

January 19, 2022

The Harrison County Water Association met in regular session at the Harrison County Fairgrounds on January 19, 2022, on US 27 South. The meeting was called to order at 7:00 PM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
Russell Gray, Vice President Lincoln Clifford, Member
Lewis B. Furnish, Treasurer
Patty Hanna, Secretary

Others Present: Mark Patrick, Manager
Jesse Melcher, Attorney

The minutes of the previous meeting were approved on a motion by Carter and 2nd by Clifford. Motion carried.

The financial report for the month of December 2021 was approved by Furnish and 2nd by Gray. Motion carried.

Motion by Furnish, 2nd by Gray to pay Lynch & Lynch accounting firm \$15,037.50. Motion carried.

Jesse Melcher - Prepared and presented packet containing copies of deed between HCWA and the City of Cynthiana, Public Service Commission monthly water loss report, application to Planning Commission map amendment and Operation & Maintenance Policy.

Motion by Furnish, 2nd by Carter to pay billing statement to Jesse Melcher for \$3,125.00. Motion carried.

Motion by Clifford, 2nd by Hanna to approve and sign deed. Motion carried.

Motion by Carter, 2nd by Gray to submit application to Planning Commission. Motion carried.

Motion by Clifford, 2nd by Hanna to approve leak adjustments for January 2022. Motion carried.

Motion by Furnish, 2nd by Gray to purchase truck for \$28,490.00. Motion carried.

Mark Patrick – Presented letter to SUEZ advising we no longer use their services. Service originally cancelled by telephone on 12/17/2021.

Motion by Gray, 2nd by Furnish to hire RFH to prepare annual audit. Motion carried.

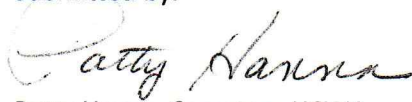
Motion by Carter, 2nd by Hanna to replace obsolete radio for 3 service employees with cell phone bill. Payment not to exceed \$50.00 per month. Motion carried.

Russell Gray presented 2022 salary adjustment from committee. Motion by Carter, 2nd by Hanna to accept recommendation as presented. Motion carried.

Mark advised he has received 4 applications for consideration. President Marsh appointed committee of Carter, Furnish and Clifford to interview applicants. Clifford suggested Cindy be included in interview process.

Motion by Hanna, 2nd by Carter to adjourn. Motion carried.

Submitted by:


Patty Hanna, Secretary HCWA

February 16, 2022

The Harrison County Water Association met in regular session at the Harrison County Fairgrounds on February 16, 2022, on US 27 South. The meeting was called to order at 7:00 PM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
Russell Gray, Vice President Lincoln Clifford, Member
Lewis B. Furnish, Treasurer Paul Wilson, Member

Others Present: Mark Patrick, Manager Mark Askin, Engineer
Jesse Melcher, Attorney

The minutes of the previous meeting were approved on a motion by Carter and 2nd by Gray. Motion carried.

The financial report for the month of January 2022 was approved by Clifford and 2nd by Carter. Motion carried.

Mark Askin – All permits have been received for the new project. We may be able to do away with 2 pump stations and Lair tank.

Motion by Gray, 2nd by Furnish to let Strand do hydraulic study for the amount of \$21,500.00. Motion carried.

Jesse Melcher – Reminded everyone of the zoning meeting on Monday, February 21, 2022. He has not heard any response on water loss.

Furnish advised that audit is being done this week and everything is going well.

Motion by Furnish, 2nd by Gray to approve leak adjustments for February 2022. Motion carried.

The water loss committee met with Dale Harris on February 9, 2022. Motion by Furnish, 2nd by Gray to purchase flow meter not to exceed \$10,000.00. Motion carried. Mr. Harris will return March 3, 2022 for more discussion.

Committee met and interviewed 2 applicants. Motion by Furnish, 2nd by Wilson to hire Heather Russell. Starting salary at \$36,000.00. Motion carried.

Mark Patrick – Advised the City of Cynthiana has been in contact wanting to trade some meters so that they can take over Harrison Square. No action taken.

Motion by Carter, 2nd by Furnish to approve getting 3 tanks inspected. Motion carried.

Discussion to move Mark Sadler's meter from US 27 and tie on at the end of Monroe Road.

Discussion for scada for the new office and new office furniture.

Motion by Clifford, 2nd by Carter to adjourn.

Submitted by:



Patty Hanna, Secretary HCWA

March 16, 2022

The Harrison County Water Association met in regular session at the Water Association office located at US 27 South on March 16, 2022. The meeting was called to order at 7:00 PM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
 Russell Gray, Vice President Lincoln Clifford, Member
 Lewis B. Furnish, Treasurer Paul Wilson, Member

Others Present: Jesse Melcher, Attorney

The minutes of the previous meeting were approved on a motion by Carter and 2nd by Gray. Motion carried.

Joe Traylor was present to discuss the Ammerman Pike Subdivision.

Motion by Carter, 2nd by Gray to pay Blue Morning Farms, Inc. up to \$4500.00 on pipe, plus 6 valves and donate fire hydrant for project. Motion carried.

Motion by Clifford, 2nd by Furnish to send a notice with billing statement requesting phone # and email address from each customer at a cost of \$206.00 to be used for boil water advisory notices. Motion carried.

Motion by Clifford, 2nd by Furnish to compensate Kenneth Tolle for additional responsibilities \$2500.00 per year and promoted to Assistant Manager. Gray abstained from this vote. Motion carried.

Motion by Clifford, 2nd by Hanna to have AT&T service. Motion carried.

Motion by Furnish, 2nd by Wilson to have Data Solutions Inc. @ \$150.00 one-time configuration, coordination and move and \$220.00 per month. Motion carried.

Motion by Gray, 2nd by Wilson to appoint William Fritz to chair nominating committee. Motion carried.

Annual meeting will be April 20, 2022, at 6:30 pm.

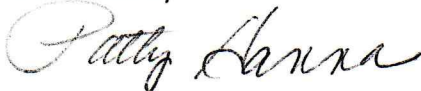
Motion by Furnish, 2nd by Clifford to approve leak adjustments for March 2022. Motion carried.

Marsh brought before the board a suggestion to name the new conference room at the new office the Mark Patrick Conference Room. All agreed.

Motion by Furnish, 2nd by Clifford to pay each board member 1 more per-diem for this month. Motion carried.

Motion by Clifford, 2nd by Hanna to adjourn. Motion carried.

