

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING

JANUARY 25, 2021

The Board of Commissioners for the Bath County Water District met in regular session on January 25, 2021. The following Commissioners were present: Marvin Crouch, Rodney Donathan, Mike Ginter, and Eddie Goodpaster. L. W. Patton was absent. Also present: Connie Scaggs and Kenny Barber, Employees, Jim Thompson, Engineer, Sherri Greene and Mark Crouch, Co-Managers, and Linda Copher, Recording Secretary for the Board.

Chairman Crouch called the meeting to order at 7:00 p.m.

Chairman asked Commissioner Ginter to act as Financial Officer in Patton's absence.

Commissioner Ginter made a motion to approve December 14, 2020 minutes. Goodpaster seconded. Motion carried.

Interviews were held before the Board Meeting for the Billing Clerk Position with the Water District. Commissioner Donathan made a motion to go into executive session to discuss the candidates. Goodpaster seconded. Motion carried.

Chairman Crouch called the meeting back in session. Commissioner Crouch asks for a motion to hire Shelby Bennett as Billing Clerk. There was a lack for first or second motion, Commissioner Donathan asked for a motion to go back into executive session. Goodpaster seconded. Motion carried.

Chairman Crouch called the meeting back in session. Chairman Donathan made a motion to hire Shelby Bennett as Billing Clerk. Ginter seconded. Motion carried.

Greene ask the Board to approve hiring Leigh Megan McKenzie if Shelby Bennett didn't work out during her 6 month trial period. Board agreed.

Mark Crouch and Jim Thompson went over the Tank Cleaning Bids with the Board. There was a short video presentation on the inspection of the tanks. Commissioner Goodpaster made motion for Horizon to do the Robotic Inspection for \$8,200. Ginter seconded. Motion carried.

Mark Crouch reviewed the Supply Bids with the Board. Commissioner Ginter made the motion to award the bid to Core & Main. Goodpaster seconded. Motion carried.

Past due and inactive accounts were reviewed by the Board.

Greene presented the Monthly Management Report, Financial Statements and water loss of 6.7% for December 2020. The ACH & CCD sheets were signed by Commissioners Donathan and Ginter. The Payroll sheets were signed by Commissioners Ginter and Crouch. Commissioner Donathan made a motion to approve monthly management report. Ginter seconded. Motion carried.

IN OTHER BUSSINESS:

Greene read a letter to the District from Rev. Hayford, Wesleyan Nazarene Church in Hope Kentucky, thanking Randy Conn for his service during their recent water outage. The letter said Randy did a very good job and they were very pleased with his performance.

There being no further business, Ginter made a motion to adjourn. Goodpaster seconded. Motion carried.


CHAIRMAN


SECRETARY

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING

FEBRUARY 22, 2021

The Board of Commissioners for Bath County Water District met in regular session on February 22, 2021 at 7:00 p. m. at the District Office in Salt Lick, Kentucky. The following Commissioners were present: Mike Ginter, Marvin Crouch, Eddie Goodpaster, L. W. Patton and Rodney Donathan. Also present: Mark Crouch and Sherri Greene, Co-Managers and Linda Copher, Recording Secretary for the Board.

Chairman Crouch called the meeting to order at 7:00 p. m.

Commissioner Donathan made a motion to approve January 25, 2021 minutes. Ginter seconded. Motion carried.

Greene discussed with the Board the District's Bank signature cards and ACH transfers. Kenny Barber will be retiring June 30, 2021 and would like to be removed and have Mark Crouch added in his place. Commissioner Ginter made a motion to add Mark Crouch to bank signature cards and ACH transfers and remove Kenny Barber. Donathan seconded. Motion carried.

The Board reviewed all applications for Maintenance Position. Travis Roberson, Dylan Ferrell, Cody Armitage and Kenny Prater were selected for interviews. Commissioner Patton made a motion to hold a special called meeting Monday, March 1, 2021 starting at 5:00 at the Board Office to hold interviews and hire for Maintenance. Ginter seconded. Motion carried.

Mark Crouch reported that the new Dump Truck is built and waiting on the dump bed. He also reported that the District's utility truck will need to be replaced in the next year and will need to be ordered in the next few months. No action was taken at this time.

Past due and inactive accounts were reviewed by the Board.

