

**Exhibit 1c**

**Minutes from Hardin District No. 2's**

**2020, 2021, and 2022 Commissioner Meetings**

**Minutes from Hardin District No. 2's  
2020 Commissioner Meetings**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
January 21, 2020**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on January 21, 2020 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Shaun Youravich, Damon Talley, Mark Sneve, and Vaughn Williams. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITOR**

Tina Price, representing Blue Beacon Truck Wash, made a presentation concerning Blue Beacon's request that its sewer bill be based upon the amount of wastewater that it discharges into the District's sewer collection system rather than the amount of water that it purchases.

Ronnie Long, who recently purchased property in the Sportsman Lake gated community, expressed his concerns about the long service line that connects his property to the District's water main.

**SPECIAL RECOGNITION**

Chairman Bell recognized Glenna Warren for her 15 years of dedicated service as an employee of Hardin County Water District No. 2. She will be retiring on January 31, 2020.

**MINUTES & FINANCIAL REPORT**

The Minutes of the December 17, 2019 Board meeting were reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of December was reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

## REPORTS

1. **Engineering Reports.** Vaughn Williams presented the engineering report for water. Mark Sneve presented the engineering report for wastewater.
  - A. **Engineering Report – Wastewater.** Mark Sneve presented a status report on the Nolin River Watershed Wastewater Project. Contracts 1 and 2 are completed. Contract 3 (Downtown area) was substantially completed on January 2, 2020. Contract 4 was substantially completed on January 16, 2020.
2. **Engineering Reports – Water.** Vaughn Williams with Kenvirons recommended that the District advertise for construction bids for the proposed City Springs Raw Water Intake Project. **(See Old Business, Item 3 for Board Action)**
3. **Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.

## OLD BUSINESS

1. **Design-Build Services.** Damon Talley reported that the detailed terms of the formal Design-Build Contract with Jenkins-Essex are still being negotiated.
2. **ADP Update.** Amber Pike presented a status report on the efforts of ADP to correct the payroll withholding and reporting information for calendar year 2018 and the first six (6) months of 2019.
3. **City Springs Raw Water Intake Project Bid Authorization.** Upon recommendation of Vaughn Williams, motion was made by Commissioner Davis

and seconded by Commissioner Miller to authorize District Staff to advertise for construction bids for the City Springs Raw Water Intake Project. Motion carried unanimously.

## NEW BUSINESS

**1. Purchase of Fleet Vehicles.** Shaun Youravich presented the annual Fleet Purchase Request. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to take the following actions:

- a) To authorize the purchase of four (4) new 2020 Dodge Trucks by utilizing the State Master Bid Contract (MA-605-1900000593 and MA-758-1800000618) and two (2) Knapheide Utility Beds as itemized on the Fleet Purchase Request dated January 21, 2020;
- b) To authorize the purchase of two (2) new 2020 Toyota Tacoma Extended Cab Trucks from Toyota of Louisville at a cost of \$26,711.95 for each truck; and
- c) To authorize Shaun Youravich or other appropriate personnel to execute the necessary documents to purchase the vehicles and utility beds.

Motion carried unanimously.

**2. Backhoe Purchase.** Upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Effinger to authorize the purchase of a 2020 Caterpillar 420F Backhoe by utilizing the State Master Bid Contract (MA-758-1800000609) at a total cost of \$104,175.00. Motion carried unanimously.

**4. Equipment Trailer Purchase.** Upon recommendation of District Staff, motion was made by Commissioner Miller and seconded by Commissioner Tabb to authorize the purchase of an Aardvark Tilt heavy duty equipment trailer from Gator Made, Inc. at a cost of \$8,890.00.

**5. Hydraulic Saw Purchase.** Shaun Youravich explained the need for the District to purchase a hydraulic saw to enable District Staff to more easily cut and repair ductile iron pipe. Upon recommendation of District Staff, motion was made by Commissioner Davis and seconded by Commissioner Effinger to authorize the purchase of the hydraulic saw package and accessories as detailed in the price quotation from Bain Enterprises dated January 15, 2020 at a total cost of \$7,618.20. Motion carried unanimously.

**6. Miracle Mile Water Main Replacement Project.** Shaun Youravich presented an overview of the proposed Miracle Mile Water Main Project. The estimated cost of engineering design and materials is approximately \$260,000. District Staff will perform the pipe installation. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve this Project and to authorize District Staff to proceed with design, advertisement for pipe and other materials, and construction of this Project. Motion carried unanimously.

**7. WTP Chemical Bid Authorization.** Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to authorize District Staff to advertise for bids for Water Treatment Plant chemicals to be used by the District during 2020. Motion carried unanimously.

**8. Mowing Bid Authorization.** Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to authorize District Staff to advertise for bids for mowing services. Motion carried unanimously.

**9. Yard Restoration Bid Authorization.** Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to authorize District Staff to advertise for bids for yard restoration services. Motion carried unanimously.

**10. Sewer O&M Agreement.** Attorney Talley explained the need for the District's Water Division to provide operation and maintenance services for the District's Sewer Division. He plans to prepare a formal Operation and Maintenance Agreement for consideration by the Board at its February meeting.

**11. Executive Session.** Motion was made by Commissioner Effinger and seconded by Commissioner Miller to go into Executive Session to discuss real property acquisition and sale, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***

Motion was made by Commissioner Davis and seconded by Commissioner Effinger to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

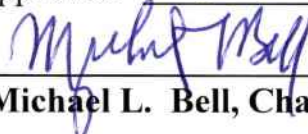
**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
**Morris L. Miller, Secretary**

Date Approved: 2-18-2020

BY:   
**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING**

**February 18, 2020**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on February 18, 2020 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Shaun Youravich, Damon Talley, Mark Sneve, and Vaughn Williams. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**MINUTES & FINANCIAL REPORT**

The Minutes of the January 21, 2020 Board meeting were reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of January was reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

1. **Engineering Reports.** Vaughn Williams presented the engineering report for water. Mark Sneve presented the engineering report for wastewater.

- A. **Engineering Report – Wastewater.** Mark Sneve presented a status report on the Nolin River Watershed Wastewater Project. Contracts



- 1 and 2 are completed. Contract 3 (Downtown area) was substantially completed on January 2, 2020. Contract 4 was substantially completed on January 16, 2020. He recommended making the final payments to the contractors on Contracts 1 and 2 and reducing the retainage amount on Contracts 3 and 4. **(See New Business, Items 1 and 2 for Board Actions)**
2. **Engineering Reports – Water.** Vaughn Williams with Kenvirons reported that construction bids for the proposed City Springs Raw Water Intake Project will be opened on March 17, 2020.
  3. **Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.

## OLD BUSINESS

1. **Design-Build Services.** Chairman Bell and Damon Talley reported on the status of the formal Design-Build Contract with Jenkins-Essex. Chairman Bell also reported that District Staff was reviewing the preliminary set of drawings for the New Customer Service Center.
2. **ADP Update.** Amber Pike reported that ADP has now provided the correct payroll withholding and reporting information for the first six (6) months of 2019. The employees should receive their corrected W-2 forms by February 21, 2020.
3. **Mowing Services Award.** The Commissioners reviewed the Bid Tabulation for mowing services. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to declare the bid of Grassmaster Lawn and Landscaping in the amount of \$945.00 for mowing all 27 sites to be the lowest and best bid and to award the mowing contract to Grassmaster Lawn and Landscaping. Motion carried unanimously.
4. **Restoration Services Award.** The Commissioners reviewed the Bid Tabulation for performing yard and other land restoration services. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to declare the bid of Forrest Cooper in the total estimated contract amount of \$37,975.00 to be the lowest and best bid and to award the restoration services contract to Forrest Cooper. Motion carried unanimously.

**5. WTP Chemical Bid Award.** The Commissioners reviewed the Chemical Bid Tabulation prepared by District Staff. Shaun Youravich estimated that the total annual overall increase in the District's chemical expenses will be approximately \$8,000.00 based upon the bids that were received. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to take the following actions:

- a) To declare the lowest bid submitted on each bid item to be the lowest and best bid for that particular chemical;
- b) To award the bid for each particular chemical to the vendor submitting the lowest bid for that chemical; and
- c) To authorize Shaun Youravich or other appropriate personnel to execute the necessary documents with the vendors which submitted the winning bids.

Motion carried unanimously.

**6. Downtown Tank Project.** Shaun Youravich and Damon Talley reported on the positive discussions with the Superintendent of the Elizabethtown Board of Education. Damon Talley presented a written proposal to construct a water storage tank on the Elizabethtown High School Campus on one (1) of three (3) alternate sites (the "Proposal"). Following review of the Proposal, motion was made by Commissioner Tabb and seconded by Commissioner Miller to take the following actions: (a) to approve the Proposal; (b) to authorize Chairman Bell to execute the Proposal on behalf of the District; and (c) to authorize Chairman Bell and District Staff to present the Proposal to the Elizabethtown Board of Education. Motion carried unanimously.

## NEW BUSINESS

**1. Nolin Wastewater Project – Contracts 1 & 2.** Upon recommendation of Strand Associates, motion was made by Commissioner Miller and seconded by Commissioner Effinger to authorize final payment to the contractors pursuant to the terms of Contracts 1 and 2 of the Nolin Wastewater Project. Motion carried unanimously.

**2. Nolin Wastewater Project – Contracts 3 & 4.** Upon recommendation of Strand Associates, motion was made by Commissioner Miller and seconded by Commissioner Effinger to reduce the retainage amount to \$25,000.00 on both Contracts 3 and 4 of the Nolin Wastewater Project. Motion carried unanimously.

**3. Employee Uniform Contract Award.** The Commissioners reviewed the Bid Tabulation for providing uniforms to the District's employees for a three (3) year term. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to declare the bid of Cintas in the annual amount of \$12,156.56 to be the lowest and best bid and to award the uniform laundry services contract to Cintas. Motion carried unanimously. It was noted that the District will purchase the non-laundered items from various vendors because of cost savings.

**4. White Mills WTP Exterior Rehab Project.** Upon recommendation of District Staff, motion was made by Commissioner Miller and seconded by Commissioner Tabb to authorize the preparation of bid specifications for painting the exterior of the White Mills WTP and to advertise the White Mills WTP Exterior Rehab Project for bids. Motion carried unanimously.

**5. Valley Creek Tank Interior Rehab Project.** Upon recommendation of District Staff, motion was made by Commissioner Effinger and seconded by Commissioner Miller to authorize the preparation of bid specifications for painting the interior of the Valley Creek Water Storage Tank and to advertise this Project for bids. Motion carried unanimously.

**6. Blue Beacon's Request.** Upon recommendation of District Staff and Attorney Talley, motion was made by Commissioner Miller and seconded by Commissioner Effinger to grant the request of Blue Beacon on a temporary basis while District Staff is investigating the installation of a flowmeter to measure the volume of wastewater discharged by Blue Beacon into the District's wastewater collection system. Motion carried unanimously.

**7. ID Theft Prevention Program Review.** Amber Pike reported that there were no known identity theft incidents or sensitive data breaches during 2019. District Staff has conducted its annual review of the District's Identity Theft Prevention Program and recommends that no changes be made to the Program. District Staff also noted that having the Program in place has assisted the District in collecting debts owed from prior accounts and has deterred the use of falsified lease documents by applicants for service. By consensus, the Commissioners accepted Staff's recommendation and the Program will not be revised at this time.

**8. Lakeshore Drive Water Line Extension.** Upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Miller to authorize the proposed Lakeshore Drive Water Line Extension Project with the understanding that five (5) potential customers could be served by this Project. Motion carried unanimously.

**9. Employee Testing Reimbursement.** Chairman Bell reminded the Commissioners of the District's Employee Tuition and Professional Enhancement Reimbursement Policy. Currently, the District has an employee with a Bachelor's Degree in Accounting. She desires to become a Certified Public Accountant. The total cost for application fees, examination fees, and the preparation course is approximately \$3,000.00. Motion was made by Commissioner Effinger and seconded by Commissioner Miller to reimburse the employee pursuant to the District's policy and to authorize Chairman Bell to execute the usual and customary Employee Reimbursement Agreement. Motion carried unanimously.

**10. Annual Fiscal Court Presentation.** Shaun Youravich and Amber Pike made a PowerPoint presentation concerning the District's 2019 accomplishments. They plan to make a similar presentation to the Hardin Fiscal Court on February 25, 2020.

**11. Executive Session.** Motion was made by Commissioner Effinger and seconded by Commissioner Tabb to go into Executive Session to discuss real property acquisition and sale, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.


**\*\*\* EXECUTIVE SESSION DISCUSSION \*\*\***

Motion was made by Commissioner Miller and seconded by Commissioner Effinger to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

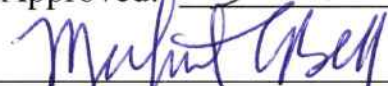
**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Effinger and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
\_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: 3-17-20

BY:   
\_\_\_\_\_  
**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
March 17, 2020**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on March 17, 2020 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Shaun Youravich, Damon Talley, Vaughn Williams, and Brian Woosley. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**MINUTES & FINANCIAL REPORT**

The Minutes of the February 18, 2020 Board meeting were reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Effinger to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of February was reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

1. **Engineering Reports.** Vaughn Williams presented the engineering report for water. Shaun Youravich presented the engineering report for wastewater.
  - A. **Engineering Report – Wastewater.** Shaun Youravich presented a status report on the Nolin River Watershed Wastewater Project. Strand

Associates has recommended making the final payment of \$25,000.00 on Contract 4 (**See New Business, Item 1 for Board Action**).

2. **Engineering Reports – Water.** Vaughn Williams with Kenvirons reported that construction bids for the proposed City Springs Raw Water Intake Project were opened on March 17, 2020. (**See Old Business, Item 2 for Board Action**).
3. **Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.

### **OLD BUSINESS**

1. **Design-Build Services.** Chairman Bell and Damon Talley reported on the status of the formal Design-Build Contract with Jenkins-Essex. Chairman Bell also reported that design of the New Customer Service Center is now moving forward in a positive manner.

2. **City Springs WTP Improvements Project.** The Commissioners reviewed the Bid Tabulation prepared by Kenvirons. Motion was made by Commissioner Effinger and seconded by Commissioner Miller to take the following actions:

- a) To declare the bid submitted by Herrick Company, Inc. in the amount of \$1,498,000 to be the lowest and best bid for Contract 1;
- b) To award Contract 1 to Herrick Company, Inc. contingent upon obtaining a favorable Engineer's Recommendation of Award Letter from Kenvirons (the letter was obtained on March 20, 2020);
- c) To accept the proposal from MicroComm for the SCADA improvements;
- d) To authorize Chairman Bell to execute the Notice of Award, Agreement, and other Contract documents; and

- e) To authorize Shaun Youravich to execute the acceptance of the MicroComm Proposal and any other contract documents if Chairman Bell is unavailable to sign them.

Motion carried unanimously.

**3. Downtown Tank Project.** Chairman Bell and Shaun Youravich reported that the Elizabethtown Board of Education had accepted the District's Proposal to construct a water storage tank on the Elizabethtown High School Campus. By consensus, the Board authorized District Staff and Kenvirons to proceed with obtaining a geotechnical evaluation of the proposed tank site.

### NEW BUSINESS

**1. Nolin Wastewater Project – Contract 4.** Upon recommendation of Strand Associates and District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Miller to authorize final payment to Twin States pursuant to the terms of Contract 4 of the Nolin Wastewater Project. The final payment amount is \$25,000. Motion carried unanimously.

**2. 2019 Audit.** Brian Woosley of Heartland CPAs and Advisors, PLLC (formerly Stiles, Carter & Associates, PSC), the accounting firm which prepared the District's Audit, presented the Audit Report for the 2019 calendar year. The Audit Report contains an unmodified ("clean") opinion. Motion was made by Commissioner Tabb and seconded by Commissioner Davis to accept the 2019 Audit Report. Motion carried unanimously.

**3. Reimbursement Resolution.** Motion was made by Commissioner Effinger and seconded by Commissioner Miller to adopt Resolution No. 2020-03-01, which is a Reimbursement Resolution. Motion carried unanimously. (See attached Resolution).

**4. Bond Counsel.** Upon recommendation of Damon Talley, motion was made by Commissioner Miller and seconded by Commissioner Tabb to engage the services of Mark S. Franklin, with Dinsmore & Shohl, LLP, to serve as the District's Bond Counsel and to authorize Chairman Bell to execute an engagement letter with this firm. Motion carried unanimously.

**5. Sewer O & M Agreement.** Upon recommendation of District Staff, motion was made by Commissioner Davis and seconded by Commissioner Tabb to take the following actions: (a) to approve the proposed O & M Agreement whereby



the District's Water Division will operate, manage, and maintain the District's Sewer Division; (b) to authorize Chairman Bell to execute the O & M Agreement on behalf of the District's Sewer Division; and (c) to authorize Morris L. Miller, Treasurer, to execute the O & M Agreement on behalf of the District's Water Division. Motion carried unanimously.

**6. Surplus Equipment.** Upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Miller to declare the District's 2008 Case M, Series 2 4WD Backhoe as surplus and to authorize District Staff to advertise it for sale via a sealed bid process. Motion carried unanimously.

**7. Sewer Connection Extension of Time.** Upon recommendation of District Staff, motion was made by Commissioner Davis and seconded by Commissioner Tabb to extend the deadline for prospective customers to connect to the sewer system until May 31, 2020 without having to pay the Capacity Fee. Motion carried unanimously.

**8. COVID-19 Discussion.** It was noted that District Staff has already implemented the PSC Order issued on March 16, 2020 in Case No. 2020-085 regarding the COVID-19 Emergency. The Commissioners and Management Staff also discussed other measures to protect the health of its employees.

**9. Executive Session.** Motion was made by Commissioner Tabb and seconded by Commissioner Davis to go into Executive Session to discuss real property acquisition and sale, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***

Motion was made by Commissioner Tabb and seconded by Commissioner Davis to return to open session. Motion carried unanimously. Chairman Bell announced that it would be necessary to take action concerning one of the matters discussed in Executive Session.

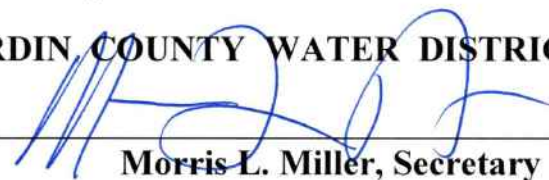
**10. Sale of 360 Ring Road Property.** Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to approve the revised Contract of Sale between the District and KU concerning the sale of the District's existing Customer Service Center located at 360 Ring Road and to authorize Chairman Bell to execute the Contract. Motion carried unanimously.

**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

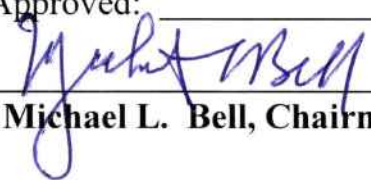
BY: \_\_\_\_\_



**Morris L. Miller, Secretary**

Date Approved: \_\_\_\_\_

BY: \_\_\_\_\_



**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING**

**April 21, 2020**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on April 21, 2020 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, and Shaun Youravich. Mark Sneve, Damon Talley, and Vaughn Williams attended via conference call. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**MINUTES & FINANCIAL REPORT**

The Minutes of the March 17, 2020 Board meeting were reviewed. Motion was made by Commissioner Effinger and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of March was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

1. **Engineering Reports.** Vaughn Williams presented the engineering report for water. Mark Sneve presented the engineering report for wastewater.

- A. **Engineering Report – Wastewater.** Mark Sneve presented a status report on the Nolin River Watershed Wastewater Project. Strand

Associates has recommended making the final payment of \$25,000.00 on both Contracts 3 and 4 (**See New Business, Items 1 & 2 for Board Action**).

2. **Engineering Reports – Water.** Vaughn Williams with Kenvirons presented a status report for the City Springs Raw Water Intake Project (**See New Business, Items 3 & 4 for Board Action**).
3. **Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.

### OLD BUSINESS

1. **Design-Build Services.** Chairman Bell and Damon Talley reported on the status of the formal Design-Build Agreement with Jenkins-Essex. Damon Talley presented a summary of the Design-Build Agreement with Jenkins-Essex. Motion was made by Commissioner Davis and seconded by Commissioner Miller to approve the Design-Build Agreement with Jenkins-Essex and to authorize Chairman Bell to execute the Agreement. Motion carried unanimously.

2. **Sale of Surplus Equipment.** Upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Effinger to take the following actions: (a) to declare the bid submitted by Donald Blake Settle in the amount of \$22,200 for the District's 2008 Case 580M Backhoe to be the highest and best bid; (b) to accept the bid of Donald Blake Settle; and (c) to authorize District Staff to execute the necessary Bill of Sale or other transfer documents. Motion carried unanimously.

### NEW BUSINESS

1. **Nolin Wastewater Project – Contracts 3 & 4.** Upon recommendation of Strand Associates and District Staff, motion was made by Commissioner Davis and seconded by Commissioner Tabb to authorize final payment to the contractors which performed Contracts 3 and 4 of the Nolin Wastewater Project. The final payment amount on each contract is \$25,000. Motion carried unanimously.