Submitted by:



Patty Hanna, Secretary HCWA

March 23, 2022

The Harrison County Water Association met for a special meeting at the Water Association office located at US 27 South on March 23, 2022. The meeting was called to order at 7:00 PM by President Marsh.

Members Present: J. Frank Marsh, President Patty Hanna, Secretary
 Russell Gray, Vice President Gary Carter, Member
 Lewis B. Furnish, Treasurer Paul Wilson, Member

Others Present: Jesse Melcher, Attorney
 Kenneth Tolle, Assistant Manager

The financial report for the month of February was approved on a motion by Furnish, 2nd by Hanna. Motion carried.

Gary Carter – Presented drawing of inside furnishings of the new office. Motion by Carter, 2nd by Furnish to purchase listed furniture @ approximately \$34,710.00. Motion carried.

Lewis Furnish – Presented report on expenses thus far on new buildings.

Motion by Gray, 2nd by Wilson to give Amanda Beckett a gift card of \$200.00. Motion carried.

Jesse Melcher – Discussed water leaks, update tariff, and employee handbooks. Presented statement of budget, income & equity, supplement for USDA 442-2, schedule (1) operating income period 1/1/2022 to 12/31/2022. Motion by Carter, 2nd by Gray to approve said budget. Motion carried.

Kenneth Tolle – Advised HCWA is responsible for putting up tower and antenna. Motion by Furnish, 2nd by Gray to authorize pre-approval up to \$10,000.00 for Kenneth to purchase scada alert. Motion carried.

Kenneth advised customer built fire on top of meter and destroyed meter. He asked if he can bill the cost back to the customer. Motion by Gray, 2nd by Carter to bill the customer \$200.00. Motion carried.

Russell Gray – Recommended for 2022, Kenneth to get bids from Josh Curtis and Zack Whitaker or other bids to mow properties. Motion by Furnish, 2nd by Hanna to get bids to President Marsh. Motion carried.

Motion by Wilson, 2nd by Hanna to adjourn. Motion carried.

Submitted by:



Patty Hanna, Secretary HCWA

HARRISON COUNTY WATER ASSOCIATION, INC.

2022 ANNUAL MEETING (APRIL 20, 2022)

MINUTES

- A) Chairman/President, J. Frank Marsh, called the meeting to order at 7:00 p.m.
- B) Secretary, Patty Hanna, called roll, for which ALL of members were present, i.e., Chairman/President, J. Frank Marsh, members, Mr. Russell Gray, Mrs. Patty Hanna, Mr. Lewis Furnish, Mr. Lincoln Clifford and Gary Carter; thus a quorum was established. Also present, were, Engineer, Strand and Associates, Mark Askin, and Attorney Jesse Melcher
- C) There were no requests for reading or approval of any previously unapproved minutes.
- D) The 2021 Annual Meeting Minutes were approved, with the addition to add that Gary Carter was present at the 2021 annual meeting. Motion made by Lincoln Clifford and seconded by Russell Gray, all in favor, passed unanimous.
- E) The Engineer gave no report at annual meeting.
- F) Reports of Officers
 - a) Manager, No Report
 - b) Chairman, J. Frank Marsh, No Report
 - c) Treasurer, Lewis Furnish, No Report, Audit to be presented
At regular board meeting when completed.
 - d) Secretary, Patty Hanna, No Report
- G) Election of Directors
 - a) Nomination for expiring terms of Russell Gray and Paul Wilson; Nomination was for Russell Gray and Paul Wilson, to begin a new three year term beginning April 21, 2022 to the annual meeting held in April 2025; Motion made by member Gary Carter seconded by Lewis Furnish, majority board members voted in favor of both appointments, with members abstaining as to their own nomination vote. Motion passes upon majority to have Russell Gray and Paul Wilson, fulfill said terms.

H) Unfinished business, No discussion.

I) New business. No discussion.

J) Adjournment, Motion made to adjourn by Mr. Gary Carter, Seconded by Mr. Lewis Furnish, all members voted in favor. Meeting adjourned at 7:05 p.m.

April 20, 2022

The Harrison County Water Association met in regular session at the Water Association office located at US 27 South on April 20, 2022. The meeting was called to order at 7:00 PM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
Russell Gray, Vice President Lincoln Clifford, Member
Lewis B. Furnish, Treasurer Paul Wilson, Member
Patty Hanna, Secretary

Others Present: Jesse Melcher, Attorney Kenneth Tolle, Assistant Manager
Mark Askin, Engineer Missie Lynch, CPA

The minutes of the previous meeting were approved on a motion by Clifford and 2nd by Wilson. Motion carried.

The financial report for the month of March 2022 was approved on a motion by Furnish and 2nd by Hanna. Motion carried.

Motion by Carter, 2nd by Gray to meet at the new office next month. Motion carried.

Mark Askin – Presented each board member with drawings of new location.

Motion by Clifford, 2nd by Carter to accept audit report as presented. Motion carried.

Jesse Melcher – Reported has not heard anything from PSC on water loss.
Advised 2nd reading of zoning change will be April 26, 2022 at 6:00 PM.

Motion by Furnish, 2nd by Gray to approve leak adjustments for April 2022. Motion carried.

Lewis Furnish – Discussed health insurance rate increase for employees.

Kenneth Tolle – Advised he received bids from King’s Landscaping \$1100.00 per week and Whitaker Mowing \$900.00 per week for mowing HCWA properties. Motion by Carter, 2nd by Clifford to decline bids on mowing. Motion carried.

Motion by Clifford, 2nd by Furnish to pay \$10,000.00 for 2022 mowing season to Buck Fowler after normal work hours. Motion carried.

He advised dump trailer motor burned out.


He asked for new lap top for meter reading. Motion by Clifford, 2nd by Carter to purchase new lap top not to exceed \$1,000.00. Motion carried.

New truck has been delivered. Tolle asked for bed liner (\$200.00) and side steps (\$400.00). Motion by Furnish, 2nd by Gray to purchase liner and steps. Motion carried.

Motion by Carter, 2nd by Gray for officers to remain in current positions for another term. Motion carried.

Motion to adjourn by Clifford, 2nd by Furnish. Motion carried.

Submitted by:


Patty Hanna, Secretary HCWA

April 27, 2022

The Harrison County Water Association met for a special meeting at the Water Association office located at US 27 South on April 27, 2022. The meeting was called to order at 7:00 PM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
 Russell Gray, President Lincoln Clifford, Member
 Lewis B. Furnish, Treasurer Patty Hanna, Secretary

Others Present: Jesse Melcher, Attorney

Motion by Clifford, 2nd by Gray to approve bid of \$11,500.00 from Carl Nunnelley for concrete work around the new office building. Motion carried.

