

Exhibit 2

FARMDALE WATER BOARD

The regular meeting of the Farmdale Water Board met Friday, January 8th 2010. In attendance was Clifford Toles and Yvonne Hill. Berl Robinson was absent due to illness and hospitalization.

Minutes from the December 2009 meeting were read and approved with no corrections or additions. All financial reports were reviewed and approved. All bills were approved for payment.

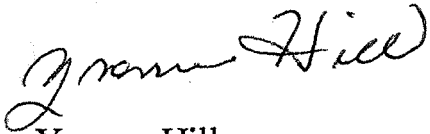
Clifford reported that we are still negotiating with the Frankfort Plant Board concerning our request to tap on to their water line on Highway 127 South at Green Wilson Road. Representatives from HMB have made numerous attempts to discuss the matter with them but no one from the Plant Board has made themselves available for a discussion.

We received recent correspondence from the Ky. Dept. of Water regarding tank inspections and miscellaneous information. (See attached letter).

David reported that in spite of the extreme cold temperatures we have had only (1) report of a frozen water meter.

With no further business the meeting adjourned.

Respectfully Submitted



Yvonne Hill
Secretary, Farmdale Water Board

FARMDALE WATER BOARD

The regular meeting of the Farmdale Water Board met Friday, February 5th, 2010.

In attendance was Clifford Toles and Yvonne Hill. Berl Robinson remains unable to attend due to health problems. Guests at the meeting were Bob Blankenship and Jeff Reynolds from HMB Engineering.

Bob presented a statement to the board representing the hourly increase for additional services provided related to the new tank project. (See attached statement).

The water line project is complete from the perspective of HMB and a close out letter is being prepared for submission to the Ky. Dept. of Water. Bob has estimated that we should have a total of \$230,000 remaining from the Ky. State Grant funds we received for this project.

This money can be used for additional water line projects in the future or for the new tank installation. Bob gave credit to Judge Ted Collins for his ongoing support and involvement in his efforts to negotiate with Frankfort Plant Board for their needed cooperation toward the tank project. In spite of the Judge's persistent efforts and those of the HMB staff we still do not have a commitment from them concerning tapping on to their line. Judge Collins is planning another meeting with FPWB staff and board members for further discussion.

Bob presented a detailed breakdown of the potential amount of money the Farmdale Water District may need to contribute to the cost of the water project. He is to prepare a written statement including all details within a week to 10 days. In summary, it is clear that if we do not receive the cooperation of the Frankfort Plant Board then we would need to install a 12 inch water line parallel to their existing line. This would result in a significant cost to us. The total project then would cost approximately \$2,225,000. Bob will contact us when new developments occur.

The minutes from the January meeting were read and approved with no additions or corrections. All financial reports were reviewed and bills were approved for payment.

With no further business the meeting adjourned.

Respectfully Submitted

Yvonne Hill

Yvonne Hill

Secretary

Farmdale Water Board

FARMDALE WATER BOARD

The regular meeting of the Farmdale Water Board met Friday, March 5th, 2010.

Clifford Toles and Yvonne Hill were in attendance. Berl Robinson is still unable to attend due to illness.

The board reviewed correspondence from the Public Service Commission regarding safety and preparedness for severe weather. This was generated by the utility problems caused during the wind storm of 2008 and the ice storm of 2009. Our response is due back to them by April 1st, 2010. (See attached).

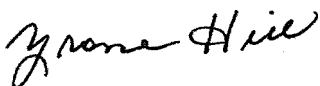
There was brief discussion on the subject of the water tank project and the urgent need to make a decision to move forward. It was decided that the commissioners will schedule a joint meeting with Bob Blankenship, Judge Collins and David Robinson to finalize a decision. (See Attached Proposal) presented by HMB.

Jan Sanders informed the board that a request had been made by Betty Sims to adjust her water bill due to a recent water break. Ms. Sims is on a fixed income and recently spent \$230.00 to repair the line. (See Attached Statement). The Commissioners agreed to adjust her bill to the amount of her previous month's bill.

Minutes from the February meeting were read and approved. All financial reports were reviewed and bills approved for payment.

With no further business the meeting adjourned.

Respectfully Submitted



Yvonne Hill

SPECIAL CALLED MEETING OF THE FARMDALE WATER BOARD

A special called meeting of the Farmdale Water Board met Wednesday, March 24, 2010.

The meeting was held at the Bradford Square Nursing in order to include Berl in the discussion.

Clifford and Yvonne attended the meeting as well as Bob Blankenship from HMB Engineering.

The purpose of this special meeting was to make a decision regarding our efforts to obtain funding for the water tank project. Bob formally presented the proposal to borrow approximately \$500,000 from Rural Development toward the project, with Farmdale contributing at least \$500,000.

A motion was made by Clifford Toles that we have HMB proceed with the application process.

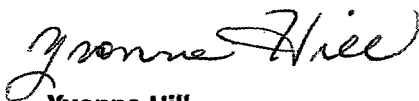
These funds are available at a current interest rate of 4.00% on a 40 year term. The terms of the loan allow pre-payments and early payoff with no penalty. The motion passed unanimously.

Berl requested that Jim Boyd serve as legal counsel for the project if he is available and willing to do so. Bob suggested that we contact Rueben and Hays to serve as Bond Attorney's for the project.

Yvonne presented a motion to authorize Berl as signer for all necessary documents related to the loan application. Motion was seconded by Clifford Toles. The motion passed.

With no further business the meeting adjourned.

Respectfully Submitted:



Yvonne Hill

Secretary

Farmdale Water District

FARMDALE WATER BOARD

The regular meeting of the Farmdale Water Board met Friday, April 2, 2010.

In attendance was Clifford Toles and Yvonne Hill. Berl Robinson remains absent due to illness.

Minutes from the Special Called meeting of March 24th were read and approved.

Minutes from the regular meeting held March 5th were also read and approved as presented.

Mr. B.D. Hinson who resides at 366 Valley Road attended our meeting to appeal his most recent water usage statements. After much discussion with Mr. Hinson and David Robinson it was decided that we would adjust Mr. Hinson's January and February water bills. Mr. Hinson will monitor his meter readings and will inform us of any future problems.

All bills were reviewed and approved for payment including a statement from HMB for services provided toward the recent water line project.

Clifford and Yvonne discussed Jan Sanders's current salary and expressed concern that Jan may not be able to support herself solely since the death of her husband. Yvonne recommended that we discuss this matter with Berl and give consideration to a salary increase. Jan has been a key employee for many years and is more than deserving of a fair and reasonable compensation for the work she does for the district. This matter will be discussed in more detail at our May business meeting.

With no further business the meeting adjourned.

Respectfully Submitted:



Yvonne Hill

Yvonne Hill

Secretary

Farmdale Water Board

FARMDALE WATER BOARD

The regular meeting of the Farmdale Water Board met Friday, May 7, 2010.

In attendance was Berl Robinson, Clifford Toles and Yvonne Hill. Guests at the meeting were Jim Boyd, Franklin Co. Attorney and Jeff Reynolds with HMB Engineering.

Minutes from the April meeting were read and approved with no corrections or additions.

All financial reports were reviewed and bills approved for payment. Under old business, Clifford discussed the need to increase Jan Sanders's salary. Based on previous discussions Jan had expressed her need for an increase in salary in order to manage her finances since the death of her husband. Clifford presented a motion that we increase Jan's salary to \$20.00 per hour. Yvonne Hill seconded the motion and it was agreed upon unanimously.

All commissioners agreed that the salary increase is deserved and Jan's commitment and performance do warrant this increase. The increase will be effective as of May 12, 2010.

Jim Boyd presented several legal documents he had prepared for the processing of our Rural Development loan. These were reviewed and approved for signatures.

Jeff Reynolds had previously provided to each commissioner copies of statement of qualifications from engineering firms for the new water tank project. Score sheet ratings were required as a part of the engineering selection process. Each commissioner completed the forms and submitted to Mr. Reynolds for review. The firm with the highest score will be awarded the contract for the project. After reviewing the score sheets it was determined that HMB Engineering received the highest score among other firms presenting proposals. It was then determined that HMB would be awarded the contract to oversee and conduct all engineering functions related to the water tank project. This decision was made official by the commissioner's unanimous vote.

Copies of all related documents are included with minutes. Jeff also provided a list of items needed for processing the loan package to Rural Development. (See attached list).

With no further business the meeting adjourned.

Respectfully Submitted:



Yvonne Hill

Secretary, Farmdale Water Board

FARMDALE WATER BOARD

The regular meeting of the Farmdale Water Board met Friday, June 4, 2010.

In attendance was Berl Robinson, Clifford Toles and Yvonne Hill. Guests at the meeting were Bob Blankenship and Jeff Reynolds with HMB Engineering.

The reading of the May minutes was dispensed to recognize our guests and discuss business related to the water tank project.

Bob Blankenship presented a pay request identified as draw # 13 from HMB for services provided for the water tank project. Bob stated that we may have remaining funds in the amount of \$230,000 from the grant for the water line project that may be applied to the cost of the new water tank.

Bob also presented a copy of a letter to all commissioners regarding the "Latest Funding Alternative" for the tank project. (See attached letter with specific details).

Bob shared details of a conversation with Judge Collins concerning another possible option that would require Farmdale purchasing a section of South Anderson Water's district as an alternative plan for tapping on to a needed water line. There was extensive discussion on this subject that resulted in little support of this option. Bob plans to meet with Judge Collins to discuss the option further and inform him of the commissioner's views on this option.

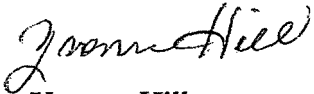
Jeff Reynolds identified the need to revise the Rural Development loan application reflecting the changes identified in "Alternative #3". Bob will contact the commissioners to report on his discussion with Judge Collins. If necessary a special joint meeting may be held with all parties.

Mr. Blankenship and Mr. Reynolds excused themselves and at this point regular

business was conducted. All financial reports were reviewed and approved for payment.

With no further business the meeting adjourned.

Respectfully Submitted:

A handwritten signature in cursive script that reads "Yvonne Hill".

Yvonne Hill
Secretary, Farmdale Water District

**Farmdale Water District
100 Highwood Drive
Frankfort, KY 40601
502/223-3562**

INTEROFFICE MEMORANDUM

TO: Farmdale Water District Board
FROM: David W. Robinson, Manager
DATE: June 23, 2010
SUBJ: PSC Inspection

At the last Public Service Commission (PSC) inspection, Mr. Wakim, Manager of the PSC Water and Sewer Branch, was very concerned about several deficiencies at Farmdale Water District (FWD). Listed below are the deficiencies and my suggestions to get back in compliance with PSC:

1. The annual reports have not been filed for 2008 and 2009. We need to hire someone who can file our reports and taxes on time.
2. Meter Testing: We aren't testing enough meters. We need to hire someone to pull and test 100+ meters a month to be in compliance or hire additional staff.
3. Excess Water Loss. I suggest we hire a professional leak detector to survey our entire system or buy leak detection equipment.
4. The CPR Certification for FWD staff has expired. We plan to recertify as soon as possible.
5. The Quarterly Test Forms are outdated. New ones are available on the Internet which is not available at the FWD office.
6. Tank Inspections are due and we should complete them this year.

Please let me know how the board would like to proceed, as I know we are all anxious to show PSC that we have a system in place that demonstrates its compliance with their statutes and regulations affecting water utilities.

As always, thank you for your guidance and support.

Sincerely,

David W. Robinson

FARMDALE WATER BOARD

The regular meeting of the Farmdale Water Board met Friday, July 2, 2010

In attendance was Clifford Toles and Yvonne Hill. Berl Robinson was absent due to illness.

The minutes from the June meeting were read and approved with no additions or corrections.

All financial reports were reviewed and approved for payment.

Jan informed the commissioners that she was notified that all reports related to the Kentucky Retirement System would now require submission through electronic means.

The board office does not and has never had internet access. Clifford and Yvonne discussed the policy and instructed Jan to order internet service through the Frankfort Plant Board. This will be a great benefit to Jan and David as the Public Service Commission also prefers that we use online service to submit their reports.

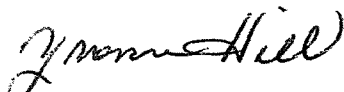
The water tank project is progressing well. David worked with Jeff Reynolds to map out the direction of the line. Bob Blankenship is doing an excellent job keeping us informed and on tract to obtain the Rural Development loan. Bob had previously recommended that we consider increasing certain fees that could easily be approved along with our application for the tank project funding. Clifford and Yvonne worked together to make these recommendations. See attached list of proposed increases.

David presented a copy of correspondence he has prepared in response to the PSC's recent inspection.

Some of the primary concerns are water loss and meter testing requirement. David suggested that we consider becoming a member of the Kentucky Rural Water Association. We would benefit from this membership in several aspects of our operation.

With no further business the meeting adjourned.

Respectfully Submitted:



Yvonne Hill, Secretary, Farmdale Water Board

FARMDALE WATER BOARD

The regular meeting of the Farmdale Water Board met Friday, August 6th, 2010.

In attendance was Clifford Toles and Yvonne Hill.

Guests at the meeting were Bob Blankenship with HMB, David Harrod, CPA with Harrod and Associates and Rick Stansel, a district customer who resides at 200 Leatherwood Subdivision.

The first order of business was regarding our interest in contracting a different CPA to provide accounting services for the district. David Harrod is well known and respected in the community and brings years of experience in serving Frankfort businesses and non-profit organizations.

The commissioners provided Mr. Harrod with copies of the articles of incorporation and other pertinent financial documents for his review. CPA Bob Bass is currently preparing the 2008 and 2009 reports required by the Public Service Commission. Mr. Bass has requested a 10 day extension from the Public Service and those reports should be finalized in that time period. Mr. Harrod provided the commissioners with a fee schedule for his services as follows: \$1200 to \$1500 for preparing the annual PSC report, \$130.00 per hour for Mr. Harrod's services and \$85.00 per hour for office staff services. Bob Blankenship provided Mr. Harrod with an overview regarding the tank installation project and shared the details of the cost and the loan application with Rural Development. Mr. Harrod excused himself and agreed to contact us after reviewing the financial documents.

The board recognized Mr. Stansel and allowed him an opportunity to discuss his

concern about the water pressure at his residence. Clifford was familiar with the situation and was aware that the pressure in that area is significantly weaker than most areas in the district. Clifford informed Mr. Stansel that the developer was made aware that there would only be a maximum of 40 pounds of water pressure for the proposed development.

Clifford also discussed our previous efforts to correct the problem but there was nothing more that we could do to increase the pressure. The PSC requires that we provide at least 30 pounds of pressure to each residence in the district. And clearly this requirement is being met. Mr. Stargis thanked the board for the time he was allowed and seemed to accept our response to his inquiry.

Clifford informed the board that Stewart Home is willing to sell the land which has been selected for the new tank for a price of \$1000. One of the stipulations for this agreement is that upon completion the tank be painted a certain shade of blue. The commissioners agreed that we would make every effort to meet their request regarding the color of the tank.

Due to the length of our meeting the commissioners agreed to dispense with the reading of the minutes from the July meeting.

Yvonne presented a motion that Clifford Toles assume the role of Chair of the Board until Judge Collins selects a new board member and a permanent selection is made to fill the Chair positions.

With no further business the meeting adjourned.

Yvonne Hill

Secretary

Farrach Water

Farmdale Water Board Meeting Minutes

September 3, 2010

Minutes from previous meeting read by Craig Blanton

Craig Blanton made motion to accept minutes as read. Motion passed.

Farmdale Water District exceeded 20% loss of water throughout service area. Contract initiated with Ky Rural water association for 42 cents per home to locate leaks in service area.

Waiting on Bob Bass to complete 2009 PSC reports to move on to new water project located at Stewart Home school.

Received 2008 report the previous week.

David Harrod will take over from Bob Bass when the 2009 report is recorded by Clifford Toles.

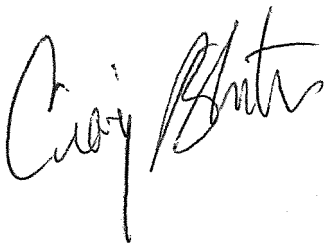
Craig Blanton met staff Jan Sanders, Gloria Lusby and David Robinson.

Craig blanton made motion to increase Gloria Lusby's hourly salary by \$3 per hour beginning Sept 10, 2010. Motion passed.

Bob Blankenship from HMB usually attends every other monthly Farmdale Water Board Meeting.

Farmdale Water Board meets 1st Friday of every month at 8 am

Motion to adjourn made by Craig Blanton. Motion passed

A handwritten signature in black ink, appearing to read "Craig Blanton". The signature is written in a cursive, flowing style.

10-1-10

Bob Blankenship in attendance from HMB

Clifford Toles and Yvonne Hill are in attendance.

Bob Bass in attendance to report on 2009 Farmdale Water Board PSC report.

\$570,000 in gross, \$37,000 surplus of funds over expenditures. As opposed to \$12,600 lost in 2008.

Met with PSC last Wednesday and have the water loss down to 10.1% water loss from previous 20% loss. Very good report.

PSC said Water loss was costing approximately \$70,000 per year.

Meetings are first Friday of every month at 8 am.

Services were ceased with Bob Bass at this meeting.

Dispensed with reading of minutes from last month.

Bob Blankenship

Jeff Reynolds is the HMB engineer for the Stewart Home School 500k water tank.

Bob Blankenship is giving an overview of the project and has requested an extended overview meeting with Craig Blanton at convenience to both.

BB talked about new technology PSC recommended in "drive by reading" of water meters. More information is needed provided to Board meters.

Census is a type of device possibly for drive by reading.

Bob Blankenship home phone 301-773-1173



Stewart Home School

November 5, 2010

In Attendance, Craig Blanton, Yvonne Hill and Clifford Toles

Dispense with reading of the minutes

Met with Rural development board, papers, funds, easements provided. Stuart Home school might request the water tower at the location might be in view of a historical building. It might be a problem depending on how SHC wants the view shed.

Bob Blankenship is presenting a gentleman about the drive by meter reading Automated Meter Reading (AMR)

Jeremy McComas of C. I. Thornburg will present data on AMR

Mr. McComas is making a presentation on the Sensus AMR solution. Waterproof device, manufacture error is water access the system. Power by an induction power system similar to rechargeable tooth brushes. Two watt radio broadcast system

Sensus bought frequency from the FCC to own radio band used by AMR device. No interference issues from other wireless devices.

Completed presentation from Jeremy McComas and cost information is being presented by Bob Blankenship.

BB says we need a minimum of two easement meetings to meet with customers.

AMR could cut the reading of meters from two weeks to two days.

Various price proposals were presented the FWB. Each proposal was explained by Bob Blankenship and Jeremy McComas.

They also demonstrated the various types of new automated meters and explained how they work. Jeremy McComas offered if we placed antennae on tall structures, they could read a multi-mile radius of the location.

Kentucky rural water association based in Bowling Green, Ky

Clifford Toles signed a document to pay request for the water tank project. FWB is paid through 11.5.2010 from (Project Status Report). Document goes to KIA. Requesting \$57,400, draw #3.

PSC will require a "pass-thru" form for a rate increase

Next meeting is November 12, 2010 at 3 p.m.

Special called meeting of the Farmdale Water Board

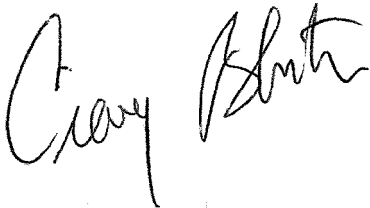
11.12.2010

A special called meeting of the Farmdale Water Board met Friday, November 12, 2010. The three Commissioners attended the meeting as well as Bob Blankenship from HMB Engineering. The purpose of this special meeting was to make a decision regarding our efforts to obtain additional funding for the water tank project. Mr. Blankenship formally presented the proposal to borrow approximately \$1,750,000 from Rural Development toward the project with Farmdale contributing at least \$500,000.

A motion was made by Yvonne Hill that we have HMB proceed with the revised application process. These funds are available at a current interest rate of 3.75% on a 40 year term (These may change quarterly). The terms of the loan allow pre-payments and early payoff with no penalty. The motion passed unanimously. Yvonne Hill presented the motion to authorize Clifford Toles as signer for all necessary documents related to the loan application. Motion was seconded by Craig Blanton. The motion passed.

With no further business, the meeting adjourned.

Respectfully submitted,
Craig Blanton
Secretary
Farmdale Water District



Read minutes and motion made by Yvonne, 2nd by Craig. Approved

Met with Jeff and need to run ad in State Journal for environmental meeting for the water line project.

Clifford will notify Jeff Reynolds to schedule the meeting and Jan to run the ad.

Bob called about getting easements and wanted to know of anyone who can get the easements. We need to pull the deeds of the people along the water line route, schedule a meeting to inform the residents and get the easements signed. For the ones that don't attend we will have to go door to door.

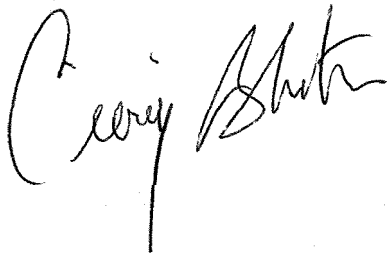
Call made to Jim Boyd concerning easements. Received voicemail.

Jan brought in documents to be signed

Training for December 8th at the Public Service Meeting "2010 Last Chance Water Personnel Training"

Clifford signed an agreement between Farmdale Water Board and Harrod and Associates PSC for terms and objectives. This agreement details the terms between each.

Legal Services agreement – Local Counsel -Rural Development loan signed.

A handwritten signature in black ink, appearing to read "Craig Blute". The signature is written in a cursive style with a large initial "C".

Farmdale Water Board 1.6.2011

In attendance today, Clifford Toles, Yvonne Hill, Craig Blanton, and Jeff Reynolds from HMB.

Moved to approve the purchase of water from the Frankfort Plant Board (FPB) for the Farmdale Water District (FWD). The term is for 42 years. The motion was made by Clifford Toles , seconded by Craig Blanton. All in favor and approved.

Terms are based on Rural Development loan agreement.

Clifford Toles received a contract from FPB, he signed and returned to FPB.

Clifford Toles and possibly Craig Blanton will be in attendance for an FPB meeting involving FWD to answer questions.

Wildcat Ford has been retained to purchase a 2011 Ford Ranger. Purchase contract has been signed and ordered.

Jeff Reynolds HMB speaking....

Environmental Assessment was submitted first week of January 2011.

Talked with Barry Banker of Stewart Home School to talk with Jim Boyd about the color of the water tank.

Application is complete. Rural Development will give us a letter of condition.

Jim Boyd called and said he has a legal assistant moving on the water line easements.

After complete, the public meeting will be scheduled and it will be mailed to each customer.

Division of Water approval has been received for the Water Tank project.

Next step is waiting for Jim Boyd to complete his task before we move forward.

Meeting was adjourned

FARMDALE WATER DISTRICT
100 HIGHWOOD DRIVE
FRANKFORT, KY 40601

Special Meeting
March 2, 2011 10:30a.m.

Present: Chairman, Clifford Toles
Carroll Cogan, Farmdale Development Corp.
Robert Moore, Attorney
Jan Sanders, Farmdale Water District Office Manager
Jim Boyd, Attorney

Meeting called to order by Chairman Toles.

Subject : Letter received from Mr. Moore regarding collection of sewer fees at increased rates of 2008 for Farmdale Development Corporation.

Chairman Toles explained that the Water District had not received official notice concerning the rate increase.

Mr. Cogan discussed his meeting with Mr. Berl Robinson back in 2008 in which the new rate had been discussed.

Mr. Boyd asked why they had not noticed that there was no increase in revenue. Mr. Moore's response was that it being only around a \$900 monthly increase ,it probably was overlooked.

Mr. Cogan expressed that his company was in a cash flow bind. Mr. Moore said that there was a deficit of \$28,621 in revenue because of the uncollected sewer fees.

Mr. Boyd explained that the customers were already facing the new increase currently added to their present bill and adding additional fees would make a hardship for the community.

Different solutions were discussed including a desire to have the Water District pay a lump sum toward the deficit. Mr. Moore agreed to fax a letter to the office, Mr. Boyd, and Mr. Toles stating the different options as solutions to the matter.

Chaffin Lohs Char Farmdale
Alvin J. Tyler F Dale River
Rob Moore Hazelrigg + Cox
Law Sanders Farmdale Water
Jim Boyd

3.3.2011

In attendance, Clifford Toles Yvonne Hill and Craig Blanton with Jeff Reynolds from HMB

Yvonne Hill Read the minutes. Motion made to accept by Craig Blanton and approved by all. Approved by all

Jim Boyd received a letter making sure no signage on tower and the colors were approved.

Clifford met with Carrol Cogan and Jan sanders and Jim Boyd concerning rates we were not collecting the Farmdale Development Corp.

Motion made by Yvonne Hill that Jim Boyd request any and all documentation concerning the sewer increase for the Farmdale Development Corp. The motion was seconded by Craig Blanton, Approved by all. This concern the letter attached to this month's minutes.

Motion made by Craig Blanton, Second By Yvonne Hill, approved by all for a lawsuit against Midway Travel Plaza for \$11,400. Farmdale set a water hydrant and has not collected all the fees for this project. Farmdale hired a 3rd party to install the meter since we are not capable of handling a project this size.

Sheriff Melton asked if an antenna could be installed on top of the blue water tower by the office. Approved as long as it is maintained by someone other than Farmdale Water District.

Backhoe was serviced by Art's Electric for \$1,578.35.

Ridgelea investments has a rate increase approved by the PSC in the amounts of \$4.50 for a new mothly total of \$34.50. A surcharge of \$5.45 per customer for 24 months Company phone number is 513.851.8886. We are waiting on a signed and stamped document before implementing the increases.

Meeting adjourned.

4.1.2011

In attendance, Clifford Toles, Yvonne Hill and Craig Blanton

Craig Blanton read the minutes. Motion was made to accept the minutes by Yvonne Hill. Approved by all

Motion - Water rate increase will go into effect today. This is the first of three rate increase from the Frankfort Plant Board that will be passed onto the Farmdale water customers over the next three years. This motion is approved by all.

Water project meeting will be on April 7 at 7 pm. The meeting will be held at Evergreen Baptist Church.

Clifford met with Betty from Rural Development Corp and Clifford has a letter in hand saying our money has been approved for \$1,212,000. The remainder of the \$500,000 amount will come from the Farmdale Water District to cover costs of the Farmdale Water line extension to the new water tower.

Opened sealed bids on our 2001 Dodge Dakota. The high bid is from Rhonda DeLeon for \$600.00. We received two total bids. Other was for \$300.00.

Yvonne Hill makes a motion to contact Rhonda DeLeon to let her know to come by and complete the transaction to take ownership of the truck.

Clifford Toles met with Harrod and Associates. They have all our financials completed. Clifford Toles signed the documents. Harrods and Associated hand delivered them to the PSC.

Yvonne Hill made the motion to adjourn.

May 6, 2011

In attendance Clifford Toles, Yvonne Hill, David Robinson, and Craig Blanton

Early start of the meeting 7:30 am. Preliminary before meeting with Midway Travel Plaza.

Early start is to discuss lawsuit concerning Midway Travel Plaza

Midway Travel Plaza owes Farmdale Water Board \$11,400 from the total bill of \$19,440.

This concerns a water line and fire hydrant on the property Midway Travel Plaza requested from FWB for installation.

FWB had to contract the work because of the workload by staff at the time.

Midway Travel Plaza paid \$8,000 "toward" the bill for part of the materials costs. This left arrears of \$11,400 for labor and materials.

Brad Smith and Jess Thompson are in attendance from Midway Travel Plaza.

This started in 2009. Burl Robinson made deals without the knowledge of the FWB. Clifford is going over the life of the installation.

(Jess Thompson) Midway Travel Plaza said they only received one letter from Farmdale Water Board.

Midway Travel Plaza said they received only one bill.

Midway Travel Plaza said they had trouble meeting with Burl due to his health, Brad Smith met several times with Burl, Smith indicated Burl did not recognize him and Smith had to remind who he was.

Jess Thompson says the \$8,000 was the total bill via a verbal agreement with Burl, David Robinson says the \$8,000 would not cover the materials.

FWB Jim Boyd has arrived 8:21 a.m.

Clifford is now going over the project with Jim Boyd.

All parties agree there should have been signed documents for this waterline /fire hydrant project, not a verbal agreement.

Clifford asks if "we can meet half way on the \$11,440", discussion is taking place on the extra costs of the materials at \$1,953.50.

Brad Smith is now discussing his recollection of his conversation between he and Burl with Jim Boyd.

Jim Boyd noted the Smith Properties home office, as noted on Secretary of State's website, is based in Somerset, Ky.

Jim Boyd offered 3 options, dismiss the lawsuit, pay the \$11,400, or negotiate somewhere in between.

Jim Boyd and Midway Travel Plaza reps are in discussion with Jim Boyd.

Yvonne made a motion to drop the lawsuit, Clifford made a 2nd and asks Midway Travel Plaza to pay the \$1,953.50 materials difference. Brad Smith and Jess Thompson agreed to pay the difference to end this process. Motion passed

Motion to adjourn by Clifford, 2nd by Craig, passed, meeting adjourned.

Farmdale Water Board meeting 6.2.2011

In attendance, Clifford Toles, Yvonne Hill and Craig Blanton. Also here is Attorney Jim Boyd.

Clifford Toles signed the document from KACo for workers compensation fund. Jan says this is an annual item signed by Chairman and one other FWB witness.

Dispensed with reading of minutes.

Farmdale Development Corp. (FDC) is now being discussed. There is a letter dated 9/8/2008 from FDC to Burl Robinson and his wife of a PSC approved rate increase.

FDC has a document from Sept 5, 2008 indicating a PSC approved rate increase. Farmdale Water Board does not have this paper in the office. There is a letter saying they met with Berl Robinson and his wife. Last line on page one of the letter from Hazelrigg and Cox LLP says ... "Please let me know if this request is acceptable to you"

Jan says FDC has not communicated with the Farmdale Water District about any rate increase until March 2011. This was discovered by Jan as she is a customer of FDC. She received a letter from FDC at her house concerning a rate increase. She contacted FDC to let them no Farmdale Water Board was not aware of any rate increase.

The letter from Hazelrigg and Cox LLP was sent to Berl Robinson at "90 Mill Road", not the Farmdale Water Board office.

Discussion has taken place on how to respond to FDC's intent to take Farmdale Water Board to court.

After discussion, Yvonne Hill made a motion saying the Farmdale Water Board is declining any negotiation on FDC disputed rate structure and non-notification of the Farmdale Water Board of any rate increase.

All voted in favor of Yvonne Hills motion.

Yvonne Hill also made a motion to have Jim Boyd defend any lawsuit brought by FDC.

Colon Jones has made a request to have a 6" water line moved. Attorney Jim Boyd will investigate whether there is an easement for this line. Prescriptive easement could come into play since the line has been there since the inception of the Farmdale Water Board

Farmdale Water Board received the payment of \$1,953.50 to satisfy the materials difference with Midway Travel Plaza. This puts this issue to rest. Reference the Board minutes from May 6, 2011.

Motion was made to adjourn by Yvonne Hill. All in favor. Meeting adjourned.

Yvonne, Craig and Clifford in attendance Sept 2, 2011

Minute read from special meeting on 8.3.2011 and regular meeting. Accepted as read.

Water line has been moved and installed across from Bittersweet. Homeowner requested more seed and straw, Clifford contacted ADE and they said they would get on it the next day.

David Robinson checked and they did add more seed and straw.

David Warner paid a water bill to have water turned on at 125 Hillwood on a Friday. The water was turned on. The property owner received the service provided by him paying his bill. The water meter flow indicator did not move when turned on. This indicates water was not running when service was restored. Warner said the sink was on and it did \$1,3551.00 damage. Warner thinks FWB is responsible for the repairs. Motion was made Yvonne, 2nd by Clifford to not pay the repairs because FWB is not responsible for damage inside the 125 Hillwood property . Vote passed unanimously. A letter will be written indicating same and mailed to Property owner.

Special meeting will be held 10:30am on Sept 19, 2011 to receive the first draw from Rural Development for the FWD water extension and water tower project.

Motion made to adjourn, passed. Meeting adjourned.

Yvonne, Craig and Clifford in attendance Oct 7, 2011

Jim Boyd, Bob Blankenship and David Warner are in attendance.

David Warner in attendance to discuss damage to his cabinets in his house. Clifford has letter in possession from Mr. Warner's wife indicating water is to be turned on after tenant moved out/evicted.

Mr. Warner is explaining his situation to the Farmdale Water Board. Clifford and Craig told Mr. Warner it is illegal to turn water on and off himself. Only Farmdale Water staff is allowed to engage or dis-engage water service.

Yvonne is asking Jan for timeline of water being turned off. Jan indicates that our judgement was the tenant had moved.

Board is discussing if a decision can be made without talking with our staff. Craig indicates he cannot make a decision without talking to staff directly involved.

Based on document produced by our staff, we will pay Mr. Warner's claim of \$1,351.00

Bob Blankenship has arrived. Came to update us on the DOT permit and Jim Boyd is working on 5 remaining easements

Yvonne is making motion to allow Jim Boyd to move forward with condemnation of property to move forward with water line project if Ms. Cornett and Juanita Harley are outside the right of way. Bob Blankenship will try and get both named to right of way list.

Property owners are:

Donna Cornett - 2497 Evergreen Rd

Juanita Harley – 2799 Evergreen Rd (Added to right of way at recommendation of Farmdale Water Board)

Jim Boyd will will be move forward with Condemnation proceedings

Eric Eisiminger – 2915 Evergreen Rd

Harold Eisiminger – 2935 Evergreen Rd

Motion passed unanimously.

Board is authorizing Jim Boyd to move forward with property condemnation proceedings on 5 properties.

Clifford met with PSC for our yearly report. No issues other than water losses. Very good report. Water loss issues will hopefully be addressed with new meter replacements.

Carolyn Baymore and Michael Davenport billings will be adjusted.

Motion to adjourn. passed

Farmdale Water Board meeting 11/04/2011

In attendance are Clifford Toles and Kenny Blackwell.

Minutes read and accepted as written. Motion by Clifford, Second by Craig. Approved.

Also here are David Harrod and Kenny Blackwell to reporting on our budget for the new water project. David Harrod is talking about a LF 2001 WDEV for and its annual filing procedures.

Motion By Clifford to have Harrod and associates perform a baseline audit starting approximately in December 2011. This will help with working knowledge of the office and be better prepared for our water project in 2012 and beyond.

Jessica Durham is asking for a water adjustment. The adjusted was completed.

All bills are signed by Clifford

12.02.2011

In attendance Clifford Toles, Yvonne Hill, Craig Blanton. Along with guest Jim Boyd.

Talking about the property at Stewart Home school for water tank property easement. Jim Boyd handled it with SHS. It was completed and delivered to Farmdale Water District. SHS is asking for deed in fee simple for \$1,000 to own the property. With Fee Simple there are no restrictions, FWD would have total ownership. Jim Boyd is talking about differences between easements and Fee Simple Ownership.

Document could have to go to Nashville causing an increase in document preparation.

Yvonne is making a motion to pursue a Fee Simple document for \$1,000 to take ownership of the lot the water tank will be located. Clifford seconded the motion, vota taken and passed unanimously.

Jim Boyd is now talking about two new water line easements and the water tank easement. The water tank easement will be converted to a Fee Simple Deed. Therefore we will have two documents for water lines and water tank.

Clifford is talking about the 4" water line break via BFI digging a ditch across a piece of property on Old US 60 Loop. The line was broken completely in two. We will prepare a bill for water loss and time worked by staff. \$489.18 is the total cost of the repair bill. We did not use our backhoe.

We are now looking at water detection and locating equipment. This is to help contain our water loss issues throughout the Water District. David Robinson met with Fluid Conservation Systems and their recommendations.

Clifford is making a motion to purchase a Fluid Conservation Systems Permalog+ List and Shift Data Collection and Xmic Electronic Ground Microphone. Yvonne seconded and passed unanimously.

David Robinson Cell phone will be shared with City/County Dispatch for emergency purposes.

December 14 is our date for training in Frankfort.

Yvonne is asking if we can accommodate her Legislative schedule from January through April 2012 session. She is asking to change our meeting schedule to Thursdays at 8am. Approved.

John Johnson & Phyllis Stratton, Clifford, Yvonne Craig, Jim Boyd Jeff from HMB in attendance

Special meeting with Rural Development 12/29/2011

John J is talking about a bid checklist to compete for bids to start Stewart Home Project.

Checklist and letter of conditions are helpful in moving the project along.

A copy of March 18, 2011 letter handed out to everyone. "Re:Stewart Home Tank, Required items prior to authorization to advertise to bid"

Chairman Toles will be signing some documents that can be completed during this meeting. This completes more of the checklist.

Now talking about sign off authority to sign payment documents. Yvonne suggests its Clifford, with her being the alternate signatory.

John Jonson is making needed notes on the forms.

Jim Boyd is discussing the signing and corresponding dates of various documents.

Yvonne is making motion to accept the terms of loan agreements as of today and Clifford seconds the motion, motion passed.

Same textual motion for EEO And Assurance agreement , Yvonne makes motion, Clifford, seconds, motion passed. Three documents will be signed. 1 for FWB, Jim Boyd, and John Johnson, RRD.

Clifford and Yvonne are signing the three documents. Craig attests with signature on each document.

EEO document signed by Clifford, attested by Craig.

Assurance agreement signed by Clifford, attested by Craig

Federal Collection policies document , signed by Clifford, attested by Craig

Operating budget form. The goal is to collect sufficient income to cover loan. It's a suggested document in draft and completed form. Clifford signs and Craig attests.

Adopting a March 8, 2011, item 56, page 9&10. Environmental resolution adopting environmental mitigation measures.

Adopt the following environmental mitigation measures, listed under item 29 on letter of conditions.

Resolution being presented by Yvonne including pages 9&10 of item 29, to include adopting environmental conditions stated in document. Clifford 2nds, all approved. Cover letter to be included.

Item 57 adopting initial operating budget Clifford makes motion, Craig 2nds, all approved.

Needing description and title opinion of any property where construction will occur. Our pump station will be constructed on state right of way and tank will be at Stewart Home School. Two opinions in total.

We are waiting on 3 easements for all easements to be acquired.

Emergency response, Kim Pagett, RCAP, COmmunity Action, Ky rural water for Emergency Response Plan. Need to create a plan of action, notifications, water mitigation, line breaks, sabotage water lines etc.

Item 82, no outstanding bonds or indebtedness, Jeff will prepare letter stating so.

John Johnson and Phyllis provide item 83 documents

Once approved, funds will be EFT'd into separate construction account set up by FWB. See item 84. EFT Payment Enrollment Form.

Item 86-90 will be worked through Randy Jones, Ky Rural Water Development. Rubin & Hays-Louisville Ky

Yvonne is asking about interim financing via Ky Rural Water. Bond counsel Randy Jones will provide documents.

Meeting is adjourned.

1/5/2012

Clifford, Craig, Jim Boyd, Yvonne, Craig in attendance Renter Duvall (renter of Bobby Hellards house) Initially looking for sewer line problem. Discovered a water line leak. While digging to locate the water line. Found water line, found water around the line. He called FW to repair. We repaired the water line. We sent customer a bill for \$600 repair.

