

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING

January 24, 2022

The Board of Commissioners of the Bath County Water District met in regular session on Monday, January 24th, 2022 at 7:00 p.m. at the Districts Office in Salt Lick, Kentucky. The following Commissioners were present: Chairman L.W. Patton, Commissioner Mike Ginter, and Commissioner Jeanette Walton. Also present were the Co-Managers Sherri Greene, Mark Crouch, and Sarah Price. Also, in attendance was Jim Thompson and Chris Miller (via Zoom). Those absent include Commissioner Eddie Goodpaster and Commissioner Rodney Donathan.

Chairman Patton called the meeting to order at 7:00 p.m.

The minutes of the December 13th, 2021 meeting were reviewed by the board. Commissioner Walton suggested that a note stating "See manager's notes for rate of pay" be placed in the minutes regarding the hiring of Co-Manager, Sarah Price. Another change in the minutes was to the "Other Business" section regarding the hiring of a new employee. The minutes now state that the new employee would replace "Travis Roberson, he quit in October 2021". Greene made these adjustments to the minutes. Patton asked for a motion to approve the minute for the December 13th, 2021 meeting. Walton moved to approve the minutes of the December 13th, 2021 meeting. Ginter seconded the motion. Motion carried.

Chairman Patton asked Commissioner Jeanette Walton to serve as acting secretary for the meeting and she agreed.

The minutes of the December 17th, 2021 Special Called meeting were reviewed by the board. Patton asked for a motion to accept the minutes for the Special Called meeting on December 17th, 2021. Ginter moved to approve the minutes. Walton seconded the motion. Motion carried.

Co-Manager, Crouch, started a Zoom meeting with Chris Miller, with Enterprise, to discuss the details of leasing trucks. Discussion was held with Miller. Miller is going to provide Mark Crouch with the details he provided in the meeting so the Commissioners can look into the numbers more in detail. The discussion among the board was tabled until the next Board Meeting.

The next item discussed was the Ore Mines pump station. Jim Thompson stated that the big reason it needs replaced is because of the small pipes inside. Bigger pipes would allow it to operate and flow better as well as have a bigger chlorine room. This is going to make the building bigger which would require more property than the District has. Thompson suggested discussing possibly getting more land from the Owingsville Church of Christ. Additional discussion was held regarding the financials that the District will receive for this project as well as other projects. Thompson stated the project could include bricking the outside so that it matches the Church. Crouch is going to reach out to the Church.

The next item on the agenda was Personnel Issues. Greene stated that this was just the applications for the open position. The list of applicants was given to the Commissioners. Discussion on the interviewing process was held.

Patton asked if all Commissioners agreed to allow all three Co-Managers to interview the applicants. The Commissioners agreed and set a Special Called Meeting for Wednesday, February 4th, 2022 at 9:00 a.m. The purpose of this meeting will be to hire an employee from the interviews that the Co-Managers hold with the applicants presented to the Board.

Greene went over the Past Due, Inactive Accounts, and Write Offs as well as the Monthly Management Report. Greene stated that on the Monthly Financial Statement after depreciation it was a loss of -\$22,772.03. She gave the details of the monthly beginning and ending balance of cash and stated that

there were K.I.A and R.D. payments that hit December 31st, 2021 rather than in January of 2022, as well as the new meter reading software that was paid in December. For the year, the cash was still up after the purchase of two new trucks and the purchase of the new meter reading software. The reports were available for the Board to view. Greene read the water loss percentage and the report was available for the Board to view.

The ACH & CCD sheets for December 2021 and January 2022 were available for the Board to review and sign. Commissioners Ginter and Walton signed the ACH & CCD sheets for December 2021 and January 2022. The payroll sheets were signed by Commissioners Patton and Ginter. Commissioner Ginter moved to approve the Monthly Management Report. Walton seconded the motion. Motion carried.

OTHER BUSINESS:

Crouch asked if the Board would consider reviewing the pay for Certified employees. The board decided to discuss this at the next meeting. The Board asked Crouch to get a breakdown of the pay for Certified employees in the surrounding areas for the Board to review.

There being no further business coming before the Board, Commissioner Ginter moved to adjourn. Commissioner Walton seconded. Motion carried.



CHAIRMAN



SECRETARY

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
February 28, 2022

The Board of Commissioners of the Bath County Water District met in regular session on Monday, February 28th, 2022 at 7:00 p.m. at the Districts Office in Salt Lick, Kentucky. The following Commissioners were present: Commissioner Rodney Donathan, Commissioner Mike Ginter, and Commissioner Jeanette Walton. Also present were the Co-Managers Sherri Greene, Mark Crouch, and Sarah Price. Also, in attendance were Jim Thompson, Justin McKenzie, and Larry Little.

Commissioner Rodney Donathan served as Chairman and called the meeting to order at 7:00 p.m. Commissioner Walton served as Secretary.

The minutes of the January 24th, 2022 meeting were reviewed by the board. Donathan asked for a motion to approve the minutes for the January 24th, 2022 meeting. Walton moved to approve the minutes. Ginter seconded the motion. Motion carried.

Co-Manager, Greene, introduced Larry Little, customer, to discuss his concerns about the easement that involves his land on Old River Road. Discussion was held with Little. Co-Manager, Crouch, stated that he will be sure to cover the exposed line in question and that the concrete ring will be flush with the ground. Walton showed Little the maps and read the easement that was in question. Greene will get further information from the District's attorney to ensure that the easement concerning Old River Road is legitimate and will contact Little with the results of that discussion.

Crouch introduced, Justin McKenzie, which is who the Co-Managers decided to bring in as the new hire for the open position that was discussed in the January 24th, 2022 Board Meeting.

Donathan asked for a motion to officially hire, Justin McKenzie for the open position, which replaced Travis Roberson, who quit in October 2021. Walton made a motion to hire McKenzie. Ginter seconded the motion. Motion carried.

The next item discussed was the bids for materials and supplies. Greene provided documents showing those bids from three companies: Hayes Pipe Supply, Core & Main, and Ferguson Waterworks. Crouch stated that materials and supplies are hard to come by. He asked to purchase from whichever company had the product that was needed at the time, while still trying to get them the cheapest he could. Ginter made a motion to purchase materials and supplies from whichever company had the products that were needed. Walton seconded the motion. Motion carried.

The next item on the agenda was pay increases with certification. Greene provided a breakdown of the pay of Certified employees in the surrounding areas. Discussion was held. Walton made a motion to increase the current raise that is given from \$1.00 to \$2.00 when an employee receives their Class 2 Certification. Ginter seconded the motion. Motion carried.

Discussion was held concerning the current Bath County Water District employees who currently have their Class 2 Certification. The current employees that hold a Class 2 Certification include: Mark Crouch, Randy Conn, Chris Crouch, and Elijah Razor. Walton made a motion to give the following employees a \$1.00 raise for already having their Class 2 Certification: Randy Conn, Chris Crouch, and Elijah Razor. The discussion of a raise for Mark Crouch was tabled until the next Board Meeting.

Next, the money for projects was discussed. Greene stated that the project for the two generators requires the Bath County Judge Executive's, Bobby Rogers, approval. The money to cover this project was not coming from the county, but rather from FEMA. Greene also stated that the check for \$76,513.00 comes from the Cleaner Water Fund and the money has not been received thus far. Engineer, Jim Thompson

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stated that the approximate \$1,000,000.00 that was supposed to be received from the ARPA fund is no longer being received by the Bath County Water District. There was no reason given for this change.

The next item discussed was the Ore Mines pump station. Due to the lack of ARPA funding mentioned before, additional discussion of this project will be tabled until the next Board Meeting. Walton made a motion to pause this project until the financials are resolved. Ginter seconded the motion. Motion carried.

