

Henderson County Water District  
Board Meeting Minutes  
December 30, 2020

Present: David Spainhoward, Bobby Yates, Brian Pritchett, Mike Skaggs & Kenny Rideout

Absent:

Others: Pete Conrad & Lisa Gish

Due to the Covid-19 Pandemic the meeting was held through Go to Meeting with roll being called for attendance. The meeting was live streamed on Facebook for public viewing.

Motion was made by Skaggs and seconded by Pritchett to approve the November 2020 Board Minutes. This was agreed to by all Members present and the Motion carried.

Motion was made by Pritchett and seconded by Skaggs to approve the bills paid after the November 2020 Board Meeting from the O&M account. This was agreed to by all Members present and the Motion carried.

Financial reports were accepted as presented.

## Bills Paid November 19<sup>th</sup> to December 22<sup>nd</sup> 2020

Name	Memo	Account	PD
EM Ford & Company		162-1 · Prepaid Insurance	-26,244.04
Kentucky Employers Mutual		162-1 · Prepaid Insurance	-1,321.74
			<u>-27,565.78</u>
Kentucky Department of Revenue	020091	236-2 · Kentucky withholding	-1,491.25
Kentucky State Treasure sales tax		236-3 · Sales Tax Payable	-780.63
Kentucky State Treasurer - school tax		236-4 · Webster Co School Tax	-259.86
Kentucky State Treasurer - school tax		236-5 · Henderson Co School Tax	-7,169.60
Henderson 911 Communication Center		236-8 · 911 Fees	-17,844.44
Henderson Water Utility	\$2117.36 AMG/ \$5554.86 Pleasant View	236-9 · City Sewer Payable	-7,672.22
Robert Ewing	install fire hydrant	335-4 · Hydrants	-2,100.00
Anthem insurance		605-8 · Medical Insurance	-9,562.42
Metlife Insurance		609-8 · Life &LTD Insurance	-143.31
City of Henderson		610-1 · Water Purchased	106,716.96
Kenergy Corp.		615-1 · Utilities-Field	-2,345.32
Kenergy Corp.		615-1 · Utilities-Field	-794.89
			<u>-3,140.21</u>
PowerNet Global Communication		615-8 · Telephone/Office Utility	-28.59
Verizon		615-8 · Telephone/Office Utility	-154.59
A T&T		615-8 · Telephone/Office Utility	-342.26
City of Henderson		615-8 · Telephone/Office Utility	-354.55
A T&T		615-8 · Telephone/Office Utility	-3.65
			<u>-883.64</u>
Inspection Testing & Maintenance		620-6 · Materials-Supply-Transm	-1,025.00
KGS		620-6 · Materials-Supply-Transm	-2,270.00
Pace Analytical Services, LLC		620-6 · Materials-Supply-Transm	-195.00
Sitex Corp.		620-6 · Materials-Supply-Transm	-382.61
Fastenal Company	marking paint & rags	620-6 · Materials-Supply-Transm	-77.94
Pace Analytical Services, LLC		620-6 · Materials-Supply-Transm	-620.00
Cutting Edge Lawn & Landscape		620-6 · Materials-Supply-Transm	-380.00

G&C Supply Co., Inc.	12-brass rings	620-6 · Materials-Supply-Transm	-48.60
G&C Supply Co., Inc.	2-saddles & 3-couplings	620-6 · Materials-Supply-Transm	-1,046.07
G&C Supply Co., Inc.	2-probes	620-6 · Materials-Supply-Transm	-152.00
G&C Supply Co., Inc.	2-saddles	620-6 · Materials-Supply-Transm	-176.16
G&C Supply Co., Inc.	1-repair clamp	620-6 · Materials-Supply-Transm	-132.00
G&C Supply Co., Inc.	1-repair clamp	620-6 · Materials-Supply-Transm	-176.99
Mulzer Crushed Stone, Inc.	/hwy 41-A stone	620-6 · Materials-Supply-Transm	-84.35
Construction Safety Consultants, Inc.	inspect hwy 266	620-6 · Materials-Supply-Transm	-255.00
Kentucky Underground Protection, Inc.		620-6 · Materials-Supply-Transm	-286.50
Mulzer Crushed Stone, Inc.	Hwy 351	620-6 · Materials-Supply-Transm	-93.67
Mulzer Crushed Stone, Inc.	Hwy 351	620-6 · Materials-Supply-Transm	-74.94
Pace Analytical Services, LLC	BacT	620-6 · Materials-Supply-Transm	-195.00
Robert Ewing	repair leak	620-6 · Materials-Supply-Transm	-200.00
			<u>-7,871.83</u>
Postmaster Henderson, KY	yr post office box fee	620-8 · Office Supplies/Expenses	-288.00
WIN-911 Software	annual maintenance for telemetry	621-8 · Computer Expense	-495.00
Sitex Corp.		622-8 · Maintenance Of Gen Plant	-306.33
Ron H Melton		622-8 · Maintenance Of Gen Plant	-300.00
Tri-State Video Security Inc.		622-8 · Maintenance Of Gen Plant	-35.95
			<u>-642.28</u>
Kemper CPA Group LLP	2021 Budget review	632-8 · Accounting Services	-450.00
O'Reilly Auto Parts		650-8 · Repairs & Maintenance-Equipment	-40.95
Raben Tire Company, inc.	2-tires unit#4	650-8 · Repairs & Maintenance-Equipment	-300.61
			<u>-341.56</u>
WEX Bank		651-8 · Gas & Oil-Equipment	-1,387.07
Deaconess Clinic Wellness Solutions	wellness	675-8 · Miscellaneous expense	-333.00
Deaconess Urgent Care & Comp Henderson	DOT drug screen	675-8 · Miscellaneous expense	-49.00
Deaconess Urgent Care & Comp Henderson	annual consortium fee	675-8 · Miscellaneous expense	-106.00
Josh Bennett	Christmas lunch	675-8 · Miscellaneous expense	-125.00
			<u>-613.00</u>

Motion was made by Skaggs and seconded by Yates to approve the 2021 Capital Budget as presented. This was agreed to by all Members present and the Motion carried.

Other Discussion:

The Board asked that solutions to the mailing issues be reviewed and suggestion be brought to the Board.

Whereupon, all business coming before the board of Commissioners having been completed, the board unanimously declared the Meeting adjourned.

Chairman: \_\_\_\_\_

Attest: \_\_\_\_\_



Henderson County Water District  
Board Meeting Minutes  
November 25, 2020

Present: David Spainhoward, Bobby Yates, Brian Pritchett & Kenny Rideout

Absent: Mike Skaggs

Others: Pete Conrad & Lisa Gish

Due to the Covid-19 Pandemic the meeting was held through Go to Meeting with roll being called for attendance. The meeting was live streamed on Facebook for public viewing.

Motion was made by Pritchett and seconded by Rideout to approve the October 2020 Board Minutes. This was agreed to by all Members present and the Motion carried.

Motion was made by Yates and seconded by Rideout to approve the bills paid after the October 2020 Board Meeting from the O&M account. This was agreed to by all Members present and the Motion carried.

Financial reports were accepted as presented.

## Bills Paid 10/23/2020- 11/18/2020

Name	Memo	Account	PD
Steven Bender	read error adjustment drafted from his bank	141-0 · Accounts receivable-water	-1,472.93
Kentucky Employers Mutual		162-1 · Prepaid Insurance	-53.33
Kentucky State Treasure sales tax		236-3 · Sales Tax Payable	-864.24
Henderson 911 Communication Center	fees collected	236-8 · 911 Fees	-19,605.66
Henderson Water Utility	city sewer	236-9 · City Sewer Payable	-6,668.32
G&C Supply Co., Inc.	100ft copper	333-4 · Services	-310.00
G&C Supply Co., Inc.	200ft copper	333-4 · Services	-798.00
G&C Supply Co., Inc.	copper	333-4 · Services	-930.00
			-2,038.00
G&C Supply Co., Inc.	1-resetter	334-4 · Meters & Meter Installation	-280.40
G&C Supply Co., Inc.	3-resetters	334-4 · Meters & Meter Installation	-764.46
G&C Supply Co., Inc.	1-1" resetter	334-4 · Meters & Meter Installation	-280.40
G&C Supply Co., Inc.	1-resetter	334-4 · Meters & Meter Installation	-280.40
G&C Supply Co., Inc.	10-resetters	334-4 · Meters & Meter Installation	-1,445.70
			-3,051.36
City of Henderson		610-1 · Water Purchased	125,039.40
Kenergy Corp.		615-1 · Utilities-Field	-2,237.99
Kenergy Corp.		615-1 · Utilities-Field	-816.01
Kentucky Utility Company		615-1 · Utilities-Field	-1,013.22
Kentucky Utility Company		615-1 · Utilities-Field	-1,013.22
			-5,080.44
PowerNet Global Communication		615-8 · Telephone/Office Utility	-32.20
Verizon		615-8 · Telephone/Office Utility	-154.59
A T&T		615-8 · Telephone/Office Utility	-3.65
A T&T		615-8 · Telephone/Office Utility	-347.56
City of Henderson		615-8 · Telephone/Office Utility	-379.97
			-917.97
Pace Analytical Services, LLC		620-6 · Materials-Supply-Transm	-195.00
Fast Print Inc.	cut off tags	620-6 · Materials-Supply-Transm	-95.00
Inspection Testing & Maintenance	100-meters tested	620-6 · Materials-Supply-Transm	-1,000.00
Inspection Testing & Maintenance	59 meters changed	620-6 · Materials-Supply-Transm	-1,352.50
Mulzer Crushed Stone, Inc.	Locust St	620-6 · Materials-Supply-Transm	-86.25
Pace Analytical Services, LLC		620-6 · Materials-Supply-Transm	-51.00
Park Machine & Supply Co., Inc.	bolts nuts & washers	620-6 · Materials-Supply-Transm	-10.50
Sitex Corp.		620-6 · Materials-Supply-Transm	-360.00
Cutting Edge Lawn & Landscape		620-6 · Materials-Supply-Transm	-380.00
G&C Supply Co., Inc.	4-couplings, 4-ball valves, 4 corp stops & 2-saddles	620-6 · Materials-Supply-Transm	-767.44
G&C Supply Co., Inc.	7-saddles	620-6 · Materials-Supply-Transm	-357.40