Customer is asking about the \$600 bill for repair. Clifford says he can not see how the customer could break a 4" water line by himself with a shovel.

Clifford makes a motion to reduce the bill to \$200. Craig 2nds. Approved.

David said the device to detect water leaks should be in in two weeks. Jeff said this needs to be completed as soon as possible due to the new water tower will increase pressure. This will cause additional water loss due to pressure increase. Could possibly cause water line breaks at weak points.

Farmdale Water Board meeting 02/02/2012

In Attendance - Clifford Toles, Yvonne Hill, Jim Boyd, Jeff Reynolds, and Bob Blankenship. Craig Blanton was in Federal Court on a case for the Franklin County Sheriff's Office

Craig Blanton spoke with Wanda Land about Juanita Harleys water line easement. Ms. Land said she would bring her mother, Juanita Harley sign it today, 02/02/2012.

This leaves only one easement needing a signature.

Agreed for Jeff Reynolds to price a new generator for the water tanks (estimated around \$75,000)

Jeff and David to visit Colon Jones regarding possible relocating waterline on his property at Jones Lane.

Preliminary plans for bids on land project

Lisa Smith Concern... Clifford will have David repair her yard.

Adjourned

FWB - March 1, 2012

Jim Boyd, Bob Blankenship, Clifford, Yvonne, and Craig

Jeff is waiting to here from Atmos Energy concerning volume of gas supplied to generator to make it run. Other option is diesel powered.

Bob is talking about choosing 50/50 on pipe materials cost should be same

All easements have been signed. Jim Boyd will take to Couny Clerk, there will be a fee of \$17 for each easement. Jim will have County Clerk bill FWB directly.

All money has been deposited into the construction account from our CDs. Brad Smither of Whitaker Bank was a big help to us. Helped us on an interest payment on our CDs.

James and Laura Bullock are asking for an adjustment for water leak on their side of the line. We will adjust the water loss cost to a cost of water only. Approved.

Tackett Enterprises has a water loss adjustment applied to their bill also.

Special Called Meeting – Farmdale Board of Commissioners

March 22, 2012

In attendance today: Clifford Toles, Yvonne Hill, Craig Blanton, and Jan Sanders, Office Manager

The Board was called to discuss latest increase in cost of purchased water from the Frankfort Plant Board. This increase has been approved by Public Service Commission annually until 2013.

The Board voted unanimously to pass on the increase to our customers. Jan will submit all necessary forms to the PSC for approval.

Farmdale Water board

4/5/2012

Minutes read from March 2012 meeting. motion made by Yvonne, 2nd by Craig.

Approved.

Those present Clifford, Yvonne, Jim Boyd, and Craig.

Harrod CPA initial Audit cost was \$17,903.75. Verbal quote of future ngoing audits are \$20,000

A lady from 1378 Green Wilson Rd was supposed to attend today's meeting but didn't show.

Discussed the trash bill for Republic Services Inc.

Jim Boyd says all easements have been delivered to Franklin County Clerk.

Meeting adjourned

FWB 5-3-2012

In attendance Clifford, Yvonne, Craig

Calls from Jimmy Miller says when the roadways (1205 Hickory Ridge Rd) are cut, his meter vault is getting destroyed along with wires being cut. Discussion involves who to contact about getting them repaired. Craig will call Randy Thompson and set up a meeting to visit this address.

Charlie Cook calls and said there was a huge rock dug up. He would like it removed if possible. We will try and get it removed today.

Wayne Begin sent in a letter asking for a water adjustment due to a water line break from his meter to his house. We will adjust his water bill but not make any repair to the sewer line problem described in his letter. Clifford makes motion to adjust water bill, Yvonne's seconds, approved.

Yvonne is making a motion to accept the bids from the 4 companies doing work for our water project. The following companies are recommended by HMB for our water project from correspondence dated April 30, 2012 waterline-BP Pipeline Inc., 500,00 gal. Water tank- Calwell Tanks, SCADA Systems - HTI, AMR system - CI Thornburg. (CI Thornburg was the only company to bid as specs required) seconded by Clifford. Motion approved.

All companies have been notified via letter.

Jim Boyd asks who knows Betty Marcum. Question has arisen about ownership on Evergreen Rd property. No easement on this property because of title and ownership deed questions. 2953 Evergreen Rd is the property in question.

Doug Sutherland property at 1106 Evergreen Rd. Easement is needing to be resigned because of marriage issues found.

Shirley Casey, Marcum, and Sutherland are only remaining easements to be recorded.

All other easements have been recorded at the County Clerk Office.

Yvonne has made a motion to cancel the monthly trash contract with Allied Waste from this point forward, second by Craig. Motion approved.

6-1-2012 Farmdale Water Board meeting.

In attendance Yvonne Hill, Clifford Toles, and Craig Blanton.

Minutes read and approved. Motion by Craig, 2nd by Yvonne. Approved.

Review of Republic Services trash collection contract. Auto renewed for 5 years. The Board feels this is an excessive amount of time. Craig will research this with Republic Services.

Anna Satterwhite, 502 Ninevah Rd. wants a water adjustment due to her outside hydrant freezing over the winter. The FWB, as a policy, does not grant water adjustments to devices above ground. Yvonne makes motion to not grant the water adjustment due to long standing policy mentioned above. 2nd by Craig. Approved.

Motion made by Yvonne to purchase a digital camera for staff to use in their daily duties. 2nd by Clifford, Approved.

Received a claim from Wes Baker for damage to a low boy style trailer. Staff went to review the claim made by Mr. Baker. Staff does not recall hitting his trailer. No witnesses. Baker was not there to witness. Staff will take photos for Board to review. No action taken.

Chuck Hungler stopped by to ask about our fee for collection of his surcharge fee. We informed him it's a normal course of action for FWB to charge a fee for our services. After informing him of this, no objection was brought by him.

Adjourned.

Farmdale Water Board meeting July 6 2012

William Cummins sent a letter requesting a water adjustment due to high water usage. David checked the meter every day for a week. He uses a 1 in meter. He has a garden and with 100 degree temps he is complaining about high water usage.

Letter from Verdiramo & Verdiramo P.A. concerning our water project bids. Turned over to our attorney Jim Boyd.

Discussed Monthly report.

Discussed water leak detector and it's use.

All bills are paid.

Meeting adjourned.

July 27, 2012

This is our August meeting. There are scheduling conflicts with our regularly scheduled meeting.

FWB Meeting, Clifford Toles, Yvonne Hill, and Craig Blanton in attendance.

Harrod and Associates has brought forth an Audit Agreement to audit the 2012 business year.

Water line project has broken ground and started work. Started at Stewart Home School and moved to US127.

Water line leak was adjusted for a customer. Clifford Toles came in and made the adjustment.

We will schedule and hold a company safety meeting and equipment check with staff at our next regularly scheduled meeting in September 7, 2012.

Two new computers, printer, and backup device. Clifford made the motion, Yvonne 2nd the motion. Approved

The computers have been ordered.

May and April water loss reported from the Public Service Commission. May 2012 reports 10.1% loss and April 2012 water loss was 9.9%. This is a huge turnaround due to the new leak detector we purchased.

End of meeting.

9-7-2012

FWB minutes

Customer's washing machine issue has been settled. Customer told HMB he was tickled to death.

Water project is on schedule, so far.

Tank- foundation plans approved. Getting preliminary things done to start construction soon. Barb wire or other fence going to be installed to keep cattle out.

Checking with Stewart Home School farm manager for approval

Foundation guys be out next week, take two weeks to complete.

Mid To end of October to have metal fabricated, November to push steel through shop, start in December, could be finished in early January, depending on holidays.

Tank painting will be challenging due to winter weather. Could be held off to March.

Take approx. one month to paint tank. All depends on weather.

CI Thornburg might start installing the first new meters next week.

SCADA system will be one of last things done on this project.

Water line. Approx 50% of line in ground. Might be a little bit ahead of schedule.

Issue near gas station with large tree and wide driveway and a leech line that goes right up to the state road. HMB and Pipe guys will be going down to that location to look at the site to make determinations on path.

Garland Higgins has a possible water pressure issue. Our pipe guys said they have not hit any lines or disturbed dirt where it would infiltrate his water system. Clifford Toles will call Mr. Higgins to help determine problem.

Pipe guys expressing concern about hitting old water lines, asking for additional time to complete project. David Robinson is with with them trying to identify old lines. They will communicate with HMB on time lines.

Farmdale Water Board meeting 10/5/2012

Water tank is expected to start around the middle of November 2012. Steel portion will take until end of December for completion. Depending on weather, tank will be installed by middle of Jan 2013.

Painting will depend on weather. Could be as late as March 2013 for painting to start. 6 weeks to paint.

SHS might want Nother strand of barbed wire in he tank area to keep calves out of the work area.

Jeff with HTI, SCADA System. Waiting on others to complete their work for their system to start work. Panels are near completion. New software and screens will be installed in office to monitor tanks and pumps. This software will monitor electronically our water flows and have a GUI interface.

The FWB has received 3 calls about a letter being sent from the office. This letter indicated the customer would be responsible for radio read meter repairs for damage caused by the customer.

It's recommended for a letter to be sent to customers telling them not to damage any of the radio equipment. The repair for such is over \$100 each.

683 meters have been installed as of 10/4/2012.

First meter reads of new meters will be performed next Tuesday or Wednesday, Oct 9 or 10, 2012

End of this month, all the main line water pipe should be completed. Again depending on weather.

SHS was pressure tested yesterday. Held pressure, no leaks. Seeding and straw will be performed on parts of project at SHS. Rye and Ky 31 fescue will be applied.

Pressure test to Evergreen Market will be performed next week.

Evergreen Market will be the last bore to be completed.

Farmdale Water Board November 1, 2012

Clifford Toles, Yvonne Hill, Craig Blanton, Russell Givens, Jeff from HMB, Phyllis Stratto

Minutes read, no additions, motion by Yvonne, 2nd by Craig. Approved.

No complaints for this month.

Lots of paperwork being signed by federal people, Jeff from HMB, and FWB staff.

Eric Koetter - Water tank- foundation legs are in, working on valve vault this week.

Poured Monday of next week, completed close to end of next week.

Tank crews are supposed to come in on Nov 14, but could be delayed due to weather.

Could be bringing equipment in around Nov 19 or 20 and steel crew get started

Monday after thanksgiving.

Barb wire was added around tank site.

Photos of entire project will be turned in to HMB and then delivered to FWB. Per Russell Givens.

Tony - most of pipe is in ground. Switched to rock bores, ditch witch is getting repaired this morning. Creek bore starting today. Asked for Jeff and Clifford to come out and view installation at creek bore.

Down to pump station, possibly tie in to I64 hydrant. Other tie ins will be completed this most for this part of evergreen project.

Possibly have all line in ground by December meeting. This is a maybe depending on terrain having to work with until completion.

If weather improves, line dirt will be continued to be cleaned and grass sown.

Tony is meeting customer calls about dirt as they come in.

Easy St bore has humped up a little bit, hopefully it might resettle. Might have to call

Randy Thompson do get his opinion if the road needs to be cut to perform repair.

Jeff - spoke with elegiac company about Brent Poole wanting electric underground.

Biggest expense will be digging 4 ft deep, schedule 40 pipe used for underground

electric. Tony has a \$5,000 expense for electric built into his bid.

Jeff will communicate with Bluegrass Energy to talk to them about ordering transformer. It could take 6 weeks to get in for installation.

Clifford asked for Tony to provide a price to complete this electric project. This is Brent Poole mothers farm. Jeff will get prices for the run to the 3 phase electric. Pole is approximately 300 feet off the road.

Clifford - Mills lane near Wash Rd. on Farmdale side. Clifford and David Robinson have suggestions to Tony. Discussion taking place. Tony offered to do a quick run to help with the repair.

Jeremy --- 1421 meters set, approx 1450 through today.

Taking a long time to dig the meter out of the meter vault, asking for additional time and money because of hard mud inside. Mostly in Farmdale. This additional cost would be based off David Robinsons approval. Asking to have additional \$30 per vault. David R estimates there might be 50 in Farmdale.

Yvonne- Motion to add the additional cost of hand digging the vaults (50 approx.) for an additional \$30, David Robinson will do pre-approval per vault. Clifford 2nd. Approved.

Jeremy talking about cutting into PRVs, talking about a different approach. Making the additional hole bigger, adding PRVs in that hole. Variation in installtions of

electric

12/7/2012 FWB Meeting

Clifford Toles, Yvonne Hill, and Craig Blanton in attendance. Also Jeff Reynolds from HMB, Russell Givens, Eric Koetter, and Tony P. of BP Pipeline, David Robinson.

Minutes from previous meeting were reviewed. On spelling correction made. Motion made to accept as reviewed. Passed.

Tank - tank in process. Welding is being performed. Still looking for Mid January for completion. Depending on weather, might have to shut down if weather is bad until March. If warm weather persists, could start earlier. Jeff asked if there were any issues at this time with Tank installation. Not any we are aware of at this time.

11 hydrants are being installed along Evergreen Rd. There were only 1 or 2 small washout hydrants before.

Tony P. is having to buy an adaptor to work between the DitchWitch and Vemeer machine. Tony has instructed his guys to move very slowly under the Evergreen Market to not damage there parking lot.

Will be using 100 ft less Ductile wiring around the Evergreen Market. This is a good sized cost savings. Store could be completed by end of next week. Also did some distance savings around a creek and no joints used. David Robinson said this is very good. Meters will be installed fairly quickly as long as nothing unexpected occurs. Sleeves will be installed under the road in case there are water issues later. This will allow the water pipe to be pulled out for repair and slid back in without digging up the road. For yard repairs, you would only dig two holes vs. entire length of yard.

Running sleeve from the water main to the meter vaults in the yard.

There are a couple of driveways that have a little humping from boring. This is being watch by Tony. He has been communicating with property owners.

Approximately 400 meters are left to be exchanged out. These are 3/4" meters.

David Robinson read 1400 meters in under three hours. This saved over two days labor when using old style meters.

Originally had 208 1" PRVs, now down 45. This is a savings of \$85,000. This savings will be utilized elsewhere

See attachment. This shows a \$6,000 increase in the CIT project due to meters near concrete. Need more space for these meters to be installed properly.

David Robinson is monitoring the project and no modifications are happening without his approval.

Jeff Reynolds will be getting a change order ready for discussed changes.

Adjourned.

1/4/201³~~2~~

Clifford Toles, Yvonne Hill, Craig Blanton, Tony Jr, Russell Givens, Jeff Reynolds, Jeremy McCanas, David Robinson, Phyllis Stratton, Tony P Sr is laid up with back problems.

Jeff Reynolds has paperwork being signed by Clifford Toles, Phyllis Stratton, and Tony P.

Brent Poole has required underground electric and transformer on his property. Going to require \$10,000 to get it completed. \$5,000 was in the project and overhead electric would be free. The additional cost is for going underground. Jeff Reynolds will send the property owner a letter about the additional costs for underground.

Tony P has the Evergreen store bore and the creek crossing bore have been completed. Waiting on pipe to complete the tie-in. Should be here next Wednesday. Work had shut down for holidays. Will restart this Monday.

Pressure testing of the service lines will start soon.

Clifford and David met with a guy about Pex A line. It comes with a 50 year warranty. There is approximately 8,000 feet in question. 3/4" and some 1"

Tank is up, two or three more weeks of welding and it will be completed. Painting will occur when the weather warms up.

A couple of yard cleanup calls on 1106 Evergreen and other is Garland Higgins. Tony Jr will go by and talk with them.

99% of residential meters are installed, cleanup will catch the few remaining.

Approximately 150 crab style meters left and the company might not take them back or there will be a restocking fee.

Will be getting a cost on replacing smaller boxes to a larger box for meters.

One inch PRVs - saving approx \$85,000 due a quantity of them not being needed.

Then other meter exchanges Wil, incur an \$87,000 expense. See attached paper.

No way of knowing exactly how much service line repairs are needed told by Jeff Reynolds. He is estimating \$5,000 in repair costs. Total costs after all repairs and exchanges will be approximately \$6,977.85. Jeff said this is a moving target.

Clifford makes motion, Yvonne seconds, motion passed.

Jan will have signed copies in her possession.

Jeff talked with Tony P about the pump station, still looking at a February delivery date.

Need to communicate with Frankfort Habilitation about locating a PRV on their property.

Jeff Reynolds is talking about replacing line connecting to the 12" near the Frankfort Habilitation area. ... If there is money left over!

Next meeting is Feb 7th. March 7th for the meeting after February 2013 meeting

Adjourned.

Feb 1, 2013 Farmdale Water Board meeting

Minutes from previous meeting have been approved

In attendance Yvonne Hill, Craig Blanton, Jim Boyd

Installing PRV valves Farmdale subdivision

Tie ins from the old lines to the new lines are progressing.

Water tank is on a holding pattern due to the weather. Today's temp is 8 degrees right now.

Bills have been paid.

Yvonne made a motion to make a water bill adjustment for Jim Drake for reduction \$16.22 for water loss.. Motion passed.

Motion to adjourn. Passed.

Next meeting will be March 7, 2013

FWB 3-7-2013

Clifford, Yvonne, Craig Russell Givens, Phyllis Stratton, Jeff Morris, Jeremy C. I. Thornburg, Tony meter installation

Jeff Morris - reporting on status of SCADA installation system. Looking around May 2013. He is starting the initial drive around to see how things are going. Tony is supposed to bring a copy of a key for the pump station for Jeff Morris and Russell Givens

Jeremy reports just a small amount of meters left to change out, maybe 15. 98 meter boxes needing changed out - \$365 each for changing out the small meter boxes for the new equipment. These boxes are just too small for the new equipment. A change order of

Tony says some meter boxes are literally falling apart, made of some type of paper product. New meter boxes, \$22, are made of plastic. Tony says if FWB will supply meter boxes, he will replace the less difficult ones as he is working. This is to install PRVs. These PRVs are to reduce pressure in various areas of the district to 100lbs psi.

Pump station is in, electric is in, needed transformer pad. 2-3 days to complete electrification of pump station. Going to use 500 MC cable/wire 400 amp 3 phase service.

All bores are completed except 3. Running brook is one mentioned. Now talking about apartments on old Evergreen road. David Robinson and Tony are discussing various needs and decisions they will make together for this area. Complaints from Garland Higgins. He is wanting to ensure his property is put back in good order. Reasonable accommodations will be made. Homes near Easy street has a couple of issues and Tony will work with the county road dept and whoever he needs to to rectify the situation. Consensus is not much repair can be done while weather is not good.

David Billings and Jimmy Allen of FPB in here

Frankfort Plant Board has estimated the cost of their part is approximately at \$25,000. There is a difference of opinion about who is responsible for the SCADA system that will tie from the FPB and FWB. This is a \$13,000 cost issue.

FPB is going to talk with Jay Fromholtz from Kansas to discuss if they can make the equipment talk to each other. This is concerning the SCADA system.

Adjourned.

**FARMDALE WATER DISTRICT
100 HIGHWOOD DRIVE
FRANKFORT, KENTUCKY 40601**

**COMMISSIONERS:
CLIFFORD TOLES, CHAIRMAN
YVONNE HILL, TREASURER
CRAIG BLANTON, SECRETARY**

**TELEPHONE
(502) 223-3562
FAX: (502) 352-2999**

Special Meeting of Commissioners

April 3, 2013

The Board of Commissioners of the Farmdale Water District met on Wednesday, April 03, 2013 and made a unanimous decision to have Yvonne Hill, Treasurer and Jan Sanders, Office Manager sign on any new account opened by the District.

Respectfully submitted,

Craig Blanton, Secretary

Farmdale Water Board 4-5-2013

Yvonne Hill, Clifford Toles, Eric Koetter, Jeremy McCowan, Russell Givens, and Craig Blanton

Two accounts have been created for the USDA funds to pass through our water project to the vendors. Farmers Bank and Fifth Third are the banks.

BP has 48 customers hooked up to the Evergreen store minus the lawn care company. 2823 Evergreen, old Blue Bonnet, had trouble finding the line, found old galvanized line, noticed it was full of holes. Pulled line apart, repaired the line from the damage. Water does not reach the house and they don't feel they should make the repair. We feel they should repair it.

2893 Evergreen had water line hooked to wrong line, ran into foundation, got into basement. Repairs made.

Electric is getting hooked up to pump station this week.

Jeff from HMB is going to contact PSC about our concerns over the SCADA issues with the Frankfort Plant Board.

Water tank- tank could be painted and finished by the end of next week. Interior and exterior (2nd coat) is completed. It will be ready for water soon after, sterilization completed. Then site work, fencing completed soon after.

Then after approximately a month or so of operation of new tank, demolition of the old tank will begin.

Jeff will check with FPB on payment for the agreed upon contract to get the equipment ordered and that part of the project started.

Jeremy - everything is moving along well, approximately 15 PRVs and meter boxes have been completed. Three to four weeks for meter changeouts to start.

Adjourned.

Farmdale Water Board 5-3-2013

In attendance-Clifford Toles, Yvonne Hill, Craig Blanton, Jeff Reynolds, Jeff Morris (SCADA), Tony Palarie, Phyllis Stratton, David Robinson, Russell Givens

Asked Tony about Harley Rake. It's is now repaired but a track on the Bobcat has broken and the replacement track should be here the following Monday or Tuesday. Jeff Morris- all the RTUs are hung except at the vault. Some issue on a riser. Conduit in getting ready to do CAT5 into the office.

Water tower electrical service is built, conduit is in the pit where transducer is located. Waiting on pump station to start filling the tank before doing calibrations, antenna installations. Three weeks out. Tony P will communicate with Jeff Morris.

Tony P. reconnects and most services are completed to the point of waiting for FPB to get their part completed. 17 services left to complete.

Jeff Reynolds will be calling FPB for a status update.

Tony, Jeff, David Robinson and Russell Givens are discussing and planning various next steps for the next couple weeks.

Adjourned.

Farmdale Waterboard Meeting 6-3-2013

Clifford Toles, Yvonne Hill, Craig Blanton, David Robinson, Jeremy McComas, Tony, Jeff Reynolds, Phyllis

Cleanup has started along the roadways, lots of progress made. Straw and seed down and in some spots grass has started to grow.

Tony is close to completion, hopes to complete final cleanup on land by end of next week.

Stewart Home School will be reconnected to new line at 1 pm Tuesday 6-4-2013 in no problems occur between now and then. None are anticipated.

One apartment building owner says turning the water on and off to his building caused his toilet tanks to overflow. Said debris some made it into his toilets and clogged something.

One gravel driveway has a hump in it. Tony will take care of this.

Tony asking about pouring a concrete base around a pump station in front of Brent Pools home. A 4x4 concrete pad is being talked about .

Clifford makes motion to complete the suggested concrete pad. Yvonne made the second. PASSED.

Talking about fixing the complaints on the project. Most are the dirt cleanup.

Getting near time to do demolition on the old tank.

Adjourned

Farmdale Waterboard Meeting 7-1-2013

Clifford Toles, Craig Blanton, Yvonne Hill, Jeff Reynolds, Phyllis Stratton, Tony P. Jeremy

Tony, helped CI Thornburg, cleaned up PRVs and meters.

Left to do- sealant around vault on Evergreen before pump station. Water leakage will be resolved. 3 or 4 days of cleanup today. Water line at end of Cardwell, an issue with getting water turned off, it will cause 500 customers to not have water.

Tuesday July 16, 9 am, will be a water shutdown for approximately 500 customers.

David Robinson will handle all notifications to Ky Division of Water, local radio, State Journal, Cable 10, and social media. We will also notify magistrates Robinson and Wells. Notification will also be sent to the County Judges Office.

Water tank is completed. Waiting to tear down old tank. SCADA is up and running.

Next meeting August 2, 2013 8 am

Adjourned.

Farmdale Water Board Meeting 8-2-2013

Clifford Toles, Yvonne Hill, Craig Blanton, Jeff Reynolds, Phyllis Stratton, Tony P, David Robinson

Tony has all the tie in other than what Jeff Reynold has designated.

All the main project is finished except for some cleanup.

Clifford gave Tony P. a list of 29 complaints concerning cleanup. Tony will target those next week and seed and straw also.

All leftover dirt will be applied to the pumpstation site to pretty it up.

Water is in the new tank to 105 ft. This is from the ground up.

New tank (Stewart Home School) holds 500,000 gallons of water, Coolbrook tank holds 235,000 gallons.

Contract change order presented by Jeff from Tony's contract. Jeff says this is to "even up" what was spent vs what was on the estimate. There are plusses and minuses. Its an August 2, 2013 change order #5. Jeff called it a "balancing change order".

Truck Stop on US 127. Jeff, Clifford, and David R. looked at the water line issue there. They think they have discovered a solution and will have Tony repair it for time and materials.

Tony is negotiating a change order. Part is for employee hours sitting while waiting for water being turned off. The total for that is \$\$4,271.65. He will waive this fee if ... we pay the Cardwell Ln and Brookfield Dr change orders. Cardwell is \$2,080.84, Brookfield is \$1,949.47. Clifford makes motion, Craig 2nds. Passed.

Jeff thinks C.I. Thornburg has all their work completed.

Next meeting 9-6-2013

Adjourned.

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Farmdale Water Board Meeting 12-2-2013

Clifford Toles, Yvonne Hill, Craig Blanton, Jeff Reynolds, Joe Grider, Tony P, and David Robinson, Jeremy, Bob Blankenship, Phyllis Stratton, Jeremy Jeff Reynolds

The water project is completed. The PSC has been notified by HMB that it is completed. PSC probably will not send a return letter.

Bob announces his retirement effective 12-31-2013

Joe Grider will be taking Bob's place and has been working with him for about a year.

Project profiles submitted to KIA one is Green Wilson Rd and a generic submission.

Burl Robinson talked about Hanks Ln. was to be an alternative area. That one will be removed from our thinking.

Twilight trail area is another talking point.

We are discussing about keeping the old pump stations in the ground and utilizing them as backups. We will need to discuss this with the Frankfort Plant Board.

Jeremy says everything on his end of the project is complete minus a few PRVs 95% of meters are now being read in work day versus the previous 3 weeks. main line PRV is up and running, Water pump is working fine. two or three clean ups. Just a few hours of work left and he should be completed. Jeff Reynolds is getting a final inspection from Rural Development so we can send retainage to contractor.

Jeremy will also be getting some crab style resetters back to FWB. These have already been paid for by FWB.

David Robinson and Jeff Reynolds agree its time to take the old tank down. Jeff will make arrangements to start the removal process.

Jeff brought up the manway door at new tank has a small leak. Has contacted the company to complete the repair. Less than 5 gallons of water leaks per day.

Tony worked on cleanup this month. Ci Thornburg has a few cleanup issues. Blacktop roads including Easy St. Met with county Road supervisor. Thompson asked for a letter from Tony indicating he will come back and repair within a year to fix it if does not settle. Electric pole needs to be straightened up.

10/04/2013

Clifford Toles, Yvonne Hill, Craig Blanton, David Robinson, Jeff Reynolds. Tony Palarie and three of his staff - Jesse Miller, Jeff Roe, James Howard

Old tank has been removed. Small leak under pedestal has been repaired. SCADA is complete and Jeremy has completed all his tasks.

Tony says all the punch list items are completed. Tony will get a letter to the County road dept concerning Easy st. If any repairs are needed, it will be taken care of between Tony P and BP pipeline and the County. FWB will not be involved with any repairs or costs.

Jeff will get a copy of the letter to the FWB for review.

All the site work for the new tank is completed and will be seeded when the dirt dries.

Concrete from the old tank has been removed also. It has been seeded and strawed.

All meters are in. Most of the crab setters are in, 99% says David Robinson.

Three lines were not correctly set into the crab setters. This is causing some small leaks. These leaks have been repaired.

Donny Bailey and his issues have been reported to the FWB as being completed and Mr. Bailey is happy with the repairs. No further issues.

There is a tear warranty on the grass that has been planted and if there are any complaints from customers, Tony P. will be make the repairs to the yards via Jeff Reynolds.

Jeff Reynolds will handle the close list for rural Development. It might require a couple of letters from FWB. Otherwise Jeff will take care of it.

Nancy Darnell has requested an adjusted for water loss. The average bill for the 4 days of water usage is \$1.65. We will make an adjustment to her bill and will send a letter explaining the adjustment. total water average is 748 gallons

Craig will write a letter responding to Stewart Home school and their adjustment request.

Farmdale Water Board Meeting 11/2/2013

In attendance Clifford Toles, Yvonne Hill, Craig Blanton, David Robinson, Jeff Reynolds, Phyllis, and Jim Boyd.

Jeff Reynolds says "The water project is done!"

Discussing a 500,000 gallon and 300,000 gallon leak with Jackie Branham. She is seeking help on her leaks.

Yvonne makes a motion to allow her to continue paying \$150 per month until Ms Branham's bill is paid in full. Clifford seconds. Passed

Clifford makes motion to change water rate from a 1" meter rate to a 3/4" rate. Yvonne second. Passed

Next meeting December 6, 2013

Meeting Adjourned

Farmdale Water Board Meeting 12-6-2013

Clifford Toles, Yvonne Hill, Craig Blanton

Had a 12" line break twice, both along Evergreen Rd. The possible cause was the wrong gasket was used and somehow the line moved and caused it to blow. It shot water 20 ft into the air. This occurred around 2 am that morning. FWB fixed the first break. FWB called the pipeline people who installed the pipe to make the repairs on the second one.

Ninevah Rd had a leak and it had to be repaired twice. We believe the new water pressure caused this to break.

a person on new hire probation working here, is being discussed. He has missed Five days for various reasons and taken off early on three other days. He is good worker but requires a lot of direction from David Robinson. Due to him missing this much time during his probationary period, the Board is considering extending his probation for an additional three months. David Robinson will also counsel him about his time and attendance.

Yvonne Hill makes the motion to extend probation for an additional three months until February 28, 2014. Clifford seconds, and it passes.

Clifford makes a motion to purchase a new underground bore machine with costs not to exceed \$7,000. Craig seconds, Motion passes

Tank inspection for Cardwell Lane tank. David Robinson will make the inspection happen.

Farmdale Water Board Meeting 1-6-2014

Clifford Toles, Yvonne Hill, Craig Blanton, David Robinson, Jeremy of C.I. Thornburg (Water project materials)

Went over notes taken during the annual water board training with the Board and David Robinson. We have most of the bullet points completed. David and Craig will be looking at other non-completed points. Contacting Walmart and Kroger to see if they do agreements with water districts if there is a failure to supply water to its water system customers.

Operations and Maintenance manual is only about a year old.

Suburban Mobile Home Park is asking for a water adjustment because of a large water leak that occurred over a two month period. Suburban is asking for a water adjustment from \$4,163.80 to \$3,164.72

Jeremy is going to schedule a two day training for the new water system with all the Farmdale Water Board staff. The training will involve office and drive around work. Training will occur on January 16, 2014

Jeremy has suggested a plasma cutter to solve the radio transmission problem with metal meter lids. We can rent a plasma cutter. There are approximately 200 metal meter lids.

Yvonne has asked to move each meeting for February 2014 through April 2014 to the first Thursday of each month. Feb. 6th, March 6th, and April 3rd.

Craig made the motion. 2nd by Clifford, Passed
Adjourned.

February 6, 2014

In attendance, Clifford Toles, Yvonne Hill, Craig Blanton

Ronald Dempsey is in seeking an adjustment for a January 2014 water usage. His December 2014 bill shows a 4,400 gallon usage and he says his January 2014 bill is 94,000 gallons. Bill would be \$285.10 with an adjustment of \$69.42, his final bill will be \$216.68 for January 2014.

Minutes read and approved.

Clifford and I discussed purchasing a new generator for the men to use. Motion made by Craig. 2nd by Clifford. approved.

We took several items for purchase to Phyllis of Rural Development, underground bore machine, generator and a 2" trash pump.

Phyllis approved those purchases.

We are discussing a letter from Sonja and Patrick Stipes concerning a water leak and a letter they sent to the office. The last bill for Stipes address was pulled along with the work order. Craig Blanton will respond to the letter through the Farmdale Water Board.

Bluegrass ADD contacted David Robinson to offer to GPS all our Hydrants and Valves. We will take advantage of that service and then apply the GPS coordinates to Google Maps.

Discussed boots for the men, Clifford made a motion to purchase Muck Boot. Second by Yvonne. Motion passed

We discussed purchasing a panel van to have all our equipment in one vehicle instead of having to make numerous trips back and forth to the office. Clifford will check into this.

Motion made to adjourn, second by Yvonne. Passed
Adjourned.

Farmdale Water Board Meeting March 6, 2013

Yvonne Hill and Craig Blanton in attendance. Clifford Toles is not in attendance due to a fall he suffered on ice.

Email from KIA, John Lefevre asking if the Farmdale Water District was interested in a KIA Infrastructure loan for the Green Wilson Road area. The email indicates we need to reply by March 2014. We have put in a call to Jeff Reynolds to see if he knows about this. This is not something we recall asking about. We are awaiting Jeff Reynolds to call us back.

Suzanne Anderson, 1050 Aderly, brought to our attention a higher water bill over the previous 13 months. After making the repair, we determined the broken part was on Farmdale Water Board equipment. Jan will make the contact to Suzanne Aderly concerning the adjustment we are making.

Now talking about Decision on his probationary period. We discussed removing him from probation and brought on full time, effective Monday March 10, 2014.

adjourned

Farmdale Waterboard Meeting 04-03-2014

In attendance, Clifford Toles and Yvonne Hill. Craig Blanton was absent

Clifford and Yvonne discussed paying bills

Customers had not brought forth any issues for this months meeting

Clifford talked about the water line on South Benson Rd creek across from Bittersweet. It will soon become exposed because of erosion.

Clifford has spoken to the Franklin County Road Dept about this upcoming issue.

Adjourned

May 2, 2014

In attendance Clifford Toles, Yvonne Hill, and Craig Blanton

Peggy Smith asked for a water bill adjustment due to a water leak in her line. She had a leak of 460,800 gallons. We making an adjustment of \$40.68 leaving her with a bill of \$1,356.16. She will be replacing her waterline instead of trying to find the leak according to Clifford Toles.

KACO Claims sent a letter regarding the Pat Stipes claim. They found "There is no evidence to suggest or support that Farmdale Water District was negligent in any manner for this unfortunate incident. Absent any negligence or liability on the part of Farmdale Water District, we must respectfully decline to make payment for this claim."

Jason Luking is requesting a meter move due to it being on his neighbors property. This PSC notification indicates the property was acquired through a foreclosure process. Luking is asking for the cost of moving the meter from the other property to his. We will provide his price.

Clifford was notified by a person that one of our employees, while on company time and in a company truck, was "throwing a fit" at the Evergreen market. The person described him as a person with white hair. Clifford verbally spoke with [redacted] about this and warned this is his last warning for inappropriate behavior.

Staff told Clifford Toles that [redacted] also had a "blow up" in the office.

Clifford also addressed [redacted] about the office incident the same day.

We will be developing a new time sheet. The reason is we have employees who are not telling office staff where they are going. We will also be getting an "In/Out magnetic white board to show where staff is during the work day.

Clifford called met with County Road foreman Randy Thompson in March 2014 about the creek on South Benson, across from Bittersweet subdivision. The creek is continuing to erode the land and is getting near to our underground waterline and the roadway. Mr. Thompson said he would speak with County Judge Executive Ted Collins about the potential erosion problem. Clifford has not heard back from Franklin County government as of this meeting.

Meeting adjourned.

Farmdale Water Board June 6, 2014

In attendance Clifford Toles, Yvonne Hill, Craig Blanton, David Harrod and Kenny Blackwell of Harrod Associates.

David Harrod is presenting our annual audit, a 33 page document. This audit covers years ending 2012 and 2013. Audit is dated May 30, 2014.

David and Kenny are explaining the budget to the Board.

Page 13 of the Budget document starts the actual financial statement.

Page 24 - notes we need to open a bank account and deposit \$750 each month for the original loan and \$75 each month for the subsequent loan until the new bank account reaches \$98,500. The report notes it will be opened in Calendar 2014.

FWB will open the account and retroactively fund it beginning Jan 2014 to current.

Discussed Nexcheck and United Systems and have decided to poll the customers in a manner to be determined on their possible use of this system.

Craig Blanton and Yvonne Hill attended a Frankfort Plant Board meeting about their 44% rate increase to wholesale water costs for rural water districts. FWB voiced opinion of not wanting this increase to come in one lump charge but to space it over several years as they have done in the past years.

FWD is in agreement with other water districts to ask for an intervention in the Frankfort Plant Board rate increase of 44%. We would work with the other water districts in seeking an intervention through the Attorney General or seek a group attorney.

Clifford did a check of our vehicles. Noted they were in better shape than he expected.

David Robinson noted a brand new C. I. Thornburg meter was sent off to be tested and was found to be off 2%. He will pull other meters and send them to be tested and communicate the findings to C. I. Thornburg.

David Robinson also noted a higher than normal water loss since November but it has recently decreased. Water was being pumped at 600,000 gallons a day and has dropped to 420,000 to 439,000 recently.

Adjourned

Farmdale Water Board 7-3-2014

In attendance Clifford Toles, Yvonne Hill, Craig Blanton

Public Service Commission replied to our rate increase request on June 30, 2014. It is being reviewed by staff and Commissioners. The Board's initial thoughts are the PSC's response is reasonable.

The Board has voted to accept the Rate Adjustment Filing as presented. Case number 2013-00485.

A letter of acceptance will be mailed to the PSC by July 10, 2014.

The Board will ask Tony Palarie, BP Pipeline for an estimate on changing a 4" line to 6" from intersection of South Benson and KY 151 to Huntington Woods Rd and subdivision.

David Robinson has found 8 large leaks and 6 additional small ones. Repairs completed. This has saved 150,000 water loss gallons per month.

Board received a response letter from PSC concerning the Pat Stipes letter. The letter states the issue the Stipes presented to them is not in their jurisdiction.

The water near South Benson/Wesbend will not be replaced due to there being one near it and two additional down the road.

The fire hydrant at the entrance of Huntington Wood Rd will be removed. It currently is not hooked to any water line.

Had initial discussion on preparing 2015 Budget.

Adjourned.

Farmdale Water Board 7-30-2014

In attendance Clifford Toles, Yvonne Hill, Craig Blanton, David Robinson

This the is Aug 2014 Meeting

We spoke with David about a complaint received by Clifford Toles about [redacted] on a customer call.

We addressed a complaint received by a customer about [redacted] actions at a customers home while on a repair call with Danny. We did this via a counseling session.

We spoke with David about [redacted] work habits and other issues brought up by other staff members. David will be assigning [redacted] all grass cutting responsibilities and helping him become a better employee.

David will also address concerns with [redacted] the issue of signing time sheets and checking on work orders when completing other task assignments.

David will address concerns with [redacted] about following instructions from Jan and Gloria.

We received a letter from legal counsel concerning the 49% wholesale water increase proposed by the Frankfort Plant Board. The law firm is Mathis, Riggs, Prather, & Ratliff. This letter will be forwarded to Judge Ted Collins.

Adjourned

Farmdale Water Board September 5, 2014

In attendance Clifford Toles, Yvonne Hill, and Craig Blanton, David Robinson
Received a letter from Lee Colten requesting the FWB looking into Automatic billing.
We have and found it to not be too expensive. Another factor is there haven't been
that many customers requesting auto billing which also made it expensive to initiate.
Craig will reply to Lee Colten indicating we did look into automatically billing.
It is reported the work van is in need of brakes and the transmission looked at.
Clifford will contact a repair guy for the van work.