The next item on the agenda was the truck leases. Greene provided the document from Chris Miller, who spoke with the Board in January, with the details of the lease program. Crouch explained the document. Discussion was held and further discussion was tabled until the next Board Meeting.

Greene went over the Past Due, Inactive Accounts, and Write Offs as well as the Monthly Management Report. Greene stated that on the Monthly Financial Statement after depreciation there was a profit of +\$93.16. The reports were available for the Board to view. Greene read the water loss percentage and the report was available for the Board to view.

The ACH & CCD sheets for February 2022 was available for the Board to review and sign. Commissioners Ginter and Walton signed the ACH & CCD sheets for February 2022. The payroll earnings report was signed by Commissioners Donathan and Ginter. Commissioner Walton moved to approve the Monthly Management Report. Ginter seconded the motion. Motion carried.

OTHER BUSINESS:

Greene stated that the contact information on two pages of the Emergency Response Plan had to be updated. Walton made a motion to approve the changes to the two tariff pages of the Emergency Response Plan. Ginter seconded the motion. Motion carried. Donathan signed the two tariff pages.

Next, the ACH payments and ACH payroll forms from People's Bank of Kentucky needed to be updated and signed. This was completed as either of the Co-Managers, Mark Crouch and Sarah Price, could sign these documents, but that only one signature was required. Ginter made a motion to put both, Mark Crouch and Sarah Price, on the ACH payments and ACH payroll forms and to only require one signature. Walton seconded the motion. Motion carried. Acting Chairman, Rodney Donathan, signed the forms from People's Bank of Kentucky.

Greene notified the Board that employee, Nathan Davis, was in a non-injury accident with a Fed-Ex driver in Means, Kentucky. It was stated that Davis was driving down the road and the Fed-Ex driver turned out onto the road and hit Davis in the Bath County Water District truck.

The next item discussed was that the Bath County Water District received a notice from the Morehead Utility Plant Board that the rates were being increased. Greene stated that the rates were going up \$0.08 per 1,000 gallons. However, the Capitol costs went down about \$1,000.00. After the calculations and the Purchase Water Adjustment, the rates are increasing by \$0.06 per 1,000 gallons. Greene asked for approval for this to start with water used on or after February 15th, 2022. Walton made a motion to approve this rate increase to start with water used on or after February 15th, 2022. Ginter seconded the motion. Motion carried.

Price read the Resolution #2022-1 concerning the rate increase of \$0.06 per 1,000 gallons effective for services rendered on or after February 15th, 2022. Walton made a motion that the Bath County Water District approve the Resolution. Ginter seconded the motion. Motion carried. Chairperson, Rodney Donathan and Secretary, Jeanette Walton signed the resolution.

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Greene asked to have Sarah Price added to the online banking for the Bath County Water District's bank accounts. Ginter made a motion to add Price to the Online Banking for the Bath County Water District. Walton seconded the motion. Motion carried.

There being no further business coming before the Board, acting Chairman Donathan adjourned.



CHAIRMAN



SECRETARY

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING

March 22, 2022

The Board of Commissioners of the Bath County Water District met in regular session on Tuesday, March 22, 2022 at 7:00 p.m. at the Districts Office in Salt Lick, Kentucky. The following Commissioners were present: Rodney Donathan, Mike Ginter, Jeanette Walton, L.W. Patton, and Eddie Goodpaster. Also present were the Co-Managers Sherri Greene, Mark Crouch, and Sarah Price. Also, in attendance were Jim Thompson and Bath County Judge Executive, Bobby Rogers.

Chairman L.W. Patton called the meeting to order at 7:00 p.m.

The minutes of the February 28, 2022 meeting were reviewed by the board. Patton asked for a motion to approve the minutes for the February 28, 2022 meeting. Commissioner Donathan moved to approve the minutes. Commissioner Goodpaster seconded the motion. Motion carried.

The first item on the agenda was the Public Service Commission inspection. Co-Manager, Price, informed the board that there were no deficiencies and she provided the board with a copy of the inspection to review.

The next item discussed was the money for projects. Bath County Judge Executive, Bobby Rogers, explained that Bath County received a total of \$432,000 from the Cleaner Water Funding to be divided six ways. The following districts received funding: Owingsville Water, Owingsville Sewer, Sharpsburg Sanitation, Sharpsburg Water, Bath County Sanitation, and Bath County Water District. Bath County Water District received approximately one-sixth (1/6) in a total of \$76,513.00 from the Cleaner Water Funding.

Rogers stated that Bath County is set to receive \$2.4 million in American Rescue Plan Act (ARPA) funds. The county has already received \$1.2 million and is set to get the other \$1.2 million in May 2022. The restrictions on the ARPA funds have now been released so that if the county has under \$10 million the ARPA funds can be put into the County's general fund as lost revenue. Therefore, the Bath County Fiscal Court put \$164,000 of the ARPA funding into their general fund and can do that for three more years. Rogers stated that the ARPA funding must be designated by 2024 and spent by 2026.

The Bath County Fiscal Court has also designated ARPA funding to pay for the Atkinson Road project, which is estimated to be \$300,000 to \$350,000. Another project that the Fiscal Court is working on is the radio system, which will total between \$600,000-700,000 from the county; half of the project to be funded from the county's ARPA funding and the other half through a loan with KACo. The last project that the Fiscal Court has discussed for the ARPA funding is the Caney Project to have a feasibility study done at Cave Run Lake for potential campsites, a marina, and a resort. They set aside up to \$1 million to run water and sewer lines on up KY-826 to support these potential additions. However, the timeframe of the ARPA funding will run out before these things can be done for the Caney Project, which opens that \$1 million up to other projects.

Rogers stated that we should go after another pot of money that the state is opening up soon. Rogers asked what the most important project for the BCWD was at this time. Co-Manager Crouch stated that it was the Ore Mines Pump Station, which would cost approximately \$600,000-\$650,000. Commissioner Patton asked Rogers what the Fiscal Court could provide BCWD out of the \$1.2 million of ARPA funding that was already in the bank. Patton stated that BCWD is going to pursue Owingsville Water and Sharpsburg Water for funding part of the Ore Mines Pump Station, but still asked what the Bath County Fiscal Court could provide as well. Rogers stated that he believed that the Fiscal Court could earmark \$300,000 to BCWD easily, and possibly more. Patton then asked if the Fiscal Court could earmark any additional money from the \$1.2 million of ARPA funding that is set to arrive in May 2022. Rogers stated

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to just consider it \$600,000, that being half from what is already in the bank and the other half from the \$1.2 million that is supposed to be to the County in May 2022. Patton confirmed that BCWD would go for the other funding resources like Owingsville and Sharpsburg; however, if the other sources could not provide funding, then BCWD would reach out to the Bath County Fiscal Court for \$600,000 minus the \$76,513 from the Cleaner Water Fund that the Water District received.

Walton made a motion to have the Co-Managers communicate with the Gateway ADD to reduce the project number WX21011040 to just include the Ore Mines Pump Station for an amount of \$600,000 and the rest of the project to be assigned a new project number. Ginter seconded the motion. Motion carried.

Walton suggested the Co-Managers to reach out to the Gateway ADD to set up a meeting with Owingsville Water and Sharpsburg Water to discuss the Ore Mines Pump Station as well as their contracts. Donathan made a motion for the Co-Managers to reach out to the Gateway ADD to set up a meeting with Sharpsburg Water and Owingsville Water to discuss their future needs. Goodpaster seconded the motion. Motion carried.

The next item on the agenda was Cassidy Lane. Crouch stated that BCWD had a leak in the line running up Cassidy Lane and the pipe was running right up the middle of the blacktop. Crouch asked if we could run a 1-inch service line up Cassidy Lane before we fixed the blacktop, so that BCWD would not have to do this all over again if another leak were to pop up in the old line. Donathan made a motion to run 250 feet with 1-inch PVC pipe along the side of road going up Cassidy Lane. Ginter seconded the motion. Motion carried.

