

**South 641 Water District
Board of Commissioners Special Called Meeting
January 9, 2023**

The special called meeting of the South 641 Water District was called to order by Chairman Ricky Walls. Present were Nancy Mieure, Ricky Walls, and Alli Hillard Robertson which constituted a quorum of the duly appointed and qualified commissioners. The commissioners are valid and in compliance with KRS74.020 & 67.20. Also present were Water District employees Hank Stanfield, Erik Jewell, Kari Averill, and Cindy Towery. Amy Fadden joined via telephone. Bob Miller was present as a guest.

Bob Miller presented his findings from the rate study. He recommends a 45.28% water rate increase (from \$21.42 per 2,000 gallons to \$31.12) and a 77.49% sewer rate increase (\$24.97 base rate to \$44.32). Customers will be mailed a notice. **Nancy Mieure made a motion to adopt the resolution on the proposed adjustments to the water and sewer rates. Alli Robertson seconded the motion. The motion carried.**

With no further business, **Alli Hillard Robertson made a motion to adjourn. Nancy Mieure seconded the motion. The motion carried, and the meeting was adjourned.**

SOUTH 641 WATER DISTRICT

By: _____
Chairman

Attested: _____
Secretary

**South 641 Water District
Board of Commissioners Meeting
Minutes for Meeting: October 24, 2022
4:30 pm**

The special called 4th quarter meeting of the South 641 Water District was called to order by Chairman Ricky Walls. Present were Ricky Walls, Nancy Mieure, and Alli Hillard Robertson, which constituted a quorum of the duly appointed and qualified commissioners. The commissioners are valid and in compliance with KRS74.020 & 67.20. Also present were Water District employees Barbara Paschall, Erik Jewell, Cindy Towery, and Hank Stanfield. Amy Fadden joined by telephone.

The minutes of the regular third quarter meeting were presented. **Alli Robertson made a motion to approve the minutes as read. Nancy Mieure seconded the motion. The motion carried.** The minutes of the special called meeting on September 2, 2022, were presented. **Nancy Mieure made a motion to approve the minutes as read. Alli Robertson seconded the motion. The motion carried.**

Amy Fadden states that they are making headway on the financials. She also reviewed the 2022 budget with the commissioners.

Old Business

Erik is studying to take his first year at the beginning of next year. He has 3 classes left to be eligible for a pay increase.

Hank and Erik shared their experience at the expo.

The price on the jetter trailer is \$31641.00 from Amazing Machines. Chad recommended holding off on purchasing it on installments, but we will go ahead and order it.

Amy Fadden has been working with Bob Miller on the rate study. The study will cost \$11,100, but we are eligible for a DOW grant of \$9,600, so the district will only be responsible for \$1,500 out of pocket. **Nancy Mieure made a motion to conduct the rate study. Alli Robertson seconded the motion. The motion carried.**

The inlet gate has been repaired at the sewer pond.

We are still waiting on the grant money.

New Business

Kari is working on the financials.

Cindy Towery's first day will be October 31. **Nancy Mieure made a motion to adopt a resolution to add Cindy to the bank account. Alli Robertson seconded the motion. The motion carried.**

We will revisit raises/bonuses at the next meeting.

With no further business, Alli Hillard Robertson made a motion to adjourn. Nancy Mieure seconded the motion. The motion carried, and the meeting was adjourned.

SOUTH 641 WATER DISTRICT

By: _____
Chairman

Attested: _____
Secretary

**South 641 Water District
Board of Commissioners Special Called Meeting
September 2, 2022**

The special called meeting of the South 641 Water District was called to order by Chairman Ricky Walls. Present were Nancy Mieure, Ricky Walls, and Alli Hillard Robertson which constituted a quorum of the duly appointed and qualified commissioners. The commissioners are valid and in compliance with KRS74.020 & 67.20. Also present were Water District employees Lisa Kell, Erik Jewell, and Barbara Paschall. Amy Fadden joined via telephone.

Lisa Kell resigned. We will post a listing for a new administrator on Indeed and other job sites.