G&C Supply Co., Inc.	1-hymax	620-6 · Materials-Supply-Transm	-167.22
G&C Supply Co., Inc.	1-hymax	620-6 · Materials-Supply-Transm	-167.22
G&C Supply Co., Inc.	10-corp stops, 25-couplings, & 2- saddles	620-6 · Materials-Supply-Transm	-706.62
G&C Supply Co., Inc.	1-saddle	620-6 · Materials-Supply-Transm	-69.20
G&C Supply Co., Inc.	20-female corp adapters	620-6 · Materials-Supply-Transm	-392.20
G&C Supply Co., Inc.	15-corp stops	620-6 · Materials-Supply-Transm	-495.30
G&C Supply Co., Inc.	8-corp stops	620-6 · Materials-Supply-Transm	-347.36
G&C Supply Co., Inc.	2-repair clamps	620-6 · Materials-Supply-Transm	-269.50
G&C Supply Co., Inc.	strainer for 1" pump	620-6 · Materials-Supply-Transm	-24.79
G&C Supply Co., Inc.	10-corp stops	620-6 · Materials-Supply-Transm	-377.90
G&C Supply Co., Inc.	2-saddles	620-6 · Materials-Supply-Transm	-105.76
G&C Supply Co., Inc.	160-pad locks	620-6 · Materials-Supply-Transm	-1,859.20
G&C Supply Co., Inc.	2-couplings	620-6 · Materials-Supply-Transm	-211.92
G&C Supply Co., Inc.	9-ball valves	620-6 · Materials-Supply-Transm	-454.86
G&C Supply Co., Inc.	2- saddles	620-6 · Materials-Supply-Transm	-70.88
G&C Supply Co., Inc.	39- couplings	620-6 · Materials-Supply-Transm	-592.50
Card Service Center	meter key & other supplies	620-6 · Materials-Supply-Transm	-103.25
Fastenal Company	marking paint	620-6 · Materials-Supply-Transm	-19.79
Kentucky Underground Protection, Inc.		620-6 · Materials-Supply-Transm	-219.00
KGS		620-6 · Materials-Supply-Transm	-2,385.00
Mulzer Crushed Stone, Inc.	Hyw 266	620-6 · Materials-Supply-Transm	-83.15
Pace Analytical Services, LLC		620-6 · Materials-Supply-Transm	-195.00
Construction Safety Consultants, Inc.		620-6 · Materials-Supply-Transm	-255.00
			<u>-14,227.71</u>
<b>Arista</b>		620-7 · Billing Expense-Labor & Supply	<u>-2,653.73</u>
Card Service Center	postage	620-8 · Office Supplies/Expenses	-116.95
Card Service Center	log me in meeting	620-8 · Office Supplies/Expenses	-14.84
Office Depot Credit Plan		620-8 · Office Supplies/Expenses	-133.68
			<u>-265.47</u>
Card Service Center	intuit payroll yearly	621-8 · Computer Expense	<u>-689.00</u>
Fastenal Company	tp & towels	622-8 · Maintenance Of Gen Plant	-146.54
Fastenal Company	Batteries	622-8 · Maintenance Of Gen Plant	-5.28
Ron H Melton		622-8 · Maintenance Of Gen Plant	-300.00
Sitex Corp.		622-8 · Maintenance Of Gen Plant	-293.04
Tri-State Video Security Inc.		622-8 · Maintenance Of Gen Plant	-35.95
Card Service Center	misc	622-8 · Maintenance Of Gen Plant	-43.75
			<u>-824.56</u>
Dorsey, Gray, Norment & Hopgood		633-8 · Legal Services	<u>-115.00</u>
Bumper to Bumper	fuel cap	650-8 · Repairs & Maintenance-Equipment	-6.99
Valvoline Express Care	unit#3	650-8 · Repairs & Maintenance-Equipment	-69.55
Valvoline Express Care	oil change #4	650-8 · Repairs & Maintenance-Equipment	-69.55
			<u>-146.09</u>
H&K Outdoor Power	fuel for saw	651-8 · Gas & Oil-Equipment	-27.99
WEX Bank		651-8 · Gas & Oil-Equipment	-1,473.60
			<u>-1,501.59</u>



Prescreen America  
Deaconess Clinic Wellness Solutions

back Ground check New hire

675-8 · Miscellaneous expense

-60.00

675-8 · Miscellaneous expense

-130.00

-190.00

Motion was made by Pritchett and seconded by Yates to approve the 2021 Operating Budget as presented. This was agreed to by all Members present and the Motion carried.

Motion was made by Pritchett and seconded by Yates to have Chairman Spainhoward sign the engagement letter with Kemper CPA to perform the 2020 Audit. This was agreed to by all Members present and the Motion carried.

Motion was made by Pritchett and seconded by Rideout to move the December 2020 Board Meeting to December 30<sup>th</sup>. This was agreed to by all Members present and the Motion carried.

Other Discussion:

The Board asked that the Capital Budget be reviewed and presented at the December meeting with suggested changes.

Whereupon, all business coming before the board of Commissioners having been completed, the board unanimously declared the Meeting adjourned.

Chairman: \_\_\_\_\_

Attest: \_\_\_\_\_



Henderson County Water District  
Board Meeting Minutes  
October 28, 2020

Present: David Spainhoward, Bobby Yates, Brian Pritchett, Kenny Rideout & Mike Skaggs

Absent:

Others: Pete Conrad

Due to the Covid-19 Pandemic the meeting was held through Go to Meeting with roll being called for attendance. The meeting was live streamed on Facebook for public viewing.

Motion was made by Skaggs and seconded by Pritchett to approve the September 2020 Board Minutes. This was agreed to by all Members present and the Motion carried.

Motion was made by Skaggs and seconded by Yates to approve the bills paid after the September 2020 Board Meeting from the O&M account. This was agreed to by all Members present and the Motion carried.

Financial reports were accepted as presented.

Name	Memo	Account	PD
Travelers CL Remittance Center		162-1 · Prepaid Insurance	<u>-3,435.89</u>
AT&T DAMAGES	Damages	186-2 · Other Deferred Debits	<u>-470.59</u>
Kentucky State Treasure sales tax		236-3 · Sales Tax Payable	<u>-863.45</u>
Henderson 911 Communication Center		236-8 · 911 Fees	<u>-17,886.86</u>
Henderson Water Utility		236-9 · City Sewer Payable	<u>-6,222.15</u>
Utility Pipe Sales	300ft copper	333-4 · Services	-1,449.00
G&C Supply Co., Inc.	300ft copper line	333-4 · Services	<u>-843.72</u>
Robert Ewing	set meter	334-4 · Meters & Meter Installation	<u>-700.00</u>
Robert Ewing	set hydrant	335-4 · Hydrants	<u>-700.00</u>
Robert Ewing	leak repairs	601-6 · Maintenance of Mains	<u>-1,600.00</u>
Anthem insurance		605-8 · Medical Insurance	<u>-10,009.06</u>
Metlife Insurance		609-8 · Life &LTD Insurance	-87.44
Metlife Insurance		609-8 · Life &LTD Insurance	<u>-130.97</u>
			-218.41
City of Henderson		610-1 · Water Purchased	119,942.54
City of Henderson		610-1 · Water Purchased	<u>114,768.55</u>
			-
			234,711.09
Kenergy Corp.		615-1 · Utilities-Field	-840.76
Kentucky Utility Company		615-1 · Utilities-Field	-1,064.86
Kenergy Corp.		615-1 · Utilities-Field	-2,369.52
Kenergy Corp.		615-1 · Utilities-Field	-803.72
Kentucky Utility Company		615-1 · Utilities-Field	<u>-1,077.96</u>
			-6,156.82
A T&T		615-8 · Telephone/Office Utility	-337.37
City of Henderson		615-8 · Telephone/Office Utility	-426.52
PowerNet Global Communication		615-8 · Telephone/Office Utility	-31.12
Verizon		615-8 · Telephone/Office Utility	-154.56
A T&T		615-8 · Telephone/Office Utility	-3.65
A T&T		615-8 · Telephone/Office Utility	-337.37
City of Henderson		615-8 · Telephone/Office Utility	<u>-402.21</u>
			-1,692.80
Kentucky Underground Protection, Inc.		620-6 · Materials-Supply-Transm	-226.50
Pace Analytical Services, LLC	Bac t	620-6 · Materials-Supply-Transm	-242.20
Pace Analytical Services, LLC	Bac t	620-6 · Materials-Supply-Transm	-98.20
Pace Analytical Services, LLC	Bac-t	620-6 · Materials-Supply-Transm	-51.00

Card Service Center	2way radios	620-6 · Materials-Supply-Transm	-79.99
Card Service Center	rain boots Courtney	620-6 · Materials-Supply-Transm	-114.99
Card Service Center	mis parts and supplies	620-6 · Materials-Supply-Transm	-165.70
Construction Safety Consultants, Inc.	from June 2020	620-6 · Materials-Supply-Transm	-382.50
Fastenal Company	tool	620-6 · Materials-Supply-Transm	-189.00
Pace Analytical Services, LLC	Bac-t	620-6 · Materials-Supply-Transm	-195.00
Robert Ewing	Leak repairs	620-6 · Materials-Supply-Transm	-550.00
Robert Ewing	Repairs on Double Tree & 41	620-6 · Materials-Supply-Transm	-900.00
Robert Ewing	2-hydrant sets	620-6 · Materials-Supply-Transm	-1,200.00
Cutting Edge Lawn & Landscape		620-6 · Materials-Supply-Transm	-880.00
Inspection Testing & Maintenance	100-meters tested	620-6 · Materials-Supply-Transm	-1,000.00
Inspection Testing & Maintenance	67- meter change outs	620-6 · Materials-Supply-Transm	-1,597.50
Sitex Corp.		620-6 · Materials-Supply-Transm	-455.90
Robert Ewing	2- Frost free hydrants set for flushing	620-6 · Materials-Supply-Transm	-1,400.00
Robert Ewing	Repair line work and set meter	620-6 · Materials-Supply-Transm	-1,050.00
AHP Henderson		620-6 · Materials-Supply-Transm	-57.79
Kentucky Underground Protection, Inc.		620-6 · Materials-Supply-Transm	-280.50
KGS		620-6 · Materials-Supply-Transm	-4,520.00
Mulzer Crushed Stone, Inc.		620-6 · Materials-Supply-Transm	-78.14
G&C Supply Co., Inc.	2-repair clamps 2 saddles	620-6 · Materials-Supply-Transm	-296.10
G&C Supply Co., Inc.	9- ball valves	620-6 · Materials-Supply-Transm	-484.86
Inspection Testing & Maintenance	100-meters tested	620-6 · Materials-Supply-Transm	-1,000.00
Pace Analytical Services, LLC		620-6 · Materials-Supply-Transm	-195.00
Card Service Center	26- 90-elbows	620-6 · Materials-Supply-Transm	-219.50
Card Service Center	parts	620-6 · Materials-Supply-Transm	-132.90
			<u>-18,043.27</u>
Arista		620-7 · Billing Expense-Labor & Supply	<u>-3,035.80</u>
Card Service Center	postage	620-8 · Office Supplies/Expenses	-133.90
Card Service Center	log me in	620-8 · Office Supplies/Expenses	-14.84
Office Depot Credit Plan		620-8 · Office Supplies/Expenses	-232.22
Tri-State Mailing	copies	620-8 · Office Supplies/Expenses	-88.61
Card Service Center	postage	620-8 · Office Supplies/Expenses	-171.95
Card Service Center	log me in meeting	620-8 · Office Supplies/Expenses	-14.84
			<u>-656.36</u>
Card Service Center	Air freshner	622-8 · Maintenance Of Gen Plant	-6.32
Ron H Melton		622-8 · Maintenance Of Gen Plant	-300.00
Sitex Corp.		622-8 · Maintenance Of Gen Plant	-366.30
Tri-State Video Security Inc.		622-8 · Maintenance Of Gen Plant	-35.95
			<u>-708.57</u>
Valvoline Express Care	#4 oil change	650-8 · Repairs & Maintenance-Equipment	-67.55
Valvoline Express Care	oil change #5	650-8 · Repairs & Maintenance-Equipment	-89.98
Valvoline Express Care	oil change unit#2	650-8 · Repairs & Maintenance-Equipment	-47.98
			<u>-205.51</u>
WEX Bank		651-8 · Gas & Oil-Equipment	<u>-1,373.92</u>
Deac0ness Clinic Wellness Solutions		675-8 · Miscellaneous expense	-130.00



Deaconess Clinic Wellness Solutions	drug screen new hire	675-8 · Miscellaneous expense	-46.00
Kentucky Rural Water Association, Inc	voting membership dues	675-8 · Miscellaneous expense	-1,800.00
Card Service Center	Misc. kitchen	675-8 · Miscellaneous expense	-73.94
			<u>-2,049.94</u>

Motion was made by Pritchett and seconded by Skaggs to give all employees, including the Superintendent, a \$.50 per hour raise start January 1<sup>st</sup> 2021. This was agreed to by all Members present and the Motion carried.