**2. Strand Agreement Amendment.** Mark Sneve of Strand Associates presented a detailed analysis of the additional time and expenses incurred by Strand Associates because of the extraordinary time it took the contractors to complete the Nolin Wastewater Project. His firm is requesting an amendment to the Engineering Agreement which increases the amount to be paid to Strand Associates by \$69,587.65. Motion was made by Commissioner Davis and seconded by Commissioner Miller to make a Final Amendment to the Strand Engineering Agreement by increasing the amount to be paid to Strand Associates by \$69,587.65 and to authorize Chairman Bell to execute the Final Amendment. Motion carried unanimously.

**3. Geotechnical Exploration.** The Commissioners reviewed the three (3) proposals submitted for performing the Geotechnical Exploration for the Downtown Tank Project. Upon recommendations of Kenvirons, motion was made by Commissioner Miller and seconded by Commissioner Effinger to take the following actions: (a) to declare the proposal submitted by Greenbaum Associates in the amount of \$5,700 to be the lowest and best proposal; (b) to accept the proposal of Greenbaum Associates; and (c) to authorize District Staff to execute the necessary documents to authorize Greenbaum Associates to perform the necessary Geotechnical Exploration services for the Downtown Tank Project. Motion carried unanimously.

**4. Kenvirons' Invoice.** Motion was made by Commissioner Tabb and seconded by Commissioner Miller to approve and authorize payment of Kenvirons' Invoice No. 20200313 in the amount of \$104,795.00 for engineering services performed to date on the City Springs Raw Water Intake Rehab Project. Motion carried unanimously.

**5. Cash Flow Projection.** Amber Pike presented a cash flow projection based upon the anticipated start dates of the capital Projects scheduled to be undertaken by the District over the next few years.

**6. Video Teleconference Resolution.** The Commissioners reviewed proposed Resolution No. 2020-04-01, which reaffirms the District's regular meeting schedule and authorizes future meetings to be conducted via video teleconference. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to adopt Resolution No. 2020-04-01. Motion carried unanimously.

**7. COVID-19 Response Plan.** Shaun Youravich and Amber Pike summarized the changes they have already made to protect the District's employees and customers because of the COVID-19 pandemic. Amber Pike proposed that the Administration Department be divided into two (2) different

teams. Commencing on Monday, April 27, 2020 Team One will work in the office and Team Two will work from home. Thereafter, the Teams will alternate working in the office and from home. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to accept the recommendation of Amber Pike and to implement the proposed work plan for the Administration Department, subject to management's discretion. Motion carried unanimously.

**8. 315 Ring Road Plan Review.** The Commissioners reviewed the latest plans for the 315 Ring Road Project. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to approve the proposed plans for the 315 Ring Road Project, subject to any minor revisions which might be made by the Building Committee. Motion carried unanimously.

**9. Langley Family Foundation Scholarships.** Chairman Bell provided an update on the Langley Family Foundation Scholarship Program and presented the Scholarship Committee's Report. He noted that 61 Applications were received. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to accept the Scholarship Committee's Report and to award 30 scholarships in the amount of \$1,000 each to the persons recommended by the Scholarship Committee. Motion carried unanimously.

**10. Executive Session.** Motion was made by Commissioner Effinger and seconded by Commissioner Miller to go into Executive Session to discuss real property acquisition and sale, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

**\*\*\* EXECUTIVE SESSION DISCUSSION \*\*\***

Motion was made by Commissioner Effinger and seconded by Commissioner Miller to return to open session. Motion carried unanimously. Chairman Bell announced that it would be necessary to take action concerning one of the matters discussed in Executive Session.

**11. Surplus Real Property Declaration.** Motion was made by Commissioner Effinger and seconded by Commissioner Miller to take the following actions: (a) to declare the former Remington Building located at 315 Ring Road and the adjoining parcel of real estate containing approximately 10 acres as surplus real property; and (b) to authorize Chairman Bell to list the surplus property with Gold Star Realty for \$1,800,000. Commissioner Tabb reminded the

other Commissioners that he does not have any ownership interest in Gold Star Realty. Motion carried unanimously, with Commissioner Tabb abstaining.

**12. General Manager.** Motion was made by Commissioner Effinger and seconded by Commissioner Miller to promote Shaun Youravich to the position of General Manager, effective immediately. Motion carried unanimously.

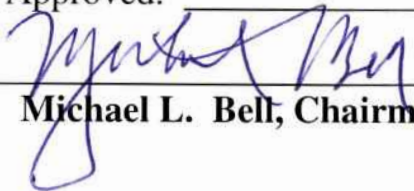
### ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

### HARDIN COUNTY WATER DISTRICT NO. 2

BY:   
\_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: \_\_\_\_\_

BY:   
\_\_\_\_\_  
**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING**

**May 19, 2020**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on May 19, 2020 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike and Shaun Youravich. Damon Talley and Vaughn Williams attended via conference call. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**MINUTES & FINANCIAL REPORT**

The Minutes of the April 21, 2020 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of April was reviewed. Motion was made by Commissioner Effinger and seconded by Commissioner Davis to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

- 1. Engineering Report – Water.** Vaughn Williams with Kenvirons presented a status report for the City Springs Raw Water Intake Project and the Downtown Tank Project.
- 2. Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.



## OLD BUSINESS

**1. Pear Orchard Access Road.** General Manager Youravich reported that the new access road to the Pear Orchard Tank Site property was recently completed at a cost of approximately \$28,000. Bluegrass Cellular has agreed to reimburse the District for one-half of this cost.

**2. White Mills WTP Exterior Rehab.** The Commissioners reviewed the Bid Tabulations for the White Mills Water Treatment Plant Exterior Rehabilitation Project. Upon recommendation of Jay L. Hoffman and District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Effinger to take the following actions:

- a) To declare the bid submitted by Howell & Howell in the amount of \$119,925.00 to paint the exterior of the White Mills WTP to be the lowest and best bid for the White Mills WTP Exterior Rehab Project;
- b) To award the bid for the White Mills WTP Exterior Rehab Project to Howell & Howell; and
- c) To authorize General Manager Youravich to execute the necessary documents with Howell & Howell to facilitate the commencement of the White Mills WTP Exterior Rehab Project.

Motion carried unanimously.

**3. Valley Creek Tank Rehab.** The Commissioners reviewed the Bid Tabulations for the Valley Creek Tank Interior Rehabilitation Project (Valley Creek Tank Rehab Project). Upon recommendation of Jay L. Hoffman and District Staff, motion was made by Commissioner Davis and seconded by Commissioner Tabb to take the following actions:

- a) To reject the bid submitted by Preferred Sandblasting & Painting, LLC because it failed to contain all of the information required by the Instructions to Bidders and, consequently, it was an incomplete bid;
- b) To declare the bid submitted by Sam Estes Painting, Inc. in the amount of \$45,925.00 to paint the interior of the Valley Creek Tank to be the lowest and best bid for the Valley Creek Tank Rehab Project;

- c) To award the bid for the Valley Creek Tank Rehab Project to Sam Estes Painting, Inc.; and
- d) To authorize General Manager Youravich to execute the necessary documents with Sam Estes Painting, Inc. to facilitate the commencement of the Valley Creek Tank Rehab Project.

Motion carried unanimously.

**4. COVID-19 Update.** Shaun Youravich and Amber Pike updated the Commissioners on the changes they have implemented to protect the health and safety of the District's employees and customers during the COVID-19 pandemic. The lobby of the Customer Service Center is still closed to the public.

### NEW BUSINESS

**1. Nolin River Wastewater Grant.** Amber Pike presented a summary of the Nolin River Watershed Wastewater Project expenditures to date, anticipated expenditures, and the remaining Grant funds.

**2. Sewer Connection Extension of Time.** Upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Miller to extend the deadline for prospective customers to connect to the sewer system until August 31, 2020 without having to pay the Capacity Fee. Motion carried unanimously.

**3. 315 Ring Road Subdivision Plat.** The Commissioners reviewed the proposed division of the 315 Ring Road Property into two (2) parcels: the front lot facing Ring Road will contain 10 acres and the rear property with access from West Park Road will contain approximately 13 acres. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the proposed subdivision and to authorize Engineering Design Group to take the necessary steps to have the proposed subdivision approved. Motion carried unanimously.

**4. Executive Session.** Motion was made by Commissioner Davis and seconded by Commissioner Miller to go into Executive Session to discuss real property acquisition and sale, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

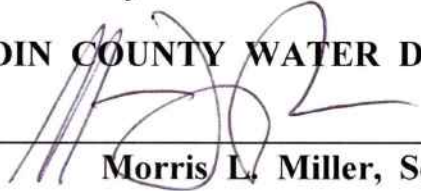
**\*\*\* EXECUTIVE SESSION DISCUSSION \*\*\***

Motion was made by Commissioner Davis and seconded by Commissioner Miller to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

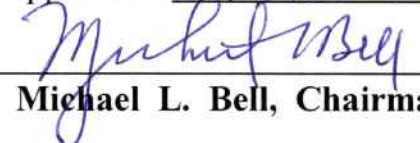
**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
\_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: June 16, 2020

BY:   
\_\_\_\_\_  
**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING**

**June 16, 2020**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on June 16, 2020 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Shaun Youravich, and Vaughn Williams. Damon Talley attended via conference call. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**MINUTES & FINANCIAL REPORT**

The Minutes of the May 19, 2020 Board meeting were reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of May was reviewed. Motion was made by Commissioner Effinger and seconded by Commissioner Davis to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

- 1. Engineering Report – Water.** Vaughn Williams with Kenviron presented a status report for the City Springs Raw Water Intake Project and the Downtown Tank Project. The contractor for the City Springs Raw Water Intake Project has moved onsite and will soon commence excavation for the intake. The geotechnical field work for the Downtown Tank site was performed in late May. It appears that the proposed site

will be satisfactory. A detailed report will be prepared before the next Board meeting.

- 2. Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.

## **OLD BUSINESS**

- 1. Pear Orchard Access Road.** Damon Talley reported that the attorney for Bluegrass Cellular has prepared a draft Easement whereby Bluegrass Cellular will be granted permission to use the new access road from Pear Orchard Road to the Bluegrass Cellular antennae site and will be responsible for paying its portion of the road maintenance expenses. Both parties are still negotiating the detailed terms of the Easement.

- 2. Nolin River Wastewater Grant Update.** Amber Pike presented a detailed summary of the Nolin River Watershed Wastewater Project expenditures to date, anticipated expenditures, and the remaining Grant funds.

- 3. Glendale Alternate Sewer Lines.** The Commissioners reviewed numerous alternate sewer lines that are under consideration for construction with the remaining Sewer Grant funds. Chairman Bell recused himself from this discussion and subsequent deliberations. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to authorize District Staff to obtain the necessary engineering services to design alternate Line "W" as a gravity sewer line. Motion carried unanimously.

- 4. COVID-19 Update.** Shaun Youravich and Amber Pike updated the Commissioners on the changes they have implemented to protect the health and safety of the District's employees and customers during the COVID-19 pandemic. The lobby of the Customer Service Center was re-opened to the public on June 8, 2020.

## **NEW BUSINESS**

- 1. Resolution Authorizing Filing of PSC Application.** Damon Talley presented proposed Resolution No. 2020-06-01 authorizing the Chairman to apply to the PSC for a Certificate of Public Convenience and necessity to construct a new

Customer Service and Operations Facility. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to adopt Resolution No. 2020-06-01. Motion carried unanimously.

**2. Surplus Vehicles.** Upon recommendation of District Staff, motion was made by Commissioner Davis and seconded by Commissioner Effinger to take the following actions: (a) to declare the four (4) vehicles listed in Shaun Youravich's memo dated June 16, 2020 as surplus vehicles; and (b) to solicit sealed bids for the purchase of these surplus vehicles. Motion carried unanimously.

**3. Jenkins-Essex Pay Request.** The Commissioners reviewed the initial Pay Request from Jenkins-Essex for design services for the proposed Customer Service and Operations Facility Project. The invoice amount is \$34,389.15. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to authorize payment of the invoice. Motion carried unanimously.

**4. Discharge Permit.** Vaughn Williams and General Manager Youravich explained the need for the District to apply for a Discharge Permit from the Kentucky Division of Water as part of the City Springs Raw Water Intake Project. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to authorize Kenvirons to prepare and file an application for the Discharge Permit. Motion carried unanimously.

**5. On Call Compensation.** General Manager Youravich explained the District's existing "On Call" and "Back-Up" compensation policy, which has not been changed for over 13 years. He recommended that persons who perform "On Call" and "Back-Up" services be compensated at the rate of \$20 per day for Monday through Friday and \$50 per day for weekends and holidays. Motion was made by Commissioner Effinger and seconded by Commissioner Tabb to accept the recommendation of General Manager Youravich. The increased compensation will become effective with the first pay period in July. Motion carried unanimously.

**6. Executive Session.** Motion was made by Commissioner Davis and seconded by Commissioner Miller to go into Executive Session to discuss real property acquisition and sale, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

**\*\*\* EXECUTIVE SESSION DISCUSSION \*\*\***

Motion was made by Commissioner Miller and seconded by Commissioner Davis to return to open session. Motion carried unanimously. Chairman Bell announced that it would be necessary to take action concerning some of the matters discussed in Executive Session.

**7. Organizational Chart.** The Commissioners reviewed the revised Organizational Chart prepared by General Manager Youravich. Motion was made by Commissioner Miller and seconded by Commissioner Davis to accept the revised Organizational Chart as presented. Motion carried unanimously.

**8. Promotion.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Davis to accept General Manager Youravich's recommendation and to promote Forrest Pollock from E-1 to E-2. Motion carried unanimously.

**9. Wage Adjustments.** Upon joint motion duly made, seconded and unanimously adopted, the Commissioners decided to take the following actions: (a) to make a COLA adjustment of \$0.42 per hour for all hourly employees; (b) to make a 3% merit matrix adjustment for full-time, hourly employees; (c) to increase the salaries of the salaried employees as recommended by General Manager Youravich; (d) to increase the salary of the General Manager as noted in his personnel file; and (e) to make all adjustments effective with the first pay period in July.

**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Effinger and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
**Morris L. Miller, Secretary**

Date Approved: July 21, 2020

BY:   
**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING**

**July 21, 2020**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on July 21, 2020 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike and Shaun Youravich. Damon Talley attended via conference call. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**SPECIAL RECOGNITION**

The Commissioners recognized Kelli Lee, Executive Administrator, who recently received the Customer Service Award presented by the Kentucky-Tennessee Section of the AWWA. This award acknowledges an individual utility employee who demonstrates outstanding customer service, flexibility, and personal attention to develop and maintain relationships with customers.

**MINUTES & FINANCIAL REPORT**

The Minutes of the June 16, 2020 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of June was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.



## REPORTS

- 1. Engineering Report – Water.** General Manager Youravich presented the written report prepared by Kenvirons. The contractor for the City Springs Raw Water Intake Project has made the excavation for the intake. Greenbaum Associates has completed the Geotechnical Report for the Downtown Tank site. The site is highly suitable for the proposed water storage tank. The proposed Rural Development Project has been assigned a Project number by the Lincoln Trail ADD Water Management Council. It may now be submitted to the State Clearinghouse for comments.
- 2. Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.
- 3. Project Reports.** Shaun Youravich announced that he plans to have Forrest Pollock start attending Board meetings and report on various District projects.

## OLD BUSINESS

**1. Sale of Surplus Trucks.** The Commissioners reviewed the Bid Tabulation for the bids submitted for the four (4) surplus trucks, which were declared surplus at the June 16, 2020 Board meeting. Upon recommendation of General Manager Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Davis to take the following actions: (a) to declare the high bid submitted on each truck to be the highest and best bid for that particular truck; (b) to sell each of the four (4) trucks to the highest bidder for each particular truck; and (c) to authorize General Manager Youravich, or his designee, to execute the necessary documents to transfer the titles. Motion carried unanimously.

**2. Nolin RECC Regional Detention Basin.** General Manager Youravich summarized the plans for the proposed Nolin RECC Regional Detention Basin. Storm water from Nolin's expanded parking lot, the District's 315 Ring Road property, and other areas in the watershed will flow to this Detention Basin.

**3. COVID-19 Update.** Shaun Youravich and Amber Pike updated the Commissioners on the changes they have implemented to protect the health and safety of the District's employees and customers during the COVID-19 pandemic. The lobby of the Customer Service Center was re-opened to the public on June 8, 2020 and remains open at this time.

**NEW BUSINESS**

**1. Water Law Training Seminar.** Damon Talley reminded the Commissioners that the annual Water Commissioner Training Seminar hosted by the District is scheduled for Monday, September 28, 2020. In addition, KRWA and SKO are conducting a Water Commissioner Training Webinar via the Zoom platform on Thursday, August 27, 2020. In the event the COVID-19 pandemic worsens, the Commissioners may wish to obtain their annual training requirements by Webinar in lieu of the District’s in-person seminar. The Commissioners will review this matter again at its August 18 Board meeting.

**2. Executive Session.** Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to go into Executive Session to discuss real property acquisition and sale, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

**\*\*\* EXECUTIVE SESSION DISCUSSION \*\*\***

Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
**Morris L. Miller, Secretary**

Date Approved: 8-18-2020

BY:   
**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING**

**August 18, 2020**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on August 18, 2020 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Forrest Pollock, Shaun Youravich, Jarrod Benningfield, Corey Shive, and Vaughn Williams. Damon Talley attended via conference call. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**SPECIAL RECOGNITION**

General Manager Youravich informed the Commissioners that the District's White Mills WTP recently received two (2) awards. The Kentucky Water and Wastewater Operators Association presented the White Mills WTP its Outstanding Water System Operations Award. In addition, the White Mills WTP achieved the coveted Area-Wide Optimization Program ("AWOP") distinction bestowed by the Kentucky Division of Water. This is the tenth consecutive year that the White Mills WTP has received AWOP recognition.

**MINUTES & FINANCIAL REPORT**

The Minutes of the July 21, 2020 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of July was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also

reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

## REPORTS

- 1. Engineering Report – Water.** Vaughn Williams with Kenvirons presented a status report for the City Springs Raw Water Intake Project. The Project is progressing smoothly. Kenvirons submitted the Discharge Permit Application to DOW on August 18, 2020. Alternate routes for the location of the water transmission main to connect the proposed Downtown Tank to the District's existing transmission mains near the Hardin Memorial Hospital have been flown. The proposed Rural Development Project has been submitted to the State Clearinghouse for comments.
- 2. Departmental Reports.** Shaun Youravich presented the Departmental Reports.
- 3. Project Reports.** Forrest Pollock presented a status report on various small projects which the District is constructing "in house."

## OLD BUSINESS

**1. City Springs Raw Water Intake Project.** Upon recommendation of General Manager Youravich and Vaughn Williams, motion was made by Commissioner Tabb and seconded by Commissioner Effinger to approve and authorize payment of Pay Request No. 2 submitted by Herrick Company, Inc. in the amount of \$99,855.00 for the City Springs Raw Water Intake Project. Motion carried unanimously.

**2. Kenvirons Invoice.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve and authorize payment of the Invoice dated August 10, 2020 submitted by Kenvirons in the amount of \$3,049.00 for the City Springs Raw Water Intake Project. Motion carried unanimously.

**3. Valley Creek Tank Pay Request.** Upon recommendation of General Manager Youravich and Jay Hoffman, motion was made by Commissioner Miller and seconded by Commissioner Tabb to approve and authorize payment of Pay

Request No. 1 (also Final Pay Request) dated July 27, 2020 submitted by Sam Estes Painting in the amount of \$45,925.00 for the Valley Creek Tank Interior Rehab Project. Motion carried unanimously.

**4. White Mills WTP.** Upon recommendation of General Manager Youravich and Jay Hoffman, motion was made by Commissioner Miller and seconded by Commissioner Tabb to approve and authorize payment of Pay Request No. 1 dated August 4, 2020 submitted by Howell & Howell Contractors, Inc. in the amount of \$16,816.50 for the White Mills WTP Exterior Rehab Project. Motion carried unanimously.

**5. Nolin RECC Regional Detention Basin.** Jarrod Benningfield and Corey Shive with Jenkins-Essex summarized the plans for the proposed Nolin RECC Regional Detention Basin. Chairman Bell discussed the request made by Nolin RECC ("Nolin") and the District for financial assistance from the City of Elizabethtown for this Project. There should be a substantial amount of excess dirt which will be stockpiled on Nolin's property. The amount of excess dirt cannot be determined, however, until the proposed Customer Service and Operations Facility Project has been completed. Nolin desires to use the excess dirt to construct a road on its existing property. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to transfer ownership of any and all excess dirt that will be stockpiled on Nolin's property to Nolin upon completion of the proposed Customer Service and Operations Facility Project. Motion carried unanimously.

**6. Customer Service and Operations Facility Project.** Damon Talley reported that the District's Application for a Certificate of Public Convenience and Necessity ("CPCN") to construct the proposed Customer Service and Operations Facility Project was filed with the PSC on August 11, 2020.

**7. Sewer Connection Extension of Time.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to extend the deadline for prospective customers to connect to the sewer system until December 31, 2020 without having to pay the Capacity Fee. Motion carried unanimously.

## **NEW BUSINESS**

**1. Kentucky Rural Water Association Membership.** Upon recommendation of Chairman Bell and General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb for the District to re-join the Kentucky Rural Water Association as a voting member. Motion carried unanimously.