Motion by Furnish, 2nd by Gray to compensate board members present for tonight's meeting same as regular meeting. Motion carried.

Discussion on priorities of daily business:

- #1 Meter Reading
- #2 Transfer meter readings to billing – Ampstun
 - 2A – Reconcile
- #3 Collections and feeding data base
- #4 Meters – Installing new meters
 - Replacing non-working meters
- #5 Leaks

Another planning meeting for May 4, 2022, at 7:00 PM with Cindy Traylor and Kenneth Tolle at the water association office. Motion by Gray, 2nd by Furnish to compensate board members present May 4, 2022, at regular pay. Motion carried.

Motion by Carter, 2nd by Clifford to adjourn. Motion carried.

Submitted by:


Patty Hanna, Secretary HCWA

Harrison Co Water Association

1C-9of35

May 4, 2022

The Harrison County Water Association met for a special meeting at the Water Association office located at US 27 South on May 4, 2022. The meeting was called to order at 7:00 PM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
 Russell Gray, President Lincoln Clifford, Member
 Lewis B. Furnish, Treasurer Patty Hanna, Secretary

Others Present: Kenneth Tolle, Assistant Manager
 Cindy Traylor, Office Manager

Purpose of meeting is to discuss priorities of daily business.

Discussion on property mowing. No decision made.

Russell and Cindy to talk to KACO tomorrow regarding permanent insurance on new buildings.

Motion by Clifford, 2nd by Gray to adjourn. Motion carried.

Submitted by:



Patty Hanna, Secretary HCWA

May 18, 2022

The Harrison County Water Association met in regular session at the Water Association office located at US 27 South on May 18, 2022. The meeting was called to order at 5:15 PM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
 Russell Gray, Vice President Lincoln Clifford, Member
 Lewis B. Furnish, Treasurer Paul Wilson, Member
 Patty Hanna, Secretary

Others Present: Kenneth Tolle, Assistant Manager

The minutes of the previous meeting and special meetings were approved on a motion by Clifford and 2nd by Wilson. Motion carried.

The financial report for the month of April 2022 was approved on a motion by Hanna and 2nd by Gray. Motion carried.

President Marsh – Advised that he and Kenneth met with engineer Mark Askin yesterday regarding Centerville project.

Attorney Melcher – Report attached.

Discussed need for second meter reader system. Kenneth to get price.

President Marsh appointed Gray, Clifford and Hanna to interview applicants for field person. Jesse Melcher to prepare ad for field person. Jesse Melcher to also prepare ad for manager position.

Marsh advised Kenneth to get price on new Kubota and air compressor.

Motion by Furnish, 2nd by Carter to approve leak adjustments for May 2022. Motion carried.

Kenneth – Advised there is a need for small air compressor in shop for lawnmower tires and shop work. No action taken at this time.

Gary Carter – Discussed possibility of projector and screen for Conference Room at the new office for training. He is to research costs. He suggested there be blinds at windows due to the brightness. He is to research cost and discuss with Cindy.

Motion by Carter, 2nd by Furnish to approve up to \$6,000.00 to purchase 6 new Dell computers. Motion carried.

Russell Gray – Advised we need steel post on boundary line for new property to replace orange flags.

Motion by Wilson, 2nd by Clifford to adjourn. Motion carried.

Submitted by:



Patty Hanna, Secretary HCWA

May 23, 2022

The Harrison County Water Association met for a special meeting at the Water Association office located at US 27 South on May 23, 2022. The meeting was called to order at 4:00 PM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
 Russell Gray, President Lincoln Clifford, Member
 Patty Hanna, Secretary

Others Present: Jesse Melcher, Attorney
 Kenneth Tolle, Assistant Manager
 Mary Todd Ashbrook, Palmer & Hampton Realty

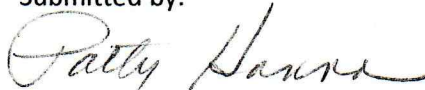
Purpose of the meeting to discuss offer on property.

Mary Todd provided copy of contract between Bobby Dunaway and HCWA for \$255,000.00.

Motion by Carter, 2nd by Clifford to enter into contract with Bobby Dunaway with additional 30 day possession date at no charge to HCWA. Motion carried.

Motion by Clifford, 2nd by Wilson to adjourn. Motion carried.

Submitted by:


Patty Hanna, Secretary HCWA

Harrison Co Water Association

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June 15, 2022

The Harrison County Water Association met in regular session at the Water Association office located at 433 Sea Biscuit Way on June 15, 2022. The meeting was called to order at 7:00 PM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
Russell Gray, Vice President Lincoln Clifford, Member
Lewis B. Furnish, Treasurer Paul Wilson, Member
Patty Hanna, Secretary

Others Present: Kenneth Tolle, Assistant Manager Missie Lynch, CPA
Jesse Melcher, Attorney

The minutes of the previous meeting and special meeting were approved on a motion by Wilson and 2nd by Clifford. Motion carried.

The financial report for the month of May 2022 was approved on a motion by Furnish and 2nd by Gray. Motion carried.

Motion by Clifford, 2nd by Furnish to pay KDA Office Furniture (Invoice #24124 & #24125) in the amount of \$34,802.56. Motion carried.

Jesse Melcher – Discussed easement on Patterson farm.

Presented copy of email from Ryan Reed, Environmental Scientist, KY Department of Environmental Protection giving list of items he wants to see prior to Sanitary Survey audio conference (scheduled for June 21, 2022 @ 2:00 PM EST).

Presented final draft of Operation & Maintenance Policy. Board reviewed and advised corrections.

Presented copies of job description for maintenance operator and employment application, also notice of manager hiring ad. He is to prepare job opening ad for maintenance position.

Motion by Carter, 2nd by Hanna to give President J Frank Marsh authority to approve and sign all documents to sell the property on US Highway 27 South. Motion carried.

Kenneth – To get bids on fence. Also to get figures to purchase new truck.

Discussed insurance coverage on all properties. Discussed Accidental Death & Dismemberment insurance for employees.

Motion by Furnish, 2nd by Clifford to purchase ice maker for shop. Motion carried.