The next item on the agenda was the truck leases. After discussion on the truck leases, the Board agreed not to move forward with the truck leases.

Next, a line extension was discussed for the new subdivision on Adams Road. There were a several questions that needed to be ran by those that are creating the subdivision. The Board decided to have them come to the next meeting to discuss this topic in more detail.

Price went over the Past Due, Inactive Accounts, and Write Offs as well as the Monthly Management Report. Price stated that on the Monthly Financial Statement after depreciation there was a loss of -\$16,066.36. The reports were available for the Board to view. Price read the water loss percentage and the report was available for the Board to view.

The ACH & CCD sheets for March 2022 were available for the Board to review and sign. Commissioners Goodpaster and Donathan signed the ACH & CCD sheets for March 2022. The payroll earnings report was signed by Commissioners Patton and Ginter. Walton moved to approve the Monthly Management Report. Goodpaster seconded the motion. Motion carried.

Price informed the Board of Shelby Bennett's yearly evaluation and stated that she was doing a good job.

OTHER BUSINESS:

Price brought forth a Resolution from Gateway ADD that will adopt the Kentucky Model Procurement Code. This resolution is for project number WX21011040 stating that Bath County Water District can establish selection criteria, advertise the request for engineering qualifications, appoint engineering selection committee, and negotiate fees for engineering services. Goodpaster made a motion to accept the resolution for project number WX21011040. Donathan seconded. Motion carried. Chairman L.W. Patton and Commissioner Ginter signed the Resolution.

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Kentucky Public Pensions Authority sent a letter to update the administrator of the BCWD account. Price stated that Sherri Greene was the administrator and asked to get approval for her to become the new administrator. Patton signed the form to approve Price as the new administrator.

Price read the letter that was received from the attorney, Earl Rogers, regarding Larry Little's visit the previous month. The letter stated that Bath County Water District operated within the easement and that the situation was settled. Earl Rogers mailed a copy of this letter directly to Little.

There being no further business coming before the Board, Commissioner Donathan moved to adjourn. Commissioner Goodpaster seconded. Motion carried.



CHAIRMAN



SECRETARY

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS SPECIAL CALLED MEETING

April 1, 2022

The Board of Commissioners of the Bath County Water District met for a Special Called Meeting on Friday, April 1, 2022 at 12:00 p.m. at the District's Office in Salt Lick, Kentucky. The following Commissioners were present: Rodney Donathan, Mike Ginter, Jeanette Walton, L.W. Patton, and Eddie Goodpaster. Also present were the Co-Managers Sherri Greene, Mark Crouch, and Sarah Price. Also, in attendance were Bath County Judge Executive, Bobby Rogers, and Jocelyn Gross, with Gateway Area Development District (GADD).

The purpose of the Special Called Meeting was to discuss a Resolution regarding an application for a Kentucky Infrastructure Authority (K.I.A.) loan for the Ore Mines Pump Station.

Jocelyn Gross, from GADD, stated that Bath County Water District would be eligible for a loan with a 1% interest rate over 20 years. She also stated that the K.I.A. Fund B loan was the best option to move quickly. She stated that K.I.A. would do a rate study to see if BCWD needed to raise rates. The funds from a Fund B loan can only be used for what the project includes originally. In addition, Gross stated that the BCWD would only pay interest on the amount of money that is drawn down, rather than what is asked for in the loan application.

Chairman Patton asked for a motion to sign the Authorizing Resolution to file an application of a Loan Application with K.I.A. for the project number WX21011040. Commissioner Donathan moved to sign the Authorizing Resolution. Commissioner Goodpaster seconded. Motion carried. Patton and Donathan signed the Authorizing Resolution.

Discussion was held on expanding the project number, WX21011040, back to the original scope and amount. Goodpaster made a motion to set the amount on the loan application for \$1.2 million. Donathan seconded the motion. Motion carried.

There being no further business coming before the Board, Commissioner Ginter moved to adjourn. Commissioner Donathan seconded. Motion carried.


CHAIRMAN


SECRETARY

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING

April 25, 2022

The Board of Commissioners of the Bath County Water District met in regular session on Monday, April 25, 2022 at 7:00 p.m. at the Districts Office in Salt Lick, Kentucky. The following Commissioners were present: Mike Ginter, Jeanette Walton, L.W. Patton, and Eddie Goodpaster. Also present were the Co-Managers Sherri Greene, Mark Crouch, and Sarah Price. Also, in attendance were Jim Thompson, Troy Hogge, and Veronica Crouch.

Chairman L.W. Patton called the meeting to order at 7:00 p.m.

The minutes of the March 22, 2022 meeting were reviewed by the board. Patton asked for a motion to approve the minutes for the March 22, 2022 meeting. Commissioner Ginter moved to approve the minutes. Commissioner Walton seconded the motion. Motion carried.

The minutes of the Special Called meeting on April 1, 2022 were also reviewed by the board. Commissioner Goodpaster moved to approve the minutes for the Special Called Meeting on April 1, 2022. Commissioner Ginter seconded the motion. Motion carried.

The first item on the agenda was the line extension for the subdivision on Adams Road off Old Sand Road. Veronica Crouch was there representing property owner, Levi Hochstetler. Discussion was held and Crouch was informed to let Mr. Hochstetler know all the requirements that must be followed before the water line could be considered for the subdivision.

Commissioner Walton served as Secretary for the meeting.

Co-Manager, Price informed the Board of the Rose Manley situation that occurred earlier in the month over a high-water bill due to a leak. Manley reported the Bath County Water District to the Public Service Commission. The PSC then contacted BCWD and informed them that since the tariff was followed there was nothing done incorrectly and that the district was in the clear regarding this situation.

Price informed the Board that the Gateway ADD ran the advertisement for Engineering groups for the BCWD Improvements and Upgrades (WX21011040) project including the Ore Mines Pump Station. The Kentucky Engineering Group, PLLC was the only Engineering group that put in for the project. The Board scored the Kentucky Engineering Group at the request of the Gateway ADD. Chairman Patton asked for motion. Commissioner Goodpaster made a motion to accept Kentucky Engineering Group for the BCWD Improvements and Upgrades Project. Commissioner Ginter seconded the motion. Motion carried.

The next item discussed on the agenda was the truck replacement plan as well as the utility truck. Discussion was held and Crouch was asked to get quotes for 1500, 2500, and 3500 truck options. Price was asked to inquire about the district selling the trucks at a dealer auction rather than through sealed bids. Commissioner Ginter is looking into the current trucks and figure how much they would bring in auction. The truck replacement plan was tabled until next month.

The Public Service Commission sent a letter to approve the Purchase Water Adjustment that was passed down to BCWD from the Morehead Utility Plant Board. Price also informed the Board that the PSC stated that the district has not sought a base rate adjustment since 2012. The PSC has ordered BCWD to file an application for a general rate adjustment, an alternative rate adjustment, or file a formal motion stating why no modifications are necessary within six months. Price was asked to look at extensions since the district has a project in place.

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Price went over the Past Due, Inactive Accounts, and Write Offs as well as the Monthly Management Report. Price stated that on the Monthly Financial Statement after depreciation there was a loss of -\$28,469.98. The reports were available for the Board to view. Price read the water loss percentage and the report was available for the Board to view.

The ACH & CCD sheets for April 2022 were available for the Board to review and sign. Commissioners Goodpaster and Patton signed the ACH & CCD sheets for April 2022. The payroll earnings report was signed by Commissioners Patton and Ginter. Goodpaster moved to approve the Monthly Management Report. Walton seconded the motion. Motion carried.

Chairman Patton called for Executive Session regarding Personnel Issues. The Board selected Commissioner Ginter to be over the Truck Replacement committee.

