# **COMMONWEALTH OF KENTUCKY**

### **BEFORE THE PUBLIC SERVICE COMMISSION**

In the Matter of:

ELECTRONIC APPLICATION OF MONTGOMERY	)
COUNTY WATER DISTRICT #1 FOR A CERTIFICATE	)
OF PUBLIC CONVENIENCE AND	)
NECESSITY TO ACQUIRE AND INSTALL WATER	) Case No. 2023 - 00098
SYSTEM IMPROVEMENTS AND AN ORDER	)
APPROVING A CHANGE IN RATES AND	)
AUTHORIZING THE ISSUANCE OF SECURITIES	)
PURSUANT TO KRS 278.023	)

# **APPLICATION**

This Electronic Application of the Montgomery County Water District #1 ("Montgomery County District"), respectfully shows:

1. That Montgomery County District is a water district created and existing under and by virtue of Chapter 74 of the Kentucky Revised Statutes.

2. That the post office address of Montgomery County District is:

Montgomery County Water District #1 c/o Ms. Sandra Morton, Manager 4412 Camargo Road Mt. Sterling, Kentucky 40353 Phone: (859) 498-0521 Fax: (859) 498-0872 email address: mcwd1@att.net

3. That Montgomery County District, pursuant to the provisions of KRS 278.023, seeks (i) a Certificate of Public Convenience and Necessity permitting Montgomery County District to acquire and install improvements to its existing water system (the "Project"); (ii) an Order approving increased rates; and (iii) authorization to issue securities to finance, in part, said Project.

4. That the Project description and explanation is attached hereto as **Exhibit "A"**.

5. That Montgomery County District proposes to finance the Project through (i) the issuance of \$225,000 of its Waterworks Revenue Bonds; and (ii) a United States Department of

Agriculture, acting through Rural Development ("RD") grant in the amount of \$75,000. Montgomery County District has a commitment from RD to purchase said \$225,000 of Bonds maturing over a 40-year period at an interest rate not to exceed 2.25% per annum as set out in the RD Letter of Conditions and Form RD 1940-1 Request for Obligation of Funds filed herewith as an Exhibit.

6. That Montgomery County District does not contemplate having the Project constructed with any deviation from minimum construction standards of this Commission.

7. That Montgomery County District files herewith the following Exhibits pursuant to 807 KAR 5:069, Section 2 in support of this Application:

- A. Copy of RD Letter of Conditions and Form RD 1940-1 Request for Obligation of Funds (Exhibit "B").
- B. Letter of Concurrence in Contract Award (Exhibit "C").
- B. Certified statement from the Chairman (Exhibit "D") concerning the following:

(i). Plans and Specifications are not applicable to the Project as same involves only the acquisition and installation of equipment and accordingly, the minimum construction and operating requirements set out in 807 KAR 5:066 Section 4(3) and (4); Section 5(1); Sections 6 and 7; Section 8(1) through (3); Section 9(1) and Section 10 do not apply.

(ii). That no state approvals and/or permits were required to be obtained.

(iii). That the rates proposed by the District in its current Application filed with the Kentucky Public Service Commission are contemplated to produce total revenue requirements required by USDA, Rural Development (see rate study documentation attached hereto as **Exhibit** "E").

(iv). That it is now contemplated that acquisition of the Project will begin on or about May 1, 2023, and will end on or about June 15, 2023.

8. That Montgomery County District has complied with the "public postings" requirement of 807 KAR 5:069, Section 3(1)(a) and (b) by posting a copy of the Notice of Proposed Rate Change (the "Notice") at its place of business. Montgomery County District does not maintain a website. Montgomery County District has also arranged for the publication, prior to or at the same time this Application is filed, of the Notice pursuant to 807 KAR 5:069, Section 3(2) in the newspaper of general circulation in Montgomery County District's service area. Said Notice sets out the content requirements of 807 KAR 5:069, Section 3(4). A copy of said Notice is filed herewith as **Exhibit "F"**. Montgomery County District shall file with this Commission no later than fifteen (15) days from the date this Application was initially filed, an affidavit and tearsheet from the publisher as required by 807 KAR 5:069 Section 3(3)(b).

9. That Montgomery County District respectfully moves the Commission for deviations from the foregoing filing requirements due to the fact that the Project only involves the acquisition and installation of equipment and accordingly, Montgomery County District was not required by RD to hire an engineering firm in connection with said Project:

- (a). 807 KAR 5:069, Section 2(4) preliminary and final engineering reports and bid tabulations - these documents were not prepared as Montgomery County District did not employ engineers on this Project (see bid documentation relating to the meter acquisition attached hereto as Exhibit "G");
- (b). 807 KAR 5:069, Section 2(5) plans and specifications these documents were neither required nor prepared on this Project;
- (c). 807 KAR 5:069, Section 2(6)(a)(1) minimum construction and operating requirements - no plans and specifications were required to be prepared or submitted to the Commonwealth of Kentucky as no construction is taking place in connection with the Project;
- (d). 807 KAR 5:069, Section 2(6)(c) total revenue requirement no engineering reports were prepared for this Project and accordingly, RD established the necessary rates to generate sufficient revenues to service the debt and support the System;
- (e). 807 KAR 5:069, Section 5 system maps and records no construction is being performed with this Project.

10. That the foregoing constitutes the documents necessary to obtain the approval of this Commission in accordance with Section 278.023 of the Kentucky Revised Statutes and in accordance with the "Filing Requirements" specified in 807 KAR 5:069, Section 2.

WHEREFORE, Montgomery County Water District #1 asks that the Kentucky Public Service Commission grant the following:

- a. A Certificate of Public Convenience and Necessity permitting Montgomery County District to acquire and install improvements to its existing water system.
- b. An Order authorizing the issuance of securities, viz., \$225,000 of bonds maturing over a 40-year period at an interest rate not to exceed 2.25% per annum.
- c. An Order approving the proposed rates as set out in Section 31 of the RD Letter of Conditions filed herewith as an Exhibit.
- d. An Order granting Montgomery County District the deviations requested in paragraph 9 of this Application.

Montgomery County Water District #1

Chairman Board of Water Commissioners

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W. Randall Jones, Esq. Rubin & Hays Kentucky Home Trust Building 450 South Third Street Louisville, Kentucky 40202 Phone: (502) 569-7534 Fax: (502) 569-7555 wrjones@rubinhavs.com

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COMMONWEALTH OF KENTUCKY	)
	) SS:
COUNTY OF MONTGOMERY	)

The undersigned, Steve Hall, being duly sworn, deposes and states that he is the Chairman of the Board of Commissioners of the Montgomery County Water District #1, Applicant, in the above proceedings; that he has read the foregoing Application and has noted the contents thereof; that the same is true of his own knowledge, except as to matters which are therein stated on information or belief, and as to those matters, he believes same to be true.

IN TESTIMONY WHEREOF, witness the signature of the undersigned on this March 2023.

Steve Hall, Chairman Montgomery County Water District #1

Subscribed and sworn to before me by Steve Hall, Chairman of the Board of Commissioners of the Montgomery County Water District #1 on this March 22, 2023.

My Commission expires:



Joseph Scott Murphy NOTARY PUBLIC State at Large, Kentucky ID # 632112 My Commission Expires October 15, 2023

1.

Notary Public

Notary Public ID Number

# **EXHIBIT A**

Project Description and Explanation

# Montgomery County Water District #1 Equipment Project

# Funded by USDA RD with a \$225,000 RD Loan and a \$75,000 RD Grant

The Montgomery County Water District #1 came to USDA RD in 2019 for funding in the amount of \$300,000.00 for an equipment project that they were wanting to implement for their water utility. The proposed project consisted of the purchase of equipment, including: 735 radio read meters and a new utility truck, dump trailer, eight new fire hydrants, and maintenance on existing fire hydrants in the distribution system. There was no physical construction involved with the project, therefore we were advised by RD State Engineer Julie Anderson that an engineer would not be required for the project. Ms. Anderson, who was also serving as the Acting RD State Environmental Coordinator at that time, signed off on a 1970-B Exhibit D Form for the environmental categorical exclusion, since no previously undisturbed land would be affected by the project. The District submitted a rate study prepared by Mr. Alan Vilines in October 2018, that RD utilized when underwriting the project. The water rates indicated by Mr. Vilines' rate study were included in the RD Letter of Conditions for the RD Funding. RD Funds were officially obligated on 2/28/2020.

The District planned to advertise the radio read meters for bids. The new fire hydrants and materials needed for fire hydrant maintenance and the purchase of the utility truck and dump trailer would be made through the Kentucky State Price Contract. The District worked with the then Montgomery County Attorney Kevin Cockrell to make sure that they were correctly following KRS 45A for these purchases.

