrct	6
Lisa Cobb	East Pendleton County Water Distrct	6
Bill Flaugher	East Pendleton County Water Distrct	6
Daniel Blain Click	Estill County Water District	6
Zachary McCord	Gallatin County Water District	12
Gary Esham	Garrison Water District	6
Karin Collier	Garrison Water District	6
Luke Bentley	Garrison Water District	6
Mary Ann Larimore	Green-Taylor Water District	6
Dwith Lewis	Hyden-Leslie County Water District	6
Kevin Cook	Hyden-Leslie County Water District	6
William Wooton	Hyden-Leslie County Water District	6
LJ Turner	Hyden-Leslie County Water District	6
William Todd Horton	Hyden-Leslie County Water District	6
Howard Downing	Jessamine County Water DitRICT #1	12
Tom Beall	Jessamine-South Elkhorn Water District	6
Jerry Haws	Jessamine-South Elkhorn Water District	6
John Horne	Jessamine-South Elkhorn Water District	6
Clay Corman	Jessamine-South Elkhorn Water District	6
Ricky Jones	Jonathan Creek Water District	6
Ron Davis	Jonathan Creek Water District	6
Greg Crum	Martin County Water District	12

2022 Public Service Commission Water Training December 7-8, 2022

PSC Attendance List - Case No. 2023-00021 Continued

Nina McCoy	Martin County Water District	12
Billy Trammell	McCreary County Water District	12
Christopher Watters	McCreary County Water District	12
Coy Taylor	McCreary County Water District	6
David Kilby	McCreary County Water District	12
Derrick Taylor	McCreary County Water District	12
Doug Sexton	McCreary County Water District	6
James King	McCreary County Water District	12

March 9, 2023

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Jennifer Whitaker	McCreary County Water District	12
Jimmy Ross	McCreary County Water District	12
Randy Kidd	McCreary County Water District	6
Raymond Taylor	McCreary County Water District	6
Sam Strunk	McCreary County Water District	12
Joe Schuler	McKinney Water District	12
Matt Rankin	McKinney Water District	12
Mike Carrier	McKinney Water District	12
Bobby Mayhugh	Muhlenberg County Water District #1	6
Craig Porter	Muhlenberg County Water District #1	12
Jeff Kirby	Muhlenberg County Water District #1	12
Jeremy Brumfield	Muhlenberg County Water District #1	12
Mike Camplin	Muhlenberg County Water District #1	6
Billy Driskill	North Marshall Water District	6
Jamie Leonard	North Marshall Water District	6
Joe Draffen	North Marshall Water District	6
Kenneth Shadowen	North Marshall Water District	6
Susy Duncan	North Nelson Water District	6
Dale Gatewood	Northeast Woodford Water District	12
John S. Davis	Northeast Woodford Water District	6
Ken Brothers	Northeast Woodford Water District	6
Warner Broughman	Northeast Woodford Water District	6
Cletus Greer	Ohio County Water District	6
Michael Newman	Ohio County Water District	6
Lyndon Jay Raymond	Ohio County Water District	6
David Boden	Pendleton County Water District	6
Brent Moore	Pendleton County Water District	6
Doug Gosney	Pendleton County Water District	6
Joe Strange	Pendleton County Water District	6
Larry Adams	Pendleton County Water District	6
2022 Public Service Commission Water Training December 7-8, 2022		
PSC Attendance List - Case No. 2023-00021 Continued		
Bill Gilbert	Rattlesnake Ridge Water District	6
Jason Carroll	Rattlesnake Ridge Water District	6
Mike Copley	Rattlesnake Ridge Water District	6
Randy Steagall	Rattlesnake Ridge Water District	6
Steve Ison	Rattlesnake Ridge Water District	6
Deborah Duncan	South Hopkins Water District	6
Robert Tucker	South Hopkins Water District	6
Roy McGregor	South Hopkins Water District	6
Billy Joe Parker	Webster County Water District	12
James Ellis	West Shelby Water District	12