**2. Health Care Plan Update.** Commissioner Davis, as Chairman of the Insurance Committee, recommended that the District forgo having the District employees bear any additional health care cost for the upcoming health care plan policy period. By consensus, the Commissioners accepted this recommendation.

**3. Executive Session.** Motion was made by Commissioner Miller and seconded by Commissioner Davis to go into Executive Session to discuss real property acquisition and sale, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***

Motion was made by Commissioner Miller and seconded by Commissioner Davis to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

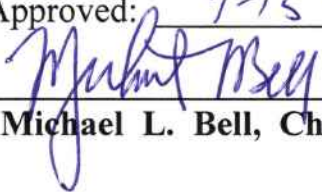
**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Effinger and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
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**Morris L. Miller, Secretary**

Date Approved: 9-15-20

BY:   
 \_\_\_\_\_  
**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
September 15, 2020**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on September 15, 2020 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Forrest Pollock, Shaun Youravich, Jarrod Benningfield, and Vaughn Williams. Damon Talley attended via conference call. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**MINUTES & FINANCIAL REPORT**

The Minutes of the August 18, 2020 Board meeting were reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of August was reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

- 1. Engineering Report – Water.** Vaughn Williams with Kenvirons presented a status report for the City Springs Raw Water Intake Project. The Project is progressing smoothly. Alternate routes for the location of

the water transmission main to connect the proposed Downtown Tank to the District's existing transmission mains near the Hardin Memorial Hospital are still being evaluated.

2. **Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.
3. **Project Reports.** Forrest Pollock presented a status report on various small projects which the District is constructing "in house."

### OLD BUSINESS

1. **Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Miller to approve and authorize payment of Pay Request No. 2 submitted by Jenkins-Essex in the amount of \$34,119.90 for the proposed Customer Service and Operations Facility Project. Motion carried unanimously.

2. **Customer Service and Operations Facility Project.** Damon Talley presented a status report on the District's Application for a Certificate of Public Convenience and Necessity ("CPCN") to construct the proposed Customer Service and Operations Facility Project. Jarod Benningfield with Jenkins-Essex reported that it has received bids for the proposed Project. The bids are very favorable and under budget. Jenkins-Essex cannot execute the contracts, however, until the PSC issues the CPCN.

### NEW BUSINESS

1. **City Springs WTP Air Scour Line Replacement Project.** The Commissioners reviewed the Bid Tab for the City Springs WTP Air Scour Line Replacement Project. Upon recommendation of General Manager Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Miller take the following actions: (a) to declare the bid submitted by Schardein Mechanical in the amount of \$24,860.00 to be the lowest and best bid for the Project; (b) to award the bid for the Project to Schardein Mechanical; and (c) to authorize General Manager Youravich to execute the necessary documents with Schardein Mechanical to facilitate the commencement of the Project. Motion carried unanimously.



**2. Testing and Inspection Services.** The Commissioners reviewed the Bid Tab for the Materials Testing and Special Inspections (“Testing and Inspection”) for the proposed Customer Service and Operations Facility Project. Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Miller to take the following actions: (a) to declare the proposal submitted by ECS Southeast, LLP to be the lowest and best proposal for Testing and Inspection services; (b) to award the Testing and Inspection services for the Project to ECS Southeast, LLP; and (c) to authorize General Manager Youravich to execute the necessary documents with ECS Southeast, LLP. Motion carried unanimously.

**3. Water Commissioner Training Seminar.** Damon Talley reminded the Commissioners that the Water Commissioner Training Seminar is scheduled for September 28, 2020. All Commissioners announced that they plan to attend the Seminar.

### ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Effinger and seconded by Commissioner Davis to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY: \_\_\_\_\_

**Morris L. Miller, Secretary**

Date Approved: 10/20/20

BY: \_\_\_\_\_

**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
October 20, 2020**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on October 20, 2020 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Forrest Pollock, Shaun Youravich, Jarrod Benningfield, and Vaughn Williams. Damon Talley attended via conference call. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**MINUTES & FINANCIAL REPORT**

The Minutes of the September 15, 2020 Board meeting were reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of September was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Davis to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

- 1. Engineering Report – Water.** Vaughn Williams with Kenvirons presented a status report for the City Springs Raw Water Intake Project. The Project is progressing well, but the contractor is behind schedule.

Alternate routes for the location of the water transmission main to connect the proposed Downtown Tank to the District's existing transmission mains near the Hardin Memorial Hospital are still being evaluated.

2. **Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.
3. **Project Reports.** Forrest Pollock presented a status report on various small projects which the District is constructing "in house."

### OLD BUSINESS

1. **Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Effinger to approve and authorize payment of Pay Request No. 3 submitted by Jenkins-Essex in the amount of \$121,650.64 for the proposed Customer Service and Operations Facility Project. Motion carried unanimously.

2. **Customer Service and Operations Facility Project.** Damon Talley presented a status report on the District's Application for a Certificate of Public Convenience and Necessity ("CPCN") to construct the proposed Customer Service and Operations Facility Project. He anticipates receiving the CPCN before October 30, 2020. (Note: The PSC issued an Order on October 21, 2020 granting the CPCN.)

### NEW BUSINESS

1. **T-Mobile Lease Extension Request.** General Manager Youravich presented the request of T-Mobile to extend the term of its existing lease to use the Helmwood Water Storage Tank for its wireless communication equipment. Following a lengthy discussion, the Board took no official action on this request.

2. **Surplus Truck.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Miller to declare the District's 2015 Dodge 5500 utility truck, with mileage of 142,467, as surplus and to authorize District Staff to advertise it for sale via a sealed bid process. Motion carried unanimously.

**3. Bond Anticipation Note.** Damon Talley presented a proposed Project Timeline for the construction and interim financing of the new Customer Service and Operations Facility. The District's Bond Counsel and Financial Advisor have recommended that the District issue a Bond Anticipation Note (BAN) to provide the necessary interim financing. Bids will need to be received prior to the December Board meeting and the District will need to adopt a Resolution authorizing the BAN and to consider the bids on the BAN at its December Board meeting. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to authorize the District's Financial Advisor and Bond Counsel to solicit bids from interested financial institutions, as required by the IRS, for consideration by the Board at its December meeting. Motion carried unanimously.

**4. Executive Session.** Motion was made by Commissioner Miller and seconded by Commissioner Davis to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***

Motion was made by Commissioner Miller and seconded by Commissioner Davis to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Effinger and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY: \_\_\_\_\_

**Morris L. Miller, Secretary**

Date Approved: \_\_\_\_\_

BY: \_\_\_\_\_

**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
November 17, 2020**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on November 17, 2020 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Forrest Pollock, Shaun Youravich, Jarrod Benningfield, and Vaughn Williams. Damon Talley attended via conference call. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**SPECIAL RECOGNITION**

Beth Boone, who is the District's Accounts Receivable Supervisor, was recognized for having recently obtained a Bachelor's Degree from Indiana Wesleyan University. Chairman Bell and the other Commissioners expressed their appreciation to Beth for her furthering her education while working for the District and for her dedicated service to the District and its customers. Beth expressed her appreciation for the financial assistance she received through the District's Tuition Reimbursement Policy.

**MINUTES & FINANCIAL REPORT**

The Minutes of the October 20, 2020 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of October was reviewed. Motion was made by Commissioner Effinger and seconded by Commissioner Tabb to accept the Financial Report as presented and to authorize payment of the bills that are due

and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

## REPORTS

- 1. Engineering Report – Water.** Vaughn Williams with Kenvirons presented a status report for the City Springs Raw Water Intake Project. The Project is progressing well, but the contractor is still behind schedule. He believes the contractor will still complete the contract before next summer. Alternate routes for the location of the water transmission main to connect the proposed Downtown Tank to the District's existing transmission mains near the Hardin Memorial Hospital are still being evaluated. He intends to submit the plans to DOW for approval before December 31, 2020.
- 2. Customer Service & Operations Facility Project.** Jarrod Benningfield with Jenkins-Essex stated that since PSC approval of the Project was received on October 21, 2020, Jenkins-Essex and its sub-contractors have made substantial progress on the Project. Pursuant to the terms of the Design-Build Agreement, January 21, 2022 will be the date of Substantial Completion. February 21, 2022 will be the date of Final Completion. He explained the need for Change Order No. 1 to the Design-Build Agreement because of the undercut that had to be made at the employee entrance to the site to remove the poor-quality soil. (See **Old Business, Item 2 for Board Action**)
- 3. Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.
- 4. Project Reports.** Forrest Pollock presented a status report on various small projects which the District is constructing "in house."

## OLD BUSINESS

- 1. Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Miller and seconded by Commissioner Effinger to approve and authorize payment of Pay Request No. 4

submitted by Jenkins-Essex in the amount of \$144,175.46 for the proposed Customer Service and Operations Facility Project. Motion carried unanimously.

**2. Change Order - Customer Service & Operations Facility Project.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve Change Order No. 1 in the amount of \$2,947.95 to the Design-Build Agreement with Jenkins-Essex. Motion carried unanimously.

**3. T-Mobile Lease Extension Agreement.** Chairman Bell informed the Commissioners of the meeting that General Manager Youravich and he have scheduled with Mayor Gregory and other Elizabethtown officials on November 19, 2020 concerning the T-Mobile Lease Extension Request and a pump station that is owned by Elizabethtown. This pump station can be utilized by the District to facilitate the Downtown Tank Project. Chairman Bell will report on this matter at the December Board meeting.

**4. Sale of Surplus Truck.** The Commissioners reviewed the Bid Tabulation for the bids submitted for the truck, which was declared surplus at the October 20, 2020 Board meeting. Upon recommendation of General Manager Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Miller to take the following actions: (a) to declare the bid submitted by Kerry Gusler in the amount of \$22,001.00 for the 2015 Dodge Ram 5500 truck to be the highest and best bid for the truck; (b) to sell the truck to Kerry Gusler; and (c) to authorize General Manager Youravich, or his designee, to execute the necessary documents to transfer the title. Motion carried unanimously.

## NEW BUSINESS

**1. Warehouse Material Bid Authorization.** Motion was made by Commissioner Davis and seconded by Commissioner Miller to authorize District Staff to advertise for Bids for materials to be used by the District in 2021. Motion carried unanimously.

**2. Request to Bid Rineyville Tank Rehab.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Miller and seconded by Commissioner Tabb to take the following actions with respect to the proposed Rineyville Tank Rehab Project (the "Project"): (a) to engage the services of Wet or Dry Tank Inspection (Jay L. Hoffman) to prepare the Bid

Specifications and Contract Documents for the Project; and (b) to authorize District Staff to advertise the Project for bids once the Bid Specs and Contract Documents have been prepared. Motion carried unanimously.

**3. 2021 Budget.** General Manager Youravich and Finance & Administration Manager Pike presented the proposed 2021 Operating Budget and the proposed 2021 Capital Budget for consideration by the Commissioners. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to adopt both the 2021 Operating Budget and the 2021 Capital Budget as presented. Motion carried unanimously.

**4. Property and Casualty Insurance.** Upon recommendation of the Insurance Committee, motion was made by Commissioner Davis and seconded by Commissioner Tabb to renew the District's General Liability, Automobile, Property, Casualty, Directors & Officers Liability and miscellaneous coverages through the firm of Curneal & Hignite Insurance, Inc. The renewal policy will be for a one-year term commencing on January 1, 2021 and expiring on December 31, 2021. Motion carried unanimously.

**5. 2021 Health Plan.** Commissioner Davis, as Chairman of the Insurance Committee, presented a summary of the expenditures to date and the expected expenditures for the balance of the calendar year. The District's Insurance Plan is performing extremely well and considerably under Budget. Upon recommendation of the Insurance Committee, motion was made by Commissioner Davis and seconded by Commissioner Tabb to maintain the current contribution amounts by the District's employees for calendar year 2021. Motion carried unanimously.

**6. Executive Session.** Motion was made by Commissioner Miller and seconded by Commissioner Tabb to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***

Motion was made by Commissioner Miller and seconded by Commissioner Tabb to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

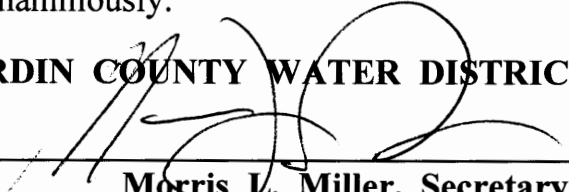


7. **Exemplary Employees.** General Manager Youravich praised the exemplary efforts of District employees during the past year, including those who assumed more responsibilities following the retirement of Glenna Warren; those who were responsible for the conversion of the District’s billing system to a new software provider; all employees who worked from home because of COVID-19; and all employees who “juggled” work life with assuming more responsibilities for educating their children or grandchildren because of Non-Traditional Instruction (NTI) Programs. Chairman Bell and the other Commissioners echoed the comments of General Manager Youravich and expressed their appreciation for the extraordinary efforts of the District’s employees.

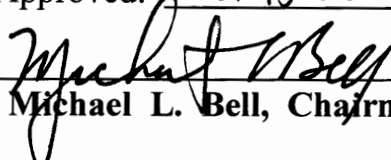
**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Effinger and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
\_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: 12-15-20

BY:   
\_\_\_\_\_  
**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
December 15, 2020**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on December 15, 2020 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Forrest Pollock, Shaun Youravich, and Vaughn Williams. Damon Talley attended via conference call. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**MINUTES & FINANCIAL REPORT**

The Minutes of the November 17, 2020 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of November was reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

- 1. City Springs Raw Water Intake Project.** Vaughn Williams with Kenvirons presented a status report for the City Springs Raw Water Intake Project. The Project is progressing well, but the contractor is still behind schedule. He still believes the contractor will complete the

contract before next summer. Vaughn Williams explained the need for a Change Order in the amount of \$16,771.00 for the new 350-amp breaker that was installed and the two (2) 10-inch diameter influent water lines that were installed. **(See New Business, Item 1 for Board Action)**

2. **Downtown Tank Project.** Alternate routes for the location of the water transmission main to connect the proposed Downtown Tank to the District's existing transmission mains near the Hardin Memorial Hospital are still being evaluated. The Transportation Cabinet wants the District to move some of the transmission mains onto private property instead of under the highway pavement.
3. **Customer Service & Operations Facility Project.** General Manager Youravich presented a status report on this Project in the absence of Jarrod Benningfield.
4. **Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.
5. **Project Reports.** Forrest Pollock presented a status report on various small projects which the District is constructing "in house."

## OLD BUSINESS

1. **Warehouse Material Bid Award.** The Commissioners reviewed the Bid Tabulation for the materials to be used by the District in 2021. Based upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Miller to take the following actions:

- a) To declare the lowest bid submitted on each bid item to be the lowest and best bid for that particular item of material;
- b) To award the bid for each particular item to the vendor submitting the lowest bid for that item; and
- c) To authorize General Manager Youravich or other appropriate personnel to execute the necessary documents with the vendors which submitted the winning bids.

Motion carried unanimously.

**2. Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve and authorize payment of Pay Request No. 5 submitted by Jenkins-Essex in the amount of \$122,110.01 and direct pay vendors totaling \$630,211.83 as itemized on the Direct Pay Summary for the proposed Customer Service and Operations Facility Project. Motion carried unanimously.

## NEW BUSINESS

**1. Change Order – City Springs Raw Water Intake Project.** Upon recommendation of both Kenvirons and General Manager Youravich, motion was made by Commissioner Miller and seconded by Commissioner Effinger to approve Change Order No. 1 in the amount of \$16,771.00. Motion carried unanimously.

**2. 2020 Budget Amended.** Finance & Administration Manager Pike presented the proposed Amended 2020 Budget for consideration by the Commissioners. Motion was made by Commissioner Miller and seconded by Commissioner Davis to adopt the proposed Amended 2020 Budget as presented. Motion carried unanimously.

**3. Sewer Division Promissory Note Repayment.** Upon recommendation of Finance and Administration Manager Pike, motion was made by Commissioner Tabb and seconded by Commissioner Miller for the District's Sewer Division to repay both Promissory Note No. 1 in the principal amount of \$1,500,000 and Promissory Note No. 2 in the principal amount of \$500,000 to the District's Water Division. Motion carried unanimously.

**4. BAN Bid Award.** Damon Talley reviewed the Bid Tabs for the three (3) proposals submitted by lending institutions to purchase the District's proposed Bond Anticipation Note, Series 2021 (BAN) in an amount up to \$8,000,000. The lowest interest rate proposal was submitted by The Cecilian Bank in the amount of 0.575%. Upon recommendation of the District's Financial Advisor and Damon Talley, motion was made by Commissioner Tabb and seconded by Commissioner Miller to take the following actions: (a) to declare the proposal submitted by The Cecilian Bank to be the lowest and best proposal for the purchase of the BAN; and (b) to accept the proposal submitted by The Cecilian Bank. Motion carried unanimously.

**5. Resolution Authorizing BAN.** Commissioner Tabb introduced, caused to be read in full, and moved immediate adoption of a proposed Resolution identified by its title or caption as follows:

**RESOLUTION NO. 2020-12-01****REVENUE BOND ANTICIPATION NOTE, SERIES 2021**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HARDIN COUNTY WATER DISTRICT NO. 2 PROVIDING FOR THE INTERIM FINANCING OF THE COSTS OF THE ACQUISITION, CONSTRUCTION, INSTALLATION, AND EQUIPPING OF MAJOR WATER SERVICE ADDITIONS AND IMPROVEMENTS TO THE DISTRICT'S MUNICIPAL WATER SYSTEM, CONSISTING OF OFFICE BUILDING (CUSTOMER SERVICE CENTER) IMPROVEMENTS, OPERATIONS FACILITY IMPROVEMENTS, WAREHOUSE IMPROVEMENTS, AND OTHER IMPROVEMENTS TO THE DISTRICT'S PROPERTY LOCATED AT 1951 WEST PARK ROAD, ELIZABETHTOWN, KENTUCKY; AUTHORIZING THE SALE AND ISSUANCE OF THE DISTRICT'S WATER SYSTEM REVENUE BOND ANTICIPATION NOTE, SERIES 2021, IN A PRINCIPAL AMOUNT OF UP TO \$8,000,000 TO FINANCE THE COSTS THEREOF; SETTING FORTH THE TERMS AND CONDITIONS OF THE NOTE; PROVIDING FOR THE SECURITY AND PAYMENT OF THE NOTE, INCLUDING A COVENANT TO ISSUE WATER SYSTEM REVENUE BONDS FOR SUCH PAYMENT; AWARDEDING THE NOTE TO THE CECILIAN BANK; AUTHORIZING AND DIRECTING THE FILING OF A NOTICE WITH THE STATE LOCAL DEBT OFFICER; CREATING A NOTE PAYMENT FUND; AND REPEALING INCONSISTENT RESOLUTIONS.

The motion for the adoption of said Resolution was seconded by Commissioner Miller. After full discussion, the Chairman put the question to vote and the following voted "Aye": Michael L. Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Voting "Nay": none.

Chairman Bell then announced that the motion was carried and said Resolution was duly adopted. Subsequent to the meeting, Chairman Bell signed the Resolution as evidence of his approval thereof, caused it to be attested by the Secretary, and announced that said Resolution was in full force and effect.

**6. Officer Election.** Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to elect, for a term ending on December 31, 2021, the persons shown below to the office shown opposite each person's name:

Chairman	-	Michael L. Bell
Secretary	-	Morris L. Miller
Treasurer	-	Morris L. Miller

Motion carried unanimously.

7. **Executive Session.** Motion was made by Commissioner Effinger and seconded by Commissioner Tabb to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

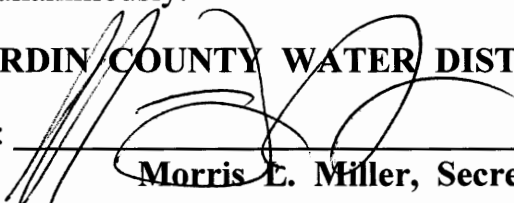
**\*\*\* EXECUTIVE SESSION DISCUSSION \*\*\***

Motion was made by Commissioner Effinger and seconded by Commissioner Tabb to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

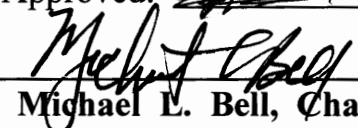
**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Miller and seconded by Commissioner Davis to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
\_\_\_\_\_  
**Morris E. Miller, Secretary**

Date Approved: ~~1-19-21~~ 1-19-21

BY:   
\_\_\_\_\_  
**Michael E. Bell, Chairman**

**Minutes from Hardin District No. 2's  
2021 Commissioner Meetings**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
January 19, 2021**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on January 19, 2021 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Trevor Mather, Shaun Youravich, and Jarrod Benningfield. Damon Talley attended via conference call. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**SPECIAL RECOGNITION**

Chairman Bell recognized the District's General Manager, Shaun Youravich, for his 29 years of dedicated service to the District. The other Commissioners also congratulated Shaun and expressed their appreciation for his long, productive tenure with the District. They also voiced their desire that he continue in his present capacity for many years to come.