USDA RD gave the District official permission to advertise and/or purchase via State Price Contact on August 8, 2022. The District advertised the radio read meters for bid on September 1, 2022. The remaining purchases to be made through the Kentucky State Price Contract have not yet been completed, but are anticipated to be completed as soon as possible.

The District opened bids on September 13, 2022. Only one bid was submitted from Neco Water in the amount of \$180,723.46.

# EXHIBIT B

RD Letter of Conditions and Form RD 1940-1



United States Department of Agriculture

February 13, 2020

Mr. Steve Hall, Chairman Montgomery County Water District No. 1 4412 Camargo Road Mount Sterling, Kentucky 40353

 SUBJECT:
 Recipient Name:
 Montgomery County Water District No. 1

 Project Name:
 Water System Equipment Project

Dear Chairman Hall:

This letter establishes conditions which must be understood and agreed to by you before further consideration may be given to the application. The loan and grant will be administered on behalf of the Rural Utilities Service (RUS) by the State and Area office staff of USDA Rural Development. Any changes in project cost, source of funds, scope of services or any other significant changes in the project or applicant must be reported to and approved by USDA Rural Development, by written amendment to this letter. Any changes not approved by Rural Development shall be cause for discontinuing processing of the application. It should also be understood that Rural Development is under no obligation to provide additional funds to meet an overrun in construction costs.

This letter is not to be considered as loan or grant approval or as a representation as to the availability of funds. The docket may be completed on the basis of a RUS loan not to exceed \$225,000 and a RUS grant not to exceed \$75,000. There will be no applicant cash contribution.

If Rural Development makes the loan, the interest rate will be the lower of the rate in effect at the time of loan approval or the rate in effect at the time of loan closing, unless the applicant otherwise chooses. The loan will be considered approved on the date a signed copy of Form RD 1940-1, "Request for Obligation of Funds," is mailed to you.

Please complete and return the attached Form RD 1942-46, "Letter of Intent to Meet Conditions," if-you desire that further consideration be given to your application.

The "Letter of Intent to Meet Conditions" must be executed within three weeks from the date of this letter or it becomes invalid unless a time extension is granted by Rural Development.

If the conditions set forth in this letter are not met within 240 days from the date hereof, Rural Development reserves the right to discontinue the processing of the application. In signing Form RD 1942-46, "Letter of Intent to Meet Conditions," you are agreeing to complete the following as expeditiously as possible:

Rural Development • Kentucky State Office 771 Corporate Drive, Suite 200, Lexington, Kentucky 40502 Voice (859) 224-7300 • Fax (855) 661-8335 • TTY (859) 224-7422

USDA is an equal opportunity provider, employer and lender.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint\_filing\_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

# 1. Number of Users and Their Contribution:

There shall be **693** water users, of which all are existing users. The Area Director will review and authenticate the number of users prior to advertising for construction bids.

## 2. Grant Agreement:

Attached is a copy of RUS Bulletin 1780-12, "Water and Waste System Grant Agreement," for your review. You will be required to execute a completed form at the time of grant closing.

# 3. Drug-Free Work Place:

Prior to grant closing, the District will be required to execute Form AD-1049, "Certification Regarding Drug-Free Workplace Requirements (Grants) Alternative I - For Grantees Other Than Individuals."

#### 4. Repayment Period:

The loan will be scheduled for repayment over a period not to exceed 40 years from the date of the Bond. Principal payment will not be deferred. Payments will be in accordance with applicable KRS, which requires interest to be paid semi-annually (January and July) and principal will be due on or before the first of January. Rural Development may require the District to adopt a supplemental payment agreement providing for monthly payments of principal and interest so long as the bond is held or insured by RUS. Monthly payments will be approximate amortized installments.

# 5. Recommended Repayment Method:

Payments on this loan shall be made using the Preauthorized Debit (PAD) payment method. This procedure eliminates the need for paper checks and ensures timely receipt of RD loan payments. To initiate PAD payments, Form RD 3550-28, "Authorization Agreement for Preauthorized Payments," should be signed by the District to authorize the electronic withdrawal of funds from your designated bank account on the exact installment payment due date. The Area Director will furnish the necessary forms and further guidance on the PAD procedure.

### 6. <u>Reserve Accounts</u>:

Reserves must be properly budgeted to maintain the financial viability of any operation. Reserves are important to fund unanticipated emergency maintenance, pay for repairs, and assist with debt service should the need arise.

The District will be required to deposit \$72 per month into a "Funded Debt Reserve Account" until the account reaches \$8,640. The deposits are to be resumed any time the account falls below the \$8,640.

The required monthly deposits to the Reserve Account and required Reserve Account levels are in addition to the requirements of the District's prior loan resolutions.

Montgomery County Water District No. 1

The monthly deposits to the Reserve Account are required to commence with the first month of the first full fiscal year after the facility becomes operational.

The District also needs to fund an account for short-lived assets by depositing a sum of \$2,288 monthly to the account. The funds in the short-lived asset account may be used by the District as needed to replace or add short-lived assets in the District's water system.

#### 7. <u>Security Requirements:</u>

A pledge of gross revenue(s) will be provided in the Bond Ordinance. Bonds shall rank on a parity with existing bonds, if possible.

If this is not possible, the bond will be subordinate and junior to the existing bonds, in which case the District will be required to abrogate its right to issue additional bonds ranking on a parity with the existing bonds, so long as any unpaid indebtedness remains on this bond issue. Additional security requirements are contained in [RUS Bulletin 1780-12, "Water and Waste System Grant Agreement," and RUS Bulletin 1780-27, "Loan Resolution Public Body." A draft of all security instruments, including, draft bond resolution, must be reviewed and concurred in by the Agency prior to advertising for bids. The Bond Resolution and Loan Resolution must be duly adopted and executed prior to loan closing. The Grant Agreement must be fully executed prior to the first disbursement of grant funds.

#### 8. Land Rights and Real Property:

The District will be required to furnish satisfactory title, easements, etc., necessary to install, maintain and operate the facility to serve the intended users. <u>The pipelines will be on private rights-of-way where feasible</u>. Easements and options are to be secured prior to advertising for construction bids.

#### 9. Organization:

The District will be legally organized under applicable KRS, which will permit them to perform this service, borrow, or repay money.

The District must maintain a current registration of their Dun and Bradstreet Data Universal Numbering System (DUNS) number in SAM.gov (System for Award Management) in order to receive federal loan and/or grant financial assistance. This registration must be updated/renewed at least annually.

#### 10. Business Operations:

The District will be required to operate the system under a well-established set of resolutions, rules and regulations. A budget must be established annually and adopted by the District after review by Rural Development. At no later than loan pre-closing, the District will be required to furnish a prior approved management plan to include, as a minimum, provisions for management, maintenance, meter reading, miscellaneous services, billing, collecting, delayed payment penalties, disconnect/reconnect fees, bookkeeping, making and delivering required reports and audits.

#### 11. <u>Conflict of Interest Policy</u>:

Prior to obligation of funds, you will certify in writing that your organization has in place an up-to-date written policy on conflict of interest. The policy will include, at a minimum: (1) a requirement for those with a conflict/potential conflict to disclose the conflict/potential conflict; (2) a prohibition of interested members of the applicant's governing body from voting on any matter in which there is a conflict, and (3) a description of the specific process by which the governing body will manage identified or potential conflicts.

You must also submit a disclosure of planned or potential transactions related to the use of Federal funds that may constitute or present the appearance of personal or organizational conflict of interest. Disclosure must be in the form of a written letter signed and dated by the applicant's official. A negative disclosure in the same format is required if no conflicts are anticipated. Sample conflict of interest policies may be found at the National Council of Nonprofits website,

<u>https://www.councilofnonprofits.org/tools-resources/conflict-of-interest</u>, or in Internal Revenue Service Form 1023, Appendix A, "Sample Conflict of Interest Policy," at <u>http://www.irs.gov/pub/irs-pdf/i1023.pdf</u>. Though these examples reference non-profit corporations, the requirement applies to all types of Agency borrowers.

Disclosure must be in the form of a written letter signed and dated by the applicant's official. A negative disclosure of the same format is required if no conflicts are anticipated. Assistance in developing a conflict of interest policy is available through Agency-contracted technical assistance providers if desired.

#### 12. Accounts, Records and Audits:

The District will be required to maintain adequate records and accounts and submit annual budgets and year-end reports (annual audits)/statistical and financial reports, quarterly and annually, in accordance with subsection 1780.47 of RUS Instruction 1780.

