

## December 5 2023 Meeting

From: Randy (randysteagall@hotmail.com)

To: rwdwc@yahoo.com

Date: Tuesday, December 5, 2023 at 08:23 PM EST

### Rattle Snake Ridge

#### Water District

Meeting called to order by Bill Gilbert at 4:00

Motion made by Mike and second by Jason to dispense with the reading of the minutes all was in favor

Motion was made by Mike and second by Jason to approve the minutes all was in favor

The board recognized Riley Sumpter of Blue Grass Engineering who is retiring this year for all his help and guidance through the time they did business with Bluegrass  
his expertise will be missed

Employee's were then asked for any concerns they may have, no one had any

Riley from Bluegrass issued a progress report on current project it is 92% complete

Then presented change order information for an additional 50 meter service line replacements at a total of 105,000 dollars to replace additional lines. and pump station repair for 58,000.

Jason made motion second by Mike for change order for the extra work all was in favor.

Judge executive Myron Lewis of Elliott County ask to look at fire hydrants addition at various locations beaming added, will have more information at April meeting.

Attorney Deloris Woods Baker gave update on PSC rate study that is to be published in local paper, addressed passe due water bills and disconnect notice, is to notify customer of disconnect deadline if bill or payment schedule is not reached.

At 610 meeting was in recess so an executive session could be held

Jason made motion second by Steve to go into executive session where personnel was discussed.

Jadon made motion second by Steve to come out of session at 630'

Jason then made motion to adjourn second by Mike meeting was closed.

Members present Bill Gilbert ,Steve Ison, Jason Carroll, Mike Copley, and Randy Steagall

Nov. 7<sup>th</sup> 2023

Minutes

Rattlesnake Ridge Water District

Meeting called to order at 401 pm

Motion made by Mike to dispense with the reading of the minutes and was second by JASON

Motion was unanimously approved, motion was then made by Mike and seconded by Jason to approved the minutes motion passed

The 504 Fire Department was then heard they was there to request estimates on 3 flush hydrant to be installed at different locations on the

Line at Rt 1555, 409 and 586 these estimate were to be sent to the Elliott County fiscal court for funding. Riley from Bluegrass Engineering was to get estimate and sent to the county judge

Concerns from employees were then heard

Attorney Deloris Woods addressed concerns of unpaid water bill from City of Olive Hill and was to send request for payment to City Mayor and council members

Rate study from Sam Reid was discussed and Mrs Woods was contact Sam and discuss the PSC order to see what action need to be taken

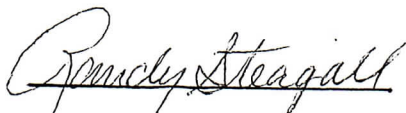
Riley then gave update on project the project was 80 percent complete and additional 150 meters was needed at a cost of 46 thousand dollars Mike then made a motion for change order #5 to buy the meters second by Jason all was in favor motion Passed

Riley then presented the need for change order #3 for 35 thousand dollars for engineering fees for additional work on contract 12 Jason made the motion for engineering fees to be paid second by Steve all was in favor Motion passed

Meeting was then called in to recess so executive session could be called

Executive session was called at 520 for discussion of personnel motion was made to come out of session at 545

Meeting was called out of recess and back in to regular meeting where motion by Steve to give a dollar on the hour raise to employees was made second by Steve motion passed by 5-0







## Minutes

### Rattlesnake Ridge Water District

October 3<sup>rd</sup>, 2023

Meeting called to order at 4:04 pm. Motion to dispense minutes by Mike Copley; Jason Carol second the motion.

Sam Reid attended meeting giving his presentation analysis and recommendations for water rate. 16% increase and 5.48 water loss surcharge. Required to send to PSC for study which could take 6 months to complete. Mike made motion to pass resolution for rate study; Steve second.

Myron Lewis attended meeting to discuss the line ran to the animal shelter in Elliott County. 30, 3" casing under road with road boar and cover the cost of bore and difference between the cost of 2" to 3" line difference estimated at \$7500.00 to cover upgrade for 409 connector pipe. Mike made motion to donate 3 inch pipe or what we have left to Elliott County but not to exceed \$10,000.00; Jason second. All in favor.

Myron asked about time line on second rate study; Sam Reid said there was about a 6 month back log.

Sam Reid will file paper work with PSC on rate study asking for a new case number. David and Becky are to be authorized to add to case file.