**MINUTES & FINANCIAL REPORT**

The Minutes of the December 15, 2020 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of December was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to accept the Financial Report as presented and to authorize payment of the bills that are due and



payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

## REPORTS

- 1. City Springs Raw Water Intake Project.** General manager Youravich, in the absence of Vaughn Williams, presented a status report for the City Springs Raw Water Intake Project. The Project is approximately 70% complete. He still believes the contractor will complete the contract before the summer.
- 2. Downtown Tank Project. Downtown Tank Project.** The District is still awaiting the Transportation Cabinet's decision on whether the District can install the new water transmission main to connect the new Downtown Tank to the District's existing transmission mains near Hardin Memorial Hospital under U.S. Highway 31-W instead of on private property adjacent to the highway.
- 3. Customer Service & Operations Facility Project.** Jarrod Benningfield presented a very favorable status report on this Project. The contractors are making great progress.
- 4. Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.
- 5. Project Reports.** Trevor Mather presented a status report on various small projects which the District is constructing "in house."

## OLD BUSINESS

- 1. Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Miller and seconded by Commissioner Davis to approve and authorize payment of Pay Request No. 6 submitted by Jenkins-Essex in the amount of \$177,356.55 and direct pay vendors totaling \$41,691.44 as itemized on the Direct Pay Summary for the proposed Customer Service and Operations Facility Project. Motion carried unanimously.
- 2. Investment of Funds.** Motion was made by Commissioner Miller and seconded by Commissioner Tabb to authorize the Treasurer to invest approximately \$5,000,000 in accordance with the District's Investment Policy and,

when the proceeds are collected from the sale of the Remington building, to invest approximately \$1,500,000 of those proceeds as well. Motion carried unanimously.

## NEW BUSINESS

**1. WTP Chemical Bid Authorization.** Motion was made by Commissioner Miller and seconded by Commissioner Tabb to authorize District Staff to advertise for Bids for Water Treatment Plant chemicals to be used by the District during 2021. Motion carried unanimously.

**2. Mowing Contract Extension.** Upon recommendation of District Staff, motion was made by Commissioner Effinger and seconded by Commissioner Miller to extend the existing mowing contract with Grassmaster Lawn and Landscaping for one (1) additional year at the 2020 price. Motion carried unanimously.

**3. Yard Restoration Contract Extension.** Upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Miller to extend the existing yard and other land restoration contract with Forrest Cooper for one (1) additional year at the existing 2020 price schedule. Motion carried unanimously.

**4. Purchase of Fleet Vehicles.** Upon recommendation of District Staff, motion was made by Commissioner Davis and seconded by Commissioner Miller to take the following actions: (a) to authorize the purchase of three (3) Dodge 1500 Quad Cab trucks from Swope Chrysler Dodge Jeep at a price of \$24,983 for each vehicle; and (b) to authorize General Manager Youravich, or other appropriate personnel, to execute the necessary documents to purchase these vehicles. Motion carried unanimously.

**5. Leak Logger Purchase.** Upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Miller to authorize the purchase of an advanced leak noise logger ("Leak Logger") and related equipment and services, as shown on the quotation dated October 23, 2020, from FlowNetworx, Inc. d/b/a 540 Technologies at a cost of \$13,211.00. Motion carried unanimously.

**6. Gas Line Extension Contract.** Upon recommendation from District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Miller to accept the proposal from the City of Elizabethtown to extend the City's existing natural gas line along West Park Road a distance of approximately 800

feet to the new Customer Service and Operations Facility for the sum of \$5,200 and to authorize General Manager Youravich to execute the Natural Gas Main Extension Contract for and on behalf of the District. Motion carried unanimously.

**7. After Hours Call Service.** Upon recommendation of District Staff, motion was made by Commissioner Davis and seconded by Commissioner Miller to accept the proposal from Voice Link in the amount of \$440 per 4-week billing cycle for providing an After Hours call answering service and to authorize General Manager Youravich to execute the necessary documents with Voice Link. Motion carried unanimously.

**8. Generator.** General Manager Youravich explained the need for the Commissioners to decide whether to purchase a portable or a fixed generator unit for the new Customer Service and Operations Facility. He also presented the estimated costs for each type generator. Motion was made by Commissioner Effinger and seconded by Commissioner Davis to purchase a fixed 600 KW generator unit powered by diesel fuel rather than a portable generator for the new Customer Service and Operations Facility. Motion carried unanimously. General Manager Youravich plans to solicit bids for this type generator and will present them to the Board at the February meeting.

**9. Executive Session.** Motion was made by Commissioner Davis and seconded by Commissioner Miller to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***

Motion was made by Commissioner Davis and seconded by Commissioner Miller to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

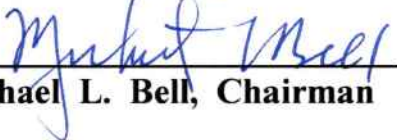
**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Tabb and seconded by Commissioner Davis to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
**Morris L. Miller, Secretary**

Date Approved: 2-16-2021

BY:   
**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING**

**February 16, 2021**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on February 16, 2021 at 4:00 p.m. via video conference at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Shaun Youravich, Jarrod Benningfield, Vaughn Williams, and Damon Talley. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**MINUTES & FINANCIAL REPORT**

The Minutes of the January 19, 2021 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of January was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

- 1. City Springs Raw Water Intake Project.** Vaughn Williams presented a status report for the City Springs Raw Water Intake Project. The Project is approximately 88% complete. He still believes the contractor will complete the contract before the summer.

2. **Downtown Tank Project.** Vaughn Williams reported that the Transportation Cabinet has agreed to permit the District to install most of the proposed transmission main under U.S. Highway 31-W instead of on private property adjacent to the highway. A short distance of the transmission main must be installed under the adjacent sidewalk.
3. **Customer Service & Operations Facility Project.** Jarrod Benningfield reported that the contractors made only incremental progress on the Project during the past month because of inclement weather.
4. **Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.
5. **Project Reports.** Shaun Youravich presented a status report on various small projects which the District is constructing "in house."

### **OLD BUSINESS**

1. **Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Miller to approve and authorize payment of Pay Request No. 7 submitted by Jenkins-Essex in the amount of \$270,969.50 and direct pay vendors totaling \$59,359.01 as itemized on the Direct Pay Summary for the proposed Customer Service and Operations Facility Project. Motion carried unanimously.

2. **Investment of Funds.** Motion was made by Commissioner Miller and seconded by Commissioner Davis to authorize the Treasurer to invest \$5,000,000 in accordance with the District's Investment Policy in the Dupree Municipal Bond Series. Motion carried unanimously.

3. **WTP Chemical Bid Award.** The Commissioners reviewed the Chemical Bid Tabulation prepared by District Staff. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to take the following actions:

- a) To declare that the bids submitted by Shannon Chemical Corporation for bid items 1 and 2 failed to meet the specifications and to reject Shannon Chemical Corporation's bids for bid items 1 and 2;

- b) To declare the lowest bid submitted on each bid item to be the lowest and best bid for that particular chemical;
- c) To award the bid for each particular chemical to the vendor submitting the lowest bid for that chemical; and
- d) To authorize General Manager Youravich or other appropriate personnel to execute the necessary documents with the vendors which submitted the winning bids.

Motion carried unanimously.

**4. Generator Purchase.** Upon recommendation of the Project electrical engineer and General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to purchase a fixed 500 kW diesel powered Caterpillar generator with switch gear rated at 1,200 amps for the new Customer Service and Operations Facility for the sum of \$88,034.00. The generator will be purchased from the Boyd Company utilizing the governmental pricing contract held by Sourcewell. Motion carried unanimously.

**5. Freeman Lake Pump Station.** The Commissioners reviewed the letter from the City of Elizabethtown Mayor Gregory to Chairman Bell dated February 8, 2021. The letter expresses the City's willingness to transfer ownership of the City's Freeman Lake Pump Station to the District as requested by the District. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to accept the terms of the transfer set forth in the City's February 8, 2021 letter; to authorize Chairman Bell to execute the necessary documents; and to authorize Chairman Bell to execute and accept delivery of the Deed to the Freeman Lake Pump Station site. Motion carried unanimously.

## NEW BUSINESS

**1. Sewer Connection Extension of Time.** Upon recommendation of Chairman Bell, motion was made by Commissioner Davis and seconded by Commissioner Miller to extend the deadline for prospective customers to connect to the sewer system until August 31, 2021 without having to pay the Capacity Fee. Motion carried unanimously.

**2. ID Theft Prevention Program Review.** Amber Pike reported that there were no known identity theft incidents or sensitive data breaches during 2020. District Staff has conducted its annual review of the District's Identity Theft

Prevention Program and recommends that no changes be made to the Program. District Staff also noted that having the Program in place has assisted the District in collecting debts owed from prior accounts and has deterred the use of falsified lease documents by applicants for service. By consensus, the Commissioners accepted Staff's recommendation and the Program will not be revised at this time.

**3. Annual Fiscal Court Presentation.** General Manager Youravich made a PowerPoint presentation concerning the District's 2020 challenges and accomplishments. He plans to make a similar presentation before the Hardin Fiscal Court on March 9, 2021.

**4. Executive Session.** Motion was made by Commissioner Tabb and seconded by Commissioner Miller to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***

Motion was made by Commissioner Tabb and seconded by Commissioner Davis to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Tabb and seconded by Commissioner Davis to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY: 

**Morris L. Miller, Secretary**

Date Approved: 3-16-2021

BY: 

**Michael L. Bell, Chairman**



**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
March 16, 2021**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on March 16, 2021 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Forrest Pollock, Shaun Youravich, Jarrod Benningfield, and Vaughn Williams. Damon Talley attended via conference call. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**MINUTES & FINANCIAL REPORT**

The Minutes of the February 16, 2021 Board meeting were reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of February was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

- 1. City Springs Raw Water Intake Project.** Vaughn Williams presented a status report for the City Springs Raw Water Intake Project. The Project is approximately 94% complete. The March 15, 2021 start-up of the pumps was successful. MicroComm is on site finalizing the controls.

2. **Downtown Tank Project.** Vaughn Williams reported that the application for encroachment permits has been submitted to the Transportation Cabinet. He plans to submit the plans to the DOW by April 30, 2021.
3. **Customer Service & Operations Facility Project.** Jarrod Benningfield reported that the contractors are starting to make progress on the Project since the weather is improving. He expects the concrete slab for the Customer Service Building to be poured by the first week of April.
4. **Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.
5. **Project Reports.** Forrest Pollock presented a status report on various small projects which the District is constructing “in house.”

#### OLD BUSINESS

1. **Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve and authorize payment of Pay Request No. 8 submitted by Jenkins-Essex in the amount of \$151,096.73 and direct pay vendors totaling \$44,536.93 as itemized on the Direct Pay Summary for the proposed Customer Service and Operations Facility Project. Motion carried unanimously.

#### NEW BUSINESS

1. **Job Description Revisions.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Effinger to adopt the Customer Service Department Job Title revisions as presented. Motion carried unanimously.

2. **Power Rake Purchase.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to authorize the purchase of a Caterpillar landscape rake (power rake), which will attach to the front of the District’s skid steer loader, from the Boyd Company for the sum of \$10,375. Motion carried unanimously.

3. **Wellness Plan.** Upon recommendation of the Insurance Committee, motion was made by Commissioner Davis and seconded by Commissioner Miller to make the Wellness on Wheels mobile health unit available for District Staff’s use to facilitate their wellness check-ups. They also authorized the use of the

Restore Resilience Wellness app from Zillion. The cost will be \$3.00 per month per employee, but the employees can utilize their wellness points to pay for this service. Motion carried unanimously.

**4. Annual Fiscal Court Presentation.** Chairman Bell congratulated General Manager Youravich for the outstanding PowerPoint presentation he made to the Hardin Fiscal Court on March 9, 2021. Chairman Bell said that the Fiscal Court members were very impressed.

**5. Meeting Date and Time.** Chairman Bell inquired whether any of the Commissioners desired to change the regular meeting schedule from the third Tuesday at 4:00 p.m. No Commissioner requested a change. By consensus, the regular meeting schedule will remain the same.

**6. Water Commissioner Training.** Chairman Bell announced that Stoll Keenon Ogden would conduct the annual Water Commissioner Training for the water district commissioners from Grayson, Hardin, LaRue, and Meade Counties on Monday, September 27, 2021.

**7. Langley Family Foundation Scholarships.** Chairman Bell announced that the Langley Family Foundation will once again provide scholarships. The exact number is unknown at this time. The application deadline will be April 30, 2021. All area high schools will be notified and a notice will be placed on the District's website.

**8. Executive Session.** Motion was made by Commissioner Davis and seconded by Commissioner Effinger to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.


**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***

Motion was made by Commissioner Davis and seconded by Commissioner Effinger to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.


**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Tabb and seconded by Commissioner Davis to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
\_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: \_\_\_\_\_

BY:   
\_\_\_\_\_  
**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING**

**April 20, 2021**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on April 20, 2021 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Forrest Pollock, Shaun Youravich, Jarrod Benningfield, Vaughn Williams and Damon Talley. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**SPECIAL RECOGNITION**

Chairman Bell announced that the Kentucky Division of Water recently presented its AWOP award to the White Mills Water Treatment Plant. This is the tenth consecutive year that the White Mills Water Treatment Plant has received this award.

**MINUTES & FINANCIAL REPORT**

The Minutes of the March 16, 2021 Board meeting were reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of March was reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Miller to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

## REPORTS

- 1. City Springs Raw Water Intake Project.** Vaughn Williams presented a status report for the City Springs Raw Water Intake Project. The Project is approximately 95% complete. The March 15, 2021 start-up of the pumps was successful. He recommends reducing the retainage to \$40,000. (See Old Business, Item 2 for Board Action)
- 2. Downtown Tank Project.** Vaughn Williams reported that the Transportation Cabinet has declined to issue the requested encroachment permits to permit the proposed water transmission main to be installed under U.S. Highway 31-W as originally planned. He will revise the plans and submit them to DOW.
- 3. Customer Service & Operations Facility Project.** Jarrod Benningfield reported that the contractors are making excellent progress on the Project. The concrete slab for the Customer Service Building has been poured. The Equipment Building is under roof.
- 4. Departmental Reports.** Shaun Youravich and Amber Pike presented the Departmental Reports.
- 5. Project Reports.** Forrest Pollock presented a status report on various small projects which the District is constructing "in house."

## OLD BUSINESS

- 1. Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Miller to approve and authorize payment of Pay Request No. 9 submitted by Jenkins-Essex in the amount of \$400,201.40 and direct pay vendors totaling \$67,373.19 as itemized on the Direct Pay Summary for the proposed Customer Service and Operations Facility Project. Motion carried unanimously.
- 2. City Springs Raw Water Intake Project.** Upon recommendation of Kenvirons, motion was made by Commissioner Tabb and seconded by Commissioner Miller to reduce the retainage amount to \$40,000. Motion carried unanimously.

## NEW BUSINESS

1. **WTP Capital Item Bid Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Miller and seconded by Commissioner Effinger to authorize District Staff to advertise for bids for replacing the valve actuators in Filter Bank # 2 at the White Mills WTP. The bid will be for materials only. The District Staff will perform the installation. Motion carried unanimously.

2. **2020 Audit Report.** The Commissioners reviewed the Audit Report for the 2020 calendar year. The Audit Report was prepared by Heartland CPAs and Advisors, PLLC. The Audit Report contains an unmodified (“clean”) opinion. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to accept the Audit Report. Motion carried unanimously.

3. **LWC Wholesale Rate Increase.** Amber Pike reminded the Commissioners that the annual Louisville Water Company (LWC) wholesale rate increase has been submitted to the PSC by LWC. It is scheduled to take effect on July 1, 2021. The Commissioners discussed the feasibility of protesting the rate increase or filing a Purchased Water Adjustment (PWA) Application with the PSC to “pass through” the rate increase to the District’s customers. Chairman Bell instructed District Staff to calculate the financial impact of the proposed LWC wholesale rate increase on the District and for the Commissioners to be prepared to take any necessary action at the May Board meeting.

4. **Executive Session.** Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

### \* \* \* EXECUTIVE SESSION DISCUSSION \* \* \*

Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

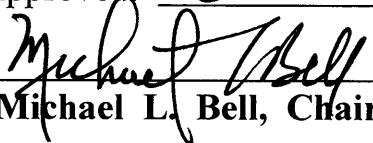
**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Miller and seconded by Commissioner Effinger to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
**Morris L. Miller, Secretary**

Date Approved: 5-18-2021

BY:   
**Michael L. Bell, Chairman**



**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING**

**May 18, 2021**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on May 18, 2021 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Shaun Youravich, Jarrod Benningfield, and Damon Talley. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

Ivan Parsons, who owns property on Yates Chapel Road, and John Kttig were present to discuss the recent leak that occurred on the very long service line leading from the meter to Mr. Parsons' rental house. The service line was installed in 1998. Mr. Parsons requested relief from having to pay the entire bill. District Staff had already explained the District's Leak Adjustment Policy to him and had offered assistance in completing the form. The Commissioners stated that it could not offer any more assistance than that provided by its PSC approved Leak Adjustment Policy. District Staff also suggested that Mr. Parsons might wish to take advantage of the District's Payment Plan so he would not have to pay the entire bill in a lump sum.

**MINUTES & FINANCIAL REPORT**

The Minutes of the April 20, 2021 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of April was reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Davis to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

## REPORTS

1. **City Springs Raw Water Intake Project.** General Manager Youravich presented a status report for the City Springs Raw Water Intake Project. The Project is approximately 98% complete. It has been in service for approximately two (2) months.
2. **Downtown Tank Project.** General Manager Youravich reported that the plans have been revised and will be submitted to DOW.
3. **Customer Service & Operations Facility Project.** Jarrod Benningfield reported that the contractors are still making excellent progress on the Project. All metal roofing has been installed.
4. **Departmental Reports.** General Manager Youravich and Amber Pike presented the Departmental Reports.
5. **Project Reports.** General Manager Youravich presented a status report on various small projects which the District is constructing "in house."

## OLD BUSINESS

1. **Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Miller to approve and authorize payment of Pay Request No. 10 submitted by Jenkins-Essex in the amount of \$488,832.65 and direct pay vendors totaling \$88,004.25 as itemized on the Direct Pay Summary for the proposed Customer Service and Operations Facility Project. Motion carried unanimously.

2. **WTP Capital Item Bid Award.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to take the following actions: (1) to declare the bid submitted by Harold Beck & Sons, Inc. in the amount of \$67,696.50 for the White Mills WTP filter valve actuators to be the lowest and best bid; (2) to award the bid for providing the valve actuators and mounting hardware to Harold Beck & Sons, Inc. for the bid amount; and (3) to authorize General Manager Youravich or other appropriate personnel to execute the purchase order and any other necessary documents to effectuate the purchase of the valve actuators and mounting hardware. Motion carried unanimously.

## NEW BUSINESS

1. **Conference Training.** Upon recommendation by General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Miller to authorize the designated members of District Staff to attend the KY-TN AWWA Water Professionals Conference to be held in Chattanooga, Tennessee on August 15-18, 2021 and the KWWOA Annual Conference in Owensboro, Kentucky on June 27-30, 2021. Motion carried unanimously.

2. **LWC Purchased Water Adjustment.** General Manager Youravich reported that the annual financial impact of the Louisville Water Company (LWC) wholesale rate increase will be \$14,722 based upon the volume of water purchased from LWC over the past 12 months. He recommended that the District adopt Resolution No. 2021-05-01 which authorizes District Staff to file a Purchased Water Adjustment (PWA) Application with the PSC to recoup this expense. The PWA factor will be one penny per 1,000 gallons of water purchased. Motion was made by Commissioner Davis and seconded by Commissioner Miller to adopt Resolution No. 2021-05-01. Motion carried unanimously.

3. **Langley Family Foundation Scholarships.** Chairman Bell provided an update on the Langley Family Foundation Scholarship Program and presented the Scholarship Committee's Report. He noted that 54 Applications had been received. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to accept the Scholarship Committee Report and to award 31 scholarships in the amount of \$1,000 each to the persons recommended by the Scholarship Committee. Motion carried unanimously.

4. **Executive Session.** Motion was made by Commissioner Miller and seconded by Commissioner Davis to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

### \* \* \* EXECUTIVE SESSION DISCUSSION \* \* \*

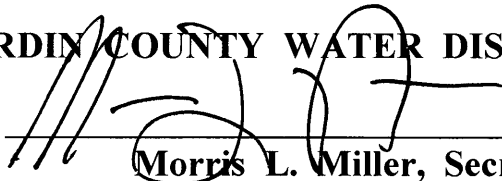
Motion was made by Commissioner Tabb and seconded by Commissioner Davis to return to open session. Motion carried unanimously. Chairman Bell announced that it would be necessary to take action concerning one of the matters discussed in Executive Session.

**5. Real Property Acquisition.** Motion was made by Commissioner Tabb and seconded by Commissioner Miller to authorize the purchase of the real property from the Wheeler Estate for the negotiated price. Motion carried unanimously.

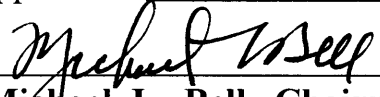
**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Tabb and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
\_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: 6-15-21

BY:   
\_\_\_\_\_  
**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING**

**June 15, 2021**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on June 15, 2021 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Shaun Youravich, Forrest Pollock, Jarrod Benningfield, Damon Talley, and Vaughn Williams. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**MINUTES & FINANCIAL REPORT**

The Minutes of the May 18, 2021 Board meeting were reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of May was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

- 1. City Springs Raw Water Intake Project.** Vaughn Williams presented a status report for the City Springs Raw Water Intake Project. The District is still holding \$60,000 (including \$40,000 retainage). The contractor needs to perform the painting and do final clean-up.
- 2. Downtown Tank Project.** Vaughn Williams reported that the District is waiting on DOW approval of the plans.