March 9, 2023

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Lisa Didier	West Shelby Water District	6
Melvin Phenix	West Shelby Water District	12
Michael Riggs	West Shelby Water District	6
Dan Hicks	Western Fleming County Water District	6
Greg Hugher	Western Fleming County Water District	6
Larry T. Ingram	Western Fleming County Water District	6
Vernon Barton	Western Fleming County Water District	6
Terry Thomas	Western Lewis Rectorville Water and Gas	6
Jerry Johnson	Western Lewis Rectorville Water and Gas	6
Bob Applegate	Western Lewis Rectorville Water and Gas	6
Joe Gantley	Western Lewis Rectorville Water and Gas	6
Keith Phillips	Western Lewis Rectorville Water and Gas	6
Ben Everly		6
Jared Miller		12
Jeremy Troxell		12
Jerry Ingram		12
Larry Moore		6
Tyler Troxell		12
Vince Berta		12
William King		12
James Riddle		6
Raymond Williams		6
BJ Slone		6



*This Certificate of Attendance
is Being Presented to*

Daniel Cluck

Upon Completion of

12 Hours

*of Water Training Instruction at the
Kentucky Public Service Commission
2023 Water Training Seminar*

December 5-6, 2023

Kentucky Public Service Commission

Signed on this 20th day of December, 2023



Kent Chandler, Chairman

Kentucky Public Service Commission

Commissioner Robert Johnson



Andy Beshear
Governor

Rebecca W. Goodman
Secretary
Energy and Environment Cabinet

Commonwealth of Kentucky
Public Service Commission
211 Sower Blvd.
P.O. Box 615
Frankfort, Kentucky 40602-0615
Telephone: (502) 564-3940
Fax: (502) 564-3460

Kent Chandler
Chairman

Amy Cabbage
Vice Chairman

Marianne Butler
Commissioner

February 25, 2022

Re: Case No. 2021-00477
Accreditation and Approval of a Public Service Commission Water Personnel
Training Seminar as a Water District Commissioner Training Program

Attached is a list of the persons who attended the 2021 Water Personnel Training Seminar held on the video conference platform GoToMeeting, on July 13-14, September 7, October 5, and December 8-9, 2021, which includes his/her name, utility or agency, and the number of hours he/she attended.

If you have any questions, please contact Travis Leach, Commission Staff, at 502-782-2570.

Sincerely,

A handwritten signature in blue ink that reads "Linda Bridwell".

Linda Bridwell
Executive Director

Attachment

PSC Attendance List - Case No. 2021-00477

Name	Utility	Hours Earned
Jeanette Walton	Bath County Water District	12
Brabara Morris	Christian County Water District	6
James Owen	Christian County Water District	6
Ricky Bourland	Christian County Water District	6
Ronald Adams	Christian County Water District	6
Steve Hunt	Christian County Water District	6
Marshall Lovitt	Cumberland Falls Highway Water District	6
Ronald Canada	Cumberland Falls Highway Water District	6
Phil Haire	Daviss County Water District	12
Charles Boren	Dexter-Almo Heights Water District	12
Joe Dan Taylor	Dexter-Almo Heights Water District	12
Kathryn Wyatt	Dexter-Almo Heights Water District	12
Blain Click	Estill County Water District	6
Robert Johnson	Estill County Water District	6
Audrea Miller	Estill County Water District	12
Ann Webster	Gallatin County Water District	12
Gary D. Esham	Garrison Quincy Heights Water District	6
Craig Constant	Grayson County Water District	6
Jeff Suratt	Green-Taylor Water District	12
Larry Houk	Green-Taylor Water District	12
Dwight Lewis	Hyden-Leslie County Water District	6
LJ Turner	Hyden-Leslie County Water District	6
Patrick Kevin Cook	Hyden-Leslie County Water District	12
Ronnie Gay	Hyden-Leslie County Water District	6
William Todd Horton	Hyden-Leslie County Water District	6
William Wooton	Hyden-Leslie County Water District	12
Jeff O'Bryan	Jonathan Creek Water District	6
Jimmie Tubbs	Jonathan Creek Water District	6
Mike Dabolt	Jonathan Creek Water District	6
Ricky Jones	Jonathan Creek Water District	6
Ron Davis	Jonathan Creek Water District	6