With no further business, **Alli Hillard Robertson made a motion to adjourn. Nancy Mieure seconded the motion. The motion carried, and the meeting was adjourned.**

SOUTH 641 WATER DISTRICT

By: _____
Chairman

Attested: _____
Secretary

**South 641 Water District
Board of Commissioners Meeting
Minutes for Meeting: July 18, 2022
4:30 pm**

The 3rd quarter meeting of the South 641 Water District was called to order by Chairman Ricky Walls. Present were Ricky Walls, Nancy Mieure, and Alli Hillard Robertson, which constituted a quorum of the duly appointed and qualified commissioners. The commissioners are valid and in compliance with KRS 74.020 & 67.20. Also present were Water District employees Barbara Paschall, Erik Jewell, Lisa Kell, and Hank Stanfield. Amy Fadden joined by telephone.

The minutes of the regular April 18, 2022, meeting were presented. **Nancy Mieure made a motion to approve the minutes as read. Alli Robertson seconded the motion. The motion carried.**

Amy Fadden presented the final 2021 financials and the 2022 budget. **Nancy Mieure made a motion to approve the financials as presented. Alli Robertson seconded the motion. The motion carried. Nancy Mieure made a motion to approve the 2022 budget as presented. Alli Robertson seconded the motion. The motion carried.** The June financials were tabled.

Old Business

Amy Fadden spoke with KRWA and PSC about the rate study. **Nancy Mieure made a motion to adopt a resolution to conduct the water rate study. Alli Robertson seconded the motion. The motion carried.**

Erik is waiting on new classes to be released to further his training.

The Workforce Reimbursement Grant has been fulfilled. There are no outstanding reimbursements.

We are still waiting on the grant money for the Jetter trailer. We will call Chad to see if we can go ahead and purchase on installments since we don't have the okay to start spending yet. We can cover the payments until we receive the grant money.

New Business

The sewer pond inlet gate needs to be repaired; it will be a temporary fix that will cost \$2000-3000. Hank is getting an estimate on a permanent fix.

Kari Averill has been let go. We need a new banking resolution.

With no further business, Alli Hillard Robertson made a motion to adjourn. Nancy Mieure seconded the motion. The motion carried, and the meeting was adjourned.

SOUTH 641 WATER DISTRICT

By: _____
Chairman

Attested: _____
Secretary

South 641 Water District
Board of Commissioners Special Called Meeting
Minutes for Meeting: March 14, 2022

The special called meeting of the South 641 Water District was called to order by Chairman Ricky Walls. Present were Nancy Mieure, Ricky Walls, and Alli Hillard Robertson which constituted a quorum of the duly appointed and qualified commissioners. The commissioners are valid and in compliance with KRS74.020 & 67.20.

Nancy Mieure made a motion to go into closed session pursuant to KRS 61.810(1f). Alli Hillard Robertson seconded the motion. The motion carried.

Nancy Mieure made a motion to exit closed session. Alli Hillard Robertson seconded the motion. The motion carried.

Lisa Kell will be hired as the new administrator.

With no further business, Alli Hillard Robertson made a motion to adjourn. Nancy Mieure seconded the motion. The motion carried, and the meeting was adjourned.

SOUTH 641 WATER DISTRICT

By: _____
Chairman

Attested: _____
Secretary

**South 641 Water District
Board of Commissioners Meeting
Minutes for Meeting: January 17, 2022
4:30 pm**

The 1st quarter meeting of the South 641 Water District was called to order by Chairman Ricky Walls. Present were Ricky Walls, Nancy Mieure, and Alli Hillard Robertson, which constituted a quorum of the duly appointed and qualified commissioners. The commissioners are valid and in compliance with KRS 74.020 & 67.20. Also present were Water District employees Barbara Paschall, Kari Averill, Erik Jewell, and Hank Stanfield. Amy Fadden joined by telephone.

The minutes of the October 18, 2021, meeting were presented. **Alli Robertson made a motion to approve the minutes as read. Nancy Mieure seconded the motion. The motion carried.**

The commissioners reviewed the financial statements as presented by Amy Fadden, as well as the 2022 budget. **Nancy Mieure made a motion to approve the financials, with changes. Alli Hillard Robertson seconded the motion. The motion carried.**

Old Business

Ricky spoke with Judge Imes. The grant money has been released from the state. The agreed order has been redrafted and sent in.

Amy Fadden has spoken with Beth Hillard about cleaning up the financials to agree with the last auditor's report.

Amy is working on the job description for the office administrator.

We will wait on a rate study for now.

The water tower has been repaired.

The KRWA GPS presentation is on hold.

New Business

Hank Stanfield would like to purchase a jetter trailer with the grant funds to clean out sewers. They are \$32-35k approximately.

Beth Hillard has agreed to clean up the financials for \$2,000.