Speaking with David about _____ work habits. David reports _____; doing better.
David also reports there have been several reports of _____ speeding and
driving the company vehicle when not on duty. Clifford and David have spoken to
_____ about these incidents in the past.

Clifford made a motion to remove take home privileges from _____ cannot
drive the vehicle to lunch or leave the Farmdale Water District customer area.

Yvonne seconded. Voted and Approved

David Robinson will take the keys from _____ today.

The Board discussed system wide water loss. Percentage of loss is down but still
unacceptable. David will contact the PSC for help

Craig will talk to Republic Industries to see if they will partner with FWB to extend
6" water service to the landfill, the two 151 Loops, the three businesses and
Huntington Woods.

Adjourned.

Farmdale Water Board Meeting 10-3-2014

In Attendance Clifford Toles, Yvonne Hill, and Craig Blanton

Customer Carolyn Wilson had an underground water leak and is asking for an adjustment. Craig made the motion, Yvonne seconded. Approved.

Clifford made a motion and presented to the Board a settlement document (Case #2014-00254) from several water districts concerning the Frankfort Plant Boards 48% water rate increase. The document says to spread the increase over 4 years. The first year rate increase is from \$2.01 per 1,000 to \$2.25 per 1,000 Gallons, effective November 1, 2014. Yvonne made the motion to pass the increase on to the customers. Clifford seconded. Passed unanimously.

David Robinson told the Board he found several leaks in our lines this month. Some small ones and others where customers "poked" holes in the lines. These were all repaired. We are continuously working to identify water line leaks throughout the system.

Adjourned.

FWB 11-7-2014

In attendance Clifford Toles, Yvonne Hill, Craig Blanton and David Robinson.

Barry Banker with an issue.

Barry Banker from Stewart Home School asking about the new water rates. Seeking an industrial rate for the school. The Board will contact the Public Service Commission to see what options are available to remedy the situation. The Board made an initial call to the PSC and spoke with Sam Reid, Water and Sewer Rate Design Branch.

Yvonne makes the motion allowing employees with excess sick time to share days with other employees. Staff will be sharing sick days with Danny Cummins due to an off duty car accident injury. Clifford seconds. Passed.

Discussed water billing reduction requests from three customers due to water leaks on their property. FWB recovers its costs of water.

Leak adjustments for the following customers:

Suburban mobile Home had a line break seeking park

Peggy and James Lukacsko

Sue Eisinger

Motion by Clifford, 2nd by Yvonne. Approved

All were approved

An issue of possible mold within the office was brought up by staff. The board learned of a water intrusion issue occurring after an unusual rain event. Craig was asked to help alleviate this issue.

Craig will call ServPro to have the mold issue investigated.

Update 11-10-14 Called ServPro and they could get there on 11-12-14 to check the office for wet walls and insulation. Received a call on 11-13-2014 from ServPro indicating they did not find any moisture within the office at this time. I asked them to provide an estimate for remediation of mold within the walls.

Update 11-17-2014 Jan called and let me know she received an estimate and called Clifford Toles. According to Jan, Clifford will call a special meeting to move forward with remediation.

Discussed with David Robinson to deepen a ditch around the office to redirect water around the building so water doesn't enter during heavy rain events.

David Robinson reported he found another large water leak in his ongoing checking of the Farmdale Water system. He estimated a 10 gallon per minute water loss and over 750,000 gallon water loss. This has been repaired.

adjourned

Farmdale Water Board Meeting 12-05-2014

Received notification from PSC concerning Ky House Bill 5 becoming effective Jan 1, 2015. This concerning internal office security of personnel information.

Received an email from Attorney Donald Prather on 12-3-2014 concerning Ky River Authority fees.

Clifford Toles contacted Tim Gatewood concerning a water pipe break possibly associated with guard rail installation along Old Lawrenceburg Rd. David Robinson estimated a water loss of 750,000 gallons. Clifford will be getting the information to Tim Gatewood today.

Mold remediation in the office. Received the Mold Inspection Report from Applegate Inspection Service. Phone 866-871-1984. Clifford is contacting companies to get the mold problem resolved.

Received bill modification request from Rodney Raby concerning a water leak. He repaired the leak and is asking for an adjustment for 8,300 gallons. Motion made by Clifford Toles. 2nd by Yvonne Hill. Approved.

Received bill modification request from Bonnie Gaines concerning a water leak. She repaired the leak and is asking for an adjustment for 78,000 gallons. Motion made by Clifford Toles. 2nd by Yvonne Hill. Approved.

Received a copy of the "Trial Balance" from Harrod and Associates. It is the 2014 Trial Balance as of October 31, 2014. This is the budget being sent to Local Government. Kenny Blackwell indicated a new law now requires the budget to be sent to DLG instead of Franklin County Fiscal Court. One item we are seeking additional information on is the "Cold Check" line item. We contacted Kenny Blackwell for clarification during the meeting. Kenny explained the issue to our understanding. Motion made by Yvonne Hill to accept the document. 2nd by Clifford Toles. Approved.

Stewart Home School, Barry Banker, contacted the FWB to seek a "Special Tariff" for Stewart Home School. We are going to take the request to our annual training to seek guidance on a "Special Tariff"

Meeting date changes for February 2015 and March 2015 due to Yvonne working in the Ky General Assembly. Meeting date will be Feb. 5th and March 5th.

Adjourned.

Farmdale Water District Meeting 1-2-2015

In attendance Clifford Toles, Yvonne Hill, Craig Blanton

Water Line break on Evergreen Rd. Next door to Donnie Bailey, 1704 Evergreen Rd. Ended up being gravel was in the rubber gasket seal and gasket wasn't completely pushed together.

Clifford is talking to Tony Palarie about that.

This is the 6th water break on the new line along Evergreen Rd. since installation Clifford will be addressing this with Tony and HMB Jeff Reynolds.

Completed the extensive repairs for mold remediation throughout the office. Looks aesthetically good.

Yvonne made a motion to give the staff a 2% raise starting January 1, 2015, seconded by Clifford. Motion passes. This is for pay period ending January 9, 2015.

Next two meeting dates are rescheduled for February 5th and March 5th.

We saw, at the water break on 1704 Evergreen, the need for safety equipment and better lighting. We are going to instruct David Robinson to make the purchases. Motion made by Clifford, second by Yvonne. Passed.

The safety equipment will be saw horse safety markers (6), reflective rain jackets, better lighting, Sawzall (waterproof) for 12" pipe.

Yvonne makes a motion to call Jeff Reynolds to address our water line issues. Seconded by Clifford. Passed.

We are going to call a staff meeting for January 12, at 3:30 pm

Adjourned

Farmdale Water District 01-06-2015

In attendance Clifford Toles, Yvonne Hill, and Craig Blanton

Need to have the van we sold to CC Moore removed from our name to theirs

After repairing the water line on Old Lawrenceburg Rd, our water loss rate has dropped from the 50% range to the low 20%.

No issues from customers this month

Adjourned

Farmdale Water Board 2-5-2015

In attendance Clifford Toles, Yvonne Hill, Craig Blanton, Joe Grider, HMB Inc.

March 3 meeting 10 am meet at HMB with pipe manufacturers

Joe Grider is here to discuss all the pipe problems we have incurred with the new water line.

Joe Grider says HMB has been and will continue to be in discussions with the pipe manufacturers.

Joe Grider said HMB is willing to help with past costs for repairs and future costs when we have Tony P perform the digging and concrete collar repairs. He said he wants to make sure the repairs are completed properly over the project.

Yvonne makes a motion to follow through with the McAllen estimate for computer upgrades Clifford seconds. Passed. Craig will follow through with McAllen

We are discussing [redacted] employment with the Farmdale Water District.

Clifford makes motion to terminate [redacted] employment February 6, 2015 Close of business. Yvonne seconds. Passed.

Adjourned.

Farmdale Water Board 3-7-2015

Clifford Toles, Yvonne Hill, and Craig Blanton are in attendance.

We are discussing the meeting Clifford and Craig attended at HMB. Clifford and I agree, we left the meeting with HMB and BP Pipeline agreeing to take care of the expenses from these water breaks.

We had a water break along Evergreen Rd earlier this week. Tony P. sent his guys down to help our staff repair the line.

Next item will be to schedule with HMB, getting the concrete restraints installed along all the new water lines.

We discussed hiring a new employee. We have received applications. At this time, the Board has decided to monitor how the work flow goes within the water district and see if another employee is needed.

Had phone calls with Jonathan Vaught, McAllen Solutions, to move forward with the technology upgrades for the office.

Clifford received a call from Stewart Home School about their request for a "Special Rate". I am going to call Herb Bannister at FPB to see if they give Special Rates to industrial customers.

We will be getting a new sign for the front entrance indicating open/closing times and billing rules.

Farmdale Water District

In attendance, Clifford Toles, Yvonne Hill, Craig Blanton, Kenny Blackwell, David Harrod, David Robinson, Tony Palerie and Joe Grider

Passing out the 2014 annual audit form Harrod and Associates. Yellow Book audit.

See "Audited Financial Statements for the years ended December 31, 2014 & 2013"

Harrods and Associates recommends the Board purchase D&O Insurance.

Joe Grider hands out document titled "Amendment #3 to the Engineering Services between Farmdale Water District and HMB Professional Engineers Inc"

Discussing the repairs to the joints in the new waterlines, costs, and what possible problems might occur when repairs are being worked.

Discussing an agreement between HMB and Farmdale Water Board and a 2nd agreement between BP Pipeline and Farmdale Water. Essentially Farmdale will be the "middleman" between HMB and BP Pipeline.

Discussing "Line Break reimbursement" (name supplied by Joe Grider) document with HMB, Joe Grider. Joe asked us to update the document to include all costs incurred for the 9 water line breaks previously occurred. These costs will include: Water loss, overtime pay, materials costs, construction etc.

Discussing Stewart Home School.

Motion made for a board member to visit the PSC to set up a meeting concerning Stewart Home School request for a billing break. Approved.

Adjourned

June 5 2015

Clifford, Yvonne, Craig, David Robinson

Josh Morris moving to \$12 hr Monday

Going to randomly pull 10 meters to send off to testing due to an extremely high water usage for april.

April water sold 11,568,000

April water purchased 25,120,100

David will call a company to get a cost to test all our meters to see where our usage problems are occurring.

Farmdale Water District 7-2-2015

In attendance, Clifford Toles, Yvonne Hill, Craig Blanton, David Robinson and Josh Morris
is being reminded of the commitment he made to the Board about abusing vehicle privileges and other duties.

Joe and Patti Hyman asked for an adjustment due to a water leak at 120 Highwood while they were on vacation. Motion made and approved.

Stewart Home School Director Barry Banker called Clifford Toles about the ongoing water adjustment. Clifford will be calling him back soon.

Clifford Toles and Craig Blanton met with the PSC and they indicated they have not received a formal request for any water adjustment from Stewart Home School.

Clifford made contact with Frankfort Plant Board and spoke with Billy Briscoe about our monthly water usage. Mr. Briscoe says he will check the meters and he will contact Clifford back today.

Clifford is also contacting Rural Water for advice concerning our ongoing mysterious water loss/difference.

Fire Hydrant on Wesbend along South Benson. We have received a call from the County Judge and Fire Chief. David Robinson indicates there are several other Hydrants along Wesbend. I will check and call the Fire Chief and County Judge.

Adjourned.

Farmdale Water District Aug 6, 2015

In attendance Clifford Toles, Yvonne Hill, Craig Blanton, David Robinson, Tony Paleri
David is reporting he is found a major leak using our Leak detecting machine. David has turned the water off and found a general location but cannot pinpoint it due to the terrain. David and Clifford agree this is more than we can handle and asked Tony P to come by and discuss.

Clifford, David and Tony are discussing the problem.

Tony is talking Boring options for the water line replacement with Clifford and David.

Clifford, David, and Tony have agreed to a re-routing the water line to save a tremendous amount of money.

The Fire Hydrant will be replaced on Monday on corner of Wesbend and South Benson. This would have been replaced today except for a part (Tapping Sleeve) not getting in yet.

Tony will get an estimate, permits, etc to be submitted to Division of Water to get this important project going.

If this estimate is over the allowable limit, if not classified as an emergency, we will get the required number of estimates.

David will call the Division of Water on Aug 6, 2015 to see what the parameters of getting jobs completed.

Yvonne is talking about \$25,248 of cash that exceeded our insured amount at Farmers Bank.

She has the check and she recommends putting this money into our operating account.

Motion made to put this money in our operating account. Motion passed.

Adjourned

Farmdale Water Board Meeting September 4 2015

In attendance Clifford Toles, Craig Blanton, Yvonne Hill, David Robinson, Ricky Welch

has resigned abruptly with no two week notice.

8 am. Interviewed Ricky Welch for the open position. Phone –

US 151 water service line. A water leak developed directly under US 151 close to the Franklin County/Anderson County Line. We have run in solid rock. A casing pipe is under the road now. Repairs are on going.

Water bill issue. Ryan Rally had a water leak on his side of the water meter. The meter had been turned off and had 3 months of zero meter readings, May 2015, June 2015, August 2015. Mr. Rally wants the FWD to not charge him for the water usage of \$123.61. The Board decided to reduce the bill to our cost of water \$58.31 plus 3% school tax.

KACo settled the Pat Stipes case. We will be paying a \$500 deductible to the KACo All Lines Fund

Dale Roberts has requested a water adjustment to a broken water line to his barn. Tabled to next month.

9 am - Interviewed Kevin Skaggs for the open position. Phone –

Motion made to hire Ricky Welch. Second made. Motion passed.

Mr Welch will be notified by David Robinson to start work Tuesday September 8, 2015, 8 am. Solution found to our major water leak. We contacted Ky Rural Water Association for help to find this leak. They brought staff and equipment. Working with our staff the leak has been located and repaired. David Robinson estimates the leak was around 4.6 million gallons of water. This will create a savings of 4.6 million gallons of water per month.

Adjourned

Oct 2 2015 Farmdale Water District

Clifford Toles and Craig Blanton in attendance. Yvonne Hill is ill.

After repairing the waterline along Ninevah and Johnson Rd, our water usage (from FPB) dropped approximately \$30,000 this month. Will know more accurate figure when we get FPB bill.

David Robinson called Ky Rural Water for help in locating the leak.

David Robinson will contact someone to scrap our old panel van.

Craig will get state price contract cost for a new full size pickup truck.

Adjourned

Farmdale Water District November 4, 2015

In attendance Clifford Toles and Yvonne Hill. Craig Blanton was absent. Jeff Reynolds was also in attendance.

Jeff informed the Board of KIA funds available. Application is due by December 9, 2015

Low interest loan of less than 3%

Construction cost \$550,000 identified on estimate provided to the Board in 2012

Line replacement of AC pipes for Green Wilson Rd. 19,000 Feet – 3 miles, possibly old 127, 20-year term.

Board agreed to have Jeff submit application to KIA. The Board does not have to accept the funds, even if approved.

Stewart Home School experienced a major break, 1,000,000 gallon, 3 broken lines. The Board adjusted the bill

Adjourned

Farmdale Water Board Special Meeting

November 4, 2015

In Attendance: Clifford Toles, Yvonne Hill, and Craig Blanton

Purpose: Frankfort Plant Board increasing purchased water (Year 2)

Clifford proposed that Farmdale water rates would need to be raised again due to increase in purchased water from the Plant Board. Yvonne made the motion to pass the increase on to the customers. Clifford seconded. Motion passed.

Adjourned

Farmdale Water District Meeting 12-04-2015

In attendance Clifford Toles, Yvonne Hill, Craig Blanton, County Judge Executive Huston Wells, Deputy County Judge Jennifer Wilson, Joe Grider HMB, Al Alsip Franklin County Sanitation District, Ann Northcutt.

County Gov't members are here to discuss the 5 Sewer districts that are being abandoned by their owners and our involvement in their on-going operations. Also the future operations of the 5 facilities for possibly 5 years or more.

Robert Hewitt indicated these facilities might be abandoned as soon as the end of December 2015. Once abandoned action filed actions be completed within 60-90 days.

Adjourned

December 10, 2015

In attendance Clifford Toles, Yvonne Hill, Craig Blanton

We met to discuss a letter received from the Public Service Commission (PSC). This letter summarized a meeting we had with PSC and staff, Stewart Home School, and Farmdale Commissioners. The one thing of note from the meeting is did the Farmdale Water District publish the new PSC prescribed rates in February of 2014.

We called the General Manager of the State Journal, Lloyd Lynch, to retrieve documentation indicating whether or not it was published. Mr. Lynch emailed the ad to Craig Blanton. The original email and attachment were both printed and will be postal mailed to PSC Attorney John Park today.

Farmdale Water District 01-06-201~~5~~⁶

In attendance Clifford Toles, Yvonne Hill, and Craig Blanton

Need to have the van we sold to CC Moore removed from our name to theirs

After repairing the water line on Old Lawrenceburg Rd, our water loss rate has dropped from the 50% range to the low 20%.

No issues from customers this month

Adjourned

2-4-16

Farmdale Water District

In attendance Clifford Toles, Yvonne Hill, and Craig Blanton

Mr. John Dailey wants a water line extension from the end of Lawrence St through Troy Woody's property to Mr. Dailey's property line.

We are trying to contact Troy Woody,

We will need to determine if there is a water line easement through Troy Woody's property

Waiting on Mr. Dailey to get us Troy Woody's phone number.

Adjourned

Farmdale Water District March 3, 2016

In attendance Clifford Toles, Yvonne Hill, Craig Blanton, Kenny Blackwell, and David Harrod.

David Harrod is talking about Obamacare (ACA). Need to create a group insurance plan for the Water District staff.

David suggests we get an insurance agent to come to a Board meeting and discuss our options.

David Robinson's health insurance reimbursement. We are going to have to increase his hourly rate \$21.18 per the discussion with Harrod and Associates.

A motion was made to take the action to increase David Robinson's rate to \$21.18 per hour, effective March 1, 2016. Seconded. Approved

Mary Pieratt called and said their plumber said the meter was frozen. She is requesting to have the FWD to reimburse them for their plumber expense. The Board discussed her question. It was decided not to reimburse her plumber. She should have called the water district first when there is a loss of water.

We are trying to identify the property owners of Lawrence Street to put a water line to Jonathan Dailey's property. Craig will try to speak to Wanda and Jill.

Clifford has three water adjustments to discuss with the Board. The Board has discussed Suburban Water Park water request.

The Board has been discussing for some time a policy change on how to handle water leaks on the property owners side. A motion to change the Tariff to where the Farmdale Water District to no longer make water adjustments when there are water leaks on the property owners side of the meter. Approved. Jan will call the PSC to see what is need to revise our Tariff.

Adjourned.

Farmdale Water District April 1, 2016

In attendance Clifford Toles, Yvonne Hill, and Craig Blanton

After a discussion of insurance benefits, the Board chose to have an Anthem Insurance representative to meet with staff and interested board members. This meeting will occur on April 14, 2016.

Clifford met with the County Judges office concerning a Peach property development on old US 127.

Clifford met with Johnathan Dailey concerning a water line extension to his property along Lawrence Street.

Adjourned.

Farmdale Water Board Meeting May 6, 2016

In attendance Clifford Toles, Yvonne Hill, Craig Blanton, Robert Hewitt and Al Alsip

Robert is discussing billing procedures and Fiscal Court setting aside \$30,000 as a loan to the sanitation district.

The Sanitation District is seeking a decrease in the monthly collection fee for them.

The Sanitation District has a RFQ looking to hire an engineer in the summer of 2016

Called David Harrod to do a financial impact study of the sanitation district. David will be calling back with the information.

Adjourned

Farmdale Water District 05/27/2016

In Attendance Clifford Toles, Yvonne Hill, and Craig Blanton.

We are discussing the requests made by the Franklin County Sanitation District for a discounted rate on our collection fees.

Harrod and Associates calculated our costs for the year on totals collected for the year, our deductions and requested discounts. David Harrod recommended loaning them money but we assume we are not allowed to do that as that is a banking function.

Farmdale Water District Sewer Fee Analysis									
	Fee Collected	FWD Fees	Average Fee per Customer	Customers	Average Customers	@ 1\$ per Customer	@ 3\$ per Customer	@ 5\$ per Customer	
Coolbrook Utilities	168,173.03	25,225.91	\$ 4.85	5204	434	5,204.00	15,612.00	26,020.00	
Ridgelea Investments	75,621.12	11,343.12	\$ 5.15	2203	184	2,203.00	6,609.00	11,015.00	
Farmdale Development Corp	91,691.76	13,753.71	\$ 4.89	2813	234	2,813.00	8,439.00	14,065.00	
Potential Loss of Revenue	335,485.91	50,322.74	\$ 4.92	10,220.00		10,220.00	30,660.00	51,100.00	
						(40,102.74)	(19,662.74)	777.26	
Frankfort Sewer	216,268.71	32,440.25	\$ 7.00	4634	386	4,634.00	13,902.00	23,170.00	
Evergreen Sewage Disposal System	6,951.06	1,042.62	\$ 5.99	174	15	174.00	522.00	870.00	

We are suffering a major water loss over the last two months and David Robinson is working to find it daily. With all the rain we have had (rain 23 over the last 28 days) has made it extremely difficult.

The Board called Allan Alsip of the Frankfort Sanitation District and informed him at this time we cannot afford to offer a discount.

Adjourned.

Farmdale Water District 6 -2-2016

In attendance Clifford Toles, Yvonne Hill, Craig Blanton, Kenny Blackwell and David Harrod

David and Kenny are presenting the annual report

Discussed placing the valves and meters in twelve locations to isolate the current water loss issue.

Kenny brought up interest payments paid to customer deposits. Jan indicates she pays the interest back through deductions in their monthly bills.

David brought up the concern of the Board having insurance protection for Board members against lawsuits against the board members individually.

Need to correct signatures on one CD at Farmers Bank and all of them at Fifth Third. Clifford and Yvonne will take care of them this week.

David brought up old outstanding checks and he suggests adding in the old "stale" checks be deposited back to our accounts.

David Robinson called Ky Rural Water Association for help in finding the water leaks

Clifford make a motion to buy 10-12 bypass meters to help locate the water leaks occurring today and this will also allow us to more quickly find future leaks. Passed.

Adjourned.

Farmdale Water Board Meeting 7/1/2016

In attendance Clifford Toles, Yvonne Hill, Craig Blanton and David Robinson

Talking about our water loss with David Robinson.

We received a letter from Stewart Home School concerning their water rate structure. See Attached. The FWD discussed our options. We called the PSC and discussed the formula for the billing process to see what portion of the billing process concerns only the equipment and maintenance. The response from the PSC staff is not binding on the Commission but is estimated at \$13 per meter.

We called Joe Grider of HMB to attend our meeting to discuss options on the water loss we are suffering. A call has also been made to Steve Williard seeking his advice. We have Tony Paleri on standby for equipment installation when we get to that point.

Joe Grider is going to the Frankfort Plant Board to ask questions and will call Clifford Toles today.

Adjourned until Joe Grider comes back this afternoon.

Joe Grider and Jeff Reynolds are back to discuss anything they have found.

Farmdale Water Board Special Meeting to discuss water leak July, 5, 2016

In attendance: Clifford Toles, Yvonne Hill, Craig Blanton, David Robinson, Jeff Reynolds (HMB) and Tony Paleri (BP Pipeline)

The Board is describing the problem we are having with these water leaks we are unable to find.

Now Clifford, Tony, David and Jeff are discussing the types of vaults and solutions to our problem.

Plans will be drawn up for prices and types of equipment to move forward. Jeff Reynolds will draw up plans and Tony and David will get prices. Multiple vendors will be priced to get the best value for this water repair project.

Adjourned

Farmdale Water Board

8-2-2016

In attendance: Clifford Toles, Yvonne Hill, and Craig Blanton

A motion made to accept the services of Nextbillpay for their online payment and billing system. Motion passed.

Jan and Yvonne will be working with NextBillPay to implement the system with the Farmdale Water District.

Timothy and Amy Banks have asked for help on a \$2,120 water bill. The Board will offer them a \$420 payment option for 5 months plus their regular monthly bill.

Material has been ordered for approximately a month. One in, we will begin to make progress on our monthly water loss.

We will be inspecting our equipment each monthly meeting and noting it in our regular minutes

Adjourned

Farmdale Water District

Craig Yvonne Clifford David

Farmdale Water water called on a concern for a 4" meter and the water usage. The meter indicates they are using 12,000 gallons per month. We are going waive the minimum charge of \$247.60 per month and the only charge

We called Kristin Cantrell concerning her written letter. The letter indicates there was an issue with a plumbing repair by Monroe Plumbing. The owner nor Monroe Plumbing contacted Farmdale Water District to locate the correct meter before any repair was started. Therefore the Board has concluded any repair cost associated with the repair is not the responsibility of Farmdale Water district. The Board will send written correspondence to Ms. Cantrell concerning our decision.

A new South Benson Road water project of changing existing homeowners from the existing 3" line to the existing 6" water line. We will then abandon the 3" water line. The 3" inch line has had 5 repairs performed on it during the last month. The Board made a motion to move forward with this project. Approved.

Farmdale Water District November 4, 2016

In attendance, Clifford Toles, Yvonne Hill, Craig Blanton and David Robinson.

Board makes a motion to increase our per 1,000 gallon rate to \$2.45 per the Frankfort Plant Boards scheduled increase, effective Nov 1, 2016. This increase reflects the third of four years of pass through rate increases from the Frankfort Plant Board. Seconded and passed.

David Robinson found and repaired eight water line leaks in September and five more in October.

We need to contact Tony Palerie to start our water line upgrade to section off the water system to make it easier to isolate water leaks. Clifford called and left a voice mail.

Public Service commission training Is December 7, 2016.

Motion made to move forward with GIS Mapping our entire water system and the various infrastructure. The selected company is Vanguard Mapping Solutions LLC. First year cost is \$3,500. David Robinson has the invoice.

Farmdale Water District
100 HIGHWOOD DRIVE
FRANKFORT, KENTUCKY 40601

COMMISSIONERS:
CLIFFORD TOLES, CHAIRMAN
YVONNE HILL, TREASURER
CRAIG BLANTON, SECRETARY

TELEPHONE
(502) 223-3562
FAX: (502) 352-2999

November 4, 2016

Farmdale Water District Board Meeting

In attendance: Clifford Toles, Yvonne Hill, Craig Blanton, Jan Sanders, and David Robinson.

Our purchased water rate will increase to 2.45 per 1,000 gallons per the Frankfort Plant Boards scheduled increase, effective for water used on or after Nov 1, 2016. This increase reflects the third of four years of pass through rate increases from the Frankfort Plant Board. The Motion was made to pass on the increase to our customers. Seconded and passed.

David Robinson found and repaired eight water line leaks in September and five more in October.

We need to contact Tony Palerie to start our water line upgrade to section off the water system to make it easier to isolate water leaks. Clifford called and left a voice mail.

Public Service commission training is December 7, 2016.

Motion made to move forward with GIS Mapping our entire water system and the various infrastructure. The selected company is Vanguard Mapping Solutions LLC. First year cost is \$3,500. David Robinson has the invoice.

Adjourned

Farmdale Water District

12-2-2016

In attendance Robert Hewitt, Huston Wells, Jennifer Wilson, Yvonne Hill,
Clifford Toles, Allen Alsip, Craig Blanton

Judge Wells is saying him and his staff will be at virtually all our future staff meetings, noting we will have larger clientele, larger building, etc. in the future. We will be working together as a team more and more into the future.

First step will be working with Sanitation District staff on billing.

It has \$100,000 to jumpstart the process. \$30,000 to start a \$300,000 to \$400,000 operation.

Judge Wells says Fiscal Court/sanitation district are going to do everything possible to keep rates low with minimal increases.

Allen – There are six sanitation plants the new sanitation district will be taking over to manage

Board is voting on the following items:

1. FWD staff will continue collecting bills and taking customer issues.
2. Adequate office space will be provided for staff of the Farmdale Sanitation district.
3. Board agrees to a reduction in collection fee to \$3 of fees vs the current 15%.
4. Board agrees to provide space for Farmdale Sanitation District equipment and or chemicals, if available.

Motion passed

Farmdale Water District 01/09/2017

In attendance Clifford Toles, Yvonne Hill and Craig Blanton

South Benson area of our water district had 5 or 6 water breaks in the last 30 days.

Preliminary mapping of our water district has been completed

Tried contacting Alan Alsip and Judge Wells about reading somewhere about the Evergreen sanitation treatment plant getting turned over to the county.

Need to turn over minutes of 2016 to Kenny Blackwell of Harrod and Associates.

Calling Tony Palarie of BP Pipeline to see when he is ready to install the Bypass Meters to section of the water district to make it easier to find these water leaks.

Judge Wells called and said no decisions were made

Jan 26, 5 pm at Evergreen Baptist Church to show residents where new sewer main will be located and survey crews receive permission to access property from 26 properties affected with Evergreen Sanitation District.

FWB Feb 02, 2017

In in attendance, Clifford Toles, Yvonne Hill, Craig Blanton, Jeff Robinson

Mr. Peaver, address of 2267 Caldwell Lane, had a 220,000 gallon water leak. Clifford tells the customer that we cannot make any kind of adjustment. Total bill was \$1,032. Customer states he has already paid \$400 of that.

Two of the valves have been installed by

One covers south benson, i64, avenstoke, and hickory ridge

Discussing the Green Wilson project with Jeff Robinson (HMB) from Rural Development.

Discussing putting out of bid to get the 4" bypass meters to find these ongoing leaks.

Motion made to have a bid document created by HMB to have the Bypass meters installed in one inclusive project. Motion passed.

Jeff Robinson says they will get the document back to Farmdale Water District next week, Feb 5 week.

Meeting adjourned.

Farmdale Water Board Meeting 03/03/2017

FWD small pick truck's transmission is in disrepair. We have two estimates. One to repair, the other to replace the transmission. Repair is \$1,911 vs a brand new out of the crate transmission with a one year guarantee is \$1,911. Motion is made to purchase the new transmission. Passes.

Update on water leaks throughout the district. Joe Grider and HMB have been tasked with finding a company to locate and install the bypass meters to find these water leaks.

HMB has provided a Scope of Work for the Master Meter & Bypass Meter Project:

Engineering Design - \$4,800

Advertising and Bidding - \$2,500

Construction Administration - \$1,200

Total \$9,500

Motion made to advance on the proposal submitted by HMB. Motion passed.

Mapping of water lines. Joe Grider and HMB have been tasked with finding a company that can locate and map our water lines throughout the Farmdale Water District.

Meeting adjourned

Farmdale Water Board 4.7.2017

Clifford Toles, Yvonne Hill, Craig Blanton, David Robinson, and Jeff Reynolds

Customer spoke to Farmdale staff and complained of a water leak. We replaced the meter and had the old one tested. The customer dug up his line and told David he had to do a repair because the previous repair the customer performed was leaking. The tests showed no issues with the meter. David Robinson said he did not see the red triangle spinning when he looked at the meter.

Jeff Robinson from HMB is here to discuss installing the bypass meters for our water system.

David indicated three large bypass meters are needed. One on Green Wilson, another on Mills Lane and the third one, on South Benson.

Clifford and David are going to look at Wayne Henning's new house and determine where to put a water meter.

Adjourned

Farmdale Water Board Meeting May 5, 2017

In attendance Clifford Toles, Yvonne Hill, Craig Blanton, David Robinson

A customer was going to come in and discuss a water issue but failed to show

David gave us an update on our water leak issues

David gave an update on our water district lines and our area isolation of sections to help isolate the leaks

Waiting to hear more about the new Sanitation District

Adjourned

Farmdale Water District 6.2.2017

In attendance Clifford Toles, Yvonne Hill, Craig Blanton, Kenny Blackwell, David Harrod

David is presenting the audit report for 2016

David said we have a clean audit

David says Farmdale Water District is Compliant with the yellow book standards

David is further going over the audit report

Book value of the Farmdale Water District is \$3,108,032

We received 4 bids for the Bypass Meter Project:

Jones Contracting - \$46,535

TT Excavating – 63,741

United Pipeline - \$67,500

Utility & Environmental Concepts - \$31,700

Jeff Reynolds explained his thoughts about the vast difference in the bids. Jeff said he had full confidence in Utility & Environmental Concepts doing a quality job..

A motion made for the \$31,700 bid.

The Board voted to accept the bid from Utility & Environmental Concepts bid for \$31,700.

Adjourned

Farmdale Water District 7.7.2017

In attendance Clifford Toles, Yvonne Hill, Craig Blanton, and Allan Alsip

2004 was when the Sanitation District created under Judge Executive Teresa Barton.

“Contract for Billing Services” with the Farmdale Sanitation District document has been signed by Clifford Toles. There were several questions raised by Board members. Specifically Clause 8, to eliminate the text “and shall be automatically extended for an additional two years until terminated”. Then add after the three year agreed upon period, sewer collection fees will revert back to the 15% as it has been historically since collecting for the package treatment plants.

All the bypass meters are in and should be installed within the next two weeks pending rain.

Farmdale Water District 8.4.2017

In attendance: Clifford Toles, Yvonne Hill, Craig Blanton, Jeff from HMB

HMB reports Bypass meter project is completed. Ended with a savings of \$5,900 from the original contract.

Staff will now start monitoring for our water leaks.

Our water loss is 30.2% for July. David Robinson has it narrowed down to the Hickory Ridge Road area.

Meeting Monday at 1:30 pm with Fiscal Court and The Farmdale Sanitation Board.

Adjourned

FWD 08/07/2017 Special Meeting

In attendance Clifford Toles, Yvonne Hill, Craig Blanton Judge Huston Wells, County Attorney Rick Sparks, Farmdale Sanitation District board Members.

Judge Wells is making opening remarks about the history of the Sanitation District.

Allen Alsip brought up our previous discussion about the automatic extension in clause 8 of the contract. Rick Sparks added the clause. He clarified what it means in that we can end the contract at any time with 90 days notice.

Allan Alsip said he did research and FWD has the highest collection fee in the Bluegrass ADD.

Farmdale Water Board meeting 9.1.2017

In attendance Clifford Toles, Yvonne Hill, Craig Blanton, David Toles

Terry Sutton stopped by to discuss a possible water leak on their property along Benson Creek. We will visit the site in question next week.

Kentucky Public Service Commission Periodic Compliance Inspection.
We will respond to the PSC by September 23, 2017.

Motion made for Yvonne Hill to go to Staples to purchase a new office copier/fax. Passed.

Adjourned.

Farmdale Water Board Meeting 10.6.2017

In attendance Clifford Toles, Yvonne Hill. Craig Blanton was ill

Discussed ongoing water loss issues.

David Robinson reports he found a leak on the Benson Valley landfill property, at an abandoned house, with an estimated water loss of 500,000 gallons per month.

Performed vehicle inspections on the trucks and back hoe.

Discussed trying to understand what Terry Suttons issue is on his property. We have already investigated a site where he said there was a water leak along the roadside of Benson Valley road.

Clifford Toles, Craig Blanton visited the sited with Terry Sutton and David Robinson.

David Robinson tested the puddled water and found zero chlorine in the standing water. We noticed there was heavy algae growth and bugs in and along the puddle.

Sutton insisted there was a water leak there. So David brought the backhoe down and he and staff dug it out. Craig Blanton was there and they found no water leak. We left the hoe open for 24 hours. Checked the next day. No additional water was in the hole. We contracted with an individual to purchase dirt, refill the hole and grade it out. Inspected the job site at completion and it looked great.

Clifford Toles, David Robinson, and Craig Blanton attended a meeting with Mike Davenport at his Chandler Development. Discussed his plans and our involvement. At this time, only request was to hook up the main line to the entrance of the subdivision. David relayed to the Board the task was completed.

Farmdale Water District Water Board 11.3.2017

In attendance Clifford Toles, Yvonne Hill, Craig Blanton

Terry Sutton is here to discuss his issue with Farmdale Water District.

We received .69", in a short amount of time, of rain this morning and Terry says the hole he dug is full of water.

Terry Sutton is saying water is running through one 4" pre-existing pipe that we have a 2" black plastic water line running inside of it.

David Robinson filled the pipe with concrete to stop the flow of water through the pipe that Terry Sutton says is running through to flood his property. See photo.

Terry Sutton brought several pictures of his property to show the Board.

He still says the water is running through the pipe or under the pipe.

Sutton is saying the water on his property is coming through the pipe and flooding his property.

After discussing further Terry Sutton says we are a part of the water that is flooding his property when it rains.

His property address 1490 Benson Valley Rd and we are not to step foot on his property without his knowledge.

Terry Sutton says his wife said the Board are

We are going to inspect the trucks and backhoe.

David Robinson is going to take the backhoe to Paul Rogers to have it serviced.

David Robinson has the trucks are serviced at Valvoline quick oil change.

Jan tells the Board there will be a rate increase pass through from the Frankfort Plant Board of 10 cents per 1,000 gallons and per calculations the Farmdale Water District will charge a 17 cents per 1,000 gallons. Board made a motion that the cost be passed on to our customers. Seconded and passed.

Adjourned.

Farmdale Water Board Meeting 01/05/2018

In attendance Clifford Toles, Yvonne Hill, Craig Blanton

A customer is here talking about a leak issue at the end of Hickory Ridge Rd.

Robert Tudor : will he communicated with on his concerns about water leaks and repairs in his area.

We have created a spreadsheet to track every customer complaint about water service. It will be reviewed weekly.

Farmdale Water District 02/02/2018

In attendance Clifford Toles, Yvonne Hill, Craig Blanton

The Board is discussing hiring a replacement as David Robinson as he has notified us he is near retirement.

We are searching for an in-depth comprehensive job description.

Continuing efforts to find water leaks throughout the district. Looking for a company that tracks and finds leaks also if there is affordable technology for us to do it ourselves.

Board expressed our thoughts and prayers for David's wife.

Farmdale Water Board Meeting 03/02/2018

In attendance Clifford Toles, Yvonne Hill, Craig Blanton, Joe Grider

The major leak is still plaguing the water district. Water loss is around 35%

Inspection of the Highwood Dr water tank has occurred. Awaiting the report

Reviewed the report on the water tank from the Pittsburg Tank and Tower Group. This report concerns the water tank located at 100 Highwood Dr.

Iron Drive suspected leak search has been completed. Nothing found.

No other reports from customers

Several small water leaks were found and repaired
adjourned

Farmdale Water Board Meeting 04/06/2018

In attendance Clifford Toles, Yvonne Hill, Craig Blanton, Joe Grider

David Robinson found approximately 150,000 Gallon per day leak near the US 127 and the Anderson County line. Estimate loss for the leak is 4.65 million gallons per month.

Met with Judge Executive Wells, Robert Hewitt, and Jon Mitchell on several issues on Iron Dr and Green Wilson Rd. We also toured Greasy Creek, South Benson, and Old Lawrenceburg Rd to seek their help on creek wash out issues.

John Rockaway is meeting with us to set approximately 52 meters in his Suburban Mobile Home park.

Reviewed the report on the water tank from the Pittsburg Tank and Tower Group. This report concerns the water tank located at 100 Highwood Dr.

David Robinson will seek a price from them to perform all recommendations.

Adjourned

Roberts Stone Products

FWD 05-03-2018

In attendance Clifford Toles, Yvonne Hill, Craig Blanton, Eugene Moore and Tony Paleri

Talking to Eugene Moore about being hired to work for Farmdale Water District.