Greene gave the Monthly Management Report and Financial Statement for January 2021 District had a loss of \$11,304.95. The ACH & CCD sheets for January and February were signed by Commissioners Goodpaster and Donathan. The Payroll sheets were signed by Commissioners Patton and Crouch. Greene and Mark Crouch reported water loss for January was 11.4%. Commissioner Patton made a motion to approve the Monthly Management Report. Goodpaster seconded. Motion carried.

Greene reported Loria Barber's evaluation. This is Loria's last evaluation she is retiring June 30, 2021.

There being no other business, Commissioner Goodpaster made a motion to adjourn. Ginter seconded. Motion carried.


CHAIRMAN


SECRETARY

BATH COUNTY WATER DISTRICT
Board of Commissioners
Special Called Meeting

March 1, 2021

A Special Called Meeting was held on Monday, March 1, 2021 at 5:00 p.m. in the Office of the Bath County Water District in Salt Lick. Commissioners present were Marvin Crouch, Mike Ginter, and Eddie Goodpaster. Sherri Greene and Mark Crouch, Co-Managers of the District were present for the meeting.

The purpose of the Special Meeting was to Screen Applicants and Interview to fill Maintenance Positions.

Chairman Crouch called the meeting to order at 5:00 p.m.

Board Interviewed Applicants as follows:

5:00 p.m. Dylan Ferrell

5:15 p.m. Travis Roberson

5:30 p.m. Codey Armitage

5:45 p.m. Kenneth Prater (Called and canceled found another job).

After interviews the Board discussed the Applicants qualifications. Commissioner Goodpaster made a motion to hire Dylan Ferrell and Travis Roberson for the Maintenance Positions pending a drug test and background check. Commissioner Ginter second. Motion carried.

There being no other business on the agenda Commissioner Ginter made a motion to adjourn. Commissioner Goodpaster seconded. Motion carried



Chairperson



Secretary

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING

March 22, 2021

The Board of Commissioners for the Bath County Water District met in regular session on March 22, 2021 at 7:00 p. m. at the District Office in Salt Lick, Kentucky. The following Commissioners were present: Mike Ginter, Marvin Crouch, and L. W. Patton. Rodney Donathan and Eddie Goodpaster were absent. Also present: Mark Crouch and Sherri Greene, Co-Managers and Linda Copher, Recording Secretary for the Board.

Chairman Crouch called the meeting to order at 7:00 p. m.

Commissioner Ginter made a motion to approve minutes of the special called meeting on March 1, 2021. Patton seconded. Motion carried.

Commissioner Patton made a motion to approve minutes of the meeting February 22, 2021. Ginter seconded. Motion carried.

Mark Crouch reported that a Chlorine Booster Pump had to be replaced at a cost of \$2,387.00.

Past due and inactive accounts were reviewed by the Board.

Greene gave the Monthly Management Report and Financial Statement.

The ACH & CCD sheets for March were signed by Commissioners Ginter and Patton.

The Payroll sheets were signed by Commissioners Patton and Crouch.

Greene and Mark Crouch updated the Board on the water loss.

Commissioner Ginter made a motion to approve the Monthly Management Report. Patton seconded. Motion carried.

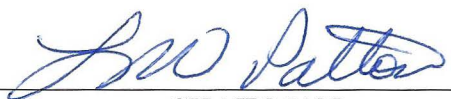
IN OTHER BUSSINESS:

Greene reported that the 2000 Dodge Dump Truck had to be fixed at a cost of \$3,627.64.

The District Office received a complaint from Dr. Michael Fritsch on his damaged water bill due to mailing. Greene explained auto pay and he was not interested and wanted the billing changed. After discussion, the Board agreed to leave the billing the same.

Mark Crouch wanted to make the Board aware of a conversation he had with Sam Hunt regarding a road bore and marking of water lines with flags on his property.

There being no other business, Commissioner Patton to adjourn. Ginter seconded. Motion carried.



CHAIRMAN



SECRETARY

BATH COUNTY WATER DISTRICT BOARD OF COMMISSIONERS MEETING

April 26, 2021

The Board of Commissioners for the Bath County Water District met in regular session on April 26, 2021 at 7:00 p. m. at the District Office in Salt Lick, Kentucky. The following Commissioners were present: Mike Ginter, L. W. Patton, Rodney Donathan and Eddie Goodpaster. Commissioner Marvin Crouch term has expired. Also present: Mark Crouch and Sherri Greene, Co-Managers, Jim Thompson, Engineer, and Linda Copher, Recording Secretary for the Board.

The meeting was called to order at 7:00 p.m.

Commissioner Goodpaster made a motion to appoint Patton as the new Chairman. Donathan seconded. Motion carried.