The District shall be required to submit a copy of its audit agreement for review and concurrence by Rural Development prior to pre-closing the loan.

#### 13. Accomplish Audits for Years in Which Federal Financial Assistance is Received:

The type of financial information that must be submitted is specified below:

Audits – An annual audit under the Single Audit Act is required if you expend \$750,000 or more in Federal financial assistance per fiscal year. The total Federal funds expended from all sources shall be used to determine Federal financial assistance expended. Expenditures of interim financing are considered Federal expenditures.

All audits are to be performed in accordance with 2 CFR Part 200, as adopted by USDA through 2 CFR Part 400. Further guidance on preparing an acceptable audit can be obtained from the Agency. It is not intended that audits required by this part be separate and apart from audits performed in accordance with State and local laws. To the extent feasible, the audit work should be done in conjunction with those audits. The audit must be prepared by an independent licensed Certified Public Accountant, or a State or Federal auditor if allowed by State law, and must be submitted within 9 months of your fiscal year end.

## 14. Insurance and Bonding:

The following insurance and bonding will be required:

- A. Adequate Liability and Property Damage Insurance including vehicular coverage, if applicable, must be obtained and maintained by the District. The District should obtain amounts of coverage as recommended by its attorney, consulting engineer and/or insurance provider.
- B. Worker's Compensation The District will carry worker's compensation insurance for employees in accordance with applicable state laws.
- C. Fidelity Bond The District will provide Fidelity Bond Coverage for all persons who have access to funds. Coverage may be provided either for all individual positions or persons, or through "blanket" coverage providing protection for all appropriate employees and/or officials. The amount of coverage required for all RUS loans is \$8,600.
- D. Real Property Insurance The District will obtain and maintain adequate fire and extended coverage on all structures including major items of equipment or machinery located in the structures. The amounts of coverage should be based on recommendations obtained by the District from its attorney, consulting engineer and/or insurance provider. Subsurface lift stations do not have to be covered except for the value of electrical and pumping equipment therein.
- E. Flood Insurance The District will obtain and maintain adequate coverage on any facilities located in special flood and mudslide prone areas.
- 15. Planning and Performing Development:
  - A. The engineer should not be authorized to commence work on final plans and specifications until a determination has been made that the project can be planned and constructed within the estimated cost shown in paragraph "27" of this letter. The engineer may then proceed to develop final plans and specifications to be completed no later than 210 days from this date, and prepare bid documents. The Area Director is prepared to furnish the necessary guide to follow so as to keep the project plans and documents within our guidelines and requirements. The project must be constructed by the design/bid/build method of construction. The project should not be advertised for construction bids until all easements and enforceable options have been obtained, and total funds are committed or available for the project.
  - B. The following documents will be submitted to Rural Development for review and must be concurred in by Rural Development prior to advertisement for construction bids:
    - 1. Final plans, specifications and bid documents.
    - 2. Applicant's letter on efforts to encourage small business and minority owned business participation.
    - 3. Legal Service Agreements.
    - 4. Engineering Agreements.

Revision in these documents will be subject to Rural Development concurrence. Any agreements, contracts, etc. not reviewed and approved by Rural Development will not be eligible for payment from project funds or revenues from facilities financed by this Agency.

Prior to receipt of an authorization to advertise for construction bids, the District will obtain advance clearance from Bond Counsel and/or Local Counsel regarding compliance with KRS 424 pertaining to publishing of the advertisement for construction bids in local newspapers and the period of time the notice is required to be published.

#### 16. Bid Tabulation:

Immediately after bid opening, you must provide the Agency with the bid tabulation and your engineer's evaluation of bids and recommendations for contract awards. If the Agency agrees that the construction bids received are acceptable, adequate funds are available to cover the total project costs, and all the requirements of this letter have been satisfied, the Agency will authorize you to issue the Notice of Award.

A. <u>Cost Overruns</u> – If bids are higher than expected, or if unexpected construction problems are encountered, you must utilize all options to reduce cost overruns. Negotiations, redesign, use of bidding alternatives, rebidding or other means will be considered prior to commitment of subsequent funding by the Agency. Any requests for subsequent funding to cover cost overruns will be contingent on the availability of funds.

Cost overruns exceeding 20% of the development cost at time of loan or grant approval or where the scope of the original purpose has changed will compete for funds with all other applications on hand as of that date.

B. <u>Excess Funds</u> – If bids are lower than anticipated at time of obligation, excess funds must be deobligated prior to start of construction except in the cases addressed in this paragraph. In cases where the original PER for the project included items that were not bid, or were bid as an alternate, the State Office official may modify the project to fully utilize obligated funds for those items. Amendments to the PER, ER, and letter of conditions may be needed for any work not included in the original project scope. In all cases, prior to start of construction, excess funds will be deobligated, with grant funds being deobligated first. Excess funds do not include contingency funds as described in this letter.

#### 17. Contract Documents, Final Plans and Specifications:

- A. The contract documents must consist of the EJCDC construction contract documents as indicated in RUS Bulletin 1780-26 or other Agency-approved forms of agreement.
- B. The contract documents, final plans and specifications must comply with RUS Instruction 1780, Subpart C – Planning, Designing, Bidding, Contracting, Constructing and Inspections, and must be submitted to the Agency for concurrence prior to advertising for bids along with an updated cost estimate. The Agency may require another updated cost estimate if a significant amount of time elapses between the original submission and advertising for bids.
- C. The use of any procurement method other than competitive sealed bids must be requested in writing and approved by the Agency.

#### 18. Contract Review:

Your attorney will certify that the executed contract documents, including performance and payment, if required are adequate and that the persons executing these documents have been properly authorized to do so in accordance with RUS Instruction 1780.61(b).

#### 19. <u>Civil Rights & Equal Opportunity</u>:

You should be aware of and will be required to comply with other federal statute requirements including but not limited to:

#### A. <u>Section 504 of the Rehabilitation Act of 1973:</u>

Under Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), no handicapped individual in the United States shall, solely by reason of their handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Rural Development financial assistance.

#### B. <u>Civil Rights Act of 1964</u>:

All borrowers are subject to, and facilities must be operated in accordance with, Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d <u>et seq.</u>) and Subpart E of Part 1901 of this Title, particularly as it relates to conducting and reporting of compliance reviews. Instruments of conveyance for loans and/or grants subject to the Act must contain the covenant required by paragraph 1901.202(e) of this Title.

### C. <u>The Americans with Disabilities Act (ADA) of 1990:</u>

This Act (42 U.S.C. 12101 <u>et seq.</u>) prohibits discrimination on the basis of disability in employment, state and local government services, public transportation, public accommodations, facilities, and telecommunications. Title II of the Act applies to facilities operated by state and local public entities that provide services, programs, and activities. Title III of the Act applies to facilities owned, leased, or operated by private entities that accommodate the public.

D. Age Discrimination Act of 1975:

This Act (42 U.S.C. 6101 <u>et seq.</u>) provides that no person in the United States shall, on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

#### E. Limited English Proficiency (LEP) under Executive Order 13166:

LEP statutes and authorities prohibit exclusion from participation in, denial of benefits of, and discrimination under Federally-assisted and/or conducted programs on the ground of race, color, or national origin. Title VI of the Civil Rights Act of 1964 covers program access for LEP persons.

LEP persons are individuals who do not speak English as their primary language and who have a limited ability to read, speak, write, or understand English. These individuals may be entitled to language assistance, free of charge. You must take reasonable steps to ensure that LEP persons receive the language assistance necessary to have meaningful access to USDA programs, services, and information your organization provides. These protections are pursuant to Executive Order 13166 entitled, "Improving Access to Services by Persons with Limited English Proficiency" and further affirmed in the USDA Departmental Regulation 4330-005, "Prohibition Against National Origin Discrimination Affecting Persons with Limited English Proficiency in Programs and Activities Conducted by USDA."

Agency financial programs must be extended without regard to race, color, religion, sex, national origin, marital status, age, or physical or mental handicap. You must display posters (provided by the Agency) informing users of these requirements, and the Agency will monitor your compliance with these requirements during compliance reviews.

# 20. Closing Instructions:

The Office of General Counsel, our Regional Attorney, will be required to write closing instructions in connection with this loan. Conditions listed therein must be met by the District.

21. Compliance with Special Laws and Regulations:

The District will be required to conform to any and all state and local laws and regulations affecting this type project.

22. Treatment Plant and System Operator:

The District is reminded that the water system operator must have an Operator's Certificate issued by the State.

