

LETCHER COUNTY WATER & SEWER DISTRICT

Regular Meeting Minutes

January 20th 2022

Board Members Present:

Dianne Adams, Chairman
Fred Webb, Secretary/Treasurer
Richard Carter, Commissioner

Board Members Absent:

Terry Perkins, Board Member
Sam Oaks, Board Member

Staff Members Present:

Mark Lewis
Stephanie Bolling

Call to Order:

Chairman Dianne Adams called the meeting to order at 4:35 p.m.

Minutes:

With a motion by Richard Carter and second by Fred Webb, the minutes of the December, 9th 2021 meeting were unanimously approved.

Engineers' Report:

Alan Bowman with Bell Engineering discussed summarization of projects with the board members.

Approval of Pay Request for Construction Projects:

There were no pay requests at this time.

Payment of Monthly Bills:

With a motion by Richard Carter and second by Fred Webb, approval to pay the monthly bills was unanimously approved.

Board Comments:

There were no board comments at this time.

Public Comments:

There were no public comments at this time.

Adjournment:

With a motion by Richard Carter and second by Fred Webb, it was unanimously approved that the meeting adjourned at 4:46 p.m.

LETCHER COUNTY WATER & SEWER DISTRICT

Regular Meeting Minutes

February 17th 2022

Board Members Present:

Richard Carter, Commissioner
Fred Webb, Secretary/Treasurer
Sam Oaks, Board Member

Board Members Absent:

Terry Perkins, Board Member
Dianne Adams, Chairman

Staff Members Present:

Mark Lewis
Stephanie Bolling

Call to Order:

Secretary Fred Webb called the meeting to order at 4:33 p.m.

Minutes:

With a motion by Richard Carter and second by Fred Webb, the minutes of the January, 20th 2022 meeting were unanimously approved.

Engineers' Report:

Alan Bowman with Bell Engineering discussed summarization of projects with the board members.

Approval of Pay Request for Construction Projects:

There were no pay requests at this time.

Payment of Monthly Bills:

With a motion by Richard Carter and second by Sam Oaks, approval to pay the monthly bills was unanimously approved.

Board Comments:

There were no board comments at this time.

Public Comments:

There were no public comments at this time.

Adjournment:

With a motion by Richard Carter and second by Sam Oaks, it was unanimously approved that the meeting adjourned at 4:46 p.m.

LETCHER COUNTY WATER & SEWER DISTRICT

Regular Meeting Minutes

March 17th 2022

Board Members Present:

Dianne Adams, Chairman
Richard Carter, Commissioner
Sam Oaks, Board Member

Board Members Absent:

Terry Perkins / Board Member
Fred Webb, Secretary/Treasurer

Staff Members Present:

Mark Lewis
Stephanie Bolling

Call to Order:

Chairman Dianne Adams called the meeting to order at 4:30 p.m.

Minutes:

With a motion by Richard Carter and second by Sam Oaks, the minutes of the February, 17th 2022 meeting were unanimously approved.

Engineers' Report:

Alan Bowman with Bell Engineering discussed summarization of projects with the board members.

Approval of Pay Request for Construction Projects:

There were no pay requests at this time.

Payment of Monthly Bills:

With a motion by Richard Carter and second by Sam Oaks, approval to pay the monthly bills was unanimously approved.

Board Comments:

There were no board comments at this time.

Public Comments:

There were no public comments at this time.

Adjournment:

With a motion by Richard Carter and second by Sam Oaks, it was unanimously approved that the meeting adjourned at 4:54 p.m.

LETCHER COUNTY WATER & SEWER DISTRICT

Regular Meeting Minutes

April 21st 2022

Board Members Present:

Dianne Adams, Chairman
Fred Webb, Secretary/Treasurer
Richard Carter, Commissioner
Sam Oaks, Board Member

Board Members Absent:

Terry Perkins, Board Member

Staff Members Present:

Mark Lewis
Stephanie Bolling

Call to Order:

Chairman Dianne Adams called the meeting to order at 4:30 p.m.

Minutes:

With a motion by Sam Oaks and second by Richard Carter, the minutes of the March, 17th 2022 meeting were unanimously approved.

Engineers' Report:

Alan Bowman with Bell Engineering discussed summarization of projects with the board members.

Approval of Pay Request for Construction Projects:

There were no pay requests at this time.

Payment of Monthly Bills:

With a motion by Richard Carter and second by Fred Webb, approval to pay the monthly bills was unanimously approved.