Discussing a vault replacement at Stewart Home School. The current one is caving in and in need of repair.

The water line project on Old Lawrenceburg Road has been completed. The County Judge and Planning Director have been notified of the completion.

We are discussing the trailer park on Jones lane project. The owner is putting each mobile home on its own water meter. Approximately 56 customers will be added. David Robinson will be consulting only on the project to make sure it meets our standards.

After repairing the water line leak on US 127, our water percentage lose from February 2018 to March 2018 dropped from 35.4% to 14.9%.

Tank inspection next to office is completed. Repair costs to fix noted potential issues are estimated at \$160,000. This will take care of all noted issues. Being discussed by Board.

Motion made to complete all critical and OSHA related repairs along with a few others. Our intent is to complete all noted issue over several years. Passed.

Farmdale Water District 6-1-2018

In attendance Clifford Toles, Yvonne Hill, Craig Blanton, David Harrod and Kenny Blackwell
Bryan Armstrong started training today.

David and Kenny will be discussing our audit

Water loss jumped to 20.3%. Clifford and Craig will drive around the district looking for leaks but the constant rain makes it hard to find them.

The USDA payment of Loan 91-01-\$24,835.93 and Loan 91-02-\$2,804.68 will be automatically withdrawn on July 1, 2018.

Ricky Welch received a compliment from a customer in Huntington Wood resident Courtney Skaggs for his prompt service and great attitude while working.

Special Meeting Farmdale Water June 27, 2018

In attendance Clifford Toles, Yvonne Hill, Craig Blanton, David Robinson

Meeting concerning a letter received from the Public Service Commission concerning deficiencies in our operations.

1. Utility is not submitting its Quarterly Meter Reports
 2. Utility is failing to operate it's facilities so as to provide adequate and safe service to its customers due to water loss exceeding 15%
 3. Utility has not adopted or executed a safety program
-
1. Addressing #1, David handed the 1st quarterly report to Erin Donges while she was in the office doing her annual visit. He will be sending in the April, May, June 2018 at the end of June.
 2. Noting this is from 2016, we knew there would be many water line breaks when the second tank went online. There were many repairs completed during the last year and one half. And we found one in March that was the whale leak we searched an extended period of time looking for it. We called Ky Rural Water looking for line breaks, valve leaks etc. We spent an excessive amount of time looking for these breaks. Finally finding it at the end of our line on US 127 near the Anderson county line. We continue daily looking for these leaks.
 3. Farmdale has a safety policy and it was misfiled. We found and will forward a response to PSC for their records.

Farmdale Water Board 7/3/2018

In attendance Clifford Toles, Yvonne Hill, Craig Blanton, David Robinson, Tony Paleri, Kenny Odle from HMB

Kerry Odle is doing a follow up on our water line projects for HMB. He is wanting to learn what went well and what didn't.

Fire Hydrant report from Fire Chief Kevin Hutcherson. Speaking with Tony Paleri of BP Pipeline about completing the repairs.

We discussed adding valves in the areas on the list to help segregate different sections of neighborhoods so an entire neighborhood isn't shut off to do one repair.

We will putting in cut off valves in the areas that will be repairing the fire hydrants.

Clifford and David will be coming up with a plan to repair or replace plus other modifications.

We met with BP Pipeline to get this project started today and will be starting today to create the plan.

Today's meeting minutes will be sent to County Judge Executive Huston Well to inform him of our next steps

Discussed the Jim Nickel request to move a water line so his daughter can build her house. We determined they will need to give a new easement to Farmdale Water for the line to be moved. The costs of any movement will have to be born by Jim Nickels daughter.

Farmdale Water Board 07/11/2018

In attendance, Clifford Toles, Yvonne Hill, Craig Blanton, David Robinson, and Tony Paleri
June water loss dropped to a record low 8.6%, great news after more water leaks were found and repaired. Craig will contact Judge Wells and Magistrate Booth about this exciting news. We expect water loss to rise as we replace/repair fire hydrants and draining of the water lines to perform the repairs.

We are discussing the fire hydrant replacement process and repairing our old water pump station as a backup to our new water pump.

David Robinson reports if we purchase the valves for our old pump station, Frankfort Plant Board will install for the FWD. The Farmdale Water Board voted to complete this project.

Fire Hydrants – We will be making the repairs/changes per the list supplied by the County Fire Chief. We will also be adding valves throughout the district. We will be making these repairs for long term solutions, not low cost and have to repair it every 5 years.
We will also be adding cut off valves throughout the system. These valve will allow a small area to be shut off instead of entire neighborhoods during a water line break. This is a long term repair process. This project will start Monday July 16, 2018.

Farmdale Water District August 3rd 2018

In attendance Clifford Toles, Yvonne Hills, Craig Blanton Tony Paleri Jr,

Paleri Jr, Came with a quote for the Jim Nichols water line move for his daughters new house. Mr. Nichols is supposed to sign a new right of way form before any work is performed. The estimate is \$12,490.

Progress is continuing on fire hydrant repairs and new valve installations.

Chuck Moore has requested a fire hydrant at his home. An estimate is being worked on for him.

Water loss for June 2018 is 8.6%

Water loss for July is 15.2%

Two good months

We will contact Greg Butler, Republic Industries about partnering on a water project for US 151, 8" water line. .

9/6/2018 Farmdale Water District

In attendance: Clifford Toles, Yvonne Hill, Craig Blanton, Joe Grider, Brian Armstrong, Jeff Reynolds, Tony Paleri Jr.

Clifford mentioned a water leak at the intersection of Highwood and Caldwell Ln. Brian will be applying the listening device to determine the area to determine the exact location of the leak. Then the repair will be completed.

The Edgewood subdivision water leak was repaired.

Staff had dug up the line and determined there wasn't a break. Again, we attributed the running water to the constant rain. Later went back and dug above the know water line and discovered a second water line 3 feet above the meter towards the home. Made the repair.

There are constant leak repairs in the Edgewood subdivision. Craig asked if the FWD installed the Edgewood subdivision water lines. The Farmdale Water District did not install those lines

Water loss for August was 8.7%. Great news!

Board reviewed applications for vacant office staff position. Board agrees to hire Yvonne Hill for the office staff position.

Board met with HMB to discuss the Green Wilson water improvement project.

9/18/2018 Farmdale Water District

In attendance: Clifford Toles, Craig Blanton

Met to discuss getting a Farmdale Water District Credit Card. The card is needed to make immediate purchases for the benefit of the Water District.

For segregation of duties pertaining to the credit card, Yvonne will make the purchases and Jan will prepare all payment documents for the card. Clifford Toles or our new Treasurer when appointed will review the monthly bill and sign off that all purchases are valid before payment is made by Jan. There will be no deviance from this policy.

Passed

Adjourned

October 5, 2018 Farmdale Water District

In attendance Clifford Toles, Craig Blanton, Richard Tanner Brian Armstrong Tony Paleri Jr and Tony Paleri Sr, Both of BP Pipeline, Jeff Reynolds, HMB

Kentucky Operator Certification Program. Brian Armstrong will be attending the 3 day course Dec 11-14 at Lake Barkley. Motion made and approved.

Water loss for the month of September is 40.9%. Perplexed because no one has notified Brian of any water leaks.

No customer complaints or questions

Farmdale Water is putting an ad in the Lexington Herald Request for Qualifications for our future project.

This RFQ document has been emailed to the Farmdale email address so it can be sent to the Lexington Herald.

10/15/2018 Farmdale Special Meeting

Clifford Toles, Craig Blanton, Richard Tanner

Board approve Richard Tanner as our new Treasurer and approves all responsibilities and fiduciary responsibilities and associated duties.

Adjourned

10/18/2018 Farmdale Water Board Meeting

In attendance Clifford Toles, Craig Blanton, Richard Tanner, Brian Armstrong, John Rockaway, Tony Paleri, Jeff Reynolds

To discuss the Suburban Mobile Home water project. At completion, it will add 40 to 50 new individual customers.

Jeff Reynolds says he has verbal approval from the Division of Water. But nothing in writing yet.

-Mr. Rockaway indicates his residents will be responsible for the Farmdale Water District billing deposit.

Tap on fee is \$1,132 per meter location.

Mr. Rockaway will pay the Farmdale Water District the tap on fee per meter.

Stainless steel tapping saddle will be used.

The meter brand will be Sensus SR2 5/8" meter

This main line project, until it is turned over to Farmdale Water District, is only between Suburban LLC and BP Pipeline.

Farmdale Water Board Meeting 11/02/2018

In attendance Clifford Toles, Craig Blanton, Richard Tanner, Tony Palarie, Jeff Reynolds

Water loss for October dropped to 22.5%. Several leaks were found and repaired.

Repairs and upgrades are progressing along Cardwell lane, Highwood and the Edgewood subdivision.

Suburban Trailer Park owner is still working with his bank on financing to start the project

The Evergreen Rd, Cardwell Ln, and Highwood projects should be completed the November 9 week. This will allow us to segregate these areas without having to cut them all off for a single repair.

We are discussing the GPS coordinate marking system continuing on all our projects

RFQs for Engineer selection process for the Green Wilson/KY151/US 127 project were submitted sometime last month.

A citizen complaint was filed concerning [redacted] driving on Louisville Rd while on his cell phone. The citizen took two photos of him driving around 35 mph in the left lane on a 55 mph road. Traffic was backed up causing concern to the citizen. The citizen called Clifford Toles and Brian Armstrong to voice the complaint and the photos were sent to Brian Armstrong.

The Board voted to put [redacted] on probation for 6 months and to have him enter location/address, arrival and departure times on a form Probation starts November 2, 2018.

The Board had a verbal conversation with [redacted] concerning the complaint.

Farmdale Water District 12/12/2018

In attendance Clifford Toles, Richard Tanner, Craig Blanton

Motion made to add Richard Tanner to our Certificates of Deposits for financial purposes and management. Passed

Water loss jumped up to 34.5%.

Board expressed frustration among themselves on why these things keep occurring.

Clifford could not attend annual training due to a death in his immediate family.

Richard and Craig learned in the Annual training that other water districts have many more staff than we do. Several attendees were amazed we were able to operate successfully.

Carroll County water District told Richard and Craig about an app they have to perform customer notifications for Boil Water Advisories, billing reminders and other things. He gave Craig the contact number for the company that created their app.

Richard suggests we look into hiring more staff for the Office and Brian.

Right now our manager is in training with the Kentucky Division of Water.

Craig will contact Lewis Dixon of CDP/Mapsync to make a presentation to the Board on Jan. 4, 2019 about creating an app for customer notification and boil water advisories.

Put a notification on our facebook page to inform customers to bring their water bill in with their payment.

Add Craig Blanton to the Farmdale Water webpage access

Jan will send the entire sewer customer base to Allen Alsip for their information and to reduce the number of calls to the Water District.

We will be putting a notification on next months water bill to inform customers that the Farmdale Sanitation District is separate from the Farmdale Water District.

Craig will call the billing company to see about adding a different module for receipt printing and bill lookup when a customer doesn't have their bill.

Farmdale water District 01/04/2019

In attendance: Clifford Toles, Craig Blanton, Richard Tanner, Jeff Reynolds HMB

Met with Sheri Sebastian new D-1 magistrate

She introduced herself to the Board and discussed a customer complaint about a water repair being completed but the dirt not being dressed at completion of repair. She said she knew it was because of all the rain. The Board assured her that all water line repairs would have the dirt dressed as soon as the ground dries.

We discussed water loss issues and how hard they are to find in constant rainy weather. We told her it is a constant worry and they had recently crept up to the 30% range again after previously low percentages.

The Board invited Magistrate Sebastian to any and all Board meetings. It was noted we had issued the same invitation to Former Magistrate Michael Turner and Current 5th District Magistrate Marti Booth.

The Board informed Magistrate Sebastian that Former Magistrate Turner had attended none of the meetings the Board could recall and Magistrate Booth had only attended one in their previous terms and we hoped both will attend often.

Meeting with CDP about creating a boil water advisory/notification app

Jeff Reynolds is here about the project for Green Wilson rd/127/old Lawrenceburg road project
All submissions were collected for the project. HMB was the only one to turn in a packet.
Jeff Reynold submitted a score to the board for completion.

Water loss for December 37.4%. We are continuing efforts.

Farmdale water 2/1/2019

In attendance Clifford Toles, Craig Blanton, Richard Tanner, Brian Armstrong, Tony Paleri BP Pipeline via cell phone, and Joe Grider HMB

Water loss is again bad. January saw 36.8% loss. We have had over 10" of rain in January making it difficult to perform known repairs.

We continue repairing and replacing fire hydrants in the Farmdale subdivision. We have had to drain their system of 6" lines several times and have discovered several leaks while performing the repairs.

Tony Paleri noted many of the leaks were from "patches" performed over the years. Tony indicated these patches are guaranteed to leak if the completed repair is not performed. Craig witnessed one in the Farmdale subdivision. Craig showed photo and video to the Board members of that leak. It is a clamp placed over the leaking line and tightened down. But Tony says those need to be dug up and new line put in place of the patched/broken line.

It took several hours to drain the 6" lines. Two pumps were employed to keep the water out of the hole. Craig asked Brian, on site, how do they account for the loss? Brian replied he does the math and estimate the water loss. Craig then asked about the meter's devices the FPB uses to see the real numbers of water usage when draining a line. Brian described what it is and Craig instructed him to purchase those meters so we would know exact amounts instead of estimates.

This is our first real clue as to why there are continual leaks throughout the Water District. We will be going through repair records to see where these patches were performed and target those lines for investigation.

Notification app is being created and the companies address is:

3250 blazer parkway

2nd floor

Lexington

This should be the best way to communicate with our customers. Currently, we use our website, Facebook page and forward the information to be posted to the Frankfort/Franklin County Emergency Management staff. This has worked to a degree, but the app will be our best way to communicate directly with customers.

We will check on error and omissions insurance for the board

Establish a new checking account via Richard Tanner's research.

He is reporting to the Board on his recommendation.

He has recommended Community Trust with approximately 2.5% interest rate and the money is FDIC insured.

Clifford signed the contract to have our fence repaired and gate replaced.

Richard Talked with David Harrod CPA about Jan pulling money from the money market account to the regular checking account. David said it was safe to perform this action.

David will send a letter indicating his approval.

Bluegrass fiber and Farmdale Water Board have agreed to allow them to hang an Internet antenna on our 100 Highwood Water tower. The contract will stipulate \$100 per month and as the customer base exceeds 100, we will get \$1 for each addition customer.

Farmdale Water Board 3/14/2019 Special Meeting

In attendance, Clifford Toles, Craig Blanton, Richard Tanner, and Brian Armstrong

We are meeting to discuss to fulfill the requirements of a Public Service Commission case number 2019-00041, dated March 12, 2019

There are 45 questions needed replies from FWD.

Discussed hiring more staff for the office since unfortunately Yvonne Hill entered the hospital for an injury.

Also hiring more staff for Brian to utilize away from the office.

Instructed Jan to put advertisements into the State Journal for those previously mentioned positions.

FARMDALE WATER DISTRICT BOARD MEETING

April 5, 2019

Present: Clifford Toles, Richard Tanner, Craig Blanton, Brian Armstrong

Meeting called to order by Chairman Clifford Toles

Discussion of Case No. 2019-00041 in Water Loss Case . Damon Talley, Attorney will be working With Brian and Jan to answer questions in the case. Damon will be representing the District before The PSC.

Ad was run in the State Journal for help wanted for Field Work. After going through all applications, And several interviews the Board hired Jamie Roberts . He will begin working April 8,2019 starting at 14.00 per hour with an increase to 15.00 per hour after 90 days. At that time he will be eligible for Health Insurance.

Edith Noe was hire March 11, 2019 as part-time office help. She will only be coming on busy days to Help office staff. She will start at 10.00 per hour.

Meeting adjourned

**Farmdale Water District
Regular Board Meeting
May 3, 2019
Minutes**

The meeting was called to order at 9:00 a.m. by Chairman, Clifford Toles.

Staff Present:

Richard Tanner
Brian
Clifford Toles, Chairman

Public Comments:

Mary Baxter
109 Harvest Moon Court
Frankfort, Kentucky 40601

David Sharp
109 Harvest Moon Court
Frankfort, Kentucky 40601

- Ms. Baxter and Mr. Sharp came before the Board requesting to lower main water lines to extend their driveway.
- Wants estimated cost to fix drainage to complete their request.
- Richard agreed to go and check it out.

Discussion

- 2 broken bore heads
- Bought 47,000 gallons water
- 2,744 water meters
- Water leaks
- Call Before you dig Service
- Farm dale not a member of " BUD"
- 3" Service lines
- David (contract work)
- Hydrant replacement
- Future plans (replace/fix)
- Fix leaks (priority for now)
- Farm dale 28%water loss not 35%
- Training Jamie (newest employee)

- Reviewed water district (pipes) map
- Need septic system (lilac)
- Fire protection

With there being no further business, the May 3rd 2019 board meeting was adjourned by Mr. Chairman and seconded by Mr. Tanner.

Clifford Toles, Chairman

Farmdale Water June 6, 2019

John Rockaway, trailer park owner

Ferguson water works is here to do a Master meter brand presentation.

Meeting with talk about insurance and excavating

Trailer park at Jones Lane.

Parts are on order according to Tony Paleri and the mobile home park property owner

Pipe is going in in approximately two weeks

3 Blow offs will be added and steel casing across the road

Farmdale water meter setting is being determined who will set them.

Meters are \$1,132 per for $\frac{3}{4}$ meters plus deposit

\$400 per setter and the bore across the road will be \$200.

Motion made for BP Pipeline to install Meter Box, setter, Stainless saddles for water tap. Approved BP Pipeline is providing a one year warranty on all work at the Jones Lane Trailer Park. After the initial year, Farmdale Water District takes over ownership.

There will be 52 setters, corp pipe, stainless saddles, radios etc.

Mr Rockaway will be paying the costs to Farmdale water district via a check for \$58,864 for the meters within a week then FWD will order the material to complete the job.

FWD will be doing an easement for water line repairs for 15 feet from the center of the water line.

The deposit for each tap is \$60.

Chris Boyd and Daniel Stamps are he from Ferguson Water services to demo a water meter, Master Meter.

We will receive a bid from Ferguson Water Works for for the meters for the Jones Lane Tailer project in the next day or two

Yvonne Pool will be receiving a raise of \$1.78 per hour effective June 10, 2018

Jan will be receiving a raise over \$2.15 per hour effective June 10, 2018

Clifford is signing an "agreement between owner (Farmdale Water District) and engineering for professional services" with HMB.

Board noted we have used Ky Rural Water Association in the past to help with leaks in the past and will reach out to them again for help

We will be putting an ad in the local paper to hire an experienced heavy equipment operator as an additional staff and if needed another down the road.

We have received information on Ground Penetrating Radar and drone thermal technology to detect leaks.

We will be looking to purchase a small 6,000-7000 lb trackhoe

Farmdale Water District Regular Board Meeting July 8, 2019 Minutes

The meeting was called to order at 9:00 a.m. by Chairman Clifford Toles. Mr. Richard Tanner made a motion to accept the minutes as submitted and was seconded by Rob Gardenhire. The Motion carried.

Person's Present:

Richard Tanner	David Harrod & Associates
Brian Armstrong	Kenney (CPA)
Clifford Toles, Chairman	Jeff Reynolds HMB
Rob Gardenhire	Edith Noe, recording secretary

Comments:

- Monthly routine of fixing leaks
- Water smells like "Liquor"
- Monthly samples due this week
- Valve testing on Greasy creek

Discussion

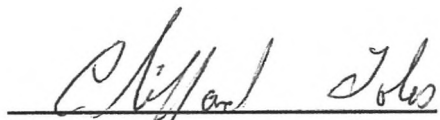
- Trailer park buying water meters
- Replace 60 year old line
- Harrod & Associates presented Audit report
- \$98,000 Debt reserve
- Comments & recommendations
- Water loss
- Cash Flow
- Fire protection

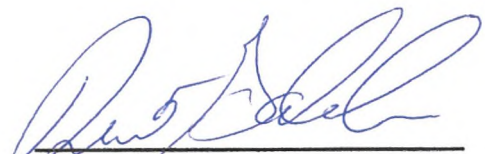
- Richard Tanner made a motion to accept the audit report as submitted. Clifford Toles seconded the motion. The Motion carried.
- Mr. Toles contacted Tony in reference to purchasing (three pieces)of "used equipment".
- Mr. Toles made a motion to purchase a **trackhoe**, **flat bed**, and a **dumpbed** for \$27,000. on separate PO's. also in addition he

Purchased an auger for \$2,000. For a grand total purchase of \$29,000.

Richard Tanner was voted in as Vice-Chair.

With there being no further business, the July 8th, 2019 Board meeting was adjourned by Mr. Tanner and seconded by Mr. Rob Gardenhire.


Clifford Toles, Chairman


Rob Gardenhire, Secretary

**Farmdale Water District
Regular Board Meeting
August 2, 2019
Minutes**

The meeting was called to order at 8:30 a.m. by Chairman, Clifford Toles.

Persons in attendance:

Clifford Toles
Richard Tanner
Brian Armstrong
Rob Gardenhire
Sherry Sebastian

Mr. Rob Gardenhire made a motion to accept the minutes as submitted.
Richard Tanner seconded the motion. Motion carried.

New Employee:

The Board meetings are scheduled to start at 8:30 a.m.
Clifford Toles, announced that the new employee, Brandon Caudle's first day will be August 12, 2012 with a 90 day probation period.

Discussion & Comments:

- 33% Water loss
- Chlorine Levels to be .5
- Flushing lines
- Chlorinating water by Farmdale & the Plant Board
- Farmdale gets their water from the Plant Board
- "If the Plant board will drink it, we will have to drink it."
- "If the pump is running good, then we have good water."
- If it is not running good, it will be low chlorine/bad water.
- Brian noted that we have a ten (10 foot window) of refill to set the points
- Master meters are read everyday

Cash flow is slow

- Fire protection (under chapter74)

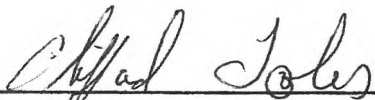
New Business:

Paint tank exterior required!

Rebid & table to the September meeting (Paint Only)

Update Web Page

With no further business; Clifford Toles made a motion to adjourn & Richard Tanner seconded the motion. Motion Carried.



Clifford Toles



Rob Gardenhire

Minutes September 6 ,2019

Present Clifford Toles

Sherry Sebastian

Rob Gardenhire

Richard Tanner

Marty Booth

Richard made motion to accept the minutes and Clifford seconded motion, motion carried.

Rob motioned to accept new employees and Clifford seconded motion, motion carried.

New Employees: Mark Maddox laborer

Terri Reid admin. Asst. part time

Reports: PSC inspection-Response

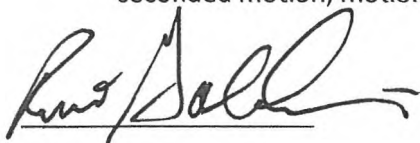
All addressed

New business:

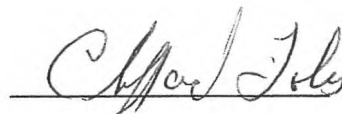
- Maintenance log needed for both vehicles and heavy equipment
- One "all needs" location for company vehicles
- Open bid for painting end date 10/3

Richard motion for bid in local paper for painting. Rob second that motion, motion carried

- Read Rick Sparks maintenance agreement w/fire department approved as written
Rob motion to enter agreement and Richard seconded motion, motion passed
- Richard motioned for ford ranger be placed in an ad in the local paper for sale as is. Clifford seconded motion, motion carried



Robert Gardenhire



Clifford Toles

Farmdale Water Board Minutes from 10/4/2019

Clifford called to order

Present: Clifford Toles, Richard Tanner, Rob Gardenhire, Terri Reid, Brian Armstrong, Sherry Sabastian

Guest: McKenna Horsley from the State Journal, Jason and Del from the Kentucky Rural water

From old business:

- a. Bid for truck – Rob motioned to accept the bid for truck from Marty Luttrell for \$579.79. Clifford and Richard 2nd motion
- b. Bid for tank painting from C&S quality services \$34,979.00 Clifford motion to accept the bid 2nd by Rob and Richard motioned to have confirmed expiration for the bid price.
- c. Office remodel is to start the 15th
- d. Discussed creating a new Facebook for Farmdale water
- e. Flushed low usage lines Ninevah road area needs flushed daily at this point. 550,000 gallons flushed to maintain water. Water from FPB was good from bacteriological stand point. Trouble from low flow areas going forward with building auto flushers at least 4
- f. Track hoe serviced and back in service
- g. Continue with HMB project
- h. Purchased used truck to replace the ranger that was sold by bid. Richard motion to approve purchase of truck Rob 2nd motion.

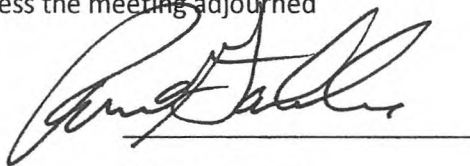
New business:

- a. Richard motion to proceed with one call and Rob 2nd motion Richard motion to end use of app and Rob 2nd motion. *FWD STAFF WILL INPUT DATA AND PURCHASE*
- b. Brian is to pick a day for safety training
- c. Cashed cd in and moved to another bank
- d. Rate study fee's not up to date. Jason said PSC has to approve
Rob motioned to have information ready for Jason to get a proposed rate study Richard 2nd motion
- e. Added lights (motion activate) maybe need to purchase more cameras
did file claim with insurance
- f. Water loss is 2.4%

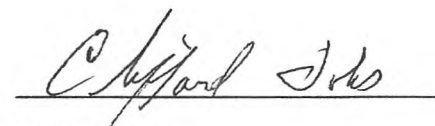
Other:

Cardwell Lane still puddling -no chlorine in the tested water

With no further business the meeting adjourned



Rob Gardenhire



Clifford Toles

Minutes from November 1, 2019

Clifford called to order

Marty Booth, Terri Reid, Richard Tanner, Rob Gardenhire, Clifford Toles and Brian Armstrong in attendance.

Guest Jason with Kentucky Rural Water

Richard Tanner motion to amend minutes from 10/4/2019 Rob Gardenhire seconded motion, motion carried.

Richard Tanner motion to approve minutes as amended and Rob Gardenhire seconded motion, motion carried.

Old Business:

A. Contact Mark Wood to help collect data and input data into the one call system

Richard Tanner motioned to designate Terri to input the one call data into the system Rob and Clifford seconded the motion, motion carried.

B. Rob motion to blast facebook page for more views, Richard seconded motion, motion carried.

C. Wesbanco Cd matured and was cashed and redeposited.

~~New business:~~

A. Jason brought proposed new rate increase.

Richard motioned to adjust reconnect and disconnect fee to \$50 dollars each and others as is from Jason report Rob and Clifford seconded motion, motion carried.

B. Come up with employee package- each job set with their own duties, Richard motion to have more on employee packages and policies Rob seconded motion,

Water loss 23.3%

Rob motioned to buy auto water flusher Richard seconded motion, motion carried.


Secretary


Farmdale Water District Commissioner's Meeting

December 9, 2019

Clifford called the meeting to order.

Marty Booth, Sherry Sebastian, Richard Tanner, Rob Gardenhire, Clifford Toles, Brian Armstrong and Terri Reid

Richard motion to amend minutes striking the description Rob seconded motion

Richard motion to accept minutes as amended Rob and Clifford seconded

Rob motioned to get Jamie's certified training completed as soon as possible Richard seconded motion

Safety support wall discussion moved to next meeting

Current structure of job duties deferred to Jan 2020 meeting

Purchase computer for Terri.

Water loss was 32.8%

Richard Tanner


Clifford Toles, Chairman

January 10, 2020

In attendance was Jeff Reynolds, Tony Palarie, Brian Armstrong, Terri Reid, Richard Tanner, Clifford Toles and Marty Booth.

Tony with BP Pipeline discussed helping to find the water leak.

Brian reported on water loss of 46%.

Reviewed financial report.

Jan reported on progress with rate changes and non-recurring cost.

Read the resignation of Commissioner Rob Gardenhire

Richard motioned to become Secretary Treasurer Clifford seconded motion; motion carried

Called Alan Vilines with questions regarding new rates.

Richard motioned to accept proposed rate increase Clifford seconded motion; motion carried to continue with the new rate proposal.

A handwritten signature in cursive script, reading "Clifford Toles", written over a horizontal line.

Clifford Toles, Chairman

FARMDALE WATER DISTRICT
MINUTES OF MEETING FEBRUARY 7, 2020

Persons attending the meeting included Commissioners: Clifford Toles, Richard Tanner and Donald Morse, District staff: Jan Sanders, Brian Armstrong and Terri Reid.

Mr. Toles called the meeting to order at 8:30 AM.

Mr. Tanner welcomed new Commissioner, Donald Morse appointed to the Water District Board on January 8, 2020 for a term ending May 14, 2023. Mr. Tanner made a motion to appoint Mr. Morse as Board Secretary to replace Mr. Tanner who had held this position in addition to Board Treasurer due to resignation of the prior Secretary. Mr. Toles seconded the motion and motion was approved.

The minutes of the Water District Meeting of January 10, 2020 were read. Mr. Tanner moved to approve these minutes. Mr. Toles seconded the motion. Motion was approved.

Mr. Armstrong gave a report on water losses and there was discussion of seeking outside assistance in leak location.

Mr. Tanner provided a financial report for the month of January 2020. It was noted that a loss of \$5,279.20 occurred for January due to unusually high, water losses from a 10 inch main break.

There was discussion of staff work to set up automatic bank drafts for customer bill payment through the Water District's bank, Whitaker. Mr. Tanner made a motion to move forward with this effort, with the drafts to be initiated on the 5th of each month, and appointing staff member, Yvonne Poole to pursue this process. Motion was seconded and approved.

There was discussion of a pending legal action against the Water District by a customer, who claimed injury from falling into a meter box. Staff was directed to address all requests for information on this incident to the attorney assigned by our insurance carrier, KACO.

There was discussion on returned customer checks and appropriate fees for this action. Mr. Tanner made a motion that the Water District's pending Rates and Charges Case, filed with the Public Service Commission, be amended to provide Returned Check fees of up to \$20.00 per occurrence. Motion was seconded by Donald Morse and motion was approved.

There was discussion of a non-functioning meter at Stewart Home School. Mr. Armstrong reported that this would be repaired next week.

The line replacement project that is currently being planned and is awaiting approval for a USDA loan, was discussed. The project engineer, Mr. Jeff Reynolds of HMB Engineering was called during the discussion to explore replacing a section of lines in the proposed project immediately. Mr. Reynolds responded that we could not proceed on any portion of the project in advance of Public Service Commission and USDA approvals.

Mr. Toles declared the meeting adjourned.

Submitted by Donald Morse, Secretary

FARMDALE WATER DISTRICT
MINUTES OF MEETING FEBRUARY 18, 2020

Persons attending the meeting included Commissioners: Clifford Toles, Richard Tanner and Donald Morse.

Mr. Toles called the meeting to order at 11:00 AM.

Mr. Morse presented minutes of the meeting of February 7, 2020. The minutes were reviewed and one spelling change was noted. Mr. Tanner moved that the minutes be approved. Mr. Toles seconded the motion. Motion passed.

The proposed line replacement project, under preliminary design by HMB Engineering, was discussed. The District is seeking Rural Development financing through the U.S. Department of Agriculture (USDA) for this project. To expedite the process for financing approval, Mr. Toles moved that Mr. Tanner be authorized to execute all necessary documents for the financing application. Mr. Morse seconded the motion. Motion passed. Mr. Toles as District Board Chair, signed a letter to this effect addressed to USDA.

Meeting was adjourned.

Submitted By *Donald Morse*, Secretary

FARMDALE WATER DISTRICT
MINUTES OF MEETING MARCH 6, 2020

The meeting was called to order by Chairman Toles at 8:30 AM. Present were Commissioners: Clifford Toles, Richard Tanner and Donald Morse, Staff: Brian Armstrong, and Jan Sanders, Jeff Reynolds of HMB Engineering, and Robert Gardenhire.

The minutes of District Board meeting held February 18, 2020 were reviewed. Mr. Tanner moved to accept the minutes, Mr. Toles seconded the motion. Motion was approved.

The pending rate adjustment was discussed filed with the Public Services Commission (PSC) was discussed. Ms. Sanders reported that the PSC audit of financial records necessary for the rate adjustment had been completed with no recommended changes. Based on a recommendation by Kentucky Rural Water Association (KRWA) there had been a change in the requested rates for two inch and above metered services. Ms. Sanders also presented a report on cash receipts and disbursement for the month of February, 2020. (see attachment 1).

Mr. Armstrong presented a report of documents and reports that PSC regularly requires of water districts (see attachment 2). He requested additional staff to complete the required meter testing which must be done by the end of 2021. No action was taken on this request. Mr. Armstrong also reported that he was exploring type of valve manufactured by Hayes Piping, that would make installations much easier and quicker to perform. A report on the cost of these units will be presented by the next regular board meeting.

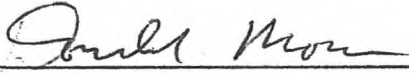
Mr. Reynolds reported on progress of the "AC Water Line Replacement" project for which funding had been requested from U.S. Rural Development. Mr. Reynolds stated that the next step in approval of the project was to hold a public hearing. The board approved holding this meeting on March 25, 2020 at 6:00 pm at the water district offices on Highwood Drive, Frankfort, Ky. Mr. Reynolds was directed to write the public notice of this meeting with the appropriate wording, and to place the notice in the State Journal, Frankfort, for publishing on March 11, 2020.

Mr. Reynolds also report on the AC Water Line Replacement project that Farmdale WD would need to employ Bond Counsel to prepare documents necessary to the financing with Rural Development. Mr. Reynolds state that the firms willing to do bond counsel work for these types of financings were limited and that their fees were dictated by Rural Development. Mr. Reynolds recommended the bond counsel firm of Rubin and Hayes, Louisville, Kentucky. Mr. Tanner moved that we employ Rubin and Hayes for this service, and that Mr. Reynolds contact the law firm to initiate this action. Mr. Morse seconded the motion and motion was approved.

The service fee collection contract between Farmdale Water District and Farmdale Sanitation District (attachment 3) was discussed. This contract expires June 1, 2020 and has an automatic renewal clause for three additional years unless notice is given 60 days prior to the expiration date (April 1, 2020). The board discussed adjustment of the collection fee charged to the Sanitation District, which is currently \$3.00 per bill. The Water District collects Sanitation District fees on 1,076 of the Water District customers each month. The Water District will soon implement bank draft bill collection which will incur

bank fees of 25 cents per bill, as well as computer programing costs and staff training costs. Mr. Tanner made a motion that Mr. Morse draft a letter to the Sanitation District for Mr. Toles signature, notifying them of need renegotiate the collection fee and modify our agreement prior to June 1, 2020. Mr. Toles seconded this motion and motion was approved.

Mr. Tanner made a motion to change the regular monthly meeting time from 8:30 Am to 9:00 Am the first Friday of each month. Mr. Toles seconded the motion and motion was approved.

Minutes Submitted by 

Donald Morse, Secretary

**MINUTES OF PUBLIC MEETING
A.C. WATER LINE REPLACEMENT PROJECT
FARMDALE WATER DISTRICT
ECONOMIC AND ENVIRONMENTAL ISSUES
MARCH 25,2020**

1. Proposed Project (See Attached Exhibits)

The Farmdale Water District (FWD) is currently pursuing funding for the A.C. Water Line Replacement Project. This project will upgrade or replace approximately 64,000 l.f. of various size water lines along the following roads: Green Wilson Road, KY 151, Old Lawrenceburg Road, Ninevah Road, Johnson Road, Twilight Trail and Old Harrodsburg Road (See attached maps). This project will eliminate most of the A.C. (asbestos cement) water in system and should reduce water leaks and breaks the District is currently experiencing. This project also includes a water tank mixing system for the Highwood Tank. This will help insure proper turnover in the tank.

2. Estimated Project Cost

Estimated Construction Cost		\$1,936,075
Engineering		\$253,000
Preliminary Engineering	\$10,000	
Design/Bidding/CA	\$152,000	
Construction Inspection	\$91,000	
Environmental		\$10,000
Utility Survey		\$10,000
Legal/Administration		\$20,000
Land and Rights		\$5,000
Interest During Construction		\$30,000
Contingencies		<u>\$193,925</u>
Total Estimated Project Cost		\$2,458,000

3. Project Funding

RD Loan	\$2,458,000
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4. Proposed Water Rates

Below are the anticipated water rates.

First 2,000 gallons	\$23.93 Min.
Next 8,000 gallons	\$8.66 per 1,000 gallons
Next 140,000 gallons	\$7.67 per 1,000 gallons
Over 150,000 gallons	\$6.68 per 1,000 gallons

5. **Environmental Impact**

The Proposed Project should have no impact on the Environment. There appears to be no historical sites along the proposed route of the water line.

This Project may cross prime farmland and/or flood plain areas; however, no structures shall be constructed in these sensitive areas. The project will cross these areas, then backfill and return the site to a condition equal to current conditions. It is anticipated that the proposed water line will be constructed adjacent to the existing water line or along road right-of-ways. No farm lands shall be taken out of service on a permanent basis.