Other Discussion:

The Board entered in to executive session at 6:40pm to discuss individual employee pay and returned to regular session at 6:50pm.

Pete explained to the Board that Chris Hopgood is still trying to setup a time to meet with Billy Fields at the HWY 60 W property sale.

Whereupon, all business coming before the board of Commissioners having been completed, the board unanimously declared the Meeting adjourned.

Chairman: \_\_\_\_\_

Attest: \_\_\_\_\_

Henderson County Water District  
Board Meeting Minutes  
September 23, 2020

Present: David Spainhoward, Bobby Yates, Brian Pritchett & Mike Skaggs

Absent: Kenny Rideout

Others: Mike Hazelwood, Pete Conrad & Lisa Gish

Due to the Covid-19 Pandemic the meeting was held through Go to Meeting with roll being called for attendance. The meeting was live streamed on Facebook for public viewing.

Motion was made by Pritchett and seconded by Yates to approve the August 2020 Board Minutes. This was agreed to by all Members present and the Motion carried.

Motion was made by Yates and seconded by Pritchett to approve the bills paid after the August 2020 Board Meeting from the O&M account. This was agreed to by all Members present and the Motion carried.

Financial reports were accepted as presented.

## Bills Paid August 22<sup>nd</sup> to September 17<sup>th</sup> 2020 from O&M Account

Name	Memo	Account	PD
Henderson Insurance Services	yearly bond insurance	162-1 · Prepaid Insurance	-229.05
Kentucky Employers Mutual		162-1 · Prepaid Insurance	-2,639.52
			<u>-2,868.57</u>
Henderson 911 Communication Center		236-8 · 911 Fees	-17,416.27
Henderson Water Utility		236-9 · City Sewer Payable	-6,325.89
G&C Supply Co., Inc.	300ft copper tubing	333-4 · Services	-930.00
G&C Supply Co., Inc.	300ft copper tubing	333-4 · Services	-1,167.00
			<u>-2,097.00</u>
Neptune Equipment Company	2-1" meter	334-4 · Meters & Meter Installation	-757.72
Neptune Equipment Company	1-1" meter & 2-2" meters	334-4 · Meters & Meter Installation	-1,842.59
Neptune Equipment Company	3-1" meters	334-4 · Meters & Meter Installation	-1,094.49
G&C Supply Co., Inc.	10-resetters	334-4 · Meters & Meter Installation	-1,415.70
G&C Supply Co., Inc.	10-setters	334-4 · Meters & Meter Installation	-1,726.60
			<u>-6,837.10</u>
USA Blue Book	2" pump	341-5 · Trans & Other Field Equipment	-518.85
Metlife Insurance		609-8 · Life &LTD Insurance	-159.99
Kenergy Corp.		615-1 · Utilities-Field	-2,339.19
PowerNet Global Communication		615-8 · Telephone/Office Utility	-33.15
Verizon		615-8 · Telephone/Office Utility	-154.56
A T&T		615-8 · Telephone/Office Utility	-3.65
			<u>-191.36</u>
Inspection Testing & Maintenance	76 meters changed	620-6 · Materials-Supply-Transm	-1,860.00
Pace Analytical Services, LLC		620-6 · Materials-Supply-Transm	-242.20
Pace Analytical Services, LLC		620-6 · Materials-Supply-Transm	-98.20
Pace Analytical Services, LLC		620-6 · Materials-Supply-Transm	-51.00
James Graves	1/2 cost of boots	620-6 · Materials-Supply-Transm	-75.00
Inspection Testing & Maintenance	meter change outs 66	620-6 · Materials-Supply-Transm	-1,625.00
Pace Analytical Services, LLC	Bac-T	620-6 · Materials-Supply-Transm	-195.00
Pace Analytical Services, LLC	UCMR4	620-6 · Materials-Supply-Transm	-456.50
Pace Analytical Services, LLC	Bac-t	620-6 · Materials-Supply-Transm	-51.00
Sitex Corp.		620-6 · Materials-Supply-Transm	-391.49
Mulzer Crushed Stone, Inc.		620-6 · Materials-Supply-Transm	-86.25
Cutting Edge Lawn & Landscape		620-6 · Materials-Supply-Transm	-840.00
Pace Analytical Services, LLC	Samples Stage 2 DBP (HAA THM)	620-6 · Materials-Supply-Transm	-620.00
Ark Machine & Supply Co., Inc.	5 gal cooler	620-6 · Materials-Supply-Transm	-34.95
Neptune Equipment Company	meter pins	620-6 · Materials-Supply-Transm	-42.70
Henderson County Water District	parts	620-6 · Materials-Supply-Transm	-12.11
Henderson County Water District	maps	620-6 · Materials-Supply-Transm	-20.00
KGS		620-6 · Materials-Supply-Transm	-4,115.00



Mulzer Crushed Stone, Inc.		620-6 · Materials-Supply-Transm	-166.81
G&C Supply Co., Inc.	2000 survey flags	620-6 · Materials-Supply-Transm	-325.10
G&C Supply Co., Inc.	12-hydrosert couplings	620-6 · Materials-Supply-Transm	-235.20
G&C Supply Co., Inc.	couplings, clamps & ball valves	620-6 · Materials-Supply-Transm	-1,351.11
G&C Supply Co., Inc.	2-couplings and 2-saddles	620-6 · Materials-Supply-Transm	-298.20
G&C Supply Co., Inc.	2-couplings	620-6 · Materials-Supply-Transm	-364.44
			<u>-13,557.26</u>
Henderson County Water District	postage	620-8 · Office Supplies/Expenses	<u>-5.11</u>
Ron H Melton		622-8 · Maintenance Of Gen Plant	-300.00
Sitex Corp.		622-8 · Maintenance Of Gen Plant	-293.04
Tri-State Video Security Inc.		622-8 · Maintenance Of Gen Plant	-35.95
First-Line Fire Extinguisher Co.	Fire ext check and recharge	622-8 · Maintenance Of Gen Plant	-264.85
			<u>-893.84</u>
Dorsey, Gray, Norment & Hopgood		633-8 · Legal Services	<u>-230.00</u>
O'Reilly Auto Parts	unit 5 brakes & rotor	650-8 · Repairs & Maintenance-Equipment	-143.99
O'Reilly Auto Parts	brakes & oil	650-8 · Repairs & Maintenance-Equipment	-160.43
O'Reilly Auto Parts	unit 8 brake hoses	650-8 · Repairs & Maintenance-Equipment	-47.04
			<u>-351.46</u>
WEX Bank		651-8 · Gas & Oil-Equipment	<u>-1,604.88</u>
Henderson County Water District	mis kitchen	675-8 · Loss or Disposal of Assets	-23.48
Deaconess Clinic Wellness Solutions		675-8 · Miscellaneous expense	-130.00
Henderson County Water District	lis. veh(2) & 2 police reports	675-8 · Miscellaneous expense	-42.00
			<u>-195.48</u>

Motion was made by Pritchett and seconded by Yates to approve Premiums for 2020-2021 year through KEMI and to give Pete authorization to sign needed forms to continue insurance. This was agreed by all Members present and the Motion Carried.

Motion was made by Pritchett and seconded by Yates to have David (Chairman), Pete, Chris Hopgood and Mike Church meet with Billy Fields to negotiate on property sales on 60 W. This was agreed to by all Members present and the Motion carried.

Other Discussion:

Pete discussed the rehire of an employee at a rate of \$12.50 instead of the normal start rate with no raise to be given till 2022. The Board did not make any motion but did agreed that Pete could do so.

October meeting will be October 28<sup>th</sup>. The Board asked that meeting be held at the office unless Covid-19 was still an issue.

Whereupon, all business coming before the board of Commissioners having been completed, the board unanimously declared the Meeting adjourned.

Chairman: \_\_\_\_\_

Attest: \_\_\_\_\_

Henderson County Water District  
Board Meeting Minutes  
August 26, 2020

Present: David Spainhoward, Kenny Rideout, Bobby Yates, Brian Pritchett & Mike Skaggs

Absent:

Others: Pete Conrad & Lisa Gish

Due to the Covid-19 Pandemic the meeting was held through Go to Meeting with roll being called for attendance. The meeting was live streamed on Facebook for public viewing.

Motion was made by Rideout and seconded by Pritchett to approve the July 2020 Board Minutes. This was agreed to by all Members present and the Motion carried.

Motion was made by Skaggs and seconded by Yates to approve the bills paid after the July 2020 Board Meeting from the O&M account. This was agreed to by all Members present and the Motion carried.

Financial reports were accepted as presented.