House bill #9, Myron needs a list of all places that could be serviced by new water lines and water plant update.

Deloris gave update on PSC case 2021-0340.


Mark brought up discussion about needing company trucks. David is to check price on 2 pickups on state contract if under 80,000 for both, buy trucks. No financing is an option.

Riley gave an update on phase 12 project; 70% complete on total project; 80% on line project. Fema project is complete. G&W estimate \$204,000.00. Motion for change order for meters \$84,000.00 made by Jason; Steve second. All approve.

Randy made motion to approve minutes and to approve bills; Jason second; All approve.



Chairman



Secretary



## Minutes

### Rattlesnake Ridge Water District

September 5, 2023

Meeting called to order at 4:03 pm by Bill Gilbert.

Mike Copley made motion to dispense minutes for August; Randy Steagall second. Mike made motion to approve; Steve Ison second. All in favor.

A woman from Hamilton Branch attended meeting requesting water to be ran her way. Board members explained to her the first step is for her to get a petition signed from other customers that way and bring it in so we can keep it on file. Bill explained to her that the process could take 2-3 years if even possible.

Myron Lewis attended meeting asking about why the AML money was denied and is requesting a copy of the denial letter. Riley's answer was that 5 did not qualify. Myron again asked Riley to send him a copy of why nothing qualified.

Bill asked employees if anyone had any concerns or anything they wanted to address, but no one had any complaints or concerns.

Deloris attended meeting. There was discussion about Jason getting reappointed and how a copy needed to be sent to PSC within 30 days for them to put on file.

Deloris asked where we stand on the rate study. Becky's answer was that we are waiting on Sam Reid. Deloris recommended that we turn in what we have and amend it.

Deloris also asked about the tariffs and if everything has been resubmitted. Daniel said Daniel Hinton looks over it the 1<sup>st</sup>. She said the tariff needs to be filed asap.

Long discussion about PSC and Sandy Hook Water.

Jason asked Deloris about how we are and where we stand with PSC. She seems to think we are doing better.

Discussion about Olive Hill still using and their bill. Discussion about prison bill came up also.

Riley discussed the possibility of doing a change order for 5 big meters for the remainder of the money. Also discussed about hiring someone to go find the 160 meters that couldn't be located and how the contractors are installing used parts instead of new.

Riley discussed the progress meeting being moved to Thursday.

57% complete on both contract 1 & 2

38% service lines B.P. Pipeline

Riley discussed contract 1, 3, and 4 has been paid for CDBG grant

Estimate to pay G and W Construction \$185,725.00

Original contract \$269,500.00

Payout \$248,500.00

Jason made motion to approve change order for Fema 1 for \$177,000.00; Randy second

Change order Fema 3 \$270,000.00 for service lines.

Riley handed out pamphlets for the upgrade of line from plant for estimated cost of 23 million.

Discussion about trucks being leased for 23 months or less or buying them straight out.

Meeting dismissed at 7:00 pm



Chairman



Secretary

## Minutes

### Rattlesnake Ridge Water District

August 2<sup>nd</sup> 2023

Meeting called to order at 4:15 by Bill Gilbert.

Mike made motion to approve minutes from June, Jason second.

Steve made motion to approve minutes from July, Randy second.

Two women attended meeting for discussion about Halfway Branch. Riley explained how the project profile has been submitted, which is the first step. He tried to explain how we rely on grant money. Cleaner water program is out of funds so we are waiting. Bill explained to them Halfway Branch was not in Phase 12, like they were told or thought. One lady asked who was in charge and had Bill and board members to sign a paper stating their names and role. David also explained how he tried to see if Lewis Co. could service them, but they can't get water there. Tried Grayson water but it does not pump enough pressure.

Doug Musgrave attended meeting to dispute bill. Discussion about the bill was due to the previous meter reader not getting actual readings. All in favor of reducing bill down to 111.03, which would have been his average usage.

Carolyn asked about a late fee being taken off for a Raymond Bryant, but it was not approved.

Lovey addressed his concern about pigtail adj and how its always told that once it leaves the meter its not considered our leak. Continued discussion about this being the "gray" area but still left questionable.

Riley discussed how everything is moving forward but 159 meters have not been set because they couldn't be located. Discussion about hiring Darren to locate them as a contractor. Everything agreed to let David try and locate them if he had time. The girls up front will also call customers to see if they know where their meter is located and to flag if possible.

Riley discussed the progress meeting.

