

# LETCHER COUNTY WATER & SEWER DISTRICT

## Regular Meeting Minutes

January 16th 2020

---

**Board Members Present:**

Bernard Watts, Chairman  
Fred Webb, Secretary  
Richard Carter, Commissioner

**Board Members Absent:**

Billy Stamper, Board Member  
Dianne Adams, Treasurer

**Staff Members Present:**

Mark Lewis  
Stephanie Bolling

**Call to Order:**

Chairman Bernard Watts called the meeting to order at 4:30 p.m.

**Minutes:**

With a motion by Fred Webb and second by Richard Carter, the minutes of the December, 19<sup>th</sup> 2019 meeting were unanimously approved.

**Engineers' Report:**

Alan Bowman with Bell Engineering discussed summarization of projects with the board members.

**Approval of Pay Request for Construction Projects:**

There were no pay requests at this time.

**Payment of Monthly Bills:**

With a motion by Richard Carter and second by Fred Webb, approval to pay the monthly bills was unanimously approved.

**Board Comments:**

There were no board comments at this time.

**Public Comments:**

There were no public comments at this time.

**Adjournment:**

With a motion by Richard Carter and second by Fred Webb, it was unanimously approved that the meeting adjourned at 4:40 p.m.

# LETCHER COUNTY WATER & SEWER DISTRICT

## Regular Meeting Minutes

February 20th 2020

---

**Board Members Present:**

Dianne Adams, Treasurer  
Fred Webb, Secretary  
Richard Carter, Commissioner

**Board Members Absent:**

Billy Stamper, Board Member  
Bernard Watts, Chairman

**Staff Members Present:**

Mark Lewis  
Stephanie Bolling

**Call to Order:**

Treasurer Dianne Adams called the meeting to order at 4:30 p.m.

**Minutes:**

With a motion by Fred Webb and second by Richard Carter, the minutes of the January, 16<sup>th</sup> 2020 meeting were unanimously approved.

**Engineers' Report:**

Alan Bowman with Bell Engineering discussed summarization of projects with the board members.

**Manager's Report:** *Mark talked about the water line breaks that we had over that weekend, and he also discussed the resolution for the rate increase.*

**Resolution:** *With a motion by Richard Carter and a second by Fred Webb the Resolution for Rate Increase was passed unanimously.*

**Approval of Pay Request for Construction Projects:**

There were no pay requests at this time.

**Payment of Monthly Bills:**

With a motion by Richard Carter and second by Fred Webb, approval to pay the monthly bills was unanimously approved.

**Board Comments:**

There were no board comments at this time.

**Public Comments:**

Deane McBee asked questions about fixing man holes in McCray Lane.

**Adjournment:**

With a motion by Richard Carter and second by Fred Webb, it was unanimously approved that the meeting adjourned at 4:47 p.m.

LETCHER COUNTY WATER & SEWER DISTRICT

Special Called Meeting Minutes

March 10th 2020

---

Board Members Present:

Bernard Watts, Chairman  
Fred Webb, Secretary  
Richard Carter, Commissioner

Board Members Absent:

Billy Stamper, Board Member  
Dianne Adams, Treasurer

Staff Members Present:

Mark Lewis  
Stephanie Bolling

Call to Order:

Chairman Bernard Watts called the meeting to order at 4:30 p.m.

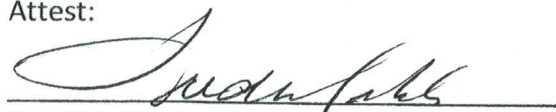
Resolution: *With a motion by Richard Carter and a second by Fred Webb the Revised Resolution for Rate Adjustment was unanimously passed.*

Adjournment:

With a motion by Richard Carter and second by Fred Webb, it was unanimously approved that the meeting adjourned at 4:34 p.m.

  
\_\_\_\_\_  
Bernard Watts, Chairman

Attest:

  
\_\_\_\_\_  
Fred Webb, Secretary

LETCHER COUNTY WATER & SEWER DISTRICT

Special Called Meeting Minutes

March 26th 2020

---

Board Members Present:

Dianne Adams, Treasurer  
Fred Webb, Secretary  
Richard Carter, Commissioner

Board Members Absent:

Billy Stamper, Board Member  
Bernard Watts, Chairman

Staff Members Present:

Mark Lewis  
Stephanie Bolling

Call to Order:

Treasurer Dianne Adams called the meeting to order at 4:09 p.m.

Minutes:

With a motion by Richard Carter and second by Fred Webb, the minutes of the February, 20<sup>th</sup> 2020 meeting and the minutes of March 10<sup>th</sup> 2020 special called meeting were unanimously approved.

