

**COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION**

**In the Matter of:
ELECTRONIC APPLICATION OF BULLOCK PEN)
WATER DISTRICT FOR AN ALTERNATIVE RATE)
ADJUSTMENT)**

CASE NO. 2022-00378

**RESPONSE OF BULLOCK PEN WATER DISTRICT TO
PUBLIC SERVICE COMMISSION STAFF REQUEST FOR INFORMATION**

Comes now the Bullock Pen Water District (“Bullock Pen District”) and submits the following Response to the Public Service Commission (“Commission”) Staff Request for Information (“Request”) as set forth in Appendix “B” of the Commission’s Order entered January 10, 2023.

REQUEST 1: Provide copies of each of the following, and when appropriate, provide in Excel spreadsheet format with all formulas, rows, and columns unprotected and fully accessible:

- a. The general ledger for the calendar years 2021 and 2022; and the trial balance for the calendar years 2021 and 2022.

RESPONSE: See attached.

MORRIS & BRESSLER, PSC
Ms. Debra Dedden
6900 Houston Rd STE 3
Florence, KY 41042¹

- b. Adjusted Trial Balance showing unaudited account balances, audit adjustments, and audited balances for the calendar years 2021 and 2022.

RESPONSE: See attached.

MORRIS & BRESSLER, PSC

¹Individuals noted under each Response indicates the name of the witness responsible for responding to the questions related to the information provided.

Ms. Debra Dedden
6900 Houston Rd STE 3
Florence, KY 41042

- c. Minutes from Bullock Pen District's commissioner meetings for the calendar years 2020, 2021, and the current period.

RESPONSE: See attached.

Ms. Amy Ruark, Office Manager
BULLOCK PEN WATER DISTRICT

- d. Insurance policies for 2021 and 2022, if available.

RESPONSE: See attached.

Ms. Ashley Dyer, HR Director
BULLOCK PEN WATER DISTRICT

- e. Hours worked by each employee for the calendar years 2021 and 2022.

RESPONSE: See attached.

MORRIS & BRESSLER, PSC
Ms. Debra Dedden
6900 Houston Rd STE 3
Florence, KY 41042

- f. A document listing the names, job titles, job description, and pay rates for each employee during the test year and for those currently employed.

RESPONSE: See attached.

Ms. Ashley Dyer, HR Director
BULLOCK PEN WATER DISTRICT

Mr. Paul Harp, Superintendent
BULLOCK PEN WATER DISTRICT

- g. A list that describes all employee benefits, other than salaries, wages,

paid to, or on behalf of, each employee for each of the previous five years.

RESPONSE: See attached.

Ms. Ashley Dyer, HR Director
BULLOCK PEN WATER DISTRICT

- h. A document listing the name of all commissioners for each of the five previous years, and state, individually, the total amount of each benefit paid to, or on behalf of, each commissioner during each year (i.e., wages, health insurance premiums, life insurance premiums, FICA taxes, etc.).

RESPONSE: See attached.

MORRIS & BRESSLER, PSC
Ms. Debra Dedden
6900 Houston Rd STE 3
Florence, KY 41042

- i. Fiscal Court minutes approving each commissioner's appointment and compensation.

RESPONSE: See attached.

Ms. Amy Ruark, Office Manager
BULLOCK PEN WATER DISTRICT

- j. Refer to the Application, Attachment 4, References. Provide all workpapers used to generate the proposed adjustments A-F.

RESPONSE: See attached.

MORRIS & BRESSLER, PSC
Ms. Debra Dedden
6900 Houston Rd STE 3
Florence, KY 41042

REQUEST 2: Provide a breakdown for the number of board meetings each commissioner attended during the test year.

RESPONSE: See attached.

Ms. Amy Ruark, Office Manager
BULLOCK PEN WATER DISTRICT

REQUEST 3: Provide a list of the number of occurrences and annual dollar amounts of late fees assessed for the calendar years ended December 31, 2018, 2019, 2020, 2021, and 2022.

RESPONSE: See attached.

Ms. Amy Ruark, Office Manager
BULLOCK PEN WATER DISTRICT

REQUEST 4: Provide the total amount collected for each nonrecurring charge and the number of occurrences for each nonrecurring charge that was assessed during the test year. If the revenue for any nonrecurring charge was zero, include that charge and indicate that zero revenue was received.