Contract 1 cost is \$10,954.14 at 78% complete.

Contract 2 cost is \$\$141,180.67 at 25% complete.

More money to be paid out if excessive digging is needed or trouble locating meters.

\$440,000.00 released spent at end of project.

25% complete

30 day reevaluation fo BP Pipeline



— All meters are in from Ferguson.

Mike asked Lester about how tanks were dropping and no one was realizing it.

Discussion about possibly cutting Charlies hours back.

Riley discussed how RD needed to close this loan and how its still drawing interest.

Nothing qualifies for AML .

Discussion about getting US 60 fixed and stop leaks

Guessing around \$58000.00

Directional drilling if possible

\$50,350 cost for Lavendar Lane and Carter City

\$5100.00 invoice for remaining Fema project #4643 paid to Bluegrass for a total of \$32000.00

Phase 13 will consist mostly with the plant

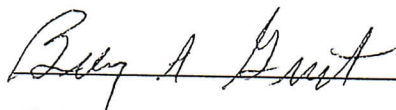
Discussion about the mandatory increase on water bills from PSC.

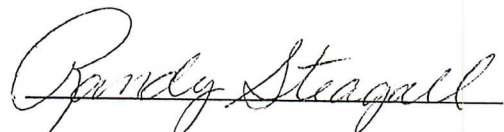
— Becky discussed how she has tried to contact Eric Patton, but he can never be reached.

Discussion about Jason Carroll getting reappointed August 14<sup>th</sup> 2023

CDBG grant discussed.

Meeting dismissed at 6:15

  
Chairman

  
Secretary

## Minutes

### Rattlesnake Ridge Water District

July 11<sup>th</sup> 2023

Meeting called to order at 4:18 pm by Bill Gilbert.

Riley went into discussion about the progress meeting from earlier today. 3982 meters have been changed out.

Contract 1 payout is \$116,921.28

Contract 2 payout is \$224,636.06

Purchase of new laptop \$17,387.28. Purchase of 200 more meters at cost of \$306.00 each totaling \$61,200.00. 100 excessive digouts of meters at \$20.00 each \$2000.00. Total comes to \$80,587.28. Jason Carroll made motion to approve change order, Randy Stegall second.

Contract 1 is 78% complete.

Contract 2 is 16% complete.

BP Pipeline has already received 200 setters for contract 2. We will be starting July 17, 2023.

Riley gave Bill contract documents with GMW creek crossing for him to sign.

GPS project KIA money will be here in August for Bill to sign.

Lester bowling spoke about needing the sludge hauled off.

Discussion from Myron Lewis about needing an easement letter signed, but questionable, so we need to send Deloris a copy so she can look over it.

Becky spoke on Carolyn Bailey's behalf about possibly installing a window or a clear divider at the counter at register. Members told Becky to check on price estimates for cost.

Brief discussion about the rate study done and how there may need to be a 16% increase.

Mike wants list of accounts at each meeting of how much revenue is coming in and paid out. He made a motion to contact accounting and have them send records monthly.

Jason wants report on sold product.

Discussion about Darren Carroll wanting the job of locating meters that can't be found. If approved, it would need to be as a contract laborer. Before considering, David will take a day to try and locate meters to see if this is something he can do on his own.

Meeting dismissed at 5:34

Handwritten signature of Bill Gunt in cursive script, written over a horizontal line.

Chairman

Handwritten signature of Randy Steagall in cursive script, written over a horizontal line.

Secretary



## Minutes

### Rattlesnake Ridge Water District

June 13<sup>th</sup> 2023

Meeting was called to order at 4:03 pm by Bill Gilbert.

Rodney Evans and Myron Lewis attended meeting for the discussion of getting water ran to Woods Rd. off of Rt 7. Estimated 3000 ft to run line for Lisa Chappa, which bought property from Rodney. Lisa can run line herself if she can get easement from Rodney Evans. Woods Rd. is in project profile for grant money. Any further questions from Lisa Chappa can be directed to Steve Ison.

Eric from Fivco attended meeting to introduce Jasper Ball, whom will be taking his place. Money for GIS system has been approved. Talked to KIA for Phase 12, and may finally be approved to continue. There will be a deadline to how money is spent. Bill signed document that will cover first 10% pmt. \$36,000.00 of Cleaner Water to cover cost.

Motion to sign commitment letter to accept the grant made by Mike Copley. Jason second... all approve.

Invoice for Blaines Trace needs to be sent to Myron Lewis, including those customers that have already paid.