3. **Customer Service & Operations Facility Project.** Jarrod Benningfield reported that the contractors are making excellent progress on the Project and are still on schedule.
4. **Departmental Reports.** General Manager Youravich and Amber Pike presented the Departmental Reports.
5. **Project Reports.** Forrest Pollock presented a status report on various small projects which the District is constructing “in house.”

### OLD BUSINESS

1. **Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve and authorize payment of Pay Request No. 11 submitted by Jenkins-Essex in the amount of \$339,687.66 and direct pay vendors totaling \$155,952.99 as itemized on the Direct Pay Summary for the proposed Customer Service and Operations Facility Project. Motion carried unanimously.

### NEW BUSINESS

1. **T-Mobile Lease Agreement.** Upon recommendation by General Manager Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Miller to approve the First Amendment to Site Lease with T-Mobile Central, LLC for the North Miles Street water storage tank and to authorize either the Chairman or the General Manager to execute the First Amendment to Site Lease. Motion carried unanimously.

2. **Rescheduling August Board Meeting.** Chairman Bell announced that it would be necessary to reschedule the August Board meeting because General Manager Youravich and some members of the Management Staff will be attending the Water Professionals Conference on August 17. Motion was made by Commissioner Davis and seconded by Commissioner Miller to reschedule the August Board meeting from August 17 to August 24, 2021 at 4:00 pm EDT. Motion carried unanimously.

**3. Executive Session.** Motion was made by Commissioner Miller and seconded by Commissioner Davis to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

**\*\*\* EXECUTIVE SESSION DISCUSSION \*\*\***

Motion was made by Commissioner Tabb and seconded by Commissioner Davis to return to open session. Motion carried unanimously. Chairman Bell announced that it would be necessary to take action concerning one of the matters discussed in Executive Session.

**4. Wage Adjustments.** Upon joint motion duly made, seconded and unanimously adopted, the Commissioners decided to take the following actions: (a) to make a COLA adjustment of \$0.44 per hour for all hourly employees; (b) to make a 3% merit matrix adjustment for full-time, hourly employees; (c) to increase the salaries of the salaried employees as recommended by General Manager Youravich; (d) to increase the salary of the General Manager as noted in his personnel file; and (e) to make all adjustments effective with the first pay period in July.

**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Tabb and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY: \_\_\_\_\_

  
**Morris L. Miller, Secretary**

Date Approved: 7-20-21

BY: \_\_\_\_\_

  
**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
July 20, 2021**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on July 20, 2021 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Shaun Youravich, Forrest Pollock, Jarrod Benningfield, Damon Talley, and Vaughn Williams. Chairman Bell declared that a quorum was present and called the meeting to order.

**SPECIAL RECOGNITION**

Chairman Mike Bell was recognized for completing 35 years of dedicated service as a Commissioner of the District. General Manager Youravich and other District Staff surprised Chairman Bell by presenting him with a copy of the Minutes of the June 10, 1986 Board meeting, which was the first meeting attended by Chairman Bell.

**MINUTES & FINANCIAL REPORT**

The Minutes of the June 15, 2021 Board meeting were reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of June was reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.



## REPORTS

1. **City Springs Raw Water Intake Project.** Vaughn Williams reported that the City Springs Raw Water Intake Project is now complete. The contractor is paid in full, including retainage. The Project's total cost was approximately \$120,000 under the Project budget.
2. **Downtown Tank Project.** Vaughn Williams reported that the District is waiting on approval from the Transportation Cabinet.
3. **Customer Service & Operations Facility Project.** Jarrod Benningfield reported that the contractors are making excellent progress on the Project and are still on schedule.
4. **Departmental Reports.** General Manager Youravich and Amber Pike presented the Departmental Reports.
5. **Project Reports.** Forrest Pollock presented a status report on various small projects which the District is constructing "in house."

## OLD BUSINESS

1. **Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Miller to approve and authorize payment of Pay Request No. 12 submitted by Jenkins-Essex in the amount of \$337,903.97 and direct pay vendors totaling \$103,852.00 as itemized on the Direct Pay Summary for the proposed Customer Service and Operations Facility Project. Motion carried unanimously.

## NEW BUSINESS

1. **Surplus Truck.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Miller to declare the District's 2009 Ford F-150 truck (VIN# 1FTRF14W29KB66158) as surplus and to authorize District Staff to advertise it for sale via a sealed bid process. Motion carried unanimously.
2. **Mowing Services Update.** General Manager Youravich updated the Commissioners on the problems that the District's mowing contractor Grassmaster Lawn & Landscaping has experienced over the past few months. The owner of the

firm, Mark Brown, voluntarily terminated the contract in early July. The District has secured the services of another mowing contractor to complete this mowing season if its work continues to be satisfactory.

**3. Chlorine Analyzers.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Miller to accept the proposal from Hach and to purchase four (4) on-line chlorine analyzers for the White Mills WTP at a total cost of \$9,336.60. Motion carried unanimously.

**4. Executive Session.** Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***

Motion was made by Commissioner Tabb and seconded by Commissioner Davis to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Effinger and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY: \_\_\_\_\_

  
**Morris L. Miller, Secretary**

Date Approved: 8-24-21

BY: \_\_\_\_\_

  
**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
August 24, 2021**

The Board of Commissioners of Hardin County Water District No. 2 held a Special Meeting on August 24, 2021 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky, pursuant to proper notice. The Special Meeting took the place of the regular monthly meeting. A copy of the Notice of Special Meeting is attached. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Shaun Youravich, Forrest Pollock, Jarrod Benningfield, Damon Talley, and Vaughn Williams. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**SPECIAL RECOGNITION**

The Commissioners recognized Mandy Isham, Accounting Supervisor, for successfully passing all four (4) of the written examinations to become a Certified Public Accountant. She expects to receive her license from the Kentucky State Board of Accountancy by October 15, 2021.

The District and its employees also won several prestigious awards at the recent Water Professionals Conference conducted by the KY/TN Section of the American Water Works Association. These awards included the following:

- 2021 Operator Meritorious Award, presented to John Cruse, Chief Operator at the White Mills Water Treatment Plant
- 2021 Outstanding Water Treatment Plant of the Year in Kentucky
- 2021 Best Tasting Water Contest Winner

All the Commissioners heaped praise upon John Cruse and all the other District employees who helped achieve these recognitions and awards.

### **MINUTES & FINANCIAL REPORT**

The Minutes of the July 20, 2021 Board meeting were reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Davis to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of July was reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

### **REPORTS**

- 1. Downtown Tank Project.** Vaughn Williams reported that the Downtown Tank Project is almost ready to advertise for bids (**See New Business, Item 4 for Board Action**).
- 2. Customer Service & Operations Facility Project.** Jarrod Benningfield reported that the contractors have made significant progress on the Project and are still on schedule.
- 3. Departmental Reports.** General Manager Youravich and Amber Pike presented the Departmental Reports.
- 4. Project Reports.** Forrest Pollock presented a status report on various small projects which the District is constructing "in house."

### **OLD BUSINESS**

**1. Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Miller to approve and authorize payment of Pay Request No. 13 submitted by Jenkins-Essex in the amount of \$730,605.28 and direct pay vendors totaling \$74,765.11 as itemized on the Direct Pay Summary for the proposed Customer Service and Operations Facility Project. Motion carried unanimously.

**2. Surplus Truck.** The Commissioners reviewed the Bid Tab for the sale of the surplus 2009 Ford F150 truck. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to take the following actions: (a) to declare the bid submitted by Collie Ray Kennedy in the amount of \$7,750.00 for the Ford F-150 truck to be the highest and best bid; (b) to accept the bid submitted by Collie Ray Kennedy; (c) to sell the Ford F-150 truck to Collie Ray Kennedy for his bid amount; and (d) to authorize District Staff to execute the Certificate of Title and any other necessary transfer documents. Motion carried unanimously.

**3. Rineyville Tank Rehab Project.** The Commissioners reviewed the Bid Tab for the Rineyville Water Storage Tank Painting Contract. Upon recommendation of Wet or Dry Tank Inspection Services and General Manager Youravich, motion was made by Commissioner Miller and seconded by Commissioner Tabb to take the following actions: (a) to declare the bid submitted by Sam Estes Painting, Inc. in the amount of \$150,260.00 for painting the exterior of the Rineyville Water Storage Tank to be the lowest and best bid; (b) to accept the bid submitted by Sam Estes Painting, Inc.; (c) to award the Painting Contract to Sam Estes Painting, Inc. for the amount of its bid; and (d) to authorize General Manager Youravich to execute the necessary contract documents. Motion carried unanimously.

## NEW BUSINESS

**1. Furniture for Customer Service & Operations Facility.** The Commissioners reviewed the proposal from Kerr Workplace Solutions (Kerr) for providing desks, tables, chairs, and other office furniture and furnishings (Office Furniture) for the new Customer Service and Operations Facility. Motion was made by Commissioner Davis and seconded by Commissioner Miller to take the following actions: (a) to accept the proposal from Kerr for providing the Hon Office Furniture by utilizing the State Master Bid Contract (MA-758-1700000768); (b) to accept the proposal from Kerr for providing the Tayco Office Furniture by utilizing the GSA Federal Acquisition Service pricing contract (No. 416-252-8000); (c) to authorize the purchase of the Hon and Tayco Office Furniture from Kerr for the amounts set forth in its proposals; and (d) to authorize General Manager Youravich to execute the necessary documents to purchase the Office Furniture. Motion carried unanimously.

**2. Life & Disability Insurance Renewal.** Commissioner Davis, as Chairman of the Insurance Committee, informed the Board that the premiums for the District's Life and Disability Insurance policies will remain the same. He recommended that the District renew these policies. Motion was made by Commissioner Davis and seconded by Commissioner Miller to accept the recommendation of the Insurance Committee and renew the District's Life and Disability Insurance policies. Motion carried unanimously.

**3. Lease with Elizabethtown Board of Education.** Attorney Talley reviewed the major provisions of the proposed Lease Agreement between the Elizabethtown Board of Education and the District for the site where the proposed Downtown Tank will be constructed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the proposed Lease Agreement and to authorize Chairman Bell to execute the Lease Agreement once it has been approved by the Elizabethtown Board of Education. Motion carried unanimously.

**4. Authority to Advertise for Bids for Downtown Tank Project.** Upon recommendation of Kenvirons and General Manager Youravich, motion was made by Commissioner Miller and seconded by Commissioner Effinger to authorize District Staff to advertise for construction bids for the Downtown Tank Project (both the tank and the waterline contracts) once all the required permits have been obtained and the Lease Agreement has been executed. Motion carried unanimously.

**5. Executive Session.** Motion was made by Commissioner Tabb and seconded by Commissioner Davis to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***

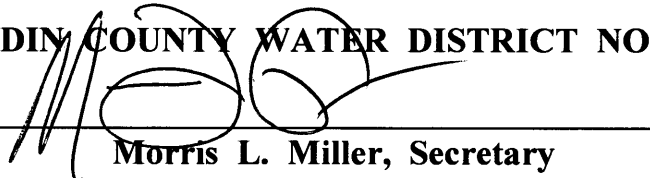
Motion was made by Commissioner Tabb and seconded by Commissioner Davis to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Effinger and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY: \_\_\_\_\_

  
Morris L. Miller, Secretary

Date Approved: 9-21-21

BY:   
Michael L. Bell, Chairman

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
September 21, 2021**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly Meeting on September 21, 2021 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Shaun Youravich, Forrest Pollock, Jarrod Benningfield, and Damon Talley. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

Chip Sutherland and Michael Oldiges of Baird Public Finance were present and made a presentation concerning the potential savings that the District could achieve by refunding its outstanding 2010A Bonds.

**MINUTES & FINANCIAL REPORT**

The Minutes of the August 24, 2021 Board meeting were reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of August was reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

- 1. Downtown Tank Project.** Shaun Youravich presented a status report on the Downtown Tank Project.



2. **Customer Service & Operations Facility Project.** Jarrod Benningfield once again gave a very favorable report on the Project. It is still on schedule to be completed in January, 2022.
3. **Departmental Reports.** General Manager Youravich presented the Departmental Reports.
4. **Project Reports.** Forrest Pollock presented a status report on various small projects which the District is constructing “in house.”

### OLD BUSINESS

1. **Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve and authorize payment of Pay Request No. 14 submitted by Jenkins-Essex in the amount of \$673,150.60 and direct pay vendors totaling \$85,443.38 as itemized on the Direct Pay Summary for the Customer Service and Operations Facility Project. Motion carried unanimously.

### NEW BUSINESS

1. **Hydration Campaign Overview.** Kelli Lee, who is Executive Administrator for the District, presented a brief overview of the Hydration Campaign that she has undertaken in one of the Hardin County Elementary Schools. The Campaign stresses the need for students to remain hydrated, the health advantages of being hydrated, and the adverse health consequences of not being hydrated. It has been well received by the teachers, students, and their parents. The Board encouraged Kelli to expand this Campaign and offered its full support.

2. **Potential Bond Refunding.** Chip Sutherland and Michael Oldiges of Baird Public Finance made a presentation concerning the potential, substantial savings that the District could realize if it were to refund (refinance) its outstanding 2010A Bonds. They also discussed the possibility of refunding the District's 2016A Bonds which are held by RD. No decision was made by the Board. Chairman Bell instructed them to present an Engagement Letter which sets forth the fee that Baird proposes to charge for refunding the 2010A Bonds for consideration by the Board at its October meeting. It is anticipated that the District's Bond Counsel will also submit a fee proposal for refunding the 2010A Bonds. The Bond Counsel proposal will also be considered by the Board at its October meeting.

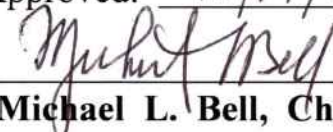
**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:  \_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: 10/19/21

BY:  \_\_\_\_\_  
**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
October 19, 2021**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly Meeting on October 19, 2021 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Amber Pike, Shaun Youravich, Forrest Pollock, Jarrod Benningfield, Damon Talley, and Vaughn Williams. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**MINUTES & FINANCIAL REPORT**

The Minutes of the September 21, 2021 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of September was reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

- 1. Downtown Tank Project.** Vaughn Williams presented a status report on the Downtown Tank Project.

2. **Customer Service & Operations Facility Project.** Jarrod Benningfield once again gave a very favorable report on the Project. It is still on schedule to be completed in January, 2022.
3. **Departmental Reports.** General Manager Youravich and Amber Pike presented the Departmental Reports.
4. **Project Reports.** Shaun Youravich presented a status report on various small projects which the District is constructing “in house.”

### OLD BUSINESS

1. **Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve and authorize payment of Pay Request No. 15 submitted by Jenkins-Essex in the amount of \$306,499.27 and direct pay vendors totaling \$38,475.27 as itemized on the Direct Pay Summary for the Customer Service and Operations Facility Project. Motion carried unanimously.

2. **Bond Refunding.** Attorney Talley reviewed the terms of the Engagement Letter submitted by Baird Public Finance to serve as Financial Advisor and the Supplemental Engagement Letter submitted by Dinsmore & Shohl to serve as Bond Counsel for the refunding of the 2010A Bonds through a direct bank placement. Baird’s proposed fee is \$25,000 and Dinsmore’s proposed fee is \$18,500. Upon recommendation of Attorney Talley, motion was made by Commissioner Tabb and seconded by Commissioner Effinger to take the following actions: (a) to approve the Baird Engagement Letter and the Dinsore Supplemental Engagement Letter; (b) to authorize Chairman Bell to execute the Engagement Letter and the Supplemental Engagement Letter; and (c) to instruct the Financial Advisor and Bond Counsel to commence the process for refunding the 2010A Bonds through a direct bank placement. Motion carried unanimously.

### NEW BUSINESS

1. **Miracle Mile Project – Pipe Bid Authorization.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Miller to authorize District Staff to advertise for bids for providing the pipe and other materials needed for the Miracle Mile Project. Motion carried unanimously.

**2. Miracle Mile Project – Road Bore Bid Authorization.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Effinger to authorize District Staff to advertise for bids for boring Ring Road as part of the Miracle Mile Project. Motion carried unanimously.

**3. Fueling Center.** General Manager Youravich updated the Commissioners on his efforts to find qualified vendors to construct the fueling center at the new Customer Service & Operations Facility.

**4. Demand vs. Capacity Presentation.** General Manager Youravich made a presentation concerning the District's historical daily water demands and capacity, projected water demands and capacity without the Blue Oval Industrial Park Project, and projected water demands and capacity including the Blue Oval Industrial Park Project. Under the District's current contract with Louisville Water Company (LWC), the District needs to send a letter to LWC requesting that LWC provide the additional 5 million gallons of water per day as provided in the contract.

**5. Executive Session.** Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

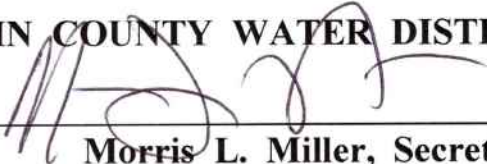
**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***

Motion was made by Commissioner Tabb and seconded by Commissioner Miller to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

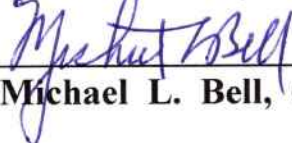
**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Effinger and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
\_\_\_\_\_ **Morris L. Miller, Secretary**

Date Approved: 11/14/21

BY:   
\_\_\_\_\_ **Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
November 16, 2021**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly Meeting on November 16, 2021 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, and Cordell Tabb. Also present were Amber Pike, Shaun Youravich, Forrest Pollock, Jarrod Benningfield, Damon Talley, Michael Oldiges with Baird Public Finance, and Mark Franklin with Dinsmore. Chairman Bell declared that a quorum was present and called the meeting to order.

Chairman Bell appointed Commissioner Davis to serve as Acting Secretary for this meeting in the absence of Secretary Mo Miller.

**VISITORS**

There were no visitors.

**MINUTES & FINANCIAL REPORT**

The Minutes of the October 19, 2021 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of October was reviewed. Motion was made by Commissioner Effinger and seconded by Commissioner Tabb to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

## REPORTS

1. **Downtown Tank Project.** General Manager Youravich presented a status report on the Downtown Tank Project.
2. **Customer Service & Operations Facility Project.** Jarrod Benningfield once again gave a very favorable report on the Project. It is still on schedule to be completed in January, 2022.
3. **Departmental Reports.** General Manager Youravich and Amber Pike presented the Departmental Reports.
4. **Project Reports.** Forrest Pollock presented a status report on various small projects which the District is constructing “in house.”

## OLD BUSINESS

1. **Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Davis to approve and authorize payment of Pay Request No. 16 submitted by Jenkins-Essex in the amount of \$454,779.68 and direct pay vendors totaling \$48,814.56 as itemized on the Direct Pay Summary for the Customer Service and Operations Facility Project. Motion carried unanimously.

2. **Miracle Mile Project.** The Commissioners reviewed the Bid Tabulation for providing the ductile iron pipe for the Miracle Mile Main Replacement Project. Upon recommendation of General Manager Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Effinger to take the following actions: (a) to declare the bid of Ferguson Waterworks in the amount of \$24.63 per linear foot to be the lowest and best bid for furnishing 8-inch diameter ductile iron pipe for the Project; (b) to award the contract to Ferguson Waterworks; and (c) to authorize District Staff to sign the necessary documents and to take the necessary steps to obtain the ductile iron pipe for the Project from Ferguson Waterworks. Motion carried unanimously.

3. **Bond Resolution.** Michael Oldiges with Baird Public Finance presented an updated Refunding Analysis of the District’s 2010A Bonds and answered questions from the Commissioners. The District’s Bond Counsel, Mark Franklin, then summarized the provisions of Resolution No. 2021-11-01, which is the Series 2022A Bond Resolution. Commissioner Davis then introduced and moved immediate adoption of a proposed Resolution identified by its title or caption as follows:



**RESOLUTION NO. 2021-11-01  
SERIES 2022A BOND RESOLUTION**

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF HARDIN COUNTY WATER DISTRICT NO. 2 PROVIDING FOR THE REFUNDING OF THE DISTRICT'S OUTSTANDING WATER SYSTEM REFUNDING REVENUE BONDS, SERIES 2010A; AUTHORIZING THE ISSUANCE OF THE DISTRICT'S WATER SYSTEM REFUNDING REVENUE BONDS, SERIES 2022A FOR SUCH PURPOSE, THE SERIES 2022A BONDS TO BE ISSUED ON A PARITY WITH CERTAIN BONDS OUTSTANDING AND TO BE ISSUED AND OUTSTANDING; CONFIRMING PROVISIONS FOR THE COLLECTION, SEGREGATION, AND DISBURSEMENT OF THE INCOME AND REVENUES OF THE DISTRICT'S WATER SYSTEM AND PROVIDING FOR THE PAYMENT OF THE SERIES 2022A BONDS; CONFIRMING CONDITIONS AND RESTRICTIONS UNDER WHICH ADDITIONAL BONDS MAY BE ISSUED IN THE FUTURE, PAYABLE FROM SUCH INCOME AND REVENUES AND RANKING ON A PARITY WITH THE SERIES 2022A BONDS; AND PROVIDING FOR AN ADVERTISED, PUBLIC, COMPETITIVE SALE OF THE SERIES 2022A BONDS

The motion for adoption of said Resolution was seconded by Commissioner Tabb. After full discussion, the motion carried unanimously.