Nancy Mieure made a motion to go into closed session pursuant to KRS 61.810(1f). Alli Hillard Robertson seconded the motion. The motion carried.

Nancy Mieure made a motion to exit closed session. Alli Hillard Robertson seconded the motion. The motion carried.

With no further business, Alli Hillard Robertson made a motion to adjourn. Nancy Mieure seconded the motion. The motion carried, and the meeting was adjourned.

SOUTH 641 WATER DISTRICT

By: _____
Chairman

Attested: _____
Secretary

**South 641 Water District
Board of Commissioners Meeting
Minutes for Meeting: October 18, 2021
4:30 pm**

The 4th quarter meeting of the South 641 Water District was called to order by Chairman Ricky Walls. Present were Ricky Walls, Nancy Mieure, and Alli Hillard Robertson, which constituted a quorum of the duly appointed and qualified commissioners. The commissioners are valid and in compliance with KRS74.020 & 67.20. Also present were Water District employees Barbara Paschall, Kari Averill, Erik Jewell, and Hank Stanfield. Amy Fadden joined by telephone.

The minutes of the July 19, 2021, meeting were presented. **Nancy Mieure made a motion to approve the minutes as read. Alli Hillard Robertson seconded the motion. The motion carried.**

The commissioners reviewed the financial statements as presented by Amy Fadden. Some money from Taxes and Insurance to Misc. General Expenses. **Alli Hillard Robertson made a motion to approve the financials, with changes. Nancy Mieure seconded the motion. The motion carried.**

Old Business

Amy will call the Judge Executive's office to see when and how the grant funds for infrastructure will be allocated.

We did not qualify for Covid relief funds for uncollected accounts; they will be sent to the credit bureau.

Hank is waiting on a demonstration of the sewer inspection camera. If he is happy with the product, he will purchase it.

Amy is working on the job description for the office administrator.

Amy will begin a rate study when we are ready now that the financials have been approved.

The company repairing the water tower will be here in two weeks.

New Business

Amy Fadden presented the 2022 budget. **Alli Hillard Robertson made a motion to accept the budget with the following change: the Salaries budget will be increased by \$16,000 (\$10,000 from Taxes and Insurance and \$6,000 from Misc. General Expenses. Nancy Mieure seconded the motion. The motion carried.**

Our current insurance company no longer offers EMC. **Nancy Mieure made a motion to stay with Tigrett & Pennington and to accept Eire Insurance. Alli Hillard Robertson seconded the motion. The motion carried.**

Hank Stanfield will receive a \$50/week raise as well as a \$50/month increase on health insurance. Barbara Paschall will be raised to \$15.75/hr., and Amy Fadden will be raised to \$16.75/hr. Kari will look into new Medicaid limits. All employees with the exception of Kari Averill will receive a \$200 Christmas gift card;; Kari will receive \$525.

KRWA funds are available for digital mapping of lines.

Erik will purchase a laptop for training.

With no further business, Alli Hillard Robertson made a motion to adjourn. Nancy Mieure seconded the motion. The motion carried, and the meeting was adjourned.

SOUTH 641 WATER DISTRICT

By: _____
Chairman

Attested: _____
Secretary

**South 641 Water District
Board of Commissioners Special Called Meeting
Minutes for Meeting: September 21, 2021**

The special called meeting of the South 641 Water District was called to order by Chairman Ricky Walls. Present were Nancy Mieux, Ricky Walls, and Alli Hillard Robertson which constituted a quorum of the duly appointed and qualified commissioners. The commissioners are valid and in compliance with KRS 74.020 & 67.20. Also present was Water District employee Hank Stanfield, and Amy Fadden via telephone.

Erik Jewell will start Monday. He will be paid weekly. He will start at \$12.00/hr, with 4 potential raises every six months of \$1.00/hr. He will receive 1 week vacation after 1 year of employment.

Unvaccinated employees should wear a mask when people are present.

We are looking for a part time administrator. Amy Fadden will put together a job description.

With no further business, **Alli Hillard Robertson made a motion to adjourn. Nancy Mieux seconded the motion. The motion carried, and the meeting was adjourned.**

SOUTH 641 WATER DISTRICT

By: _____
Chairman

Attested: _____
Secretary

**South 641 Water District
Board of Commissioners Meeting
Minutes for Meeting: July 19, 2021
4:30 pm**

The 3rd quarter meeting of the South 641 Water District was called to order by Chairman Ricky Walls. Present were Ricky Walls, Nancy Mieure, and Alli Hillard Robertson, which constituted a quorum of the duly appointed and qualified commissioners. The commissioners are valid and in compliance with KRS74.020 & 67.20. Also present were Water District employees Barbara Paschall, Kari Averill, and Hank Stanfield.