Meeting went into executive session at 5:02

Meeting resumed in regular session at 5:15

Felicia asked about getting Juneteenth off. Jason made motion. Randy second.. all approve.

Riley spoke of bid for Fema project, asking board to approve for Fema crossing bid. Randy made motion to approve bid, Steve second... all in favor.

Invoice for \$21,980.00 from Bluegrass Engineering.

65% of meters are in for Phase 12.

Change order will need to be done for the new laptop.

BP Pipeline has 12% of project done.

Discussion about setters and the difficulty of getting them in. CDBG money has to go on meters. If suspend project see about closing out loan so it doesn't draw interest.

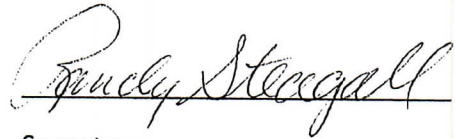
PSC wanting info on phase 12 from Riley. He said everything has been turned into Deloris to give to them by deadline. Rate study coming due next month.

Discussion about Derrick's office calling about Derrick on project. Don't think Derrick needs to be there but will check with Deloris to make sure.

Meeting dismissed at 5:53 pm.

Handwritten signature of Bill Gant in cursive script, written over a horizontal line.

Chairman

Handwritten signature of Randy Steggall in cursive script, written over a horizontal line.

Secretary

## Minutes

### Rattlesnake Ridge Water District

May 2<sup>nd</sup>, 2023

Meeting was called to order at 4:00 pm by Bill Gilbert. Randy Steagall made motion to dispense reading of April's minutes. Mike Copley made motion to approve minutes. Randy Steagall second. All in favor.

Riley discussed the progress report. 723 meters were installed in April. BP is 8% complete and 34% of water lines to be restored.

Contract 1 with Ferguson is \$91,442.00 and adding another crew. Contract 2 with BP Pipeline is \$141,759.00.

Concerns were addressed about the incident that happened the previous month with Shawn Mathney, about whether or not to provide service to said individual, which is at the end of the line on Blaine's Trace. Although arguments were made between several employees, we are to set his tap and continue with original plans. However, if any of our employees have to go to his meter or property for any reason whatsoever, they are to be escorted by police or they do not go.

To date, taps that have been set on Blaine's Trace still have not been paid for by Myron Lewis so an invoice needs to be sent so payment can be received.

Riley discusses the setters from BP Pipeline and says we are making good progress and can possibly get 250 a month between June and August.

Motion to accept phase 12 resolution, Cleaner Water Round 2 money in the amount of \$440,500.00 by Jason; Steve second; All in favor.

409 connectors are still in AML grant funding, waiting approval. Fema project (creek crossing) still not approved by DOW. Rate study pushed back to July.

Discussed the 28 customers on Halfway Branch and how we could possibly service them. Lewis County just has pump station and no tank for Halfway Branch. Permanent generator is an option but we would have to get a good amount of grant money if so.

Steve made motion to approve bills paid in April; Jason second; All in favor.

Meeting went into executive session at 4:50 pm.

Meeting resumed in regular session at 5:10 pm.

Meeting dismissed at 5:15 pm



*Bruce A. Gantt*

Chairman

*Pamela Steagall*

Secretary

## Minutes

### Rattlesnake Ridge Water District

April 11<sup>th</sup> 2023

Meeting was called to order at 4:04 pm by Bill Gilbert. Steve Ison made motion to dispense; Randy Steagall second. All in favor. Randy made motion to accept March minutes; Steve second. All in favor.

4 citizens from Halfway Branch came to meeting expressing concern for not receiving water from RRWD. Bill told them they have tried several times but there is no grant money for Halfway Branch. Riley said it was going to be expensive and tried getting grants through AML in the amount of 1.3 million, the cost estimate to fund.

Discussion started from Steve for David to call Lewis Co. (Vanceburg Water), and see if it would be possible for (Vanceburg Water) to service Halfway Branch and get elevations to their tank, since they are closer to their water. One of the citizens, Donna Lee Newman left her number (606-474-4301) so David would be able to give her updates after contacting Vanceburg Water.

Loan resolution for Phase 12 money to approve in the amount of \$1,906,000.00. Jason made Steve second.

Jason made motion for Bill & Randy to sign USDA Equal Opportunity Agreement; Steve second. All in favor.

Jason made motion for Bill & Randy to sign USDA Assurance Agreement; Randy second. All in favor.

