

**Cumberland County Water District  
Board of Commissioners  
April 10, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Sandy Hieneman

**Employees:** Matthew Dyer

A quorum being present the Chairman called the meeting to order.

Customer Inquiries:

Matthew inquired of the Board on behalf of Jeff Alexander, who was not present. Mr. Alexander asked that an old water meter base that is no longer in use, be moved from one of his properties onto another of his properties. The Board agreed this can be done at the expense of Mr. Alexander. A motion was made by Mark Vibbert, second by Sandy Hieneman; all in favor.

The minutes of the March 27<sup>th</sup> meeting were reviewed and approved on a motion made by Mark Vibbert, second by Jay Cary; all in favor.


All checks were reviewed and signed by the Board.

Manager's Report: March water bills were mailed on time but were lost at the Post Office in Louisville. This caused several customers to receive their water bill only a few days before or after they received their delinquent letters. Though efforts were made, several hundred customers still received late charges due to the series of events. If this happens in the future, we will use the reverse 911 format to notify customers in order to attempt to prevent late penalties from being incurred. Matthew has put Joe Myers in charge of leak detection only, for a few months, in an attempt to reduce our water loss. Joe Myers will be responsible for locating leaks on a daily basis. When a leak is found, he will notify the distribution crew to repair and he will continue searching for more leaks. Tony Melecosky will take over Joe Myer's duties of daily master meter readings and work orders during this trial period.

Old Business: For the Casey Fork project, we are still waiting on the paperwork to be signed between all county and utility officials before work can begin. Matthew sent the invoices for Donnie Smith Road and Amandaville to Stacey at Judge King's office for reimbursement.

New Business: The new PSC order was presented to the Board and discussed. Matthew will continue to gather all the requested information and have it submitted by the April 28<sup>th</sup> deadline.

The meeting was adjourned on a motion made by Sandy Hieneman, second by Jay Cary; all in favor.

  
Troy Norris, Chairman

**Cumberland County Water District  
Board of Commissioners  
April 24, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Eric Carver: Secretary, Sandy Hieneman

**Employees:** Matthew Dyer

**Visitors:** County Judge Luke King, Bob Howlett

A quorum being present the Chairman called the meeting to order.

The minutes of the April 10<sup>th</sup> meeting were reviewed and approved on a motion made by Mark Vibbert, second by Jay Cary; all in favor.

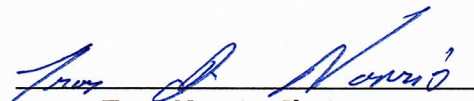
All checks were reviewed and signed by the Board.

Manager's Report: Joe has been successful in finding several leaks, most of which are in the Marrowbone area. Timmy and Jessie have begun the manual meter reading process, looking in every meter box to check readings and for any issues. Matthew continues to gather the information for the PSC request and will be finished shortly. CPR and First Aid certification training will be this Friday, the 28<sup>th</sup>. We did receive the reimbursement from the Fiscal Court for Donnie Smith Road and the Amandaville bore.

Old Business: County Judge, Luke King presented a draft of the Interlocal Agreement between the CCWD and Metcalfe County for the new line extension going in on Casey Fork Road. The draft was reviewed and accepted by the Board and will be sent to Metcalfe County for signatures. A motion to approve and adopt the draft as presented, was made by Mark Vibbert, second by Jay Cary; all in favor.

New Business: The Board reviewed and discussed the proposed 2023 CCWD Budget. A motion to approve the 2023 Budget as presented was made by Jay Cary, second by Mark Vibbert; all in favor.

The meeting was adjourned on a motion made by Sandy Hieneman, second by Mark Vibbert; all in favor.

  
Troy Norris, Chairman

**Cumberland County Water District  
Board of Commissioners  
May 8, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Eric Carver: Secretary, Sandy Hieneman

**Employees:** Rex England  
**Visitors:** Bob Howlett

A quorum being present the Chairman called the meeting to order.

The minutes of the April 24<sup>th</sup> meeting were reviewed and approved on a motion made by Jay Cary, second by Mark Vibbert; all in favor.

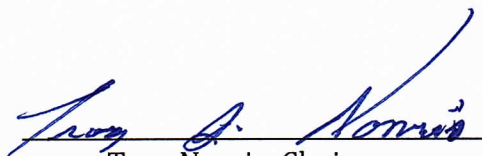
All checks were reviewed and signed by the Board.

Manager's Report: Rex England was present in the place of Matthew Dyer, who was unable to attend. The Casey Fork Road line extension agreement has been signed and work will begin as soon as it dries up. Some repairs are needed on the Ditch Witch, parts have been ordered and should arrive shortly. The crew have repaired several leaks, including a large leak on Leatherwood that was causing us to lose approximately 30 gpm. We are currently waiting on a part to install the hydrant on Rainbow Road. The water loss report was discussed and is looking much better. Manual meter readings are still being done with no issues found at this time.