Micah Joiner	Ledbetter Water District	12
Mike Spalding	Marion County Water District	12
Myrtle Runyon	Mountain Water District	12
Michael Shocklee	Nebo Water District	6
Tim Batt	North Logan Water District	6
S.C. Smotherman	North Logan Water District	6
Wallace Harper	North Logan Water District	6
James Dossett	North Marshall Water District	12
Larry Joe Draffen	North Marshall Water District	6
Billy Driskill	North Marshall Water District	6
James Leonard	North Marshall Water District	6
Kenneth Shadowen	North Marshall Water District	6
Amy Stoffer	Northern Kentucky Water District	6
Clyde Cunningham	Northern Kentucky Water District	6
Doug Wagner	Northern Kentucky Water District	6
Fred Macke	Northern Kentucky Water District	7
Jody Lange	Northern Kentucky Water District	6
Joe Koester	Northern Kentucky Water District	6
Jonathan Moor	Northern Kentucky Water District	6
Lindsey Rehtin	Northern Kentucky Water District	6
Mark Raffenberg	Northern Kentucky Water District	9
Ron Lovan	Northern Kentucky Water District	12
Stacey Kampsen	Northern Kentucky Water District	12
Tom Edge	Northern Kentucky Water District	12
Renetta Romero	Ohio County Water District	12
Eric Hickman	Ohio County Water District	12
Ashley Lauderman	Corinth Water District	12
Damon Talley	Stoll, Keenon, Ogden	6
Garrett Sharp	Todd County Water District	6
Christi Parker	West Shelby Water District	6
James Ellis	West Shelby Water District	12
Melvin Phenix	West Shelby Water District	12
Michael Riggs	West Shelby Water District	6
Lisa Didier	West Shelby Water District	12
J. Thurman	West Shelby Water District	12

PSC Attendance List - Case No. 2021-00477		
Name	Utility	Hours Earned
Darrell bowling	Big Sandy Water District	6
Paul Thomas	Big Sandy Water District	6
Charles Shockey	Big Sandy Water District	6
William Hardin	Big Sandy Water District	6
Lloyd Lowe	Big Sandy Water District	6
David Koenig	Boone County Water District	6
James Daugherty	Boone County Water District	6
Charlie Cain	Boone County Water District	6
Allison Oliver	Caldwell Conty Water District	6
Andrea McCoy	Cannonsburg Water District	6
Robert McGuire	Cannonsburg Water District	6
Sam Hampton	Cannonsburg Water District	6
Mark Kazee	Cannonsburg Water District	6
Pam Vanhoose	Cannonsburg Water District	6
Samuel Hampton	Cannonsburg Water District	6
William Field	Corinth Water District	6
Cherish Kennedy	Corinth Water District	6
Bill Flaughner	East Pendleton Water District	6
Lisa Cobb	East Pendleton Water District	6
David Pribble	East Pendleton Water District	6
Chris Sutton	Lyon County Water District	6
Don Robertson	Lyon County Water District	6
Charles Murphy	Lyon County Water District	6
Randy Kidd	McCreary County Water District	6
Bobby Mayhugh	Muhlenberg County Water District #1	6
Mike Camplin	Muhlenberg County Water District #1	6
Mark Carver	Muhlenberg County Water District #1	6
Craig Porter	Muhlenberg County Water District #1	6
Jeremy Brumfield	Muhlenberg County Water District #1	6
Larry Moore	Northeast Woodford Water District	6
Roy McGregor	South Hopkins Water District	6
Deborah Duncan	South Hopkins Water District	6
Jeff Prater	Southern Water & Sewer District	6
Rick Roberts	Southern Water & Sewer District	6
Steve Dawson	Southern Water & Sewer District	6
James Riddle	US 60 Water District	6
Wayne Morris	US 60 Water District	6
Pat Hargadon	US 60 Water District	6
Robin Hill	US 60 Water District	6
Steve Miller	US 60 Water District	6
Terry Thomas	Western Lewis Rectorville Water District	6
Bob Applegate	Western Lewis Rectorville Water District	6
Jerry Johnson	Western Lewis Rectorville Water District	6
Joe Gantley	Western Lewis Rectorville Water District	6