**4. Resolution Authorizing Filing of PSC Application.** Attorney Talley then reviewed the provisions of Resolution No. 2021-11-02, which authorizes Chairman Bell to have an Application to the PSC prepared and filed seeking authorization to issue the proposed Water System Refunding Revenue Bonds, Series 2022A for the purpose of refunding the District's 2010A Bonds. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to adopt Resolution No. 2021-11-02. Motion carried unanimously.

**NEW BUSINESS**

**1. Warehouse Material Bid Authorization.** Motion was made by Commissioner Davis and seconded by Commissioner Tabb to authorize District Staff to advertise for Bids for materials to be used by the District in 2022. Motion carried unanimously.

**2. Property and Casualty Insurance.** Upon recommendation of the Insurance Committee, motion was made by Commissioner Davis and seconded by Commissioner Effinger to renew the District's General Liability, Automobile, Property, Casualty, Directors & Officers Liability and miscellaneous coverages through the firm of Curneal & Hignite Insurance, Inc. (Houchens Insurance Group). The renewal policy will be for a one-year term commencing on January 1, 2022 and expiring on December 31, 2022. Motion carried unanimously.

**3. 2022 Health Plan.** Upon recommendation of the Insurance Committee, motion was made by Commissioner Davis and seconded by Commissioner Tabb to maintain the current contribution amounts by the District's employees for calendar year 2022. Motion carried unanimously.

**4. 2022 Budget.** General Manager Youravich and Finance & Administration Manager Pike presented the proposed 2022 Operating Budget and the proposed 2022 Capital Budget for consideration by the Commissioners. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to adopt both the 2022 Operating Budget and the 2022 Capital Budget as presented. Motion carried unanimously.

**5. Executive Session.** Motion was made by Commissioner Davis and seconded by Commissioner Effinger to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***

Motion was made by Commissioner Davis and seconded by Commissioner Effinger to return to open session. Motion carried unanimously. Chairman Bell announced that it would be necessary to take action concerning one of the matters discussed in Executive Session.

**6. Accountant CPA.** General Manager Youravich informed the Commissioners that Mandy Isham is now a Certified Public Accountant (CPA). Upon General Manager Youravich's recommendation, motion was made by Commissioner Davis and seconded by Commissioner Tabb to promote Mandy Isham from E1 (Accountant) to E2 (Accountant CPA). Motion carried unanimously.

**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Effinger and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY: \_\_\_\_\_

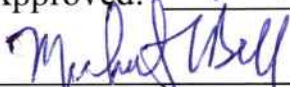


**Tim Davis, Acting Secretary**

Date Approved: \_\_\_\_\_

12-21-21

BY: \_\_\_\_\_



**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
December 21, 2021**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly Meeting on December 21, 2021 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, and Cordell Tabb. Also present were Amber Pike, Shaun Youravich, Damon Talley, and Vaughn Williams. Chairman Bell declared that a quorum was present and called the meeting to order.

Chairman Bell appointed Commissioner Davis to serve as Acting Secretary for this meeting in the absence of Secretary Morris L. Miller.

**VISITORS**

There were no visitors.

**MINUTES & FINANCIAL REPORT**

The Minutes of the November 16, 2021 Board meeting were reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of November was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Davis to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

- 1. Downtown Tank Project.** Vaughn Williams presented a status report on the Downtown Tank Project.

2. **Customer Service & Operations Facility Project.** General Manager Youravich presented the status report in the absence of Jarrod Benningfield. The Project is still on schedule to be completed in January, 2022.
3. **Departmental Reports.** General Manager Youravich and Amber Pike presented the Departmental Reports.
4. **Project Reports.** General Manager Youravich presented a status report on various small projects which the District is constructing "in house."

### OLD BUSINESS

1. **Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve and authorize payment of Pay Request No. 17 submitted by Jenkins-Essex in the amount of \$340,371.79 and direct pay vendors totaling \$4,410.00 as itemized on the Direct Pay Summary for the Customer Service and Operations Facility Project. Motion carried unanimously.

2. **Bond Sale.** General Manager Youravich reported that the sale of the District's 2022A Bonds on December 17, 2021 was very successful. Eight (8) firms submitted bids. The Cecilian Bank submitted the lowest bid with an interest rate of 1.45% for the Bonds. Upon recommendation of the District's Financial Advisor and its Local Counsel Damon Talley, motion was made by Commissioner Tabb and seconded by Commissioner Effinger to declare the bid submitted by The Cecilian Bank in the amount of 1.45% to be the lowest and best bid and to authorize Chairman Bell to execute the Award Certificate prepared by the District's Bond Counsel. Motion carried unanimously. It was noted that the savings that will be realized from refunding the 2010A Bonds will be even greater than originally estimated.

3. **Warehouse Material Bid Authorization.** The Commissioners reviewed the Bid Tabulation for the materials to be used by the District during 2022. General Manager Youravich noted that the bids were significantly higher than the 2021 bids and many vendors declined to bid on several items because they could not "lock-in" the prices for twelve months. Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to reject all the bids. Motion carried unanimously.

## NEW BUSINESS

**1. KU Easement.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Davis to approve the Access Easement which grants Kentucky Utilities (KU) a non-exclusive right to utilize a portion of the driveway to one of the District's Sewer Pump Stations on the Glendale Industrial Megasite. This will enable KU to gain access to its proposed electric substation which will serve the Ford Battery Plant. Motion carried unanimously.

**2. Truck Purchase.** The Commissioners reviewed the Quote Tabulation for the purchase of a mid-size truck. Three (3) quotes were obtained with the apparent low quote received by Herb Jones Chevrolet with a quote of \$26,760.00 for a 2022 Chevrolet Colorado 4x4 with an extended cab. Motion was made by Commissioner Effinger and seconded by Commissioner Tabb to take the following actions: (a) to declare the quote submitted by Herb Jones Chevrolet in the amount of \$26,760.00 to be the lowest and best quote; (b) to authorize the purchase of the 2022 Chevrolet Colorado 4x4 with extended cab from Herb Jones Chevrolet for the quoted price; and (c) to authorize District Staff to execute the necessary documents to purchase the truck. Motion carried unanimously.

**3. HomeServe Plumbing Protection Program.** District Staff summarized the proposal from HomeServe to provide a Service Line Warranty Program to the District's customers who voluntarily purchase one or more of HomeServe's warranty programs (the "Products"). The Products include the following: (a) exterior water service line and (b) interior plumbing and drainage. The District will not be responsible for billing or collecting the monthly charges for the Products purchased by the customers. Following a lengthy discussion, the Commissioners decided to study this matter in greater detail before making a decision.

**4. 2021 Amended Budget.** Finance & Administration Manager Pike presented the proposed Amended 2021 Budget for consideration by the Commissioners. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to adopt the proposed Amended 2021 Budget as presented. Motion carried unanimously.

**5. Officer Election.** Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to elect, for a term ending on December 31, 2022, the persons shown below to the office shown opposite each person's name:

Chairman	-	Michael L. Bell
Secretary	-	Morris L. Miller
Treasurer	-	Morris L. Miller

Motion carried unanimously.

**6. Meeting Date and Time.** Chairman Bell inquired if any of the Commissioners desired to change the date or time of the regularly scheduled monthly meeting. By consensus, the meeting date and time will remain the same (third Tuesday of each month at 4:00 pm).

**7. Bank & Investment Accounts.** Motion made by Commissioner Davis and seconded by Commissioner Tabb to take the following actions: (a) to designate Michael Bell and Amber Pike as the designated signatories on all of the District investment accounts, (b) to designate Michael L. Bell, Shaun Youravich, and Amber Pike (only one signature required) as the authorized signatories for all District checking accounts, certificates of deposit, savings certificates, and savings accounts at any and all financial institutions and to access the District's safety deposit box; and (c) to delete any and all other names that may currently have access to, or control over, these accounts. Motion carried unanimously.

**8. Executive Session.** Motion was made by Commissioner Davis and seconded by Commissioner Effinger to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.


**\*\*\* EXECUTIVE SESSION DISCUSSION \*\*\***

Motion was made by Commissioner Davis and seconded by Commissioner Effinger to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

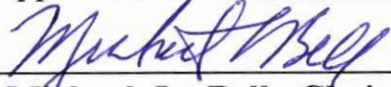
**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Effinger to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
**Tim Davis, Acting Secretary**

Date Approved: 1-18-22

BY:   
**Michael L. Bell, Chairman**



**Minutes from Hardin District No. 2's  
2022 Commissioner Meetings**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
January 18, 2022**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly Meeting on January 18, 2022 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger and Morris L. Miller. Also present were Amber Pike, Shaun Youravich, Forrest Pollock, Jarrod Benningfield, and Damon Talley. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**MINUTES & FINANCIAL REPORT**

The Minutes of the December 21, 2021 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Miller to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of December was reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

- 1. Downtown Tank Project.** General Manager Youravich presented a status report on the Downtown Tank Project.
- 2. Customer Service & Operations Facility Project.** Jarrod Benningfield presented the status report. The Project is still on schedule to be

completed in January, 2022. February 22, 2022 will be the first day the Customer Service and Operations Facility will be open for customers.

3. **Departmental Reports.** General Manager Youravich and Amber Pike presented the Departmental Reports.
4. **Project Reports.** Forrest Pollock presented a status report on various small projects which the District is constructing “in house.”

## **OLD BUSINESS**

1. **Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Miller to approve and authorize payment of Pay Request No. 18 submitted by Jenkins-Essex in the amount of \$139,766.21 and direct pay vendors totaling \$3,555.77 as itemized on the Direct Pay Summary for the Customer Service and Operations Facility Project. Motion carried unanimously.

2. **Bond Sale.** Damon Talley reported that on January 6, 2022 the Kentucky Public Service Commission approved the District’s request to issue the 2022A Bonds. No other approvals are required. The Closing will take place on January 28, 2022.

3. **Tuck Purchase.** General Manager Youravich reported that Herb Jones Chevrolet cannot sell the 2022 Colorado truck for the price quoted because it is now unable to obtain this vehicle under Chevrolet’s Fleet Pricing Schedule. Therefore, it has withdrawn its quote. Upon General Manager Youravich’s recommendation, motion was made by Commissioner Davis and seconded by Commissioner Effinger to take the following actions: (a) to declare the quote submitted by Bob Swope Ford in the amount of \$28,125.00 to be the lowest and best quote; (b) to authorize the purchase of the Ford Ranger 4 x 4 with extended cab from Bob Swope Ford for the quoted price; and (c) to authorize District Staff to execute the necessary documents to purchase the truck. Motion carried unanimously.

4. **HomeServe Plumbing Protection Program.** Chairman Bell asked if any of the Commissioners had any questions or comments concerning the proposal from HomeServe to provide a Service Line Warranty Program to the District’s customers who voluntarily purchase one or more of HomeServe’s warranty programs (the “Products”). Some of the Commissioners expressed their concern about the District’s “endorsement” of any product or service offered by a private

entity. Chairman Bell asked if any Commissioner wished to make a motion to approve the Marketing Agreement between the District and HomeServe concerning this matter. No Commissioner made a motion. Therefore, Chairman Bell announced that the District will not pursue this matter.

## NEW BUSINESS

**1. WTP Chemical Bid Authorization.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Effinger to authorize District Staff to advertise for bids for Water Treatment Plant chemicals to be used by the District during 2022. Motion carried unanimously.

**2. Annual Mowing Bid Authorization.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Miller and seconded by Commissioner Effinger to authorize District Staff to advertise for bids for mowing services. Motion carried unanimously.

**3. Renewal of Yard Restoration Contract.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Miller and seconded by Commissioner Effinger to renew the current yard and property restoration contract held by Forrest Cooper Excavating for one additional year at the 2021 rates. Motion carried unanimously.

**4. Cecilia Pump Station Valve Purchase.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Miller and seconded by Commissioner Davis to accept the price quote submitted by CITCO Water in the amount of \$8,997.00 for each control valve for the Cecilia Pump Station and to authorize the purchase of three (3) control valves for a total purchase price of \$26,991.00 from CITCO Water. Motion carried unanimously.

**5. Surplus Auction.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Effinger and seconded by Commissioner Miller to take the following actions: (a) to declare the items of personal property listed on the Schedule of Personal Property to be Declared Surplus as surplus property; and (b) to engage the services of Hodges Auction Company to conduct a public auction of the surplus property on a date and time that is convenient to the District and the general public. Motion carried unanimously.

**6. Executive Session.** Motion was made by Commissioner Davis and seconded by Commissioner Effinger to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***

Motion was made by Commissioner Davis and seconded by Commissioner Effinger to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

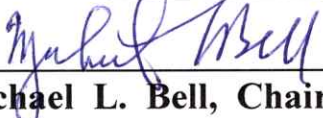
**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Miller and seconded by Commissioner Effinger to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
\_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: 2-15-2022

BY:   
\_\_\_\_\_  
**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
February 15, 2022**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly Meeting on February 15, 2022 at 4:00 p.m. at the Reesor Customer Service Center, 360 Ring Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Shaun Youravich, Forrest Pollock, Vaughn Williams, and Damon Talley. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors.

**MINUTES & FINANCIAL REPORT**

The Minutes of the January 18, 2022 Board meeting were reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Davis to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of January was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

- 1. Downtown Tank Project.** Vaughn Williams presented a status report on the Downtown Tank Project.

2. **Customer Service & Operations Facility Project.** General Manager Youravich presented the status report. The Project is complete except for some “punch list” items. February 22, 2022 will be the first day the Customer Service and Operations Facility will be open for customers.
3. **Departmental Reports.** General Manager Youravich presented the Departmental Reports.
4. **Project Reports.** Forrest Pollock presented a status report on various small projects which the District is constructing “in house.”

### OLD BUSINESS

1. **Jenkins-Essex Pay Request.** There was no Pay Request submitted by Jenkins-Essex.
2. **Bond Sale.** Damon Talley reported that the Closing took place on January 28, 2022 as scheduled.
3. **WTP Chemical Bid Award.** The Commissioners reviewed the Chemical Bid Tabulation prepared by District Staff. Motion was made by Commissioner Davis and seconded by Commissioner Miller to take the following actions:
  - a) To declare that the bids submitted by Shannon Chemical Corporation for bid items 1 and 2 failed to meet the specifications and to reject Shannon Chemical Corporation’s bids for bid items 1 and 2;
  - b) To declare the lowest bid submitted on each bid item to be the lowest and best bid for that particular chemical;
  - c) To award the bid for each particular chemical to the vendor submitting the lowest bid for that chemical; and
  - d) To authorize General Manager Youravich or other appropriate personnel to execute the necessary documents with the vendors which submitted the winning bids.

Motion carried unanimously.

**4. Annual Mowing Bid Award.** The Commissioners reviewed the Bid Tab summarizing the four (4) bids submitted in response to the advertisement for mowing services. Upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Miller to declare the bid submitted by Dylan Mattingly to be the lowest and best evaluated bid and to award the 2022 mowing contract to Dylan Mattingly. Motion carried unanimously.

## NEW BUSINESS

**1. ID Theft Prevention Program Review.** The Commissioners reviewed Amber Pike's written report which states that there were no known identity theft incidents or sensitive data breaches during 2021. District Staff has conducted its annual review of the District's Identity Theft Prevention Program and recommends that no changes be made to the Program. District Staff also noted that having the Program in place has assisted the District in collecting debts owed from prior accounts and has deterred the use of falsified lease documents by applicants for service. By consensus, the Commissioners accepted Staff's recommendation and the Program will not be revised at this time.

**2. Meter Test Bench Bid Authorization.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Effinger to authorize District Staff to advertise for bids for a Meter Test Bench to test 5/8 x 3/4 - inch and larger size meters. Motion carried unanimously.

**3. White Mills Valve Actuator Bid Authorization.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Miller and seconded by Commissioner Tabb to advertise for bids for a valve actuator at the White Mills WTP. Motion carried unanimously.

**4. Hydro Excavator Purchase.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Miller to purchase a Ditch Witch Model HX50A hydro excavator with the heavy trailer for the total sum of \$96,070.51. This equipment will be purchased from the Ditch Witch Mid-States Dealership in Shepherdsville, Kentucky by utilizing the governmental pricing contract held by Sourcewell (Contract # 180414). Motion carried unanimously.

**5. Trench Box Purchases.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Effinger to authorize the purchase of a 10 feet by 16 feet trench box



from Kundel for the sum of \$19,169.84; and to authorize the purchase of a 6 feet by 7 feet modular trench box from Kundel for the sum of \$20,304.87. Motion carried unanimously.

**6. Sewer Jetter Purchase.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Tabb and seconded by Commissioner Davis to authorize the purchase of a Sewer Jetter from the Jetter Depot at a cost of \$19,070.00. Motion carried unanimously.

**7. Janitorial Service Contract Award.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Miller and seconded by Commissioner Tabb to accept the contract price proposal submitted by Coverall Cleaning Service in the amount of \$2,199.00 per month for providing janitorial services for the New Customer Service and Operations Facility; and to authorize General Manager Youravich to execute a Janitorial Services Agreement with Coverall Cleaning Service. Motion carried unanimously.

**8. Water Supply Report.** Vaughn Williams presented a preliminary (draft) Water Supply Report with projections through 2040 for the anticipated water supply needs of the District based upon the needs of the Blue Oval Battery Park and the projected population growth of the area of Hardin County served by the District. The Report will be updated and refined as Ford provides additional information to the District.

**9. Executive Session.** Motion was made by Commissioner Davis and seconded by Commissioner Miller to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***

Motion was made by Commissioner Davis and seconded by Commissioner Miller to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

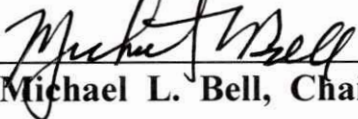
**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Effinger and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
**Morris L. Miller, Secretary**

Date Approved: 3-15-22

BY:   
**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
March 15, 2022**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly Meeting on March 15, 2022 at 4:00 p.m. at the New Customer Service Center, 1951 West Park Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Shaun Youravich, Amber Pike, Forrest Pollock, Vaughn Williams, and Damon Talley. Chairman Bell declared that a quorum was present and called the meeting to order. Chairman Bell noted that this was the first meeting of the District's Board of Commissioners in the District's new Customer Service Center located at 1951 West Park Road.

**VISITORS**

The Commissioners warmly welcomed its former consulting engineer, Carlos Miller. Mr. Miller reminisced about the history of the District and its remarkable growth over the nearly 30 years in which he had the pleasure of serving as the District's consulting engineer.

**MINUTES & FINANCIAL REPORT**

The Minutes of the February 15, 2022 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of February was reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

## REPORTS

1. **Blue Oval Project.** Vaughn Williams presented a status report on the Blue Oval Project.
2. **Customer Service & Operations Facility Project.** General Manager Youravich presented the status report. The Project is complete except for a few “punch list” items. The Customer Service and Operations Facility opened for customers on February 22, 2022 as planned.
3. **Departmental Reports.** General Manager Youravich and Amber Pike presented the Departmental Reports.
4. **Project Reports.** Forrest Pollock presented a status report on various small projects which the District is constructing “in house.”

## OLD BUSINESS

1. **Jenkins-Essex Pay Request.** There was no Pay Request submitted by Jenkins-Essex. General Manager Youravich anticipates that Jenkins- Essex will submit a final Pay Request at the April meeting.

2. **WTP Valve Actuator Award.** The Commissioners reviewed the Valve Actuator Bid Tabulation prepared by District Staff. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to take the following actions:

- a) To declare that the bid submitted by Valve Solutions, Inc. failed to meet the specifications and to reject Valve Solutions, Inc.’s bid;
- b) To declare the bid submitted by Herald Beck and Sons, Inc. (“Beck”) in the amount of \$136,552 to be the lowest and best bid;
- c) To award the bid to Beck; and
- d) To authorize General Manager Youravich or other appropriate personnel to execute the necessary documents with Beck.

Motion carried unanimously.

**3. Miracle Mile & Ring Road Bore Bid Award.** The Commissioners reviewed the written recommendation of Engineering Design Group, Inc. (“EDG”) dated March 10, 2022 concerning the road bore of U. S. Highway 31-W (Miracle Mile) in the vicinity of Ring Road. Upon the recommendation of EDG, motion was made by Commissioner Tabb and seconded by Commissioner Effinger to accept the bid of Scott & Ritter, Inc. in the amount of \$229,600 for performing the Miracle Mile road bore; to award the Miracle Mile Road Bore Contract to Scott & Ritter, Inc.; and to authorize General Manager Youravich to execute the necessary contract documents. Motion carried unanimously.

### NEW BUSINESS

**1. ACH Authorization.** Upon recommendation of Amber Pike, motion was made by Commissioner Davis and seconded by Commissioner Tabb to add more vendors to the list that will be paid via ACH rather than by a District check. Motion carried unanimously.