OTHER BUSINESS:

Crouch got bids for blacktop jobs at Cassidy Lane as well as the district's office parking lot. Discussion was held over the details of the bids that were submitted for both locations. Commissioner Walton moved to accept B&D's bid for patching for the price of \$5,450 for Cassidy Lane as well as a small area on U.S. 60. Commissioner Ginter seconded the motion. Motion carried. Commissioner Goodpaster made a motion to accept B&D's bid for the BCWD's parking lot for 3inch binder for \$16,580. Commissioner Ginter seconded the motion. Motion carried.

Next, the Co-Managers were asked about the new employee, Justin McKenzie, and the rest of the employees. The co-managers are pleased with the employees in the office as well as the field.

There being no further business coming before the Board, Commissioner Goodpaster moved to adjourn. Commissioner Walton seconded. Motion carried.



CHAIRMAN



SECRETARY

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING

May 23, 2022

The Board of Commissioners of the Bath County Water District met in regular session on Monday, May 23, 2022, at 7:00 p.m. at the District's Office in Salt Lick, Kentucky. The following Commissioners were present: Mike Ginter, Jeanette Walton, L.W. Patton, Rodney Donathan, and Eddie Goodpaster. Also present were the Co-Managers Sherri Greene, Mark Crouch, and Sarah Price. Also, in attendance were Troy Hogge and Jocelyn Gross.

Chairman L.W. Patton called the meeting to order at 7:00 p.m.

The minutes of the April 25, 2022 meeting were reviewed by the board. Patton asked for a motion to approve the minutes for the April 25, 2022 meeting. Commissioner Goodpaster moved to approve the minutes. Commissioner Ginter seconded the motion. Motion carried.

The first item on the agenda was an approximate 1,500-foot line extension on Sugar Grove Road. Chad Cordle and Chris Patterson were in attendance requesting water at their land on Sugar Grove Road. Troy Hogge, with Kentucky Engineering Group, informed Cordle and Patterson of the requirements from the Kentucky Division of Water and explained the process of the line extension to them. Once it was approved by the Division of Water, the customers were told they would have to pay to have the line installed and the Bath County Water District would oversee the installation. Once it was installed, it would be turned over to the Water District to maintain. Crouch provided Cordle and Patterson with an estimate of the material costs that would be needed to install this water line. Hogge was asked to get started on submitting the plan to the Kentucky Division of Water for approval.

The next item on the agenda was the Redbud Subdivision easement. Attorney Earl Rogers III prepared the easement for the Redbud Subdivision and it needed to be signed by Chairman L.W. Patton. Patton signed the document.

Jocelyn Gross, with Gateway Area Development District, brought a Resolution to authorize the Bath County Water District to file the loan application as well as appointing Chairperson L.W. Patton and Successors as official project representatives of an Infrastructure Revolving Fund (Fund B) Project. She also brought the actual loan application that needed to be signed by L.W. Patton. The last document that was to be signed was a letter to authorize Sarah Price as the administrator for the SAM.org website, which must be done to receive federal funds. Donathan made a motion to sign the Resolution and loan application. Goodpaster seconded the motion. Motion carried. L.W. Patton signed the documents and Donathan signed the Resolution as the Secretary.

Patton asked for a motion to sign the standard agreement for professional services for using Kentucky Engineering Group as the engineers for the 2022 Water System Improvements Project (WX21011040). Walton made a motion to sign the standard agreement for professional services with Kentucky Engineering Group. Ginter seconded the motion. Motion carried. Hogge and Patton signed the document.

Next, Crouch informed the Board of the improvements for SCADA and pumps. Crouch stated that SCADA was getting old and that there has been a lot of signal loss at the Owingsville Pump, which could cause big issues. JAGS is to replace the antennas and place a third antenna on the Owingsville Pump Station and replace the antenna at the Preston Pump Station. The quote is strictly for the labor as the parts are paid for by Microcomm. Patton asked for a motion to approve JAGS to put antennas on the pump stations for \$5,100.00. Ginter made the motion to approve JAGS to install the antennas. Goodpaster seconded the motion. Motion carried.

Crouch also informed the Board that the Owingsville Pump Station only has two pumps whereas the other pump stations have three in case of the others going down. The purpose of having three pumps per station

is to be covered if one pump is out being repaired and the other goes out at the same time, the third pump could be used. Discussion was held and the additional pump for the Owingsville Pump Station was tabled until the next board meeting.

The next item on the agenda was the health insurance renewal. Price informed the Board that it was time to decide whether the Bath County Water District would continue to pay for the health insurance of the employees and their families or not. Price stated that the calculated increase in cost from the current plan to the new plan would be 7.88%, which would be approximately \$812.42 more per month. Discussion was held. Patton asked for a motion to renew the health insurance plans for the Bath County Water District employees. Donathan made a motion to renew the health insurance plans for the employees. Goodpaster seconded the motion. Motion carried.

The truck replacement plan and utility truck were next on the agenda. Crouch informed the board of the bids that he had received from dealerships around the area for multiple variations of models and options of trucks. Discussion was held. Crouch was asked to reach out to Dutch's for a bid and the topic was tabled until the next meeting. Price informed the board that for the trucks that the district is looking to replace, they would need to be declared surplus in a board meeting and noted in the minutes. Then a motion would need to be made stating where the trucks were to be auctioned off at if the board did not want to open them for sealed bids.

Price went over the Past Due, Inactive Accounts, and Write Offs as well as the Monthly Management Report. Price stated that on the Monthly Financial Statement after depreciation there was a loss of -\$28,999.86. The reports were available for the Board to view. Price read the water loss percentage and the report was available for the Board to view.

The ACH & CCD sheets for May 2022 were available for the Board to review and sign. Commissioners Donathan and Walton signed the ACH & CCD sheets for May 2022. The payroll earnings report was signed by Commissioners Patton and Ginter. Donathan moved to approve the Monthly Management Report. Walton seconded the motion. Motion carried.

OTHER BUSINESS:

The Public Service Commission sent for changes from the recent rate increase from the pass through. There were page number corrections needed. Patton signed the new tariff sheets to be submitted to the PSC.

Crouch informed the Board that B&D asphalt charged an additional \$800.00 for work that was not included in the bid from the previous meeting. This work was for a small spot at the Frosty Freeze that was damaged when fixing a leak as well as a complete an overlay on Cassidy Lane that was damaged more than was noticed when he gave the bid. Price stated that his check was going to be held until he came back to the office lot to correct the low spots and make it drain correctly. Donathan made a motion to approve paying B&D asphalt an additional \$800.00 for the additional work that was completed. Goodpaster seconded the motion. Motion carried.

Price informed the Board that the Auditor, Sherman, is still waiting on GASB 68 to complete the audit. She also informed them that Sherman completes PSC Reports for water companies and would charge \$700 to do Bath County Water District's in the future.

There being no further business coming before the Board, Commissioner Ginter moved to adjourn. Commissioner Goodpaster seconded. Motion carried.


CHAIRMAN


SECRETARY

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS SPECIAL CALLED MEETING
May 31, 2022

The Board of Commissioners of the Bath County Water District met for a Special Called Meeting on Tuesday, May 31, 2022 at 11:30 a.m. at the District's Office in Salt Lick, Kentucky. The following Commissioners were present: Rodney Donathan, Mike Ginter, Jeanette Walton, and Eddie Goodpaster. Also present were the Co-Managers Mark Crouch and Sarah Price.

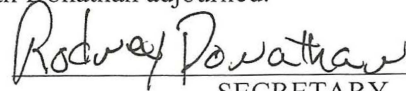
The purpose of the Special Called Meeting was to discuss the replacement of the Utility Truck. Donathan acted as Chairman and Walton was Secretary.

Discussion was held on the options for the Utility Truck that was bid by Dutch's. It was decided that all the options that were provided in the bid were sufficient and that the truck would work for the Bath County Water District.