Bills Paid July 17<sup>th</sup> to August 21<sup>st</sup> 2020 from O&M Account

Name	Memo	Account	PD
HDR/Quest	Bridge eng work	105-0 · Construction in progress	-6,931.62
HDR/Quest	bridge	105-0 · Construction in progress	-8,759.70
HDR/Quest	bridge	105-0 · Construction in progress	-7,745.42
HDR/Quest	bridge	105-0 · Construction in progress	-3,261.65
HDR/Quest	bridge	105-0 · Construction in progress	-485.85



HDR/Quest	bridge	105-0 · Construction in progress	-2,351.36
HDR/Quest	bridge	105-0 · Construction in progress	-2,351.44
HDR/Quest	bridge	105-0 · Construction in progress	-3,414.71
HDR/Quest	Bridge	105-0 · Construction in progress	-2,828.65
HDR/Quest	Bridge	105-0 · Construction in progress	-26,090.76
HDR/Quest	Bridge	105-0 · Construction in progress	-184.38
HDR/Quest	Bridge	105-0 · Construction in progress	-4,669.64
HDR/Quest	Bridge	105-0 · Construction in progress	-506.64
HDR/Quest	bridge	105-0 · Construction in progress	-4,090.99
			<u>-73,672.81</u>
Kentucky State Treasure sales tax		236-3 · Sales Tax Payable	<u>-912.56</u>
Henderson 911 Communication Center		236-8 · 911 Fees	<u>-18,324.13</u>
Henderson Water Utility		236-9 · City Sewer Payable	<u>-6,245.20</u>
G&C Supply Co., Inc.	Copper line 200FT	333-4 · Services	<u>-650.00</u>
G&C Supply Co., Inc.	3-resetters	334-4 · Meters & Meter Installation	-517.98
G&C Supply Co., Inc.	7-resetters	334-4 · Meters & Meter Installation	-1,208.62
G&C Supply Co., Inc.	1-plastic meter box	334-4 · Meters & Meter Installation	-225.00
G&C Supply Co., Inc.	1-2" resetter	334-4 · Meters & Meter Installation	-1,378.01
G&C Supply Co., Inc.	10-3/4" resetters	334-4 · Meters & Meter Installation	-1,445.70
G&C Supply Co., Inc.	1-1" resetter	334-4 · Meters & Meter Installation	-280.40
Core & Main	24-meter boxes	334-4 · Meters & Meter Installation	<u>-1,594.00</u>
			-6,649.71
Anthem insurance		605-8 · Medical Insurance	<u>-10,674.93</u>
Metlife Insurance		609-8 · Life &LTD Insurance	<u>-174.50</u>
			-
City of Henderson		610-1 · Water Purchased	<u>126,780.60</u>
Kentucky Utility Company		615-1 · Utilities-Field	-1,315.46
Webster Co Water District	utilities & insurance for interconnect webster Co	615-1 · Utilities-Field	-538.94
Kenergy Corp.		615-1 · Utilities-Field	-3,105.96
Kentucky Utility Company		615-1 · Utilities-Field	<u>-1,292.47</u>
			-6,252.83
PowerNet Global Communication		615-8 · Telephone/Office Utility	-33.76
Verizon		615-8 · Telephone/Office Utility	-162.48
A T&T		615-8 · Telephone/Office Utility	-3.65
A T&T		615-8 · Telephone/Office Utility	-442.85
City of Henderson		615-8 · Telephone/Office Utility	<u>-391.79</u>
			-1,034.53
Woodard Cooling & Heating	Batteries needed for Tilman Bethel Pump Station	620-2 · Materials & Supplies-Pumping	<u>-65.00</u>
Card Service Center	tools and misc parts	620-6 · Materials-Supply-Transm	-190.41
Pace Analytical Services, LLC	Bac-ts	620-6 · Materials-Supply-Transm	-195.00

USA Blue Book	rain suit and Chlorine test	620-6 · Materials-Supply-Transm	-276.01
USA Blue Book	1 rain suit	620-6 · Materials-Supply-Transm	-214.65
Pace Analytical Services, LLC		620-6 · Materials-Supply-Transm	-195.00
Fastenal Company	marking paint & rags	620-6 · Materials-Supply-Transm	-137.26
Pace Analytical Services, LLC	UCWR4	620-6 · Materials-Supply-Transm	-425.00
C I Thornburgh Co., Inc.	gaskets	620-6 · Materials-Supply-Transm	-422.87
KGS		620-6 · Materials-Supply-Transm	-2,630.00
Sitex Corp.		620-6 · Materials-Supply-Transm	-529.48
Cutting Edge Lawn & Landscape		620-6 · Materials-Supply-Transm	-880.00
Fastenal Company	marking paint	620-6 · Materials-Supply-Transm	-8.56
G&C Supply Co., Inc.	9-ball valves, 4-pumps & 6- cutter wheels	620-6 · Materials-Supply-Transm	-763.56
G&C Supply Co., Inc.	1-flare adapter & 1-drill	620-6 · Materials-Supply-Transm	-1.26
G&C Supply Co., Inc.	1-repair clamp	620-6 · Materials-Supply-Transm	-179.78
G&C Supply Co., Inc.	10-corp stops(347.90) 1-cable puller-340.95	620-6 · Materials-Supply-Transm	-688.85
G&C Supply Co., Inc.	2-corp stops, 3-ball valves, 2-1" couplings, 2-female adapters & 1- saddle	620-6 · Materials-Supply-Transm	-544.24
G&C Supply Co., Inc.	12-brass rings	620-6 · Materials-Supply-Transm	-44.40
Inspection Testing & Maintenance	72- meters changed	620-6 · Materials-Supply-Transm	-1,787.50
Kentucky Underground Protection, Inc.		620-6 · Materials-Supply-Transm	-273.00
Mulzer Crushed Stone, Inc.	dense grade	620-6 · Materials-Supply-Transm	-85.91
Courtney Hoggard	1/2 cost of work boots	620-6 · Materials-Supply-Transm	-50.35
Card Service Center	post & swivel union	620-6 · Materials-Supply-Transm	-149.00
Grainger	HVAC motor	620-6 · Materials-Supply-Transm	-55.33
Mulzer Crushed Stone, Inc.		620-6 · Materials-Supply-Transm	-84.87
			<u>-10,812.29</u>
Arista		620-7 · Billing Expense-Labor & Supply	-2,746.38
Arista		620-7 · Billing Expense-Labor & Supply	-2,778.23
			<u>-5,524.61</u>
Card Service Center	postage	620-8 · Office Supplies/Expenses	-123.90
Card Service Center		620-8 · Office Supplies/Expenses	-14.00
Fastenal Company	batteries	620-8 · Office Supplies/Expenses	-10.56
Card Service Center	log me in	620-8 · Office Supplies/Expenses	-14.84
Office Depot Credit Plan		620-8 · Office Supplies/Expenses	-301.34
			<u>-464.64</u>
Consolidated Electrical Distributors, Inc	Telemetry Software	621-8 · Computer Expense	<u>-1,327.70</u>
Card Service Center	garbage bags and misc	622-8 · Maintenance Of Gen Plant	-76.01
Ron H Melton		622-8 · Maintenance Of Gen Plant	-300.00
Sitex Corp.		622-8 · Maintenance Of Gen Plant	-351.34
Tri-State Video Security Inc.		622-8 · Maintenance Of Gen Plant	-35.95
Northern Safety & Industrial	cleaner	622-8 · Maintenance Of Gen Plant	-35.45
Card Service Center	sanitizer products	622-8 · Maintenance Of Gen Plant	-21.60
			<u>-820.35</u>
Dorsey, Gray, Norment & Hopgood		633-8 · Legal Services	<u>-201.25</u>
Raben Tire Company, inc.	Tires unit #3	650-8 · Repairs & Maintenance-Equipment	-798.00
O'Reilly Auto Parts	bulbs	650-8 · Repairs & Maintenance-Equipment	-5.90

O'Reilly Auto Parts	Battery #10	650-8 · Repairs & Maintenance-Equipment	-117.24
Valvoline Express Care	#4 oil change	650-8 · Repairs & Maintenance-Equipment	-67.55
Valvoline Express Care	unit#3	650-8 · Repairs & Maintenance-Equipment	-67.55
Wil-Mar Hydraulics & Machine Inc.	repairs on backhoe	650-8 · Repairs & Maintenance-Equipment	<u>-1,832.83</u>
			-2,889.07
WEX Bank		651-8 · Gas & Oil-Equipment	<u>-1,240.69</u>
Card Service Center	3-Renewal Dist III water	675-8 · Miscellaneous expense	-618.00
Deaconess Clinic Wellness Solutions	wellness Nurse visit	675-8 · Miscellaneous expense	-130.00
Card Service Center	misc kitchen	675-8 · Miscellaneous expense	<u>-9.44</u>
			-757.44

Other Discussion:

The Board agreed that the September Meeting will Be held at HCWD if Covid -19 status is favorable.

Whereupon, all business coming before the board of Commissioners having been completed, the board unanimously declared the Meeting adjourned.

Chairman: \_\_\_\_\_

Attest: \_\_\_\_\_



Henderson County Water District  
Board Meeting Minutes  
July 22, 2020

Present: David Spainhoward, Kenny Rideout, Bobby Yates & Mike Skaggs

Absent: Brian Pritchett

Others: Pete Conrad & Lisa Gish

Due to the Covid-19 Pandemic the meeting was held through Go to Meeting with roll being called for attendance. The meeting was live streamed on Facebook for public viewing.

Motion was made by Skaggs and seconded by Rideout to approve the June 2020 Board Minutes. This was agreed to by all Members present and the Motion carried.

Motion was made by Yates and seconded by Skaggs to approve the bills paid after the June 2020 Board Meeting from the O&M account. This was agreed to by all Members present and the Motion carried.

Financial reports were accepted as presented.

Bills Paid June 18<sup>th</sup> to July 16<sup>th</sup> 2020 from O&M Account

Name	Memo	Account	PD
City of Henderson		235-3 · Henderson local withholding	<u>-818.57</u>
Henderson County Fiscal Court		235-4 · County 1% Tax	<u>-491.38</u>

Kentucky State Treasure sales tax	6/1-6/30/2020	Acct 072728	236-3 · Sales Tax Payable	<u>-784.26</u>
Kentucky State Treasurer - school tax			236-4 · Webster Co School Tax	<u>-265.27</u>
Kentucky State Treasurer - school tax			236-5 · Henderson Co School Tax	<u>-7,834.27</u>
Henderson 911 Communication Center	collected		236-8 · 911 Fees	<u>-17,843.58</u>
Henderson Water Utility			236-9 · City Sewer Payable	<u>-5,085.05</u>
Utility Pipe Sales	2" ball valve for meter set		334-4 · Meters & Meter Installation	-316.13
Donald Peters Construction, Inc	meter set		334-4 · Meters & Meter Installation	<u>-850.00</u>
				-1,166.13
Tri-State Mailing	printer		340-5 · Office Furniture & Equipment	<u>-2,395.00</u>
Metlife Insurance			609-8 · Life &LTD Insurance	<u>-145.48</u>
City of Henderson			610-1 · Water Purchased	<u>132,331.13</u>
Kenergy Corp.			615-1 · Utilities-Field	-2,564.62
Kenergy Corp.			615-1 · Utilities-Field	<u>-800.25</u>
				-3,364.87
PowerNet Global Communication			615-8 · Telephone/Office Utility	-28.44
Verizon			615-8 · Telephone/Office Utility	-160.65
A T&T			615-8 · Telephone/Office Utility	-3.65
A T&T			615-8 · Telephone/Office Utility	-433.34
City of Henderson			615-8 · Telephone/Office Utility	<u>-428.50</u>
				-1,054.58
Pace Analytical Services, LLC	BACT		620-6 · Materials-Supply-Transm	-195.00
Pace Analytical Services, LLC	UCMR4		620-6 · Materials-Supply-Transm	-425.00
Pace Analytical Services, LLC	UCMR4		620-6 · Materials-Supply-Transm	-425.00
Sitex Corp.			620-6 · Materials-Supply-Transm	-664.80
Fastenal Company	freeze pops for crew		620-6 · Materials-Supply-Transm	-45.00
Fastenal Company	5-copper cutters		620-6 · Materials-Supply-Transm	-38.55
G&C Supply Co., Inc.	2-4" saddles		620-6 · Materials-Supply-Transm	-131.06
G&C Supply Co., Inc.	1-saddle, 1-2" ball corp & 4- FLG Packs		620-6 · Materials-Supply-Transm	-609.74
G&C Supply Co., Inc.	1-2" ball valve(324.48) 3- 2" female adapters		620-6 · Materials-Supply-Transm	-589.20
Cutting Edge Lawn & Landscape			620-6 · Materials-Supply-Transm	-840.00