PSC Attendance List - Case No. 2021-00477

Name	Utility	Hours Earned
Tim Alexander	Boone County Water District	6
Michael Giordano	Boone County Water District	6
Johnny Collette	Cumberland Falls Highway Water District	6
Teddy Prewitt	Cumberland Falls Highway Water District	6
Everett Angel	Cumberland Falls Highway Water District	6
Ron Toler	East Clark County Water District	6
Teddy Marcum	East Clark County Water District	6
David Moore	Laurel County Water District #2	6
Lisa Baker	Laurel County Water District #2	6
Mike Carrier	McKinney Water District	6
John S. Davis	Northeast Woodford Water District	6
Ken Brothers	Northeast Woodford Water District	6
Warner Broughman	Northeast Woodford Water District	6
David Boden	Pendleton County Water District	6
Rick Adams	Pendleton County Water District	6
Joe Strange	Pendleton County Water District	6
Brent Moore	Pendleton County Water District	6
L.R. Faulkner	Pendleton County Water District	6
Andrew Meadors	Whitley County Water District	6
Ralph Staley	Whitley County Water District	6
Bob Durham	Whitley County Water District	6

2021 Public Service Commission Virtual Water Training December 8-9		
PSC Attendance List - Case No. 2021-00477		
Name	Utility	Hours Earned
Christopher Lee Crouch	Bath County Water District	6
Elijah Razor	Bath County Water District	6
Mark Crouch	Bath County Water District	6
Randall Conn	Bath County Water District	6
Jeffery Eger	Boone County Water District	12
Heath Cummins	Caldwell County Water District	12
Sally Hart	Caldwell County Water District	12
Marty Bays	Cannonsburg Water District	12
Darrell Simpson	Crittenden-Livingston Water District	12
Glenn Hughes	Crittenden-Livingston Water District	12
Donald Morse	Farmdale Water District	6
Scottie Wooldridge	Farmdale Water District	12
Vic Satchwell	Gallatin County Water District	6
Keith Brooks	Grayson County Water District	12
Kevin Shaw	Grayson County Water District	12
Eddie Brown	Kenvirons	12
Sam Oaks	Letcher County Water and Sewer District	12
Sallye Thompson	Marion County Water District	12
Norman Boothe	Meade County Water District	6
Kevin Varney	Mountain Water District	6
Randy Tackett	Mountain Water District	12
Johnny Denison	Mountain Water District	6
Paul Chaney	Mountain Water District	12
Gerald Sheperson	North Mercer Water District	6
Paul Campbell	North Mercer Water District	12
Drew Dennis	North Mercer Water District	12
Dale Gatewood	Northeast Woodford Water District	12
Nick Winnike	Northern Kentucky Water District	12
Ron Lovan	Northern Kentucky Water District	12
Mike Copley	Rattlesnake Ridge Water District	6
Randy Steagall	Rattlesnake Ridge Water District	6
Bill Gilbert	Rattlesnake Ridge Water District	6
Jason Carroll	Rattlesnake Ridge Water District	6
Steve Ison	Rattlesnake Ridge Water District	6

Bill DeLong	Sandy Hook Water District	12
Eddie Stevens	South Anderson Water District	6
Tim Baker	South Anderson Water District	6
Barry Drury	South Woodford Water District	12
David Hudson	South Woodford Water District	12
Matthew Coyle	South Woodford Water District	12
Larry Todd	Southern Madison Water District	6
Ronnie Devere	Southern Madison Water District	6
Donny Daniels	Southern Water & Sewer District	6
Lloyd Bob Shepherd	Southern Water & Sewer District	12
Mike Albert	Trimble County Water District #1	12
Shane Courtney	Trimble County Water District #1	12
Jackie Maddox	Trimble County Water District #1	12
Neil Martindale	Trimble County Water District #1	12
Brian Ridgeway	Trimble County Water District #1	12
Dion Houchins	Warren County Water District	6
Billy Grover Money	Western Fleming County Water District	6
Dan Hicks	Western Fleming County Water District	6
Jeff Donovan	Western Fleming County Water District	12
Larry Ingram	Western Fleming County Water District	6
Vernon Barton	Western Fleming County Water District	6
Keith Phillips	Western Lewis Rectorville Water & Gas	12