RESPONSE: See attached.

Ms. Amy Ruark, Office Manager
BULLOCK PEN WATER DISTRICT

REQUEST 5: Provide an updated cost justification sheet for each nonrecurring charge listed in Bullock Pen District's tariff.

RESPONSE: See attached.

Mr. Paul Harp, Superintendent
BULLOCK PEN WATER DISTRICT

REQUEST 6a: State the last time Bullock Pen District performed a cost-of-service study (COSS) to review the appropriateness of its current rates and rate design.

RESPONSE: Bullock Pen District has not performed a cost-of-service study (COSS) relating to its current rates and rate design.

Mr. Paul Harp, Superintendent
BULLOCK PEN WATER DISTRICT

REQUEST 6b: Explain whether Bullock Pen Water District considered filing a COSS with the current rate application and the reasoning for not filing one.

RESPONSE: Bullock Pen District is currently in the process of reviewing various options to

improve/expand/replace its current water treatment plant (“WTP”). As a part of that process, Bullock Pen District has engaged the services of Kentucky Engineering, Inc., to provide various cost estimates for the options available to Bullock Pen District. Once Bullock Pen District is in a position to better evaluate the options available, a COSS will be conducted.

Mr. Paul Harp, Superintendent
BULLOCK PEN WATER DISTRICT

REQUEST 6c: Explain whether any material charges to Bullock Pen District’s system would cause a new COSS to be prepared since the last time it has completed one.

RESPONSE: As explained in Response 6b, the District is considering making significant changes to its Water Treatment Plant, whether those changes be expansion, and/or replacement. The Bullock Pen District’s current Water Treatment Plant was constructed in the late 1960s with some improvements being made in the 1990s. The current Water Treatment Plant is very limited in its ability to water for customers. Bullock Pen District has conducted a preliminary internal review to determine if it could produce water rather than continue to purchase more water from wholesale suppliers. The Bullock Pen District will be conducting a COSS when more information is available to Bullock Pen District regarding Water Treatment Plant expansion/replacement options are made available.

Mr. Paul Harp, Superintendent
BULLOCK PEN WATER DISTRICT

REQUEST 6d: If there have been no material changes to Bullock Pen District’s system, explain when Bullock Pen District anticipates completing a new COSS.

RESPONSE: See 6b and 6c Response above.

Mr. Paul Harp, Superintendent
BULLOCK PEN WATER DISTRICT

REQUEST 6e: Provide a copy of the most recent COSS that has been performed for Bullock Pen District’s system in Excel spreadsheet format with all formulas, rows, and columns fully accessible and unprotected.

Stat the last time Bullock Pen District performed a cost-of-service study (COSS) to review the appropriateness of its current rates and rate design.

RESPONSE: Not applicable.

Mr. Paul Harp, Superintendent
BULLOCK PEN WATER DISTRICT

REQUEST 7: Provide a copy of the most recent invoice received for all insurance policies provided to Employees.

RESPONSE: See attached.

Ms. Ashley Dyer, HR Director
BULLOCK PEN WATER DISTRICT

REQUEST 8: Provide updated cost justification information for all nonrecurring charges listed in Bullock Pen District's tariff.

RESPONSE:

Ms. Ashley Dyer, HR Director
BULLOCK PEN WATER DISTRICT

REQUEST 9: Provide a monthly breakdown in both gallons and dollar amount, of water purchased during the test year by vendor, identifying all vendors from whom Bullock Pen District purchased water.

RESPONSE: See attached.

MORRIS & BRESSLER, PSC
Ms. Debra Dedden
6900 Houston Rd STE 3
Florence, KY 41042

REQUEST 10: Refer to Application, Schedule of Adjusted Operations, Adjustment A, and Exhibit A. Provide a copy of the 2022 invoices from vendors for Purchased Water Expense.

RESPONSE: See attached.

MORRIS & BRESSLER, PSC
Ms. Debra Dedden
6900 Houston Rd STE 3
Florence, KY 41042

REQUEST 11: Refer to Application, Schedule of Adjusted Operations, Adjustment B, and Exhibit B. Provide a copy of the 2022 invoices from vendors for Purchased Power Expense.