Payment of Monthly Bills:

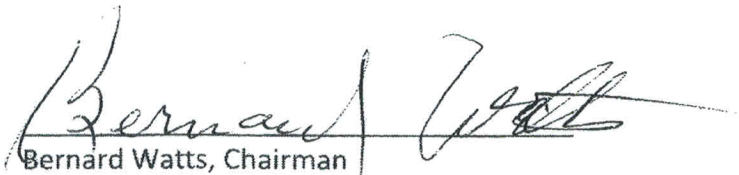
With a motion by Richard Carter and second by Fred Webb, approval to pay the monthly bills was unanimously approved.

Board Comments:

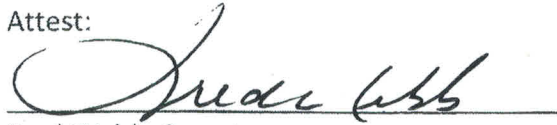
There were no board comments at this time.

Adjournment:

With a motion by Fred Webb and second by Richard Carter, it was unanimously approved that the meeting adjourned at 4:13 p.m.

  
Bernard Watts, Chairman

Attest:

  
Fred Webb, Secretary

# LETCHER COUNTY WATER & SEWER DISTRICT

## Regular Meeting Minutes

April 16th 2020

---

**Board Members Present:**

Bernard Watts, Chairman  
Fred Webb, Secretary  
Richard Carter, Commissioner

**Board Members Absent:**

Billy Stamper, Board Member  
Dianne Adams, Treasurer

**Staff Members Present:**

Mark Lewis  
Stephanie Bolling

**Call to Order:**

Chairman Bernard Watts called the meeting to order at 4:30 p.m.

**Minutes:**

With a motion by Richard Carter and second by Fred Webb, the minutes of the March, 26<sup>th</sup> 2020 meeting were unanimously approved.

**Engineers' Report:**

Alan Bowman with Bell Engineering discussed summarization of projects with the board members.

**Approval of Pay Request for Construction Projects:**

There were no pay requests at this time.

**Payment of Monthly Bills:**

With a motion by Fred Webb and second by Richard Carter, approval to pay the monthly bills was unanimously approved.

**Board Comments:**

There were no board comments at this time.

**Public Comments:**

There were no public comments at this time.

**Adjournment:**

With a motion by Richard Carter and second by Fred Webb, it was unanimously approved that the meeting adjourned at 4:45 p.m.

# LETCHER COUNTY WATER & SEWER DISTRICT

## Regular Meeting Minutes

May 21st 2020

---

**Board Members Present:**

Bernard Watts, Chairman  
Fred Webb, Secretary  
Richard Carter, Commissioner  
Dianne Adams, Treasurer

**Board Members Absent:**

Billy Stamper, Board Member

**Staff Members Present:**

Mark Lewis  
Stephanie Bolling

**Call to Order:**

Chairman Bernard Watts called the meeting to order at 4:30 p.m.

**Minutes:**

With a motion by Richard Carter and second by Fred Webb, the minutes of the April 16<sup>th</sup> 2020 meeting were unanimously approved.

**Engineers' Report:**

Alan Bowman with Bell Engineering discussed summarization of projects with the board members.

**Approval of Pay Request for Construction Projects:**

There were no pay requests at this time.

**Payment of Monthly Bills:**

With a motion by Richard Carter and second by Dianne Adams, approval to pay the monthly bills was unanimously approved.

**Board Comments:**

There were no board comments at this time.

**Public Comments:**

There were no public comments at this time.

**Adjournment:**

With a motion by Richard Carter and second by Fred Webb, it was unanimously approved that the meeting adjourned at 4:35 p.m.

LETCHER COUNTY WATER & SEWER DISTRICT

Regular Meeting Minutes

June 18th 2020

---

Board Members Present:

Bernard Watts, Chairman  
Fred Webb, Secretary  
Richard Carter, Commissioner

Board Members Absent:

Billy Stamper, Board Member  
Dianne Adams, Treasurer

Staff Members Present:

Mark Lewis  
Stephanie Bolling

Call to Order:

Chairman Bernard Watts called the meeting to order at 4:30 p.m.

Minutes:

With a motion by Fred Webb and second by Richard Carter, the minutes of the May, 21<sup>st</sup> 2020 meeting were unanimously approved.

Engineers' Report:

Alan Bowman with Bell Engineering discussed summarization of projects with the board members.

Approval of Pay Request for Construction Projects:

There were no pay requests at this time.