*This Certificate of Attendance
is Being Presented to
Robert Johnson
Upon Completion of*

6 Hours

of Water Training Instruction at the

*Kentucky Public Service Commission
2023 Water Training Seminar*

December 5-6, 2023

Kentucky Public Service Commission

Signed on this 20th day of December, 2023



Kent Chandler, Chairman

Kentucky Public Service Commission

ESTILL COUNTY WATER DISTRICT NO. 1

Case No. 2023-00371

Response to Commission Staff's First Request for Information

Question No. 9

Responding Witness: David P. Foster

- Q-9. Refer to Estill District #1's Application, Attachment #5, the Schedule of Adjusted Operations. Provide the workpapers and other supporting documentation for each pro forma adjustment described in the References (A through F) of the Schedule of Adjusted Operations. Provide in Excel spreadsheet format with all formulas, columns, and rows unprotected and fully accessible.**
- A-9. See **Attachment9_RateCaseWorkpapers.xlsx**. This workbook is filed separately with this Response and is also an embedded attachment to this Response.
- .

ESTILL COUNTY WATER DISTRICT NO. 1

Case No. 2023-00371

Response to Commission Staff's First Request for Information

Question No. 10

Responding Witness: David P. Foster

Q-10. State whether late fees and nonrecurring charges are included in Metered Water Sales in the Schedule of Adjusted Operations. If these amounts are not included in Metered Water Sales, state where they are classified.

A-10. Late fees and non-recurring charges, other than tap-on fees, are included in Other Water Revenues.

ESTILL COUNTY WATER DISTRICT NO. 1

Case No. 2023-00371

Response to Commission Staff's First Request for Information

Question No. 11

Responding Witness: Audrea Miller

Q-11. Provide the number of gallons of water purchased, the cost of purchases, and the average cost of purchases for each supplier and in total for the years ended December 31, 2021, 2022, and 2023.

A-11. See table below.

Year	Supplier	Purchased Amount (1,000 Gals)	Total Cost	Average Cost (\$/1,000 Gals)
2021	Irvine Municipal Utilities	266,456	\$870,611	\$3.2673
	Jackson County Water Assn	312	\$ 1,130	\$3.5093
2022	Irvine Municipal Utilities	274,575	\$882,292	\$3.2133
	Jackson County Water Assn	258	\$ 896	\$3.4729
2023	Irvine Municipal Utilities	222,499	\$775,737	\$3.4865
	Jackson County Water Assn	320	\$ 1,144	\$3.6781

ESTILL COUNTY WATER DISTRICT NO. 1

Case No. 2023-00371

Response to Commission Staff's First Request for Information

Question No. 12

Responding Witness: Audrea Miller

Q-12. Provide the number of new water connections that Estill District No. 1 installed during 2022.

A-12. The District installed 24 new water connections in 2022.

ESTILL COUNTY WATER DISTRICT NO. 1

Case No. 2023-00371

Response to Commission Staff's First Request for Information

Question No. 13

Responding Witness: Audrea Miller

Q-13. Provide the number of occurrences and the dollar amount for late fees that were recorded during the calendar years 2021 and 2022.

A-13. See table below.