The minutes of the April 19, 2021 meeting were presented. **Alli Hillard Robertson made a motion to approve the minutes as read. Nancy Mieure seconded the motion. The motion carried.**

The commissioners reviewed the financial statements as presented by Nancy Mieure, referencing an email from Amy Fadden. \$15,000 from the Salaries fund will be moved to the Misc. General Expenses line item on the budget. **Alli Hillard Robertson made a motion to approve the financials, with the aforementioned change. Nancy Mieure seconded the motion. The motion carried.**

Old Business

PSC is aware of issues prohibiting the finalized report and has granted extra time. Alli and Amy will get together on a few accounting items.

Hank Stanfield will find out what needs to be done on the water tower and get a price.

Barbara Paschall has been cross-trained.

The Agreed Order has been completed.

Phase II of the expansion project has been completed. The final bill has been sent, with the exception of a few minor items.

There is \$1,107.96 still unpaid that would qualify for COVID relief funds. The district has reported this amount to Scooter.

Hank Stanfield received a \$5,000 bid on the sewer inspection camera. He will see if he can get a demonstration of the equipment and will purchase it if he likes it.

Hank Stanfield applied for a grant with the PADD office, and the district will be receiving \$200,000 from the county.

Nancy Mieure was reappointed for another 4 year term.

We are still looking for an operator assistance.

New Business

The district needs to hire a manager to oversee the day to day of the office, as well as handle the financials and the PSC reports. This would be a part time position.

Kari Averill will find out whether we would earn a higher interest rate by moving the CD to the surplus account, but there is no need to move it right now.

The district will donate \$100 to Kari's Golf Scramble.

Barb and Kari will rearrange the office.

With no further business, Alli Hillard Robertson made a motion to adjourn. Nancy Mieure seconded the motion. The motion carried, and the meeting was adjourned.

SOUTH 641 WATER DISTRICT

By: _____
Chairman

Attested: _____
Secretary

South 641 Water District
Board of Commissioners Special Called Meeting
Minutes for Meeting: April 19, 2021
4:30 pm

The 2nd quarter meeting of the South 641 Water District was called to order by Chairman Ricky Walls. Present were Ricky Walls, Nancy Mieure, and Alli Hillard Robertson, which constituted a quorum of the duly appointed and qualified commissioners. The commissioners are valid and in compliance with KRS74.020 & 67.20. Also present were Water District employees Barbara Paschall, Kari Averill, and Hank Stanfield. Amy Fadden joined the meeting via cell phone. David Anderson was present as a guest.

The minutes of the January 18, 2021 meeting were presented. **Nancy Mieure made a motion to approve the minutes as read. Alli Hillard Robertson seconded the motion. The motion carried.**

The commissioners reviewed the financial statements as presented by Amy Fadden. Amy will do a rate study to determine if rates should be increased. **Alli Hillard Robertson made a motion to approve the financials as presented. Nancy Mieure seconded the motion. The motion carried.**

Old Business

David Anderson presented the results from the 2019 audit. The district received an unqualified opinion on the audit. The internal control weaknesses found include the general ledger being out of balance, lacking two signatures on checks, and segregation of duties.

Alli Hillard Robertson will speak with Amy about trying to clean up the general ledger amounts. The district will look at hiring an account to compile the quarterly financial statements.

The bank draft system and credit card processing are in place. 24 people have signed up for bank draft.

Kari Averill made the last payment under the agreed order. The manhole inspections have been done; waiting on results.

Phase II of the expansion project has been completed. Kari will verify that we have received the final bill from Rivercrest.

The CD is still at Murray Bank and we will leave it there for the time being.

The district received a phone call from the judge executive's office regarding COVID relief funds. Barbara sent them the information they requested to be included in the county.

Hank Stanfield is still looking for a sewer inspection camera.

No updates on the arena.

New Business

There is grant money available for infrastructure improvements. Ricky Walls will contact the PADD office for more information.

Nancy Mieure's term expires in May. Amy will call to notify the judge's office.

With no further business, Alli Hillard Robertson made a motion to adjourn. Nancy Mieure seconded the motion. The motion carried, and the meeting was adjourned.