Mulzer Crushed Stone, Inc.		620-6 · Materials-Supply-Transm	-85.22
KGS Kentucky Underground Protection, Inc.		620-6 · Materials-Supply-Transm	-2,345.00
		620-6 · Materials-Supply-Transm	<u>-273.00</u>
			-6,666.57
Arista		620-7 · Billing Expense-Labor & Supply	<u>-2,831.65</u>
Office Depot Credit Plan		620-8 · Office Supplies/Expenses	-160.95
Tri-State Mailing		620-8 · Office Supplies/Expenses	<u>-81.29</u>
			-242.24
Ron H Melton		622-8 · Maintenance Of Gen Plant	-300.00
Sitex Corp.		622-8 · Maintenance Of Gen Plant	-366.30
Fastenal Company	rag(34.37)	622-8 · Maintenance Of Gen Plant	-34.37
Tri-State Video Security Inc.		622-8 · Maintenance Of Gen Plant	<u>-35.95</u>
			-736.62
Bumper to Bumper	credit given by mistake original bill was 149.99	650-8 · Repairs & Maintenance- Equipment	<u>-21.09</u>
WEX Bank		651-8 · Gas & Oil-Equipment	<u>-1,513.57</u>
KY State Treasurer Annual PSC	Case# 319531 tax ID#-22700 Annual PCS Assessment	667-8 · Regulatory Exp-Other	<u>-6,385.99</u>
CCN-Wellness		675-8 · Miscellaneous expense	<u>-130.00</u>

Motion was made by Skaggs and seconded by Rideout to have Pete represent the HCWD and vote at the KRWA Annual Meeting. This was agreed to by all Members present and the Motion carried.

Motion was made by Skaggs and seconded by Yates to have hire ITM to do 400-meter change outs at a cost of \$25 for direct buried and \$22.50 on setters. This was agreed to by all Members present and the Motion carried.

Other Discussion:



The Board agreed that the August Board Meeting would be done by conference call due to the continued Covid-19 concerns.

The Board asked Pete have a plan in place for when cut offs can resume and to work with Chris Hopgood on payment plans for customers.

Whereupon, all business coming before the board of Commissioners having been completed, the board unanimously declared the Meeting adjourned.

Chairman: \_\_\_\_\_

Attest: \_\_\_\_\_

Henderson County Water District  
Board Meeting Minutes  
June 24, 2020

Present: David Spainhoward, Kenny Rideout, Bobby Yates & Brian Pritchett

Absent: Mike Skaggs

Others: Pete Conrad & Lisa Gish

Motion was made by Rideout and seconded by Yates to approve the May 2020 Board Minutes. This was agreed to by all Members present and the Motion carried.

Motion was made by Pritchett and seconded by Rideout to approve the bills paid after the May 2020 Board Meeting from the O&M account. This was agreed to by all Members present and the Motion carried.

Financial reports were accepted as presented.

Bills Paid from O&M Account May 22<sup>nd</sup> to June 12<sup>th</sup> 2020

Name	Memo	Account	PD
Kentucky Department of Revenue	020091	236-2 · Kentucky withholding	<u>-1,306.96</u>
Kentucky State Treasure sales tax		236-3 · Sales Tax Payable	<u>-779.04</u>
Henderson 911 Communication Center		236-8 · 911 Fees	<u>-11,986.78</u>
Henderson Water Utility		236-9 · City Sewer Payable	<u>-5,244.02</u>

G&C Supply Co., Inc.	600 ft copper tubing	333-4 · Services	<u>-2,048.00</u>
Neptune Equipment Company	1" meter	334-4 · Meters & Meter Installation	<u>-378.86</u>
Anthem insurance		605-8 · Medical Insurance	<u>-10,674.93</u>
City of Henderson		610-1 · Water Purchased	<u>125,446.86</u>
Kenergy Corp.		615-1 · Utilities-Field	-2,234.11
Kenergy Corp.		615-1 · Utilities-Field	-850.27
Kentucky Utility Company		615-1 · Utilities-Field	<u>-1,562.42</u>
			<u>-4,646.80</u>
PowerNet Global Communication		615-8 · Telephone/Office Utility	-26.66
Verizon		615-8 · Telephone/Office Utility	-160.65
A T&T		615-8 · Telephone/Office Utility	-3.65
A T&T		615-8 · Telephone/Office Utility	-433.34
City of Henderson		615-8 · Telephone/Office Utility	<u>-368.41</u>
			<u>-992.71</u>
C I Thornburgh Co., Inc.	2-corp stop sockets	620-6 · Materials-Supply-Transm	-80.00
Pace Analytical Services, LLC	Bac T's	620-6 · Materials-Supply-Transm	-195.00
Sitex Corp.		620-6 · Materials-Supply-Transm	-540.67
KGS		620-6 · Materials-Supply-Transm	-1,835.00
Pace Analytical Services, LLC		620-6 · Materials-Supply-Transm	-580.00
Cutting Edge Lawn & Landscape		620-6 · Materials-Supply-Transm	-840.00
Fastenal Company	batteries & rags	620-6 · Materials-Supply-Transm	-46.86
Fastenal Company	caution tape	620-6 · Materials-Supply-Transm	-65.94
G&C Supply Co., Inc.	1-valve box top section	620-6 · Materials-Supply-Transm	-27.50
G&C Supply Co., Inc.	2-repair clamps	620-6 · Materials-Supply-Transm	-275.00
G&C Supply Co., Inc.	2-repair clamps	620-6 · Materials-Supply-Transm	-341.50
G&C Supply Co., Inc.	2-repair clamps	620-6 · Materials-Supply-Transm	-264.00
G&C Supply Co., Inc.	1-repair clamp	620-6 · Materials-Supply-Transm	-79.20
G&C Supply Co., Inc.	1-repair clamp	620-6 · Materials-Supply-Transm	-152.15
G&C Supply Co., Inc.	25-metr couplings, 2 saddles, 1-repair clamp	620-6 · Materials-Supply-Transm	-469.10
G&C Supply Co., Inc.		620-6 · Materials-Supply-Transm	-594.72
G&C Supply Co., Inc.	40-pad locks	620-6 · Materials-Supply-Transm	-464.80
G&C Supply Co., Inc.	3-handles	620-6 · Materials-Supply-Transm	-30.00
Kentucky Underground Protection, Inc.		620-6 · Materials-Supply-Transm	-292.50
Mulzer Crushed Stone, Inc.		620-6 · Materials-Supply-Transm	-84.53
Pace Analytical Services, LLC	UCMR4	620-6 · Materials-Supply-Transm	-425.00
Pace Analytical Services, LLC	Bac-T's	620-6 · Materials-Supply-Transm	-195.00
Card Service Center	misc	620-6 · Materials-Supply-Transm	<u>-10.88</u>
			<u>-7,889.35</u>
Card Service Center	postage and Log me in meeting	620-8 · Office Supplies/Expenses	<u>-37.39</u>
Galloway Electric Supply	pump work	621-6 · Maintenance of Tanks	-81.90
HTI, Inc.	Telemetry labor	621-6 · Maintenance of Tanks	-3,380.00
Card Service Center	telmetry batteries back up	621-6 · Maintenance of Tanks	<u>-251.40</u>
			<u>-3,713.30</u>



Ron H Melton		622-8 · Maintenance Of Gen Plant	-300.00
Sitex Corp.		622-8 · Maintenance Of Gen Plant	-293.04
Tri-State Video Security Inc.		622-8 · Maintenance Of Gen Plant	-35.95
Evansville Garage Doors	repair garage door	622-8 · Maintenance Of Gen Plant	-659.00
Fastenal Company	t-p & towels	622-8 · Maintenance Of Gen Plant	-122.50
Terminix	Year pest control	622-8 · Maintenance Of Gen Plant	-444.12
Card Service Center	faucet for restroom	622-8 · Maintenance Of Gen Plant	-474.82
			<hr/>
			-2,329.43
Raben Tire Company, inc.	unit#4 2 new tires	650-8 · Repairs & Maintenance-Equipment	-294.36
Valvoline Express Care	unit#3	650-8 · Repairs & Maintenance-Equipment	-60.79
Valvoline Express Care	unit#4	650-8 · Repairs & Maintenance-Equipment	-60.79
Valvoline Express Care	oil change #11	650-8 · Repairs & Maintenance-Equipment	-60.29
Valvoline Express Care	unit#10	650-8 · Repairs & Maintenance-Equipment	-76.94
O'Reilly Auto Parts	wipers & air filters	650-8 · Repairs & Maintenance-Equipment	-54.33
O'Reilly Auto Parts		650-8 · Repairs & Maintenance-Equipment	-33.97
O'Reilly Auto Parts		650-8 · Repairs & Maintenance-Equipment	-6.99
O'Reilly Auto Parts	Backhoe parts	650-8 · Repairs & Maintenance-Equipment	-30.35
			<hr/>
			-678.81
WEX Bank		651-8 · Gas & Oil-Equipment	<hr/>
			-1,139.79
Professional Solutions USA, Inc.	CCR notice in bills	667-8 · Regulatory Exp-Other	<hr/>
			-159.00
Deaconess Urgent Care & Comp Henderson	new hire screen	675-8 · Miscellaneous expense	-46.00
			<hr/>

Motion was made by Rideout and seconded by Pritchett to purchase an office copier from Tri-State Mailing at a cost of \$2,395. Bobby abstained from the vote with remaining members present agreeing to the Motion and it carried.

#### Other Discussion:

Pete reviewed where the scatter line project stood at this time. He let the board know that they are beginning to work on getting property from Matrix for the new 41-A pump station.

Due to concerns expressed by Board Members and Staff the July 2020 Board Meeting and there after will be conducted by using GO TO Meeting and live video on Face Book.

Whereupon, all business coming before the board of Commissioners having been completed, the board unanimously declared the Meeting adjourned.