Year	Occurrences	Amount
2021	10,869	\$49,520.65
2022	10,983	\$53,711.19

ESTILL COUNTY WATER DISTRICT NO. 1

Case No. 2023-00371

Response to Commission Staff's First Request for Information

Question No. 14

Responding Witness: Audrea Miller

Q-14. Provide the total amount collected for each nonrecurring charge and the number of occurrences for each nonrecurring charge that was recorded during the calendar years 2021 and 2022

A-14. The District possesses the requested information only for 2022, which is set forth on the table below. Prior to the installation of its present billing software in September 2021, the District's billing system did not maintain a record of the amount assessed for individual nonrecurring charges or the number of instances in which a specific nonrecurring charge was assessed.

Charge	Times Assessed	Collect
Disconnect/Reconnect	393	\$17,950.00
Meter Damage	13	\$ 3,098.00
Meter Connection	31	\$39,125.00
Return Payment	53	\$ 1,175.00
Service Charge	44	\$ 4,647.96
Total		\$65,995.96

ESTILL COUNTY WATER DISTRICT NO. 1

Case No. 2023-00371

Response to Commission Staff's First Request for Information

Question No. 15

Responding Witness: Audrea Miller

Q-15. Provide updated cost justification sheets for all nonrecurring charges listed in the current tariff.

A-15. See Attachment 15.

Attachment 15

Cost Justification Sheets for Current Nonrecurring Charges

**AVERAGE METER CONNECTION EXPENSE
COST JUSTIFICATION**

Name of Utility Estill County Water District No. 1

The following is an itemization of expenses for providing a metered service connection.

A. Meter Size

5/8-Inch 3/4-Inch 1-Inch 1 1/2 -Inch 2-Inch

Other (specify) _____

B. Materials Expense

		<u>Unit Quantity</u>	<u>Cost</u>	<u>Total Cost</u>
1.	Water Meter	<u>1</u>	<u>466.00</u>	<u>466.00</u>
2.	Meter Yoke	<u>1</u>	<u>276.00</u>	<u>276.00</u>
3.	Corporation Stop	<u>1</u>	<u>51.00</u>	<u>51.00</u>
4.	Meter Box and Top	<u>1</u>	<u>149.00</u>	<u>149.00</u>
5.	Miscellaneous Fittings	<u>3</u>	<u>4.50</u>	<u>13.50</u>
6.	Other (Itemize)			
	<u>6" x 3/4" Saddle</u>	<u>1</u>	<u>125.00</u>	<u>125.00</u>
	<u>3/4" CTS Comp Union</u>	<u>2</u>	<u>17.26</u>	<u>34.52</u>
	<u>3/4" Pressure Reducing Valve</u>	<u>1</u>	<u>176.88</u>	<u>176.88</u>
	TOTAL MATERIALS EXPENSE			\$ <u>1,291.90</u>
	(add total cost)			

C. Service Pipe ExpenseType of Service Pipe CTS 250# Size of Service Pipe 3/4

	<u>Unit Quantity</u>	<u>Cost</u>	<u>Total Cost</u>
1. Short Side Service	<u>25.00</u>	<u>0.33</u>	<u>8.25</u>
2. Long Side Service	<u>50.00</u>	<u>0.33</u>	<u>16.50</u>
AVERAGE SERVICE PIPE EXPENSE (add total cost and divide by 2)			\$ <u>12.38</u>

D. Installation Labor Expense

	<u>Total Hours</u>	<u>Hourly Rate</u>	<u>Total Cost</u>
1. Short Side Service	<u>3.00</u>	<u>69.51</u>	<u>208.53</u>
2. Long Side Service	<u>4.00</u>	<u>69.51</u>	<u>278.04</u>
AVERAGE INSTALLATION LABOR EXPENSE (add total cost and divide by 2)			\$ <u>243.29</u>

E. Installation Equipment Expense

	<u>Total Hours</u>	<u>Hourly Rate</u>	<u>Total Cost</u>
1. Short Side Service	<u>3.00</u>	<u>75.00</u>	<u>225.00</u>
2. Long Side Service	<u>4.00</u>	<u>75.00</u>	<u>300.00</u>
AVERAGE INSTALLATION EQUIPMENT EXPENSE (add total cost and divide by 2)			\$ <u>262.50</u>