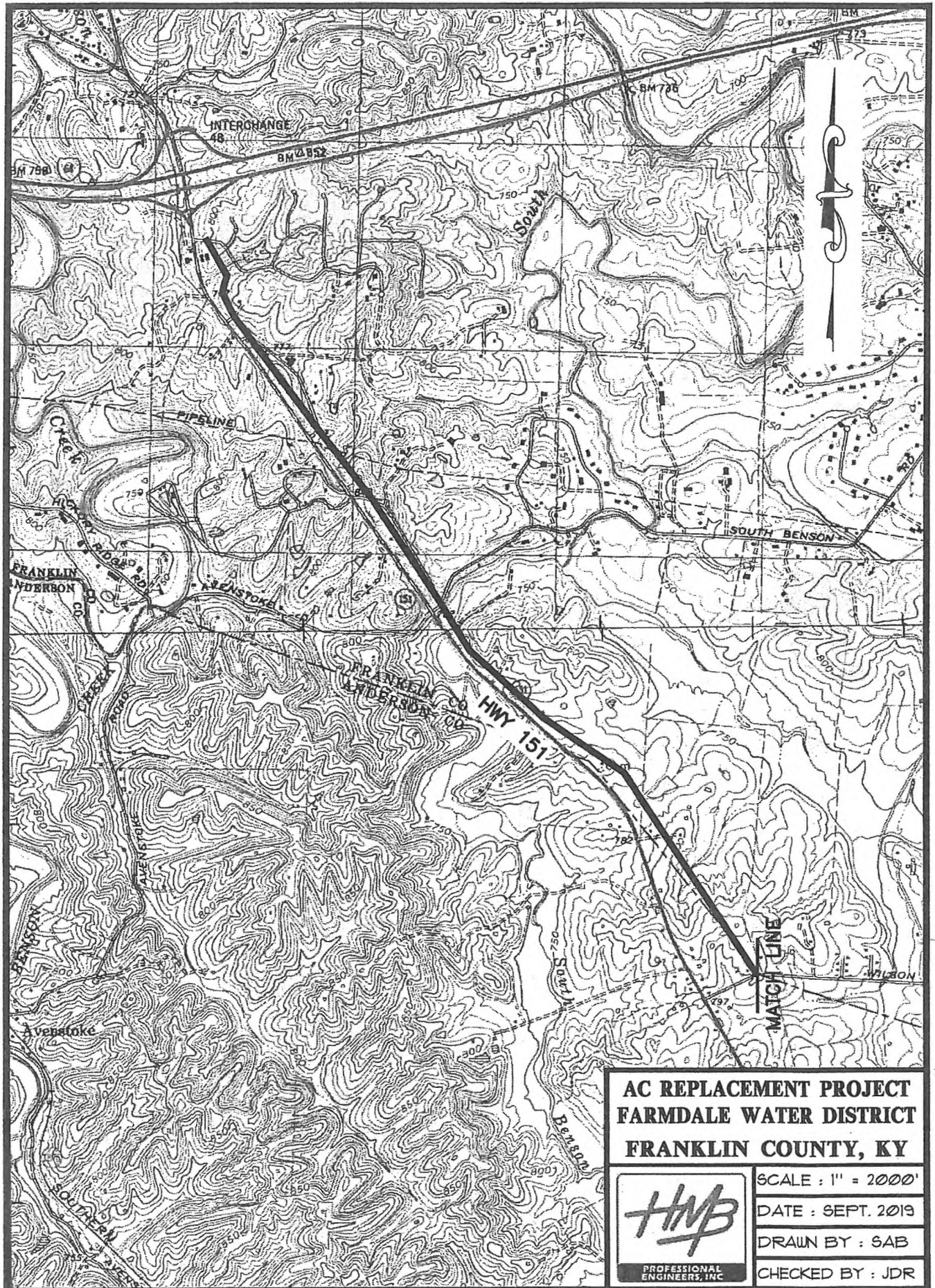
6. **Remaining Funds**

Farmdale Water District proposes to use any remaining funds to improve service to its customers by making the following system improvements:

- Upgrade water line along South Benson Road
- Upgrade water line along Avenstoke Road
- Install a chlorine booster station at the Main Pump Station
- Install a tank mixing system at the Highwood Tank
- Upgrade the Twilight Trail Pump Station

7. **General Information**

- a. The design of this project has not started. Therefore, the alignment of the proposed water line is unknown.
- b. During construction roads, driveways and yards will be damaged, but these areas will be repaired to a condition equal to its current condition. These short term inconveniences will be well worth the long term benefits.

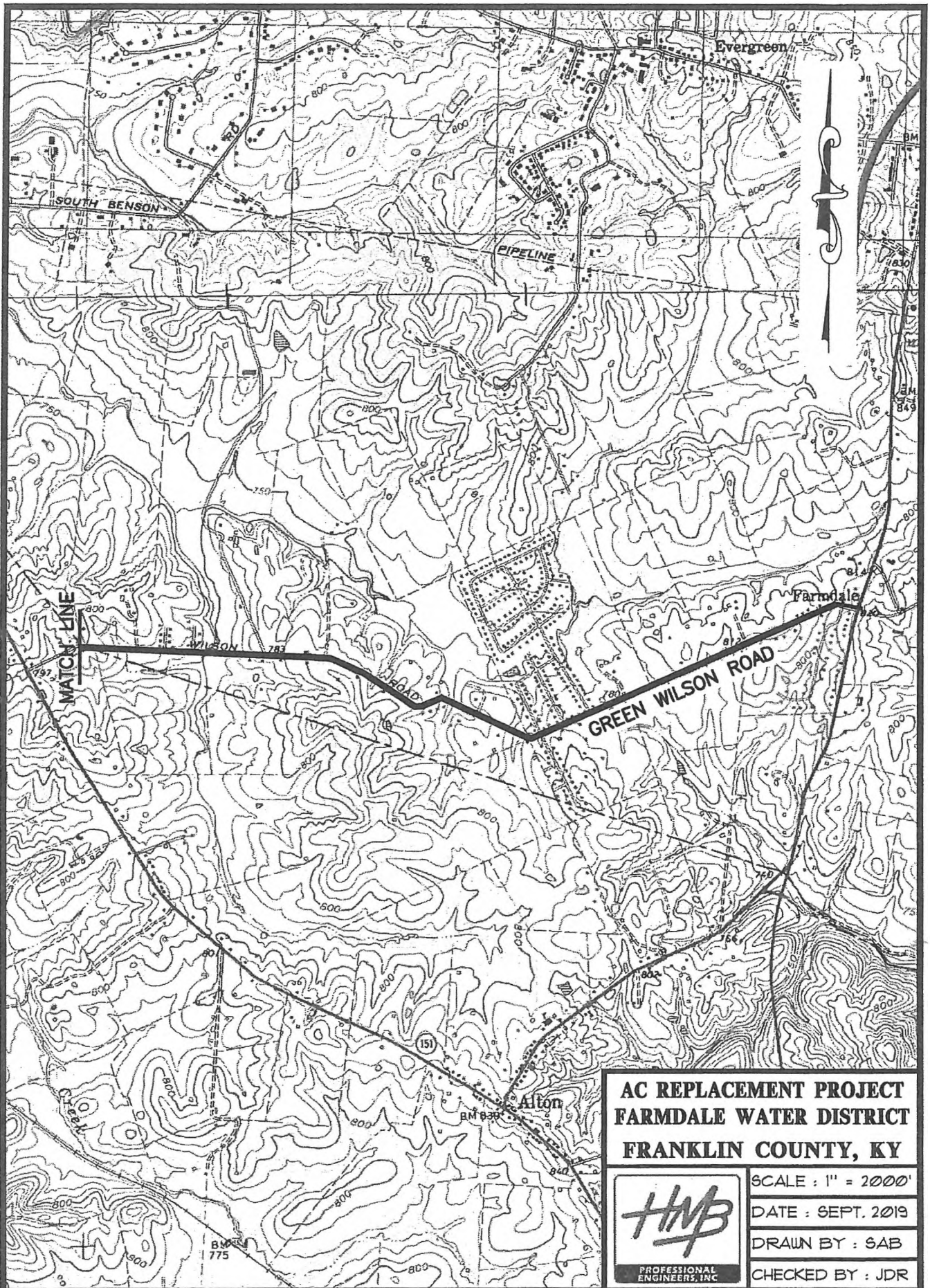


**AC REPLACEMENT PROJECT
FARMDALE WATER DISTRICT
FRANKLIN COUNTY, KY**



SCALE : 1" = 2000'
DATE : SEPT. 2019
DRAWN BY : SAB
CHECKED BY : JDR

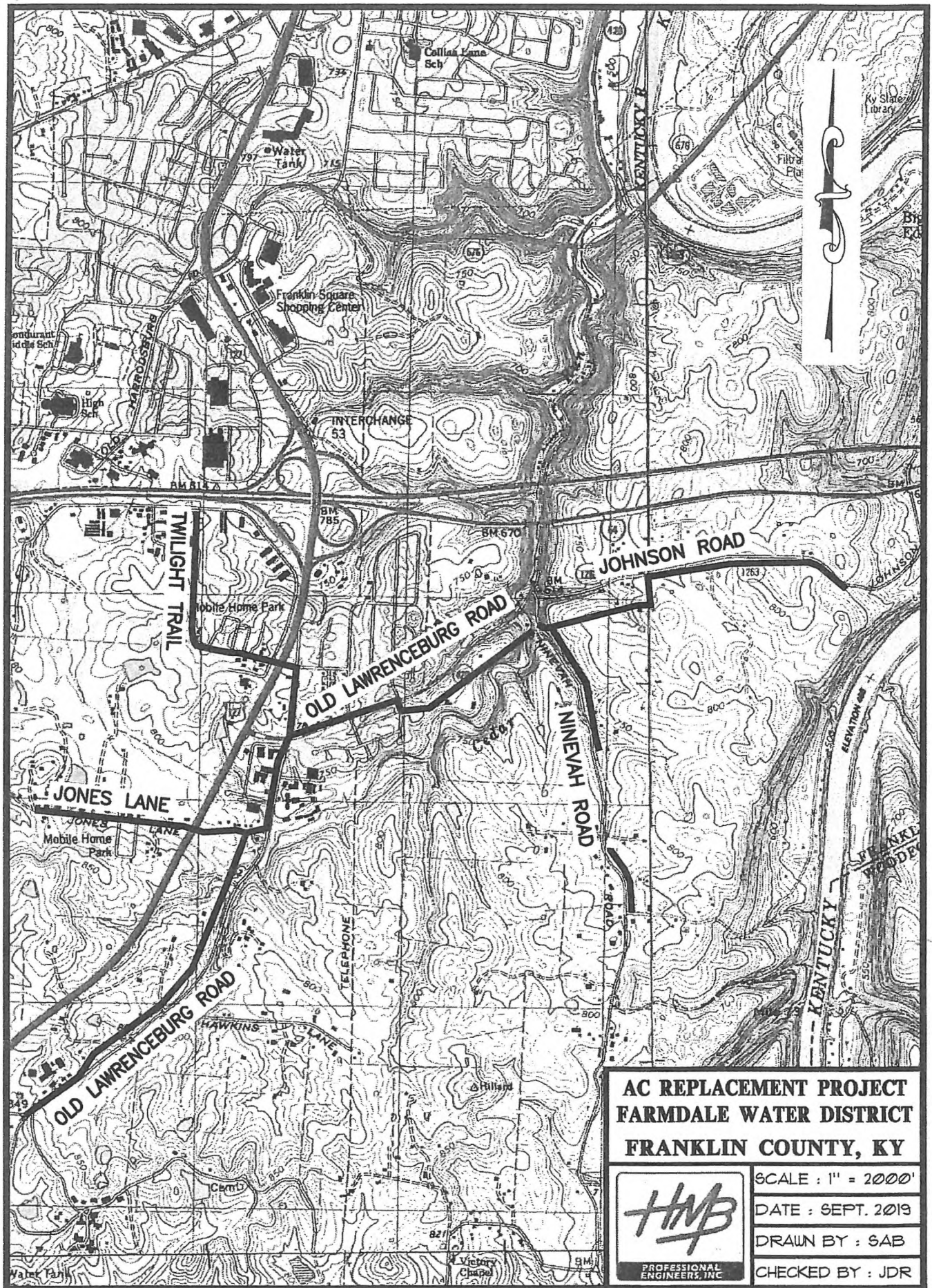
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**AC REPLACEMENT PROJECT
FARMDALE WATER DISTRICT
FRANKLIN COUNTY, KY**



SCALE : 1" = 2000'
DATE : SEPT. 2019
DRAWN BY : SAB
CHECKED BY : JDR



FARMDALE WATER DISTRICT
MINUTES OF MEETING April 3, 2020

The meeting was called to order by Chairman Toles at 9:00 AM. Present were Commissioners: Clifford Toles, Richard Tanner and Donald Morse, Staff: Brian Armstrong, and Terri Reed.

The minutes of District Board meeting held March 6, 2020 were reviewed. Mr. Tanner moved to accept the minutes; Mr. Toles seconded the motion. Motion was approved.

Ms. Sanders also presented a report on cash receipts and disbursement for the month of March, 2020 which reflected an \$8,009 cash loss. (see attachment 1).

Mr. Armstrong presented a report on water loss which reflected a 37% loss for January 2020 and a 50% loss for February. Mr. Armstrong also submitted his resignation effective April 30, 2020.

The board reviewed an agreement for legal services by Rubin and Hayes legal firm, Louisville, Kentucky, necessary for the USDA loan financing the planned line replacement project as recommended by the project engineer, HMB Engineering, Frankfort. Mr. Morse moved to approve the legal service agreement. Mr. Tanner seconded the motion, motion approved.

The board reviewed an order by the PSC, requiring that no water services could be disconnected and no late payment penalties could be charged during the current health epidemic. Mr. Tanner moved that Farmdale water adopt these actions until the PSC order is rescinded. Mr. Morse seconded the motion and motion was approved.

The service fee collection contract between Farmdale Water District and Farmdale Sanitation District (attachment 3) was discussed. Mr. Tanner made a motion that the collection fee charged the Sanitation District be amended from \$3.00 per bill per month to \$3.50. Mr. Toles seconded this motion and motion was approved.

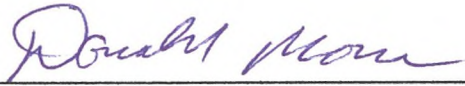
The board had a conference call with Damon Talley, attorney for the current rate increase case before the Public Service Commission. Mr. Talley advised that PSC would likely deny a portion of the proposed service fee increase due to our large water losses. Mr. Talley recommended that we revise our proposal to PSC to provide a \$3.00 per month surcharge on our customers, dedicated to expenses necessary to reduce water losses over a 3-year period. At the end of 3 years, the surcharge would be removed. Funds collected from this surcharge would be segregated from other funds and would require prior approval by PSC for expenditure. Mr. Talley will prepare the necessary documents to approve this action and submit same to PSC. Mr. Morse moved for approval of a resolution to implement a water loss surcharge of \$3.00 per customer per month, subject to PSC approval. Mr. Tanner seconded the motion, motion carried.

Mr. Morse moved that the board go into closed session to discuss personnel issues. Mr. Tanner seconded the motion, motion carried.

After discussion, Mr. Toles declared the meeting in open session. Mr. Tanner moved that Jamie Roberts become acting operations manager, effective May 1, 2020 until a permanent replacement for Mr. Armstrong could be found. Mr. Tanner further moved that Mr. Roberts hourly compensation be

increased by \$3.00 per hour , employee Mark Maddox hourly rate be increased by \$1.00 per hour to compensate for additional work load and reasonability due to Mr. Armstrong's resignation. It was further moved that to compensate the office personnel for hazardous work during the epidemic, their compensation would be increased by \$1.00 per hour, for a period of three months as a bonus. Mr. Toles seconded the motion, motion carried.

Mr. Toles declared the meeting adjourned at 10:45 AM.

Minutes Submitted by 

Donald Morse, Secretary

FARMDALE WATER DISTRICT
MINUTES OF MEETING May 1, 2020

The meeting was called to order by Chairman Toles at 9:00 AM. Present were Commissioners: Clifford Toles, Richard Tanner and Donald Morse, Staff: Jamie Roberts, and Mr. Dale Gatewood.

The minutes of District Board meeting held April 3, 2020 were reviewed. Mr. Tanner moved to accept the minutes; Mr. Toles seconded the motion. Motion was approved.

Ms. Sanders handed out a balance sheet and Profit and Loss Statement for April, 2020 which reflected a \$16,079.75 net profit. (see attachment 1).

Mr. Roberts who has been appointed to replace Mr. Armstrong as operations manager, reported that net water losses for March were approximately 37%. Mr. Roberts also reported that since taking over after hours emergency calls, that he has received many non-emergency calls, causing his loss of sleep.

A conference call was made to the District's, legal advisor, Mr. Damon Talley of Stoll, Keenon, Ogden, PLLC. Mr. Talley reported on the Public Service Commission (PSC) Staff Report on the District's rate increase request. Mr. Talley recommended that the District waive it's right to request a formal Hearing, accept the Staff Report Findings, request PSC to approve the recommended revenue of the Staff Report, and issue an Order approving the rates recommended in the Staff Report. Mr. Tanner moved to authorize Mr. Talley's firm to inform the PSC of the above recommendations. Mr. Toles seconded the motion., motion approved.

The Commissioners reviewed the April 16, 2020 PSC Periodic Water Inspection Report, which had been provided to the Commissioners prior to the meeting. The only deficiency noted in the Report was the excessive unaccounted-for water loss which Farmdale continues to experience. Mr. Tanner moved that Chairman Toles be authorized to file a response letter to the PSC outlining the ongoing efforts of Farmdale to reduce its excessive unaccounted-for water loss. Mr. Morse seconded the motion and it carried unanimously.

The board discussed the need to obtain services necessary to reporting requirements of the Kentucky Division of Water, since Mr. Roberts of our staff does not have the proper certifications to perform these actions. Mr. Gatewood recommended use of the services of Dale Gatewood who performs similar services for Peaks Mill Water District and Northeast Woodford Water District. Mr. Gatewood stated that he would charge \$50.00 per hour for his services and since Mr. Roberts could not currently seek certification due to the virus restrictions on training and testing, he wanted an open time frame on the contract, serving on a month to month basis. Mr. Gatewood also stated that our district size required a Class II certified operator to do proper testing and reporting requirements. Mr. Tanner moved that Farmdale water enter into a verbal

contract with Mr. Gatewood as described above and use his services as a training tool for Mr. Roberts. Mr. Toles seconded the motion and motion was approved.

Mr. Gatewood discussed an Enforcement Action letter that was a follow-up to a previous letter sent to the District in October 2019 and which no response had been made. The initial letter of violations although addressed to Mr. Toles as District Chairman, had never been delivered to Mr. Toles. Mr. Morse advised that the Division of Water be contacted to determine who had signed the registered mail receipt. Mr. Gatewood stated that he would contact Kentucky Rural Water to solicit assistance in responding to the Division of Water Action and report back next meeting. Mr. Gatewood discussed the cause of several of the violations cited by the Division of Water.

Mr. Toles declared the meeting adjourned at 11:00 AM.

Minutes Submitted by _____

Donald Morse, Secretary

FARMDALE WATER DISTRICT
100 HIGHWOOD DRIVE
FRANKFORT KY 40601

June 4, 2020

Philip E. Kejzlar
Environmental Enforcement Specialist
Division of Enforcement
Department for Environmental Protection
Energy & Environment Cabinet
300 Sower Blvd
Frankfort KY 40601

RE: Al Name: Farmdale Water District
AL No. 33876
Case No. DOW-20-3-0073
Activity No. ERF20190001
Facility ID: KY0370128
Franklin County

Dear Mr. Kejzlar:

In reference to your letter dated May, 27, 2020 requesting a response by June 8, 2020, we submit this letter. The monitoring violations and the failure to submit bacteriological samplings have been corrected by contracting with Gatewood Water Service to maintain the bacteriological sampling and monthly operating reports. We will follow-up with searching the files for the missing monthly operating reports and submit them if found.

As stated before, Farmdale Water District has contracted with Gatewood Water Service as to the issue of the lack of chlorine for the time this past summer. This mainly occurred because of the decision of the Frankfort Water Plant to continue treating water during the large whiskey spill in the river from the fire at Jim Beam Distillers. Their decision caused Farmdale Water District to receive questionable water during the time following July 4, 2019. Also, the Frankfort Water Plant experienced a problem with their ammonia feeds which caused a very low chlorine to come out of the city to the Farmdale Water District. There was very little that the district could do because it was never notified of the problem. Due to this the water was already in the Farmdale Water District before the water district realized it was there.

Philip E. Kejzlar
Page 2
June 4, 2020

The Farmdale Water District has purchased two auto flushers at a cost of \$4,203.64 from Hayes Pipe Supply. These will be utilized to move water within the district during the hottest part of the summer. The district additionally plans to have the Stewart Home Water Tank cleaned by Liquid Engineering at a cost of \$3,115.00. It has already been stated that the water district has contracted the services of Gatewood Water Service which will add extra cost to help monitor for the problems.

It has also been noted in the violations that customers were not notified properly of boiled water advisories. The district purchased and has set up a "One Call Now" system at a cost of \$2,195.00 to notify all customers.

It was also noted in our phone conference call that the Inspection Report & Notice of Violation letter dated October 8, 2019 was never actually delivered to our water district office. Therefore, as each part of this concerns the civil penalties, we are aware that \$5,000.00 civil penalty is a fairly low amount to be fined. However, with our expenditures to correct the noted problems, we would request that a consideration of \$1,000.00 civil penalty be granted to the Farmdale Water District.

Furthermore, Farmdale Water District understands that a CAP will follow the Agreed Order and the fine.

Sincerely,

Clifford Toles, Chairman
Farmdale Water District

Cc: Gatewood Water Service

FARMDALE WATER DISTRICT
MINUTES OF MEETING July 6, 2020

The meeting was called to order by Chairman Toles at 9:30 AM. Present were Commissioners: Clifford Toles, Richard Tanner and Donald Morse, Staff: Jamie Roberts, Mr. Dale Gatewood, contractor for the District, and Ms. Sherrie Sebastian, 1st District Magistrate of Franklin County.

The minutes of District Board meeting held June 4, 2020 were reviewed. Mr. Tanner moved to accept the minutes; Mr. Toles seconded the motion. Motion was approved.

Mr. Tanner moved to approve a contract with C & S Quality Service of Lawrenceburg, in the amount of \$34,975 for painting the exterior of the water storage tank on Cardwell Lane. This amount was based on the low bid from a solicitation on October 9, 2019. Mr. Morse seconded the motion and motion was approved.

Mr. Tanner discussed action against customers illegally obtaining water by bypassing our meters. Since prior actions referred to the Franklin County Attorney had not been processed and under the current restrictions by the Public Service Commission on late payments, disconnections and penalties, no action was taken on this issue.

Mr. Tanner moved to approve staff to obtain necessary hardware and software to update and repair the SCADA system which monitors our booster pumps and storage tanks, since it was not working properly over the past few days and several customers had lost pressure. Mr. Toles seconded the motion and motion was approved.

Mr. Toles reported that we had received a request to install an internet antenna on the Stewart Home School water storage tank. He reported that the original oral agreement with the school was that no attachments be allowed on the tank as a compensation for a right of way grant. Mr. Morse moved that the request for installation of the internet antenna be denied. Mr. Tanner seconded the motion and motion was approved.

Mr. Tanner discussed the need for a generator to run the pumps on the Evergreen Road Booster station. Mr. Toles explained that there was another booster pump station on Twilight Trail which had previously provided necessary pressure for the entire service area, but it had been taken out of service. He stated that the necessary repairs to make it operable should be minor and that Frankfort Plant Board had agreed to do the repairs if Farmdale supplied the parts. Mr. Tanner moved to pursue the above repairs in lieu of obtaining a generator, since the probability that power would be lost at both pump stations was low. Mr. Morse seconded the motion. Motion carried.

A request by a customer for reimbursement of the cost of a service line replacement at 1033 Silver Creek was discussed. Mr. Tanner moved to approve reimbursement of \$200 to this

customer for excess water use, since it was possible that part of the lost water was due to our work on reconnecting the service line, however our policy and PSC rates do not provide for reimbursement of service line cost, and the customer should be advised of this by letter. Mr. Morse seconded the motion and motion carried.

Mr. Tanner at 10:45 Am moved to adjourn and go into closed executive session for discussion of personnel issue. Mr. Toles seconded the motion. Motion carried.

The meeting was reconvened at 11:15 AM

Mr. Toles declared the meeting adjourned at 11:20 AM.

Minutes Submitted by _____

Donald Morse, Secretary

FARMDALE WATER DISTRICT
MINUTES OF MEETING August 11, 2020

The meeting was called to order by Chairman Toles at 9:30 AM. Present were Commissioners: Clifford Toles, Richard Tanner and Donald Morse, Mr. Dale Gatewood, contractor for the District, and Ms. Sherry Sebastian, 1st District Magistrate of Franklin County.

The minutes of District Board meeting held July 7, 2020 were reviewed. Mr. Tanner moved to accept the minutes; Mr. Toles seconded the motion. Motion was approved.

Mr. Gatewood reported that water losses for July were 50.2%, but 3 mayor leaks were located and repaired, so we should see improvement in August. He also reported that service connections on South Benson Road were found to randomly be serviced by both a 3 inch and a 6 inch lines running parallel to each other. He stated that these would all be connected to the 6 inch line and the 3 inch line would be capped and abandoned.

Mr. Tanner discussed the water loss surcharge of \$3.00 per customer per month that had been approved by PSC. The first collection of these fees would begin with the August billing for water use in July. Mr. Tanner moved that these collections be deposited into a separate bank account, and the required PSC reports be prepared each month by office staff. Mr. Morse seconded the motion. Motion passed.

Mr. Morse discussed the need to receive monthly comprehensive financial reports and prepare an annual budget before the beginning of the new year, January 1, 2021. These documents are now only prepared upon completion of the annual audit in July. No action was taken on this issue. Mr. Morse volunteered to work with staff to set up the necessary structure in Quick Books to perform this in-house.

Mr. Toles reported that we have not yet set a start date for painting the water storage tank on Cardwell Lane. After discussion on available funds, Mr. Toles said he would contact the painting contractor to get a start date.

Mr. Gatewood reported that the necessary upgrades and repairs to make the booster pump station on Twilight Trail functional again would be between \$22,000 and \$36,000 and that Frankfort Plant Board would not provide any labor or other contribution to the cost. Mr. Morse moved that, since this was a back-up equipment for a possible failure of other systems, we table action on this item until our revenue improved from the new rate increases approved in July. Mr. Tanner seconded the motion, motion passed.

Mr. Tanner discussed the need for legal services for a pending litigation opinion necessary for our USDA loan and project. Since Jim Boyd would be performing legal services on rights of ways necessary to the project, Mr. Tanner moved to hire Mr. Boyd to perform this

service as well, at the fee level permitted by USDA regulation. Mr. Toles seconded this motion, motion passed.

Mr. Gatewood discussed a response he received by the Enforcement Branch of the Kentucky Energy and Environment Cabinet, in response to our \$1,000 offer to settle the fine for violations cited in 2019. The Cabinet's offer was to settle for a \$3,500 fine from there original demand of \$5,000. After some discussion, Mr. Morse moved that we make a counter offer of \$2,500 due to the manner in which the Cabinet had handled this issue. Mr. Tanner seconded the motion and motion carried.

Mr. Tanner at 10:50 Am moved to adjourn and go into closed executive session for discussion of personnel issue. Mr. Toles seconded the motion. Motion carried.

The meeting was reconvened at 11:00 AM

Mr. Tanner moved to employ Mr. David Robinson, a prior district employee to assist in verifying the accuracy of line maps necessary to the design of the new USDA project. Mr. Toles seconded the motion, motion passed.

Mr. Toles declared the meeting adjourned at 11:25 AM.

Minutes Submitted by

Donald Morse 9-4-2020

Donald Morse, Secretary

FARMDALE WATER DISTRICT

MINUTES OF MEETING September 4, 2020

The meeting was called to order by Chairman Toles at 9: AM. Present were Commissioners: Clifford Toles, Richard Tanner and Donald Morse, Mr. Dale Gatewood, contractor for the District, and Mr. Jamie Roberts, operations manager.

The minutes of District Board meeting held August 11, 2020 were reviewed. Mr. Tanner moved to accept the minutes; Mr. Toles seconded the motion. Motion was approved.

Mr. Gatewood reported that water losses for August had dropped from 50.2% for July to 6% for August. However he said that both values were incorrectly computed because sales and purchase numbers were reported on different time periods, and that he would correct this for September.

Mr. Richard Cwiak and his wife, Suzanne, presented a history of their attempts to resolve a lack of water flow at their home on South Benson Road. They reported that they had submitted requests for repairs starting in October 2019 and after several failed attempts to correct their issue, had been advised that the issue was in their service line between the meter and their house. After replacement of the service line at a cost of \$2,300, the issue was still not resolved. After a service call by Mr. Gatewood in June 2020, a calcium deposit in the connections at the meter was discovered to have cause the issue and this was repaired. The Cwiak's are petitioning Farmdale to reimburse them for the cost of their new service line. Mr. Tanner advised them that Farmdale had no provisions in our Rate and Tarriff structure for such payments, and that we could not do such. No other action was taken on this issue.

Mr. Tanner to approve a legal services contract with Mr. Jim Boyd of Frankfort to perform services necessary for the attainment of rights of ways and other actions required by USDA for our upcoming line replacement project. Mr. Morse seconded the motion. Motion passed.

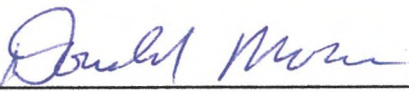
Mr. Tanner discussed the volume of delinquent water bills on 236 customers and totaling approximately \$38,000. This lack of revenue and the 10% penalty on these bills which we cannot collect under PSC restrictions, is causing a financial hardship on the District. He encouraged everyone to petition PSC to remove these restrictions in the near future. He also discussed that due to the Pandemic, our operations manager could not attend classes or take any tests for an operator license, so we can perform our own water testing and reporting requirements.

A discussion of the cause of recent leaks, revealed that the majority were caused by contractors for other purposed damaging our lines. Mr. Roberts was instructed that we should

record all costs of repairs of this nature and have Ms. Sanders, our office manager, submit a bill to any contractor causing damages.

Mr. Toles reported that the owner of a trailer park on Jones Lane was requesting a maintenance contract with the water district for lines servicing the park. He reported that the owner had installed all lines and meters in the park development and per our policy must maintain the water system for one year prior to Farmdale accepting maintenance responsibility. Since the one year period had not been reached, no action was taken on this issue.

Mr. Toles declared the meeting adjourned at 11:05 AM.

Minutes Submitted by 

Donald Morse, Secretary

FARMDALE WATER DISTRICT
MINUTES OF MEETING October 2, 2020

The meeting was called to order by Chairman Toles at 9: AM. Present were Commissioners: Clifford Toles, Donald Morse, and Mr. Jamie Roberts, operations manager.

The minutes of District Board meeting held September 4, 2020 were reviewed. Mr. Toles moved to accept the minutes; Mr. Morse seconded the motion. Motion was approved.

Mr. Roberts stated that there were still some adjustments needed to properly read meters and calculate water losses, so there was no report for September. He did report that leaks on Mill Lane and Erin Way had been repaired.

There was discussion of delinquent bills with Ms. Jan Sanders, office manager. A recent PSC order will allow cut offs and penalties only after contacting each delinquent customer and establishing a 6 month payment plan for the delinquent bill. No penalty or disconnection can be done so long as payments on the agreed payment plan with the customer are met. The district must document all attempts to establish a payment plan for each delinquent customer.

The penalty by the Ky. Division of Water was discussed. Ms. Sanders reported that she was awaiting an official Agreed Order from DOW before making the first of 3 agreed payments on the \$3,000 fine.

A discussion of replacement of the truck used to pull the track hoe and trailer was resulted in directing Mr. Roberts to contact surplus property for the Ky. Transportation Cabinet and inquire on a direct purchase of a surplus truck under our local government relationship.

Mr. Toles reported that we had a request for two new service connections which would require boring under roads. He stated that he had already contacted a contractor to perform the road boring and that the new customers would repay this cost.

Mr. Toles declared the meeting adjourned at 10:20 AM.

Minutes Submitted by Donald Morse 11-6-2020

Donald Morse, Secretary

FARMDALE WATER DISTRICT
MINUTES OF MEETING November 6, 2020

The meeting was called to order by Chairman Toles at 9:03 AM. Present were Commissioners: Clifford Toles, Donald Morse, and Richard Tanner, Mr. Jamie Roberts, operations manager, Jeff Reynolds, new construction project manager, HMB Engineering, Dale Gatewood, Farmdale contractor, and Angela Rodgers, Farmdale customer.

The minutes of District Board meeting held October 2, 2020 were reviewed. Mr. Toles moved to accept the minutes; Mr. Morse seconded the motion. Motion was approved.

Mr. Reynolds reported that he needed assistance to complete maps of the current lines to be replaced and determine their exact locations. He requested that someone from the district assist him in walking the line routes. Mr. Toles stated that David Robinson, a prior operations manager for the District and Mr. Roberts, the current manager would provide this assistance.

Ms. Angela Rodgers stated concerns that the District had a communication problem, in particular in providing information to customers on changes to rates. She was particularly concerned about the increase in disconnect fees to \$100.00 per event. Board members explained that this was a service charge, \$50.00 to disconnect a service and \$50.00 to reconnect. Mr. Tanner stated that the District has 119 delinquent accounts currently which have not been disconnected due to restrictions during the Pandemic, but that we would begin disconnect actions in December to ease the burden of high delinquent bill amounts. Ms. Rodgers requested that more information on fee changes be included on the monthly service bills. Ms. Jan Sanders, District Office Manager, explained the difficulty of changing the bill format and explained to Ms. Rodgers that much of the information requested could be found on the District Web site. The board also reported to Ms. Rodgers that there was potential for delinquent customers to receive grants both from Bluegrass Community Action and Franklin County Government. Ms. Rodgers thanked the board for their information.

Mr. Gatewood stated that there were still some adjustments needed to properly read meters and calculate water losses, but the loss for September of 25% was reasonably accurate. He did report that leaks on Mill Lane and Erin Way had been repaired.

Mr. Gatewood stated that an inspection of the water tank at Stewart Home School needed inspection and that The Public Service Commission required all storage tanks to be inspected on a 5 year basis. Mr. Roberts presented a proposal by Midco company to perform an inspection by divers. Mr. Morse inquired about the need for this, given that the board had approved a cleaning contract for the tank during the summer. Mr. Roberts and Mr. Gatewood reported that this work had not been performed due to the fact that the tank could not be completely filled because doing so would put too much pressure in the adjacent lines and cause

them to rupture. Filling the tank was a requirement of the company which would have cleaned the tank and was necessary for the divers to obtain ingress and egress from the tank. Mr. Morse noted that the same requirement was in the proposal of Midco to perform an inspection. Mr. Morse moved that Midco's proposal be rejected and that Mr. Roberts contact a company which could perform the inspection with a remote operated camera device, which would not require filling the tank. Mr. Toles seconded the motion and motion carried.

Mr. Tanner reported that Franklin County Fiscal Court was working on a grant program of \$20,000 for payment of delinquent water bills, but that it was not clear when these funds would be available.

Mr. Toles declared the meeting adjourned at 10:30 AM.

Minutes Submitted by Donald Morse 12-4-2020

Donald Morse, Secretary

FARMDALE WATER DISTRICT

MINUTES OF MEETING December 4, 2020

The meeting was called to order by Chairman Toles at 9:00 AM. Present were Commissioners: Clifford Toles, Donald Morse, and Richard Tanner, Mr. Jamie Roberts, operations manager,

The minutes of District Board meeting held November 6, 2020 were reviewed. Mr. Toles moved to accept the minutes; Mr. Tanner seconded the motion. Motion was approved.

Mr. Tanner reported on financial position at the end of November. He stated that we had positive cash flows of \$13,000 for the month but that a debt service payment of \$58,000 was due in January which may require liquidating some investments. Mr. Tanner stated his concern that we had \$58,000 in delinquent accounts at the end of November. Mr. Tanner discussed the changes in PSC restrictions on service cut-offs on delinquent customers and stated that we could resume this action in December. Mr. Toles moved to begin cut-offs to customers who are delinquent in payment on December 21, 2020. Mr. Morse seconded this motion and motion carried.

Mr. Tanner moved to provide all District employees a 2 % cost of living increase in pay effective January 1, 2021 based on Franklin County Fiscal Courts similar action for county employees. Mr. Toles seconded the motion and motion carried.

Mr. Roberts stated that there was no water loss report for October because our contractor Dale Gatewood was not available the last two weeks due to Covid exposure.

Question was raised on settlement of the fines imposed on the District by the Division of Water. Ms. Sanders, office manager stated that she was still awaiting an Agreed Order from Division of Water before payment could be made.

Mr. Roberts, District Operations Manager, reported that they had completed 4 road bores in October for new customer connections, and that either major repairs to the District boring machine were needed or this service would need to be contracted. We are currently contracting this service if any significant rock is encountered. He stated that we were recovering any boring costs from the new customers as a connection charge. He also stated that the District needed to do brake and transmission repairs on the heavy truck use to haul the track hoe. Mr. Toles directed Mr. Roberts to obtain this service at C & M tire service off US 127 in Frankfort. Mr. Roberts requested that the District purchase a used light duty truck, so each field employee had transportation and so he would not need to use his personal vehicle. Mr. Toles stated that he would seek available vehicles. Mr. Roberts also requested action on construction of a storage shed in the lot adjacent to our office building to store pipes and miscellaneous supplies. Mr. Tanner moved to defer construction of the shed and boring

equipment until Spring after cash balances had been replenished following the debt service payment. Mr. Morse seconded the motion and motion was approved.

Mr. Toles declared the meeting adjourned at 10:30 AM.

Minutes Submitted by Donald Morse 1-9-2021

Donald Morse, Secretary

FARMDALE WATER DISTRICT

MINUTES OF MEETING January 8, 2021

The meeting was called to order by Chairman Toles at 9:00 AM. Present were Commissioners: Clifford Toles, Donald Morse, and Richard Tanner, Mr. Jamie Roberts, operations manager, Jeff Reynolds of HMB Engineering and Dale Gatewood District contractor.

The minutes of District Board meeting held December 4, 2020 were reviewed. Mr. Tanner moved to accept the minutes; Mr. Toles seconded the motion. Motion was approved.

Mr. Tanner presented a request from Franklin County Fiscal Court to reduce a water bill for December in excess of \$2,000 for Farmdale customer Marcia Ethington, due to a leak in her home service line. Mr. Morse asked if there was provision in Farmdale's Tarriffs, for such reductions. Mr. Toles reported that there was not such a provision in the last Tarriff filing, but that the District had made such adjustments in the past. Mr. Gatewood stated that the Tarriffs for Peaks Mill Water District provided that in the case of water lost due to service line leaks, the customer would be billed at the average of the 6 months of bills prior to the leak plus the excess water lost in the leak at the wholesale rate charged to the water district by their supplier. Mr. Morse moved that Farmdale consider amendment of it's Tarriffs to provide for similar adjustment, but that we did not have authorization to amend the bill in this case, until the Tarriff amendment was approved by the Public Service Commission. Mr. Toles seconded the motion and motion was approved.

Mr. Reynolds reported on the progress in design of the USDA line replacement project. He stated that field work was complete on determination of land owners impacted by the project and that he would finalize this information by roadway and forward the information to Mr. Jim Boyd, District attorney to begin easement attainment.

Mr. Roberts and Mr. Gatewood stated that there was no water loss report for December because our contractor Dale Gatewood had been quarantined due to Covid exposure. Mr. Morse requested that Mr. Roberts be made responsible for preparing this report and that such report did not require any Operator License.

There was discussion on the need for Mr. Roberts to seek his Class 2 operator license from the Kentucky Division of Water. Mr. Morse presented a print out of the testing schedule. Mr. Tanner moved that Mr. Roberts register for the first available testing in April 2021, since at that time he would have completed his 2 year experience requirement for a Class II Operator License. Mr. Toles seconded the motion and motion was approved.

Question was raised on settlement of the fines imposed on the District by the Division of Water. Mr. Roberts provided the last correspondence from the Division of Water which stated that they were still awaiting an Agreed Order from their legal service group, before payment could be made and

remediation plans could be approved. Mr. Gatewood reported that he had been doing more than the required water quality testing so the conditions of the agreed order could be met and a remediation plan would be in place.

Mr. Tanner moved to approve the District 2021 Operating Budget as prepared by the firm of Harrod and Associates, and that a work session be scheduled to analyze the budget in more detail. Mr. Morse seconded the motion and it was approved.

Mr. Roberts reported that he had experience problems in the meter reading software for the January readings, but that the software company, Census, had corrected the issue. Mr. Morse asked Mr. Roberts if there was a schedule for manual meter readings to provide a check on the accuracy of the meter reading equipment. Mr. Roberts said there was no plan for this action. Mr. Morse requested that one be developed and that Mr. Roberts confirm if this was a PSC requirement.