SOUTH 641 WATER DISTRICT

By: _____
Chairman

Attested: _____
Secretary

South 641 Water District
Board of Commissioners Special Called Meeting
Minutes for Meeting: January 18, 2021
4:30 pm

The 1st quarter meeting of the South 641 Water District was called to order by Chairman Ricky Walls. Present were Ricky Walls, Nancy Mieure, and Alli Hillard Robertson, which constituted a quorum of the duly appointed and qualified commissioners. The commissioners are valid and in compliance with KRS 74.020 & 67.20. Also present were Water District employees Barbara Paschall, Kari Averill, and Hank Stanfield. Amy Fadden joined the meeting via cell phone.

The minutes of the October 19, 2020 meeting were presented. **Nancy Mieure made a motion to approve the minutes as read. Alli Hillard Robertson seconded the motion. The motion carried.**

The commissioners reviewed the financial statements as presented by Amy Fadden. Amy will do a rate study to determine if rates should be increased. **Nancy Mieure made a motion to approve the financials as presented. Alli Hillard Robertson seconded the motion. The motion carried.**

Old Business

David Anderson is coming in 1/19 to look at invoices. The audit is making progress. The district may have the report by February.

The water district has 2 more payments under the agreed order from the EPA.

Phase 2 of the 641 expansion project is almost complete.

Nancy Mieure will get to the bank regarding the CD/line of credit with Murray Bank.

Kari Averill emails Mayor Paschall about the possibility of getting COVID relief funds to reimburse the district for \$4200 in late fees and \$4259 in unpaid accounts, but the City of Hazel said no.

Hank Stanfield and Ricky Walls will meet on the sewer inspection camera. Hank will be looking into options.

Kari has a quote from Murray Paving for the driveway repair on EW Miller Street. This will be done in the spring.

Dylan Greer took another job. Amy Fadden called the vocational school for recommendations.

New Business

Someone is purchasing the arena and will want sewer, which will cost approximately \$2100 to run a 2" line.

Hank will be reimbursed for 3 hours of overtime at \$29.25/hour for a total of \$87.75, plus \$108.22 mileage for his work on the 641 expansion project.

With no further business, Alli Hillard Robertson made a motion to adjourn. Nancy Mieure seconded the motion. The motion carried, and the meeting was adjourned.

SOUTH 641 WATER DISTRICT

By: _____
Chairman

Attested: _____
Secretary

South 641 Water District
Board of Commissioners Special Called Meeting
Minutes for Meeting: October 19, 2020
4:30 pm

The 4th quarter meeting of the South 641 Water District was called to order by Chairman Ricky Walls. Present were Ricky Walls, Nancy Mieure, and Alli Hillard Robertson, which constituted a quorum of the duly appointed and qualified commissioners. The commissioners are valid and in compliance with KRS 74.020 & 67.20. Also present were Water District employees Barbara Paschal, Kari Averill, and Hank Stanfield. Amy Fadden joined the meeting via cell phone.

The minutes of the July 27, 2020 meeting were presented. **Nancy Mieure made a motion to approve the minutes as read. Alli Hillard Robertson seconded the motion. The motion carried.**

The commissioners reviewed the financial statements as presented by Amy Fadden. **Alli Hillard Robertson made a motion to approve the financials as presented. Nancy Mieure seconded the motion. The motion carried.** The proposed budget for 2021 was presented. **Nancy Mieure made a motion to approve the 2021 budget. Alli Hillard Robertson seconded the motion. The motion carried.**

Old Business

Cutoffs will resume on November 2, 2020. Kari and Barbara have sent letters and called past due customers for them to make arrangements. Residential late fees will be suspended through 2020.

Everything is ready to the audit. David Anderson will come and pick up the boxes.

The water district has made 7 payments to the EPA under the agreed order. Hank has completed the smoke test and the manhole inspection.

Phase 2 of the 641 expansion project is underway. Robert Farrar will receive \$1200 for an easement. He owes \$490.17 to the water district, so this money will be taken out of the easement payment.

Kari Averill will call the paving company about repaving driveways on EW Miller St. as part of the sewer expansion project.

Our bond has been paid off. The CD can be taken out at any time. The line of credit paperwork is ready to be signed. **Alli Hillard Robertson made a motion to move the funds in the certificate of deposit and the funds in the bond account to an e-savings account. Nancy Mieure seconded the motion. The motion carried.**

Each office member will have their own company credit card.