F. Installation Miscellaneous Expense

	<u>Total Hours</u>	<u>Hourly Rate</u>	<u>Total Cost</u>
1. Inspection	_____	_____	<u>0.00</u>
2. Site Clean-Up	_____	_____	<u>0.00</u>
3. Other			
<u>Seed & Straw</u>	<u>1.00</u>	<u>5.00</u>	<u>5.00</u>
_____	_____	_____	<u>0.00</u>
_____	_____	_____	<u>0.00</u>
AVERAGE INSTALLATION MISCELLANEOUS EXPENSE (add total cost)			\$ <u>5.00</u>

G. Overhead Expense

1. Installation expense (\$ <u>1,304.28</u>) times overhead rate (<u>1.00%</u>)	\$ <u>13.04</u>
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H. Administrative Expense

1. Office expense for establishing a new account and billing record.	\$ <u>23.34</u>
-------------------------------------------------------------------------	------------------------

I. Total Expenses

Materials Expense	\$ <u>1,291.9</u>
Service Pipe Expense	<u>12.38</u>
Installation Labor Expense	<u>243.29</u>
Installation Equipment Expense	<u>262.50</u>
Installation Miscellaneous Expense	<u>5.00</u>
Overhead Expense	<u>13.04</u>
Administrative Expense	<u>23.34</u>
TOTAL CONNECTION EXPENSE	\$ <u>1,851.4</u>
USE THIS AMOUNT	\$ <u>1,850.0</u>

NONRECURRING CHARGE COST JUSTIFICATIONType of Charge: Service Disconnection/Reconnect

1. Field Expense:

A. Materials (Itemize)

_____	\$ _____
_____	_____
_____	_____

B. Labor (Time and Wage)

<u>1 hr @ \$23.17/hr</u>	<u>23.17</u>
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Total Field Expense	\$ <u>23.17</u>
----------------------------	------------------------

2. Clerical and Office Expense

A. Supplies	\$ _____
-------------	----------

B. Labor	<u>16.50</u>
----------	--------------

Total Clerical and Office Expense	\$ <u>16.50</u>
------------------------------------------	------------------------

3. Miscellaneous Expense

A. Transportation	\$ <u>20.10</u>
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B. Other (Itemize)

_____	_____
_____	_____
_____	_____

Total Miscellaneous Expense	\$ <u>20.10</u>
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Total Nonrecurring Charge Expense	\$ <u>59.77</u>
------------------------------------------	------------------------

USE THIS AMOUNT	\$ <u>60.00</u>
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NONRECURRING CHARGE COST JUSTIFICATIONType of Charge: Service Call/Investigation

1. Field Expense:

A. Materials (Itemize)

_____	\$ _____
_____	_____
_____	_____

B. Labor (Time and Wage)

<u>1 hr @ \$23.17 /hr</u>	<u>23.17</u>
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Total Field Expense	\$ <u>23.17</u>
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2. Clerical and Office Expense

A. Supplies	\$ _____
-------------	----------

B. Labor	<u>16.50</u>
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Total Clerical and Office Expense	\$ <u>16.50</u>
------------------------------------------	------------------------

3. Miscellaneous Expense

A. Transportation	\$ <u>20.10</u>
-------------------	-----------------

B. Other (Itemize)

_____	_____
_____	_____
_____	_____

Total Miscellaneous Expense	\$ <u>20.10</u>
------------------------------------	------------------------

Total Nonrecurring Charge Expense	\$ <u>59.77</u>
------------------------------------------	------------------------

USE THIS AMOUNT	\$ <u>60.00</u>
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NONRECURRING CHARGE COST JUSTIFICATIONType of Charge: Meter Test

1. Field Expense:

A. Materials (Itemize)

_____	\$ _____
_____	_____
_____	_____

B. Labor (Time and Wage)

_____	_____
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Total Field Expense	\$ 0.00
----------------------------	----------------

2. Clerical and Office Expense

A. Supplies

\$ _____

B. Labor

Total Clerical and Office Expense	\$ 0.00
------------------------------------------	----------------