Commissioner Goodpaster made a motion to appoint Ginter as the new Financial Officer. Donathan seconded. Motion carried.

Commissioner Goodpaster made a motion to approve the minutes of March 22, 2021. Ginter seconded. Motion carried.

Chairman Patton recognized Kari Cassidy, Joan Cassidy and Connie Byrd, who wanted to talk to the Board about getting water to their residence in the Zilpo area of Bath County near the lake. Jim Thompson reminded the Board members it was determined through a study done by PSC several years ago that Bath County Water District was not responsible for serving water to this area.

Greene reported that MUPB rates have increased. Commissioner Goodpaster made a motion to sign a Resolution to increase water rates to .16 cents per 1,000 gallon for all bills due after May 15, 2021. Ginter seconded. Motion carried. (See attached Resolution)

Mark Crouch discussed an issue with signing the Monthly Operator Report that is due by the 10th of the month. Commissioner Goodpaster made a motion for Chris Crouch to sign the MOR report if Mark Crouch was not available. Ginter seconded. Motion carried.

Mark Crouch also, discussed with the Board the On Call and Holiday. Commissioner Donathan made a motion to pay \$50.00 per weekend day and Holidays to the employee that is on call. Goodpaster seconded. Motion carried.

Past due and inactive accounts were reviewed by the Board.

Greene gave the Monthly Management Report and Financial Statement. The ACH & CCD were signed by Commissioners Goodpaster and Donathan. The Payroll sheets were signed by Commissioners Patton and Ginter. Greene and Mark Crouch updated the Board on the water loss. Commissioner Ginter made a motion to approve the Monthly Management Report. Donathan seconded. Motion carried.

IN OTHER BUSSINESS:

Greene reported that the Division of Water did an inspection and the District had no violations.

Patton discussed doing something for Marvin Crouch for his service to the Water District.

Patton discussed the possibility of Co-Manager Mark Crouch driving the District truck home.

Mark Crouch discussed an issue with one of the new employees. Crouch will be doing an evaluation on them next month.

There being no other business, Commissioner Goodpaster made a motion to adjourn. Donathan seconded. Motion carried.


CHAIRMAN


SECRETARY

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING

MAY 24, 2021

The Board of Commissioners for the Bath County Water District met in regular session on May 24, 2021 at 7:00 p. m. at the District Office in Salt Lick, Kentucky. The following Commissioners were present: Mike Ginter, L. W. Patton, Rodney Donathan, Eddie Goodpaster and new appointed Commissioner Jeanette Walton. Also present: Mark Crouch and Sherri Greene, Co-Managers, Jim Thompson, Engineer and Linda Copher, Recording Secretary for the Board.

The meeting was called to order at 7:00 p.m.

Commissioner Goodpaster made a motion to approve the minutes of April 26, 2021. Ginter seconded. Motion carried.

Interviews were done prior to the meeting for the Maintenance Position. Commissioner Goodpaster made a motion to hire Nathan Davis. Walton seconded. Motion carried.

Commissioner Donathan made a motion for Brandon Frazier to be an alternate for the Maintenance Position. Ginter seconded. Motion carried.

Greene discussed with the Board the Health Insurance increase of 8.38%. Commissioner Ginter made a motion to stay with Anthem. Donathan seconded. Motion carried.

Greene discussed the gutters that fell during the ice storm. Two estimates were received: Bluegrass Guttering for \$ 1,215 and Dickerson Enterprise \$1,550 with a one year warranty. Commissioner Goodpaster made a motion to award the bid to Dickerson Enterprise. Ginter seconded. Motion carried.

Greene reported that the Meter Reading Software needs to be upgraded the old Software support is going to stop in the next few months. Greene also reported trouble with the office computers running slow and one has to be left on at all times, computers were last replaced in 2012. The upgrade is approximately \$29,000 and new office computers \$5,000. Commissioner Donathan made a motion to purchase Meter Reading Software and Office Computers. Goodpaster seconded. Motion carried.

The Employee's pay was reviewed and discussed by the Board and was tabled until a later time.

Past due and inactive accounts were reviewed by the Board.

Greene gave the Monthly Management Report and Financial Statement. The ACH & CCD sheets for April 2021 were signed by Commissioners Goodpaster and Ginter. The Payroll sheets were signed by Commissioners Patton and Ginter. Greene and Crouch updated the Board on the water loss. Commissioner Goodpaster made a motion to approve the Monthly Management Report. Ginter seconded. Motion carried.