Commissioner Goodpaster made a motion to purchase the 2022 Silverado 3500 regular cab truck with a utility bed from Dutch's Chevrolet for the price of \$46,900.00. Commissioner Ginter seconded the motion. Motion carried.

There being no further business coming before the Board, Chairman Donathan adjourned.


CHAIRMAN


SECRETARY

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING

June 27, 2022

The Board of Commissioners of the Bath County Water District met in regular session on Monday, June 27, 2022, at 7:00 p.m. at the District's Office in Salt Lick, Kentucky. The following Commissioners were present: Jeanette Walton, L.W. Patton, Rodney Donathan, and Eddie Goodpaster. Also present were the Co-Managers Mark Crouch and Sarah Price. Also, in attendance was Jim Thompson.

Chairman L.W. Patton called the meeting to order at 7:00 p.m.

The minutes of the May 23, 2022 meeting were reviewed by the board. Patton asked for a motion to approve the minutes for the May 23, 2022 meeting. Commissioner Goodpaster moved to approve the minutes. Commissioner Walton seconded the motion. Motion carried.

The minutes of the Special Called May 31, 2022 meeting were reviewed by the board. Patton asked for a motion to approve the minutes for the Special Called meeting on May 31, 2022 meeting. Commissioner Donathan moved to approve the minutes. Commissioner Goodpaster seconded the motion. Motion carried.

The first item on the agenda was the line by the river off US 60 West with Lynn Toler and Corey Jako in attendance to speak about the details of this proposed project. Discussion was held between the board members, engineer, co-managers, and the attendees. Jim Thompson, with Kentucky Engineering Group, informed Toler and Jako of the requirements from the Kentucky Division of Water and explained the process of the line project to them. Once it was approved by the Division of Water, the customers were told they would have to pay to have the line installed and the Bath County Water District would oversee the installation. It was discussed that if they laid the line themselves with Crouch overseeing the installation, the \$1,000.00 charge from Kentucky Engineering Group would be waived by the district. Once the line was installed, it would be turned over to the Water District to maintain. Thompson was asked to get started on submitting the plan to the Kentucky Division of Water for approval.

The next item on the agenda, Price requested that a motion be made to remove Sherri Greene from all the bank accounts at People's Bank of Kentucky and Lending Tools. Commissioner Donathan made a motion to remove Mrs. Greene from the People's Bank accounts as well as Lending Tools. Commissioner Goodpaster seconded the motion. Motion carried.

Next, Crouch spoke to the Board about the Master Meter on Flat Creek that was needing to be rebuilt and the cost would be around \$3,000.00. The meter had been tested recently and was testing a bit slow which is why Crouch wants to rebuild it. Crouch stated that he was still waiting on another bid for the additional pump for the Owingsville Pump Station and asked that it be tabled until next month.

Price updated the Commissioners that all avenues that the co-managers have taken to get quotes on the rate study have been dead ends. She stated that the district would need to select Kentucky Engineering Group to complete the rate study. Price informed them that Earl Rogers was going to submit for an extension to the Public Service Commission on the rate study. Thompson, with KEG, stated that they could do this and that the cost would be somewhere between \$20,000 and \$25,000. He stated that it would be done on an hourly basis and the cost would be capped at \$25,000. Thompson also estimated that the timeline would be around one year, but that the initial submittal would do for now and then there would be a lot of communication back and forth to complete it in full. Commissioner Donathan made a motion to use Kentucky Engineering Group to complete the rate study with the cost being capped at \$25,000. Commissioner Goodpaster seconded the motion. Motion carried.

Price stated that a new non-interest-bearing bank account needed to be set up for the Cleaner Water Funding and that Crouch and the Board members need to be made signers. In other words, this account

needed to be set up with the same signers and administrators as all the other bank accounts at People's Bank of Kentucky. Commissioner Walton made a motion to create a new non-interest-bearing bank account and for it to be set up with the same signers and administrators as the other accounts at People's Bank of Kentucky. Commissioner Goodpaster seconded the motion. Motion carried.

Next, the Co-Managers brought up an Asset Management Plan to the Board. Crouch had learned about these types of plans in a training he attended and thought it would be a good thing to implement into the BCWD. Price and Crouch were told to come up with an Asset Management Plan together.

Price went over the Past Due, Inactive Accounts, and Write Offs as well as the Monthly Management Report. Price stated that on the Monthly Financial Statement after depreciation there was a loss of -\$9,551.75. The reports were available for the Board to view. Price read the water loss percentage and the report was available for the Board to view.

The ACH & CCD sheets for June 2022 were available for the Board to review and sign. Commissioners Goodpaster and Walton signed the ACH & CCD sheets for June 2022. The payroll earnings report was signed by Commissioner Patton and will be signed by Commissioner Ginter at the following meeting. Walton moved to approve the Monthly Management Report. Donathan seconded the motion. Motion carried.

OTHER BUSINESS:

Crouch requested that the Board approve the purchase of a Leak Detector for \$3,000.00 to help cut down the water loss. Commissioner Donathan made a motion to purchase a new leak detector. Commissioner Goodpaster seconded the motion. Motion carried.

Crouch also informed the Board of Nathan Davis' yearly evaluation and stated that he had not made any improvements and had not followed instructions from Crouch. The Board stated that since Davis' evaluations had noted that no additional warnings would be needed, Crouch was to let Davis go.

The Co-Managers reminded the Board that in February 2022, it was stated that in the interviewing process that the Co-Managers needed to hire one person and select an alternate to be hired if someone were to quit or be fired. The Co-Managers had selected Randall Curtis Sturgill as the alternate. Commissioner Goodpaster made a motion to hire Randall Curtis Sturgill to replace Nathan Davis. Commissioner Donathan seconded the motion. Motion carried.

Price informed the Board that her 6-month raise was going to be going into place effective July 13, 2022. The Board discussed the raise with Price and agreed to increase the raise from \$18/hour that was stated when she was hired to \$21/hour. Price agreed to this raise and it will become effective on July 13, 2022.

Commissioner Donathan asked if the damage to the Backhoe was due to there being no fluid in the front end. Crouch stated that the damaged was due to no fluid being in the front end. Crouch suggested that Justin McKenzie oversee weekly maintenance inspections on the equipment. Each of the trucks will have a daily inspection as well. The Board stated that these things needed to be done to cut down on damage to equipment from lack of maintenance inspections.

Price was asked to reach out to Sherman, the auditor to see about the update on the audit.

There being no further business coming before the Board, Commissioner Donathan moved to adjourn. Commissioner Walton seconded. Motion carried.


CHAIRMAN


SECRETARY

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING

July 25, 2022

The Board of Commissioners of the Bath County Water District met in regular session on Monday, July 25, 2022, at 7:00 p.m. at the District's Office in Salt Lick, Kentucky. The following Commissioners were present: Jeanette Walton, L.W. Patton, Mike Ginter, and Eddie Goodpaster. Also present was the Co-Manager, Sarah Price and Engineer, Jim Thompson.

Chairman L.W. Patton called the meeting to order at 7:00 p.m.

Chairman Patton asked Commissioner Walton to act as the Secretary for this meeting and she agreed.

The minutes of the June 27, 2022 meeting were reviewed by the board. Patton asked for a motion to approve the minutes for the June 27, 2022 meeting. Commissioner Goodpaster moved to approve the minutes. Commissioner Ginter seconded the motion. Motion carried.

The first item discussed was the potential project on Pumpkin Hollow in Means, Kentucky. Chris Taulbee and Paul Oldham were in attendance to speak about the details of this proposed project. Discussion was held between the board members, engineer, co-manager, and the attendees. Jim Thompson, with Kentucky Engineering Group, was going to see if this project would be cheaper for those in attendance to access water from Frenchburg Water. Thompson informed Taulbee and Oldham of the requirements from the Kentucky Division of Water and explained the process of the line project to them. He stated that once it was approved by the Division of Water, the customers were told they would have to pay to have the line installed and the Bath County Water District would oversee the installation. Once the line was installed, it would be turned over to the Water District to maintain. Thompson was asked to begin looking into the details of this project and get back with Bath County Water District.