**2. Blue Oval Project.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Miller to authorize Kenvirons to undertake the design of adding additional pumps to the Miller Pump Station and to design the new pump station on the site purchased from Coleman Crady. Motion carried unanimously.

**3. Exercising Option to Purchase Additional Water from LWC.** Motion was made by Commissioner Davis and seconded by Commissioner Tabb to authorize Chairman Bell to send a letter notifying the Louisville Water Company (“LWC”) that the District is exercising its option under the existing Agreement to increase the maximum daily purchase amount from 5 MGD to 10 MGD. The letter will also request LWC to start planning for supplying up to an additional 10 MGD to the District. Motion carried unanimously.

**4. Chlorine Analyzers Purchase.** Motion was made by Commissioner Davis and seconded by Commissioner Miller to purchase four (4) Chlorine Analyzers for the City Springs WTP for the total price of \$10,731.48. Motion carried unanimously.

**5. Glendale Sewer Engineering Services.** Motion was made by Commissioner Effinger and seconded by Commissioner Davis to engage the services of Kenvirons to perform the engineering services necessary in the Glendale area, including for the Blue Oval Project. Motion carried unanimously.

**6. LWC Rate Increase.** General Manager Youravich reported that LWC has informed the District of the amount of its annual wholesale rate

adjustment. The volumetric rate will increase by nine cents (from \$2.46 to \$2.55) per 1,000 gallons, but the Service Charge will decrease by approximately \$1,400 per month. The new rates will take effect on July 1, 2022, subject to PSC approval. The Board will need to adopt a Purchased Water Adjustment (“PWA”) Resolution at its May meeting if it plans to “pass through” this increased cost to its customers.

**7. Inspire Rx Pharmacy.** Commissioner Davis discussed the tremendous savings available to the District’s employees and the District by utilizing the services of Inspire Rx Pharmacies, LLC for diabetes care and supplies. Motion was made by Commissioner Tabb and seconded by Commissioner Davis to approve and enter into the proposed contract with Inspire Rx Pharmacies, LLC for diabetes care and supplies. Motion carried unanimously.

**8. Annual Fiscal Court Presentation.** General Manager Youravich made a PowerPoint presentation summarizing the accomplishments of the District in 2021; the challenges that await the District in 2022; and the major Capital Projects that the District has planned for 2022 and beyond. He plans to make a similar presentation before the Hardin Fiscal Court on March 22, 2022.

**9. Executive Session.** Motion was made by Commissioner Tabb and seconded by Commissioner Miller to go into Executive Session to discuss real property acquisition and sale, pending litigation, potential litigation, and personnel matters involving one or more specific employees. Motion carried unanimously.

**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***

Motion was made by Commissioner Tabb and seconded by Commissioner Miller to return to open session. Motion carried unanimously. Chairman Bell announced that it would be necessary to take action concerning one of the matters discussed in Executive Session.

**10. Mediation Settlement Agreement.** Damon Talley summarized the terms contained in the Mediation Settlement Agreement with John Wayne Scott negotiated by Chairman Bell during the March 1, 2022 Mediation, contingent upon Board Approval. Motion was made by Commissioner Effinger and seconded by Commissioner Miller to ratify the actions of Chairman Bell in negotiating the settlement and to approve the Mediation Settlement Agreement. Motion carried unanimously.

**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Effinger and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY: 

**Tim Davis, Acting Secretary**

Date Approved: April 19, 2022

BY: 

**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
April 19, 2022**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly Meeting on April 19, 2022 at 4:00 p.m. at the New Customer Service Center, 1951 West Park Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, and Cordell Tabb. Also present were Shaun Youravich, Amber Pike, Vaughn Williams, and Damon Talley. Chairman Bell declared that a quorum was present and called the meeting to order. Also present was Andrew Harp with *The News - Enterprise*.

Chairman Bell appointed Tim Davis as Acting Secretary in the absence of Morris L. Miller.

**VISITORS**

There were no visitors present.

**MINUTES & FINANCIAL REPORT**

The Minutes of the March 15, 2022 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of March was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.



## REPORTS

1. **Blue Oval Project.** Vaughn Williams presented a status report on the Blue Oval Project.
2. **Customer Service & Operations Facility Project.** General Manager Youravich presented the status report. The Project is complete except for a few “punch list” items.
3. **Departmental Reports.** General Manager Youravich and Amber Pike presented the Departmental Reports.
4. **Project Reports.** General Manager Youravich presented a status report on various small projects which the District is constructing “in house.”

## OLD BUSINESS

1. **Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve and authorize payment of Pay Request No. 19 submitted by Jenkins-Essex in the amount of \$405,429.75. General Manager Youravich reported that Pay Request No. 19 simply reduces the retainage as specified in the contract. After the payment of Pay Request No. 19, over \$74,000 still remains in retainage. Motion carried unanimously.

2. **Authorization to Bid Water Line.** Upon recommendation of Vaughn Williams and General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to authorize Kenvirons and District Staff to bid the water line replacement and upgrade project along Dixie Highway and North Mulberry Streets. Motion carried unanimously.

## NEW BUSINESS

1. **Glendale Sewer Alternate.** The Commissioners reviewed several remaining alternate wastewater collection lines that have not yet been constructed. Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis And seconded by commissioner Tabb to construct Alternate Line N, which will provide sewer service to East Railroad Avenue, Bennie’s Barn, and the property behind West Point Bank. Motion carried unanimously.

**2. Computer Network Vulnerability Assessment.** The Commissioners reviewed the Computer Network Vulnerability Assessment summary prepared by Axiom Solutions. Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to accept the recommendations of Axiom Solutions and to deploy Sophos XDR security software on all the District's workstations and servers at a cost of \$15.00 per month per workstation and \$20.00 per month per server. Motion carried unanimously.

**3. St. John Road Relocation Project.** General Manager Youravich reported that the Transportation Cabinet is ready to proceed with widening a portion of St. John Road and needs the District to relocate its water line. Motion was made by Commissioner Davis and seconded by Commissioner Effinger to authorize District Staff to advertise for materials for the St. John Road Relocation Project. Motion carried unanimously.

**4. Langley Family Foundation Scholarships.** Chairman Bell provided an update on the Langley Family Foundation Scholarship Program and presented the Scholarship Committee's Report. He noted that 51 Applications had been received and the Scholarship Committee has awarded 30 scholarships in the amount of \$1,000 to each recipient.

**5. Executive Session.** Motion was made by Commissioner Davis and seconded by Commissioner Effinger to go into Executive Session, pursuant to KRS 61.810 (1)(b), (c), and (f), to discuss real property acquisition and sale, pending litigation, potential litigation, and discussions which might lead to the appointment, discipline, or dismissal of an individual employee. Motion carried unanimously.

**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***


Motion was made by Commissioner Davis and seconded by Commissioner Effinger to return to open session. Motion carried unanimously. Chairman Bell announced that it would be necessary to take action concerning one of the matters discussed in Executive Session.

**6. Glendale Tank Site.** Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to authorize General Manager Youravich to negotiate, within the parameters set by the Board, the terms of an Option to purchase the preferred site for the new Glendale water storage tank. Motion carried unanimously.

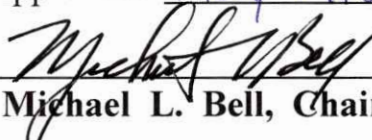
**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Effinger to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
**Tim Davis, Acting Secretary**

Date Approved: May 17, 2022

BY:   
**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING**

**May 17, 2022**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly Meeting on May 17, 2022 at 4:00 p.m. at the New Customer Service Center, 1951 West Park Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Shaun Youravich, Vaughn Williams, Jarrod Benningfield, and Damon Talley. Also present was Andrew Harp with *The News - Enterprise*. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors present.

**SPECIAL RECOGNITION**

Chairman Bell recognized Lea Ona Sims, HR Specialist, for her 30 years of loyal and dedicated service to the District. The Commissioners expressed their deep appreciation and gratitude to Lea Ona. Throughout her career, Lea Ona has been willing to assume new roles and responsibilities as the District has grown.

**MINUTES & FINANCIAL REPORT**

The Minutes of the April 19, 2022 Board meeting were reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of April was reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements (**See New Business, Item 1 for Board action**).

## REPORTS

- 1. Blue Oval Project.** Vaughn Williams presented a status report on the Blue Oval Project.
- 2. Highway 434 Pump Station.** Vaughn Williams reported on the preliminary work that Kenvirons is doing at the site for the new Highway 434 Pump Station. Core drilling will need to be performed before his firm can commence designing the pump station building.
- 3. Customer Service & Operations Facility Project.** General Manager Youravich presented the status report. The Project is complete except for a few “punch list” items.
- 4. Departmental Reports.** General Manager Youravich presented the Departmental Reports, including public outreach programs conducted by the District.
- 5. Project Reports.** General Manager Youravich presented a written status report on various small projects which the District is constructing “in house.” The Commissioners commended him for providing the written report.

## OLD BUSINESS

**1. Jenkins-Essex Pay Request.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve and authorize payment of Pay Request No. 20 in the amount of \$190,450.40 and Pay Request No. 21 in the amount of \$84,477.17 submitted by Jenkins-Essex. Motion carried unanimously.

**2. St. John Road Relocation Project.** The Commissioners reviewed the Bid Tabulation for this Project. General Manager Youravich informed the Board that the Bid Specifications advised prospective bidders that the award would be made on a per item basis and would be evaluated considering both price and delivery time. Based upon recommendation of District Staff, motion was made by Commissioner Effinger and seconded by Commissioner Miller to take the following actions: (a) to declare the best evaluated bid submitted for a particular bid item to be the bid highlighted in the Bid Tabulation; (b) to award the bid for each particular item to the vendor submitting the best evaluated bid for that item; and (c) to authorize

General Manager Youravich or other appropriate personnel to execute the necessary documents with the vendors which submitted the winning bids. Motion carried unanimously.

## **NEW BUSINESS**

**1. Investment Portfolio.** Commissioner Davis led a discussion concerning the value of the District's Investment Portfolio and whether changes should be made considering the upcoming cash needs of the District and the rapidly declining financial markets. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to authorize General Manager Youravich to investigate the rapidly declining value of the Vanguard Funds and the Dupree Funds held by the District, and, if advisable, liquidate these holdings while the District can still realize most of the gains that it has earned over the years. Motion carried unanimously.

**2. LWC Purchased Water Adjustment.** General Manager Youravich reported that the annual financial impact of the Louisville Water Company (LWC) wholesale rate increase will be \$20,334 based upon the volume of water purchased from LWC over the past 12 months. He recommended that the District adopt Resolution No. 2022-05-01 which authorizes District Staff to file a Purchased Water Adjustment (PWA) Application with the PSC to recoup this expense. The PWA factor will be one penny per 1,000 gallons of water purchased. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to adopt Resolution No. 2022-05-01. Motion carried unanimously.

**3. Conference Training.** Upon recommendation by General Manager Youravich, motion was made by Commissioner Miller and seconded by Commissioner Tabb to authorize the designated members of District Staff to attend the KY-TN AWWA Water Professionals Conference to be held in Lexington, Kentucky on July 17-20, 2022. Motion carried unanimously.

**4. Rescheduling July Board Meeting.** Chairman Bell announced that it would be necessary to reschedule the July Board meeting because General Manager Youravich and some members of the Management Staff will be attending the Water Professionals Conference on July 19, which is the regular meeting date. By consensus, the July meeting will be rescheduled from July 19 to July 26, 2022 at 4:00 pm EDT. A Special Meeting Notice will be timely prepared prior to the Special Meeting on July 26.

**5. Executive Session.** Motion was made by Commissioner Davis and seconded by Commissioner Effinger to go into Executive Session, pursuant to KRS

61.810(1)(b), (c), and (f), to discuss real property acquisition and sale, pending litigation, potential litigation, and discussions which might lead to the appointment, discipline, or dismissal of an individual employee. Motion carried unanimously.

**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***

Motion was made by Commissioner Davis and seconded by Commissioner Effinger to return to open session. Motion carried unanimously. Chairman Bell announced that it would be necessary to take action concerning one of the matters discussed in Executive Session.

**6. Glendale Tank Site.** Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to authorize General Manager Youravich to negotiate, within the new parameters set by the Board, the terms of an Option to purchase the preferred site for the new Glendale water storage tank. Motion carried unanimously.

**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Effinger and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
 Morris L. Miller, Secretary

Date Approved: 6-21-22

BY:   
 Michael L. Bell, Chairman

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING**

**June 21, 2022**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly Meeting on June 21, 2022 at 4:00 p.m. at the New Customer Service Center, 1951 West Park Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Shaun Youravich, Mandy Isham, Forrest Pollock, Vaughn Williams, and Damon Talley. Also present was Andrew Harp with *The News - Enterprise*. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

A representative of Dirt Works Unlimited, LLC was present to observe what action, if any, the District was going to take concerning the Bids that were submitted on June 16, 2022 for the Downtown Transmission Project. The representative did not wish to address the Board.

**SPECIAL RECOGNITION**

Chairman Bell recognized Jessica Garner, a Customer Accounts Specialist, for recently preparing a 35-page booklet entitled "Frequently Asked Questions." This booklet asks and answers questions that are frequently asked by the District's customers and many of its newer employees. It is proving to be a valuable tool for educating the District's customers and its newer employees about the operations of the District. General Manager Youravich informed the Board that no one assigned this task to Ms. Garner. She saw a need for the booklet, and she prepared it. The Commissioners commended Ms. Garner for the quality of the booklet and her initiative in preparing it.



## MINUTES & FINANCIAL REPORT

The Minutes of the May 17, 2022 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of May was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

## REPORTS

1. **Blue Oval Project.** Vaughn Williams presented a status report on the Blue Oval Project.
2. **Highway 434 Pump Station.** Vaughn Williams reported that Kenvirons has gained access to the site for the new Highway 434 Pump Station. Core drilling will now be scheduled.
3. **Departmental Reports.** General Manager Youravich presented the Departmental Reports, including public outreach programs conducted by the District.
4. **Project Reports.** Forrest Pollock presented a written status report on various small projects which the District is constructing "in house." The Commissioners commended him for providing the written report.

## OLD BUSINESS

1. **Downtown Transmission Main Project.** The Commissioners reviewed the Bid Tabulation prepared by Kenvirons for Contracts 2A, 2B, and 2C for the Downtown Transmission Main Project. Both Kenvirons and General Manager Youravich recommended that the District reject all the bids that were submitted for Contract 2A and Contract 2C because they far exceed both the Project Budget and the Engineer's Estimate. Both Kenvirons and General Manager Youravich recommended that the District accept the lowest bid submitted for

Contract 2B. Motion was then made by Commissioner Effinger and seconded by Commissioner Miller to take the following actions:

- a) To reject all bids submitted for Contract 2A and Contract 2C;
- b) To declare the bid submitted by Schroeder Construction Company for Contract 2B in the amount of \$1,890,190 to be the lowest and best bid for Contract 2B;
- c) To award Contract 2B to Schroeder Construction Company; and
- d) To authorize Chairman Bell to execute the Notice of Award, the Contract, the Notice to Proceed, and any and all other documents concerning Contract 2B.

Motion carried unanimously.

## NEW BUSINESS

**1. KU Easement Request.** General Manager Youravich presented the request of Kentucky Utilities (KU) to acquire an Option for a Deed of Easement to enable KU to construct a transmission line across a portion of the District's Rose Run Pump Station property. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to approve the terms of the Option Agreement and the Deed of Easement and to authorize Chairman Bell to execute these documents for and on behalf of the District. Motion carried unanimously.

**2. Grant Assistance Agreement.** Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Resolution accepting the grant in the amount of \$1,762,000 from KIA for the Downtown Tank Project, approving the Grant Assistance Agreement with KIA, and authorizing Chairman Bell to execute the Grant Assistance Agreement. Motion carried unanimously.

**3. Advertising for Pipe.** Motion was made by Commissioner Tabb and seconded by Commissioner Miller to authorize District Staff to advertise for the pipe and other materials that will be needed to construct the portions of the Downtown Transmission Main Project that will be constructed by the District. Motion carried unanimously.

**4. Rescheduling July Board Meeting.** Chairman Bell announced that it would be necessary to reschedule the July Board meeting because General Manager

Youravich and some members of the Management Staff will be attending the Water Professionals Conference on July 19, which is the regular meeting date. By consensus, the July meeting will be rescheduled from July 19 to July 26, 2022 at 4:00 pm EDT. A Special Meeting Notice will be timely prepared prior to the Special Meeting on July 26.

**5. Executive Session.** Motion was made by Commissioner Davis and seconded by Commissioner Tabb to go into Executive Session, pursuant to KRS 61.810(1)(b), (c), and (f), to discuss real property acquisition and sale, pending litigation, potential litigation, and discussions which might lead to the appointment, discipline, or dismissal of an individual employee. Motion carried unanimously.

**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***

Motion was made by Commissioner Davis and seconded by Commissioner Tabb to return to open session. Motion carried unanimously. Chairman Bell announced that it would be necessary to take action concerning one of the matters discussed in Executive Session.

**6. Communications Coordinator.** General Manager Youravich explained the need to change the Job Title of Executive Administrator to Communications Coordinator and to make this position a Grade 5 position. Motion was made by Commissioner Tabb and seconded by Commissioner Davis to accept General Manager Youravich's recommendation and change the Job Title of Executive Administrator to Communications Coordinator and make this a Grade 5 position. Motion carried unanimously.

**7. WTP Maintenance Technician I.** General manager Youravich explained the need to remove the requirement that a person must have a college degree to be eligible to hold the position of WTP Maintenance Technician I. Motion was made by Commissioner Effinger and seconded by Commissioner Miller to accept General Manager Youravich's recommendation and remove the requirement that a person must have a college degree to hold the position of WTP Maintenance Technician I. Motion carried unanimously.

**8. Wage Adjustments.** Upon joint motion duly made, seconded and unanimously adopted, the Commissioners decided to take the following actions: (a) to make a COLA adjustment of \$1.40 per hour for all full-time employees; (b) to make a 3% merit matrix adjustment for full-time employees; (c) to increase the salary of the General Manager as noted in his personnel file; and (d) to make all adjustments effective with the first pay period in July.

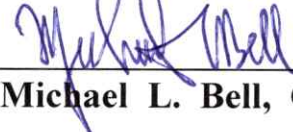
**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
**Morris L. Miller, Secretary**

Date Approved: 7-26-22

BY:   
**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
July 26, 2022**

The Board of Commissioners of Hardin County Water District No. 2 held a Special Meeting on July 26, 2022 at 4:00 p.m. at the New Customer Service Center, 1951 West Park Road, Elizabethtown, Kentucky, pursuant to proper notice. The Special Meeting took the place of the regular monthly meeting. A copy of the Notice of Special Meeting is attached. Present were Commissioners Mike Bell, Tim Davis, Morris L. Miller, and Cordell Tabb. Also present were Shaun Youravich, Mandy Isham, Forrest Pollock, Vaughn Williams, Brian Woosley, and Damon Talley. Also present was Andrew Harp with *The News - Enterprise*. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors present.

**SPECIAL RECOGNITION**

Chairman Bell announced that the District had received the prestigious Award of Excellence for its water distribution system operations at the recent Water Professionals Conference conducted by the KY/TN Section of the American Water Works Association. The Award of Excellence is granted to only one water utility in Kentucky in each size category, and a water utility can only win the award once every 10 years. The District won the Award of Excellence in 2012, which was the inaugural year for this award, and again in 2022. General Manager Youravich recognized the District's Distribution Manager, Trevor Mather, for his leadership and the efforts of the other Distribution System employees for winning this award.

## MINUTES & FINANCIAL REPORT

The Minutes of the June 21, 2022 Board meeting were reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of June was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

## REPORTS

1. **Blue Oval Project.** Vaughn Williams presented a status report on the Blue Oval Project.
2. **Battle Training Road Pump Station.** Vaughn Williams reported that Kenvirons has obtained proposals for performing Geotechnical Exploration for the Battle Training Road Pump Station (formerly called the Highway 434 Pump Station). **(See New Business, Item 4 for Board action).**
3. **Departmental Reports.** General Manager Youravich presented the Departmental Reports, including public outreach programs conducted by the District.
4. **Project Reports.** Forrest Pollock presented a written status report on various small projects which the District is constructing "in house." The Commissioners commended him for providing the written report.

## OLD BUSINESS

1. **Downtown Transmission Main Material Bid.** The Commissioners reviewed the Bid Tabulation for the materials needed for Contracts 2A and 2C of the Downtown Transmission Main Project. Each item of pipe and other materials was evaluated based upon the unit price and estimated delivery date. District Staff's

recommendation for each item of material is shown on the Bid Tabulation. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to take the following actions:

- a) To accept the recommendations of District Staff;
- b) To declare the best evaluated bid for each bid item to be the lowest and best bid for that particular item of materials;
- c) To award the bid for each particular bid item to be the vendor submitting the lowest and best bid for that bid item;
- d) To authorize District Staff to order the 12-inch ductile iron pipe and other long lead-time materials needed for both Contracts A and C;
- e) To authorize District Staff to order all the remaining materials needed for Contract 2A; and
- f) To authorize General Manager Youravich or other appropriate personnel to execute the necessary documents with the vendors which submitted the winning bids.

Motion carried unanimously.