Old Business: None

New Business: None

The meeting was adjourned on a motion made by Sandy Hieneman, second by Mark Vibbert; all in favor.

  
Troy Norris, Chairman



**Cumberland County Water District  
Board of Commissioners  
June 12, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Eric Carver: Secretary, Sandy Hieneman

**Employees:** Matthew Dyer  
**Visitors:** Bob Howlett

A quorum being present the Chairman called the meeting to order.

The minutes of the May 8<sup>th</sup> meeting were reviewed and approved on a motion made by Mark Vibbert, second by Sandy Hieneman; all in favor.


All checks were reviewed and signed by the Board.

Manager's Report: Public Service Order stating the new rates and water loss surcharge must be ran in the paper for three weeks. Once they receive confirmation that this has been done, they will proceed with the next steps. Our Health Insurance rate increased 17% for the July 2023-June 2024 year. The Casey Fork line extension is near completion. The remainder of the water line should be in this week and should not take long to install. We are having pressure issues at the bottom of Bear Creek due to the high demand of the distillery. Matthew will meet with them and discuss options such as them installing a holding tank to keep their demand down during peak usage hours.

Old Business: None

New Business: None

The meeting was adjourned on a motion made by Sandy Hieneman, second by Mark Vibbert; all in favor.

  
\_\_\_\_\_  
Troy Norris, Chairman

**Cumberland County Water District  
Board of Commissioners  
June 26, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Sandy Hieneman

**Employees:** Rex England

A quorum being present the Chairman called the meeting to order.

The minutes of the June 12<sup>th</sup> meeting were reviewed and approved on a motion made by Mark Vibbert, second by Sandy Hieneman; all in favor.

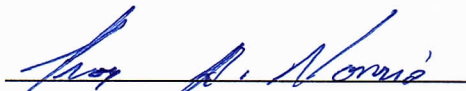
All checks were reviewed and signed by the Board.

Manager's Report: Rex England filled in for Matthew. Casey Fork Road line extension is complete, waiting on samples before setting meters. Webb- Lewis Road line extension was discussed. A 2" line or possibly a 3" line will be installed by the CCWD with Brian Dyer responsible to pay for all materials, as per our standard procedures. A motion to install a new line on Webb-Lewis Road was made by Mark Vibbert, second by Sandy Hieneman; all in favor. Water loss for the month of May was 28.5 %. We will be moving to Crawley Road for our next line extension project. Matthew is working with Aaron Beavers on a proposed line extension off Arat Road.

In Old Business, the Board asked about an update on the Distillery. Sandy Hieneman will resign after the next Board meeting.

No New Business to discuss.

The meeting was adjourned on a motion made by Sandy Hieneman, second by Mark Vibbert; all in favor.

  
Troy Norris, Chairman

**Cumberland County Water District  
Board of Commissioners  
July 10, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Eric Carver: Secretary, Sandy Hieneman  
**Employees:** Matthew Dyer

**Visitors:** County Judge Luke King, County Attorney Coleman Hurt

A quorum being present the Chairman called the meeting to order.

The minutes of the June 26<sup>th</sup> meeting were reviewed and approved on a motion made by Mark Vibbert, second by Sandy Hieneman; all in favor.


All checks were reviewed and signed by the Board.

Manager's Report: Reviewed the latest PSC orders. Rate increase from PSC will take place withing 6 months. Timmy Davis gave his two weeks' notice. The Marrowbone Project has a total of \$440,410 in grant money. Total project cost is approximately \$2 million. Southern Kentucky Distillery is putting in four 250 gallon holding tanks to help with pressure issues in that area. We had a sample come back E-coli positive from the 1880 area. Division of Water came and investigated, giving recommendations. All pump stations will be applied for as new sample sites. Lee Mudd has sent the plans in for approval on Webb-Lewis Road. Brian Dyer will pay for all material costs and CCWD will install. Rivers Edge line extension by Aaron Beavers has also been sent in awaiting approval. Invoice has been forwarded to the Metcalfe County Judge for partial payment of Casey Fork Cook Road. Crawley Road and Butler Hollow Road are still awaiting approval as well.

No Old Business.

New Business: At our next Board Meeting we will discuss Personnel. This meeting will be the final meeting for Sandy Hieneman as she has resigned effective immediately. The Board presented Sandy with a plaque and thanked her for her service to this Board and the people of Cumberland County.

The meeting was adjourned on a motion made by Sandy Hieneman, second by Mark Vibbert; all in favor.

  
\_\_\_\_\_  
Troy Norris, Chairman



**Cumberland County Water District  
Board of Commissioners  
July 24, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer  
**Employees:** Matthew Dyer **Visitors:** Nancy Waidlich

A quorum being present the Chairman called the meeting to order.

Mrs. Waidlich complained about black grit that seems to be getting into her water inside her house. She requested that we test the water to make sure there are no contaminants. Matthew told her that we will come and flush at her meter base and take a sample to the lab to confirm that the water is potable and safe to drink. We have not had any additional complaints from other customers regarding this issue.