IN OTHER BUSSINESS:

Greene reported that Morehead Utility Pant Board is refunding the increase in rates from January to April.

There being no other business, Commissioner Ginter made a motion to adjourn. Goodpaster seconded. Motion carried.


CHAIRMAN


SECRETARY

**BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING**

June 28, 2021

The Board of Commissioners for the Bath County Water District met in regular session on June 28, 2021 at 7:00 p.m. at the District Office in Salt Lick, Kentucky. The following Commissioners were present: Mike Ginter, L. W. Patton, Rodney Donathan, Eddie Goodpaster and Jeanette Walton. Also present: Mark Crouch and Sherri Greene, Co-Managers, Randy Frizzell, Water Customer and Linda Copher, Recording Secretary for the Board.

The meeting was called to order at 7:00 p.m.

Commissioner Goodpaster made a motion to approve the minutes of May 24, 2021. Ginter seconded. Motion carried.

Chairman Patton recognizes Randy Frizzell who discussed with the Board a problem with the road to the Salt Lick tank site on his property, when there is a heavy rain rock washes into his field. The Board discussed this issue and assured Mr. Frizzell they would take care of this issue.

Greene discussed repair of blacktop at Steve Butcher Auto Sales on Hwy 60 where the District has a main line leak. The District received one estimate for repair from M&M Services for \$6,580. Commissioner Donathan made a motion for M&M Services to make the repairs. Goodpaster seconded. Motion carried.

Greene and Crouch, discussed a water line extension on property of Lynn Toler close to Licking River. The Board agreed for a cost estimate to be done.

Crouch discussed the delay of the Dump Truck that was ordered in September 2020. The District is in need of this Dump Truck, Crouch asked if he could look for one at a different Dealer. The Board agreed.

Crouch discussed the condition of the Ton Truck and Backhoe both are being worked on.

Greene discussed selling some old equipment. Commissioner Ginter made a motion to advertise for sealed bids the 2010 Chevy Truck and 1998 Ditch Witch. Goodpaster seconded. Motion carried.

Greene discussed how the PSC views Employee Health Insurance benefits when looking at water rates.

Past due and inactive accounts were reviewed by the Board.

Greene gave the Monthly Management Report and Financial Statement. The ACH & CCD sheets for May were signed by Commissioners Goodpaster and Donathan. The Payroll sheets were signed by Commissioners Patton and Ginter. Greene and Crouch reported water loss for May at. Commissioner Donathan made a motion to approve the Monthly Management Report. Walton seconded. Motion carried.

IN OTHER BUSSINESS;

Crouch discussed a meeting he had with Jason York about placing cell phone booster on water tanks.

Commissioner Walton asked about new employee, Nathan Davis, Crouch said he just got out of quarantine so he hasn't worked much.

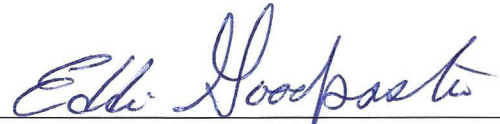
Walton asked if the new guttering was up and Greene said it was.

Greene invited everyone to a cookout to honor retired Commissioner Marvin Crouch on June 30, 2021 at 12:00 noon at the District Office.

There being no other business, Commissioner Donathan made a motion to adjourn. Goodpaster seconded. Motion carried.



CHAIRMAN



SECRETARY

BATH COUNTY WATER DISTRICT BOARD OF COMMISSIONERS MEETING

July 26, 2021

The Board of Commissioners for the Bath County Water District met in regular session on July 26, 2021 at 7:00 p. m. at the District Office in Salt Lick, Kentucky. The following Commissioners were present: Mike Ginter, L. W. Patton, Eddie Goodpaster and Jeanette Walton. Commissioner Rodney Donathan was absent. Also present: Mark Crouch and Sherri Greene, Co-Managers, Bobby Rogers, Bath County Judge Executive, Sherman Sparks, Auditor, Jim Thompson and Troy Hogge, Engineers, Jason York, Bath County Emergence Manager and Linda Copher, Recording Secretary for the Board.

Chairman Patton called the meeting to order at 7:00 p.m.

Chairman Patton appointed Goodpaster as Secretary in the absence of Donathan.

Patton asked for a motion to accept the June 24, 2021 minutes, Goodpaster made the motion. Ginter seconded. Motion carried.