- 23. Prior to Pre-Closing the Loan, the District Will Be Required to Adopt:
  - A. Form RUS Bulletin 1780-27, "Loan Resolution (Public Bodies)."
  - B. Form RD 400-1, "Equal Opportunity Agreement."
  - C. Form RD 400-4, "Assurance Agreement."
  - D. Form AD-1047, "Certification Regarding Debarment, Suspension, and Other Responsibility Matters Primary Covered Transaction."
  - E. Form RD 1910-11, "Applicant Certification Federal Collection Policies for Consumer or Commercial Debts."
  - F. RD Instruction 1940-Q, Exhibit A-1, "Certification for Contracts, Grants and Loans."
  - H. RUS Bulletin 1780-22, "Eligibility Certification."

### 24. <u>Refinancing and Graduation Requirements:</u>

The District is reminded that if at any time it shall appear to the Government that the District is able to refinance the amount of the RUS indebtedness then outstanding, in whole or in part, by obtaining a loan from commercial sources at reasonable rates and terms, upon the request of the Government, the District will apply for and accept such loan in sufficient amount to repay the Government.

### 25. Disbursement of Project Funds:

A construction account for the purpose of disbursement of project funds (RUS) will be established by the District prior to start of construction. The position of officials entrusted with the receipt and disbursement of RUS project funds will be covered by a "Fidelity Bond," with USDA Rural Development as Co-Obligee, in the amount of construction funds on hand at any one time during the construction phase.

For each "construction account" as established, if the amount of RUS loan and grant funds plus any applicant contributions or funds from other sources to be deposited into the account are expected to exceed \$250,000 at any time, the financial institution will secure the amount in excess of \$250,000 by pledging collateral with the Federal Reserve Bank in an amount not less than the excess in accordance with 7 CFR, 1902.7(a).

Agency funds will be disbursed into the construction account through an electronic transfer system. The borrower should complete Form SF-3881, "Electronic Funds Transfer Payment Enrollment Form," for each account where funds will be electronically received. The completed form(s) must be received by Rural Development at least thirty (30) days prior to the first advance of funds.

Monthly audits of the District's construction account records shall be made by Rural Development.

Borrowers receiving federal loan and/or grant funds by EFT will have funds directly deposited to a specified account at a financial institution with funds being available to the recipient on the date of payment

Any applicant contribution will be the first funds expended, followed by other funding sources. Interim financing or Agency loan funds will be expended after all other funding sources unless an agreement is reached with all other funding sources on how funds are to be disbursed prior to start of construction or loan closing, whichever occurs first. Interim financing funds or Agency loan funds must be used prior to the use of Agency grant funds. The Grant funds must not be disbursed prior to loan funds except as specified in RUS Instruction 1780.45 (d). In the unlikely event the Agency mistakenly disburses funds, the funds will be remitted back to the Agency electronically.

During construction, the District shall disburse project funds in a manner consistent with subsection 1780.76 (e) of RUS Instruction 1780. Form RD 1924-18, "Partial Payment Estimate," or similar form approved by Rural Development, shall be used for the purpose of documenting periodic construction estimates, and shall be submitted to Rural Development for review and acceptance.

Prior to disbursement of funds by the District, the Board of Directors shall review and approve <u>each</u> payment estimate. <u>All bills and vouchers must be approved by Rural</u> <u>Development prior to payment by the District</u>.

Form RD 440-11, "Estimate of Funds Needed for 30-Day Period Commencing \_\_\_\_\_\_," will be prepared by the District and submitted to Rural Development in order that a periodic advance of federal cash may be requested.

#### 26. Disbursement of Grant Funds:

The RUS funds will be advanced as they are needed in the amount(s) necessary to cover the RUS proportionate share of obligations due and payable by the District.

Grant funds are to be deposited in an interest bearing account in accordance with 2 CFR part 200 and interest in excess of \$500 per year remitted to the Agency. The funds should be disbursed by the recipient immediately upon receipt and there should be little interest accrual on the Federal funds. Recipients shall maintain advances of Federal funds in interest-bearing account, unless:

- a. The recipient receives less than \$120,000 in Federal awards per year.
- b. The best reasonably available interest-bearing account would not be expected to earn interest in excess of \$500 per year on Federal cash balances.
- c. The depository would require an average or minimum balance so high that it would not be feasible within the expected Federal and non-Federal cash resources.
- d. A foreign government or banking system prohibits or precludes interest-bearing accounts.

#### 27. Project Budget:

Estimated expenditures are as follows:

Project Costs:

Equipment		\$270,600
Legal and Administr	rative	9,625
Contingencies		<u>\$ 19,775</u>
	TOTAL PROJECT COST	\$300,000

### Project Funding:

RUS Loan		\$225,000
RUS Grant		\$ 75,000
	TOTAL FUNDING	\$300,000

### 28. <u>Construction Completion Timeframe</u>:

All projects are required to be completed and all funds disbursed within five years of obligation. If funds are not disbursed within five years of obligation, you must submit a written waiver request with adequate justification of extenuating circumstances beyond your control for an extension of time. Any additional requests for waivers beyond the initial extension will be submitted through the State Office to the Assistant Administrator for concurrence decision.

### 29. Use of Remaining Project Funds:

The applicant contribution shall be considered as the first funds expended. After providing for all authorized costs, any remaining project funds will be considered to be RUS grant funds and refunded in proportion to participation in the project. If the amount of unused project funds exceeds the grants, that part would be RUS loan funds.

#### 30. Proposed Operating Budget:

You will be required to submit to Rural Development a copy of your proposed annual operating budget that supports the proposed loan repayment prior to this agency giving you written authorization to proceed with the bidding phase. The operating budget should be based on a typical year cash flow, subject to completion of this project in the first full year of operation. Form RD 442-7, Operating Budget, or similar form may be utilized for this purpose.

#### 31. Rates and Charges:

Rates and charges for facilities and services rendered by the District must be at least adequate to meet cost of maintaining, repairing and operating the water system and meeting required principal and interest payments and the required deposits to debt service and/or depreciation reserve.

Water rates will be at least:

First	2,000	gallons @ \$26.46 - Minimum Bill.
Next	3,000	gallons @ \$ 8.56 - per 1,000 gallons.
Next	5,000	gailons @ \$ 7.75 – per 1,000 gallons.
All Over	10,000	gallons @ \$ 6.94 - per 1,000 gallons.

Wholesale Customers: \$3.84 per 1,000 gallons.

#### 32. <u>Water Purchase Contract</u>:

The District will submit a Water Purchase Contract for approval by Rural Development before advertising for construction bids. If the contract is not on Form RD 442-30, "Water Purchase Contract," the contract will require approval by our Regional Attorney. The contract must meet the requirements of subsection 1780.62 of RUS Instruction 1780, which includes there must be 40 years left on the term of the water purchase contract. The contract term must match the term of the loan.

#### 33. Vulnerability Assessment/Emergency Response Plan (VA/ERP):

The Agency requires all financed water and wastewater systems to have a VA/ERP in place. Borrowers with existing systems must provide a certification that a VA/ERP has been completed prior to advertising for bids. The documents are not submitted to the Agency for VA/ERP requirements throughout the life of the loan.

#### 34. Floodplain Construction:

The District will be required to pass and adopt a Resolution or amend its By-Laws whereby the District will deny any water service to any future customer wishing to build on or develop property located within a designated floodplain.

If a customer or developer requests service for construction in a designated floodplain, the customer or developer must provide evidence and a justification for approval by the District and Rural Development officials that there are no other alternatives to construction or development within the designated floodplain. The community must be a participant in the National Flood Insurance Program (NFIP) and the customer or developer must obtain the required permits prior to the tap on restrictions being waived.

#### 35. Mitigation Measures:

- A. The project shall be in compliance with all requirements noted in the Governor's Office for Local Development letter dated November 4, 2019, from Ms. Lee Nalley.
- B. The design and construction shall be in compliance with all local, state and federal environmental statutes, regulations and executive orders applicable to the project.
- C. Best Management Practices shall be incorporated into the project design, construction, and maintenance.

#### 36. System for Award Management:

You will be required to maintain a Dun and Bradstreet Data Universal Numbering System (DUNS) number and maintain an active registration in the System for Award Management (SAM) database. Renewal can be done on-line at: <u>http://sam.gov</u>.

This registration must be renewed and revalidated every twelve (12) months for as long as there are Agency funds to be expended.

To ensure the information is current, accurate and complete, and to prevent the SAM account expiration, the review and updates must be performed within 365 days of the activation date, commonly referred to as the expiration date. The registration process may take up to 10 business days. (See 2 CFR Part 25 and the "Help" section at <u>http://sam.gov</u>).

#### 37. Prepayment and Extra Payments:

Prepayments of scheduled installments, or any portion thereof, may be made at any time at the option of borrower, with no penalty.