## NEW BUSINESS

**1. 2021 Audit Report.** The Commissioners reviewed the Audit Report for the 2021 calendar year. The Audit Report was prepared by Heartland CPAs and Advisors, PLLC. The Audit Report contains an unmodified (“clean”) opinion. Motion was made by Commissioner Davis and seconded by Commissioner Miller to accept the Audit Report. Motion carried unanimously.

**2. Tap Fee Increase.** General Manager Youravich presented an analysis showing that the District’s actual cost of purchasing and installing a 5/8” x 3/4” meter is \$1,600. He recommended that the District file a revised Tariff Sheet with the PSC increasing the Tap Fee for this size meter from \$850 to \$1,600 and increasing the Tap Fee for 1-inch and larger meters to the District’s actual cost of installing those meters. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to accept the recommendation of General Manager Youravich and to authorize General Manager Youravich to prepare and file the appropriate revised Tariff Sheet and take the other necessary steps to obtain PSC approval of the revised Tariff Sheet. Motion carried unanimously.

**3. Payment Processing Services.** General Manager Youravich explained the ongoing problems that the District and its customers continue to have with its current Third-Party Payment Processor, including the delay in customers having to mail their payments to Pittsburgh, Pennsylvania. District Staff has studied this matter and are recommending that the District cancel its contract with the existing Third-Party Payment Processor and “bring” this service back “in-house.” This will save \$2,500 per month. Based upon the recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Davis to cancel the contract with the existing Third-Party Payment Processor and perform these services by utilizing District Staff. Motion carried unanimously.

**4. Geotechnical Exploration.** Vaughn Williams summarized the Proposals that Kenvirons has solicited from four (4) different firms to perform the Geotechnical Exploration of the proposed sites for the new Glendale Tank and the Battle Training Road Pump Station. Upon recommendation of Kenvirons, motion was made by Commissioner Davis and seconded by Commissioner Miller to accept the proposal of Greenbaum Associates, Inc. to perform the Geotechnical Exploration of both sites for the sum of \$13,000.00. Motion carried unanimously.

**5. Miracle Mile Road Bore Change Order.** General Manager Youravich explained the need to approve a Change Order for Scott & Ritter, which is making the road bores on the Miracle Mile Project. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to approve proposed Change Order No.1 with Scott & Ritter in the amount of \$8,000. Motion carried unanimously.

**6. Executive Session.** Motion was made by Commissioner Miller and seconded by Commissioner Davis to go into Executive Session, pursuant to KRS 61.810(1)(b), (c), and (f), to discuss real property acquisition and sale, pending litigation, potential litigation, and discussions which might lead to the appointment, discipline, or dismissal of an individual employee. Motion carried unanimously.

**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***

Motion was made by Commissioner Miller and seconded by Commissioner Davis to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.



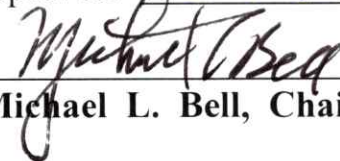
## ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

### HARDIN COUNTY WATER DISTRICT NO. 2

BY:   
\_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: 8-16-22

BY:   
\_\_\_\_\_  
**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
August 16, 2022**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on August 16, 2022 at 4:00 p.m. at the New Customer Service Center, 1951 West Park Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were Shaun Youravich, Mandy Isham, and Damon Talley. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors present.

**SPECIAL RECOGNITION**

General Manager Youravich announced that Kelli Lee, Communications Coordinator for the District, was recently selected to participate in the 2022-2023 Water Professionals Leadership Academy ("Leadership Academy"). The Leadership Academy is sponsored by the KY/TN Section of AWWA. Dozens of engineers, consultants, and utility employees from throughout Kentucky and Tennessee were nominated for the prestigious Leadership Academy, but only 16 were selected. Kelli Lee was one of two participants to receive a scholarship to attend the Leadership Academy sessions. The scholarship will pay the registration fee, meals, and other session activities. She is the first District employee to have been selected to participate in the Leadership Academy. The Commissioners commended Kelli Lee for having been selected to participate in the Leadership Academy.

## MINUTES & FINANCIAL REPORT

The Minutes of the July 26, 2022 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of July was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

## REPORTS

- 1. Blue Oval Project.** General Manager Youravich presented a status report on the Blue Oval Project.
- 2. Battle Training Road Pump Station.** No Report.
- 3. Departmental Reports.** General Manager Youravich presented the Departmental Reports, including public outreach programs conducted by the District.
- 4. Project Reports.** General Manager Youravich presented a written status report prepared by Forrest Pollock on various small projects which the District is constructing "in house."

## OLD BUSINESS

**1. LWC Water Purchase Agreement.** Damon Talley summarized the provisions of the latest version of the proposed Water Purchase Agreement between Louisville Water Company (LWC) and the District. He highlighted the differences between the existing Agreement and the proposed Agreement. General Manager Youravich presented information concerning the timing and amounts of the District's new minimum purchase obligations and LWC's obligations to increase the amount of water that the District can purchase. It is anticipated that the Agreement will be in final form for consideration by the Commissioners at the September 20, 2022 Board meeting.

## NEW BUSINESS

**1. Surplus Vehicle.** Upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Effinger to take the following actions: (a) to declare the 2015 Toyota Tacoma 4x4 truck with a VIN# ending with 110024 as surplus; and (b) to authorize District Staff to sell the vehicle in a commercially prudent manner. Motion carried unanimously.

**2. Tabb Road Water Line Extension Project.** General Manager Youravich presented the Worksheet for the proposed Tabb Road Water Line Extension Project ("Project"). The District's existing 4-inch diameter water line will be extended 270 feet. There is a potential to serve three (3) new customers with this Project. Motion was made by Commissioner Davis and seconded by Commissioner Miller to approve this proposed Project. Motion carried unanimously.

**3. Executive Session.** Motion was made by Commissioner Tabb and seconded by Commissioner Davis to go into Executive Session, pursuant to KRS 61.810(1)(b), (c), and (f), to discuss real property acquisition and sale, pending litigation, potential litigation, and discussions which might lead to the appointment, discipline, or dismissal of an individual employee. Motion carried unanimously.


### \* \* \* EXECUTIVE SESSION DISCUSSION \* \* \*

Motion was made by Commissioner Tabb and seconded by Commissioner Davis to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

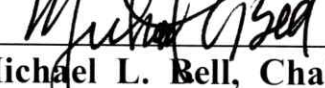
## ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Tabb and seconded by Commissioner Effinger to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
 \_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: 9-20-22

BY:   
 \_\_\_\_\_  
**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
September 20, 2022**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on September 20, 2022 at 4:00 p.m. at the New Customer Service Center, 1951 West Park Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, Morris L. Miller, and Cordell Tabb. Also present were Shaun Youravich, Mandy Isham, Forrest Pollock, Damon Talley, and Vaughn Williams. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors present.

**MINUTES & FINANCIAL REPORT**

The Minutes of the August 16, 2022 Board meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Miller to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of August was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

- 1. Blue Oval Project.** Vaughn Williams presented a status report on the Blue Oval Project. He stated that the geotechnical exploration (core drilling) of the proposed Glendale Tank Site is scheduled for the last week of September.

2. **Battle Training Road Pump Station.** Vaughn Williams stated that the geotechnical exploration (core drilling) of the proposed pump station site is scheduled for the last week of September.
3. **Departmental Reports.** General Manager Youravich presented the Departmental Reports, including public outreach programs conducted by the District.
4. **Project Reports.** Forrest Pollock presented a written status report on various small projects which the District is constructing “in house.”

### OLD BUSINESS

1. **Resolution Approving LWC Agreement.** Motion was made by Commissioner Davis and seconded by Commissioner Tabb to adopt Resolution No. 2022-09-01 which approves the proposed Second Water Purchase Agreement between the Louisville Water Company and the District. Motion carried unanimously.

### NEW BUSINESS

1. **Reimbursement Resolution.** Attorney Talley summarized the provisions of Resolution No. 2022-09-02 which declares the District’s intent to reimburse itself for the cost of certain capital expenditures from the proceeds of Tax-Exempt Bonds. Motion was made by Commissioner Miller and seconded by Commissioner Davis to adopt Resolution No. 2022-09-02. Motion carried unanimously.

2. **Scott & Ritter Pay Requests.** Upon recommendation of Management Staff, motion was made by Commissioner Davis and seconded by Commissioner Tabb to approve and authorize payment of Scott & Ritter, Inc.’s Pay Request No. 1 dated August 12, 2022 in the amount of \$213,840.00 for performing road bores on the Miracle Mile Project and Pay Request No. 2 in the amount of \$23,760.00 for retainage. Motion carried unanimously.

3. **Sam Estes Pay Request.** Upon recommendation of Management Staff, motion was made by Commissioner Miller and seconded by Commissioner Davis to approve and authorize payment of Sam Estes Painting’s Pay Request dated August 15, 2022 in the amount of \$150,260.00 for painting the Rineyville Water Storage Tank. Motion carried unanimously.

**4. Kenvirons Invoice.** Upon recommendation of Management Staff, motion was made by Commissioner Tabb and seconded by Commissioner Miller to approve and authorize payment of Kenvirons, Inc.'s Invoice dated September 12, 2022 in the amount of \$208,458.00 for engineering services for the Downtown Tank and Downtown Transmission Main Projects. Motion carried unanimously.

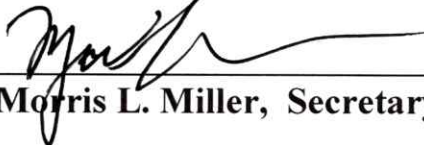
**5. Customer Service Proposal.** The Commissioners reviewed the written Proposal prepared by the District's Customer Service Department. Motion was made by Commissioner Davis and seconded by Commissioner Miller to accept this Proposal and to implement the recommendations contained in the Proposal. Motion carried unanimously.

**6. Investment Advisor.** Upon recommendation of Chairman Bell, motion was made by Commissioner Miller and seconded by Commissioner Tabb to engage the services of Owen LaRue Financial Group to serve as Investment Advisor for the District. Motion carried unanimously

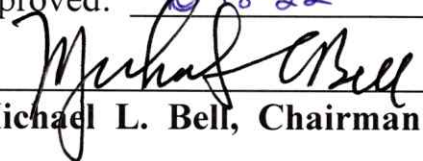
**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
**Morris L. Miller, Secretary**

Date Approved: 10-18-22

BY:   
**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
October 18, 2022**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on October 18, 2022 at 4:00 p.m. at the New Customer Service Center, 1951 West Park Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, Morris L. Miller, and Cordell Tabb. Also present were Shaun Youravich, Mandy Isham, Forrest Pollock, Damon Talley, and Vaughn Williams. Also present was Andrew Harp with *The News-Enterprise*. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors present.

**MINUTES & FINANCIAL REPORT**

The Minutes of the September 20, 2022 Board meeting were reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of September was reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

**REPORTS**

- 1. Blue Oval Project.** Vaughn Williams presented a status report on the Blue Oval Project. He stated that the geotechnical exploration (core drilling) of the proposed Glendale Tank Site has been completed and the site is satisfactory.



2. **Battle Training Road Pump Station.** Vaughn Williams stated that the geotechnical exploration (core drilling) of the proposed pump station site has been rescheduled for the week of October 24.
3. **Departmental Reports.** General Manager Youravich presented the Departmental Reports, including public outreach programs conducted by the District.
4. **Project Reports.** Forrest Pollock presented a written status report on various small projects which the District is constructing “in house.”

### **OLD BUSINESS**

No Old Business

### **NEW BUSINESS**

1. **2023 Health Plan.** Upon recommendation of the Insurance Committee, motion was made by Commissioner Davis and seconded by Commissioner Tabb to renew the District’s health insurance with the current provider and to maintain the current contribution amounts by the District’s employees. Motion carried unanimously.

2. **Sewer Pump Station Property Transfer.** Chairman Bell announced that he had recently executed a Deed to a small parcel of land (0.757 acres) fronting on Gilead Church Road to Hardin County, Kentucky to facilitate the simultaneous transfer of approximately 30 acres of land by Hardin County to the Kentucky Community and Technical College System (KCTCS). The parcel that was transferred by Hardin County to KCTCS will serve as the site of the proposed Training Center for the BOSK Project. The parcel transferred by the District to Hardin County will serve as the main entrance to the proposed Training Center. It will also continue to serve as the entrance to the District’s Sewer Pump Station #3 and as the entrance to a Kentucky Utilities electric sub-station. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to ratify and retroactively approve the action taken by Chairman Bell in executing the Deed and transferring the parcel to Hardin County. Motion carried unanimously.

3. **Executive Session.** Motion was made by Commissioner Davis and seconded by Commissioner Tabb to go into Executive Session, pursuant to KRS 61.810(1)(b), (c), and (f), to discuss real property acquisition and sale, pending litigation, potential litigation, and discussions which might lead to the appointment, discipline, or dismissal of an individual employee. Motion carried unanimously.

**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***

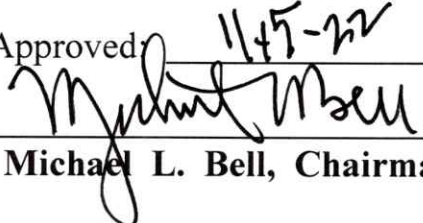
Motion was made by Commissioner Davis and seconded by Commissioner Tabb to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Miller and seconded by Commissioner Tabb to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
\_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: 11-15-22  
BY:   
\_\_\_\_\_  
**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
November 15, 2022**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on November 15, 2022 at 4:00 p.m. at the New Customer Service Center, 1951 West Park Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, Morris L. Miller, and Cordell Tabb. Also present were Shaun Youravich, Mandy Isham, Forrest Pollock, Damon Talley, and Vaughn Williams. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

There were no visitors present.

**SPECIAL RECOGNITION**

Chairman Bell announced that Governor Beshear had appointed Shaun Youravich to serve as a Board member of the Kentucky Infrastructure Authority. General Manager Youravich will be representing the KY/TN Section of the American Water Works Association.

**MINUTES & FINANCIAL REPORT**

The Minutes of the October 18, 2022 Board meeting were reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of October was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

## REPORTS

- 1. Blue Oval Project.** Vaughn Williams presented a status report on the Blue Oval Project.
- 2. Departmental Reports.** General Manager Youravich presented the Departmental Reports, including public outreach programs conducted by the District.
- 3. Project Reports.** Forrest Pollock presented a written status report on various small projects which the District is constructing “in house.”

## OLD BUSINESS

There were no items of Old Business.

## NEW BUSINESS

**1. Glendale Water Line Materials Bid Authorization.** Upon recommendation of Kenvirons and District Staff, motion was made by Commissioner Davis and seconded by Commissioner Miller to authorize District Staff to advertise for bids for the water line and other materials needed to construct the water line through the BOSK property to Gilead Church Road and then to the new KCTCS Training Center. Motion carried unanimously.

**2. Warehouse Material Bid Authorization.** Motion was made by Commissioner Tabb and seconded by Commissioner Davis to authorize District Staff to advertise for Bids for materials to be used by the District in 2023. Motion carried unanimously.

**3. Exercise Option to Purchase Glendale Tank Site.** Motion was made by Commissioner Tabb and seconded by Commissioner Davis to authorize Chairman Bell to exercise the July 6, 2022 Option between the Reesor’s and the District prior to December 31, 2022 for the Glendale Tank Site, contingent upon obtaining the necessary rights-of-way to access the property. Motion carried unanimously.

**4. 2023 Budget.** General Manager Youravich and Accounting Supervisor Mandy Isham presented the proposed 2023 Operating Budget and the proposed 2023 Capital Budget for consideration by the Commissioners. Motion was made by Commissioner Tabb and seconded by Commissioner Davis to adopt both the 2023 Operating Budget and the 2023 Capital Budget as presented. Motion carried unanimously.

**5. Subaward Agreement.** General Manager Youravich explained that the District needs to request the Hardin Fiscal Court to approve a Subaward Agreement between the Hardin Fiscal Court and the District for \$4.5 million from funds received by Hardin Fiscal Court from the American Rescue Plan Act. Motion was made by Commissioner Davis and seconded by Commissioner Miller to authorize Chairman Bell and General Manager Youravich to present this proposal to Hardin Fiscal Court. Motion carried unanimously.

**6. Executive Session.** Motion was made by Commissioner Davis and seconded by Commissioner Tabb to go into Executive Session, pursuant to KRS 61.810(1)(b), (c), and (f), to discuss real property acquisition and sale, pending litigation, potential litigation, and discussions which might lead to the appointment, discipline, or dismissal of an individual employee. Motion carried unanimously.

**\* \* \* EXECUTIVE SESSION DISCUSSION \* \* \***

Motion was made by Commissioner Davis and seconded by Commissioner Tabb to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take action concerning any of the matters discussed in Executive Session.

**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:  \_\_\_\_\_

**Morris L. Miller, Secretary**

Date Approved: 12/20/22

BY:  \_\_\_\_\_

**Michael L. Bell, Chairman**

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING  
December 20, 2022**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on December 20, 2022 at 4:00 p.m. at the New Customer Service Center, 1951 West Park Road, Elizabethtown, Kentucky. Present were Commissioners Mike Bell, Tim Davis, Morris L. Miller, Steve Smith, and Cordell Tabb. Also present were Shaun Youravich, Mandy Isham, Forrest Pollock, Damon Talley, and Vaughn Williams. Chairman Bell declared that a quorum was present and called the meeting to order.

**APPOINTMENT OF NEW COMMISSIONER**

Chairman Bell announced that the Hardin Fiscal Court recently appointed Steve Smith to fill the unexpired term of John Effinger, who died on November 28, 2022. Commissioner Smith's term expires on June 30, 2023.

**VISITORS**

There were no visitors present

**MINUTES & FINANCIAL REPORT**

The Minutes of the November 15, 2022 Board meeting were reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Davis to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of November was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Davis to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously. The Commissioners also reviewed the status of the District's various investment accounts and the long-term debt payment requirements.

## REPORTS

1. **Blue Oval Project.** Vaughn Williams presented a status report on the Blue Oval Project.
2. **Departmental Reports.** General Manager Youravich presented the Departmental Reports, including public outreach programs conducted by the District.
3. **Project Reports.** Forrest Pollock presented a written status report on various small projects which the District is constructing “in house.”

## OLD BUSINESS

1. **Annual Warehouse Bid Award.** The Commissioners reviewed the Bid Tabulation for the materials to be used by the District in 2023. Based upon recommendation of District Staff, motion was made by Commissioner Davis and seconded by Commissioner Miller to take the following actions:

- a) To declare the lowest bid submitted on each of the bid items to be the lowest and best bid for that particular item of material;
- b) To award the bid for each particular item to the vendor submitting the lowest bid for that item; and
- c) To authorize General Manager Youravich or other appropriate personnel to execute the necessary documents with the vendors which submitted the winning bids.

Motion carried unanimously.

2. **Subaward Agreement.** General Manager Youravich explained that the Hardin Fiscal Court has prepared a Subaward Agreement between the Hardin Fiscal Court and the District for \$4.5 million from funds received by Hardin Fiscal Court from the American Rescue Plan Act. The Subaward Agreement is on the Fiscal Court Agenda for December 27, 2022. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to approve the Subaward Agreement and to authorize Chairman Bell to execute this Agreement. Motion carried unanimously.

## NEW BUSINESS

**1. Meter Procurement.** Upon recommendation of District Staff, motion was made by Commissioner Miller and seconded by Commissioner Smith to authorize District Staff to advertise for bids for meters and MXUs to be used by the District in 2023. Motion carried unanimously.

**2. Employee Policy Revision.** Upon recommendation of General Manager Youravich, motion was made by Commissioner Davis and seconded by Commissioner Miller to approve the recommended revisions to the Personnel Policies affecting District employees. Motion carried unanimously.

**3. Wage Adjustments.** In an effort to retain and recruit qualified employees, General Manager Youravich presented a proposed Schedule of Grade and Hourly Wage Scales and Grade and Salary Scales (Wage & Salary Schedule) for 2023. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to accept General Manager Youravich's recommendation and to adopt the proposed Wage & Salary Schedule, effective with the first pay period in 2023 (January 2, 2023). Motion carried unanimously.

**4. Rate Adjustment.** A lengthy discussion ensued concerning the need for the District to seek a rate adjustment from the PSC. Motion was made by Commissioner Davis and seconded by Commissioner Smith to proceed with the preparation and filing of an Application for a General Rate Adjustment using calendar year 2023 as the Test Year. Motion carried unanimously.

**5. Officer Election.** Motion was made by Commissioner Davis and seconded by Commissioner Smith to elect, for a term ending on December 31, 2023, the persons shown below to the office shown opposite each person's name:

Chairman	-	Michael L. Bell
Secretary	-	Cordell Tabb
Treasurer	-	Cordell Tabb

Motion carried unanimously.

**6. Judge Berry Resolution.** Upon Joint Motion duly made, seconded, and unanimously adopted, the Commissioners adopted the attached Resolution recognizing the outstanding leadership of County Judge/Executive Harry L. Berry during his two (2) decades of service to Hardin County.



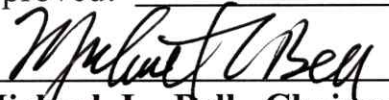
**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Smith and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY:   
**Morris L. Miller, Secretary**

Date Approved: 1-17-23

BY:   
**Michael L. Bell, Chairman**