The minutes of the December 12<sup>th</sup> meeting were reviewed and approved on a motion made by Mark Vibbert, second by Jay Cary; all in favor.

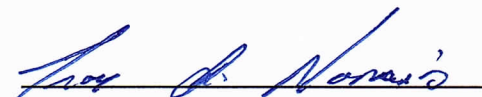
All checks were reviewed and signed by the Board.

Manager's Report: A motion was made to petition the Fiscal Court for CCWD Board members, present and future, to be added to the company health insurance plan if so desired. Motion was made by Mark Vibbert, second by Jay Cary; all in favor. Division of Water cleared the CCWD of the E-coli sample issue. Financial were discussed, large RD payment came out in July with the next payment due to come out in January. We need to build our accounts back up but materials costs are making this very difficult. Rush Road has dirt removed within a couple of feet of our main line. This will have to be built back up or paid by the customer to lower the line. The removal of the dirt from the embankment was not agreed upon by the CCWD at any time. This was done by Stephen Bean (contractor) for Eric Russell (customer). Matthew updated the Board that due to personal family issues he has agreed to stay on unless the Board would so desire that he step down as he had previously intended to do.

The Board had no Old Business to discuss.

In New Business: The PSC had advised that we seek outside financial assistance to work in conjunction with our annual audit. The Board discussed the possibility of hiring someone to work monthly or quarterly in this position.

The meeting was adjourned on a motion made by Mark Vibbert, second by Jay Cary; all in favor.

  
Troy Norris, Chairman

**Cumberland County Water District  
Board of Commissioners  
August 14, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Eric Carver: Secretary

**Employees:** Matthew Dyer  
**Visitors:** Luke King, County Judge,  
Bob Howlett, Warsaw Road Residents

A quorum being present the Chairman called the meeting to order.

Several residents from Warsaw Road in Whites Bottom were present to inquire about potentially getting water to that area of the county. Matthew informed them that the process has begun and they are in line to have water available to them in the very near future.

The minutes of the July 24<sup>th</sup> meeting were reviewed and approved on a motion made by Mark Vibbert, second by Jay Cary; all in favor.


All checks were reviewed and signed by the Board.

Manager's Report: Our radio read meter program needs to be updated. Matthew has found a possible solution in the way of an antenna that is compatible with all meter brands. He is still gathering information and pricing currently. Several service line leaks have been found and repaired. We continue to search for leaks daily. All meter settings are caught up and no new line extensions are ready currently. The line on Rush Road that needs to be moved is awaiting approval. Waidlich meter was flushed and sampled, all tests were clean showing no issues on our side. Water loss report was reviewed and discussed.

The Board had no Old Business to discuss.

In New Business the Board reviewed and discussed the new PSC order regarding the appointment of the CCWD Board of Commissioners. We will ask our County Attorney, Coleman Hurt to come to our next meeting to further discuss this issue.

The meeting was adjourned on a motion made by Mark Vibbert, second by Jay Cary; all in favor.

  
Troy Norris, Chairman



**Cumberland County Water District  
Board of Commissioners  
August 28, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Eric Carver: Secretary

**Employees:** Matthew Dyer  
**Visitors:** County Attorney, Coleman Hurt  
Robert Abner & Donnie Cox  
Ronald Seidler

A quorum being present the Chairman called the meeting to order.

Ronald Seidler inquired of the Board about having the water meter set on his property, approximately 350 feet from the main line. The Board will discuss the issue and let Mr. Seidler know their decision. Robert Abner and Donnie Cox presented the Board with the 2022 Audit. The audit was reviewed and discussed thoroughly.

The minutes of the August 14<sup>th</sup> meeting were reviewed and approved on a motion made by Mark Vibbert, second by Jay Cary; all in favor.

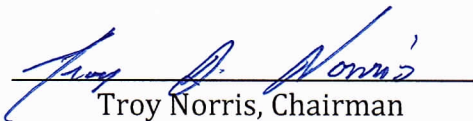
All checks were reviewed and signed by the Board.

Manager's Report: Service line leak on Gains Hill, under the blacktop, has been repaired. Karla Weimer's service line on Joe Scott Road gives us a lot of trouble and needs to be replaced soon. The location of the line makes it very difficult for us to maintain and repair. The installation of the new 2" prv on the old Bear Creek hill has helped the pressure for the customers at the bottom of the hill. Before replacing the prv we had 35 psi and have now climbed to 75 psi. We received the approval back on Webb-Lewis Road. Matthew will order the materials and get started on installing the line right away. Matthew discussed the new project proposed by Aaron Beavers on Ruel Glidewell Road. The Board discussed the policy for the distance of setting new water meters from the main line.

In Old Business, Cloeman discussed the new PSC order with the Board.

The Board had no New Business to discuss.

The meeting was adjourned on a motion made by Mark Vibbert, second by Jay Cary; all in favor.

  
Troy Norris, Chairman