Security instruments, including bonding documents, must contain the following language regarding extra payments, unless prohibited by State statute:

Prepayments of scheduled installments, or any portion thereof, may be made at any time at the option of the borrower. Refunds, extra payments and loan proceeds obtained from outside sources for the purpose of paying down the Agency debt, shall, after payment of interest, be applied to the installments last to become due under this note and shall not affect the obligation of borrower to pay the remaining installments as scheduled in your security instruments.

#### 38. <u>Security/Operational Inspections</u>:

The Agency will inspect the facility and conduct a review of your operations and records management system and conflict of interest policy every three years for the life of the loan. You must participate in these inspections and provide the required information.

#### 39. American Iron & Steel:

Section 746 of Title VII of the Consolidated Appropriations Act of 2017 (Division A - Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2017) applies a new American Iron and Steel requirement:

- (1) No Federal funds made available for this fiscal year for the rural water, waste water, waste disposal, and solid waste management programs authorized by the Consolidated Farm and Rural Development Act (7 U.S.C. 1926 et seq.) shall be used for a project for the construction, alteration, maintenance, or repair of a public water or wastewater system unless all of the iron and steel products used in the project are produced in the United States.
- (2) The term "iron and steel products" means the following products made primarily of iron or steel: lined or unlined pipes and fittings, manhole covers and other municipal castings, hydrants, tanks, flanges, pipe clamps and restraints, valves, structural steel, reinforced precast concrete, and construction materials.
- (3) The requirement shall not apply in any case or category of cases in which the Secretary of Agriculture (in this section referred to as the "Secretary") or the designee of the Secretary finds that--- a. applying the requirement would be inconsistent with the public interest; b. iron and steel products are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or c. inclusion of iron and steel products produced in the United States will increase the cost of the overall project by more than 25 percent.

#### 40. Final Approval Conditions:

Final approval of this assistance will depend on your willingness, with the assistance of all your co-workers, to meet the conditions of this letter in an orderly and systematic manner. Then too, final approval will depend on funds being available.

If you desire to proceed with your application, the Area Director will allot a reasonable portion of time to provide guidance in application processing.

Sincerely. HILDA GA State Director

Enclosures

cc: Field Specialist – Morehead, Kentucky Field Director – Morehead, Kentucky Gateway ADD – Morehead, Kentucky Rubin & Hays – Louisville, Kentucky Kevin Cockrell – Mount Sterling, Kentucky PSC - ATTN: Talina Mathews - Frankfort, Kentucky

1

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## REQUEST FOR OBLIGATION OF FUNDS

INSTRUCTIONS-TYPE IN CAPITALIZE				)
Complete Items 1 through 29 and ap		through 34		
1. CASE NUMBER	LOAN NUMBER		FISCAL YEAR	
ST CO BORROWER ID				
20-087-****9107				
2. BORROWER NAME	3. NUMBER NAME	FIELDS		
Montgomery Co Water District #1	(1, 2, or 3 from Ite	m 2)		
	4. STATE NAME			
	Kentucky 5. COUNTY NAME			
	Montgomery			
GENERAL BORR	OWER/LOAN INFOR	MATION		
6. RACE/ETHNIC CLASSIFICATION         7. TYPE OF APPLICANT           1. WOIVDUAL 2. PARTNERSHIP 3. CORPORATION 3. AUAN         5. ORG OF FARMERS 7. NONPROFIT-FAITH BASED 3. CORPORATION 4. PUBUC BODY 4. FARMERS           1. WHITE         4. HISPANIC 3. AUAN         5. ASPO 4. FARMERS	SITY AND CHATTEL	4 - MACHINERY ( 5 - LIVESTOCK C 6 - CROPS ONLY 7 - SECURED BY	INLY 1 - EMPL	DNSHIP CODE OYEE ER OF FAM LY E RELATIVE
10. SEX CODE 3- FAMILY UNIT 1. MALE 3- ORGAN FEMALE OWNED 1. MALE 5- ORGAN FEMALE OWNED 2. FEMALE 6- PUBLIC BODY 1. MARRIED 3- UNMARRIED 2. SEPARATED WIDOWED/		RAN CODE	13. CRE 2 2.NO	
14. DIRECT PAYMENT 15. TYPE OF PAYMENT	16. FEE INSPECTI	ON		
3 (See FMI) 2 2 - ANNUALLY 3- SEMI-ANNUALLY 2 - QUARTERLY	2 2 1-YES			
17. COMMUNITY SIZE 1 - 10 000 OR LESS (FOR SFH AND 2 - OVER 10,000 HPG ONLY)	18. USE OF FUND (See FMI)			
	R OBLIGATION OF			ACTION
19. TYPE OF 20. PURPOSE CODE ASSISTANCE	21. SOURCE OF FUNDS 1 OBLIGATION ONLY 2 OBLIGATION/CHECK REQUEST 1 3 CORRECTION OF OBLIGATION			
23. TYPE OF SUBMISSION 24. AMOUNT OF LOAN	<u>I.                                    </u>	25. AMOUN	T OF GRANT	
2. TIPE CONTENT 2. SUBSEQUENT 2 \$225,000.00		\$75,000		
26. AMOUNT OF 27. DATE OF APPROVAL	28. INTERE	ST RATE	29. REPAYME	ENT TERMS
MO DAY YR 02 28 20	2.	2500 %	40	
COMPLETE FOR COMMUNITY PROGRAM	AND CERTAIN MU	LTIPLE-FAN	ILY HOUSING	LOANS
30. PROFIT TYPE 2 - UMITED PROFIT 1 - FULL PROFIT 3 - NONPROFIT			· · · · · · · · · · · · · · · · · · ·	
COMPLETE FOR EM LOANS ONLY	1		R CREDIT SALE	-ASSUMPTION
31. DISASTER DESIGNATION NUMBER		2 - ASSUMPT	LE WITH SUBSEQUENT	
FINANCE OFFICE USE ONLY			FOR FP LOANS	S ONLY
33. OBLIGATION DATE MO DA YR	34. BEGINNING F	ARMER/RAN	ICHER	
	(See FMI)			

If the decision contained above in this form results in denial, reduction or cancellation of USDA assistance, you may appeal this decision and have a hearing or you may request a review in lieu of a hearing Please use the form we have included for this purpose

ORIGINAL - Borrower's Case Folder

Position 2

COPY 1 - Finance Office COPY 2

COPY 2 - Applicant/Lender COPY 3 - State Office

According to the Paperwork Reduction Act of 1993, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number of this information collection is formation collection in the sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number are equired to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions searching existing data sources, gathering and maintaining the data encled, and completing and reviewing the collection of information.

#### **CERTIFICATION APPROVAL**

For All Farmers Programs

EM, OL, FO, and SW Loans

This loan is approved subject to the availability of funds. If this loan does not close for any reason within 90 days from the date of approval on this document, the approval official will request updated eligibility information. The undersigned loan applicant agrees that the approval official will have 14 working days to review any updated information prior to submitting this document for obligation of funds. If there have been significant changes that may affect eligibility, a decision as to eligibility and feasibility will be made within 30 days from the time the applicant provides the necessary information.

If this is a loan approval for which a lien and/or title search is necessary, the undersigned applicant agrees that the 15-working-day loan closing requirement may be exceeded for the purposes of the applicant's legal representative completing title work and completing loan closing.

COMMENTS AND REQUIREMENTS OF CERTIFYING OFFICIAL 35

Approval of financial assistance is subject to the provisions of the Letter of Conditions dated **213202**, and any amendments thereto.

2/28/2020 Obligation entered over terminal @ 10:57 and and

I HEREBY CERTIFY that I am unable to obtain sufficient credit elsewhere to finance my actual needs at reasonable rates 36. and terms, taking into consideration prevailing private and cooperative rates and terms in or near my community for loans for similar purposes and periods of time. I agree to use the sum specified herein, subject to and in accordance with regulations applicable to the type of assistance indicated above, and request payment of such sum. I agree to report to USDA any material adverse changes, financial or otherwise, that occur prior to loan closing. I certify that no part of the sum specified herein has been received. I have reviewed the loan approval requirements and comments associated with this loan request and agree to comply with these provisions.

(For FP loans at eligible terms only) If this loan is approved, I elect the interest rate to be charged on my loan to be the lower of the interest rate in effect at the time of loan approval or loan closing. If I check "NO", the interest rate charged on my X YES NO loan will be the rate specified in Item 28 of this form.

Whoever, in any matter within the jurisdiction of any department or agency of the United States WARNING: knowingly and willfully falsifies, conceals or covers up by any trick, scheme, or device a material fact, or makes any false, fictitious or fraudulent statements or representations, or makes or uses any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined under this title or imprisoned not more than five years, or both."