Manager's Report:

Mark Lewis discussed looking into Debt Service Refinancing and Reamortization of current loans, with a motion by Richard Carter and a second by Fred Webb it was unanimously approved.

Payment of Monthly Bills:

With a motion by Richard Carter and second by Fred Webb, approval to pay the monthly bills was unanimously approved.

Board Comments:

There were no board comments at this time.

Public Comments:

There were no public comments at this time.

Adjournment:

With a motion by Richard Carter and second by Fred Webb, it was unanimously approved that the meeting adjourned at 4:43 p.m.

# LETCHER COUNTY WATER & SEWER DISTRICT

## Regular Meeting Minutes

July 16th 2020

---

Board Members Present:

Bernard Watts, Chairman  
Fred Webb, Secretary  
Richard Carter, Commissioner  
Dianne Adams, Treasurer

Board Members Absent:

Billy Stamper, Board Member

Staff Members Present:

Mark Lewis  
Stephanie Bolling

**Call to Order:**

Chairman Bernard Watts called the meeting to order at 4:30 p.m.

**Minutes:**

With a motion by Fred Webb and second by Richard Carter, the minutes of the June 18<sup>th</sup> 2020 meeting were unanimously approved.

**Engineers' Report:**

Alan Bowman with Bell Engineering discussed summarization of projects with the board members.

**Approval of Pay Request for Construction Projects:**

There were no pay requests at this time.

**Resolution KIA Loans:**

With a motion by Richard Carter and a second by Dianne Adams, the Resolutions were unanimously passed.

**Caudill Town Bridge:**

With a motion by Fred Webb and a second by Richard Carter, the motion to declare state of emergency on Caudill Town Bridge was unanimously passed.

**Payment of Monthly Bills:**

With a motion by Richard Carter and second by Dianne Adams, approval to pay the monthly bills was unanimously approved.

**Board Comments:**

There were no board comments at this time.

**Public Comments:**

There were no public comments at this time.

**Adjournment:**

With a motion by Richard Carter and second by Dianne Adams, it was unanimously approved that the meeting adjourned at 4:44 p.m.



# LETCHER COUNTY WATER & SEWER DISTRICT

## Regular Meeting Minutes

August 20th 2020

---

**Board Members Present:**

Dianne Adams, Treasurer  
Fred Webb, Secretary  
Richard Carter, Commissioner

**Board Members Absent:**

Billy Stamper, Board Member  
Bernard Watts, Chairman

**Staff Members Present:**

Mark Lewis  
Stephanie Bolling

**Call to Order:**

Treasurer Dianne Adams called the meeting to order at 4:30 p.m.

**Minutes:**

With a motion by Richard Carter and second by Fred Webb, the minutes of the July, 16<sup>th</sup> 2020 meeting were unanimously approved.

**Engineers' Report:**

Alan Bowman with Bell Engineering discussed summarization of projects with the board members.

**Approval of Pay Request for Construction Projects:**

There were no pay requests at this time.

**Payment of Monthly Bills:**

With a motion by Fred Webb and second by Richard Carter, approval to pay the monthly bills was unanimously approved.

**Board Comments:**

There were no board comments at this time.

**Public Comments:**

There were no public comments at this time.

**Adjournment:**

With a motion by Richard Carter and second by Fred Webb, it was unanimously approved that the meeting adjourned at 4:36 p.m.

# LETCHER COUNTY WATER & SEWER DISTRICT

## Regular Meeting Minutes

September 17th 2020

---

**Board Members Present:**

Bernard Watts, Chairman  
Fred Webb, Secretary  
Richard Carter, Commissioner  
Dianne Adams, Treasurer

**Board Members Absent:**

Billy Stamper, Board Member

**Staff Members Present:**

Mark Lewis  
Stephanie Bolling

**Call to Order:**

Chairman Bernard Watts called the meeting to order at 4:30 p.m.

**Minutes:**

With a motion by Dianne Adams and second by Fred Webb, the minutes of the August, 20<sup>th</sup> 2020 meeting were unanimously approved.

**Engineers' Report:**

Alan Bowman with Bell Engineering discussed summarization of projects with the board members.

**Approval of Pay Request for Construction Projects:**

There were no pay requests at this time.

**Payment of Monthly Bills:**

With a motion by Richard Carter and second by Fred Webb, approval to pay the monthly bills was unanimously approved.

**Board Comments:**

There were no board comments at this time.

**Public Comments:**

David Foster talked about rate increase and asked for a motion to give documents to PSC, with a motion by Richard Carter and a second by Dianne Adams it was unanimously passed.

**Adjournment:**

With a motion by Dianne Adams and second by Richard Carter, it was unanimously approved that the meeting adjourned at 4:46 p.m.