There is a \$15 per month charge to direct deposit employee paychecks, but we will not elect to direct deposit checks at this time.

Barbara and Kari are cross training; Amy will work with them in quarter 1 of 2021.

New Business

Barbara's hourly rate will increase to \$14/hour beginning November 1. Hank Stanfield's weekly pay will increase to \$780/week beginning November 1. Kari and Amy will receive a \$400 Christmas gift from the district; Barbara and Hank will each receive a \$200 gift card.

Nancy Mieure made a motion to pass the resolution to add Barbara to the checking account. Alli Hillard Robertson seconded the motion. The motion carried.

Hank will purchase a sewer inspection camera.

The water district will renew its FCC license next year.

Hank will hire a full time assistant, Dylan Greer; Hank and Amy will put together milestones for health insurance.

Kari Averill sent the delinquent and late fees list to the city and the PADD office for COVID relief funds.

With no further business, Alli Hillard Robertson made a motion to adjourn. Nancy Mieure seconded the motion. The motion carried, and the meeting was adjourned.

SOUTH 641 WATER DISTRICT

By: _____
Chairman

Attested: _____
Secretary

South 641 Water District
Board of Commissioners Special Called Meeting
Minutes for Meeting: July 27, 2020
4:00 pm

The special called 3rd quarter meeting of the South 641 Water District was called to order by Chairman Ricky Walls. Present were Ricky Walls, Nancy Mieure, and Alli Hillard Robertson, which constituted a quorum of the duly appointed and qualified commissioners. The commissioners are valid and in compliance with KRS74.020 & 67.20. Also present were Water District employees Kari Averill and Hank Stanfield. Amy Fadden joined the meeting via cell phone.

The minutes of the January 20, 2020 meeting were presented. **Nancy Mieure made a motion to approve the minutes as read. Alli Hillard Robertson seconded the motion. The motion carried.**

The commissioners reviewed the financial statements as presented by Amy Fadden. **Alli Hillard Robertson made a motion to approve the financials as presented. Nancy Mieure seconded the motion. The motion carried.**

Old Business

The auditor will send us a checklist so that we can get prepared for the audit.

We have received the Agreed Order regarding the NOV's. The water district submitted the engineer proposal, but do not have the funds available for the project. For now, we will plug the holes where rainwater is getting into the sewer lines.

We will be looking into grants available for lagoon and sewer rehab.

Phase 2 of the 641 expansion will involve relocating some lines. Paying for the project will follow the same structure as phase 1, with the water district paying and submitting the invoices to the state for reimbursement. The commissioners gave Nancy the authority to contact The Murray Bank to extend our line of credit.

New Business

It was decided that the water district will hire Barbara Paschall. Her starting salary will be \$12.00/hr.

The water district cannot currently disconnect for nonpayment. Kari will draft and send a letter to customers who are behind.

We will look into the cost of accepting credit card payments through Square and of setting up bank drafts. Kari will contact United Systems to get a quote on setup costs. She will also research other software companies.

Hank Stanfield drove 532 miles over his mileage allotment, as well as worked 4 hours of overtime for the 641 expansion project. Hank will be reimbursed the standard \$.58/mile for a total of \$308.56. We will issue him a check for \$114.75 (less taxes) for the overtime.

We will get a credit card from the Murray Bank with a \$1,000 limit.

With no further business, Alli Hillard Robertson made a motion to adjourn. Nancy Mieure seconded the motion. The motion carried, and the meeting was adjourned.

SOUTH 641 WATER DISTRICT

By: _____
Chairman

Attested: _____
Secretary

South 641 Water District
Board of Commissioners 1st Quarter Meeting
Minutes for Meeting: January 20,2020

The first quarter meeting of the South 641 Water District was called to order by Commissioner Ricky Walls. Present were Nancy Mieure, Ricky Walls, and Alli Hillard Robertson which constituted a quorum of the duly appointed and qualified commissioners. The commissioners are valid and in compliance with KRS74.020 & 67.20 Also present were Water District employees Brenda White, Kari Averill, and Hank Stanfield. Amy Fadden joined the meeting via telephone.