Date	FEB 6	20 20 <u>20</u>	Stino Very	
		·······, ······	Steve Hall, Chairman	
				(Signature of Applicant)
Date		, 20		
				(Signature of Co-Applicant)

I HEREBY CERTIFY that all of the committee and administrative determinations and certifications required by regulations 37. prerequisite to providing assistance of the type indicated above have been made and that evidence thereof is in the docket, and that all requirements of pertinent regulations have been complied with. I hereby approve the above-described assistance in the amount set forth above, and by this document, subject to the availability of funds, the Government agrees to advance such amount to the applicant for the purpose of and subject to the availability prescribed by regulations applicable to this type of assistance.

(Signature of Approving Official)

	Typed or Printed Name: Hilda Gay Legg
Date	Approved: 2/28/2020 Title: State Director
	TO THE APPLICANT: As of this date $392020$ cm <sup>2</sup> , this is notice that your application for financial assistance from the USDA has been approved, as indicated above, subject to the availability of funds and other conditions required by the USDA. If you have any questions contact the appropriate USDA Servicing Office.

# EXHIBIT C

Letter of Concurrence in Contract Award



Rural Development	March 22, 2023					
Kentucky State Office						
771 Corporate Drive, Suite 200 Lexington, KY 40503	SUBJECT:	Montgomery County Water District Radio Read Meters Contract Award Concurrence				
Voice 859.224.7300 Fax 859.224.7425 TTY 859.224.7422						
	TO:	Area Office Morehead, Kentucky				

Based on the bids received, Rural Development concurs in the award of subject contract to the low bidder Neco Water, in the amount of \$180,723.46.

If you have any questions, please contact Julie Anderson, State Engineer, at (859) 224-7348.

Julie Anderson

State Director Rural Development

USDA is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint\_filing\_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

# EXHIBIT D

Certificate of Chairman

## **CERTIFICATE OF CHAIRMAN OF THE MONTGOMERY COUNTY WATER DISTRICT #1 AS TO STATEMENT REQUIRED BY SECTION 2(6) OF 807 KAR 5:069**

I, the undersigned, hereby certify that I am the duly qualified and acting Chairman of the Montgomery County Water District #1 (the "District"), and that said District is in the process of arranging to finance the acquisition and installation of certain equipment (the "Project") in connection with its waterworks system.

Based on information furnished to me, I hereby certify as follows:

1. Plans and Specifications are not applicable to the Project as same involves only the acquisition and installation of equipment and accordingly, the minimum construction and operating requirements set out in 807 KAR 5:066 Section 4(3) and (4); Section 5(1); Sections 6 and 7; Section 8(1) through (3); Section 9(1) and Section 10 do not apply.

2. That no state approvals and/or permits were required to be obtained.

3. That the rates proposed by the District in its current Application filed with the Kentucky Public Service Commission are contemplated to produce total revenue requirements required by USDA, Rural Development.

4. That it is now contemplated that acquisition of the Project will begin on or about May 1, 2023, and will end on or about June 15, 2023.

IN TESTIMONY WHEREOF, witness my signature this March 22, 2023.

) ) SS

Chairman Montgomery County Water District #1

STATE OF KENTUCKY

COUNTY OF MONTGOMERY

Subscribed and sworn to before me by Steve Hall, Chairman of the Board of Commissioners of the Montgomery County Water District #1 on this March 2, 2023.



Joseph Scott Murphy NOTARY PUBLIC State at Large, Kentucky ID # 632112 My Commission Expires October 15, 2023

1.1

Notary Public In and For Said State and Count

Notary Public ID Number

# EXHIBIT E

Rate Study Documentation

# XXV. FORECAST OF WATER USAGE - INCOME - EXISTING SYSTEM - EXISTING USERS

# ALL RESIDENTIAL METERS

<u>ll Resident</u>	USAGE	BILLS	GALLONS	FIRST 2,000	NEXT 3,000	NEXT 5,000	ALL OVER 10,000	TOTAL
FIRST	2,000	2,487	2,591,020	2,591,020	-	-	-	2,591,020
NEXT	3,000	3,854	12,839,870	7,708,000	5,131,870	-	-	12,839,870
NEXT	5,000	1,211	7,940,710	2,422,000	3,633,000	1,885,710	-	7,940,710
ALL OVER	10,000	347	8,104,940	694,000	1,041,000	1,735,000	4,634,940	8,104,940
	·	7,899	31,476,540	13,415,020	9,805,870	3,620,710	4,634,940	31,476,540

#### **REVENUE BY RATE INCREMENT**

		BILLS	GALLONS	RATE	R	EVENUE
FIRST	2,000	7,899	13,415,020	\$ 26.46	\$	209,008
NEXT	3,000		9,805,870	8.56		83,938
NEXT	5,000		3,620,710	7.75		28,061
ALL OVER	10,000		4,634,940	6.94		32,166
TOTAL		7,899	31,476,540		\$	353,173

# ALL COMMERCIAL METERS

ILL COMMERC	USAGE	BILLS	GALLONS	FIRST 2,000	NEXT 3,000	NEXT 5,000	ALL OVER 10,000	TOTAL
FIRST	2,000	287	174,740	174,740	-	-	-	174,740
NEXT	3.000	50	145,020	100,000	45,020	-	-	145,020
NEXT	5.000	27	195,360	54,000	81,000	60,360	-	195,360
ALL OVER	10.000	53	2,177,280	106,000	159,000	265,000	1,647,280	2,177,280
		417	2,692,400	434,740	285,020	325,360	1,647,280	2,692,400

#### **REVENUE BY RATE INCREMENT**

		BILLS	GALLONS	RATE	R	EVENUE
FIRST	2,000	417	434,740	\$ 26.46	\$	11,034
NEXT	3,000		285,020	8.56		2,440
NEXT	5,000		325,360	7.75		2,522
ALL OVER	10,000		1,647,280	6.94		11,432
Т	OTAL	417	2,692,400		\$	27,427

TOTAL RETAIL SALES REVENUE

\$ 380,600

# XXV. ANALYSIS OF ACTUAL WATER USAGE - INCOME - EXISTING SYSTEM - 12 MONTH PERIOD

### ALL RESIDENTIAL METERS

				FIRST	NEXT	NEXT	ALL OVER	
	USAGE	BILLS	GALLONS	2,000	3,000	5,000	10,000	TOTAL
FIRST	2,000	2,487	2,591,020	2,591,020	-	-	-	2,591,020
NEXT	3,000	3,854	12,839,870	7,708,000	5,131,870	-	-	12,839,870
NEXT	5,000	1,211	7,940,710	2,422,000	3,633,000	1,885,710	-	7,940,710
ALL OVER	10,000	347	8,104,940	694,000	1,041,000	1,735,000	4,634,940	8,104,940
		7,899	31,476,540	13,415,020	9,805,870	3,620,710	4,634,940	31,476,540

#### **REVENUE BY RATE INCREMENT**

		BILLS	GALLONS	RATE	R	EVENUE
FIRST	2,000	7,899	13,415,020	\$ 23.49	\$	185,548
NEXT	3,000		9,805,870	7.60		74,525
NEXT	5,000		3,620,710	6.88		24,910
ALL OVER	10,000		4,634,940	 6.16		28,551
T	OTAL	7,899	31,476,540		\$	313,534

#### ALL COMMERCIAL METERS

	USAGE	BILLS	GALLONS	FIRST 2.000	NEXT 3.000	NEXT 5.000	ALL OVER 10.000	TOTAL
-	USAUE				0,000			
FIRST	2,000	287	174,740	174,740	-	-	-	174,740
NEXT	3,000	50	145,020	100,000	45,020	-	-	145,020
NEXT	5,000	27	195,360	54,000	81,000	60,360	-	195,360
ALL OVER	10,000	53	2,177,280	106,000	159,000	265,000	1,647,280_	2,177,280
-		417	2,692,400	434,740	285,020	325,360	1,647,280	2,692,400

#### **REVENUE BY RATE INCREMENT**

		BILLS	GALLONS	RATE	RE	EVENUE
FIRST	2,000 -	417	434,740	\$ 23.49	\$	9,795
NEXT	3,000		285,020	7.60		2,166
NEXT	5,000		325,360	6.88		2,238
ALL OVER	10,000		1,647,280	6.16		10,147
T	TAL -	417	2,692,400		\$	24,347

TOTAL RETAIL SALES REVENUE

\$ 337,881

# X. WATER RATES - EXISTING SYSTEM

Existing Rate Schedule:

First	2,000	Gallons @	\$	23.49	Minimum
Next	3,000	Gallons @		7.60	per 1,000 Gallons.
Next	5,000	Gallons @		6.88	per 1,000 Gallons.
Over	10,000	Gallons @		6.16	per 1,000 Gallons.
Wholes	ale Custor	ners	\$	3.41	per 1,000 Gallons.
Date Th	is Rate W	ent Into Effe	ct		July 1, 2018

# XXII. WATER RATES - PROPOSED

A. Proposed Rate Schedule without RUS Grant:

First	2,000	Gallons @	\$ 26.74	Minimum
Next	3,000	Gallons @	8.65	per 1,000 Gallons.
Next	5,000	Gallons @	7.83	per 1,000 Gallons.
Over	10,000	Gallons @	7.01	per 1,000 Gallons.
Wholes	ale Custor	ners	\$ 3.88	per 1,000 Gallons.