Chairman Patton recognized Sherman Sparks and he presented the districts 2020 Audit. Mr. Sparts reported the audit was a good clean audit with no findings. Commissioner Walton made a motion to accept the Audit. Ginter seconded. Motion carried.

Chairman Patton recognized Jason York and he discussed the possibility of installing cell boosters on water tanks and how it would improve cell and internet service in the county. After a lengthy discussion the Board decided to table until next month and for more research to be done.

Crouch updated on the road to Salt Lick Tank.

Crouch reported there is no new information on Lynn Toler water line extension close to Licking River.

Patton opened all bids that were received on the Equipment for sale. The highest bid on the 2010 truck went to Randy Conn for \$2,300 and the highest bid on the Trencher went to Justin Crouch for \$1,860. Commissioner Goodpaster made a motion to accept Randy Conn and Justin Crouch bids. Ginter seconded. Motion carried.

Past due and inactive accounts were reviewed by the Board.

Greene gave the Monthly Management Report and Financial Statement. The ACH & CCD sheets for July were signed by Commissioners Goodpaster and Ginter. The payroll sheets were signed by Commissioners Patton and Ginter. Water loss for June was 8.1%. Commissioner Walton made a motion to approve the Monthly Management Report. Ginter seconded. Motion carried.

Crouch gave Randy Conn's Evaluation and said he is very dependable. Chairman Patton signed Conn's evaluation.

IN OTHER BUSSINESS:

Greene reported the Division of Water did the District's Sanitary Survey the district had no violations. The Sanitary Survey is done every three years.

Crouch and Greene discussed all the repair expenses on the old dump truck and the utility truck and selling the old dump truck, but no action was taken at this time.

Chairman Patton recognized Bath County Judge Executive Bobby Rogers, and he discussed possible funding for water projects with grant money the County will be receiving from the Federal Government. After a lengthy discussion with District Engineers, Commissioner Walton made a motion for the District's Engineers to put together a Project Profile to submit to the County. Goodpaster seconded. Motion carried.

There being no other business, Commissioner Ginter made a motion to adjourn. Goodpaster seconded. Motion carried.



CHAIRMAN



SECRETARY

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING

August 23, 2021

The Board of Commissioners for the Bath County Water District met in regular session on August 23, 2021 at 7:00 p. m. at the District Office in Salt Lick, Kentucky. The following Commissioners were present: Mike Ginter, L. W. Patton, Eddie Goodpaster, Rodney Donathan and Jeanette Walton. Also present: Mark Crouch and Sherri Greene, Co-Managers and Linda Copher, Recording Secretary for the Board.

Chairman Patton called the meeting to order at 7:00 p.m.

Patton asked for a motion to accept the July 26, 2021, minutes, Ginter made the motion. Goodpaster seconded. Motion carried.

Chairman Patton opened 3 bids for repairs to the Salt Lick Tank Road. After discussion, Donathan made a motion to award Contract to G & C Construction for \$10,000. Goodpaster seconded. Motion carried. Ginter abstain.

Greene discussed that the signature line on all Easements obtained from property owners should be signed by the Chairman of the Board. Commissioner Donathan made a motion for the Chairman of the Board to sign all easements. Walton seconded. Motion carried.

Greene reported on the cost to repair the 2002 Dodge Dump Truck, after discussion, Commissioner Ginter made a motion to sell the dump truck. Walton seconded. Motion carried.

Past due and inactive accounts were reviewed by the Board.

Greene gave the Monthly Management Report and Financial Statement. The ACH & CCD sheets were signed by Commissioners Walton and Donathan. The payroll sheets were signed by Commissioners Patton and Ginter. Greene and Crouch updated the Board on the water loss. Commissioner Donathan made a motion to approve the Monthly Management Report. Goodpaster seconded. Motion carried.

IN OTHER BUSSINESS:

Crouch reported the 2-year delay of the Preston Cemetery Road Extension Project. After discussion on the delay, Commissioner Donathan made a motion to set 2 new meters, move 2 meters and lay approximately 480 feet of water line. Ginter seconded. Motion carried.

Greene reported she received a letter from the Kentucky Emergency Hazard Migration Program on doing a cost alliance on Generators for tank sits. (See Attached Letter.)


Greene announced that she will be retiring in the spring of 2022. The Board agreed for Greene and Walton to discuss education and work experience requirements for a replacement and report back at next month's meeting.

Commissioner Ginter ask when the district should order a new Ton Truck with utility bed, after some discussion no decision was made.