The next item on the agenda was the Rate Increase from Mount Sterling Water. Price went over all the details of the rate increase and requested that a motion be made to accept this rate increase. Commissioner Goodpaster made a motion to accept the pass-through rate increase of \$0.01 from Mt. Sterling Water. Commissioner Ginter seconded the motion. Motion carried. Chairman Patton signed the Purchase Water Adjustment Form as well as the Tariff sheets. There was also a Resolution for the Water Rate Increase signed by Chairman Patton and Secretary Walton.

Next, the Ore Mines Pump Station was discussed. Jim had talked to Jocelyn with the Gateway ADD. He said Jocelyn was hoping to get the KIA Loan Application to the KIA Board in September. Thompson was also going to get with the Co-Managers to set up meetings with Owingsville Water and Sharpsburg Water as Gateway ADD was no longer doing this.

Price went over the Past Due, Inactive Accounts, and Write Offs as well as the Monthly Management Report. Price stated that on the Monthly Financial Statement after depreciation there was a loss of -\$8,062.39. The reports were available for the Board to view. Price read the water loss percentage and the report was available for the Board to view.

The ACH & CCD sheets for July 2022 were available for the Board to review and sign. Commissioners Goodpaster and Walton signed the ACH & CCD sheets for July 2022. The payroll earnings report was signed by Commissioner Patton and Commissioner Ginter at the following meeting. Ginter moved to approve the Monthly Management Report. Walton seconded the motion. Motion carried.

OTHER BUSINESS:

Price informed the Board that Sherman, the auditor, could not get the audit completed before this board meeting. However, Sherman told Price that it would be completed by the next Bath County Water District

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING

July 25, 2022

Board Meeting. She also informed them that she had tried to touch base with Jocelyn, Gateway ADD, about the status of the KIA loan. Jocelyn told Price that she would get back with Price but had not gotten back with her prior to the Board Meeting.

The Board discussed the route they wanted to take with the older utility truck. Commissioner Walton made a motion to declare the 2006 Chevrolet 3500 as surplus and send it to Back's Auto Auction in Mt. Sterling to a dealer auction. Commissioner Ginter seconded the motion. Motion carried.

There being no further business coming before the Board, Commissioner Goodpaster moved to adjourn. Commissioner Ginter seconded. Motion carried.



CHAIRMAN



SECRETARY

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING

August 22, 2022

The Board of Commissioners of the Bath County Water District met in regular session on Monday, August 22, 2022, at 7:00 p.m. at the District's Office in Salt Lick, Kentucky. The following Commissioners were present: L.W. Patton, Mike Ginter, Rodney Donathan, and Eddie Goodpaster. Also present were the Co-Managers, Mark Crouch and Sarah Price. Additional attendees included Bobby Rogers, Bath Co. Judge Executive, Sherman Sparks, Auditor, and Jim Thompson, Engineer.

Chairman L.W. Patton called the meeting to order at 7:00 p.m.

The minutes of the July 25, 2022 meeting were reviewed by the board. Patton asked for a motion to approve the minutes for the July 25, 2022 meeting. Commissioner Ginter moved to approve the minutes. Commissioner Goodpaster seconded the motion. Motion carried.

The first item on the agenda was the audit for 2021. Price gave copies of the audit to the Commissioners and Crouch to review with Sparks. Sparks went over the audit with the Commissioners and Co-Managers. He stated that the audit was good and clean with no deficiencies.

The next item on the agenda was Bobby Rogers to speak about round two of the Cleaner Water Funding. Rogers stated that Bath County was going to receive nearly \$775,000. The first round of this funding was around \$460,000 that was divided six ways between BCWD, Bath County Sanitation District, Sharpsburg Water District, Sharpsburg Sewer, Owingsville Water, and Owingsville Sewer. He stated that Gateway ADD had been working hard on this new round of funding and said that if a project was not fully funded in the county, it would be the top priority and could receive all the \$775,000.

Next, discussion was held about the additional pump at the Owingsville Pump Station. Crouch went over the two bids from Jags and Staffer. Commissioner Donathan made a motion to purchase a new pump from Jags and have them install said pump in the Owingsville Pump Station for \$14,650.00. Commissioner Goodpaster seconded the motion. Motion carried.

Next, the Ore Mines Pump Station was discussed. Thompson informed the Board that he and the Co-Managers met with Owingsville and Sharpsburg to see if they needed to adjust their contracts. Owingsville did not need changes. However, Sharpsburg stated they would like to get additional water. This information was needed so that Thompson could adjust the design of the Ore Mines Pump Station accordingly.

Price went over the Past Due, Inactive Accounts, and Write Offs as well as the Monthly Management Report. Price stated that on the Monthly Financial Statement after depreciation there was a loss of -\$1,269.17. The reports were available for the Board to view. Price read the water loss percentage and the report was available for the Board to view.

The ACH & CCD sheets for August 2022 were available for the Board to review and sign. Commissioners Goodpaster and Donathan signed the ACH & CCD sheets for August 2022. The payroll earnings report was signed by Commissioner Patton and Commissioner Ginter. Ginter moved to approve the Monthly Management Report. Donathan seconded the motion. Motion carried.

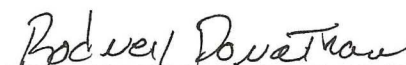
OTHER BUSINESS:

Crouch informed the Board that patch work, sealing, and striping on the BCWD parking lot would be done the following week.

There being no further business coming before the Board, Commissioner Goodpaster moved to adjourn. Commissioner Ginter seconded. Motion carried.



CHAIRMAN



SECRETARY

Bath County Water District
Board of Commissioners Special Called Meeting
October 5, 2022 @ 9:00 A.M.

The Board of Commissioners of the Bath County Water District met for a Special Called Meeting on Wednesday, October 5, 2022 at 9:00 a.m. at the District's Office in Salt Lick, Kentucky the Following Commissioners were present: Mike Ginter, Eddie Goodpaster, and Jeanette Walton. Also present were Co-Manager, Mark Crouch, Chris Crouch, Employee of Bath County Water District. Co- Manager, Sarah Price was unable to attend because of Jury Duty. L.W. Patton could not be present and Rodney Donathan had an unexpected death in the family. Also in attendance, Lynn Toler and Corey Jako.

Mike Ginter was elected Chairman for the meeting and Jeanette Walton as Secretary for this meeting. The Purpose of the Meeting: A Concern that everyone would have access to have a meter set off the line the way it was being laid, at the river off U S 60.

Chairman Ginter called the meeting to order at approximately 9:01 a.m. Office personnel entered the meeting stating that Mark Spellings was on the phone asking questions about the meeting and stating he was in St Louis and could not make the meeting and was buying property from Woody Clark and was wanting to make sure other property owners would have access to the line being installed. Walton read the approved Minutes of the Meeting of June 27, 2022.

Spellings was placed on a speaker phone in the meeting room so he could hear discussion. He stated it was hard to hear and could not see plans or maps that were being discussed. Mark Crouch told him he would be able to have a meter set off this line and he could run a service line back to his property.

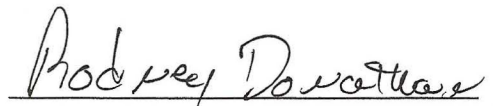
Walton asked Co- Manager, Mark Crouch if the line extension had been approved By Division of Water, all easements had been obtained and been verified by the PVA office, User Agreements had been signed and Tap Fees paid, with Plumbing Permits, if a Permit from the State Highway Department had been obtained and if Mark Crouch would be sterilizing the line and testing. Mark responded yes to all the above approvals. Toler and Jako will be installing the pipe with Bath County Water personnel there as it is installed.