B. Recommended Rate Schedule with RUS Grant:

First	2,000	Gallons @	\$ 26.46	Minimum
Next	3,000	Gallons @	8.56	per 1,000 Gallons.
Next	5,000	Gallons @	7.75	per 1,000 Gallons.
Over	10,000	Gallons @	6.94	per 1,000 Gallons.
Wholes	sale Custor	ners	\$ 3.84	per 1,000 Gallons.

# XXX. <u>CURRENT OPERATING BUDGET - (WATER SYSTEM)</u> (As of the last full operating year)

A. Operating Income:

Water Sales Disconnect/Reconnect/Late Charge Fees Other Water Revenues (describe) Less Allowances and Deductions	\$	337,881 26,349 0 0
Total Operating Income	\$	364,230
B. Operation and Maintenance Expenses:		
Salaries and Wages - Employees Salaries and Wages - Officers Employee Pensions and Benefits Purchased Water Purchased Power Materials and Supplies Contractual Services Transportation Expenses Insurance - General Liability & Other Insurance - Workers Comp Advertising Miscellaneous Expenses Taxes Other Than Income Total Operating Expenses Net Operating Income	\$ \$ \$	102,193 6,400 18,428 136,849 9,001 6,502 11,159 693 6,534 1,777 50 27,447 9,796 336,830 27,401
C. Non-Operating Income:		
Interest on Deposits Other - Interest on customer deposits Total Non-Operating Income		300 (2,382) (2,082)
D. Net Income		25,319
E. Debt Repayment:		
RUS Interest RUS Principal Non-RUS Interest Non-RUS Principal Total Debt Repayment		5,453 19,000 0 24,453
F. Balance Available for Coverage		866
1. Datance Available for Goverage		

XXXI.	PROPOSED OPERATING BUDGET (WATER SYSTEM	<u>M) EXISTING S</u>	<u>YSTEM</u>
	AND NEW USERS (1st Full Year of Operation)	<u>Year E</u>	<u>nding 2020</u>
A. Ope	rating Income:		
W	Vater Sales	\$	380,657
	isconnect/Reconnect/Late Charge Fees		26,349
	ther Water Revenues (describe)		0
	ess Allowances and Deductions	¢	-
Т	otal Operating Income	\$	407,006
B. Ope	eration and Maintenance Expenses:		
	alaries and Wages - Employees		109,155
	alaries and Wages - Officers		6,400 21,098
	mployee Pensions and Benefits urchased Water		136,849
-	urchased Power		11,233
	faterials and Supplies		13,185
	ontractual Services		17,762
	ransportation Expenses		906
	nsurance - General Liability & Other		7,204 1,898
	nsurance - Workers Comp		1,898
	dvertising Iiscellaneous Expenses		30,260
	axes Other Than Income		10,464
	hort Lived Assets - Reserve		27,419
T	'otal Operating Expenses	\$	393,883
Ν	let Operating Income	\$	13,123
C. Noi	n-Operating Income:		
I	nterest on Deposits		300
(	Other - Interest on customer deposits		(2,382)
1	Total Non-Operating Income		(2,082)
D. Ne	t Income	\$	11,041
E. Del	ot Repayment:		
F	RUS Interest *		7,031
	RUS Principal *		3,000
	Non-RUS Interest		0
	Non-RUS Principal		0
-	Fotal Debt Repayment	\$	10,031
F. Bal	ance Available for Coverage	\$	1,010

Type of Reserve	User Description	Replacement Cost	Reserve on Hand	nnı esei
1-5 Years	Replace laptop & 3 Workstations	13,111		\$ 2
1-5 Years	3 Auto Flushers	7,500	-	1
1-5 Years	Security Cameras	850	-	
1-5 Years	3 garage door Openers	3,000		
1-5 Years	Various tools	1,600		
Subtotal 1-5 Y	ears			\$ 5
5-10 Years	Lake Road Repairs	10,000	-	1
5-10 Years	Roof on Office	10,000	-	1
5-10 Years	New Pump for Pump Station	12,000	-	1
5-10 Years	2 New Chlorinators	2,400	-	
5-10 Years	4 Wheel Drive Mule	15,000	-	1
Subtotal 5-10	Years			\$ 4
10-15 Years	Replace Computers and Laptop	15,000	-	1
10-15 Years	Replace Meters	200,000	-	13
10-15 Years	Replace Front and Back Door	2,000	-	
10-15 Years	Replace Backhoe	36,000	-	2
10-15 Years	Install Utilities & Heat to Garage	6,000	-	
10-15 Years				
Subtotal 10-1	5 Years			\$ 17

# EXHIBIT F

Notice of Proposed Rate Change

# NOTICE OF PROPOSED RATE CHANGE

On or about March 27, 2023, Montgomery County Water District #1 ("District") anticipates filing an application with the Kentucky Public Service Commission ("PSC") pursuant to KRS 278.023 requesting approval of an increase in its rates for water service. The changes in water rates are required by the U.S. Department of Agriculture, acting through Rural Development ("RD") in connection with a loan by RD to the District in the principal amount of \$225,000 to be evidenced by the issuance by the District of its waterworks revenue bonds in such amount, which RD has agreed to purchase provided the District meets certain conditions of RD, including revising the water rates as set forth below:

# **Current Monthly Water Rates**

First 2,000 gallons	\$24.21 Minimum Bill
Next 3,000 gallons	\$0.00796 Per Gallon
Next 5,000 gallons	\$0.00724 Per Gallon
Over 10,000 gallons	\$0.00652 Per Gallon
Wholesale	\$0.00377 Per Gallon

**Proposed Monthly Water Rates** 

	Monthly Rate	Dollar Amount of Change	Percentage Change	
First 2,000 gallons	\$26.46 Minimum Bill	\$2.25	9.3%	
Next 3,000 gallons	\$0.00856 Per Gallon	\$0.00060	7.5%	
Next 5,000 gallons	\$0.00775 Per Gallon	\$0.00051	7.0%	
Over 10,000 gallons	\$0.00694 Per Gallon	\$0.00042	6.5%	
Wholesale	\$0.00384 Per Gallon	\$0.00070	18.5%	

Customer Class	Average Monthly Usage Per Customer (Gallons)	Average Monthly Bill (Present Rates)	Average Monthly Bill (Proposed Rates)	Increase in Average Monthly Bill (\$)	Increase in Average Monthly Bill (Per Gallon)	Increase in Average Monthly Bill (%)
All meters	5,000	\$48.09	\$52.14	\$4.05	\$0.00081	8.42%

The proposed monthly water rates shall be effective for water sold after the date of the final approving Order of the PSC, which Order is expected to be issued no later than 30 days of the filing of the Application and the meeting of the minimum filing requirements. Such date is expected to be on or about April 27, 2023. The Application for approval of the rate change will be filed with the PSC and may be examined during normal business hours at the following locations: (i) Montgomery County Water District #1 Office, 4412 Camargo Road, Mt. Sterling, KY 40353; (ii) PSC, 211 Sower Boulevard, Frankfort, Kentucky, Monday through Friday, 8:00 a.m. to 4:30 p.m., E.T.; and (iii) via the PSC website at http://psc.ky.gov. Comments regarding the Application may be submitted to the PSC via its website or by mail to PSC, P.O. Box 615, Frankfort, Kentucky 40602.

Wholesale

The proposed rates are required under the terms of an agreement between the District and RD and KRS 278.023 does not grant the PSC any discretionary authority to modify or reject any portion of the agreement between the District and RD, or to defer the issuance of all necessary orders to implement the terms of the agreement. The RD loan proceeds will be used to finance the costs of new radio read meters, a utility dump truck and trailer, and new fire hydrants.

Signed: Steve Hall, Chairman, Montgomery County Water District #1.