Chairman Patton inquired about how the new employees are working out, Mark Crouch said the new employees are doing good. Patton also ask about update on Jason York and the internet and phone service, Mark said we haven't heard anything else about the service.

Commissioner Walton asked about the new Project that was submitted for County Grant Funds, Greene reported hat the project was turned in and there is no new information on the project.

There being no other business, Commissioner Ginter made a motion to adjourn. Donathan seconded. Motion carried.



CHAIRMAN



SECRETARY

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING

September 27, 2021

The Board of Commissioners for the Bath County Water District met in regular session on September 27, 2021 at 7:00 p. m. at the District Office in Salt Lick, Kentucky. The following Commissioners were present: Mike Ginter, L. W. Patton, Eddie Goodpaster, Rodney Donathan and Jeanette Walton. Also present: Jim Thompson, Engineer, Jerry Patrick, Rowan Water District, Mark Crouch and Sherri Greene, Co-Managers and Linda Copher, Recording Secretary for the Board.

Chairman Patton called the meeting to order at 7:00 p.m.

Patton asked for a motion to accept the August 23, 2021, minutes. Donothan made the motion with one change to read Walton and Greene to meet to discuss education work experience requirements for a replacement for Greene. Ginter seconded. Motion carried.

Chairman Patton recognized Jerry Patrick from Rowan Water Inc., to explain his truck Lease agreement with Enterprise Leasing. Patrick had his paper work on all leased vehicles and explained the process. After discussion the Board agreed for Crouch to check on the cost for the district to lease trucks and report back at next month's meeting.

Crouch reported that Wells Road has a leak that is too deep for the districts equipment so he tried to get an estimate from G & W Construction to fix but they were unable to give him an estimate because they are not sure what all it will take to fix the leak. After discussion, Goodpaster made a motion for G & W to check and see if they could do a simple fix. Ginter seconded. Motion carried.

Crouch and Thompson reported about the condition of the Ore Mines Pump Station. The building is a prefab building and the pump has been worked on several times due to the damage from the chlorine booster. Donathan made a motion for the Engineers to start designing a new Pump Station. Walton seconded. Motion carried.

The Chairman opened all Bids on the 2002 Dump Truck. Commissioner Goodpaster made a motion to accept Travis Greene's bid for \$ 5,750. Walton seconded. Motion carried.

Past due and inactive accounts were reviewed by the Board.

Greene gave the Monthly Management Report and Financial Statement. The ACH & CCD sheets were signed by Commissioners Walton and Donathan. The payroll sheets were signed by Commissioners Patton and Ginter. Greene and Crouch updated the Board on water loss. Commissioner Walton made a motion to approve the Monthly Management Report. Ginter seconded. Motion carried.

Greene reported Shelby Bennett's 6-month evaluation and Crouch reported Travis Roberson's 6-month and Elijah Razor's yearly evaluations. Chairman signed all evaluations and a copy will be in each personnel file.

IN OTHER BUSSINESS:

Greene and Walton have not had a chance to discuss requirements for Greene replacement.

Donathan and Patton discussed with the Engineer and the Board the ongoing issues with trying to get water to Atkinson Road.

There being no other business, Commissioner Ginter made a motion to adjourn. Donothan seconded. Motion carried.


CHAIRMAN


SECRETARY

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING

OCTOBER 25, 2021

The Board of Commissioners for the Bath County Water District met in regular session on October 25, 2021, at 7:00 p. m. at the District Office in Salt Lick, Kentucky. The following Commissioners were present: Mike Ginter, L. W. Patton, Eddie Goodpaster, Rodney Donathan and Jeanette Walton. Also present: Jim Thompson, Engineer, Heather Stevenson, Kentucky Rural Water, Mark Crouch and Sherri Greene, Co-Managers and Linda Copher, Recording Secretary for the Board.

Chairman Patton called the meeting to order at 7:00 p.m.

Chairman Patton asked for a motion to accept the September 27, 2021, minutes. Goodpaster made the motion. Ginter seconded. Motion carried.

Greene reported on Tap Fees in other Districts; Jason Pernell with Kentucky Rural Water did a Cost Justification Study on the cost to make a tap and what the District's Tap Fee should be. Jason was at the board meeting via Zoom. After discussion, Goodpaster made a motion to increase the District's Tap Fee from \$650.00 to \$950.00 effective as soon as possible per approval from PSC. Walton seconded. Motion carried.

Chairman Patton recognized Heather Stevenson with Kentucky Rural Water; she discussed an Apprentice Program Kentucky Rural Water offers to help recruit new employees. Chairman Patton asked the Board what they thought about the Apprentice Program. The Board agreed that it may not work for them at this time.