Motion by Clifford, 2nd by Carter to purchase 2nd meter reading equipment from Consolidated Pipe & Supply Co. for \$12,185.00. Motion carried.

Motion by Furnish, 2nd by Hanna to replace pump for \$3,040.75 on Connersville Pike. Motion carried.

Motion by Clifford, 2nd by Hanna to adjourn. Motion carried.

Submitted by:



Patty Hanna, Secretary HCWA

July 20, 2022

The Harrison County Water Association met in regular session at the Water Association office located at 433 Sea Biscuit Way on July 20, 2022. The meeting was called to order at 7:00 PM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
 Russell Gray, Vice President Lincoln Clifford, Member
 Lewis B. Furnish, Treasurer Paul Wilson, Member
 Patty Hanna, Secretary

Others Present: Kenneth Tolle, Assistant Manager Missie Lynch, CPA
 Jesse Melcher, Attorney Mark Askin, Engineer

The minutes of the previous meeting were approved on a motion by Clifford and 2nd by Gray. Motion carried. One addition – approve June 2022 leak adjustments.

The financial report for the month of June 2022 was approved on a motion by Gray and 2nd by Clifford. Motion carried.

Mark Askin – Presented draft of new Cynthiana water storage tank and booster pumping station impact study.

Jesse Melcher – Discussed easements to be signed.
Advised there are multiple mortgages on HCWA property.
Discussed transfer of property.

Motion by Hanna, 2nd by Furnish to approve Carter as delegate and alternate Gray at Rural Water Convention. Motion carried.

Kenneth Tolle – Employees asking for \$50.00 to be paid on phone bills. No action taken.
Have received other meter reading equipment.

Carter reported he ordered parking stops for \$810.86. Motion made by Furnish, 2nd by Wilson to reimburse Carter for stops. Motion carried.

Motion by Carter, 2nd by Wilson to hire Gregg Barnes to clean the office upon recommendation of committee. Motion carried.

Motion by Furnish, 2nd by Gray to approve leak adjustments for July 2022. Motion carried.

Motion by Carter, 2nd by Hanna to approve Lynch & Lynch bill for \$5,812.50. Motion carried.

Motion by Clifford, 2nd by Furnish to approve payment of \$12,315.00 to KACO Workers Compensation Fund. Motion carried.

Motion by Carter, 2nd by Wilson to hire Nick McCarty upon recommendation of committee, starting @ \$20.00 per hour for maintenance employee. Motion carried.

Reviewed applications for manager position. Three applicants to be contacted for interview.

Motion by Clifford, 2nd by Hanna to adjourn. Motion carried.

Submitted by:

A handwritten signature in cursive script that reads "Patty Hanna". The signature is written in dark ink and is positioned above the typed name.

Patty Hanna, Secretary HCWA

July 22, 2022

The Harrison County Water Association met for a special meeting at the Water Association office located at 433 Sea Biscuit Way on July 22, 2022. The meeting was called to order at 5:00 PM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
 Russell Gray, Vice President Lincoln Clifford, Member
 Lewis B. Furnish, Treasurer
 Patty Hanna, Secretary

Others Present: Jesse Melcher, Attorney

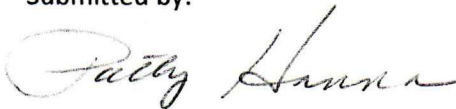
Special meeting held for the purpose of interviewing for management position.

Interview was done. No action taken, as there are other applicants to be interviewed on July 25, 2022.

Motion by Gray, 2nd by Clifford to pay each board member present a stipend pay of one board meeting. Motion carried.

Motion by Carter, 2nd by Wilson to adjourn. Motion carried.

Submitted by:



Patty Hanna, Secretary HCWA

July 25, 2022

The Harrison County Water Association met for a special meeting at the Water Association office located at 433 Sea Biscuit Way on July 25, 2022. The meeting was called to order at 5:30 PM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
 Russell Gray, Vice President Lincoln Clifford, Member
 Lewis B. Furnish, Treasurer
 Patty Hanna, Secretary

Others Present: Jesse Melcher, Attorney

Purpose of special meeting was to interview applicants for management position.

Interviews were held.

Motion by Clifford, 2nd by Furnish to offer manager position to Nathan Fields at \$90,000.00 annual salary plus 4 weeks of vacation. Gray voted for Kenneth Tolle. Motion carried.

Attorney Melcher to notify Mr. Fields by letter of offer.

Motion by Carter, 2nd by Clifford to adjourn. Motion carried.

Submitted by:



Patty Hanna, Secretary HCWA

August 17, 2022

The Harrison County Water Association met in regular session at the Water Association office located at 433 Sea Biscuit Way on August 17, 2022. The meeting was called to order at 7:00 PM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
 Russell Gray, Vice President Lincoln Clifford, Member
 Patty Hanna, Secretary Paul Wilson, Member

Others Present: Kenneth Tolle, Assistant Manager
 Jesse Melcher, Attorney Mark Askin, Engineer

The minutes of the previous meeting were approved on a motion by Gray and 2nd by Wilson. Motion carried.

The financial report for the month of July 2022 was approved on a motion by Clifford and 2nd by Hanna. Motion carried.

Guest – Mark Trachsel – Provided information on Simple IRA.

Mr. & Mrs. Bill Huff present requesting water service to their property on Shawhan Road.

Mark Askin – Discussed projects in progress.

Jesse Melcher – Provided packet and reports for August 2022.

Motion by Clifford, 2nd by Carter to give Furnish authorization to move CD's coming due to Mark Trachsel at Edward Jones. Melcher to prepare resolution, Marsh and Furnish to sign.

Motion by Carter, 2nd by Wilson to approve leak adjustments for June 2022. Motion carried.

Motion by Clifford, 2nd by Gray to accept minutes of special meetings. Motion carried.

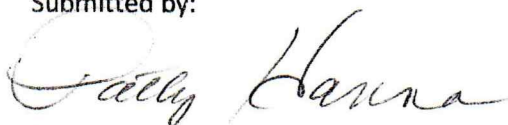
Motion by Clifford, 2nd by Gray to purchase mop bucket of janitor's choice. Motion carried.

Discussion on another vehicle. Kenneth to get prices.

Kenneth talked to Rio Grande Fencing. Has not received bid. He advised he purchased a safe for the office.

Motion by Clifford, 2nd by Hanna to adjourn. Motion carried.