Chairman: \_\_\_\_\_

Attest: \_\_\_\_\_

Henderson County Water District  
Board Meeting Minutes  
May 27, 2020

Present: David Spainhoward, Kenny Rideout, Bobby Yates & Brian Pritchett

Absent: Mike Skaggs

Others: Pete Conrad & Lisa Gish

Due to the Covid-19 Pandemic the meeting was held through Go to Meeting with roll being called for attendance. The meeting was live streamed on Facebook for public viewing.

Motion was made by Pritchett and seconded by Rideout to approve the April 22, 2020 Board Minutes. This was agreed to by all Members present and the Motion carried.

Motion was made by Pritchett and seconded by Rideout to approve the bills paid after the April 2020 Board Meeting from the O&M account. This was agreed to by all Members present and the Motion carried.

Financial reports were accepted as presented.



## Bills Paid April 18<sup>th</sup> to May 21<sup>st</sup> from O&M Account

Name	Memo	Account	PD
Henderson 911 Communication Center		236-8 · 911 Fees	-17,767.44
Henderson Water Utility		236-9 · City Sewer Payable	-4,633.02
G&C Supply Co., Inc.	18-ball valves	333-4 · Services	-877.32
G&C Supply Co., Inc.	10-resetters	334-4 · Meters & Meter Installation	-1,726.60
G&C Supply Co., Inc.	10-resetters	334-4 · Meters & Meter Installation	-1,415.70
G&C Supply Co., Inc.	20-corp stops	334-4 · Meters & Meter Installation	-695.80
			-3,838.10
Anthem insurance		605-8 · Medical Insurance	-10,674.93
Metlife Insurance		609-8 · Life &LTD Insurance	-145.48
Metlife Insurance		609-8 · Life &LTD Insurance	-145.48
			-290.96
City of Henderson		610-1 · Water Purchased	-111,330.00
Kenergy Corp.		615-1 · Utilities-Field	-2,421.37
Kenergy Corp.		615-1 · Utilities-Field	-935.32
Kentucky Utility Company		615-1 · Utilities-Field	-1,397.44
			-4,754.13
PowerNet Global Communication		615-8 · Telephone/Office Utility	-26.73
Verizon		615-8 · Telephone/Office Utility	-160.65
A T&T		615-8 · Telephone/Office Utility	-3.65
A T&T		615-8 · Telephone/Office Utility	-589.05
City of Henderson		615-8 · Telephone/Office Utility	-286.07
			-1,066.15
Morrow, Leland R	1/2 cost of Boots	620-6 · Materials-Supply-Transm	-75.00
Construction Safety Consultants, Inc.	COVID-19 updates	620-6 · Materials-Supply-Transm	-85.00
Mulzer Crushed Stone, Inc.		620-6 · Materials-Supply-Transm	-51.36
Pace Analytical Services, LLC	Bac-T's	620-6 · Materials-Supply-Transm	-195.00
KGS		620-6 · Materials-Supply-Transm	-3,705.00
Sitex Corp.		620-6 · Materials-Supply-Transm	-620.99
Cutting Edge Lawn & Landscape		620-6 · Materials-Supply-Transm	-840.00
Southeast Daviess County Water District	298-meters tested	620-6 · Materials-Supply-Transm	-1,490.00
USA Blue Book	Rain Suit	620-6 · Materials-Supply-Transm	-213.52
Mulzer Crushed Stone, Inc.		620-6 · Materials-Supply-Transm	-81.08
Mulzer Crushed Stone, Inc.		620-6 · Materials-Supply-Transm	-104.19
G&C Supply Co., Inc.	6-gripper kits 6-gaskets	620-6 · Materials-Supply-Transm	-236.16

G&C Supply Co., Inc.	3-repair clamps, 12-bushings, 18-couplings, 13-ball valves & 4-corp stops	620-6 · Materials-Supply-Transm	-2,070.30
G&C Supply Co., Inc.	shwll cutter	620-6 · Materials-Supply-Transm	-162.54
G&C Supply Co., Inc.	2-repair clamps	620-6 · Materials-Supply-Transm	-275.00
Pace Analytical Services, LLC	UCMR4	620-6 · Materials-Supply-Transm	-425.00
Pace Analytical Services, LLC	Bac-Ts	620-6 · Materials-Supply-Transm	-195.00
Pace Analytical Services, LLC	UCMR 4	620-6 · Materials-Supply-Transm	-455.00
Card Service Center	parts & Supplies field	620-6 · Materials-Supply-Transm	-274.05
Kentucky Underground Protection, Inc.		620-6 · Materials-Supply-Transm	-321.00
Pace Analytical Services, LLC		620-6 · Materials-Supply-Transm	-425.00
			<hr/>
			-12,300.19
Arista		620-7 · Billing Expense-Labor & Supply	-3,574.26
Arista		620-7 · Billing Expense-Labor & Supply	-3,049.95
			<hr/>
			-6,624.21
Card Service Center	postage	620-8 · Office Supplies/Expenses	-215.50
Card Service Center	log me in for Meeting	620-8 · Office Supplies/Expenses	-14.84
Tri-State Mailing		620-8 · Office Supplies/Expenses	-129.20
			<hr/>
			-359.54
Wallace, Olivia C	Lysol spray (3)	622-8 · Maintenance Of Gen Plant	-13.30
Ron H Melton		622-8 · Maintenance Of Gen Plant	-300.00
Corp.		622-8 · Maintenance Of Gen Plant	-293.04
Tri-State Video Security Inc.		622-8 · Maintenance Of Gen Plant	-35.95
Pete Conrad	60.00 Mask	622-8 · Maintenance Of Gen Plant	-60.00
Card Service Center	cleaning supplies	622-8 · Maintenance Of Gen Plant	-46.67
			<hr/>
			-748.96
Double A Services, Inc.	Trackhoe 2 days	642-6 · Equipment Rental	-2,310.00
Valvoline Express Care		650-8 · Repairs & Maintenance-Equipment	-80.98
Bumper to Bumper		650-8 · Repairs & Maintenance-Equipment	-128.90
			<hr/>
			-209.88
WEX Bank		651-8 · Gas & Oil-Equipment	-997.51
			<hr/>
Pete Conrad	lunch Pete Frankfort	675-8 · Miscellaneous expense	-10.38

Motion was made by Pritchett and seconded by Yates to renew the Health insurance for the 2020-2021 year with KACO (Anthem). This was approved by all Members present and the Motion carried.

Other Discussion:

Pete told the Board that he had talked to Chris Hopgood about recovering late fees. Chris does not think that is a possibility but he will check with the PSC.

Whereupon, all business coming before the board of Commissioners having been completed, the board unanimously declared the Meeting adjourned.

Chairman: 

Attest: 



Henderson County Water District  
Board Meeting Minutes  
April 22, 2020

Present: David Spainhoward, Kenny Rideout, Bobby Yates, Brian Pritchett & Mike Skaggs

Absent:

Others: Pete Conrad, Lisa Gish & Mike Hansen (HDR)

Due to the Covid-19 Pandemic the meeting was held through Go to Meeting with roll being called for attendance. The meeting was live streamed on Facebook for public viewing.

Motion was made by Skaggs and seconded by Rideout to approve the February 26, 2020 Board Meeting Minutes. This was agreed to by all Members present and the Motion carried.

Motion was made by Skaggs and seconded by Rideout to approve the March 25, 2020 Board Minutes. This was agreed to by all Members present and the Motion carried.

Motion was made by Skaggs and seconded by Yates to approve the bills paid after the March Board Meeting from the O&M account. This was agreed to by all Members present and the Motion carried.

Financial reports were accepted as presented.

## Bills Paid From O&M Account March 18<sup>th</sup> through April 17<sup>th</sup> 2020

Name	Memo	Account	PD
WageWorks, Inc.	pops plan for 2020	162-1 · Prepaid Insurance	-485.00
Kentucky State Treasure sales tax		236-3 · Sales Tax Payable	-801.90
Henderson 911 Communication Center	Collected in February 2020	236-8 · 911 Fees	-19,730.75
Henderson Water Utility		236-9 · City Sewer Payable	-5,534.40
Donald Peters Construction, Inc	bore for meter set	334-4 · Meters & Meter Installation	-750.00
Anthem insurance		605-8 · Medical Insurance	-9,519.53
Metlife Insurance		609-8 · Life &LTD Insurance	-126.81
City of Henderson		610-1 · Water Purchased	106,594.47
Kenergy Corp.		615-1 · Utilities-Field	-2,584.98
Kenergy Corp.		615-1 · Utilities-Field	-1,071.33
			-3,656.31
PowerNet Global Communication		615-8 · Telephone/Office Utility	-26.66
Verizon		615-8 · Telephone/Office Utility	-160.98
A T&T		615-8 · Telephone/Office Utility	-3.65
A T&T		615-8 · Telephone/Office Utility	-511.11
City of Henderson		615-8 · Telephone/Office Utility	-516.18
			-1,218.58
Kentucky Underground Protection, Inc.		620-6 · Materials-Supply-Transm	-216.00
Fast Print Inc.	Flush & leak report 340 each	620-6 · Materials-Supply-Transm	-110.00
Mulzer Crushed Stone, Inc.		620-6 · Materials-Supply-Transm	-166.81
Mulzer Crushed Stone, Inc.		620-6 · Materials-Supply-Transm	-172.85
Pace Analytical Services, LLC		620-6 · Materials-Supply-Transm	-195.00
Pace Analytical Services, LLC		620-6 · Materials-Supply-Transm	-51.00
Sitex Corp.		620-6 · Materials-Supply-Transm	-689.85
Utility Pipe Sales	1-8x16 repair clamp (spottsville boat ramp)	620-6 · Materials-Supply-Transm	-280.08
Mark Powell	1/2 cost of boot YR	620-6 · Materials-Supply-Transm	-75.00
H&K Outdoor Power	fuel & belt for saw	620-6 · Materials-Supply-Transm	-68.28
Pace Analytical Services, LLC	HAA & THM water test	620-6 · Materials-Supply-Transm	-620.00