The Position opening for Office Manager was discussed. Greene and Walton drafted a list of qualification for this position. The Board agreed to advertise for the position and review application at November's meeting.

Greene and Crouch discussed trying to get a deviant from the PSC on the meter change outs that are currently required every ten years, to change this to every twenty years. The district will need an Attorney for this. Board members ask for a cost estimate on the Attorney fees and tabled till November's meeting.

Past due and inactive accounts were reviewed by the Board.

Greene gave the Monthly Management Report and Financial Statements. The ACH & CCD sheets were signed by Commissioners Walton and Donathan. The payroll sheets were signed by Commissioners Patton and Ginter. Greene and Crouch reported water loss was 13.2% for September 2021. Commissioner Ginter made a motion to approve the Monthly Management Report. Donathan seconded. Motion carried.

Crouch reported on Chris Crouch yearly evaluation and Nathan Davis 5-month evaluation a copy will be in each personal file.

IN OTHER BUSSINESS:

Crouch asked the Board if a new Leak Detector could be purchased. Donathan made the motion to purchase a new Leak Detector. Ginter seconded. Motion carried.

Crouch reported that Travis Roberson quit and ask about advertising for a new employee, after discussion, Ginter made a motion to offer the position to Brandon Frazier, the alternate from the June employee hired and if he didn't accept to advertise for the position. Goodpaster seconded. Motion carried.

Chairman Patton reported that an excellent job was done fixing the Salt Lick Tank Road.

Chairman Patton ask the Co-Managers not to schedule time off at the same time.

There being no further business, Ginter made a motion to adjourn. Goodpaster seconded. Motion carried.


CHAIRMAN


SECRETARY

BATH COUNTY WATER DISTRICT BOARD OF COMMISSIONERS MEETING

November 22, 2021

The Board of Commissioners for Bath County Water District met in regular session on November 22, 2021, at 7:00 p. m. at the District Office in Salt Lick, Kentucky. The following Commissioners were present: Mike Ginter, L. W. Patton, Eddie Goodpaster, Rodney Donathan and Jeanette Walton. Also present: Mark Crouch and Sherri Greene, Co-Managers and Linda Copher, Recording Secretary for the Board.

Chairman Patton called the meeting to order at 7:00 p.m.

Patton asked for a motion to accept the October 25, 2021 minutes. Goodpaster made the motion. Walton seconded. Motion carried.

Larry Little was next on the agenda to talk about the wording in the Easements that are used by the Water District. After discussion and Mr. Little did not attend the Board took no action.

Greene and Crouch reported the cost of changing out meters and trying to get a deviation from PSC from 10 years to 20 years. Commissioner Donathan made a motion to hire an attorney to try and have this changed to 20 years per approval from PSC. Goodpaster seconded. Motion carried.

Applications were reviewed by the Board for the position of Officer Manager. The Board agreed to interview all 7 at next month meeting with interviews starting before regular Board meeting fifteen minutes apart.

Greene discussed the Budget with the Board and answered all questions. Commissioner Ginter made a motion to approve the Budget. Donathan seconded. Motion carried.

At this time, Commissioner Donathan made a motion to go into executive session to discuss Employee pay. Ginter seconded. Motion carried.

Chairman Patton called the meeting back in session. Commissioner Donathan made a motion to increase employees 50 cents per hour and to give year end pay incentive the same as last year to all Employees with the new Employee that started in June and Recording Secretary to receive \$200.00 year end pay incentive. Ginter seconded. Motion carried.

The December Board meeting date was discussed. Commissioner Walton made a motion to change the date to December 13, 2021, due to the Christmas and New Year Holidays starting at 5:30 p.m. with interviews and regular meeting at 7:00 p.m. Goodpaster seconded. Motion carried.

Past due and inactive accounts were reviewed by the Board.

Crouch gave the Monthly Management Report and Financial Statement. The ACH & CCD sheets were signed by Commissioners Walton and Donathan. The payroll sheets were signed by Commissioners Patton and Ginter. Crouch reported water loss for October was 16.7%. The district had a loss in October of \$3,929.91. Greene reported on Connie Scaggs evaluation, Chairman signed and a copy will be in her personal file. Commissioner Goodpaster made a motion to approve the Monthly Management Report. Ginter seconded. Motion carried.

