

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

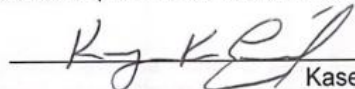
In the Matter of:

ALTERNATIVE RATE ADJUSTMENT FILING) CASE NO.
OF EAST DAVIESS COUNTY WATER) 2023-00025
ASSOCIATION, INC)

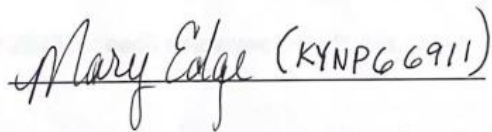
VERIFICATION OF KASEY K. EMMICK

COMMONWEALTH OF KENTUCKY)
COUNTY OF DAVISS)

Kasey K. Emmick, Manager of East Daviess County Water Association Inc., states that he has supervised the preparation of certain responses to the Request for Information in the above-referenced case and that the matters and things set forth are true and accurate to the best of his knowledge, information and belief, formed after reasonable inquiry.


Kasey K. Emmick

The foregoing Verification was signed, acknowledged and sworn to before this 17th day of March, 2023. By Kasey K. Emmick.


Mary Edge (KYNPG66911)

Commission expiration: 2/21/2027

EAST DAVIESS COUNTY WATER ASSOCIATION, INC.

CASE NO. 2023-00025

Commission Staff's Initial Request for Information

1. Provide copies of each of the following, and when appropriate, provide in Excel spreadsheet format with all formulas, rows, and columns fully accessible and unprotected:

a. The general ledger in Excel format for the years ended December 31, 2020; December 31, 2021; December 31, 2022; and the year to date for 2023.

Response: See the attached files titled:

1.(a) 2020 Ledger Analysis.xls

1.(a) 2021 Ledger Analysis.xls

1.(a) 2022 Ledger Analysis.xls

1.(a) 2023 Ledger Analysis.xls

Witness: Agnes Johnson

b. The trial balance in Excel format for the years ended December 31, 2020; December 31, 2021; December 31, 2022; and the year to date for 2023.

Response: See the attached files titled 1.(b) 2020-2023 Trial Balance Report.xls

Witness: Agnes Johnson

c. Certificates of insurance and invoices for General Liability, Workers' Compensation, Automobile and property and casualty for 2021, 2022, and 2023.

Response: See the attached files titled:

1.(c) 20-21 Certificate - EDWA.pdf

1.(c) 21-22 Certificate - EDWA.pdf

1.(c) 22-23 Certificate - EDWA.pdf

Witness: Agnes Johnson

d. Description of all employee benefits, other than salaries and wages, paid to, or on behalf of, each employee for the calendar years 2021 and 2022, and the year to date for 2023.

Response: See the attached files titled 1.(d)Employee Benefits.pdf.; Retirement Plan-The Water Association maintains a voluntary Simple IRA Plan for all full-time employees. Employees may elect to participate immediately upon employment. The Water Association matches the employees' contribution up to 3% of their compensation. Vesting takes place immediately.

Witness: Agnes Johnson

e. Copy of the most recent invoice for 2023 for each employee benefit described above.

Response: See the attached files titled:

- 1.(e)Group Term Life- Principle Life.pdf**
- 1.(e)Airmedcare.pdf**
- 1.(e)American United Life.pdf**
- 1.(e)American United Life- Long Term Disability.pdf**
- 1.(e)Dental-Vision Coverage.pdf**
- 1.(e)Medical Insurance- Anthem.pdf**
- 1.(e)Medical Reimbursement Plan (MERP).pdf**

Witness: Agnes Johnson

f. Provide a document listing the names of all East Daviess Water's Board members for each calendar year 2020, 2021, 2022, and 2023 and state, individually, each board member, their term (beginning and ending), and current annual compensation.

Response: See the attached file titled 1.(f) Board members.xlsx

Witness: Agnes Johnson

g. Provide appointing documents that specify salaries of Board members.

Response: See the attached file titled 1.(g).pdf

Witness: Agnes Johnson

h. Provide training records for each Board member for 2020, 2021, and 2022.

Response: There are no training records for the Board Members for the years 2020, 2021, 2022.

Witness: Agnes Johnson

2. Using a table format, provide an Excel document that states the number of positions, describes job titles, hours worked, pay rates, total wages paid, and total FICA cost for each East Daviess Water employee in 2021, 2022, and for the Proforma calculation. Include the date the employee was hired and, if applicable, the employee's termination

date. If a position is recently vacated but the intent is to fill it, note the vacancy and the amount of time that it has been vacant. A column that includes total wages by employee (regular wages and overtime) and total for all employees should be provided.

Response: See the attached files titled 2. – 3. Employee Earnings Report.xlsx

Witnesses: Agnes Johnson

and EDCWA Rate Study.xlsx.

Witness: Sam Reid

3. Using the table described in Item 2, list each employee benefit, the employee's contribution, the employer's premium contribution, and both the percentage and adjustment based on Bureau of Labor Statistics (BLS) contribution rates. For the health insurance benefit provided to each employee designate the coverage type (i.e., single, family, couple, or parent plus). If benefits other than medical insurance are provided, include a total column for the cost of all benefits excluding the BLS adjustment.

Response: See the attached file titled 2. – 3. Employee Earnings Report.xlsx

Witness: Agnes Johnson

and EDCWA Rate Study.xlsx.

Witness: Sam Reid

4. Provide a pdf of the BLS report on which Item 3 is based.

Response: See the attached file titled 4. BLS Medical Insurance.pdf

Witness: Sam Reid

5. Provide the minutes from East Daviess Water's Board of Directors meetings for the calendar years 2020, 2021, 2022, and year to date 2023.