G&C Supply Co., Inc.	18-corp stops	620-6 · Materials-Supply-Transm	-576.44
G&C Supply Co., Inc.	2-repair clamps	620-6 · Materials-Supply-Transm	-568.00
G&C Supply Co., Inc.	12-saddles	620-6 · Materials-Supply-Transm	-745.98
G&C Supply Co., Inc.	3-tap clamps	620-6 · Materials-Supply-Transm	-479.00
G&C Supply Co., Inc.	5-hymax couplings	620-6 · Materials-Supply-Transm	-1,303.91
Core & Main	inserts for boat ramp area repair	620-6 · Materials-Supply-Transm	-306.92
Mulzer Crushed Stone, Inc.	Spottsville Boat ramp	620-6 · Materials-Supply-Transm	-175.15
Construction Safety Consultants, Inc.		620-6 · Materials-Supply-Transm	-42.50
Kenergy Corp.		620-6 · Materials-Supply-Transm	-229.50
Card Service Center	Tools and supplies	620-6 · Materials-Supply-Transm	-216.47
			<u>-7,288.74</u>
Tri-State Mailing		620-8 · Office Supplies/Expenses	-142.34
Card Service Center	postage	620-8 · Office Supplies/Expenses	-116.95
			<u>-259.29</u>
United Systems & Software, Inc.	annual software support	621-8 · Computer Expense	-3,205.00
Card Service Center	Log me in for Telemetry	621-8 · Computer Expense	-890.39
			<u>-4,095.39</u>
Ron H Melton		622-8 · Maintenance Of Gen Plant	-300.00
Sitex Corp.		622-8 · Maintenance Of Gen Plant	-293.04
Tri-State Video Security Inc.		622-8 · Maintenance Of Gen Plant	-35.95
			<u>-628.99</u>
Dorsey, Gray, Norment & Hopgood	Fields	633-8 · Legal Services	-115.00
O'Reilly Auto Parts		650-8 · Repairs & Maintenance-Equipment	-30.98
O'Reilly Auto Parts		650-8 · Repairs & Maintenance-Equipment	-9.21
Raben Tire Company, inc.	2-tires unit #11	650-8 · Repairs & Maintenance-Equipment	-253.62
			<u>-293.81</u>
WEX Bank		651-8 · Gas & Oil-Equipment	-1,417.13
CCN-Wellness		675-8 · Miscellaneous expense	-130.00
Deaconess Urgent Care & Comp Henderson	2-drug screens	675-8 · Miscellaneous expense	-92.00
Henderson Chamber of Commerce	Membership Dues 2020	675-8 · Miscellaneous expense	-650.00
Card Service Center	Pete-rooms at meetings	675-8 · Miscellaneous expense	-330.05
Card Service Center	misc Kitchen	675-8 · Miscellaneous expense	-40.07
			<u>-1,242.12</u>

Motion was made Pritchett and seconded by Skaggs to move forward with the betterment project of line on new Spottsville Bridge with KYTC in the amount of \$456,485. This was agreed to by all Members present and the Motion carried.



Other Discussion:

Pete was asked by the Board to check with Chris Hopgood on possible recovery of late fees that were suspended during Covid-19 by the PSC. They also directed Pete to work with Chris Hopgood to start the application for Public Necessity for Bridge project.

Whereupon, all business coming before the board of Commissioners having been completed, the board unanimously declared the Meeting adjourned.

Chairman: \_\_\_\_\_

Attest: \_\_\_\_\_

Henderson County Water District  
Board Meeting Minutes  
March 25, 2020

Present: David Spainhoward, Kenny Rideout, Bobby Yates & Mike Skaggs

Absent: Brian Pritchett

Others: Pete Conrad, Lisa Gish, Joy Reis & Becca Girten

Due to Pandemic and closures the meeting was held through Go to Meeting with roll being called for attendance. The meeting was live streamed on Facebook for public viewing.

Joy & Becca, with Kemper CPA, presented the 2019 Audit. Following discussion, Motion was made by Skaggs and seconded by Rideout to approve the 2019 Audit as presented. This was agreed to by all Members present and the Motion carried.

Motion was made by Skaggs and seconded by Rideout to have Pete Conrad sign the Premium Only Plan Adoption letter and Resolution for the 2020-2021 year. This was agreed to by all Members present and the Motion carried.

Other Discussion:

Pete shared with the Board actions that have been taken to insure the safety of our customers and employees.

Pete has asked that the Board approve purchasing resetters. This was tabled for the time being.

Financial reports were mailed to the Board Members with the February Board Minutes.

Whereupon, all business coming before the board of Commissioners having been completed, the board unanimously declared the Meeting adjourned.

Chairman: \_\_\_\_\_

Attest: \_\_\_\_\_



Henderson County Water District  
Board of Commissioners  
Board Meeting Minutes

February 26, 2020

Members Present: Kenny Rideout, Brian Pritchett, Bobby Yates, Mike Skaggs and David Spainhoward

Absent:

Others Present: Pete Conrad & Lisa Gish

Motion was made by Skaggs and seconded by Rideout to accept the Minutes from the January 2020 Board Meeting. This was agreed to by all Members present and the Motion carried.

Motion was made by Skaggs and seconded by Pritchett to accept the bills paid after the January 2020 Board Meeting from the O&M Account and, agreed by all Members present, the Motion carried.

Financial report was accepted as presented.

Bills Paid January 21, 2020 to February 20, 2020 from O&M Account

Name	Memo	Account	PD
Strand Associates, Inc.	Scattered Line Project	105-0 · Construction in progress	-530.00
Strand Associates, Inc.	Jan services	105-0 · Construction in progress	-270.00
			<u>-800.00</u>
Kentucky Employers Mutual		162-1 · Prepaid Insurance	<u>-1,556.67</u>
CDW Government	Back Office Computer Office 2019	186-4 · Software Costs	<u>-283.71</u>
Henderson Water Utility		236-9 · City Sewer Payable	<u>-5,121.09</u>
G&C Supply Co., Inc.	300Ft cooper tubing	333-4 · Services	-1,197.00
G&C Supply Co., Inc.	300Ft copper	333-4 · Services	<u>-960.00</u>

			-2,157.00
Donald Peters Construction, Inc	Bore on 60 East Meter Set	334-4 · Meters & Meter Installation	-750.00
Neptune Equipment Company	4-1" meters	334-4 · Meters & Meter Installation	-1,515.44
G&C Supply Co., Inc.	5-1" resetters	334-4 · Meters & Meter Installation	-1,393.00
Core & Main	24 con meter boxes and lids	334-4 · Meters & Meter Installation	-1,748.00
Core & Main		334-4 · Meters & Meter Installation	-1,900.00
Core & Main	10-meter boxes	334-4 · Meters & Meter Installation	-850.00
			<u>-8,156.44</u>
Donald Peters Construction, Inc	leak repairs 300.00	601-6 · Maintenance of Mains	<u>-760.00</u>
			-
City of Henderson		610-1 · Water Purchased	<u>111,951.32</u>
Kenergy Corp.		615-1 · Utilities-Field	-2,649.31
Kenergy Corp.		615-1 · Utilities-Field	-1,177.44
Kentucky Utility Company		615-1 · Utilities-Field	<u>-1,292.38</u>
			-5,119.13
PowerNet Global Communication		615-8 · Telephone/Office Utility	-27.64
Verizon		615-8 · Telephone/Office Utility	-160.98
A T&T		615-8 · Telephone/Office Utility	-3.65
City of Henderson		615-8 · Telephone/Office Utility	-794.56
A T&T		615-8 · Telephone/Office Utility	<u>-462.67</u>
			-1,449.50
Pace Analytical Services, LLC	BacT's	620-6 · Materials-Supply-Transm	-195.00
Mulzer Crushed Stone, Inc.		620-6 · Materials-Supply-Transm	-194.75
Sitex Corp.		620-6 · Materials-Supply-Transm	-609.68
Ken's Pump & Supply Co., Inc.	cutting Blade	620-6 · Materials-Supply-Transm	-36.90
Mulzer Crushed Stone, Inc.		620-6 · Materials-Supply-Transm	-73.83
G&C Supply Co., Inc.	2-repair clamps	620-6 · Materials-Supply-Transm	-264.00
G&C Supply Co., Inc.	2-repair clamps	620-6 · Materials-Supply-Transm	-244.30
G&C Supply Co., Inc.	2-saddles	620-6 · Materials-Supply-Transm	-171.80
G&C Supply Co., Inc.	3-repair clamps	620-6 · Materials-Supply-Transm	-351.95
G&C Supply Co., Inc.	9-ball valves	620-6 · Materials-Supply-Transm	-502.80
G&C Supply Co., Inc.	3-double band saddles	620-6 · Materials-Supply-Transm	-228.30
G&C Supply Co., Inc.	3-corp stops & 3-Couplings	620-6 · Materials-Supply-Transm	-243.60
G&C Supply Co., Inc.	8-Ball valves	620-6 · Materials-Supply-Transm	-378.80
G&C Supply Co., Inc.	10-3/4" corp stops	620-6 · Materials-Supply-Transm	-347.90
G&C Supply Co., Inc.	2-Female couplings	620-6 · Materials-Supply-Transm	-63.96
Mulzer Crushed Stone, Inc.	Poole	620-6 · Materials-Supply-Transm	-89.36
Pace Analytical Services, LLC		620-6 · Materials-Supply-Transm	-96.00
Pace Analytical Services, LLC		620-6 · Materials-Supply-Transm	-51.00
Card Service Center	2-lacross boots	620-6 · Materials-Supply-Transm	-199.50
Card Service Center	batteries	620-6 · Materials-Supply-Transm	-43.90
Card Service Center	misc parts & supplies for back	620-6 · Materials-Supply-Transm	-792.30
Construction Safety Consultants, Inc.		620-6 · Materials-Supply-Transm	-340.00
Construction Safety Consultants, Inc.		620-6 · Materials-Supply-Transm	-42.50
Construction Safety Consultants, Inc.		620-6 · Materials-Supply-Transm	-42.50
Pace Analytical Services, LLC	Bac-T's	620-6 · Materials-Supply-Transm	<u>-195.00</u>
			-5,799.63



Arista		620-7 · Billing Expense-Labor & Supply	<u>-3,539.48</u>
Card Service Center	postage	620-8 · Office Supplies/Expenses	-116.95
Office Depot Credit Plan		620-8 · Office Supplies/Expenses	<u>-247.21</u>
			-364.16
Sitex Corp.		622-8 · Maintenance Of Gen Plant	-275.04
Tri-State Video Security Inc.		622-8 · Maintenance Of Gen Plant	-35.95
Fastenal Company	towels and TP	622-8 · Maintenance Of Gen Plant	-112.89
Galloway Electric Supply		622-8 · Maintenance Of Gen Plant	-59.88
Ron H Melton		622-8 · Maintenance Of Gen Plant	-300.00
Card Service Center	james office clean up	622-8 · Maintenance Of Gen Plant	<u>-69.10</u>
			-852.86
	Review Budget and Books, W-2's and 1099's and Review pass thru rate adjustment from City	632-8 · Accounting Services	-2,465.00
Kemper CPA Group LLP		632-8 · Accounting Services	<u>-5,500.00</u>
Kemper CPA Group LLP	1/2 cost of 2019 audit		-7,965.00
Henderson Ford	Mirror unit #4	650-8 · Repairs & Maintenance-Equipment	-332.14
O'Reilly Auto Parts	Wipers	650-8 · Repairs & Maintenance-Equipment	-9.98
O'Reilly Auto Parts	vet shade for unit #4	650-8 · Repairs & Maintenance-Equipment	-53.98
Valvoline Express Care	oil change #4	650-8 · Repairs & Maintenance-Equipment	-60.79
Valvoline Express Care	oil unit 3	650-8 · Repairs & Maintenance-Equipment	<u>-60.79</u>
			-517.68
WEX Bank		651-8 · Gas & Oil-Equipment	<u>-2,099.21</u>
Kentucky Rural WaterAssociation, Inc	Management Conference	675-8 · Miscellaneous expense	-250.00
Fast Print Inc.	Business Cards Pete & James	675-8 · Miscellaneous expense	-130.00
Prevention & Wellness	wellness nurse vist	675-8 · Miscellaneous expense	-130.00
Deaconess Urgent Care & Comp Henderson	2-randoms cards, cake, meal for retirement Jimmy(100\$ GC)	675-8 · Miscellaneous expense	-92.00
Card Service Center		675-8 · Miscellaneous expense	-264.43
Card Service Center	wellness 2019	675-8 · Miscellaneous expense	-225.00
Card Service Center	misc kitchen	675-8 · Miscellaneous expense	-32.68
James Graves	meal for crew on line break After Hours	675-8 · Miscellaneous expense	<u>-8.48</u>
			-1,132.59

Motion was made by Skaggs and seconded by Yates to approve the revised Vacation Policy. This was agreed to by all Members present and the Motion carried.