OTHER BUSINESS:

Crouch asked if the Board would consider hiring an experienced Employee. Walton asked if he would let them know at next month meeting what each employee was responsible for doing.

Patton asked the Board their thoughts regarding the interview with Brandon Middleton. After discussion, Commissioner Goodpaster made a motion to hire Brandon Middleton. Walton seconded. Motion carried.

Patton inquired for the Fire Commission about the cost of Fire Hydrants.

There being no further business, Donathan made a motion to adjourn. Ginter seconded. Motion carried.



CHAIRMAN



SECRETARY

BATH COUNTY WATER DISTRICT
BOARD OF COMMISSIONERS MEETING

December 13, 2021

The Board of Commissioners for the Bath County Water District met in regular session December 13, 2021, at 7:00 p.m. at the District Office in Salt Lick, Kentucky. The following Commissioners were present: Mike Ginter, L. W. Patton, Eddie Goodpaster, Rodney Donathan and Jeanette Walton. Also present: Mark Crouch and Sherri Greene, Co-Managers and Linda Copher, Recording Secretary for the Board.

Chairman Patton called the meeting to order at 7:00 p.m.

Patton asked for a motion to accept the November 22, 2021 minutes. Donathan made the motion. Walton seconded. Motion carried.

Interviews were held before the meeting for a new Officer Manager. Commissioner Patton asked for a motion to hire Sarah Price as the new Officer Manager. Commissioner Donathan made the motion to hire Sarah Price. Walton seconded. Motion carried. (See managers notes for rate of pay.)

Crouch reported on the condition of the Means Pump Station.

Greene reported that on November 15, 2021, the District had a Division of Water Inspection and no deficiencies were found.

Past due and inactive accounts were reviewed. Greene had drafted a letter that would be attached to all past due notices regarding the closings of the Office during the Holidays. (See attached notice.)

Greene gave the Monthly Management Report. The ACH & CCD sheets were not ready to be signed due to December's early meeting date. The payroll sheets were signed by Commissioners Patton and Ginter. Crouch updated the Board on water loss for November 2021. Commissioner Goodpaster made a motion to approve the Monthly Management Report. Donathan seconded. Motion carried.

OTHER BUSINESS;

Crouch asked if the Board would consider hiring a new Employee to replace Travis Roberson, he quite in October 2021. After discussion, Commissioner Goodpaster made a motion to advertise for a new Employee. Donathan seconded. Motion carried.

Greene discussed with the Board that Marvin Crouch's name needs to be removed from the Bank signature cards and Jeanette Walton needs to be added. Commissioner Donathan made a motion to remove Crouch and add Walton to Bank signature cards. Ginter seconded. Motion carried.

Chairman Patton informed Linda Copher, Recording Secretary for the Board, she will no longer be needed after December 31, 2021. Recording of the minutes will be the responsibility of the new Office Manager.

There being no further business, Ginter made a motion to adjourn. Goodpaster seconded. Motion carried.



CHAIRMAN



SECRETARY

BATH COUNTY WATER DISTRICT
Board of Commissioners
Special Called Meeting

DECEMBER 17, 2021

A Special Called Meeting was held on Friday, December 17, 2021, at 12:00 p.m. at the District's Office 21 Church Street, Salt Lick, Kentucky. Commissioners present were L.W. Patton, Rodney Donathan and Jeanette Walton. Sherri Greene and Mark Crouch Co-Managers were also present for the meeting.

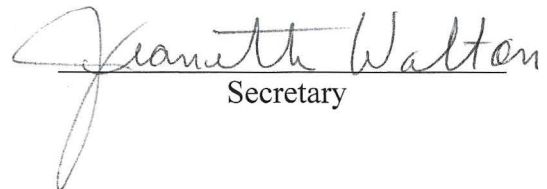
The purpose of the Special Called Meeting was to discuss personnel issues and hire for the open maintenance position.

Mark Crouch researched pay for maintenance and Certified Operators at surrounding water utilities. After review of the pay at surrounding water utilities the Board decided to discuss this further at the January 2022 meeting.

In May 2021 Jonathan Chaney was interviewed, Mark Crouch called Mr. Chaney and he was still interested in the position. The board discussed Mr. Chaney's interview and reviewed his application. Commissioner Walton made a motion to hire Jonathan Chaney for the maintenance position to start January 3, 2022, Commissioner Donathan seconded. Motion Carried.

There being no other business on the agenda Commissioner Donathan made a motion to adjourn Commissioner Walton seconded. Motion Carried.


Chairman


Secretary