After discussion and taking all properties into consideration Commission Eddie Goodpaster made the motion to Extend the 3-inch line another 100 Feet to give all the properties access to the line to set meters. Walton seconded the motion. Motion carried.

With no other business being discussed Ginter asked for a motion to adjourn. Goodpaster made a motion to adjourn the meeting and Walton seconded the motion. Motion Carried.



Chairman



Secretary

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
October 24, 2022

The Board of Commissioners of the Bath County Water District met in regular session on Monday, October 24, 2022, at 7:00 p.m. at the District's Office in Salt Lick, Kentucky. The following Commissioners were present: L.W. Patton, Mike Ginter, Rodney Donathan, Jeanette Walton, and Eddie Goodpaster. Also present were the Co-Managers, Mark Crouch and Sarah Price as well as Jim Thompson, Engineer.

Chairman L.W. Patton called the meeting to order at 7:00 p.m.

The minutes of the August 22, 2022 meeting were reviewed by the board. Patton asked for a motion to approve the minutes for the August 22, 2022 meeting. Commissioner Goodpaster moved to approve the minutes. Commissioner Ginter seconded the motion. Motion carried.

The minutes of the Special Called Meeting held on October 5, 2022 were reviewed by the board. Patton asked for a motion to approve the minutes for the Special Called Meeting held on October 5, 2022. Commissioner Goodpaster moved to approve the minutes. Commissioner Ginter seconded the motion. Motion carried.

The first item on the agenda was the Adams Road Subdivision. Mr. Levi Hochstetler was not present to speak on this matter. However, Chairman Patton had spoken with him previously and gave an update on the progress of the subdivision. Patton stated that Hochstetler had begun working on two additional houses in the subdivision and told Hochstetler to come to the next meeting to discuss options for supplying water to the subdivision. Two approaches were discussed for this project being (a) a road bore to the opposite side of the road to set meters and (b) open cutting the road to set meters on the opposite side of the road. No official decision was made due to waiting on Hochstetler to come to the next meeting.

The next item on the agenda was the Creek Crossings on Black Sulphur. Co-Manager, Crouch informed the Board that the district had lines that have been exposed on Black Sulphur at the creek crossing. Discussion was held on different solutions to cover and protect the exposed line. The Board asked Crouch to get with the Bath County Road Commissioners and discuss having the County cut down the tree to prevent the tree from falling and the roots dragging the water line out. Then District will patch the exposed line the best way possible so it is no longer exposed.

Next, the Ore Mines Pump Station was discussed. Price informed the Board that Bath County Water District received the entire amount of Round Two of the Cleaner Water Funding in the amount of \$774,495.00. Therefore, with round one and two, the funding totals \$851,008.00 and takes the KIA Loan amount down to \$640,469.00. Price informed the Board that a Resolution to accept Round Two of the Cleaner Water Funding needed a motion and to be signed. Commissioner Donathan made a motion to accept Round Two of the Cleaner Water Funding and sign the Resolution. Commissioner Ginter seconded the motion. Motion carried. Patton and Donathan signed the Resolution. Price then informed the Board that the Grant Assistance Agreement needed to be signed. This document noted all of the stipulations of how the Cleaner Water Funding money had to be spent. Goodpaster made a motion to sign the Grant Assistance Agreement. Walton seconded the motion. Motion carried. Patton signed the Grant Assistance Agreement. Lastly, Price informed the Board of the KIA Conditional Commitment Letter for the Fund B loan. Ginter made a motion to accept the KIA Conditional Commitment Letter. Goodpaster seconded the motion. Motion carried. Patton signed the KIA Conditional Commitment Letter. Jim Thompson informed the Board that the Division of Water (DOW) has the plans for the project and when Kentucky Engineering Group receives approval from the DOW, they will possibly advertise in November.

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
October 24, 2022

Price went over the Past Due, Inactive Accounts, and Write Offs as well as the Monthly Management Report for August and September 2022. Price stated that on the Monthly Financial Statement after depreciation there was a loss of -\$9,915.85 in August and -\$14,092.86 in September. The reports were available for the Board to view. Price read the water loss percentages for those months as well and the reports were available for the Board to view.

The ACH & CCD sheets for September and October 2022 were available for the Board to review and sign. Commissioners Goodpaster and Donathan signed the ACH & CCD sheets for September 2022 and Commissioners Goodpaster and Walton signed the ACH & CCD sheets for October 2022. The payroll earnings reports were signed by Commissioner Patton and Commissioner Ginter. Goodpaster moved to approve the Monthly Management Report for August. Ginter seconded the motion. Motion carried. Donathan moved to approve the Monthly Management Report for September. Walton seconded the motion. Motion carried.

Evaluations for the following employees were reviewed by the Board: Justin McKenzie (6 mo.), Randy Conn (annual), Curtis Sturgill (3 mo.), Elijah Razor (annual), Chris Crouch (annual), and Connie Scaggs (annual). Crouch went over the evaluations for the field employees and Price went over Connie's evaluation. After review and discussion, Chairman Patton signed the evaluations.

OTHER BUSINESS:

Crouch informed the Board that there was an easement that was obtained for a meter setting that needed to be signed. Chairman Patton signed the easement and Crouch will get this to the District's attorney.

Next, Crouch informed the Board of the current status of the newest Backhoe owned by the district. He told them that \$2,000.00 had already been spent on repairs. An estimate from Thompson Tractor for an additional \$1,873.04 should fix the backhoe the rest of the way. A Thompson Tractor employee informed Crouch that there was a broken ring in the motor. Discussion was held. Crouch was asked to speak with Thompson Tractor to see how much it would cost to fix and rebuild it all. Commissioner Donathan made a motion to pay the estimate of \$1,873.04 to rebuild one cylinder and to spend up to an additional \$1,000.00 to rebuild the whole top. Commissioner Ginter seconded the motion. Motion carried.

After discussion on fixing the backhoe, Patton discussed the future option of a mini excavator over a backhoe. Discussion was held and Crouch had a few quotes for leasing and buying two different mini excavator models. After discussion was held, Crouch was asked to get another quote from Caterpillar.

Patton informed the board of the conversation he had with Chad Cordle who was going to have a line extension for Sugar Grove done. Cordle changed his plans and just placed a meter after Thompson, with Kentucky Engineering Group (KEG), had done the planning, design, and submitted the plans to the Division of Water. Cordle refused to pay any of the \$1,000.00 cost that was due to KEG. Discussion was held and the Co-Managers were asked to come up with a contract/checklist for a Line Extension Agreement for future projects to prevent something like this from happening in the future.

There being no further business coming before the Board, Commissioner Donathan moved to adjourn. Commissioner Goodpaster seconded. Motion carried.


CHAIRMAN


SECRETARY

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING

November 28, 2022

The Board of Commissioners of the Bath County Water District met in regular session on Monday, November 28, 2022, at 7:00 p.m. at the District's Office in Salt Lick, Kentucky. The following Commissioners were present: L.W. Patton, Mike Ginter, Rodney Donathan, Jeanette Walton, and Eddie Goodpaster. Also present were the Co-Managers, Mark Crouch and Sarah Price, Jim Thompson, Engineer, Kim Price, Notary, and Levi and Samuel Hochstetler with the Adams Road project.

Chairman L.W. Patton called the meeting to order at 7:00 p.m.

The minutes of the October 24, 2022 meeting were reviewed by the board. Patton asked for a motion to approve the minutes for the October 24, 2022 meeting. Commissioner Donathan moved to approve the minutes. Commissioner Goodpaster seconded the motion. Motion carried.