Request for payment from Bluegrass Engineer in the amount of \$214,526.37. Estimate for Ferguson in the amount of \$1,104,050.00. Invoice from Bluegrass Engineering totaling \$45,562.00.

Late bills addressed; No late fees for the month of April, due to postal issues but we will proceed with shutoffs for non payments.

Approve Kelly Galloway next month.

Contact Prison to fix furniture.

Riley spoke on updates for Phase 12.

2:00 progress meeting.

RRWD employees can't work for PMI( installing meters) because of grant funding.

Steve suggested we look into someone to do telemetries.

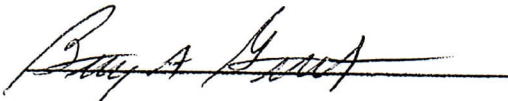
Repeater tower on Rattlesnake (Kenny Carroll property) to override 3 phase line.


Check Fivco Boundary map.

Fema spec DOW awaiting on approval and then ready to bid (Taylor Duncan) flood plain coordinator, needs to approve.

Steve made motion to approve bills paid for in March; Randy second. All in favor.

Meeting dismissed at 6:04 pm.

  
Chairman

  
Secretary



# Minutes

## Rattlesnake Ridge Water District

March 3<sup>rd</sup> 2023

Meeting was called to order at 4:01 pm by Bill Gilbert. Commissioners attending were Bill Gilbert, Mike Copley, Steve Ison, and Jason Carroll (Randy Steagall was absent) All employees attended except Austin Jenkins and plant workers. Mike made a motion to dispense the reading of February minutes; Steve second. All in favor. Jason made motion to approve February minutes; Mike second. All in favor.

Riley from Bluegrass Engineering came to meeting and gave update on project; Bryan Lovan with Bluegrass went over the new Phase #13 proposed plans for the plant.

David said that he had spoken with Bob Miller, former PSC employee, who is doing RRWD rate study and if he gets all info needed from us he should be able to make the May deadline.

Creek crossings and FEMA funding was discussed.

Eric from FIVCO came to meeting to discuss funding for GPS and billing software. Commitment letter was signed for KIA funding.

Steve made motion to accept resolution #2021 for Cleaner Water Act. Jason second; All in favor.

A gentleman from Beetree Fork came to meeting asking if we could move his meter up the road so that an elderly couple in their 80's could get water, their well no longer can provide them water. Board agreed to move meter and allow access for the couple to receive water.

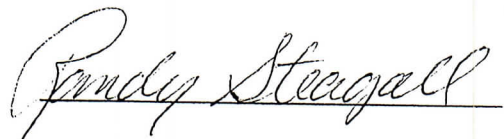
Jerry, mayor of Olive Hill and former employee of RRWD, came to meeting to discuss the water usage that has taken place @ Oakland and Corey. There was much discussion and the Board came to the decision to allow Olive Hill to pull water from RRWD as long as it didn't affect RRWD customers, however there needs to be better communication so that both Olive Hill and RRWD know when they are pulling water from our tanks, to cut down on unnecessary overtime having guys out looking for leak because of tank levels falling.

Meeting adjourned at 6:23pm.

Chairman



Secretary



# Rattlesnake Ridge Water District Minutes

February 7<sup>th</sup>, 2023

Meeting called to order @ 4:03pm. All Board members along with employees in attendance.

Jason made motion to dispense the reading of January minutes. Steve second; All in favor.

Steve made motion to accept January minutes. Mike second; All in favor.

Bill signed Cleaner Water Act for Phase #12.

Steve made motion for RRWD to place Lock system on Olive Hill meters' and only RRWD employees can turn valve on and off, no one else is allowed in meter. Mike second; All in favor.

RRWD board had David call Jerry (Mayor of Olive Hill) and had him turn water off at 5:45. Olive Hill needs to contact water plant to make sure tanks are good and be able to document they are using before one of our guys goes over to turn it back on. This is to keep RRWD from sending guys out on overtime looking for a problem.

Steve asked that the board go into executive session @ 4:48.

Board returned to regular session @5:17.

Jason made motion to have attorney send letter to settle the McGlone case for an amount not to exceed \$5,000.00. Steve second; All in favor.

Jason made motion to accept rate study, for PSC order, from Bob Mill @Kentucky Rural Water at a cost not to exceed \$10,000.00 and to be completed by May 7<sup>th</sup> 2023. Steve second; All in favor.

