



*Commission Meeting
Thursday, May 18, 2023*

A meeting of the West Shelby Water District (WSWD) was held on May 18, 2023, at the District Office and those in attendance were:

Carl Christiansen, Secretary
Michael Riggs, Treasurer
Hite Hays, Attorney
Brendan Welch, Kenvirons

Melvin Phenix, Distribution Manager
Lisa Didier, Office Manager
AJ Ellis, WSWD Employee
Christi Parker, WSWD Employee

Others in Attendance:

Kent Gootee, Mindel Scott

Michael Riggs, Treasurer, called the meeting to order at 8:30 a.m.

Voting of Minutes and Invoices:

The April 2023 regular meeting minutes were reviewed by the Commissioners prior to the meeting. Michael made a motion to approve said minutes. Carl seconded the motion.

Michael reviewed the invoices for April prior to the meeting. Michael made a motion to approve the invoices. Carl seconded the motion.

Business:

Kent Gootee, representative for Mindel Scott, presented the final plat of the Marshall property which is the 350 acres where the flea market is located. The property will have a 12" looped line. Everyone reviewed and approved the plat. Carl made a motion to approve signing the plat and Michael seconded the motion.

Discovery Point- Brendan stated that Phase 310 should have construction started prior to the next commission meeting. Lisa asked about sending the remaining funds to Fischer Homes for Phase 320 since that phase is complete. Carl motioned to approve releasing the remaining funds of \$54,122.00 to Fisher Homes. Michael seconded the motion.

Equestrian Lakes –Brendan said the meter should be delivered by June 23rd; all other construction is completed for the job. Brendan stated that he did not have the pay requests for this job and will email the Commission for review. Carl made a motion to

pay the invoices from Twin States and Kenvirons based on the reviews from emails. Carl seconded the motion.

Simpsonville Commons – Brendan said some discussions have been ongoing about upsizing the waterline from the initial 8” proposal to 10” or 12”. An initial installation of 8” pipe will be installed, and flow tested to see if that size is accurate or if it will need to be upsized at developers cost.

Wieland- Brendan said this project is complete and he will email the warranty letter, affidavit, McKinney pay request, and Kenvirons pay request to the Commission for review. Michael motioned to pay invoices based on the review. Carl seconded the motion.

Saddlebred Point- Construction began this week. The encroachment and DOW permit was approved for Phase 2 so WSWD is waiting to hear from Clearview for pricing to determine how we will proceed, either by change order to Phase 1 or separate bid.

Shelbyville East New Pump Station – Brendan said that the fully executed Assistance Agreement was received last week. Everything has been submitted to DOW and is awaiting approval. WSWD is also waiting on the scoping letter response from SHPO. Hopeful to bid this project out by June 8th.

Scott Station Road Pipe Replacement – Construction began on this job Monday the 18th and it is expected to be complete by the end of May. Pay requests will be submitted at the next meeting.

Melvin’s Report: Melvin asked about selling the truck for surplus, wanting to get specifics on how to move forward with it. Hite suggested contacting the City or Shelby County government to get a recommendation from them.

Lisa’s Report: Lisa said that both Louisville Water Company and Shelbyville Municipal have sent notification of wholesale rate increases to become effective in July. She suggested WSWD move forward with a Purchase Water Adjustment through PSC to offset the additional costs of wholesale water. Michael motioned to proceed with the PWA, Carl seconded the motion.

New Business:

Carl suggested selling the bonds WSWD has with Raymond James because more money could be made from that money if it were invested elsewhere. Michael motioned to close the Raymond James account and discuss future investments at next month's meeting. Carl seconded the motion.

Meeting adjourned:

Michael made a motion to adjourn at approximately 9:41 a.m. Carl seconded the motion.

All motions passed, unless otherwise stated.

Raymond Williams., Chairman

Carl Christiansen, Secretary