Submitted by:



Patty Hanna, Secretary HCWA

Harrison Co Water Association

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August 25, 2022

The Harrison County Water Association met for a special meeting at the Water Association office located at 433 Sea Biscuit Way on August 25, 2022. The meeting was called to order at 11:30 AM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
 Russell Gray, Vice President Paul Wilson, Member
 Patty Hanna, Secretary

Motion by Gray, 2nd by Wilson to approve purchase of 2022 Chevrolet/Colorado from Dutch Ishmael Chevrolet, Inc. Motion carried.

Motion by Gray, 2nd by Wilson to pay members for one stipend meeting. Motion carried.

Motion by Carter, 2nd by Hanna to adjourn. Motion carried.

Submitted by:


Patty Hanna, Secretary HCWA

September 21, 2022

The Harrison County Water Association met in regular session at the Water Association office located at 433 Sea Biscuit Way on September 21, 2022. The meeting was called to order at 7:00 PM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
Russell Gray, Vice President Lincoln Clifford, Member
Lewis B. Furnish, Treasurer Paul Wilson, Member
Patty Hanna, Secretary

Others Present: Nathan Fields, Manager Missie Lynch, CPA
Jesse Melcher, Attorney

The minutes of the previous meeting were approved on a motion by Clifford and 2nd by Carter. Motion carried.

The financial report for the month of August 2022 was approved on a motion by Furnish and 2nd by Gray. Motion carried.

Mark Askin – Report attached.

Karen from Bluegrass Ad – Gave information on SRF loan process on construction or planning & design loans.

Jesse Melcher – Discussed progress on old building. Discussed construction exception on new building.

Motion by Furnish, 2nd by Clifford to accept \$500,000.00 cleaner water money. Motion carried.

Discussed pass thru rate increase. Motion by Carter, 2nd by Hanna to apply for pass thru on rate increase from City of Cynthiana 3.15 to 3.61. Motion carried.

Discussed (2) grants – (1) for \$134,087.00 US 27 replacement & KY 353 extension and another (2) for \$60,447.00 for KY 353 extension.

Motion by Furnish, 2nd by Wilson to approve September 2022 leak adjustments. Motion carried.

Motion by Clifford, 2nd by Wilson to apply for pass thru on rate increase from KY American. Subject to PSC approval. Motion carried.

Nathan Fields – Addressed issues and concerns.

Discussed Grand Opening – Mid October

Presented employee phone options. His recommendation is AT&T. Motion by Carter, 2nd by Clifford to approve AT&T and three tablets. Motion carried.

Motion by Clifford, 2nd by Furnish to approve Nathan up to \$5,000.00 purchase approval.

Motion carried.

He advised he wants to apply for KACO safety grant up to \$10,000.00.

Motion by Clifford, 2nd by Gray to adjourn. Motion carried.

Submitted by:


Patty Hanna, Secretary HCWA

October 19, 2022

The Harrison County Water Association met in regular session at the Water Association office located at 433 Sea Biscuit Way on October 19, 2022. The meeting was called to order at 7:00 PM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
 Russell Gray, Vice President Lincoln Clifford, Member
 Lewis B. Furnish, Treasurer Paul Wilson, Member
 Patty Hanna, Secretary

Others Present: Nathan Fields, Manager Missie Lynch, CPA
 Jesse Melcher, Attorney Clay Kelly, Engineer

The minutes of the previous meeting were approved on a motion by Carter and 2nd by Wilson. Motion carried.

The financial report for the month of September 2022 was approved on a motion by Furnish and 2nd by Hanna. Motion carried.

Special meeting minutes from October 3, 2022. Motion by Furnish, 2nd by Carter to approve. Motion carried.

Clay Kelly, Engineer – Report attached.

Motion by Clifford, 2nd by Furnish to move forward with 27 North & 353 projects and KIA funding. Motion carried.

Missie Lynch – Report attached.

Jesse Melcher – Reported closing on sale of old building scheduled for 12:00 noon tomorrow, October 20, 2022.

Motion by Clifford, 2nd by Carter to approve leak adjustments for October 2022. Motion carried.

Nathan Fields – Report attached.

Discussed changing meeting time to 5:00 PM. No action taken at this time.

Discussed personnel, operations, board and financial issues.

Motion by Clifford, 2nd by Carter to approve pay increase for Gayle Beckett and Austin Moore to \$20.52 per hour, effective on pay period beginning October 16, 2022. Make a lump sum payment to each of these employees in the amount of \$5,500.00 for back pay. Motion carried.

Motion by Gray, 2nd by Furnish to enter into the Edward Jones Simple IRA plan presented by Mark Trachsel effective January 1, 2023. Motion carried.

Motion by Carter, 2nd by Wilson to approve the one-time salary adjustment for conversion to the Simple IRA plan. Motion carried.

Motion by Furnish, 2nd by Gray to change weekly work schedule for employees from 35 hours to 40 hours per week. Effective January 1, 2023. New work hours will be 8:00-4:30 and pay every two weeks. Motion carried.

Amend employee handbook to reflect motions made.

Discussed salary increase for 2023. No action taken at this time.

Discussion to enact a one-time addition of 40 hours of annual leave for all 2022 employees, effective January 1, 2023. No action taken at this time.

Discussed amendment on vacation policy. No action taken at this time.

Motion by Clifford, 2nd by Hanna to adjourn. Motion carried.

Submitted by:

A handwritten signature in cursive script that reads "Patty Hanna".

Patty Hanna, Secretary HCWA

November 16, 2022

The Harrison County Water Association met in regular session at the Water Association office located at 433 Sea Biscuit Way on November 16, 2022. The meeting was called to order at 7:00 PM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
Russell Gray, Vice President Lincoln Clifford, Member
Lewis B. Furnish, Treasurer Paul Wilson, Member
Patty Hanna, Secretary

Others Present: Nathan Fields, Manager Missie Lynch, CPA
Jesse Melcher, Attorney Mark Askin, Engineer
Kenneth Tolle, Assistant Manager

The minutes of the previous meeting were approved on a motion by Furnish and 2nd by Gray. Motion carried. Furnish made motion for one addition – committee met in executive session prior to Nathan Fields report, 2nd by Russell Gray. Motion carried.

The financial report for the month of October 2022 was approved on a motion by Carter and 2nd by Hanna. Motion carried.

Mark Askin – Report attached.

Motion by Furnish, 2nd by Clifford to hire Bluegrass Ad as KIA administrator. Motion carried.

Jesse Melcher – Waiting on PSC for pass thru.

Motion by Clifford, 2nd by Gray to approve USDA budget. Motion carried.