Response: See the attached files titled:

5. 2020 Board Meeting Minutes.pdf

5. 2021 Board Meeting – Annual Meeting.pdf

5. 2021 Board Meeting Minutes.pdf

5. 2022 Board Meeting Minutes.pdf

5. 2023 Board Meeting Minutes.pdf

Witness: Agnes Johnson

6. Refer to Application, Attachment 4, Schedule of Adjusted Operations and Revenue Requirements and References. Provide the workpapers that support each pro forma adjustment described in the Schedule of Adjusted Operations References in Excel spreadsheet format with all formulas, columns, and rows unprotected and fully accessible.

Response: See attached excel file titled EDCWA Rate Study.xlsx.

Witness: Sam Reid

7. Provide the number of gallons of water purchased, the cost of purchases, and the average cost of purchases for each supplier by month and in total for the years ended December 31, 2020, December 31, 2021, December 31, 2022, and the year to date for 2023. Provide in Excel spreadsheet format with all formulas, rows, and columns fully accessible and unprotected.

Response: See the attached file titled 7. Water Purchased 2020 -2023.xlsx

Witness: Agnes Johnson

8. Provide the number of gallons of water sold by month year to date for 2023. Provide in Excel spreadsheet format with all formulas, rows, and columns fully accessible and unprotected.

Response: See the attached file titled 8. Rate Analysis 2023.xls

Witness: Agnes Johnson

9. Provide the number of occurrences for which late fees were assessed during the calendar years 2017, 2018, 2019, 2020, 2021, 2022, and the year to date in 2023.

Response:

2017 – 10,850 customers

2018 – 11,193 customers

2019 – 10,456 customers

2020 – 1,624 customers (only for January and February – No penalties applied during Covid)

2021 – 8,368 customers (No penalties applied in January or February due to Covid)

2022 – 9,314 customers 2023 – 1,222 customers (January and February)

Witness: Agnes Johnson

10. Provide the total amount collected for each nonrecurring charge and the number of occurrences for each nonrecurring charge that were assessed during the calendar years 2017, 2018, 2019, 2020, 2021, and 2022.

Response: See the attached file titled 10.Non-recurring Charges 2017 – 2022.xlsx

Witness: Agnes Johnson

11. Provide an updated cost justification sheet for each nonrecurring charge listed in East Daviess Water's tariff.

Response: See the attached files titled:

11. Cost Justification- Connection-Turn On Charge(after Hours).pdf

11. Cost Justification- Connection-Turn On Charge.pdf

11. Cost Justification- Cut Lock Charge.pdf

11. Cost Justification- Meter Moved at Customer's Request.pdf

11. Cost Justification- Meter Re-Read Charge.pdf

11. Cost Justification- Meter Test Charge.pdf

11. Cost Justification- Re-Connection Charge (after Hours).pdf

11. Cost Justification- Re-Connection Charge.pdf

11. Cost Justification- Returned Check Fee.pdf

11. Cost Justification- Water Main Moved at Customer's Request.pdf

11. Cost Justification- Late Payment Penalty.pdf

11. Cost Justification- Service Call- Investigation (after Hours).pdf

11. Cost Justification- Service Call-Investigation.pdf

Witness: Agnes Johnson

12. a. Provide the date that East Daviess Water's billing cycle begins (meter read date).

Response: East Daviess County billing cycle begins on the eighteenth of the month.

Witness: Kasey K. Emmick

b. State whether the date that the billing cycle begins is the date that would be best stated as the effective date of any order the Commission issues concerning rates in this case.

Response: Yes, the date the billing cycle begins is the date that would be best stated as the effective date of any order the Commission issues concerning rates in this case.

Witness: Kasey K. Emmick

13. a. State the last time East Daviess Water performed a cost-of-service study (COSS) to review the appropriateness of its current rates and rate design.

Response: EDCWA current staff members are unaware of a COSS being performed for the utility.

Witness: Kasey K. Emmick

b. Explain whether East Daviess Water considered filing a COSS with the current rate application and the reasoning for not filing one.

Response: EDCWA is not proposing a revision to its current rate design and has not experienced any material revisions in its operations of the system, that would create the need for the preparation of a COSS.

Witness: Kasey K. Emmick

c. Explain whether any material changes to East Daviess Water's system would cause a new COSS to be prepared since the last time it has completed one.

Response: EDCWA is a rural water system, providing water predominately to residential customers. EDCWA does not presently plan any material revisions in the operations of the system that would necessitate the preparation of a COSS.

Witness: Kasey K. Emmick

d. If there have been no material changes to East Daviess Water's system, explain when East Daviess Water anticipates completing a new COSS.

Response: EDCWA does not anticipate preparing a COSS, to support an adjustment to its service rates. No material revisions in the operations of the system are currently planned.

Witness: Kasey K. Emmick

e. Provide a copy of the most recent COSS that has been performed for East Daviess Water's system in Excel spreadsheet format with all formulas, rows, and columns fully accessible and unprotected.

Response: EDCWA current staff members are unaware of a COSS being performed for the utility.

Witness: Kasey K. Emmick

14. Refer to East Daviess Water's Application, Attachment 5, Current Billing Analysis.

a. Provide the billing analysis in Excel Spreadsheet format with all formulas, rows, and columns unprotected and fully accessible.

Response: See attached excel file titled EDCWA Rate Study.xlsx, Tab ExBA

Witness: Sam Reid

b. Provide a list of applicable adjustments made to the billing analysis and include an explanation of each adjustment.

Response: See attached excel file titled 14.(b) Billing Adjustments Customer Activity Report.pdf

Witness: Agnes Johnson