Mr. Morse asked if there was any progress on meter testing and if a schedule for this work was available. Mr. Roberts reported that he thought we need to test all meters in the next two years, with the exception of those which had been replace. Mr. Roberts reported that he had not received test results on meters sent to the Thornburg Company as far back as August of 2020. He also explained that these meters were part of a group purchase from Thornburg which has proven faulty. Part of the testing request was to enforce a warranty on the faulty meters. Mr. Morse requested that we seek other vendors for testing meters. Mr. Gatewood explained that Thornburg was the only distributor for the brand of meters which could be electronically read by our meter reading software, Census. Mr. Gatewood state that the testing was not done by Thornburg, but the meter manufacturer and that he would follow up on this issue.

Mr. Morse asked if any action had been taken to perform and inspection of Stewart Home storage tank. Mr. Roberts stated that since the divers could not perform this service without filling the tank and filling the tank cause excessive pressure which ruptured lines, no action had been taken. Mr. Morse requested that Mr. Roberts find a contactor to do the inspection with remote camera devises.

A report was made on delinquent accounts. It was reported that one month and older accounts had been reduced from \$58,000 in November to approx. \$14,000 at the end of December.

Mr. Toles declared the meeting adjourned at 11:00 AM.

Minutes Submitted by Donald Morse 2-5-2021

Donald Morse, Secretary

FARMDALE WATER DISTRICT

MINUTES OF EMERGENCY MEETING January 20, 2021

The meeting was called to order by Chairman Toles at 9:00 AM. Present were Commissioners: Clifford Toles, Donald Morse, and Richard Tanner, Mr. Jamie Roberts, operations manager.

Mr. Tanner stated that due to constant maintenance on the District's trucks, we needed a new truck to provide dependable transportation to our operation's manager, Mr. Roberts. Mr. Tanner moved to purchase a new Dodge pick-up truck available under state government price contract from Freedom Dodge Lexington, in the approximate amount of \$22,500, and to direct Mr. Roberts to initiate a purchase order with this vendor immediately, to be paid from District reserve funds upon delivery. Mr. Toles seconded the motion and motion was approved.

There was some discussion of damaged water lines by the contractor for the Farmdale Sewer District.

With no further business, Mr. Toles declared the meeting adjourned at 10:00 AM.

Minutes Submitted by

Donald Morse 2-5-2021

Donald Morse, Secretary

FARMDALE WATER DISTRICT

MINUTES OF MEETING February 5, 2021

The meeting was called to order by Chairman Toles at 8:30 AM. Present were Commissioners: Clifford Toles, Richard Tanner and Donald Morse, Staff: Jamie Roberts, and Mr. Dale Gatewood.

The minutes of District Board meetings held January 8 and January 20, 2021 were reviewed. Mr. Tanner moved to accept the minutes; Mr. Toles seconded the motion. Motion was approved.

Mr. Jeff Reynolds of HMB Engineering provided a report on the status of our upcoming Line Replacement project. A meeting was set for February 9, 2021 between Mr. Reynolds, Mr. Toles and Mr. Roberts for final verification of the line routes and property impacts. After this meeting Mr. Reynolds will finalize the routing plan and forward information on property impacts to District Attorney, James Boyd to start the process of confirmation and attainment of necessary easements for the project. Mr. Reynolds stated that his best estimate for bidding construction on the project was early 2022.

Mr. Gatewood reported that last month's unaccounted for water loss was 35.4%. This was the report for January 2021 as submitted to the PSC but represented water sales and purchases for December 2020. Water loss for the last year ranged from 6.9% to 51.2%. It was noted that these were consecutive months and neither was likely correct due to time variances in reading meters for purchases and sales. Our average monthly water loss for 2020 was 36.5%.

Mr. Tanner moved to amend the District Tariffs with regard to amending excessive water bills resulting from leaks in the home-owner service lines. Farmdale's tariff would mirror the provision used by the Peaks Mill Water District, which adjusts the homeowner bill to the average bill for the 3 months preceeding the leak plus the water loss during the leak at the rate equal to the District's purchase price of the water. Mr. Morse seconded the motions with the amendment that the customer provide proof that the leak had been repaired. Motion passed.

Mr. Tanner moved that Mr. Morse represent Farmdale Water District in meetings with Peaks Mill and Elkhorn Water Districts to study shared information and services. Mr. Toles seconded the motion and motion was approved.

Meeting was adjourned by Chairman Toles at 10:00 AM.

Minutes Submitted by Donald Morse 3-5-2021

Donald Morse, Secretary

FARMDALE WATER DISTRICT
MINUTES OF MEETING March 5, 2021

The meeting was called to order by Chairman Toles at 9:07 AM. Present were Commissioners: Clifford Toles, Richard Tanner and Donald Morse, Staff: Jamie Roberts, and Mr. Dale Gatewood and Marty Booth Fifth District Magistrate.

The minutes of District Board meeting held February 5, 2021 were reviewed. Mr. Tanner moved to accept the minutes; Mr. Toles seconded the motion. Motion was approved.

Mr. Gatewood reported that January's unaccounted for water loss was 40.9%. It was reported that 5 major leaks were repaired in February which should significantly reduce waster losses. One of the leaks was on the hill at Mulholland Road, which feeds the water tank at Stewart Home. Since this repair the time taken to refill the tank was cut in half. Mr. Roberts reported that this line material had deteriorated and about a one mile section should be replaced. It was also recommended that a pressure reducer and higher PSI rating pipe be used since the gain in pressure due to the elevation change could cause service problems for customers. Mr. Roberts was directed to obtain cost estimated for this work by our next meeting. Mr. Tanner moved to accept the water loss report. Mr. Toles seconded the motion. Motion carried.

Mr. Tanner moved to approved a report of Budget to Actual financial information for 2020 as required by the Kentucky Department of Local Government and prepared by our auditor, Harrod and Associates. Mr. Morse seconded the motion and motion carried.

Mr. Tanner discussed changing our meeting date to the second week of each month to enable office staff more time to prepare reports and a better attendance of meeting. Ms. Jan Sanders, office manager stated that she could meet the current time frame for reports, so any changes to the board meeting date were tabled.

Ms. Sander discussed recent leave time for employees due to inclement weather. In February there were two days on which employees left early and one day on which employees did not report to work. There is no current policy on this issue. There was also a question on paid holiday for President's day, which is a holiday for the County government. Mr. Tanner moved to amend our employee policy to allow the Chairman to allow paid leave due to inclement weather at his discretion and to allow paid holidays on the same days as allowed by Kentucky State Government, which does not include President's Day. Mr. Morse seconded the motion, motion approved.

Mr. Toles presented a request from Kentucky State University at their experimental farm, for an adjustment in their water bill due to a break in their service line. Mr. Toles reported that we had to replace the service line cut-off valve because it was inoperable, and cut off was necessary to restore service to other customers in the area. We billed the university only for the cost of labor. Mr. Morse asked if our tariff amendment to allow bill adjustments for leaks had been approved by PSC. Ms. Sanders reported that it had not been approved. Mr. Morse moved that we respond to the university that an adjustment in their bill was not currently permitted. Mr. Tanner seconded the motion, motion approved.

Ms. Sanders reported that she had prepared and sent an invoice to the construction contractor for the Farmdale Sanitation District in the amount of \$1,607 for our repairs to water lines cause by the contractor while replacing sewer lines. This bill did not include the cost of their water use.

Mr. Tanner stated that we had received an Agreed Order from the Kentucky Division of Water to settle violations which occurred in 2019. Mr. Tanner moved that we pay the \$3,000 fine in one payment rather than the 3 installments allowed in the Order, because DOW required a certified check for each payment. Mr. Morse seconded the motion and motion was approved. There was a second notice of violation which Mr. Gatewood explained resulted from improper reporting of remediation efforts for the violations resulting in the above fine. He stated that he would correct these reports and resolve this issue.

Mr. Tanner moved that we recess in executive session to discuss personnel issues. Mr. Toles seconded and the board requested everyone other than board members and Mr. Gatewood to leave at 10:35 am.

The Board came back into open session at 11:00 am and the Meeting was adjourned by Chairman Toles at 11:07 AM.

Minutes Submitted by Donald Morse 4-2-2021

Donald Morse, Secretary

FARMDALE WATER DISTRICT
MINUTES OF MEETING April 2, 2021

The meeting was called to order by Chairman Toles at 9:00 AM. Present were Commissioners: Clifford Toles, Richard Tanner and Donald Morse, Staff: Jamie Roberts, and Mr. Dale Gatewood and Mr. Jeff Reynolds of HMB Engineering. Also, customers Jack Bates and Iris Skidmore attended to present a request.

The minutes of District Board meeting held March 5, 2021 were reviewed. Mr. Tanner moved to accept the minutes; Mr. Toles seconded the motion. Motion was approved.

Mr. Bates and Ms. Skidmore presented a request that their water bill for February 2021 be adjusted because a leak was discovered at the connection of between our meter and their service line, and that the area of their yard disturbed by the repair of said leak be repaired. This leak has since been repaired. Mr. Tanner moved to adjust their bill based on the recently amended provisions to our tariffs for such adjustments. Mr. Toles seconded the motion and motion was approved.

Mr. Reynolds presented a request to amend the route for our new line replacement project to the opposite side of the Green Wilson Road to avoid disturbance of the many utility line on the side of the current water lines. This will involve attaining several new easements but will ease the construction of the new lines. Mr. Tanner moved to approve this adjustment in the plans. Mr. Toles seconded the motion and motion was approved. Mr. Reynolds also reported that he had not received any information from Farmdale's attorney Mr. Jim Boyd, on attainment of easements for this construction project, and requested that the easements be cleared in blocks related to each road. Mr. Toles stated that he would contact Mr. Boyd to determine the status of his work.

Mr. Gatewood reported that February's unaccounted for water loss was 43.4%. There are still leaks on the hill at Mulholland Road, and a new pressure reduction valve is being ordered for a replacement.

Mr. Gatewood presented a remediation plan in response to the Agreed Order with the Division of Water. Primarily the plan calls for additional water quality test sites for the next one-year period, with a review in 6 months to determine if any quality problems exist. This will increase Mr. Gatewood service need by approximately 3 hours per month. Mr. Tanner moved to approve the proposed remediation plan and submit it to Division of Water for approval, with immediate increase in the testing requirements. Mr. Morse seconded the motion and motion was approved.

Mr. Gatewood reported that he was still working on an estimate for the removal of a dual main on South Benson Road and would present an estimate next month. We discussed the Franklin County funds from the Pandemic Relief Bill which would allocate \$9 million for infrastructure needs. Mr. Reynolds stated that the Franklin County Judge was to request one large and one small construction

project from each water district. Mr. Toles requested that Mr. Reynolds identify potential projects in problem areas for line replacements.

Mr. Roberts stated that he intended to take the test for his operator license in April but has not been able to access the internet site to register for the test. He will be training with Rural Water Association assistance next week.

Ms. Sanders reported that a forged check had been presented on our General Operations bank account. The bank had not honored the check and the forger had been arrested, but we would need to close the account and open a new one as required by Whitaker Bank.

Mr. Tanner stated that his term expires in May 2021 and therefore made a motion to appoint Donald Morse as Treasurer and Mr. Tanner as Secretary until his tenure is determined. This would take effect immediately upon changing signatories on all bank accounts. Mr. Toles seconded the motion and motion was approved.

Mr. Toles moved to approved a contract for \$10,000 with Hopewell Construction, Harrodsburg to build an 18' X 24' storage building for our pipe and meter supplies behind the water district office building. This was considered the lowest and best proposal of 6 received by Mr. Toles. Mr. Tanner seconded the motion and motion was approved.

Meeting was adjourned by Chairman Toles at 11:02 AM.

Minutes Submitted by Donald Morse 4-5-2021

Donald Morse, Secretary

Minutes

May 7th 2021

Farmdale water board meeting

98:00am

Called to order Clifford Toles

Those present: Russell Givens, Jeff Reynolds , Nick Lenders, Eric Elder, Dale Gatewood, Jamie Roberts

Richard Tanner, Don Morse, Clifford Toles

Called Damon Talley about South Benson's 3 inch water line change to 6 inch. Already in existence. He is positive that if we front the money we can get it from the loss reduction surcharge fund later. Needs for other upgrades discussed. Ekco Springs 2 inch line to small.

Don Morse wants us to check on stimulus money that the county will get to offset some of these projects.

Russel Givens and Jeff Reynolds discussed our upgrade plan and needs us to review it. Board concluded that Jamie and board would do asap. They also talk about easement work and how lengthy that would be.

Suggested that board contact Jim Boyd to check on his easement work.

Nick Landers of Simplift (our) IT people made presentation about upgrade to our computer system. Will cost about \$3500 to \$4000. Outage last month pointed to that need. Radio for meter reading is out. Old one has been sent to be repaired and a new to cost \$15,000.

Motion to purchase new one made by Tanner and seconded by Toles. Passed

Closed sessions: personnel matters.

Motion made by Morse seconded by Toles to raise Stephen as a equipment operator. Passed

Meeting adjourned:

FARMDALE WATER DISTRICT
MINUTES OF MEETING June 4, 2021

The meeting was called to order by Chairman Toles at 9:00 AM. Present were Commissioners: Clifford Toles, Scottie Wooldrige and Donald Morse, Staff: Jamie Roberts, and Mr. Dale Gatewood contractor.

Harrod and associates, Farmdale's audit firm asked to present the audit of last year's financial statements. Mr. Toles asked that they delay the report until next month's meeting July 2, 2021. Mr. Morse moved to hire Harrod and Associates at an approximate cost of \$800.00 to assist Jan Sanders Farmdale's office manager in developing the Quick books accounting structure used by Ms. Sanders, so it can produce comprehensive financial reports monthly, which will correspond to the format of reports in our audit report and the budget as prepared for the Kentucky Local Government Department. Mr. Toles seconded the motion and motion passed.

Mr. Richard Tanner, former board member presented a proposal to obtain executed easements for the Farmdale's AC line replacement project, at a cost of \$100 per easement. It was noted that the project will require execution of 168 easements, some of which may be obtained by voluntary action by the land owners. No action was taken on this issue.

The minutes of District Board meetings held April 2 and May 7, 2021 were reviewed. Mr. Toles moved to accept the minutes; Mr. Morse seconded the motion. Motion was approved.

Mr. Gatewood presented the water loss report for April 2021, which reflected a 41.8% loss. Mr. Gatewood reported that 2 major leaks were repaired in May which should show significant improvement in losses, based on the decreased time to refill the Stewart Home storage tank. Mr. Gatewood also reported that we had completed required reports under the CAP program with the Kentucky Division of Water and related to the water quality violations of 2019 and the resulting Aged Order. Remediation measures include addition of flushing units and increased test sites and frequency of testing.

Mr. Gatewood provided an estimate for the removal of a dual main on South Benson Road in the amount of \$19,217. The current customers in this area are mostly served by a 6 inch main which was an upgrade from an original 3 inch main. For some reason the contractor on the 6 inch main did not change all the service connections to the new line. The 3 inch line has exceeded its useful life and leaks excessively. There was also a proposal from BP Pipeline in the amount of \$29,000 but this did not include materials which were estimated at \$8,000. Mr. Gatewood stated that there were several contingencies on the project, such as the unknown need to bore or otherwise make connections which required crossing a creek and upgrading some connections in anticipation of new customers in subdivisions which may have future expansion. Mr. Morse moved that Mr. Gatewood and Mr. Roberts prepare a more definitive project description, obtain comprehensive estimates, and fill out the cost of the project to an amount of \$50,000 with replacement of meter vaults which are substandard an

project from each water district. Mr. Toles requested that Mr. Reynolds identify potential projects in problem areas for line replacements.

Mr. Roberts stated that he intended to take the test for his operator license in April but has not been able to access the internet site to register for the test. He will be training with Rural Water Association assistance next week.

Ms. Sanders reported that a forged check had been presented on our General Operations bank account. The bank had not honored the check and the forger had been arrested, but we would need to close the account and open a new one as required by Whitaker Bank.

Mr. Tanner stated that his term expires in May 2021 and therefore made a motion to appoint Donald Morse as Treasurer and Mr. Tanner as Secretary until his tenure is determined. This would take effect immediately upon changing signatories on all bank accounts. Mr. Toles seconded the motion and motion was approved.

Mr. Toles moved to approved a contract for \$10,000 with Hopewell Construction, Harrodsburg to build an 18' X 24' storage building for our pipe and meter supplies behind the water district office building. This was considered the lowest and best proposal of 6 received by Mr. Toles. Mr. Tanner seconded the motion and motion was approved.

Meeting was adjourned by Chairman Toles at 11:02 AM.

Minutes Submitted by Donald Morse 6-4-21

Donald Morse, Secretary

FARMDALE WATER DISTRICT
MINUTES OF MEETING June 22, 2021

The meeting was called to order by Chairman Toles at 9:00 AM. Present were Commissioners: Clifford Toles, Scottie Wooldrige and Donald Morse and Staff: Jamie Roberts.

Mr. Toles reported that he had contracted with Dale Gatewood to install a new fire hydrant on Hwy 260 on June 23, 2021 for a cost of \$5,000. This was an emergency since there is a deadline by the end of the week on funding through the county fire department, which will reimburse the water district for this cost.

A method to obtain rights of ways for the A/C line replacement project was discussed. Mr. Morse moved to hold a public meeting on July 22, 2021, between 5:30 pm and 7:30 pm, at Evergreen Baptist Church to inform impacted landowners and try to obtain executed easements. Mr. Toles requested that Mr. Morse draft a letter to these landowners notifying them of the meeting.

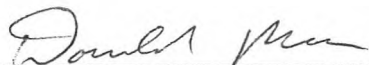
Mr. Richard Tanner, former board member presented a proposal to obtain executed easements for the Farmdale's AC line replacement project, at a cost of \$110 per easement. (see attached) It was noted that the project will require execution of 168 easements, some of which may be obtained by voluntary action by the land owners at the above meeting. No action was taken on this issue.

The minutes of District Board meetings held June 6, 2021 were reviewed. Mr. Toles moved to accept the minutes; Mr. Wooldrige seconded the motion. Motion was approved.

The dual main replacement project on South Benson Road was discussed. The current customers in this area are mostly served by a 6 inch main which was an upgrade from an original 3 inch main. For some reason the contractor on the 6 inch main did not change all the service connections to the new line. The 3 inch line has exceeded its useful life and leaks excessively. Mr. Morse moved that based on estimates, we file a grant application with the Franklin County Judge for \$38,000 to change all service connections to the newer line, plus add replacement of 80 meter vaults in the Green Wilson service area at a cost of \$15,000, and which represent a safety concern. This would be submitted as a grant from their direct allocation under the federal covid relief funds, which the Judge has said would be reserved specifically for water system improvements. Mr. Toles seconded the motion and motion passed.

Meeting was adjourned by Chairman Toles at 11:20 AM.

Minutes Submitted by _____



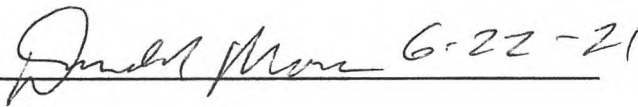
represent a safety concern. This would then be submitted to the Franklin County Judge Executive for funding through their direct funding allocated under the federal Pandemic Funds, which the Judge has said would be reserved specifically for water system improvements. Mr. Toles seconded the motion and motion passed.

Mr. Roberts reported that the scada system which controls the pumps and storage tank elevations had experienced some outages and requested repairs to the telephone connections which alert him to a problem. Mr. Roberts also requested approval to purchase a new head for his road boring equipment for approximately \$5,000. Mr. Wooldridge moved to approve these expenditures, Mr. Morse seconded and motion was approved.

A request to refund charges to perform a road bore for a new connection on Cardwell Lane to Logan Curry for \$2,150. The request was based on the customers complaint that this work was not necessary since a line existed on his side of the road and was discovered while digging a gas line connection, when this line was broken. Mr. Roberts stated that the broken line was not on his system maps for that area, but he would update the maps accordingly. Mr. Morse moved to approve the refund and to examine our tariffs to determine if these charges are permitted. Mr. Toles seconded the motion, and motion was approved.

Mr. Toles presented a request by the county fire department to install a new fire hydrant in Shady Acres at a cost of \$5,000 which would be reimbursed to the District by the fire department. Mr. Morse moved to approve this project, Mr. Toles seconded the motion and motion was approved.

Meeting was adjourned by Chairman Toles at 11:10 AM.

Minutes Submitted by  6-22-21
Donald Morse, Secretary

FARMDALE WATER DISTRICT
MINUTES OF MEETING July 9, 2021

The meeting was called to order by Chairman Toles at 9:00 AM. Present were Commissioners: Clifford Toles, Scottie Wooldridge and Donald Morse, Dale Gatewood, contractor, Marty Booth, fifth district magistrate, and Staff: Jamie Roberts and Jan Sanders.

Mr. Toles moved to approve the minutes of the June 4, 2021 meeting. Mr. Wooldridge seconded the motion and motion was approved.

Mr. Roberts presented a water loss report showing total water loss of 37.6%. He reported that a large portion of this was due to a 6-inch main break which supplied the Stewart Home water tower. This has now been repaired.

Ms. Sanders discussed the need to replace our computer server and stated that this would be presented at the August meeting. She stated that the billing software would also be updated and asked that the two actions be coordinated.

Mr. Toles reported that Judge Well had contacted him regarding county funding from the American Rescue Act. Judge Wells stated he would provide a form to be completed for the South Benson Project which we had described by letter. The available funding would be \$50,000 per water district this year followed by additional funding in 2022.

Mr. Toles reported that a meeting at 5:30 pm September 22, 2021 at the Evergreen Baptist Church had been set up to explain easement impacts with property owners affected by the A/C water line preplacement project.

Harrod and Associates presented the audit report for 2020. The opinion was not qualified and there were no significant issues with internal control. Mr. Harrod did recommend considering if signature authority should be given to employees without adequate board review of bank reconciliations.

Mr. Chris Burrell of 958 Nineveh Road, presented a customer complaint for an excessive water bill caused by a break in his service line on a new connection. The bill for the month of May 2021 was for \$2,619 on approximately 400,000 gallons of water. Mr. Burrell complained that the break was caused when his service line was pulled loose from a pig tail installed by Farmdale personnel on the meter. All agreed that this was caused by dirt settling in the service line ditch. Mr. Burrell was informed that Farmdale's tariffs provide for bill adjustments on high bills due to leaks, equal to the average water billed in the previous 3 months plus the actual cost to the District of the excess water. This adjustment would lower the bill to \$1,617. Mr. Burrell was advised that if this adjustment was not acceptable, he could file a complaint with the Public Service Commission.

The board discussed amending its service agreement to require the homeowner to provide a Plumbing License or Homestead Exemption from the County prior to installation of a new meter.

Further, the homeowner or his plumber shall be required to contact Farmdale when the service line is connected to the meter so Farmdale personnel can inspect the connection.

Meeting was adjourned by Chairman Toles at 10:55 AM.

Minutes Submitted by Donald Morse

Donald Morse, Secretary

FARMDALE WATER DISTRICT
MINUTES OF MEETING July 20, 2021

The meeting was called to order by Chairman Toles at 10:00 AM. Present were Commissioners: Clifford Toles, Scottie Wooldridge and Donald Morse, and Staff: Jamie Roberts and Jan Sanders.

Mr. Wooldridge moved to approve the minutes of the July 9, 2021 meeting. Mr. Toles seconded the motion and motion was approved.

Mr. Toles discussed action by a homeowner on Benson Valley Road, refusing our employees access to her property for water line repairs and threatening our employees. In this case we were able to find a copy of the easement and presented same to a sheriff's deputy who accompanied our employees on a return trip. Mr. Roberts was advised that our policy in these situations was to always leave the property and contact the Sherriff before returning. We also discussed that copies of easements on lines installed more than 20 years ago did not exist.

Mr. Toles discussed the need to determine the method of payment for a new truck which was to be delivered within the next week at a cost of \$22,300. Mr. Toles stated that he had obtained an application for a lease/loan from KACO for 3.74% for 3 years. Mr. Morse moved that we pay for the truck using cash reserves currently in a money market account with Community Trust Bank, since this account was only paying .2% interest. Mr. Toles seconded the motion and motion was approved.

We discussed the need to tie our billing system to master or zone meters in order to evaluate the areas most prone to leaks. Ms. Sanders stated that she would explore how to do this and produce a report on water sales by zone.

Ms. Sanders reported that our property and general liability, and our workers compensation insurance premium though KACO would be due August 1, 2021 in the total amount of \$22,000. To accommodate this cash need with payment for the truck, Mr. Morse moved to transfer amend his earlier motion and transfer \$60,000 from our money market account to the general fund. Mr. Toles seconded and motion was approved.

Mr. Morse asked if we should move part of our remaining funds from Community Trust to another bank so that no single account exceeded the \$250,000 FDIC insurance limit as advised by our auditor. Ms. Sanders stated that Community Trust had individually insured the money market account for \$500,000. No further action was taken.

We discussed the existing bids for relocation of service connections on South Benson Road from BP Pipeline and Gatewood Water Services. The bid from BP was for labor only in the amount of \$29,800 and the bid from Gatewood did not include new connections to all meters. Mr. Morse moved that we draw up more detailed bid specifications, advertise and rebid the project under procurement code requirements for projects exceeding \$30,000.

Meeting was adjourned by Chairman Toles at 11:50 AM.

Minutes Submitted by Donald Morse 8-6-21

Donald Morse, Secretary

FARMDALE WATER DISTRICT

MINUTES OF MEETING August 6, 2021

The meeting was called to order by Chairman Toles at 8:30 AM. Present were Commissioners: Clifford Toles, Scottie Wooldridge and Donald Morse, and Staff: Jamie Roberts and Jan Sanders.

Mr. Toles moved to approve the minutes of the July 20, 2021 meeting. Mr. Wooldridge seconded the motion and motion was approved.

Mr. Wooldridge discussed purchase of a GPR (ground penetrating radar) device to more precisely locate water lines. He stated that the approximate cost for a basic unit was \$15,000 and he would arrange a demonstration of one sometime in August. This device would help on general repairs and would help in marking existing lines for the RD line replacement project. Per Jeff Reynolds, engineer for the RD project. Any damaged lines within 18 inches of lines marked by a utility are the responsibility of the contractor. Any damaged lines outside this boundary due to mis-marked lines is the responsibility of the utility company.

Mr. Roberts reported that he did not pass the operator II license exam on his second try. He will retake the test later this month.

Mr. Toles reported on a request from the Franklin County Judge Executive's office for return of a statement signed by each commissioner that they had received and reviewed statutes pertaining to Open Meetings and Open Records. Each commissioner signed these statements and returned them to Ms. Sanders to be sent back to the Judge's office. Mr. Toles also read an opinion from Damon Talley, attorney for Farmdale, stating that the water district should notify the news media and post on its web site, the regular monthly meeting date and time. Mr. Talley also advised that any deviation in date or time from that stated as the regular monthly meeting of the district is designated as a "Special Meeting". For Special Meetings, an advance agenda should be prepared, which should be 1. Given to the board members, 2. Posted on the front door of the office, posted on the district web site, and given to the news media. Mr. Toles stated that this had not been done in the past.

Mr. Roberts reported that our water loss for July report was 30.6% down 8% from June but would likely increase for August due to recent breaks.

We discussed proposed changes to our Tap Fees for ¾ inch services and the need to charge for any necessary road bores. Mr. Morse asked if we did not need specific language in our Tariffs to provide for road bore charges. No action was taken.

Simplif IT presented two proposals for computer network services. The first was to replace the District's computer server, used to operate the District's water billing system Alliance. The current server is approximately 10 years old. The cost of the replacement of this equipment proposed is \$8,917 inclusive of \$2,500 of service charges to set up the new system and coordinate the software and data move with Alliance. Additionally, they estimate up to \$1,400 in cost from Alliance to transfer the data to the new server, plus cost from Alliance for any software upgrades and any increases in cost of hardware between the time of this proposal and actual purchase of the equipment. The second proposal was to provide cyber security services to the District. This would include upgrades to operating systems on all computers and the new server, monitoring antivirus, phishing, spam, dark web activity, plus training of employees in these areas. This company currently provides managed IT services to Farmdale at a cost of \$882 per month. The proposed new services would cost \$1,296 per month. Simplif also advised that we should obtain ransom ware insurance. Ms. Sanders reported that our current insurance though KACO provided this coverage. Mr. Morse asked if we

could table action on these proposals until we could get information from other sources on the need and cost of these services. No further action was taken.

Jeff Reynolds of HMB engineering reported in progress on the Mulholland and Denison Road line replacement and pressure reduction project. He stated that he had contacted Rural Development and requested that this work be added to the Rd Line Replacement project already approved. He stated that he was working on the necessary easements on these two roadways. Mr. Reynolds presented an amendment to his current engineering service contract on the RD project for design of the above line replacement add on based on increased construction cost of \$500,000 which includes a value for inflation on the original project. Mr. Reynolds stated that this add-on would likely be financed from Kentucky Infrastructure Authority grants through federal pandemic relief allocations for cost over-runs, but could be funded by additions to the RD loan for the original project. Mr. Morse asked when we approved applying for an increase to the RD project and if the additional project would not have been eligible or grant funding through other KIA programs. Also would the cost of the project be increased by compliance with RD requirements? Mr. Reynolds replied that we had approved this at an earlier meeting and that his fees would be less by including the addition to the RD project than if it were a stand-alone project. Mr. Morse requested time to contact KIA and the Area Development District to determine if this was the best course of action for available federal funds. No further action was taken.

The status of easements on the original RD project was discussed. Some corrections to existing line locations are being made by Mr. Reynolds and we are awaiting corrections to some easements by Mr. Jim Boyd, attorney for easements on the project. Approximately 26 of 165 easements were executed at the last meeting held at Evergreen Church. Mr. Morse moved to hold one more meeting at the church to explain the project and try to obtain voluntary easement execution. Mr. Toles seconded the motion and motion was approved.

Meeting was adjourned by Chairman Toles at 10:40 AM.

Minutes Submitted by Donald Morse 9-3-21

Donald Morse, Secretary/ Treasurer

FARMDALE WATER DISTRICT

MINUTES OF MEETING September 3, 2021

The meeting was called to order by Chairman Toles at 9:00 AM. Present were Commissioners: Clifford Toles, Scottie Wooldridge and Donald Morse, and Staff: Jamie Roberts, Jan Sanders, Jeff Reynolds and Dale Gatewood.

Mr. Toles moved to approve the minutes of the August 6, 2021 meeting. Mr. Wooldridge seconded the motion and motion was approved.

Mr. Roberts presented a water loss report for August(July values) showing a loss of 28.8%, down 2% from the previous month.

Mr. Morse inquired about the proposal from SimplifilT from last month for obtaining new server equipment and providing cyber security services. He stated that he had scheduled a computer tech person to evaluate our equipment and security needs. Ms. Sanders stated that she had already ordered the equipment recommended by SimplifilT and had agreed to continue cyber security services at the current (not enhanced) level per their proposal. Mr. Morse stated that we had not voted to do this but had voted to table action until we had more information. Mr. Toles stated that the funds had already been paid and therefore there was not any further action needed.

Ms. Sanders reported that they have executed 46 easements on our RD project to date from walk ins and the one public meeting held in June. Mr. Toles said he would set up another public meeting to explain the project and the nature of the easements, hoping to obtain more signatures. After discussion, September 30 at 6:00 pm was set as the public meeting time. Mr. Reynolds was asked to write a general project description stating the purpose and nature of the easements needed. This would be incorporated in to a letter mailed from our office with a copy of each easement to land owners, 10 days before the meeting date. A proposal received from Ms. Judy Long to contact land owners and execute easements on the project, was tabled until we see the response from the Sept.30 meeting.

Mr. Toles reported damages to our truck and excavator parked in the Evergreen Church parking lot. He recommended adding a gate to allow better access to our equipment yard by the office so the truck could be parked inside the locked fence enclosure. A proposal of approximately \$1,900 from Shuck Fence Co was presented. Mr. Wooldridge stated that he would obtain a quote from Rio Grande Fencing in Frankfort to see if a better price and a two 8 foot gate system could be obtained.

Jeff Reynold, HMB engineering discussed amendments to the RD project plans to accommodate new customers including a new Dollar General store on Hwy 151.

Mr. Wooldridge stated that the person he had scheduled for a demonstration of GPR equipment had contracted COVID and he would reschedule when well. Mr. Morse provided Mr. Wooldridge information on GSSI company and G & C Supply Co which also sell this equipment.

Mr. Reynolds discussed the various types of tracer wire to use when installing the new pipe for the RD project. Mr. Wooldridge and Mr. Gatewood made several recommendations based on their experiences.

Mr. Toles made a motion that we approved the amendment to the HMB contract which was tabled last meeting, to add work for line additions on Demerson Lane and Mulholland Drive. Mr. Morse seconded the motion and motion was passed.

Mr. Gatewood stated that there was some information problem in identifying our correction plan for water quality issues in the past, between Kentucky Division of Water personnel, but that he understands the plan is approved.

Mr. Toles and a representative of BP Pipeline discussed proceeding with the service connection corrections on South Benson Road. Various actions necessary dependent on the funding source for the project were discussed. At the end of the discussion there was a consensus to submit the project for approval by the Public Service Commission using the leak surcharge funds collected to date. These totaled approximately \$75,000 at the end of July. BP pipeline stated that their bid of \$29,500 was still good with Farmdale providing the majority of the materials. BP has solicited a proposal from a Winchester Company, which has not yet been received. Mr. Morse stated that he still believed this project needed to be developed and bid in a traditional manner to be in compliance with procurement laws. No further action was taken.

Mr. Damon Talley, attorney for Farmdale, joined the meeting via telephone. He informed the board that at least one board member and our certified operator, Dale Gatewood, should plan to attend an informal Public Service Commission hearing, at 1:00 pm October 26, via Zoom, to consider Farmdale's Leak Reduction Plan. Mr. Morse asked for a copy of this plan.

Mr. Toles adjourned the meeting at 11:00 am.

Minutes Submitted by Donald Morse 9-29-21
Donald Morse, Secretary/ Treasurer

FARMDALE WATER DISTRICT
MINUTES OF MEETING ^{October}~~September~~, 2021

The meeting was called to order by Chairman Toles at 9:00 AM. Present were Commissioners: Clifford Toles, Scottie Wooldridge and Donald Morse, and Staff: Jamie Roberts, Jan Sanders, and Dale Gatewood.

Mr. Toles moved to approve the minutes of the Sept. 3, 2021 meeting. Mr. Wooldridge seconded the motion and motion was approved.

Mr. Roberts presented a water loss report for September(August values) showing a loss of 31%, up 2% from the previous month.

Mr. Roberts requested approval to hire Ferguson Plumbing Service at an approximate cost of \$5,000 to replace or repair the master meter at the Highwood storage tank and the meter and valve at the Kentucky State University Experimental Farm. Mr. Morse moved to approve the request, Mr. Wooldridge seconded the motion and motion was approved.

Mr. Roberts reported that Dale Harris of Kentucky Rural Water Association is developing a Water Loss Reduction Plan to be presented to the Public Service Commission on October 26, 2021. Mr. Harris is also developing a spreadsheet to record and summarize zone meter readings, so they can be compared to billings and analyzed for determining water loss problems.

Mr. Wooldridge reported that he had obtained a quote from Rio Grande Fence Co in Frankfort to install a new gate in the storage lot on Highwood Drive at a cost of \$4,000. Mr. Wooldridge moved to hire Shuck Fence company to do this work based on their quote of \$1,900 as reported in our last meeting. Mr. Morse seconded this motion and motion was approved.

Mr. Wooldridge reported that G& S services had demonstrated a GPR devise at Farmdale's office last week and had quoted a price range of \$18,000 to \$20,000 for their unit. Mr. Morse requested that Mr. Roberts attend the Utility Expo in Louisville tomorrow to evaluated other similar devices.

Mr. Toles reported that Judge Wells had called and stated that we could receive up to \$100,000 from the county allocation of the American Rescue Plan funding and that we needed an application by year end. We discussed using these funds again for the South Benson Road service reconnection project or a group of equipment needs, including the GPR device for line location. Mr. Wooldridge moved to develop bid specs on the South Benson Project and submit it along with the equipment needs. Mr. Morse seconded the motion and motion was approved.

We discussed the progress on easements for the RD project. Ms. Sanders reported that Mr. Boyd the attorney for this service would soon have all corrected easements. A public meeting at 6:00 pm on Sept. 30 at Evergreen Church will be held to see if additional easements can be obtained. Mr. Toles moved to contract with Ms. Judy Long a para-legal who had presented a proposal to obtain easements by direct contact with property owners, to process and obtain easements for all those not

executed in the week following the September 30 meeting. This contract would require obtaining all easements by December 31, 2021. Mr. Morse seconded this motion and motion was approved. Ms. Sanders was directed to draft the agreement and have it signed by Mr. Toles and Ms. Long.

Mr. Toles adjourned the meeting at 10:32 am.

Minutes Submitted by

Donald Morse 11-5-21

Donald Morse, Secretary/ Treasurer

FARMDALE WATER DISTRICT

MINUTES OF MEETING November 5, 2021

The meeting was called to order by Chairman Toles at 9:00 AM. Present were Commissioners: Clifford Toles, Scottie Wooldridge and Donald Morse, and Staff: Jamie Roberts, Jan Sanders, and Dale Gatewood, a customer Ms. Tina Quire, and Jeff Reynolds, of HMB engineering.

Ms. Quire presented a complaint about her water bill for September 2021, stating that the excessive water use in that month was our mistake, since she had a plumber verify that there were no leaks in her service line between the meter and her house or within the house. She also stated that she was treated with disrespect by our employees when discussing the bill and assessment of any leaks in her service. The board offered to adjust Ms. Quire's water bill under the tariff provisions for service leaks and offered the explanation that if there was a seal in a toilet, there would be no evidence of a leak and that if after several uses of a toilet, the flush mechanism can reseal itself.

Mr. Toles moved to approve the minutes of the Sept. 29, 2021 meeting. Mr. Wooldridge seconded the motion and motion was approved.

Mr. Reynolds presented several issues encountered in attempts to execute easements for the Rd project. Residents on Green Wilson Road in particular have not been cooperative in signing easements stating concerns with past line repairs and failure to properly restore their property to original condition. Many demanded a guarantee that after this project, their property will be restored. Some have stated that they will not sign an easement under any conditions. Mr. Morse moved that a meeting be scheduled with Mr. Jim Boyd, attorney for easement preparation on the Rd Project to develop an addendum to the easements which would give property owners assurance on repairs to their property which returns it to original condition. Also we need to identify easements which will require condemnation action and begin such action quickly. Mr. Reynolds stated that all easements must be executed before construction can be bid, under Rural Development rules. Mr. Toles seconded the motion and stated that he would arrange a meeting with Mr. Boyd next week.

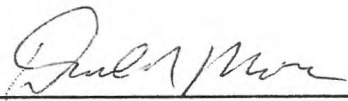
Mr. Gatewood presented a water loss report for October showing a loss of 34.9%, up 3% from the previous month.

Mr. Gatewood also reported on our Corrective Action Plan (CAP) submitted to the Division of Water related to violations in 2019. Mr. Gatewood stated that he was still waiting for final approval of the CAP but hoped that hoped for that action soon and hoped that the additional water quality testing that had been done for the last year and one-half would be reduced in early 2022. Mr. Morse moved that the commissioners receive a water quality report at each monthly meeting with assurance that all water quality requirements have been met, because not responding to a violation, caused Farmdale to be under this order and be fined in the first place. There was no second so no action was taken.