Resolution:

With a motion by Richard Carter and a second by Sam Oaks, Resolution 2022-21-04 was unanimously passed.

Board Comments:

There were no board comments at this time.

Public Comments:

There were no public comments at this time.

Adjournment:

With a motion by Richard Carter and second by Sam Oaks, it was unanimously approved that the meeting adjourned at 4:47 p.m.

LETCHER COUNTY WATER & SEWER DISTRICT

Regular Meeting Minutes

May 19th 2022

Board Members Present:

Dianne Adams, Chairman
Fred Webb, Secretary/Treasurer
Richard Carter, Commissioner
Sam Oaks, Board Member
Jerry Ingram, Board Member

Board Members Absent:

Staff Members Present:

Mark Lewis
Stephanie Bolling

Call to Order:

Chairman Dianne Adams called the meeting to order at 4:30 p.m.

Minutes:

With a motion by Richard Carter and second by Fred Webb, the minutes of the April, 21st 2022 meeting were unanimously approved.

Engineers' Report:

Alan Bowman with Bell Engineering discussed summarization of projects with the board members.

Approval of Pay Request for Construction Projects:

There were no pay requests at this time.

Payment of Monthly Bills:

With a motion by Richard Carter and second by Sam Oaks, approval to pay the monthly bills was unanimously approved.

Manager's Report:

Mark Lewis spoke to the board about upcoming projects and water leaks that has caused some of bills to increase.

Board Comments:

There were no board comments at this time.

Public Comments:

There were no public comments at this time.

Adjournment:

With a motion by Richard Carter and second by Fred Webb, it was unanimously approved that the meeting adjourned at 4:47 p.m.

LETCHER COUNTY WATER & SEWER DISTRICT

Regular Meeting Minutes

June 16th 2022

Board Members Present:

Sam Oaks, Board Member
Fred Webb, Secretary/Treasurer
Richard Carter, Commissioner
Jerry Ingram, Board Member

Board Members Absent:

Dianne Adams, Chairman

Staff Members Present:

Mark Lewis
Stephanie Bolling

Call to Order:

Secretary Fred Webb called the meeting to order at 4:35 p.m.

Minutes:

With a motion by Sam Oaks and second by Richard Carter, the minutes of the May, 19th 2022 meeting were unanimously approved.

Engineers' Report:

Alan Bowman with Bell Engineering discussed summarization of projects with the board members.

1. With a motion by Richard Carter and a second by Jerry Ingram, the motion to make Mark Lewis Executor to sign for Gordon 510 project was unanimously passed.

2. With a motion by Richard Carter and a second by Jerry Ingram, it was unanimously passed to declare Old Dixon Road an Emergency.

3. With a motion by Sam Oaks and a second by Richard Carter, it was unanimously passed to pay the Western Kentucky University Invoice was unanimously passed.

Approval of Pay Request for Construction Projects:

There were no pay requests at this time.

Payment of Monthly Bills:

With a motion by Richard Carter and second by Jerry Ingram, approval to pay the monthly bills was unanimously approved.

Board Comments:

There were no board comments at this time.

Public Comments:

There were no public comments at this time.

Adjournment:

With a motion by Richard Carter and second by Sam Oaks, it was unanimously approved that the meeting adjourned at 4:49 p.m.



Dianne Adams, Chairman

Attest:



Fred Webb, Secretary

LETCHER COUNTY WATER & SEWER DISTRICT

Regular Meeting Minutes

July 21st 2022

Board Members Present:

Sam Oaks, Board Member
Fred Webb, Secretary/Treasurer
Jerry Ingram, Board Member

Board Members Absent:

Dianne Adams, Chairman
Richard Carter, Commissioner

Staff Members Present:

Mark Lewis
Stephanie Bolling

Call to Order:

Secretary Fred Webb called the meeting to order at 4:30 p.m.

Minutes:

With a motion by Jerry Ingram and second by Sam Oaks, the minutes of the June, 16th 2022 meeting were unanimously approved.

Engineers' Report:

Alan Bowman with Bell Engineering discussed summarization of projects with the board members.

Approval of Pay Request for Construction Projects:

With a motion by Jerry Ingram and a second by Sam Oaks, approval to pay invoice to close out Wastewater Treatment Plant Project was unanimously approved.

Payment of Monthly Bills:

With a motion by Sam Oaks and second by Jerry Ingram, approval to pay the monthly bills was unanimously approved.

Board Comments:

There were no board comments at this time.