The first item on the agenda was the Adams Road Subdivision. Mr. Levi Hochstetler went over the plans of the Adams Road Subdivision, providing a map of the lots and explained which lots were under construction. Discussion was held and BCWD will do an open cut through Adams Road and bring the line to the right of way for the subdivision and place a valve there at the expense of the district. Patton asked for a motion to accept \$1,000 from Levi Hochstetler to allow Thompson, with KEG, to proceed with plans for this project. Commissioner Goodpaster made the motion to accept the \$1,000 from Hochstetler and to allow Thompson to proceed with the plans for this project. Commissioner Ginter seconded the motion. Motion carried. Hochstetler signed a water line extension agreement stating that he would pay the \$1,000 planning fee for KEG, acquire all easements, install the water line with BCWD inspecting, and would pay for the materials for said extension once approved by the Division of Water. The water line extension was signed by Commissioner Patton, Commissioner Goodpaster, Commissioner Ginter, and Mark Crouch, Co-Manager.

The next item on the agenda was the Rate Study to be filed as an Alternative Rate Filing with the PSC. Price called Holly, Kentucky Engineering Group, to discuss the rate study that she had done for BCWD. Discussion was held and she stated that with the calculations she had done the district would need a 4.14% increase on their rates. A motion was needed to sign the resolution to authorize an application to the Kentucky Public Service Commission for authority to adjust rates for retail and wholesale water service. Commissioner Goodpaster made the motion to sign the resolution. Commissioner Ginter seconded the motion. Motion carried. Chairman, L.W. Patton, signed the resolution and Secretary, Rodney Donathan, attested the resolution. Next, the application for rate adjustment was signed by Patton and notarized by Kim Price. The final documents Holly requested to be signed to be submitted with the Alternative Rate Filing were Statements of Disclosure of Related Party Transactions. Each commissioner as well as the Co-Managers were to sign these documents and Kim Price notarized the documents. Holly informed Price that she is looking to file this on December 15, 2022 and a Public Notice will need to be ran for 3 consecutive weeks.

Next, the Ore Mines Pump Station Project was discussed. Thompson informed the Board that the advertisement will be done by the first of new year. Price stated that the first draw down request from Round one of the KIA Cleaner Water Grant needed to be signed. This was for two invoices from Kentucky Engineering Group for a total of \$74,890.00. This leaves a balance of \$1,623.00 of the first round of the KIA Cleaner Water Grant. Chairman Patton signed the first draw down request.

Following that, Mark discussed the backhoe with the board. Discussion was held. The board decided that they would wait until we have invoices to make a motion to pay to Thompson Tractor.

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING

November 28, 2022

Next, Price discussed the new computer software with the board. She stated that the initial down payment of \$2,500 was paid to Ampstun to get us on the list. This was done to speed up the process of getting the software in place due to the urgency of the situation with current computer issues. Price also stated that the new Ampstun training would take place the first week of December. Commissioner Walton made a motion to pay Ampstun for a total of \$10,000 (\$7,500 after the down payment) for the new Accounting Computer Software. Commissioner Ginter seconded the motion. Motion carried.

The next item on the agenda was the 2023 Budget. Price went over the budget with the board and discussion was held. Patton asked for a motion to accept the proposed 2023 budget including a pay increase of \$0.50 for the field employees and Co-Managers with the exception of Randall Sturgill (due to only being here a half the year, he will only receive his probational \$1.00 raise in January), a pay increase of \$1.00 for the two billing clerks, and to give the year end pay incentives of \$500 to Co-Managers (due to not receiving one during the year), \$200 to Randall Sturgill (due to only being employed for half the year), and \$400 for all other employees. Commissioner Donathan made that motion. Commissioner Goodpaster seconded the motion. Motion carried.

Chairman Patton requested to enter Executive Session for personnel discussion. Goodpaster made the motion. Donathan seconded the motion. Motion carried. No action was taken in executive session.

Price informed the Board that the office is closed on the fourth Monday in December and asked if the meeting needed to be moved. The board decided to move the meeting up one week and it will be on Monday, December 19, 2022 at 7:00 pm. This will be advertised on the radio and posted in the office lobby.

Price went over the Past Due, Inactive Accounts, and Write Offs as well as the Monthly Management Report for October 2022. Price stated that on the Monthly Financial Statement after depreciation there was a loss of -\$20,530.28 in October. The reports were available for the Board to view. Price read the water loss percentages for those months as well and the reports were available for the Board to view.

The ACH & CCD sheets for November 2022 were available for the Board to review and sign. Commissioners Goodpaster and Ginter signed the ACH & CCD sheets for November 2022. The payroll earnings reports were signed by Commissioner Patton and Commissioner Ginter. Ginter moved to approve the Monthly Management Report for October. Walton seconded the motion. Motion carried.

OTHER BUSINESS:

Crouch informed the board that there were no problems in the Division of Water routine inspection.

There being no further business coming before the Board, Commissioner Donathan moved to adjourn. Commissioner Goodpaster seconded. Motion carried.


CHAIRMAN


SECRETARY

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING
December 19, 2022

The Board of Commissioners of the Bath County Water District met in regular session on Monday, December 19, 2022, at 7:00 p.m. at the District's Office in Salt Lick, Kentucky. The following Commissioners were present: L.W. Patton, Mike Ginter, Jeanette Walton, and Eddie Goodpaster. Also present were the Co-Managers, Mark Crouch and Sarah Price and Troy Hogge, Ky Engineering Group.

Chairman L.W. Patton called the meeting to order at 7:00 p.m.

Chairman Patton requested that Commissioner Walton act as Secretary for this meeting due to the absence of Commissioner Donathan. Walton agreed.

The minutes of the November 28, 2022 meeting were reviewed by the board. Patton asked for a motion to approve the minutes for the November 28, 2022 meeting. Commissioner Ginter moved to approve the minutes. Commissioner Walton seconded the motion. Motion carried.

The first item on the agenda was the Ore Mines Pump Station project. Hogge informed the Board that himself and Jim Thompson, Ky Engineering Group, had a conference call with Straffer the week prior regarding pumps. He also stated that the bidding process will begin in January 2023. The engineering group is looking into the pumps at the Midland Pump Station, which falls into the Ore Mines Pump Station project. Lastly, the board was informed that Thompson had gotten the information for the Adams Road Subdivision with Levi Hochstetler to the Division of Water. There was additional discussion regarding the projects, but no motions were made.

Price went over the Past Due, Inactive Accounts, and Write Offs as well as the Monthly Management Report for November 2022. Price stated that on the Monthly Financial Statement after depreciation there was a gain of \$232.94 in November. The reports were available for the Board to view. Price read the water loss percentages for those months as well and the reports were available for the Board to view.

The ACH & CCD sheets for December 2022 were available for the Board to review and sign. Commissioners Goodpaster and Ginter signed the ACH & CCD sheets for December 2022. The payroll earnings reports were signed by Commissioner Patton and Commissioner Ginter. Goodpaster moved to approve the Monthly Management Report for November. Walton seconded the motion. Motion carried.

OTHER BUSINESS:

Crouch informed the board of the quote from Thompson Tractor on the backhoe. There was also discussion of the monthly rates to rent a small excavator.

Chairman Patton inquired about some fire hydrants around the area. The hydrants that were discussed were: one beside Freedom Asphalt, one beside the old Byrd's Chrysler building, and the one beside the Salt Lick Fire Department. He said that the one near Freedom Asphalt needs an extension due to them filling in around it. Crouch informed him that the one near Byrd's Chrysler needed the lugs changed on it. Crouch said he would look into the other one beside the Fire Department.

There being no further business coming before the Board, Commissioner Ginter moved to adjourn. Commissioner Goodpaster seconded. Motion carried.

CHAIRMAN

SECRETARY

* December 2022 Minutes are not signed yet due to the January 2023 meeting being cancelled.

* There are no minutes for September 2022 due to that meeting being cancelled.