We discussed the meeting with the Public Service Commission (PSC) last week via video conference regarding developing a Water Loss Reduction Plan. Mr. Morse stated that PSC wanted a much more formal written plan and monthly reports on plan actions and progress. It did not appear that this was being developed by either Mr. Talley, our attorney who has been submitting monthly reports or by Mr. Harris of Kentucky Rural Water Association. It therefore appears that developing such a plan needs to be done by Farmdale personnel or a consultant.

Mr. Morse reported that he had prepared two project proposals and submitted them to Bluegrass Area Development District for approval, regarding the American Rescue Plan moneys allocated to Franklin County. One project is for the service reconnections on South Benson Road, paired with replacing meter boxes, for \$100,000 and the other is for new equipment, including the Ground Penetrating Radar device, other leak detection equipment and a new truck also totaling \$100,000. One of these projects should satisfy Franklin Fiscal Court for receipt of the promised funding.

Mr. Toles adjourned the meeting at 10:25 am.

Minutes Submitted by  12-3-21

Donald Morse, Secretary/ Treasurer

FARMDALE WATER DISTRICT

MINUTES OF MEETING December 3, 2021

The meeting was called to order by Chairman Toles at 8:00 AM. Present were Commissioners: Clifford Toles, Scottie Wooldridge and Donald Morse, and Staff: Jamie Roberts, Jan Sanders, and Dale Gatewood.

We discussed a request from Ms. Kim Davenport that we reimburse her for the cost of a leak detection service and a plumber she hired to locate a leak in her water supply line. She had large usage in September and had been told by our personnel that she had a leak on her side of the service meter. Since Farmdale's tariffs only allow for bill adjustment when a leak is found, the board directed Jan Sanders, office manager to advise Ms. Davenport that since no leak was found, we could not adjust her bill and had no provision for reimbursement of plumbing charges to detect a leak.

Mr. Toles moved to approve the minutes of the Nov 5, 2021 meeting. Mr. Wooldridge seconded the motion and motion was approved.

Mr. Gatewood presented a water loss report for November showing a loss of 37.3%, up 4% from the previous month. There was no reported flushing or line break loss reported. We asked Mr. Gatewood to recheck his report and to show Mr. Roberts how to prepare this report in house.

Mr. Gatewood also reported on our Corrective Action Plan (CAP) submitted to the Division of Water related to violations in 2019. Mr. Gatewood stated that he now has final approval of the CAP and hoped that the additional water quality testing that had been done for the last year and one-half would be reduced in early 2022. Mr. Morse moved that the commissioners receive a water quality report at each monthly meeting with assurance that all water quality requirements have been met, because not responding to a violation, caused Farmdale to be under this order and be fined in the first place. Mr. Toles seconded the motion and motion was passed. Mr. Morse asked Mr. Gatewood if Farmdale was required to publish or send reports to its customers on the water quality of the district. Mr. Gatewood responded that this was required only for service areas above 10,000 population. Farmdale with 2,720 customers is computed as a population of 7,208 or 2.65 persons per household. Farmdale is required to post a water quality report annually on its web site. He also stated that the technical instruction programs at each of the county high schools would assist in web site development at no charge.

Mr. Morse asked Mr. Roberts why we need to work employees overtime and on weekends to take reading on master and zone meters. Mr. Roberts replied that this was required by the Public Service Commission. Mr. Morse requested a citation of regulation which this is based upon and questioned the usefulness of the meter readings unless they signaled an immediate need to repair a break in lines. Mr. Roberts was requested to work with Mr. Morse to develop a spreadsheet to record meter readings, calculate flows and flow patterns which would indicate leaks.

Mr. Gatewood was asked if he would continue in business next year, since there were indications from Peaks Mill Water District that he would not. Mr. Gatewood responded that he would not provide services to Peaks Mill next year but would for all other clients including Farmdale.

We discussed the Public Service Commission (PSC) requirements for developing a Water Loss Reduction Plan. Mr. Morse presented an outline for a Water Loss Reduction Plan. Mr. Toles moved to submit the outline to PSC with the December Water Loss Report and continue development of the plan. Mr. Wooldridge seconded the motion and motion was passed.

Mr. Toles adjourned the meeting at 10:05 am.

Minutes Submitted by *Clifford Toles*
Donald Morse, Secretary/ Treasurer

January 2022 Board Minutes

January 7, 2022

Present: Clifford Toles, Scotty Wooldridge, Jamie Roberts, Dale Gatewood

December minutes were approved.

The hydrant for Huntington Woods was discussed. No decision made.

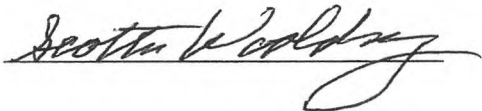
Water loss has gone up to 41.7%.

The South Benson Project was discussed. The deadline for bids will be January 20, 2022.

Jamie reported that he had been call out Thursday night (6th) to 955 South Benson for a Frozen meter.

90 probation will be up on January 15th. The Commissioners agreed to the usual \$1.00 raise at that time. He will also be eligible for Health and Life Insurance.

Meeting adjourned.

A handwritten signature in black ink, appearing to read "Scotty Wooldridge", is written over a horizontal line.

Farmdale Water District
100 Highwood Dr.
FRANKFORT, KENTUCKY 40601

COMMISSIONERS:
CLIFFORD TOLES, CHAIRMAN
Donald Morse, Treasurer
Scotty Wooldridge, Secretary
www.farmdalewaterdistrict.com

TELEPHONE
(502) 223-3562
farmdalewater@gmail

Farmdale Water District Special Board Meeting

January 20, 2022

Present: Chairman Clifford Toles, Jamie Roberts, Maintenance Supervisor, Jan Sanders, Office Mgr and
T.J. Palarie, representing BP Pipeline. *Scotty Wooldridge*

Purpose of the meeting was to open bids for the South Benson Line Replacement Project. One bid was received from BP Pipeline in the amount of \$53,700. As there were no other bids, the one bid was accepted by the Board.

Meeting Adjourned

Scotty Wooldridge

FARMDALE WATER DISTRICT

MINUTES OF MEETING February 18, 2022

The meeting was called to order by Donald Morse at 9:30 AM. Present were Commissioners: Scottie Wooldridge and Donald Morse, and Staff: Jamie Roberts and Jan Sanders.

Mr. Wooldridge moved to approve the minutes of the January 7 and 20, 2022 meetings. Mr. Morse seconded the motion and motion was approved.

Mr. Morse reported that there was not an accurate financial report for January 2022 and stated that he would seek a proposal from Harrod and Associated, Farmdale's audit firm to modify the record of the districts on Quick Books, so that monthly financial reports can be produced.

Mr. Roberts presented a water loss report for December 2021 showing a loss of 41.7.3. There were no reported line break losses. A report for calendar 2021 reflected average water loss of 36.9% with a range of 28.8% to 43.4%. Mr. Gatewood is still preparing these reports. Mr. Roberts reported 4 line breaks repaired in January, 2022, one on a 10" line and one on a 12" line. He did not have values on the water loss on these breaks.

Mr. Roberts reported that the district has 19 fire hydrants which are either damaged or not working. Based on recent news reports about a fire loss in Madison County due to a non-working fire hydrant, Mr. Morse requested that Mr. Roberts prepare a schedule to repair or replace these hydrants by year end 2022. Mr. Roberts state that some of the hydrants were damaged by fire department personnel while testing by either not using the proper wrench or by opening and closing the hydrant too quickly. He requested that someone contact the county judge to see if our personnel could accompany fire personnel when doing testing to prevent these damages. Mr. Morse stated that he would talk to the county Judge.

The board reviewed a letter from the Franklin County Judge in regard to the grant they had approved for the South Benson line renovation project. The judge requested that the district discontinue collection of the water loss surcharge fee in return for the grant. Mr. Morse explained that to stop collection of the surcharge would require completion of a water loss reduction plan and approval by the public service commission of a plan to expend the funds thus far collected. Otherwise all funds from these collections would need be refunded to each individual from which they were collected. Since there are numerous customers no longer served by our system this would prove very difficult if not impossible. Mr. Wooldridge requested that Mr. Morse contact the judge to explain these conditions.

Mr. Morse stated that there had been no progress on preparation of a Water Loss Reduction Plan from the outline approved in October of 2021. He moved to request a proposal from HMB Engineering to write this plan under their existing hourly rate contract. Mr. Wooldridge seconded and motion was approved.

Mr. Roberts reported that all monthly Operator Reports were retained by Dale Gatewood, our contract Operator. Mr. Morse requested that copies of all reports in Mr. Gatewood's possession be forwarded to Farmdale. Mr. Roberts reported that he was scheduled to again take his operator license test in March.

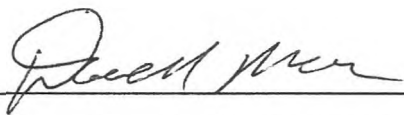
Ms. Sanders reported that SimplifIT our computer security contractor wished to expand their service agreement, but no proposal was currently available.

Mr. Morse reported that Ms. Long our contractor to obtain easements on the Rural Development project was making little progress and moved to give her until our meeting in March to show progress or terminate her agreement. Mr. Wooldridge seconded and motion approved.

Mr. Morse stated that a certificate of deposit with First Federal Savings bank in the amount of \$101,501.90 will mature on February 26, 2022. The rate on this CD is .75% and the renewal rate for a 15-month CD is the same. Our money market account with Community Trust is earning .2%. Mr. Morse moved to move up to an additional \$100,000 of funds from Community Trust to First Federal and renew this CD. Ms. Sanders stated that we need to hold back enough ready cash to cover needs this year including the South Benson project. Mr. Morse requested Ms. Sanders to provide a budget for our cash needs. Mr. Wooldridge seconded the motion contingent on available cash. Motion was approved. Ms. Sanders reported that the authorized signatures on the First Federal CD required two signatures, Clifford Toles and Richard Tanner. Mr. Morse moved to change the authorized signature on the new CD to two of either Donald Morse, Scotty Wooldridge or Jan Sanders and to remove Mr. Toles and Mr. Tanner, because Mr. Toles health will not allow him to serve on the board for the near future and Mr. Tanner is no longer a board member. Mr. Wooldridge seconded the motion and motion was approved.

A letter from Howard Law group claiming damages to the property of a Ms. Sutton on Benson Valley Road, was discussed. Ms. Sanders reported that a copy of this letter was sent to Mr. Jim Boyd. Mr. Morse asked if we had a contract with Mr. Boyd for general legal representation. Ms. Sander stated that we had always used him for this purpose, but there was no contract. Mr. Morse requested that Mr. Roberts write an account of what happened during the repairs and moved that no further action be taken unless we received notice of a formal court action by Mr. Howard. Mr. Woodridge second and the motion passed.

Meeting adjourned at 11:00 am.

Minutes Submitted by  3/18/22
Donald Morse, Secretary/ Treasurer

FARMDALE WATER DISTRICT

MINUTES OF MEETING March 18, 2022

The meeting was called to order by Donald Morse at 9:30 AM. Present were Commissioners: Scottie Wooldridge and Donald Morse, Staff: Jamie Roberts and Jan Sanders and contractor, Dale Gatewood. Mr. Toles now is now in rehab with some improvement in health, but unable to attend.

Mr. Wooldridge moved to approve the minutes of the February 18, 2022 meetings. Mr. Morse seconded the motion and motion was approved.

Mr. Roberts presented a water loss report for January 2021 showing a loss of 49.8%. The primary cause of this increase over last month were 4-line break losses of 1.5 million gallons, two of which were a 10- and 12-inch line. Mr. Gatewood is still preparing these reports, but Mr. Roberts will take over this duty since he has now passed the Class II Operator license test. Mr. Wooldridge reported that he has contacted Frankfort Plant Board (FPB) to assist in testing accuracy of our zone meters and some of our commercial customer meters. This should begin prior to the end of March. It was noted that Public Service Commission rules require testing of meters of 3" capacity or greater, every 3 years.

Mr. Roberts reported that he has 4 new fire hydrants and has 5 additional ones on order. One on S. Benson Road was recently damaged by a car accident and thus we should be reimbursed by auto insurance for this repair. Mr. Morse stated that he had talked by telephone with the county fire chief and would send a follow up letter, requesting that Farmdale be contacted when hydrants are to be tested, so we can observe flushing procedures and prevent damages in this process.

Mr. Morse reported that final approval on the grant for repairs to services on S. Benson Road was still not complete and was awaiting State Historic Preservation review. We have until April 20, 2022 to get the grant in place or the contract award period on the bid will expire. Also Mr. Morse talked with Judge Wells by phone to explain the problems with discontinuing collection of the water loss surcharge fee.

Mr. Morse stated that there had been no progress on preparation of a Water Loss Reduction Plan from the outline approved in October of 2021, and that HMB Engineering had not responded to a request for proposal for this service. Mr. Morse moved to solicit a proposal from Mr. Gregg Heitzman, a contractor for Peaks Mill Water District and a consultant for a county-wide study on rural water systems, for this service. Mr. Wooldridge seconded and motion was approved.

Mr. Roberts requested approval for installing a security camera facing the parking area toward the intersection of Highwood and Cardwell Lane to observe office personnel as they leave to do bank deposits. Also requested was a teller drawer similar to those in the Kroger gas station, so persons making payments would not need to enter the building. Currently Ms. Sanders reported that bank deposits are normally made daily if cash receipts are more than \$200. There are still a significant number of customers who make cash payment of their utility bills. Mr. Wooldridge moved to approve the above two security recommendations, Mr. Morse seconded and motion was approved.

Mr. Gatewood reported that there were no issues on the February monthly Operator Report and that copies of all reports done under his tenure were now in Farmdale's possession. Mr. Gatewood reported that beginning this year all services to schools or day care facilities must be tested for lead, and that a new water quality test called PEFOY would be required. He reported that we were awaiting one update by Kentucky Rural Water on our Corrective Action Plan for testing violations in 2019, but that the plan was approved by the Division of Water and the number of water quality testing sites is reduced to 9 beginning in April.

Mr. Morse moved to have Mr. Gatewood continue performing water quality testing through April and for Mr. Roberts to accompany Mr. Gatewood to learn all necessary procedures. After April 30, Mr. Gatewood's service agreement will be terminated, and Mr. Roberts will be responsible for all duties performed by Mr. Gatewood for the past 2 years. Mr. Wooldridge seconded the motion and motion was approved.

Ms. Sanders reported that SimplifIT our computer security contractor had submitted a proposal yesterday to increase their services. Mr. Morse stated that he had not had time to review this proposal and that neither he nor any of our staff have enough expertise in this area to properly evaluate the proposal. Staff and Mr. Wooldridge concurred with this statement. Mr. Morse moved to hire a Tooley Tech, a contractor who had performed computer systems for his church to review and make recommendations on the SimplifIT proposal, for a fee not to exceed \$1,000. Mr. Wooldridge seconded the motion and motion was approved.

Mr. Morse reported that he had a meeting with Ms. Long our contractor to obtain easements on the Rural Development project and Mr. Jeff Reynolds, engineer on the project on February 28, 2022. Ms. Long was making little progress at that time and had given no progress report since that meeting. Mr. Morse stated that he had no recommendation on someone else to perform this service, but that he would contact Mr. Jim Boyd, the attorney who prepared the easements for suggestions. Mr. Morse moved to give her until March 31 to show progress or terminate her agreement. Mr. Wooldridge seconded and motion approved.

Ms. Sanders presented a request from Ms. Kim Davenport a customer, to be reimbursed for leak detection services which she claimed our personnel had recommended, but who had discovered no leaks. We reviewed our policy on what we say to customers when we notify them of unusually high, water use. We only advise them to review their water use or examine their property for wet areas which may indicate a leak in their service line. Under our current tariffs, we can only adjust a water bill if a leak has occurred in the service line between the meter and the customer's building, and we must receive proof that the leak has been repaired by the customer. Excessive use due to leaks in the plumbing of the customer's facility do not qualify for bill adjustment. Mr. Morse requested that Ms. Sanders write a letter to Ms. Davenport informing her of this policy, and that the water district under any circumstances does not reimburse a customer for either leak detection, plumbing services or any repairs of water lines between the customer's meter and their facility.

Mr. Morse noted that Farmdale has incurred numerous service bills from BP Pipeline in the last year. Mr. Roberts stated that he requests their help on all work requiring boring under a roadway or if a repair requires equipment which Farmdale does not possess. Mr. Morse requested staff to review all invoices from BP Pipeline in the last year, to list unit prices charged for each service and the total cost of services. Mr. Morse moved that this information be used to solicit bids for unit prices on outside contract repair services from at least 3 contractors. Mr. Wooldridge seconded the motion and motion was approved.

Mr. Wooldridge reported that he had received a repair report on one of Farmdale's service trucks which was not running. The repair estimate would be approximately \$800 and might allow operation of the vehicle for several months, although it has approximately 200,000 miles of use. Mr. Morse moved to approve repair of the vehicle and to solicit a cost estimate for a replacement vehicle or similar type, plus an estimate for a vehicle capable of towing our excavator equipment. The truck which had been used for this purpose is now replacing the non-running truck and does not seem capable of pulling a trailer. Mr. Wooldridge seconded the motion and stated that he would both contact the mechanic for repair services and a dealer which has the state purchase contract for trucks, to get estimates.

The meeting was called into closed session to discuss personnel issues, at 11:30. Open session was reconvened at 12:05. Mr. Morse moved to advertise for two new personnel positions, a General Manager and an accountant. Mr. Wooldridge seconded the motion and motion was approved.

Meeting adjourned at 12:15 pm.

Minutes Submitted by _____

Donald Morse, Secretary/ Treasurer

FARMDALE WATER DISTRICT
Board of Commissioners Meeting
Friday, April 22, 2022 at 9:30a.m.

Present: Don Morse, Scottie Wooldridge, Dale Gatewood, Jamie Roberts, and Jan Sanders

Guest: Larry Black (Diecast Direct)

Meeting was called to order by Don Morse.

Last month's minutes were approved by Scottie and seconded by Don.

Report: Water Loss

Water loss has increased to 53%. Jamie reported that two new leaks were found on Lawrenceburg Road and will be repaired next week.

Guest: Larry Black reported that inspection for fire protection did not meet state requirements. After discussion it was decided that Jamie would meet with their Sprinkler System Company representative to access the problem.

Leaks: We had a leak on April 12 in a 3 inch main on Quail Court (Dove Creek). A Boil Water Advisory was issued once service was restored.

Fire Hydrants: Hydrants have been purchased to replace broken or missing hydrants in the District. Top priority will be South Benson and Huntington Woods.

South Benson Project:

Don recommended that we amend the use of monies for the project to include the cost of these new Hydrants. Currently the project is at a standstill and will be put on hold. In the meantime, Scottie suggested that some customers be moved over to the 6" main as we have time, to keep the project moving along. BP will be contacted to see if they want us to hold their bid or they can change their bid. We will be re-bidding the project.

Water Loss Plan:

We can use the Surcharge Money to have a plan put together. Dale suggested that we contact David Robinson(a former employee) to help with preparing a grid for the zone meters. David set up the meters in the system and would know what sections are affected by each meter. Don moved that we stay with HMB to develop a plan. Seconded by Scottie.

Easements:

Jeff suggested that we file the easements we have. Don advised that we seek a new attorney for the project.

Cyber Security:

Don made the motion to reject the proposal presented by Simplifit. Seconded by Scottie.

Bids for Boring Services:

We received one bid for boring services from Art's Electric. A contract will be drawn up for them to sign. Don made the motion to have a contract. Seconded by Scottie.

It was discussed that we could possibly change our tariff for Tap Fees to include a Rock Clause (at cost) should it be needed in order to provide water service to a customer.

Accountant Position:

Only one resume was submitted. The person had no experience in doing any accounting therefore the application was rejected by Don. Seconded by Scottie.

Dale Gatewood was thanked for his service throughout the period of time we had no certified operator. His last day will be April 30, 2022. Jamie Roberts will take over now that he has been certified.

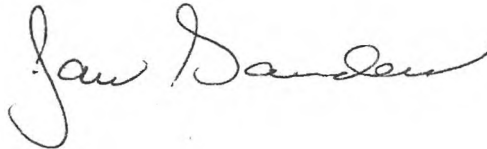
Election of New Officer:

Don Morse resigned as Treasurer effective as of April 22, 2022 and resigned as Board Member effective as of April 30, 2022. Scottie Wooldridge will be the new Treasurer effective immediately. A new Board member has been appointed by the County Judge. Chairman Toles remains in a rehab facility but will be back soon. He is kept aware of all happening in the District.

Change of Meeting Date:

Scottie and Jan discussed that a better date for monthly meetings will be the second Friday of the month instead of the current First Friday of each month. The time is less hectic in the office and more reports are available.

Motion to adjourn by Scottie Wooldridge . Seconded by Don Morse.

A handwritten signature in cursive script, appearing to read "Jan Darden". The signature is written in black ink and is positioned centrally below the text of the motion.

FARMDALE WATER DISTRICT
Board of Commissioners Meeting
Friday, May 13, 2022 at 9:00 a.m.

PRESENT: Scottie Wooldridge, Jonathon Dailey, Jamie Roberts and Yvonne Poole

Guest: Jeff Reynolds (HMB Engineering)

Meeting was called to order by Scottie Wooldridge.

Last month's minutes were reviewed and approved.

Reports: Water Loss

Water loss is currently at 41.7%. There was discussion regarding the necessity for completing the PSC required Corrective Action Plan. Jeff will send required information to Jamie for completion. Scottie reported that he has spoken with Brian Borne at FPBW about checking our Zone/Master meters for accuracy. He suggested that we pay an hourly wage for the work that they will perform.

Old Business:

Jamie reported on the concern from Diecast Direct regarding their water flow to the building. Jamie has investigated the current situation and concluded that the next effort will be to replace the meter at the location.

Proposed Water Project:

Jeff Reynolds discussed the need for obtaining Re-Bids for the South Benson Project. Labor and material costs have increased and will definitely change the bid amounts.

Jeff also recommended that we submit all the signed easements to Jim Boyd for proper filing.

Scottie made a motion that we move forward with this and the motion was seconded by Jonathon.

There was significant discussing regarding the unsigned easements that are still pending. Yvonne offered to work on a contract basis on her own personal time to get the remaining easements signed. Scottie plans to discuss this with Judge Wells to be sure there is no conflict of interest with this consideration.

Jan has prepared a contract between the district and Art's Electric for boring services. The contract was reviewed and signed by both commissioners and will be submitted for signatures and approval from Arts Electric

Ad for Hiring New Office Employee:

Scottie made a motion that we prepare a job description for the position to be placed in the newspaper and other sources available for advertisement. Motion was seconded by Jonathon.

Motion to adjourn by Scottie Wooldridge and seconded by Jonathon.



Special Called Board Meeting

June 3, 2022

A special called meeting was held to meet with Larry Black, from Diecast Direct.

In attendance were Scottie Wooldrige, Jonathon Dailey, Jamie Roberts and Yvonne Poole

Guest: Larry Black

The meeting was called to order by Scottie Wooldrige.

Mr. Black expressed his concerns about the water flow to their place of business.

They are not getting the amount of flow they require for fire protection. Their goal is 500 gallons per minute. The owner tested the flow at peak times (9:30 a.m.) which caused reduce pressure. Mr. Black stated that the objective was to manage their risk.

The Board provided Mr. Black with a copy of our Tariff to assure that he is aware of what the District is responsible to provide relating to the water flow.

We have changed out the meter at Diecast, which was a cost to the District of \$7795.00.

Mr. Black thanked the commissioners for the time spent with him to identify our efforts in meeting his expectations and for sharing what we have done to resolve the matter.

With no further business the meeting adjourned.

Yvonne Poole

FARMDALE WATER DISTRICT

COMMISSIONERS MEETING JULY 7, 2022

Present: Scottie Wooldridge, Jonathon Dailey, Jamie Roberts, Yvonne Poole

Guests: Kimberly Davenport

The meeting was called to order by Scottie Wooldridge.

Old Business:

At the request of the Board, Yvonne presented information and pictures of drive up window options. Commissioners will be reviewing this information prior to the August meeting.

There was discussion on the progress being made regarding the easements for the new line project.

A call was made to Jim Boyd on his progress and success in meeting the standard required by the County Clerk's office. Jim said he was making progress and would report to us soon.

Sensus Support Program

There was discussion with Jamie concerning the PSC requirements toward improving our water loss.

Jamie reported that corrections have been made to the SRS number on the SR2 meters that will help improve the water loss numbers. Jamie will update the Board on additional efforts being made

New Business

Kimberly Davenport was asked to attend the meeting in order to discuss the expense incurred by the District to provide acceptable water to the Chandler Development. She shared that she no longer owns the development, with the exception of the 2 existing houses. She informed us that Traditional Bank actually owns what remains of the property and then gave the contact information to Johnathon.

He will contact the individual now managing the property to discuss our concerns.

Jamie, Scottie, and Jonathon reviewed the PSC Inspection report that was conducted by Taylor Stamper.

There was discussion and review on his findings.

Yvonne updated the board on a recent complaint from Kendall Hall, who claims that our staff did not properly secure the meter lid on her property. As a result she claimed mower blades were damaged while her lawn service was mowing her yard. She asked that the

individual be reimbursed for the cost of new blades in the amount of \$80.00, The Board agreed to pay a sum of \$50.00 to replace the damage mower blades and would require a lien waiver signed by the customer.

Jonathon suggest that we meet with The Farmdale Sanitation Board periodically. Commissioners agreed that the meeting could be held at the water district office.

Scottie suggested that we ask Dale Gatewood for a quote on the cost of replacing 2 or 3 hydrants within the district. The locations that need to be replaced are at Mills Lane, Huntington Woods, and South Benson, at Wellington Place.

Scottie suggested that our staff attend "Competitive Person Training". Yvonne was asked to research businesses that offer the training and report back to him.

With no further business the meeting adjourned.

Yvonne Poole

FARMDALE WATER DRICTICT

Commissions Meeting August 12, 2022

Present: Scottie Wooldridge, Jonathon Daily, Jamie Roberts, and Yvonne Poole

Guests, Jeff Reynolds, Richard Lawrence, John Lawrence, (376 Schofield Lane), Joy and Matt Lee

Minutes from July meeting were reviewed and approved with no additions or exceptions.

Old Business:

Joe and Matt Lee attended the meeting to discuss their concerns about the water service/meter setting for their future house build on the former Bradley farm on South Benson Rd. There were additional discussions regarding the adjacent land recently purchased by Chad and Shawna Hill. They will work with the Hills for the best solution regarding the necessary costs. We are currently waiting for the pipe order to arrive before we can begin.

New Business:

Our customer John Lawrence, along with his father, Richard Lawrence attended the meeting to discuss John's usage at his residence located at 376 Schofield Lane. The reading taken on July 7 indicated an extremely high usage of 1,498,200 gallons from June 6, to July 7, 2022. We provided a history from Jan 1, 2022 to present reflecting each month's readings and usage. Jamie then generated a report that shows a history of his usage activity. Richard Lawrence stated that he did not believe that the bill received and the activity report corresponded. Scottie offered to have his meter tested, which would be no charge to the customer. We agreed to contact him after the meter test has been completed.

Water Loss:

Jeff Reynolds stated that in order to access any funds from the Water Loss Surcharge account, that we must first prepare a plan of action to reduce our water losses. Dale offered to help prepare the list and help with preparing the plan of action. We then will be required to provide invoices or quotes to support the request.

127 South Proposed Sewer Project:

Jeff informed that board that before the sewer project begins, we must provide water service to the proposed pump station.

Jeff also stated that the South Benson Road project money is now available. Ann Northcut will send the necessary documents to access the funds.

With no further business the meeting adjourned.

FARMDALE WATER BOARD COMMISSIONERS MEETING

September 9, 2022

In Attendance: Scottie Wooldridge, Jonathon Dailey, Eddie Harrod

Yvonne Poole and Jamie Roberts

Guests: Lloyd Doss and Kathy Charcho

Charles Brown (Lawrence Street) scheduled to attend but did not actually come.

Minutes from the August meeting were read and approved with no additions or corrections.

Old Business

Lloyd Doss

Our customer Lloyd Doss at 3918 Ninevah Rd. attended the meeting to discuss the damage done to his bathroom during a repair we made in his area. We had access to pictures of the damage. The board agreed to pay for the cost of a new commode. Yvonne will call him and let him know their decision. Mr. Doss will purchase the commode and bring us the receipt for reimbursement.

Kathy Charcho

Kathy Charcho at 123 Clearwater attended the meeting to discuss the huge water bill that she incurred from a major leak at her residence. See Attached timeline she provided. After she presented additional details, the Board agreed to contact Farmdale Sanitation who had hired Buchanan Construction to repair their lines in the area. Scottie plans to schedule a meeting with Charlie Burnette to discuss his knowledge of the damage and to determine who is actually responsible for the break. We will be in touch with Ms. Charcho after that meeting takes place. Both voting commissioners agreed.

Water Loss

Jamie reported that he has not received the Water Loss Report but is expecting it today. Will report the details at a later meeting.

John Lawrence, 376 Schofield Lane

The commissioners reviewed the pay history for Mr. Lawrence and realized that he has not paid any amount toward his bill since July, 2022. Scottie instructed the office staff to

write him a letter, explaining that he must start paying the required monthly amount established on his balance. If he is not willing to pay the required amount then his service will be cut off for non-payment. This decision was supported by both Scottie and Jonathon.

New Business

Need for a new truck

Commissioners discussed the need for a new truck and the options regarding selling our existing 450. Scottie and Eddie discussed the possibility of selling through Surplus Property. They will explore other possible options and will discuss at the next meeting.

Work Orders

There was brief discuss on the need for work orders being initialed by the staff who actually performed the work. This would be helpful for many reasons. Scottie will instruct Jamie to make sure all of these are dated and initialed.

Scott Pieratt

Mr. Pieratt sent in a request for a leak adjustment at his rental house located at 171 Demerson Lane. Jamie has been speaking with him and is now waiting to hear back from the customer. A decision will be made after further discussion with him.

The Commissioners concluded their meeting by discussing the possibility of hiring someone has had solid experience working with a water utility.

Yvonne will have Jan advertise the position in the local area and in surrounding counties.

BFI

BFI has requested that we install a 4 inch compound meter at their locations on Highway 151. Jamie will suggest that a representative from the company attend the next business meeting to discuss the process and the cost involved.

With no further business the meeting. Adjourned.

Yvonne Poole

FARMDALE WATER BOARD MEETING

OCTOBER 7th, 2022

In attendance were Scottie Wooldridge, Jonathon Dailey, Eddie Harrod, Jamie Roberts and Yvonne Poole
Guests: John Rockaway, Tina and Earl Mitchell , Barry Owens with Ameresco, and Nick with SimplifIT.
Minutes from the September meeting were read and approved. Financial reports were reviewed with no corrections noted.

Earl and Tina Mitchell attended the meeting to discuss an extremely high bill for the month of September that resulted in a bill of \$372.00. Comparisons were made for their previous bill and it was determined that this was not typical for their normal usage. Jamie provided a history of their usage and as a result the board agreed to adjust the water portion of their bill to \$128. We provided a form that can be sent to Farmdale Sanitation requesting an adjustment for the sewer portion of that bill as well. John Rockaway is interested in adding 10 individual meters for the tenants at the Adams Lane trailer Park. The Board approved to provide the requested meters.

Barry Owens with Ameresco attended the meeting to inquire about a 4 inch compound meter being installed at The BFI location on Highway 151 for the purpose of better fire protection and an additional restroom. Mr. Owens stated that this needs to take place by April 2023. The Board will explore his request and get back with him upon a decision.

Nick from SimplifIT introduced the current services they offer as our IT company. He made some specific recommendations that he believes will make us more secure regarding our technology and communication systems. One suggestion is that we should change our email by using a more sophisticated email address. He stated that he would work with Jan to consider what is most important in this area. He stated that KACO offers a \$10,000 grand for Cyber Risk Reduction.

Our customer, John Lawrence on Schofield is paying his current bill but nothing additional toward the large balance incurred in July this year. Jamie stated that the results from the meter test have not come in but he is expecting those results early next week.

Water Loss: To date, Jamie has not prepared the current water loss report.

Jamie reported the following regarding the mapping system for the district. Since the death of Josh Duvall, we have spoken with another individual with Rural Water to assist with the mapping.

Jamie spoke with Russ Anderson who stated that he will consider providing Jamie with full access to the program. This service will be offered to us for a \$500 fee which will be renewable once each year.

The Board approved this proposal.

Ms. Sutton on Benson Valley Road has hired an attorney, Doug Howard, claiming that our maintenance staff destroyed her barn. She is requesting that we replace the entire barn. See attached letter. Eddie Harrod stated that we would suggest that she take this matter as far as she wants to proceed. There was discussion about determining if in fact, there has been a Sheriff's report filed. We will also ask Jim Boyd to respond to her attorney on our behalf.

Fire Hydrant report was discussed. Jamie will review the report for accuracy.

With no further business the meeting adjourned.

Yvonne Poole

SPECIAL CALLED BOARD MEETING

November 2, 2022, 9:00 A.M.

In attendance were Scottie Wooldridge, Jonathon Dailey, Eddie Harrod, Jamie Roberts, Yvonne Poole, Jeff Reynolds, HMB Engineering and Greg Pridemore with Rural Development.

The meeting was held to discuss possible changes to the Line Replacement Project.

After thorough discussion it was decided that we would revise the plan to choose only certain areas that are most crucial at this time. In conclusion the board members decided to revise the plan as follows:

Old Harrodsburg Rd., Old Lawrenceburg Rd., and Lawrenceburg Rd. and Mullholland Rd. will be the initial areas. Additionally, there will be a need to also include Dollar General Store on Highway 127 and the Valero service station.

Greg Pridemore stated that this will most likely be approved by Rural Development. He will present this to them and be in touch with Jeff Reynolds regarding their decision.

Jeff agreed to communicate with Yvonne as to which properties will need easements filed. Yvonne agreed to report to the Board on Friday how many easements have currently been signed and filed.

With no further business the meeting adjourned.

Yvonne Poole

FARMDALE WATER BOARD MEETING

November 4, 2022

In attendance: Scottie Wooldridge, Eddie Harrod, Jonathon Dailey, Jamie Roberts, and Yvonne Poole.

Guests: Matt and Joy Lee, South Benson Road

Meeting was called to order by Scottie.

Minutes from October meeting were reviewed and approved.

Financial reports were reviewed and approved.

There was discussion regarding the radios that will not read at the Jones Lane trailer park. Citgo Water has agreed to replace the radios that are not reading correctly. It may be several months before they are available.

Jamie presented a rough draft of a newly revised Safety Plan for the board's review. This plan will be implemented as our "Safety Manual". Each employee should review the plan and initial accordingly.

This manual will be used as a resource for monthly safety meetings.

John Lawrence at Schofield Lane is paying on his bill monthly, but it is not currently paying any additional amount toward the large balance. We are currently waiting for PSC to make a decision on this case. Scottie made a motion to accept the new Safety Plan as presented. Jon Daily seconded the motion.

Matt and Joy Lee, South Benson Rd.

Mr. Lee stated that he felt there was a definite conflict of interest with Scottie participating in repairing a leak on the South Benson property. Scottie explained that his intent was to help resolve the problem more efficiently. The Lee's also notified us that _____ had been turning the water off and on and had no legal right to do so. Scottie responded that we would make it clear to him that he is not authorized to turn the water on or off. Scottie agreed to adjust the Lee's bill due to their leak and that we would notify them of the adjusted amount by the end of the amount of November.

The board agreed to allow Matt Lee to turn the water off and on in order to feed their horses.

With no further business the meeting adjourned.

Submitted By: *Yvonne Poole*

FARMDALE WATER BOARD MINUTES DECEMBER 9, 2022

The regular meeting of the Farmdale Water Board was held December 9, 2022. In attendance were Scottie Wooldridge, Eddie Harrod, Jonathon Dailey, Jamie Roberts, Yvonne Poole and Sherry Sebastian, with Franklin Co. Fiscal Court.

Guests: Jeff Reynolds, HMB and Judith Erickson, #6 Earthaven Drive. The meeting was called to order. Minutes from the previous meeting were reviewed and approved. Judith Erickson attended the meeting to discuss a recent leak at her residence. She immediately hired a plumber to investigate and repair problem. The plumber reported that it was our meter and not a problem on her side. Chris went directly to residence and discovered that the meter had been taken out and was replaced incorrectly. Ms. Erickson agreed to come back to the January meeting, along with her plumber to discuss our findings.

Sherry Sebastian attended the meeting to discuss a letter written to us by Huston Wells, dated February 14, 2022. (See attached copy of letter referencing \$100,000 grant from Franklin County Fiscal Court). To date Judge Wells has not received a response to said letter. \$100,000.00 was used for the South Benson project, but we need to address the intended use for the remaining \$100,000.00 and report this information to Fiscal court. To date there has not been a project small enough for the amount of money available. Costs have increased to the point that \$100,000 will not cover most of the projects being considered. It is imperative that we finalize a plan for the surcharge funds. Sherry mentioned that customers from the District, approach her frequently about the \$3.00 surcharge, questioning how long we will continue to charge the monthly amount. They also are concerned that they are contributing to the cost of every leak in the District. She requested that we advise her on how to respond to these concerns. There was thorough discussion on what the money is used for and that the PSC will control the use of those funds. During the meeting the Board conducted a conference call with Damon Talley, to discuss concerns about meeting certain requirements established for the PSC. Issues addressed were: It was noted that none of the Commissioners attended the annual PSC training. Fortunately, there is a 5 month extension that will allow those commissioners an opportunity to attend a training in Eastern or Western Ky. in the spring of 2023.

Most importantly, Damon is concerned about Jamie's failure to respond adequately and promptly to the annual inspection. This response must be completed and submitted to the PSC by December 15th. Scottie requested that Yvonne schedule a meeting to work with Jamie on responding to PSC on the deficiencies noted on their inspection report. This meeting will be scheduled before Dec. 14th.

Sherry also stated her concerns about the lack of communication with the Franklin Co. Fire Chief regarding our agreement with them to provide to communicate more frequently and more efficiently about which fire hydrants and functional. We must provide updated lists to them on a regular basis. They must be made aware of the status. It is imperative that this information be reported to the Fire Chief. She also expressed concern that we are not a member of BUD. To date, our staff marks lines, as requested by our customers. We will inquire about the cost and the process. Annual Inspection Report to the PSC

A joint conversation was held on the phone with Damon Talley regarding the required response.

(See Attached List)

With no further business the meeting adjourned.

A handwritten signature in blue ink that reads "Yvonne Poole". The signature is written in a cursive style with a long, sweeping underline.

The following is a list of questions from PSC:

1. Farmdale is not submitting its quarterly Meter Reports as required. did not have pressure charts that showed a continuous 24-hour pressure recording for one week per month as required.
2. Utility is failing to operate its facilities so as to provide adequate and safe service to its customers.
3. Utility did not have annual written inspection records as required.
4. Utility did not have pressure charts that showed a continuous 24-hr pressure recording for one week per month.
5. Utility is not keeping a record of interruptions to include the time, durations, remedy and steps taken to prevent recurrence.
6. Utility has customers with one inch and smaller meters that have been in service for 10 years without being tested.
7. Farmdale District failed to instruct their employees who in the course of their work, are subject to the hazard of electrical shock, asphyxiation, or drowning, in accepted methods of artificial respiration as required by 807 KAR 5:066, Section 25(3)
8. Farmdale has not adopted and executed a safety program appropriate to the size and type of its operations as required by 807 KAR 5:066, Section 25

Special Called Meeting December 16, 2022

A special called meeting was held for the purpose of discussing our response to a letter from Judge Executive, Huston Wells, dated February 14, 2022 .(see attached)

In attendance were Scottie Wooldridge, Eddie Harrod, Jonathon Daily, Dale Gatewood and Yvonne Poole.