Public Comments:

There were no public comments at this time.

Adjournment:

With a motion by Sam Oaks and second by Jerry Ingram, it was unanimously approved that the meeting adjourned at 4:55 p.m.

LETCHER COUNTY WATER & SEWER DISTRICT

Regular Meeting Minutes

August 18th 2022

Board Members Present:

Dianne Adams, Chairman
Fred Webb, Secretary/Treasurer
Richard Carter, Commissioner
Jerry Ingram, Board Member

Board Members Absent:

Sam Oaks, Board Member

Staff Members Present:

Mark Lewis
Stephanie Bolling

Call to Order:

Secretary Fred Webb called the meeting to order at 4:30 p.m.

Engineers' Report:

Alan Bowman with Bell Engineering discussed summarization of projects with the board members.

Approval of Pay Request for Construction Projects:

There were no pay requests at this time.

Payment of Monthly Bills:

With a motion by Richard Carter and second by Jerry Ingram, approval to pay the monthly bills was unanimously approved.

Board Comments:

There were no board comments at this time.

Public Comments:

There were no public comments at this time.

Adjournment:

With a motion by Richard Carter and second by Jerry Ingram, it was unanimously approved that the meeting adjourned at 4:47 p.m.

LETCHER COUNTY WATER & SEWER DISTRICT

Regular Meeting Minutes

September 15th 2022

Board Members Present:

Dianne Adams, Chairman
Sam Oaks, Board Member
Fred Webb, Secretary/Treasurer
Richard Carter, Commissioner
Jerry Ingram, Board Member

Board Members Absent:

Staff Members Present:

Mark Lewis
Stephanie Bolling

Call to Order:

Chairman Dianne Adams called the meeting to order at 4:32 p.m.

Minutes:

With a motion by Sam Oaks and second by Fred Webb, the minutes of the July, 21st 2022 meeting were unanimously approved.

With a motion by Fred Webb and a second by Jerry Ingram, the minutes of the August, 18th 2022 meeting were unanimously approved.

Engineers' Report:

Alan Bowman with Bell Engineering discussed summarization of projects with the board members.

Approval of Pay Request for Construction Projects:

There were no pay requests at this time.

Manager's Report:

With a motion by Richard Carter and a second by Fred Webb, the motion to declare meter repairs an emergency was unanimously passed.

KRADD:

Lisa from KRADD ask for a motion related to ARC funding for Old Dixon Road emergency repairs, with a motion by Richard Carter and a second by Sam Oaks it was unanimously passed.

Payment of Monthly Bills:

With a motion by Fred Webb and second by Jerry Ingram, approval to pay the monthly bills was unanimously approved.

Board Comments:

There were no board comments at this time.

Public Comments:

There were no public comments at this time.

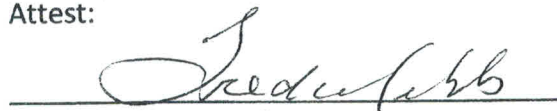
Adjournment:

With a motion by Richard Carter and second by Sam Oaks, it was unanimously approved that the meeting adjourned at 4:51 p.m.



Dianne Adams, Chairman

Attest:



Fred Webb, Secretary

LETCHER COUNTY WATER & SEWER DISTRICT

Regular Meeting Minutes

October 20th 2022

Board Members Present:

Dianne Adams, Chairman
Fred Webb, Secretary/Treasurer
Richard Carter, Commissioner
Jerry Ingram, Board Member
Sam Oaks, Board Member

Board Members Absent:

Staff Members Present:

Mark Lewis
Stephanie Bolling

Call to Order:

Chairman Dianne Adams called the meeting to order at 4:30 p.m.

Minutes:

With a motion by Sam Oaks and second by Richard Carter, the minutes of the September, 15th 2022 meeting were unanimously approved.

Engineers' Report:

Alan Bowman with Bell Engineering discussed summarization of projects with the board members.

Approval of Pay Request for Construction Projects:

With a motion by Richard Carter and a second by Fred Webb, approval to pay Invoice for Carbon Glow Design was unanimously approved.

Payment of Monthly Bills:

With a motion by Jerry Ingram and second by Sam Oaks, approval to pay the monthly bills was unanimously approved.

Board Comments:

There were no board comments at this time.

Public Comments:

David Foster spoke to Board Members about the Rate Study.

Adjournment:

With a motion by Richard Carter and second by Fred Webb, it was unanimously approved that the meeting adjourned at 4:55 p.m.