RESPONSE: See attached.

MORRIS & BRESSLER, PSC

Ms. Debra Dedden
6900 Houston Rd STE 3
Florence, KY 41042

REQUEST 12: Provide the 2024 projected rate charged by Boone County Water District for purchased water.

RESPONSE: See attached.

MORRIS & BRESSLER, PSC
Ms. Debra Dedden
6900 Houston Rd STE 3
Florence, KY 41042

REQUEST 13: Refer to Application, Schedule of Adjusted Operations, Adjustment C, and Exhibit C. Provide a copy of the 2022 invoices from vendors for Chemicals Expense.

RESPONSE: See attached.

MORRIS & BRESSLER, PSC
Ms. Debra Dedden
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Florence, KY 41042

REQUEST 14: Refer to Application, Schedule of Adjusted Operations, Adjustment D, and Exhibit D. Provide a copy of the 2022 invoices from vendors for Sample Analysis Expense.

RESPONSE: See attached.

MORRIS & BRESSLER, PSC
Ms. Debra Dedden
6900 Houston Rd STE 3
Florence, KY 41042

REQUEST 15: Refer to Application, Schedule of Adjusted Operations, Adjustment D, and Exhibit D. Provide a copy of the 2022 invoices from vendors for Transportation Expense.

RESPONSE: See attached.

Ms. Amy Ruark, Office Manager
BULLOCK PEN WATER DISTRICT

REQUEST 16: Provide an overview of any actions planned or taken by Bullock Pen District to reduce its water loss, including any water loss reduction plan.

RESPONSE:

Mr. Paul Harp, Superintendent
BULLOCK PEN WATER DISTRICT

REQUEST 17: Refer to Application, Outstanding Debt Instruments. For each outstanding debt issuance still active; provide the case number in which Bullock Pen District was authorized to issue the debt.

RESPONSE: See attached.

MORRIS & BRESSLER, PSC
Ms. Debra Dedden
6900 Houston Rd STE 3
Florence, KY 41042

REQUEST 18: Identify the number and type of new water connections that Bullock Pen District installed in the test year.

RESPONSE: See attached.

MORRIS & BRESSLER, PSC
Ms. Debra Dedden
6900 Houston Rd STE 3
Florence, KY 41042

REQUEST 19a: Provide the date that Bullock Pen District's meter-reading billing cycle begins.

RESPONSE: See attached.

Ms. Amy Ruark, Office Manager
BULLOCK PEN WATER DISTRICT

REQUEST 19b: State if the date that the billing cycle begins is the date that would best be stated as the effective date of any Order the Commission issues concerning rates in this case.

RESPONSE: The date that would best be stated as the effective date of any Order the Commission issues concerning rates in this case would be June 15, 2023.

Ms. Ashley Dyer, HR Director
BULLOCK PEN WATER DISTRICT

All documents requested are in portable document format (PDF) and are searchable and appropriately bookmarked and/or Excel format with all formulas, rows, and columns unprotected and fully accessible. The representative of Bullock Pen District responsible for supervising the preparation of this Response on its behalf shall be Chairman Charles Givin. This Response is accompanied by a signed Certificate executed by Chairman Charles Givin under oath certifying that the responses contained herein are true and correct to the best of his knowledge, information and belief formed after a reasonable inquiry.

Respectfully submitted,
BULLOCK PEN WATER DISTRICT

BY: *Charles Givin*
CHAIRMAN CHARLES GIVIN

CERTIFICATE

The undersigned certifies that a copy of the foregoing Response to the Commission's Staff Request for information was emailed to the below described entities this 2nd day of February, 2023.

Kentucky Attorney General
Via Email: rateintervention@ag.ky.gov

BULLOCK PEN WATER DISTRICT

BY: *Charles Givin*
CHAIRMAN CHARLES GIVIN

COMMONWEALTH OF KENTUCKY
COUNTY OF GRANT

Subscribed, sworn to and acknowledged before me by Chairman Charles Givin, Grant County Sanitary Sewer District, on this 2nd day of February, 2023.

Kimberly R Price
NOTARY PUBLIC, State at Large
My Commission Expires: ___ ___
Notary ID#: ___ ___ ___ ___