Discussed tariff changes.

Motion by Furnish, 2nd by Wilson to approve legal report. Motion carried.

Discussed changing leak adjustment policy. Tabled until next meeting.

Motion by Clifford, 2nd by Furnish to approve 2022 Written Off accounts and leak adjustments for November 2022. Motion carried.

Nathan Fields – PSC monthly water loss report.

Scada reps were here 11/10/2022. Fields, Tolle, and Denniston have remote access to Scada on I pad.

Motion by Carter, 2nd by Clifford to change fee on 5/8 meter to \$1500.00 installation fee. Motion carried.

Pipe beveler delivered.

Purchased various power tools from Lowe's for \$1250.00.

Chlorometer kits delivered.

Motion by Hanna, 2nd by Gray to contract Rumpke for 4 YD dumpster to be picked up every other week. Motion carried.

Discussed AT&T tracking devise. Tabled until next meeting.

Tolle, Denniston and Moore achieved certification as traffic control technician thru UK & KYTC.

Tolle started KRWA UMI program.

Executive Session:

Nathan met with Ray on medical status. Motion by Gray, 2nd by Furnish to offer Ray \$1.00 per hour going forward for Class 4 classification. Effective January 1, 2023. Motion carried.

Nathan advised new personnel descriptions will be done by December 1, 2022 for review.

Motion by Gray, 2nd by Clifford to give Christmas bonus same amount net as 2021. Motion carried.

Motion by Carter, 2nd by Hanna to have special meeting on December 14, 2022 at 5:00 PM. Motion carried. No regular meeting in December. Notification will be posted on website.

Motion by Carter, 2nd by Clifford to allow employees to carry over 1 week vacation into the next calendar year. Motion carried.

Motion by Gray, 2nd by Wilson to end comp time effective December 31, 2022. Motion carried.

Motion by Carter, 2nd by Hanna to award each employee 5% salary increase plus IRA adjustment effective January 1, 2023, as per attachment. Motion carried.

Clifford advised janitor has asked for \$40.00 per week more for cleaning. Motion by Clifford, 2nd by Furnish to raise salary \$40.00 per week. Effective January 1, 2023. Motion carried.

Motion by Clifford, 2nd by Wilson to adjourn. Motion carried.

Submitted by:



Patty Hanna, Secretary HCWA

December 14, 2022

The Harrison County Water Association met in regular session at the Water Association office located at 433 Sea Biscuit Way on December 14, 2022. The meeting was called to order at 5:00 PM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
Russell Gray, Vice President Lincoln Clifford, Member
Lewis B. Furnish, Treasurer Paul Wilson, Member
Patty Hanna, Secretary

Others Present: Nathan Fields, Manager Missie Lynch, CPA
Jesse Melcher, Attorney Mark Askin, Engineer
Kenneth Tolle, Assistant Manager Cindy Traylor, Office Manager

The minutes of the previous meeting were approved on a motion by Carter and 2nd by Wilson. Motion carried. One correction to the November minutes. Motion by Gray, 2nd by Clifford to amend minutes raise for Ray to be effective December 1, 2022. Motion carried.

The financial report for the month of November 2022 was approved on a motion by Furnish and 2nd by Hanna. Motion carried.

Mark Askin – Gave report on KY 353 relocation KYTC project. The KY 353 extension project and US 27 project.

Jesse Melcher – Pass thru rate was approved. Provided copies of order. Electronic response of Harrison County Water Association, Inc. regarding locate request information pursuant to PSC order in this matter.

Motion by Furnish, 2nd by Carter to obtain Blue Grass Ad to administrating water contracts for Cleaner Water round 1 & 2 at a cost of \$10,000.00 per contract. Motion carried.

Discussed customer deposit amount and length of holding the deposit.

Annual meeting in April 2023 will still be at 7:00.

Motion by Furnish, 2nd by Gray to approve leak adjustments for December 2022. Motion carried.

Nathan: Public Service commission – Monthly loss report

Scada – towers on TV

Motion by Clifford, 2nd by Gray to raise the cost of a 1 inch meter to \$2,200.00 per PSC approval. Motion carried.

Motion by Clifford, 2nd by Furnish to raise the cost of a 2 inch meter to \$5,500.00 per PSC approval. Motion carried.

Motion by Clifford, 2nd by Wilson to fix the base plate to anchor in the tower by the building. Motion carried.

Dumpster was delivered.

Motion by Clifford, 2nd by Carter to use the AT&T plan for GPS tracking at a cost of \$90.00 per month. Motion carried.

Budgeting for backhoe and trucks.

Shutoff.

Ampstun coming in January for training.

6,212 active meters.

IRA is set up.

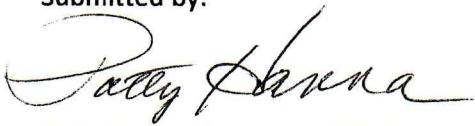
Employee evaluation.

Motion by Carter, 2nd by Gray to approve bids from Vince Tucker for the continuation of construction on the building. Motion carried.

Nicholas County Water – Nathan to go to their board meeting December 20, 2022 to discuss contract.

Motion by Clifford, 2nd by Furnish to adjourn. Motion carried.

Submitted by:

A handwritten signature in cursive script that reads "Patty Hanna". The signature is written in black ink and is positioned above the printed name.

Patty Hanna, Secretary HCWA

Harrison Co Water Association

January 18, 2023

The Harrison County Water Association met in regular session at the Water Association office located at 433 Sea Biscuit Way on January 18, 2023. The meeting was called to order at 7:00 PM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
 Russell Gray, Vice President Lincoln Clifford, Member
 Lewis B. Furnish, Treasurer Paul Wilson, Member
 Patty Hanna, Secretary

Others Present: Nathan Fields, Manager Missie Lynch, CPA
 Jesse Melcher, Attorney Cindy Traylor, Office Manager
 Kenneth Tolle, Assistant Manager

The minutes of the previous meeting were approved on a motion by Carter and 2nd by Clifford. Motion carried.

The financial report for the month of December 2022 was approved on a motion by Hanna and 2nd by Furnish. Motion carried.

Cindy Batson – Present to discuss House Bill and her concern of fluoride added to the water.

Jason Marshall – County Judge Executive also present.

Mark Askin – Engineering report attached.

Motion by Gray, 2nd by Clifford to approve bid from Floyd Excavating in the amount of \$165,232.23 pending PSC approval on 460 KYTC project 353 water main relocation. Motion carried.