LETCHER COUNTY WATER & SEWER DISTRICT

Special Called Meeting

November 1st 2022

Board Members Present:

Dianne Adams, Chairman
Fred Webb, Secretary/Treasurer
Richard Carter, Commissioner
Sam Oaks, Board Member

Board Members Absent:

Jerry Ingram, Board Member

Staff Members Present:

Mark Lewis
Shawna Colwell

Call to Order:

Chairman Dianne Adams called the meeting to order at 4:00 p.m.

Engineering Services for Fema Projects:

With a motion by Sam Oaks and a second by Fred Webb, Bell Engineering was chosen as part of the RFQ for Engineering Services.

Mitigation:

With a motion by Fred Webb and a second by Richard Carter, the Resolution to pursue all Mitigation Available from this Disaster was unanimously approved.

Method of Repairs:

With a motion by Richard Carter and a second by Sam Oaks, the Resolution to make standard method of repairs Directional Bores was unanimously approved.

Adjournment:

With a motion by Richard Carter and second by Fred Webb, it was unanimously approved that the meeting adjourned at 4:30 p.m.



Dianne Adams, Chairman

Attest:



Fred Webb, Secretary

LETCHER COUNTY WATER & SEWER DISTRICT

Regular Meeting Minutes

November 17th 2022

Board Members Present:

Dianne Adams, Chairman
Fred Webb, Secretary/Treasurer
Richard Carter, Commissioner
Jerry Ingram, Board Member

Board Members Absent:

Sam Oaks, Board Member

Staff Members Present:

Mark Lewis
Stephanie Bolling

Call to Order:

Chairman Dianne Adams called the meeting to order at 4:30 p.m.

Minutes:

With a motion by Fred Webb and second by Richard Carter, the minutes of the October, 20th 2022 meeting were unanimously approved.

With a motion by Richard Carter and second by Fred Webb, the minutes of the November, 1st 2022 special called meeting were unanimously approved.

Engineers' Report:

Alan Bowman with Bell Engineering discussed summarization of projects with the board members.

Approval of Pay Request for Construction Projects:

With a motion by Richard Carter and second by Jerry Ingram, approval to pay Site Survey Invoice was unanimously approved.

Payment of Monthly Bills:

With a motion by Jerry Ingram and second by Fred Webb, approval to pay the monthly bills was unanimously approved.

Board Comments:

With a motion by Richard Carter and second by Jerry Ingram, the motion to give all employees Christmas Incentives was unanimously approved.

Public Comments:

With a motion by Richard Carter and second by Jerry Ingram, the Cleaner Water Projects Resolution was unanimously approved. (KRADD)

Adjournment:

With a motion by Richard Carter and second by Jerry Ingram, it was unanimously approved that the meeting adjourned at 4:53 p.m.

LETCHER COUNTY WATER & SEWER DISTRICT

Regular Meeting Minutes

December 15th 2022

Board Members Present:

Sam Oaks, Board Member
Fred Webb, Secretary/Treasurer
Richard Carter, Commissioner

Board Members Absent:

Dianne Adams, Chairman
Jerry Ingram, Board Member

Staff Members Present:

Mark Lewis
Stephanie Bolling

Call to Order:

Secretary Fred Webb called the meeting to order at 4:30 p.m.

Minutes:

With a motion by Sam Oaks and second by Richard Carter, the minutes of the November, 17th 2022 meeting were unanimously approved.

Engineers' Report:

Alan Bowman with Bell Engineering discussed summarization of projects with the board members. With a motion by Richard Carter and second by Sam Oaks, the low bidder for meter replacement repairs was unanimously approved.

Approval of Pay Request for Construction Projects:

There were no pay requests at this time.

2023 Operating Budget:

With a motion by Richard Carter and second by Sam Oaks, the 2023 Operating Budget was unanimously approved.

Rate Study:

With a motion by Richard Carter and second by Sam Oaks, the Resolution for David Foster to file Rate Study was unanimously approved.

Payment of Monthly Bills:

With a motion by Sam Oaks and second by Richard Carter, approval to pay the monthly bills was unanimously approved.

Board Comments:

There were no board comments at this time.

Public Comments:

A Representative with Homes Inc. attended meeting and had questions about meter availability.


Adjournment:

With a motion by Richard Carter and second by Sam Oaks, it was unanimously approved that the meeting adjourned at 5:10 p.m.



Dianne Adams, Chairman

Attest:



Fred Webb, Secretary