# EXHIBIT G

**Bid Documentation** 

# M&M NEWSPAPERS, INC. d/b/a MT. STERLING ADVOCATE 219 Midland Trl., P.O. Box 406, Mt. Sterling, KY 40353 Phone: 859-498-2222 • Fax: 859-498-2228

I, Matt Hall, publisher of the Mt. Sterling Advocate Newspaper, a newspaper printed and published in the State of Kentucky, County of Montgomery, hereby certify that the attached legal notice for Montgomery County Water District #1 appeared in the Sept. 1, 2022 edition.

-Hall

Subscribed and sworn to before me, a Notary Public within and for the State and County aforesaid, by <u>Matt Hall</u> to me personally known, this <u>l</u> day of <u>September</u>, 2022. My commission expires the <u>1</u> day of <u>September</u>, 2025. County of <u>Montgomery</u> Notary Public <u>MattMathematication</u> Page B4 . Sept 1, 2022 . Mt. Sterling Allvente OULEGAL NOTICES THEATNENT PLANT UP GRADE MT. STEPLING WATER AND SEVER SYSTEM NONTOWER SYSTEM Saled propulate for the full Spir-ting Writer and Sever System. More portery Doctry, Kaptucky is 300 Earl Man Street, and Earlier, Kaptucky 10353, until 2100 p.m., local time, Thursday, Baptenter 15, 2022, for Services Upper all Store Control of hard copy) Select opportails for the Control atul be destry maned on the outside of the anneard of hard copy) Select opportails for the Control atul be destry maned on the outside of the anneard of hard copy) Select of Proposite for the Control atul be destry maned on the outside of the anneard of the control of the anneard of the soleside of the anneard of the proposite for p.m. local time, Thursday, September 15,2022 DOLLEGAL NOTICES OULEGAL NOTICES Project. Suddere insuet comply with The VI of the Chyl Flights Act of 1983, the Anti-flockine's Act, the Control Work Hours Standard Act, and the Device Bacon Act. Biddere must cently, that they do not and will not maintain or provide for their emplyases any factures that are segregated or based on reas, color, creed, constant origin. Biddere must chow a certational or of Action must chow a certational or of Architectory Control Masor Cubies at

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Wangsa Circuit Count Vishai: Ma Inc./Opprer Ashokkumar Pate, mating adores, 207 E. Main St, Mt. Stanna, KY 3053 hereby de-clarat trianglight of apply for a beer formarregil drink, locinge porven-tionaarregil drink, locinge business to be formed with be too an 207 K. Man Bistonaarregil drink state and the source of the source of the locense by writing the boson-ment of Akobello Berlinge Control remainstromation.

PUBLIC NOTICE in abcordance with KRB 955 Whiteless Bank is accepting sealed bids on the following variable. Whiteless Bank re-beyves the right to reject any and all bids and the Vehicles will be sold as is. For turkner lightmation, sail 559 499 3900.

2013 Dodge 3800 Ram chassis and

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ADVERTIBLE VIT FOR BLDS CONTRACT 254-17-04 HINKSTON CREEK WASTEWATER

The Montgomery County Board of Education will hold a public hearing per KRS 160.470(1) at the Clay Community of

evening Bidder's questions. Asser-dance at the proble conference is highly recommended for all General Confractors. The stantuon of all contractors is called to the fact that any contractor by a boan from the Kentucity Intra-structure Authority. The OWNER's share will be provided from oursent funds on frand and/or from revenue borge. Work to be performed by contractors involved in this project is subject to the Deviation of Water, Procurement Guid-ance, including minimum wage sub-established by the Jonethal of the Deviation of Water, Procurement Guid-ance, including minimum wage sub-established by the Jonethal of the Deviation of Water, Procurement Guid-ance, including minimum wage sub-established by the Jonethal of the Deviation of Water, Procurement Guid-ance, including minimum wage sub-established by the Jonethal of the Deviation of Water, Procurement of Labor under the provisions of the Deviation of Water, Procurement of Labor under the provisions of the Deviation of Water, Borotsons of Labor under the provisions of the Deviation of Water, as set for the Deviation of Water and the Kentucity Department of Labor, as as to forth the Oriester 337 of the Manually Envised Batheles (par amendments adopted by the 1970 General Assembly). Corpora-tor will be required to pay which the fra-ther fractions will be incorporated infor-the Specifications by an adderdule bidding data. Bidders must comply with the Prasi-terned, cost, begin or reational origin, Warve the Prinsibarts Executive Or-der No. T12465 shows, Executive Or-der No. T12465 shows applies.

cordance with the instructions to Bid-ders, A NON-MANDATORY PREBID CON-PEPENCE will be head it the Hinkation Oreak Wastewater Treatment Plant. 2776 Hinkaton Pika, McSterling, Kan-bidky 40353 at 10:00 a.m. io2al time, Priday, August 19, 2022, for the pur-pose of reviewing the Project and an-swerting Bidder's questions. Atten-dance at the prebid conference is highly recommended for al General Contractors.

It's 2022." If forwarded by mail, the sealed enve-tope containing the proposal must be enclosed in another envelope and mailed to the MC sterling Water and Sewer Bygen, allowing sufficient time for such mailing to reach this address provide the asheduled closing time for ricely! of proposes. Bid security shall be furnished in ac-cordance with the instructions to Bid-cers.

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To Whom alt May Concern:

We (MCND#1) only recieved I bid. The bid was from NECO Water. The bid was for \* 180, 723.46.

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# MONTGOMERY COUNTY WATER DISTRICT #1 4412 Camargo Road Mt. Sterling, KY 40353

#### Phone: 859-498-0521

#### Fax Phone 859-498-0872

### Minutes September 13, 2022

The meeting of the Montgomery County Water District #1 was called to order at 5:20 P.M. at the water office by Chairman, Steve Hall.

#### **Roll Call:**

Staff members present at meeting were Steve Hall, Kevin Shackelford, DeWayne Williams and Jessica Williamson.

#### Approval of August 09, 2022 Minutes:

Kevin Shackelford made a motion to approve the minutes for August 09, 2022. DeWayne Williams seconded the Motion. Motion carried.

#### **Guests Present:**

None

#### **Comments:**

None

#### **Old Business:**

#### A. Rural Development Loan and Rate Increase

Jessica let Commissioner's know that we are waiting to open sealed bids for new meters.

#### **New Business:**

# A. <u>Approve Managers Report, Financial Report, Adjustments,</u> <u>Billing summary, Account Write Offs, Budget Variances, Cash Receipt</u> Report, and Pay Bills.

DeWayne Williams made a Motion to Approve the Managers/Treasurers Report. Steve Hall seconded the Motion. Motion carried.

#### B. Open Sealed Bids

Jessica let Commissioner's know that only one sealed bid was dropped off. Chairman Steve Hall opened the sealed bid. The bid was from Neco Water and the amount was \$180,723.46. Kevin Shackelford made a Motion to approve the bid from Neco Water. Steve Hall seconded the Motion. Motion carried.

### C. Comments:

Jessica told Commissioner's that Montgomery County Sanitation District # 2 will be doing a rate increase. The City of Camargo has agreed to pay \$7.00 per customer, that has city sewer, due to this increase.

# D. Adjourn: Motion By:

DeWayne Williams made a Motion to adjourn. Steve Hall seconded the Motion. Motion carried. Time 5:45P.M.



Montgomery County Water District #1 4412 Camargo Road Mt Sterling, KY 40353

September 21, 2022

Sandra,

Thank you for the opportunity to submit our bid on the Neptune 360 R900i Mobile Meter Reading System.

Per our bid response we agree to supply the Montgomery County Water District #1 with 735 residential Neptune T-10 ProCoder)R900i radio read meters in shipments of (100) delivered monthly until completion of the project in 2023.

The ProCoder)R900i radio read devices are warranted for 20 years after shipment. The warranty is 10 years full coverage followed by 10 years of prorated coverage thru year 20. The warranty excludes vandalism and damage not caused by the manufacturer.

We will also supply the Neptune 360 Reading System including the 360 hosted meter reading software and the mobile MRX920 reading unit with iPad tablet. We will provide on site implementation and training for the office staff and field personnel on the system.

The Montgomery County Water District #1 will not be invoiced for the reading system components including software, meter reading hardware, and on-site implementation and training, until the set up of the system and training is complete.

The Montgomery County Water District #1 will not be invoiced for any water meters until after they have been shipped to MCWD #1. NECO Water's payment terms are Net 30 after receipt of the service and/or product.

We look forward to speaking with you further about implementing the Neptune 360 system and in the meantime if you have any questions please do not hesitate to contact me.

Sincerely,

Bill Howell NECO Water 502-424-5429 bhowell@necowater.com