Motion by Furnish, 2nd by Gray to authorize Strand Engineering to do water pressure study on Mudlick tank. Motion carried.

Motion by Carter, 2nd by Wilson to approve cost of services analysis by Strand Engineering. Motion carried.

Motion by Furnish, 2nd by Gray to approve RFH CPAs contract to do audit, not to exceed \$14,500.00. Motion carried.

Jesse Melcher – Report attached.

Motion by Clifford, 2nd by Furnish to approve billing statement from Jesse Melcher in the amount of \$9,265.00. Motion carried.

Motion by Clifford, 2nd by Hanna to approve leak adjustments for January 2023. Motion carried.

Motion by Carter, 2nd by Gray to change regular meeting time to 5:00 PM, 3rd Wednesday of each month starting February 2023 meeting. Motion carried.

President Marsh appointed a committee of himself, Gray, Furnish, Fields, & Melcher to finalize Tariff & By Laws.

Nathan Fields – Report attached.

Motion by Clifford, 2nd by Hanna to adjourn. Motion carried.

Submitted by:


 Patty Hanna, Secretary HCWA

February 15, 2023

The Harrison County Water Association met in regular session at the Water Association office located at 433 Sea Biscuit Way on February 15, 2023. The meeting was called to order at 5:00 PM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
Russell Gray, Vice President Lincoln Clifford, Member
Lewis B. Furnish, Treasurer Paul Wilson, Member
Patty Hanna, Secretary

Others Present: Nathan Fields, Manager Mark Askin, Engineer
Jesse Melcher, Attorney Missie Lynch, CPA
Kenneth Tolle, Assistant Manager Cindy Traylor, Office Manager

The minutes of the previous meeting were approved on a motion by Gray and 2nd by Clifford. Motion carried.

The financial report for the month of January 2023 was approved on a motion by Furnish and 2nd by Carter. Motion carried.

Mark Askin – Engineering report attached.
Cost of Service Study
US 460 – Easement

Missie Lynch – Add check register report along with the monthly financials.

Jesse Melcher – Report attached.

Annual meeting will be April 19, 2023, at 7:00. The regular meeting will be at 5:00.

Motion by Gray, 2nd by Furnish to appoint William Fritz to chair nominating committee. Clifford to get in touch with William Fritz. Motion carried.

Motion by Furnish, 2nd by Gray to approve billing statement from Jesse Melcher in the amount of \$12,915.00. Motion carried.

Motion by Clifford, 2nd by Gray to approve litigation for Keith Rowe. Motion carried.

Board sent flowers to Jo Mastin funeral.

Nathan Fields – Report attached.

Motion by Carter, 2nd by Furnish to approve leak adjustments for February 2023. Motion carried.

Discussed line extension policy, no action taken.

Motion by Clifford, 2nd by Gray to adjourn. Motion carried.

Submitted by:



Patty Hanna, Secretary HCWA

March 15, 2023

The Harrison County Water Association met in regular session at the Water Association office located at 433 Sea Biscuit Way on March 15, 2023. The meeting was called to order at 5:00 PM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
 Russell Gray, Vice President Lincoln Clifford, Member
 Lewis B. Furnish, Treasurer Paul Wilson, Member
 Patty Hanna, Secretary

Others Present: Nathan Fields, Manager Paul Maron, Engineer
 Jesse Melcher, Attorney Cindy Traylor, Office Manager

The minutes of the previous meeting were approved on a motion by Clifford and 2nd by Wilson. Motion carried.

The financial report for the month of February 2023 was approved on a motion by Furnish and 2nd by Carter. Motion carried.

Guest – Bill Spates requesting service at 1932 Lower Curry Rd.
After discussion, board decision was to follow tariff guidelines.

Paul Maron – Engineering report attached.
Cost of Service Study findings report attached.

Motion by Wilson, 2nd by Furnish to approve leak adjustments for March 2023. Motion carried.

Jesse Melcher – Report attached.

Motion by Hanna, 2nd by Gray to borrow KIA grants (21C WW 0788079) for KY 353 extension & US 27 replacement. Motion carried.

Motion by Carter, 2nd by Wilson to approve request of \$2,624,922.00 for loan application and PSC approval of loan. Motion carried.

Nathan Fields – Report attached.

Motion by Clifford, 2nd by Hanna to adjourn. Motion carried.

Submitted by:



Patty Hanna, Secretary HCWA

HARRISON COUNTY WATER ASSOCIATION, INC.

2023 ANNUAL MEETING (APRIL 19, 2023)

MINUTES

- A) Chairman/President, J. Frank Marsh, called the meeting to order at 7:23 p.m.
- B) Secretary, Patty Hanna, called roll, for which ALL of members were present, i.e., Chairman/President, J. Frank Marsh, members, Mr. Russell Gray, Mrs. Patty Hanna, Mr. Lewis Furnish, Mr. Lincoln Clifford and Gary Carter; thus, a quorum was established. Also present, were, Engineer, Strand and Associates, Mark Askin, and Attorney Jesse Melcher
- C) There were no requests for reading or approval of any previously unapproved minutes.
- D) The 2022 Annual Meeting Minutes were approved, with no additions. Motion made by Gary Carter and seconded by Patty Hanna, all in favor, passed unanimous.
- E) The Engineer gave no report at annual meeting.
- F) Reports of Officers
 - a) Manager, Report Filed-Attached
 - b) Chairman, J. Frank Marsh, No Report
 - c) Treasurer, Lewis Furnish, No Report, Audit to be presented At regular board meeting when completed.
 - d) Secretary, Patty Hanna, No Report
- G) Election of Directors
 - a) Nomination for expiring terms of J. Frank Marsh and Gary Carty; Nomination was for J. Frank Marsh and Gary Carter, to begin a new three year term beginning April 19, 2023 to the annual meeting held in April 2026; Motion made by member Patty Hanna seconded by Lincoln Clifford, majority board members voted in favor of both appointments, with members abstaining as to their own nomination vote. Motion passes upon majority to have J. Frank Marsh and Gary Carter, fulfill said terms.

- b) Motion to cease nominations by member, Russell Gray and seconded by Patty Hanna, majority board members voted in to cease nominations; passes unanimously.

- H) Unfinished business, No discussion.

- I) New business. No discussion.

- J) Adjournment, Motion made to adjourn by Mr. Russell Gray, and Seconded by Mrs. Patty Hanna, all members voted in favor. Meeting adjourned at 7:37 p.m.