LETCHER COUNTY WATER & SEWER DISTRICT

Regular Meeting Minutes

October 15th 2020

---

Board Members Present:

Bernard Watts, Chairman  
Fred Webb, Secretary  
Richard Carter, Commissioner  
Dianne Adams, Treasurer

Board Members Absent:

Billy Stamper, Board Member

Staff Members Present:

Mark Lewis  
Stephanie Bolling

Call to Order:

Chairman Bernard Watts called the meeting to order at 4:30 p.m.

Minutes:

With a motion by Richard Carter and second by Fred Webb, the minutes of the September, 17<sup>th</sup> 2020 meeting were unanimously approved.

Engineers' Report:

Alan Bowman with Bell Engineering discussed summarization of projects with the board members.

Approval of Pay Request for Construction Projects:

With a motion by Richard Carter and a second by Fred Webb, the motion for pay request #8 for Bell Engineering to be paid when funds are available was unanimously passed.

Resolution for KIA Loan Applications:

With a motion by Richard Carter and a second by Dianne Adams, the Resolution for KIA Loan Applications were unanimously passed.

Payment of Monthly Bills:

With a motion by Dianne Adams and second by Fred Webb, approval to pay the monthly bills was unanimously approved.

Board Comments:

There were no board comments at this time.

Public Comments:

There were no public comments at this time.

Adjournment:

With a motion by Dianne Adams and second by Richard Carter, it was unanimously approved that the meeting adjourned at 4:56 p.m.

LETCHER COUNTY WATER & SEWER DISTRICT

Regular Meeting Minutes

November 19th 2020

---

Board Members Present:

Bernard Watts, Chairman  
Fred Webb, Secretary  
Richard Carter, Commissioner  
Dianne Adams, Treasurer

Board Members Absent:

Billy Stamper, Board Member

Staff Members Present:

Mark Lewis  
Stephanie Bolling

**Call to Order:**

Chairman Bernard Watts called the meeting to order at 4:30 p.m.

**Minutes:**

With a motion by Richard Carter and second by Fred Webb, the minutes of the October, 15<sup>th</sup> 2020 meeting were unanimously approved.

**Engineers' Report:**

Alan Bowman with Bell Engineering discussed summarization of projects with the board members, He also asked for the board to make a motion for the Bid on Deane Interconnect, with a motion by Richard Carter and second by Fred Webb it was unanimously passed.

**Approval of Pay Request for Construction Projects:**

With a motion by Dianne Adams and a second by Richard Carter, approval to pay invoice for Bell Engineering was unanimously passed.

**Manager's Report-Operating Budget:**

With a motion by Richard Carter and a second by Fred Webb, the Operating Budget for 2021 was unanimously passed.

**Resolution:**

With a motion by Richard Carter and a second by Dianne Adams, the Resolution for Cumberland River Phase 4 was unanimously passed.

**Payment of Monthly Bills:**

With a motion by Dianne Adams and second by Richard Carter, approval to pay the monthly bills was unanimously approved.

**Board Comments:**

There were no board comments at this time.

**Public Comments:**

There were no public comments at this time.

**Adjournment:**

With a motion by Dianne Adams and second by Richard Carter, it was unanimously approved that the meeting adjourned at 4:46 p.m.

# LETCHER COUNTY WATER & SEWER DISTRICT

## Regular Meeting Minutes

December 17th 2020

---

**Board Members Present:**

Bernard Watts, Chairman  
Fred Webb, Secretary  
Richard Carter, Commissioner

**Board Members Absent:**

Billy Stamper, Board Member  
Dianne Adams, Treasurer

**Staff Members Present:**

Mark Lewis  
Stephanie Bolling

**Call to Order:**

Chairman Bernard Watts called the meeting to order at 4:30 p.m.

**Minutes:**

With a motion by Fred Webb and second by Richard Carter, the minutes of the November, 19<sup>th</sup> 2020 meeting were unanimously approved.

**Engineers' Report:**

Alan Bowman with Bell Engineering discussed summarization of projects with the board members.

**Approval of Pay Request for Construction Projects:**

There were no pay requests at this time.

**Payment of Monthly Bills:**

With a motion by Richard Carter and second by Fred Webb, approval to pay the monthly bills was unanimously approved.

**Board Comments:**

Richard Carter made a motion to give Employees of the Water District Christmas Incentive Checks and with a second by Fred Webb it was unanimously passed.

**Public Comments:**

There were no public comments at this time.

**Adjournment:**

With a motion by Richard Carter and second by Fred Webb, it was unanimously approved that the meeting adjourned at 4:39 p.m.