

NONRECURRING CHARGE COST JUSTIFICATION

Type of Charge: Returned Check Fee

1. Field Expense:

A. Materials (Itemize)

_____	\$ _____
_____	_____
_____	_____

B. Labor (Time and Wage)

Total Field Expense \$ _____

2. Clerical and Office Expense

A. Supplies \$ 2.50

B. Labor(30 minutes total process
\$21.99 per hour) \$10.99

Total Clerical and Office Expense \$ **13.49**

3. Miscellaneous Expense

A. Transportation _____ \$ _____

B. Other (Itemize)

<u>Return Fee from Efexsys</u>	<u>10.00</u>
_____	_____
_____	_____

Total Miscellaneous Expense \$ **10.00**

Total Nonrecurring Charge Expense \$ **23.49**