Motion was made by Pritchett and seconded by Rideout to enter into executive session at 7:08 to discuss possible employee. This was agreed to by all Members present and the Motion carried. The Board returned to regular meeting with no action to be taken at this time.



Henderson County Water District  
Board of Commissioners  
Board Meeting Minutes

January 22, 2020

Members Present: Kenny Rideout, Brian Pritchett, Bobby Yates, Mike Skaggs and David Spainhoward

Absent:

Others Present: Chris Hopgood, Pete Conrad & Lisa Gish

Motion was made by Skaggs and seconded by Yates to accept the Minutes from the December 2019 Board Meeting. This was agreed to by all Members present and the Motion carried.

Motion was made by Skaggs and seconded by Rideout to accept the bills paid after the December 2019 Board Meeting from the O&M Account and, agreed by all Members present, the Motion carried.

Financial report was accepted as presented.

Bills Paid November December 14, 2019 to January 21, 2020 from O&M Account

Name	Memo	Account	PD
Strand Associates, Inc.		105-0 · Construction in progress	-470.00
HDR/Quest	invoice#1200195935 Spottsville Bridge	105-0 · Construction in progress	-5,889.51
HDR/Quest	invoice#1200200378	105-0 · Construction in progress	-3,706.81
HDR/Quest	invoice#1200206767	105-0 · Construction in progress	-9,636.03
HDR/Quest	invoice#1200212987	105-0 · Construction in progress	-11,369.57
HDR/Quest	invoice#1200225765	105-0 · Construction in progress	-485.83
HDR/Quest	invoice#1200219800	105-0 · Construction in progress	-3,158.53
			<u>-34,716.28</u>
Kentucky Employers Mutual		162-1 · Prepaid Insurance	<u>-1,556.67</u>
City of Henderson		235-3 · Henderson local withholding	<u>-799.18</u>
Henderson County Fiscal Court		235-4 · County 1% Tax	<u>-600.42</u>
Kentucky State Treasure sales tax		236-3 · Sales Tax Payable	<u>-845.54</u>
Kentucky State Treasurer - school tax		236-4 · Webster Co School Tax	<u>-248.53</u>
Kentucky State Treasurer - school tax		236-5 · Henderson Co School Tax	<u>-7,053.44</u>

Henderson Water Utility		236-9 · City Sewer Payable	<u>-5,318.72</u>
G&C Supply Co., Inc.	9-ball valves	333-4 · Services	<u>-456.19</u>
G&C Supply Co., Inc.	5-resetters	334-4 · Meters & Meter Installation	-1,301.00
Neptune Equipment Company	2-1" meters	334-4 · Meters & Meter Installation	-743.96
Neptune Equipment Company	3-antenna	334-4 · Meters & Meter Installation	-305.22
Neptune Equipment Company	1-1" meter	334-4 · Meters & Meter Installation	<u>-371.98</u>
			-2,722.16
G&C Supply Co., Inc.	pump	341-5 · Trans & Other Field Equipment	<u>-325.00</u>
Anthem insurance		605-8 · Medical Insurance	<u>-11,830.33</u>
Metlife Insurance		609-8 · Life &LTD Insurance	-178.66
Metlife Insurance		609-8 · Life &LTD Insurance	<u>-149.64</u>
			-328.30
City of Henderson		610-1 · Water Purchased	<u>118,843.72</u>
Webster Co Water District	yr utility for interconnect	615-1 · Utilities-Field	-317.08
Kenergy Corp.		615-1 · Utilities-Field	-2,884.65
Kenergy Corp.		615-1 · Utilities-Field	-1,181.29
Kentucky Utility Company		615-1 · Utilities-Field	<u>-1,657.63</u>
			-6,040.65
A T&T		615-8 · Telephone/Office Utility	-474.38
Verizon		615-8 · Telephone/Office Utility	-161.64
A T&T		615-8 · Telephone/Office Utility	-3.65
A T&T		615-8 · Telephone/Office Utility	-474.38
City of Henderson		615-8 · Telephone/Office Utility	-729.18
PowerNet Global Communication		615-8 · Telephone/Office Utility	<u>-26.80</u>
			-1,870.03
Card Service Center		620-6 · Materials-Supply-Transm	-21.21
Inspection Testing & Maintenance	meter change outs 167	620-6 · Materials-Supply-Transm	-4,175.00
Mulzer Crushed Stone, Inc.	Rucker #1	620-6 · Materials-Supply-Transm	-64.22
Pace Analytical Services, LLC		620-6 · Materials-Supply-Transm	-195.00
Fastenal Company	rags	620-6 · Materials-Supply-Transm	-95.48
Mulzer Crushed Stone, Inc.	Hwy 351	620-6 · Materials-Supply-Transm	-84.43
Pace Analytical Services, LLC	BacT's	620-6 · Materials-Supply-Transm	-195.00
Fastenal Company	marking paint	620-6 · Materials-Supply-Transm	-51.38
G&C Supply Co., Inc.	12-corp adapters	620-6 · Materials-Supply-Transm	-232.20
G&C Supply Co., Inc.	2-repair clamps, 3-pumps	620-6 · Materials-Supply-Transm	-238.86
Pace Analytical Services, LLC	Bac T's	620-6 · Materials-Supply-Transm	-51.00
Sitex Corp.		620-6 · Materials-Supply-Transm	-756.26
Mulzer Crushed Stone, Inc.		620-6 · Materials-Supply-Transm	-70.09
Inspection Testing & Maintenance		620-6 · Materials-Supply-Transm	-3,325.00
Utility Pipe Sales	3-12" HYMAX Couplings	620-6 · Materials-Supply-Transm	-1,635.00
Card Service Center	misc. supplies field	620-6 · Materials-Supply-Transm	-60.93
Construction Safety Consultants, Inc.	2020 Safety Training Meetings	620-6 · Materials-Supply-Transm	-1,800.00
Kentucky Underground Protection, Inc.		620-6 · Materials-Supply-Transm	-211.50
Kentucky Underground Protection, Inc.		620-6 · Materials-Supply-Transm	-199.50
Pace Analytical Services, LLC	Bac t's	620-6 · Materials-Supply-Transm	<u>-195.00</u>
			-13,657.06
Arista		620-7 · Billing Expense-Labor & Supply	-3,732.54
Arista		620-7 · Billing Expense-Labor & Supply	<u>-3,499.94</u>
			-7,232.48
Card Service Center	postage	620-8 · Office Supplies/Expenses	-116.93



Card Service Center	postage	620-8 · Office Supplies/Expenses	-6.85
Office Depot Credit Plan		620-8 · Office Supplies/Expenses	<u>-167.33</u>
			-291.11
Card Service Center	for up grading computer	621-8 · Computer Expense	-259.42
Kentucky Rural Water Association, Inc	recordkeeping Pk Annual update	621-8 · Computer Expense	-199.00
Neptune Equipment Company	software maintenance	621-8 · Computer Expense	<u>-5,993.00</u>
			-6,451.42
Ron H Melton		622-8 · Maintenance Of Gen Plant	-300.00
Sitex Corp.		622-8 · Maintenance Of Gen Plant	-332.49
Tri-State Video Security Inc.		622-8 · Maintenance Of Gen Plant	<u>-35.95</u>
			-668.44
Dorsey, Gray, Norment & Hopgood		633-8 · Legal Services	<u>-373.11</u>
Raben Tire Company, inc.	unit#8	650-8 · Repairs & Maintenance-Equipment	-41.98
BestOne Tire & Service	Fix flat unit #12	650-8 · Repairs & Maintenance-Equipment	-20.00
O'Reilly Auto Parts	batterie unit#9	650-8 · Repairs & Maintenance-Equipment	-138.22
O'Reilly Auto Parts	unit #8 LED mini	650-8 · Repairs & Maintenance-Equipment	-9.54
O'Reilly Auto Parts	wiper blades (16)	650-8 · Repairs & Maintenance-Equipment	<u>-200.07</u>
			-409.81
WEX Bank		651-8 · Gas & Oil-Equipment	-1,748.10
Card Service Center	fuel	651-8 · Gas & Oil-Equipment	<u>-31.62</u>
			-1,779.72
Card Service Center	Christmas dinner, Meals while taking class & misc kitchen	675-8 · Miscellaneous expense	-959.99
CCN-Wellness	screening 2019	675-8 · Miscellaneous expense	-470.00
J & BBQ		675-8 · Miscellaneous expense	-715.00
CCN-Wellness		675-8 · Miscellaneous expense	-130.00
Card Service Center	SPGE Registration	675-8 · Miscellaneous expense	-500.00
Card Service Center	misc kitchen	675-8 · Miscellaneous expense	-35.64
Deaconess Urgent Care & Comp Henderson	random Drug screen	675-8 · Miscellaneous expense	<u>-46.00</u>
			-2,856.63

Motion was made by Pritchett and seconded by Rideout to accept the pass through from Henderson Water Utility of a decrease of 17 cents per 1 thousand gallons. This was agreed to by all Members present and the Motion carried.

Motion was made by Pritchett and seconded by Skaggs to have Chairman Spainhoward sign the Resolution for the 2020 Pass thru from Henderson water Utility. This was agreed to by all Members present and the Motion carried,

### Other Discussion:

Pete was asked by the Board to get prices for contractors for leak repairs and possibly meter reading.



Pete gave an update on the Spottsville Bridge project. Project should start first of February 2020 with an estimated complete date of June 2021.

David asked that Pete get some clean-up work done around and to the 1078 old pump station.

Chris Hopgood reported to the Board on the 60 West encroachment problem. He will be sending out new letter to Mr. Frields

Chris Hopgood also contacted KRS to discuss retirement funding. He is looking into the issue further and seeing if other Districts would be interested in pursuing this issue.


Pete reviewed the vacation policy from the HCWD Policy Manual. The Board asked that Pete word the vacation policy more clearly.

Whereupon, all business coming before the board of Commissioners having been completed, the board unanimously declared the Meeting adjourned.

Attest:

  
Secretary

Chairman:

  
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