3. Miscellaneous Expense

A. Transportation

\$ _____

B. Other (Itemize)

<u>Service Call / Investigation</u>	<u>60.00</u>
<u>Meter test cost</u>	<u>15.00</u>
<u>Shipping</u>	<u>15.00</u>

Total Miscellaneous Expense	\$ 90.00
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Total Nonrecurring Charge Expense	\$ 90.00
------------------------------------------	-----------------

USE THIS AMOUNT	\$ 80.00
------------------------	-----------------

NONRECURRING CHARGE COST JUSTIFICATIONType of Charge: Returned Payment

1. Field Expense:

A. Materials (Itemize)

_____	\$ _____
_____	_____
_____	_____

B. Labor (Time and Wage)

_____	_____
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Total Field Expense	\$ 0.00
----------------------------	----------------

2. Clerical and Office Expense

A. Supplies	\$ _____
-------------	----------

B. Labor	<u>16.50</u>
----------	--------------

Total Clerical and Office Expense	\$ 16.50
------------------------------------------	-----------------

3. Miscellaneous Expense

A. Transportation	\$ _____
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B. Other (Itemize)

<u>Bank Dishonored Payment Fee</u>	<u>7.00</u>
_____	_____
_____	_____

Total Miscellaneous Expense	\$ 7.00
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Total Nonrecurring Charge Expense	\$ 23.50
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USE THIS AMOUNT	\$ 24.00
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ESTILL COUNTY WATER DISTRICT NO. 1

Case No. 2023-00371

Response to Commission Staff's First Request for Information

Question No. 16

Responding Witness: David P. Foster

- Q-16. Provide a copy of the current and proposed billing analysis in Excel spreadsheet format with all formulas, rows, and columns unprotected and fully accessible.**
- A-16. See Attachment9_RateCaseWorkpapers.xlsx.**

ESTILL COUNTY WATER DISTRICT NO. 1

Case No. 2023-00371

Response to Commission Staff's First Request for Information

Question No. 17

Responding Witness: Audrea Miller

Q-17. Refer to Estill District No. 1's current tariff dated November 17, 2019, Section 4, Terms and Conditions of Billing and Payment (Sheet No. 5).

- a. Provide the date that the billing cycle begins (meter read date).**
- b. State whether the date that the billing cycle begins is the date that would be best stated as the effective date of any order the Commission issues concerning rates in this case.**

A-17. a. Meters are read at 12:00 a.m. (midnight) on the 11th day of the month. This practice allows the District's bills to coverage usage from the beginning of 11th day of the prior month to end of the 10th day of the current month.

- b. Any Order establishing new rates for the District should be made effective for the eleventh day of the month. Such action will allow for the most efficient and trouble-free means of implementing the new rates.

ESTILL COUNTY WATER DISTRICT NO. 1

Case No. 2023-00371

Response to Commission Staff's First Request for Information

Question No. 18

Responding Witness: Audrea Miller

Q-18. State the last time a cost-of-service study (COSS) was performed to review the appropriateness of its current rates and rate design.

- a. Explain whether conducting a COSS was considered for the current rate application and the reasoning for not filing one.**
- b. Explain whether any material changes to the utility's system would cause a new COSS to be prepared since the last time one was completed.**
- c. If there have been no material changes to the utility's system, explain when preparation of a new COSS anticipated.**

A-18. The District is unable to state the date of the last cost-of-service study perform to review its rates and rate design for water service. A review of Commission records indicates that, if such study was prepared and submitted to the Public Service Commission, it was submitted prior to March 28, 1984.

- a. As 807 KAR 5:076 does not require the submission of a cost-of-service study with an application for rate adjustment, the District found no need to conduct such study. Moreover, since almost 90 percent of its sales are to residential customers and no industrial or heavy use commercial customers are served, there did not appear a significant need for such a study.**
- b. The District is not aware of any material changes.**
- c. The District does not anticipate the preparation of a cost-of-service study absent some unusual circumstance, the location of a large industrial or commercial water user to its territory, or a directive from the Public Service Commission to prepare such study.**