The minutes of the fourth quarter meeting from October 21, 2019 and the special called meeting from December 9, 2019 were presented. **Nancy Mieure made a motion to approve the fourth quarter meeting minutes as presented. Alli Hillard Robertson seconded the motion. The motion carried. Nancy Mieure made a motion to approve the December 9 meeting minutes as presented. Alli Hillard Robertson 2nd the motion. The motion carried.**

The commissioners reviewed the financial statements as presented by Amy Fadden. The final bond payment will be made on 1/1/2021. The CD matures on 8/30/2020. After that time, \$2300/month will no longer be transferred into the bond account. **Alli Hillard Robertson made a motion to accept the financial statements as presented. Nancy Mieure seconded the motion. The motion carried.**

Old Business

The 641 expansion project phase 1 is complete.

Notice of Violation Update: We will have not received the "Agreed Order." Steve Capps from KRWA helped create an action plan, but we will not submit it until the agreed order is received.

The pipe on EW Miller Street has been run. We will get the yards fixed when the weather allows. We will charge the \$165 cost as the tap on fee.

Ricky Walls has called the City of Murray to schedule a meeting about District 2, but has not received a call back.

New Business

The commissioners signed a resolution to make Ricky Walls an authorized signer on the checking account.

The state will reimburse the water district for interest, hours, and water. The district will bill the state \$75/hour for Ricky Walls and Hank Stanfield's time. Hank Stanfield will submit his mileage.

We will not be using the payroll module.

Ricky Walls will order a self-contained box for drop box payments.

We will look again at accepting credit card payments.

Brenda White would like to get written contracts and to hold back fund on subcontracts. It was discussed and decided against by the commissioners. We will get a separate itemized invoice per job, however.

Amy Fadden is coming to town March 6-9 to work on cross-training with Brenda and Kari.

Calloway County Fire Rescue is 3 months behind on their water usage report. Nancy Mieure has contacted Tommy Morgan.

With no further business, **Alli Hillard Robertson made a motion to adjourn. Nancy Mieure seconded the motion. The motion carried, and the meeting was adjourned.**

SOUTH 641 WATER DISTRICT

By: _____
Chairman

Attested: _____
Secretary

30300 South 641 Water District 01/01/2021 - 12/31/2021

Regulatory Commission Expense (Acct 665) (Ref Page: 20)

Description of Case (Docket No.) (a)	Total Incurred During Year (b)	Amt Transferred to Acct 186.1 (c)	Expensed During Year Acct (d)	Expensed During Year Amount (e)
SPGE Fee	\$250.00	\$0.00	250.00	\$0.00
CCR Expense	\$0.00	\$0.00		\$0.00
Training	\$0.00	\$0.00		\$0.00

Total				
--------------	--	--	--	--

30300 South 641 Water District 01/01/2021 - 12/31/2021

Commissioners (Water Districts Only)

Item Explain

Have visited the Water Commissioner site using the link provided below. Yes

Attest Commissioners listed below are correct for the report period and current commissioner details are up to date. Yes

*Please add not to confirm salaries are zero or update to reflect correct salaries.

Commissioners during Report						
Title	First Name	Last Name	Appointment	TermExpires	County Of Residence	Salary
Treasurer	Nancy	Mieure	1/10/2019	5/17/2021	Calloway	0.00
Treasurer	Nancy	Mieure	5/17/2021	5/17/2025	Calloway	0.00
Secretary	Ali	Robertson	1/18/2018	1/18/2022	Calloway	0.00
Chairperson	Ricky	Walls	6/15/2020	6/15/2024	Calloway	0.00

*Please provide proper documentation regarding Nancy Mieure reappointed term of 5/17/21-5/17/25 and Ali Robertson's reappointed term of 1/18/22-1/18/26.

30300 South 641 Water District 01/01/2021 - 12/31/2021

Contacts (Ref Page: 6)

	Title	Last Name	First Name	Bus. Addr.	Salary	Term Expires	County of Residence
Person to send correspondence:	CHARIPERSON	WALLS	RICKY	207 MAIN STREET HAZEL KY 42049			
Person who prepared this report	ADMINISTRATOR	FADDEN	AMY	207 MAIN STREET HAZEL, KY 42049			
Managers							
	ASSISTANT MANAGER	AVERILL	KARI	207 MAIN STREET HAZEL KY 42049	\$5,993.28		
	ASSISTANT MANAGER	PASCHALL	BARBARA	207 MAIN STREET HAZEL KY 42049	\$6,247.27		
	ADMINISTRATOR	FADDEN	AMY	207 MAIN STREET HAZEL KY 42049	\$3,888.01		

*Please indicate with a note if these Salaries are hourly, monthly, yearly.