Jason made motion to sign resolution for bond signing. Steve second; All in favor.

Riley from, Bluegrass Engineering, said that evaluation on system should be completed and the results from study will be discussed at next board meeting.

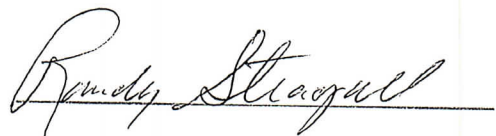
Bluegrass Engineering will also accept the 10% proposed fee on FEMA creek crossings.

Jason made motion to approve bills paid in January. Steve second; All in favor

Steve made motion to adjourn @ 6:04pm



Chairman



Secretary



# Rattlesnake Ridge Water District Minutes

January 3<sup>rd</sup> 2023

Meeting called to order @ 4:00pm. All Board members along with employees in attendance.

Mike made motion to dispense the reading of December minutes. Steve second; All in favor.

Steve made motion to accept December minutes. Mike second; All in favor.

Penny Nolen, from Walnut Grove came in over issues of being without water for 5 to 6 days. Board discussed that when tanks are low, where she is on higher elevation it takes longer for her to receive water. (Let the minutes reflect this is the time of the freeze and we had a 10 in blowout at Grayson Lake and all tanks in system lost water and while getting tank levels back up we was struggling on the west side and discovered that Olive Hill was pulling water from us at 2 different locations.)

Carl McCoy came to meeting to ask about a new pump becoming available, so that Chuck Clevenger and Himself could receive better pressure on Big Run. David will check into getting them a bigger pump to supply them more water.

Evan from Ferguson/Master meters was at meeting to update on the meter change-out project. Looks like everything is scheduled to begin in March, 2023.

Bill spoke to all employees about a few changes to take place in 2023, #1 is communication between all employees, especially during shift change. The plant workers are to keep a shift change report and turn it in weekly to David. Discussion on scheduling issues with Plant operators. There was discussion on heat in office at the plant; Mike made motion to address the issue (find what needs fixed and fix it, even if it's a new heater) Steve second; All in favor.

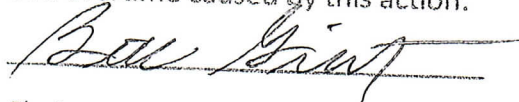
Riley from, Bluegrass Engineering, had Bill and Randy sign papers on the project.

Jason made motion to accept interim Financing Resolution for Phase #12 project. Steve second; All in favor.

Jason made motion to accept Interlocal Cooperation Act, Mike second. All in favor.

Jason made motion to issue Phase #12 Bond resolution in amount of \$1,906,000.00. Randy second; All in favor.

Jason made motion to hire, Delores Woods Baker, for RRWD attorney. Steve second. All in favor. Board discussed having Delores send Olive Hill a letter over unauthorized use of water and overtime caused by this action.



Chairman



Secretary

RESOLUTION 0123-2023

THE RATTLESNAKE RIDGE WATER DISTRICT PERTAINING TO DIRECTIONAL DRILLING(BORING)

Whereas circumstances often arise which make traditional open trench methodology inappropriate for repair, replacement of initial construction of utility lines, the Rattlesnake Ridge Water District Commission, accepts directional drilling (boring) as a standard method of construction or repair.

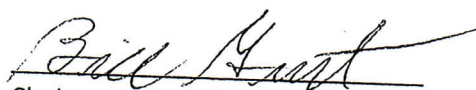
Examples of situations where directional drilling is indicated include, but are not limited to:


- Steep creek banks which could be destabilized by open trenching.
- Proximity to steep embankments, including roadbeds and railroad tracks, which could be destabilized by open trenching.
- Environmentally sensitive areas.
- Lines crossing federal, state, or major local roadways.
- Areas where spacing does not allow for open trenching.
- Situations where cost savings are realized by directional drilling.
- Other situations as recommended by contracted engineers or other utility experts.
- Under bodies of water.
- Locations where open trenching has previously failed.

Therefore, be it resolved that; the Rattlesnake Ridge Water District adopts this resolution as a statement of standard practice regarding directional drilling/boring.

CERTIFICATE

The undersigned hereby certifies that he is the chairman of Rattlesnake Ridge Water District; that the foregoing is a true and correct copy of the resolution adopted at the special meeting held on the 23<sup>rd</sup> day of January, 2023.

  
Chairman Bill Gilbert

  
Secretary Randy Steagall