April 19, 2023

The Harrison County Water Association met in regular session at the Water Association office located at 433 Sea Biscuit Way on April 19, 2023. The meeting was called to order at 5:00 PM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
 Russell Gray, Vice President Lincoln Clifford, Member
 Lewis B. Furnish, Treasurer Paul Wilson, Member
 Patty Hanna, Secretary

Others Present: Nathan Fields, Manager Mark Askin, Engineer
 Jesse Melcher, Attorney Missie Lynch, CPA
 Kenneth Tolle, Assistant Manager Cindy Traylor, Office Manager

The minutes of the previous meeting were approved on a motion by Clifford and 2nd by Gray. Motion carried.

The financial report for the month of March 2023 was approved on a motion by Furnish and 2nd by Carter. Motion carried.

Mark Askin – Report attached.

1. US 460 KYTC Project – KY 353 Water Main Relocation
2. KY 353 Water Main Extension Project
3. US 27 Water Main Replacement Project

Nathan Fields – Report attached.

Motion by Furnish, 2nd by Clifford to purchase 1,000 meters @ \$224,728.57. Motion carried.

Motion by Carter, 2nd by Clifford to purchase 2023 Chev 1500 Silverado @ \$40,490.00. Motion carried.

Discussed purchase of Caterpillar 304. No action taken at this time.

Motion by Carter, 2nd by Hanna to sell 2013 Ford F150 surplus property. Motion carried.

Jesse Melcher – Report attached.

Motion by Gray, 2nd by Wilson to have President J Frank Marsh sign retainer agreement with PFAS cost recovery program. Motion carried.

Discussion on increase of health insurance employee benefit from KACO.

Special meeting, Monday, April 24, 2023, 9:00 AM.

Motion by Furnish, 2nd by Clifford to approve adjustments for April 2023. Motion carried.

Motion by Carter, 2nd by Wilson to approve retention of same officers by acclimation. Motion carried.

Motion by Furnish, 2nd by Hanna to approve Lynch & Lynch professional services (Dec 2022-March 2023) @ \$4725.00. Motion carried.

Motion by Hanna, 2nd by Gray to adjourn. Motion carried.

Submitted by:

A handwritten signature in cursive script that reads "Patty Hanna". The signature is written in black ink and is positioned above the printed name.

Patty Hanna, Secretary HCWA

Harrison Co Water Association

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April 24, 2023

The Harrison County Water Association met for a special session at the Water Association office located at 433 Sea Biscuit Way on April 24, 2023. The meeting was called to order at 9:00 AM by President Marsh.

Members Present: J. Frank Marsh, President Gary Carter, Member
 Russell Gray, Vice President Lincoln Clifford, Member
 Lewis B. Furnish, Treasurer Paul Wilson, Member
 Patty Hanna, Secretary

Others Present: Nathan Fields, Manager
 Jesse Melcher, Attorney
 Kenneth Tolle, Assistant Manager

Board discussion on income and expense comparison 2018 thru 2022.

Motion by Furnish, 2nd by Gray to approve resolution to proceed with 20% alternate rate increase requested by PSC and J Frank Marsh to execute resolution to proceed with application for KY PSC. Motion carried.

Discussion on health insurance coverage for employees. No action taken at this time.

Motion by Clifford, 2nd by Carter to approve compensation for meeting today. Motion carried.

Motion by Clifford, 2nd by Hanna to adjourn. Motion carried.

Submitted by:

Patty Hanna, Secretary HCWA

May 17, 2023

The Harrison County Water Association met in regular session at the Water Association office located at 433 Sea Biscuit Way on May 17, 2023. The meeting was called to order at 5:00 PM by President Marsh.

Members Present: J. Frank Marsh, President
Russell Gray, Vice President Lincoln Clifford, Member
Lewis B. Furnish, Treasurer Paul Wilson, Member
Patty Hanna, Secretary

Others Present: Nathan Fields, Manager
Missie Lynch, CPA
Kenneth Tolle, Assistant Manager Cindy Traylor, Office Manager

The minutes of the previous meeting were approved on a motion by Wilson and 2nd by Clifford. Motion carried.

The financial report for the month of May 2023 was approved on a motion by Hanna and 2nd by Furnish. Motion carried.

Guest – Brad Hayes, RFH, CPA's in Lexington. Presented results from audit report.

Guest – Bob Davis, KACO Benefits Group. Provided information and comparison of benefits and options available for health insurance.

Mark Askin – Report attached.

- US 460 KYTC Project – KY 353 Water Main Relocation
- US 27 Water Main Replacement project
- Cost of Service Analysis
- Remaining System Water Model

Motion by Clifford, 2nd by Wilson to adopt resolution 2023-02 amended by-laws. Motion carried.

Motion by Furnish, 2nd by Gray to adopt resolution 2023-02 amended tariff. Motion carried.

Motion by Clifford, 2nd by Gray to approve leak adjustments for May 2023. Motion carried.

Nathan Fields, Manager – Report attached. Personnel & Operations.

Motion by Furnish, 2nd by Gray to approve Hinkle Construction \$79,900.00 DGA, asphalt paving for new office. Motion approved.

Motion by Clifford, 2nd by Hanna to adjourn. Motion carried.

Submitted by:

Patty Hanna, Secretary HCWA

Long range operational plan

1. Condense meter read time to 1 week. Radio read is currently taking about 3 days, re reads take 1 week and 2 days. Replacing non-reading meters is twofold. Helps with operational costs (waterloss) and keeps in compliance with PSC regs.
2. Work to minimize water loss. Work with KRWA and other means (i.e., leak detection dogs, flow meters) to identify leaks. My professional opinion is a majority of water loss is on service lines.
3. Operational change to reduce stress on Mud lick tank zone.
4. Identify areas of non-service and search for possibilities of new lines and customer bases.
5. Scada upgrade.
6. Truck replacement plan.
 - a. 2023- replace 2013 f150 with 205,000 miles with new, make 2016 f-150 with 135,000 the spare
 - b. 2024- replace the 2019 Colorado with 150,000 + miles with alike compact truck.
 - c. 2025- replace the 2017 f-350 leak truck with alike ton rated truck. Make the 2017 chevy diesel the new leak truck.
 - d. 2026- replace the 2018 Silverado 105,000+ miles with in kind truck.
7. Equipment replacement plan as discussed in previous email. Replace jd backhoe with mini-excavator and put Kubota backhoe as backup.