The following topics are addressed in the letter from Judge Wells.

Water Loss Surcharge: In accordance with Case No. 2020 00217. Paragraph 1, it is clearly stated that the \$3.00 surcharge per customer will be collected for 48 months, or until \$380,000 has been assessed, whichever occurs first. At this time we are not allowed to access those funds.

\$100,000.00 grant #WX21073028 for the South Benson project:

The funds from the \$100,000 grant that was established for the South Benson project has been completely depleted. There are no funds remaining to be used. The actual cost after completion totaled \$107,000.00. The \$100,000.00 proposal was made based on 19 residents on South Benson when in actuality there were 32 residents. Additionally, there was an increase in the cost of materials.

Fire Hydrants:

Dale Gatewood has agreed to assist in helping repair and or replace fire hydrants in the area. Our employee, Chris Ralph met with the Franklin Co. Fire Department to inform them from this point on, he will be the contact person from Farmdale. In the future he will notify them of the status of each hydrant.

Maps:

Jamie is currently having copies made of the District maps. He will then deliver a copy to the Franklin County Fire Fire Chief.

With no further business the meeting adjourned

Yvonne Poole

Farmdale Water District Board of Commissioners Meeting

January 13, 2023

The regular meeting of the Farmdale Water Board met Friday, January 13, 2023.

In attendance were Scottie Wooldridge, Jon Daily, Eddie Harrod, Yvonne Poole, Jamie Roberts and Chris Ralph. Richard Tanner and Sherry Sebastian from Franklin County Fiscal Court were guests. Minutes from the December meeting were read and approved. Financial reports were reviewed and approved.

Chris Ralph participated in the meeting to discuss the excessive amount of re-reads during the last reading cycle. He suggested that there may be a need for purchasing new meters and tops from Ferguson to help reduce our high water loss. Chris agreed to call Ferguson and request a price. Chris also provided a copy of the "Cleanup List" he had prepared. The staff will be working from this list to complete those yards that have been damaged by recent repairs. Chris also stated that Master Meter Brand meters may provide meters that are less expensive than the existing brand we currently purchase. He will attempt to set up a meeting with their representative and the Board members to discuss options.

The Commissioners discussed the need for purchasing a new work truck. Discussion led to a decision to keep the price range within \$20,000 to \$25,000. They will be looking for 2015 to 2016 models.

It is possible that the cost of the truck and purchase of needed new meters may be covered through a \$100,000 grant through Bluegrass Ad

Jamie identified our need to purchase new wrenches and sockets in the amount of \$600. Scottie made a motion to approve this purchase. Both Eddie and Jon approved.

Correspondence from PSC was reviewed referencing Case # 2022 00347. (See Attached): Attorney, Damon Talley reported that he is working on the pending items noted in the correspondence.

There was extensive discussion regarding approval to access funds from the collected Sur-Charge account. PSC initially denied our original request due to the response not being submitted electronically and also that the response was made by Dale Gatewood rather than by an attorney. Attorney, Damon Talley is now working on a new response that will include the pending items in the initial request.

Sherry Sebastian pointed out that she has not received copies of the monthly Board minutes since August 2020. Yvonne agreed to provide copies of those meetings to her by the end of January.

There was additional discuss regarding replacement and repair of existing fire hydrants. Chris is now handling the status of these.

With no further business the meeting adjourned.



Farmdale Water District Board of Commissioners Meeting

February 9, 2023

The regular monthly meeting was held on Friday, February 9th, 2023.

In attendance were Scottie Wooldridge, Jon Daily, Eddie Harrod, Yvonne Poole and Jamie Roberts.

Guests: Tim Blanton, Kentucky Rural Water and Bhuvana Gurusamy at 1078 Tamworth Lane and Stephen Randolph with Stewart Home School.

The meeting was called to order by Chairman, Scottie Wooldridge.

Minutes from the January meeting were reviewed and approved. Financial reports were reviewed and approved.

New Business:

Mr. Randolph attended the meeting to discuss the excessive water usage caused by the cold temperatures in December. Substantial damage was done to one of their larger resident buildings.

The Board reviewed the history of usage from September 2022 to January 23, 2023. The Board agreed to have Jan calculate the bill and determine an adjustment calculation. When this is done we will contact Mr. Randolph with the final amount.

Bhuvana Guusamy attended the meeting to request that we provide increased water pressure to his residence. It has been determined that his residence currently has 55 pounds of pressure which is exactly what we are required to provide. He provided a video showing the amount of pressure he is experiencing. The Board instructed Jamie to investigate and conduct a flow check and report back to them.

Jamie asked for approval to purchase a new pressure gauge with a cost of \$559.00. Board unanimously approved the purchase.

Discussion about the Cyber Security Meeting scheduled for Feb. 14th. Scottie asked Jan to cancel the meeting for this date and to request to re-schedule it for at least 30 days from now.

Commissioners terms that are expiring in May 2023, apply to both Jon and Eddie, as they were both appointed to fill former commissioner's terms. Jon agreed to contact our new County Judge Executive to discuss both of their interest in being appointed for a full 4 year term.

Stan Lantz at 365 Iron Drive, informed Jan that he refuses to pay his balance, claiming that we caused

the excessive use to do his pressure being too high. The Board approved for us to adjust his bill.

Jon presented an idea of providing "water insurance" to our customers. The money generated from a small monthly premium from our customers could increase our income and provide a service to them in the event of a large repair expense. Jon offered to discuss the idea with an attorney to see if this is feasible.

Jon spoke with Farmdale Sanitation Chair, Charles Burnette regarding Frankfort Sewer's agreement with Franklin County Fiscal Court. Charles explained that the 879 customers served by Farmdale Sanitation would not generate sufficient funds to make payments on the proposed project.

Tim Blanton with Ky. Rural Water attended the meeting to discuss our excessive water loss.

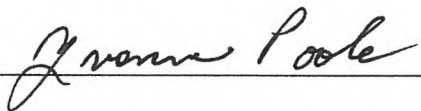
He encouraged us to continue reading the Master Meters every day. He recommended that we study each meter to help establish a "in advance customer pattern". He offered to assist us in establishing a workable plan. Scottie invited him to attend our March Board meeting to discuss further efforts to reduce our losses.

Scottie suggested that we conduct a test that will include turning off the valve and check to see if meter is still running. This test will be conducted at 11:00 p.m. when usage is normally down. This test will be conducted the week of February 13th, 2023. Results will be discussed at the March Board meeting.

Jon suggested that we consider contacting Attorney, Preston Cecil to inquire about his interest in preparing easements.

With no further business the meeting adjourned.

Submitted By Yvonne Poole



FARMDALE WATER BOARD MINUTES MARCH 10th, 2023

The regular meeting of the Farmdale Water Board met Friday, March 10th, 2023.

In attendance were Scottie Wooldridge, Jon Dailey, Eddie Harrod, Yvonne Poole and Jamie Roberts

Guests: Tim Blanton with Kentucky Rural Water Assoc.

Jeff Reynolds, HMB Engineering

Colin Glover, KY Cybersecurity

Attorney, Jim Boyd

The meeting was called to order by Scottie Wooldridge. Minutes were approved as written as well as current financial statements.

Tim Blanton:

Tim provided a leak issue summary. He suggested that we consider hiring a full time staff person whose exclusive duties would be to locate leaks throughout the district. He recommends that we consider purchasing a "cable service line puller" instead of spending time and money to repair the existing service line. The cost for a 50 feet cable is \$843 and 100 feet cable would be \$929. He says that we would also benefit from purchasing a portable flow meter with a current price of \$6150. These particular prices were noted in a current edition of Blue Book. He pointed out also that we need to work toward maintaining an ongoing supply of meters, rather than ordering them as needed. This would be more cost effective in the long run.

Colin Glover:

Colin is a Federal employee who was assigned to Kentucky to represent Homeland Security and to introduce a FEMA Grant program that provides resources to evaluate and assess any risk that may exist in our computer/technology systems. The Board agreed to allow him to set up a meeting with Jamie to review any concerns regarding our current SCATA system.

Jim Boyd:

Jim attended the meeting to discuss possible options for collecting existing delinquent accounts. He recommended that we have him send a letter to each of our delinquent customers informing them that they may be subject to disconnection if their account is not paid in full or have made specific arrangements to do so. If we ultimately take delinquent customers to court we would incur expenses

in the amount of \$283.00 per customer. Secondly, Jim recommended that he write a letter to John Lawrence stating that his service will be disconnected until additional negotiations are discussed. He will report back to the Board with any correspondence from Mr. Lawrence.

Phone Conversation with Damon Talley:

PSC 2022-0347

The following are responses to PSC questions.

\$100,000 Franklin Co. Grant (South Benson Project)

Damon is working on additional questions related to our response on this case.

He requested a breakdown and invoices for the South Benson Project.

It was noted that the original quote was calculated with 18 customers to tap on, when actually there were 35. Therefore the price of completion was much higher than originally request. This explains the overage amount of \$7000.00.

We need also to verify how we are funding meter replacement activity.

PSC has requested an exact number of meters we have replaced through Dec. 31, 2022. (100 meters or 500)?

We actually changed out 100 meters in 2020 of which 165 meters were under warranty.

Damon will reinforce that we could purchase more meters if we are allowed to use the Sur Charge funds. We have not replaced all of them, due to timing and staff. Jamie will conduct a calculation to determine how much water loss is due to low meter flow.

Round 2 (Grant from KIA)

This water grant will provide funding of \$60,000 to be spend on purchasing new meters.

Damon will respond to PSC regarding these questions.

With no further business the meeting adjourned.

Submitted By:



Yvonne Poole

FARMDALE WATER DISTRICT BOARD MEETING

April 7, 2023

The regular meeting of the Farmdale Water Board met Friday, April 7th, 2023

In attendance were Scottie Wooldridge, Jon Daily, Eddie Harrod, Jamie Roberts and Yvonne Poole.

Attending guests were Jim Boyd and Sherri Sebastian.

Scottie called the meeting to order.

Minutes from the February meeting were reviewed and approved. Financial reports were reviewed and approved.

Water Loss:

Jamie reported that the water loss for the month of February is 45.37%. Two new leaks were discovered on Hickory Ridge and Old Harrodsburg Rd. We replaced 316 feet of AC Line, which likely contributed to the high loss percentage. Also there are 370,000 gallons of water unaccounted for in the Moss Lane/Benson Valley areas. Jamie stated that the staff will walk the area to search for a leak. Tim Blanton with KRWA will come back on April 17th to assist with the Leak detection. He is very experience and will make suggestions to the staff to become more production in locating leaks in the area.

Old Business: Jim Boyd attended the meeting to get an update on any responses we may have received from the recent letters sent to our delinquent customers. Jan reported that we only received one response. Marsha Ethington contacted the office to discuss her past due status.

Jamie stated that from this date on, we plan to complete a 10% meter replacement per year.

Sherri Sebastian:

Sherri inquired about the staff replacing a blow off valve on River Valley Rd. Jamie responded that we did not and mentioned that there could possibly be a dry weather spring in the area instead. There was no chlorine or fluoride identified from the test that was conducted. Sherri also inquired about the availability of the Surcharge funds. We informed her that Damon Talley is currently working on the response from PSC. The response must be very detailed and defined before they will consider approving the District to access the funds.

New Business:


An inquiry was made by the Anderson County Judge Executive asking if we have the capacity to supply water service to an additional 1000 customers. Consideration is being given for new business growth near the Hope Community church. Our engineer, Jeff Reynolds will need to make this determination and report back to us.

A Certificate of Deposit, currently with First Federal will mature on May 26th, 2023. Commissioners will be looking for the best interest rate before making a decision on investing.

The Board decided that in the future all Board meetings will be held the first Friday of each month at 8:00 a.m.

With no further business the meeting adjourned.

Submitted By:



Farmdale Water Board Meeting May 5th, 2023

In attendance were: Scottie Wooldridge, Jonathon Daily, Eddie Harrod and Yvonne Poole and Jamie Roberts.

The meeting was called to order by chairman, Scottie Wooldridge. Minutes from the April meeting were reviewed and approved. Financial reports were also reviewed and approved.

Water Loss: Jamie reported that he had not yet completed the process of the water loss report.

Scottie stressed the importance of these reports being submitted before the due date of May 10th.

Scottie reported that Chris Ralph has now passed the Water Operator's exam and is now officially qualified to work in that capacity.

Lawrence and Burrell PSC complaints

Lawrence and Burrell complaints were discussed. A conference call with Attorney, Damon Talley was conducted. Damon reported that the Burrell's had been given an extension to respond to questions from the PSC. To date the Burrell's have not responded.

Regarding the Lawrence complaint, Damon reported that PSC must make a determination as to whether or not there is "Probable Cause for their complaint". Damon believes that PSC will determine probable cause in this situation. He also requested a billing history for the past 3 years. Yvonne emailed this information to Damon.

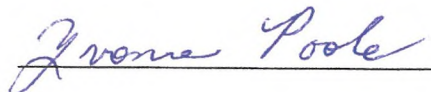
Additionally, Mr. Lawrence has prepared a timeline of occurrences that Damon will forward to us.

Line Replacement Easements: Yvonne provided a list of customers who have verbally refused to sign the easements. Damon suggested that we review documents at the Court House, which could determine that some permanent easements may exist for some of these property owners.

Yvonne agreed to do the necessary research to determine if any do actually exist.

With no further business the meeting adjourned.

Respectfully Submitted by Yvonne Poole



FARMDALE WATER BOARD MEETING JUNE 2, 2023

The regular meeting of the Farmdale Water Board met Friday, June 2, 2023. In attendance were Scottie Wooldridge, Eddie Harrod, Jonathon Dailey, Yvonne Poole and Jamie Roberts.

Guest: Sherry Sebastian, 1st District Magistrate of Franklin County.

The meeting was called to order by Scottie Wooldridge. Minutes and financial reports were reviewed and approved.

Bluegrass Area Development Grant

We received an update regarding the grant money from Bluegrass Ad. We are now authorized to obtain 3 quotes for the purchase of an additional truck. After submitting those quotes, we will be allowed to access the available funds for the truck purchase.

CD Renewal

Our current CD with First Federal will mature on Monday, June 5th, 2023. Jonathon agreed to check with other financial institutions to find a better rate of interest.

Water Loss

Jamie reported that he has not yet prepared the current report.

Old Business

PSC continues to evaluate the situation with John Lawrence on Schofield Lane. We have not received word of any changes or decisions in this matter.

New Business

Jamie approached the Board with a request to purchase a digital camera to be used for taking pictures of markings for line locates. Scottie made a motion to purchase the camera. Eddie seconded the motion.

PSC Reports

Taylor Stamer from PSC informed Jamie of the following required reports:

Monthly Water Loss Reports

Monthly Safety Reports

Monthly Vehicle Inspections

Required CPR Training be conducted

New Business

Our current back up battery is not working accurately. Scottie made a motion to purchase a new one. Eddie seconded the motion.

There was discussion regarding a customer named _____ who resides at 389 Old Lawrenceburg Rd. This individual is obviously stealing water by hooking a water hose up to our Hydrant. He currently has an outstanding bill and his meter was taken out for non-payment. Scottie instructed Jamie to report this to the Franklin County Sheriff's Department.

Jonathon Daily reported on a meeting with John Bates at 1248 Old Lawrenceburg Rd. Mr. Bates requested clarification regarding the exact location of our current water line. Jonathon asked Yvonne to set up an appointment for him to meet with Jeff Reynolds, and John Bates to clarify the location of the line.

South Benson Road concerns:

Excessive rain has caused the line to wash out directly across from the Glen Sewell property. Commissioners discussed possibly concreting a section of the bank or ultimately installing 467 square feet of new line. A final decision will be made at a later time.

Sherry Sebastian

Sherry shared with the Board that she had been contacted by Don Thomas who resides at 125 River Valley Road. Mr. Thomas is unhappy about the frequent outages in his area and wants to speak to a Board member to discuss. Jonathon agreed to meet with Mr. Thomas.

Sherry informed the Board that she had also been contacted by Paula Johnson at 1034 Tamworth Lane, who had a complain about consistently low water pressure. The Board member agreed that one of them would contact Ms. Johnson.

Sherry also inquired about the Public Service Commission's approval for the District to access the Sur-charge funds. Damon Talley is communicating with them to make certain that we provide all the information they require.

Board Appointments:

The Franklin County Fiscal Court met Wednesday, May 31st, 2023. The Court voted to re-appoint Jonathon Dailey as Secretary and Eddie Harrod as Treasurer of the Farmdale Water Board.

These appointments are both for a four year term.

With no further business the meeting adjourned.

Respectfully submitted by:

A handwritten signature in blue ink that reads "Yvonne Hill-Poole". The signature is written in a cursive style and is positioned above a horizontal line.

Yvonne Hill-Poole

FARMDALE WATER BOARD MEETING

Friday, July 7th, 2023

The regular meeting of the Farmdale Water Board met Friday, July 7th, 2023

In Attendance were Scottie Wooldridge, Eddie Harrod, Jon Daily, Yvonne Poole and Jamie Roberts.

Guests: Church Quarles, Peaks Bill Water District, Greg Heitzmean , Blue Water Kentucky,

Sherry Sebastian, Franklin County Magistrate.

Minutes from the June meeting were approved and financial reports were also reviewed and approved.

Old Business:

Water Loss: Jamie reported that several leaks were now repaired which should improve water loss percentages. He also provided pictures that had been taken of property owned by _____ at 389 Old Lawrenceburg Rd. The pictures indicate that the property owner has likely been using water even though his account has been inactive since September 25, 2015. This may have been drastically affecting our water loss numbers for a long period of time. Jamie is meeting with Max Conley, Franklin County Attorney, to discuss the matter. Jamie will report back to the Board after their meeting.

Jamie asked for approval from the Board to purchase a pressure reducing valve on Green Wilson Road.

Scottie motioned to approve the purchase with yes votes from Eddie and Jon.

Phone Conversation with Damon Tally:

Sur Charge Funds

Scottie inquired about the approval status to access Sur Charge funds. Damon said that there was more detail required in order to meet the PSC requirements. He has not had available time to complete the response but would make time in the very near future.

Burrell and Lawrence PSC Complaints

Damon reported that we have responded to the requests made by PSC regarding both of these complaints. He will contact PSC to inquire about their decisions.

Purchase of new truck

Per a conversation between Scottie and Jeff Reynolds with HMB, it was determined that we can proceed to shop for a truck with the following conditions: We must get quotes for three trucks that are similar and cannot exceed an amount of \$30,000. It will be necessary to obtain a short term loan for the purchase until the funds become available from Bluegrass Ad.

Greg Heitzman and Church Quarles, Peaks Mill Water

Mr. Heitzman shared concerns regarding Peak Mill's operation. 45 % of all water purchased is actually non-revenue water. This has created a cash flow crunch for them. They are losing revenues on new service installations and are currently operating on reserves. Frankfort Plant Board is not interested in acquiring Peaks Mill but Kentucky American Water has shown some interest. Peaks Mill would prefer to maintain the entity independently. Mr. Heitzman made proposals that he believes could be beneficial for them and allow them to remain a viable entity. He noted that Judge Mike Muller had suggested a form of regionalization, thereby consolidating work force with another water district. He also informed the Board that revisions have been made to Senate Bill 263, (see attached), that identifies advantages for consolidation and /or partnerships which would enhance the effectiveness and reliability of state's water and wastewater system. With this type of re-structuring, Boards would remain intact. A general manager would be hired to oversee the joint operation. The Peaks Mill Board must make a decision by the end of 2023.

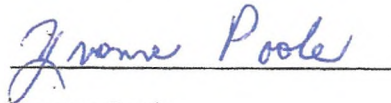
Sherry Sebastian

Sherry informed the Board that she had met with the Franklin County Planning Director. He has agreed to contact Jamie regarding what is necessary to prevent the flooding situation on South Benson Road. Secondly, the Franklin County Road Dept. has agreed to assist in doing what is necessary to assist us. It may be necessary to cut driveway on the right side of the road where the flooding is frequent.

Cyber Security

Jan participated in this discussion. Both Jan and all 3 board members agreed that we would refuse the grant funds as we are confident in our IT company's efforts to protect our systems from such attacks. With no further business the meeting adjourned.

Respectfully Submitted

A handwritten signature in blue ink that reads "Yvonne Poole". The signature is written in a cursive style and is positioned above a horizontal line.

Yvonne Poole

FARMDALE WATER BOARD MEETING

August 4, 2023

The regular meeting of the Farmdale Water Board met August 4, 2023 at 8:00 a.m.

In Attendance were: Scottie Wooldridge, Jon Daily, Eddie Harrod, Chris Ralph and Yvonne Poole.

Guests were Richard Tanner and Sherry Sebastian, Franklin Co. Fiscal Court.

The meeting was called to order by Chairman, Scottie Wooldridge.

Minutes from the July meeting were reviewed and approved. All financial reports were reviewed and approved.

Water Loss

Chris reported that the water loss was currently between 38 to 39%. He also reported that the pressure continues to build in areas where leaks have been repaired. He recommended that we put a by-pass on Highway 127 across from Farmdale Shell. Jon requested that Chris obtain a price on a 10 inch PRV.

Chris reported that there are 15 to 20 customers per month whose readings are indicating extremely high usage. These readings are reflected in I Pearl meters that were purchased in 2012 and 2013 from CITGO. The Board agreed for us to make adjustments for those that are significantly higher. A meeting with Jason Pennell revealed that had been duplicating MOR reports rather than actually preparing new reports each month. Also, it was discovered several games had been loaded on the Census lap top that could have been interfering with its accurate functioning. Additionally, it has been discovered that the Truck Meters have not been collaborated since they were originally purchased.

Chris provided written bids for the purchase truck repairs. Also, we received information that the Plant Board is ready to put a truck out for bid.

The excavator is no longer functioning. Jon indicated that used excavators are difficult to locate and are usually in poor condition when found.

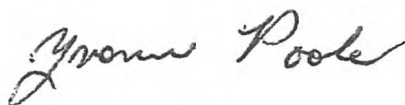
The Board has now approved to access Bluegrass Ad grant in the amount of \$113,000 to be used for purchasing a truck, trailer and excavator.

Sherry Sebastian informed the Board that a grant through Bluegrass Ad is currently available that would cover the cost of Line Mapping. We may contact Karen at KIA for more details.

Scottie reported that the Farmdale Water Board met with Charles Burnette, Chair of Farmdale Sanitation Board on July 21st to discuss our billing fee agreement. We requested an increase from \$3.00 to \$6.00 per customer. Both Boards met at the Franklin County Judges office on August 3, 2023 to make a formal request for the increase. We are waiting to hear from them regarding their decision.

With no further business the meeting adjourned.

Respectfully Submitted

A handwritten signature in cursive script that reads "Yvonne Poole". The signature is written in black ink and is positioned above the printed name.

Yvonne Poole

FARMDALE WATER BOARD MEETING September 1, 2023

The regular meeting of the Farmdale Water Board met Friday, Friday, September 1st, 2023.

In attendance were Scottie Wooldridge, Eddie Harrod, Jon Daily, Yvonne Poole and Chris Ralph.

Guests: Jeff Reynolds, HMB engineering

The meeting was called to order by Scottie Wooldridge. Minutes from the previous meeting were reviewed as well as approval of the current financial report.

New Business

Scottie asked Jeff if it would be acceptable to put only (1) pressure reducer valve at the corner of Green Wilson Road and Mills Lane. Jeff stated that it will be acceptable to install only one at this location.

Chris requested the Board's approval for his plan to implement a monthly checklist for PRV's.

The Board unanimously approved this plan. He also requested approval to hire Gatewood Water Service to assist with the replacement of (2) water hydrants in the area. The Board approved this request.

Water Loss

Chris reported the most recent water loss percentages at 24.89%. This is the best percentage reported in the last several years. The Fire Dept. flushing is reflected in this number as well. He expects September water loss could be as low as 20%. Recent water sample testing, reflects that our lead and copper levels are in in an acceptable range. After a meeting with Taylor Stamper, Rep. from PSC, Chris stated that we are now developing a better working relationship with Mr. Stamper's department. Chris is working toward implementing all reports and specifications required by PSC. Two of the maintenance and two office staff have now become CPR certified. Chris is now conducting a monthly safety meeting which

includes both the maintenance and office staff.

Chris informed the Board that he plans to pull 10 more meters to be sent for testing. The regular testing will continue as required.

Chris requested approval to purchase 30 to 40 new meters to have in inventory for future use. We currently have (0) SR2 meters in reserve.

Chris informed the Board that he would like for his staff to attend a tour of Ford Meter Box in Indiana. He also identified a Utility Management Class to be offered in Bowling Green on October 26th offered

by Kentucky Rural Water .

The Kentucky Division of Water has established a deadline for us to provide the following information by October 2024. The requirement states that we the district must know what materials the incoming service line is made of, whether they be plastic, copper, galvanized, etc. Our starting point will begin with Jan making a public by a special announcement on their bill in September. With this being done, the Division of Water will accept this effort as us having started the process.

Chris spoke with Tim Blanton with Ky. Rural Water about the possibility of hiring Vocation Ed. students to conduct meter change outs. Rural Water would pay 30% of their salary and we would pay 70%.

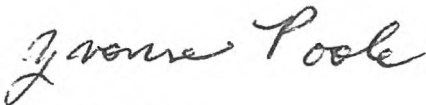
Old Business

The 2007 Ford truck has been sold for \$3025.00. The Board agreed to use this money to pay for body repairs to the Dodge truck.

PSC has dismissed the Burrell case. As a result they will need to pay for the balance remaining on the account which is \$1568.88.

There was discussion about the need for a new back-hoe, which costs range up to \$60,000. We are required to obtain 3 bids for this purchase. It may be possible to sell the back-hoe we currently have.

Respectfully Submitted:



Yvonne Poole

SPECIAL MEETING OF THE FARMDALE WATER BOARD

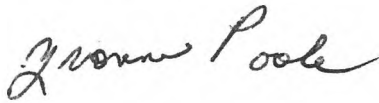
The Farmdale Water Commissioners met Friday, September 22, 2023.

In Attendance were Scottie Wooldridge, Eddie Harrod, Jon Dailey and Yvonne Poole

Scottie called the meeting to order. Scottie motioned that we purchase a Compact Excavator from Wilson Equipment in Lexington. The purchase amount is \$53,937.75. (See Attached Invoice).

Eddie Harrod seconded the motion. All commissioners approved this purchase. The equipment is currently on order and will be delivered in late January 2024. Wilson Equipment will provide one for our use until the new one is available. With no further business the meeting adjourned.

Yvonne Poole

A handwritten signature in black ink that reads "Yvonne Poole". The signature is written in a cursive, flowing style.

Farmdale Water District



2180 Old Frankfort Pike
Lexington, KY 40510
1-800-432-0913

September 1, 2023

Farmdale Water District
Attn: Chris Ralph
100 Highwood Dr.
Frankfort, KY 40601

We are pleased to quote the following **new Case CX37C Compact Excavator** that is in accordance with the current KY State Contract Master Agreement Pricing (MA 758 2300000517-2) pricing structure between the State of KY and Wilson Equipment Co.:

<p>One – New Case CX37C Compact Hydraulic Excavator (18186304) equipped: ROPS CANOPY, Long Arm; Angle Blade Yanmar 3TNV88F-ESHYB, Tier 4 Final; 3 cylinder, liquid-cooled diesel engine; 24.4 SAE Net HP at 2,200 rpm’s; Long Arm option; Aero Tail Swing design; Pilot operated hand controls and foot pedals; Travel Alarm, Automatic two-speed travel; Halogen Light Package; Control Pattern Selector Valve; Standard Auxiliary Hydraulics; 4-Way Angle Dozer Blade option; Maximum dig depth of 11’ 3”; Maximum dig radius of 18’ 5”; Rubber Tracks with a shoe width of 12”; Includes: (1) Case Manual/Mechanical Bucket Coupler; (1) 12” & (1) 18” GP Tooth Buckets. Operating weight of approximately 8,660 lbs. Case Factory New Warranty – Two years or 3,000 hours, whichever occurs first, Full Machine Coverage. Excludes normal wear and maintenance items.</p>	<p>List - \$ 71,917.00</p> <p>25% Discount Off (\$ 17,979.25)</p> <p>Purchase Price: \$ 53,937.75</p>
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This quote is valid for 15 days. Please add Kentucky sales tax if applicable. Please note this unit is currently on order with the manufacturer with an estimated arrival of late January 2024. All units are subject to availability and prior sale. All units are subject to manufacturer’s supply chain sourcing issues and shipping delays.

***The net sale price after applying KY MA discount is: \$ 53,937.75**

Thank you for the opportunity to quote **Case CX37C Compact Excavator**. If I can be of any further assistance, please phone me at (502) 445-2374.

Sincerely,

X _____

James Franklin
Territory Manager

Date: _____

Performance you can count on



Farmdale Water Board Meeting October 9, 2023

The regular meeting of the Farmdale Water Board met Monday, October 9th, 2023.

In attendance were Scottie Wooldridge, Eddie Harrod, Jon Dailey, Chris Ralph and Yvonne Poole, and Charlie Burnette with Farmdale Sanitation.

Scottie called the meeting to order. Minutes from the September meeting and a Special called meeting on September 22 were reviewed and approved. Financial reports were also approved.

Chris Ralph Report/Water Loss Etc.

Chris reported that Mike and Mark are both scheduled to attend training on October 16th, 17th and 18th, at Ford School in Wabash Indiana.

Steve Collins on Crawford Road contacted us regarding his interest in having us run a main line to his property. The commissioners contacted him by phone during the meeting. Attached is a map of the subject area for review. Chris agreed to meet with him at his residence next week to discuss further. Chris also reported that the staff will be repairing a newly discovered leak on St. James Court. This work is scheduled for Sunday, October 9th. He also reported that the purchase meter on Moss Lane appears to be running backwards, which in turn could result in an adjustment of usage from FPBW. He also brought it to the attention of the Board that FPBW is apparently billing us for an odd number of days, which could definitely affect the water loss percentages. Scottie called Danny Wiley to discuss.

Chris presented a copy of emails from Sherry Sebastian referencing issues with the Franklin Co. Fire Department. (See attached). Chris offered that he had developed a good working relationship with the Fire Chief since he began working with him one on one and that he was confident that there were no problems in communication between the two. Chris requested approval to purchase 3 new flush hydrants which may cost up to \$3000 each. The board approved this request and asked Chris to research for a possible cheaper price. Chris agreed to do so and would report back to the Board. Chris also notified the Board that he will be out of the office on October 24th to October 29th to attend to personal business in Florida.

Charlie Burnett/Farmdale Sanitation

Charlie informed the Board that the Sanitation Board as decided to increase the fee paid to us for processing their bills from \$3.00 to \$4.50 and also to increase their sewer rates to their customers by \$1.50. Our Board approved both changes as presented. Scottie instructed Jan to make room on our next statement to include these rate changes. Charlie asked our Board if the Water District has representation on the Water Council through Bluegrass Ad. As Chairman of the Sanitation Board, he has found them to provide helpful information and also are a good source of support.

With no further business the meeting adjourned.

Respectfully Submitted:

A handwritten signature in cursive script that reads "Yvonne Poole".

Yvonne Poole

FARMDALE WATER DISTRICT BOARD MEETING

The regular meeting of the Farmdale Water Board met November 3rd, 2023

In Attendance were Scottie Wooldridge, Eddie Harrod, Jon Daily, Yvonne Poole, and Chris Ralph.

Guests were Sherry Sebastian, Franklin Co. Magistrate and Jeff Reynolds, HMB.

Minutes from the October meeting and the Special Called Meeting were read and approved. Financial reports were also reviewed and approved.

Chris reported the following:

A PRV will be installed on the corner of US 127 and Green Wilson. The Board approved the request. A date for installing the valve will be determined at another date.

Water Loss: Water loss for the month of October will likely be at 50%. Leaks were identified on Benson Valley and the Capital Bowl that were caused by Franklin County Public Works. Both problems have been corrected.

Tank Inspections:

Both tanks must be inspected in the calendar year 2024. Chris will call to schedule the exact date. The estimated cost is \$1900.

Division of Water Annual inspection:

We received the report from Deborah Singleton (see attached), with no exceptions.

Sherry Sebastian:

Sherry inquired about our progress in solving the issue of erosion at the creek bank on Glen Sewell's property on South Benson Rd. Chris says he is considering installing a basket as a temporary solution.

Chris provided a list of hydrants that have been repaired and a list of those which are in need of replacement. Chris continues to provide this information to the Franklin County Fire Chief.

Chris reported that the Automatic Flusher has now been removed from the Chandler Development. He has been coordinating this with Tristan Peach.

Chris reported a sewer leak on Running Brook Trail. Jon agreed to contact

Charlie Burnette immediately to emphasize our concerns about sewage getting into our water line. This could create a serious health issue to our customers.

Phone Conversation with Damon Talley: PSC Case # 2022-00347

Damon directed Chris to hand deliver our response to the PSC Inspection report. Chris agreed to personally deliver the response to the Frankfort office of Stoll, Keenon and Ogden.

Damon discussed the grant funds that should soon be available to provide reimbursement for necessary equipment purchases we have made.

Chris reported the status of a situation regarding a former customer who previously resided at 389 Old Lawrenceburg Rd. The former resident, [redacted] had hooked a water hose to our hydrant and illegally used water for a long period of time. He also damaged the hydrant, which now must be replaced. Chris completed the necessary paperwork to prosecute [redacted] and delivered it to Max Comley the Franklin County Attorney.

Radios

The District purchased all new meter radios in 2012. These meters were a Model P which are no longer being manufactured. Model M radios are the newest style radios which are on back order and have been for some time.

New Hire

To date, we have received 2 applications. No decision was made to move forward at this time.

With no further business the meeting adjourned.

Respectfully Submitted:



Yvonne Poole

FARMDALE WATER DISTRICT BOARD MEETING December 1, 2023

The regular meeting of the Farmdale Water Board met on Friday, December 1st 2023.

In attendance were Eddie Harrod, Jon Daily, Chris Ralph and Yvonne Poole.

Eddie called the meeting to order. Minutes from the November meeting were reviewed and approved as were all financial reports.

Chris Ralph Report

Chris reported the water loss for the previous month to be at 46% and the unknown water loss is at 39.9%. Chris explained that most of our meters do not have check valves which may explain some of the water loss. Also, he noted that most water heaters no longer have check valves.

River Valley Leak

Chris tested the water at 200 River Valley Road, which reflected no fluoride or chlorine. Chris and the Comissioners plan to go to the area and investigate the situation further. They will determine if the leak is treated water.

3890 Old Lawrenceburg Rd.

Chris is prepared to attend the court date for . which is scheduled for December 19 2023.

EPA Samples

EPA samples are due December 19th. Chris will be spending the 11th, 12th and 13^t of December completing those.

Lead and Copper Reporting

The required Federal Lead and Copper report is due by October 16 of 2024. The office staff has made a strong effort to get the information from our customers but there are still many remaining households that have not reported this information to us. Jon suggested that we may consider doing a call-one to notify those customers that it is imperative that we have this information.

Hydrants

No progress has been made on replacing the hydrants during November. Jon suggested that we

take one Saturday per month to replace those. The 11 hydrants are on site and have been paid for. The first scheduled Saturday will be the first Saturday in January 2024.

BFI Republic Services

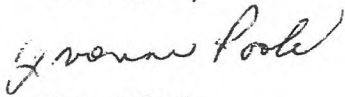
Chris reported that BFI has now used 260,000 gallons of water. This large usage is effecting 2 zone meters. Chris has spoken with Barry Owens about the usage and he will investigate.

Chris believes that the zone meters on South Benson and 151 are placed too close together.

It may be wise to consider eliminating one of those.

With no further business the meeting adjourned.

Submitted By:

A handwritten signature in cursive script that reads "Yvonne Poole".

Yvonne Poole

FARMDALE WATER BOARD MEETING

January 5, 2024

The regular meeting of the Farmdale Water Board met Friday, January 5, 2024. In attendance were Scottie Wooldridge, Eddie Harrod, Jon Dailey, Chris Ralph and Yvonne Poole. Scottie called the meeting to order.

Minutes and financial reports from the December 2023 meeting were reviewed and approved as presented.

Chris Ralph/Water Loss, etc.

Chris informed the Board that the tank inspection company will be coming to conduct the required inspections for both tanks on February 5th.

The last 10 meters we tested were found to be non-functional.

The water loss for December was 41.97%. We are down 1 Million gallons of loss.

Chris provided a report recently sent to PSC identifying the efforts we have made to improve our water loss numbers. This step was made in an effort to obtain approval for the release of the sur-charge funds. Chris provided information to the Commissioners that would give them access to all the field maps in the District. These maps are approximately 80 % accurate.

Mike Spencer is currently helping out with re-reads. Mike contacted the engineers at Sensus and was able to apply the advice given to him, which has in turn reduced the number of re-reads by one-half. Mike plans to continue to do work for us in this capacity through the month March.

Our employee, [redacted] has filed a workers comp claim saying he injured his shoulder while driving the company truck for the District. Chris informed the Board that our new employee, [redacted] is performing well so far and seems to be willing to take direction from Chris as given.

Hydrants

Chris discussed the need to provide a plan to replace the nonfunctioning hydrants. He plans to begin with the hydrants on Iron Drive and Green Wilson Road.

Chris noted that some of our necessary tools are not in good working order and need to be replaced. Jon suggested that we need to purchase construction quality tools and he will provide Chris with information for the company he recommends.

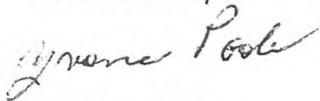
Eddie inquired about the needed repairs to the blacktop on River Valley Road and Ninevah Road. The Board decided to make a request to the Franklin County Road Dept. to assist with this. Scottie contacted Duke Wilburn and he agreed to help us with these repairs.

Conference Call with Damon Talley

Mr. Talley verified that all three commissioners had attended the annual PSC training in December. He also requested specific information on the trailer and excavator we had recently purchased. We informed him that we had borrowed the funds from a local bank in order to purchase both and we need to repay the loan upon obtaining access to the Sur-charge funds. The cost of the trailer was \$7100.00 and the cost of the excavator was \$53,000.00. Mr. Talley encouraged the Board to formally approve a QIIP (Qualified Infrastructure Improvement Plan). This plan needs to be in place and voted on during the February 2024 meeting. He further requested a list of meters that have been replaced in a certain period of time. Chris will gather this information and report to him. Mr. Talley also reported that he had not completed his part of the information requested by Bluegrass Ad which must be done before consideration will be given to approve the release of the Sur Charge funds to the District.

With no further business the meeting adjourned.

Submitted By:



Yvonne Poole

FARMDALE WATER BOARD MEETING

February 2, 2024

The regular meeting of the Farmdale Water Board met February 2, 2024. In attendance were Scottie Wooldridge, Eddie Harrod, Jon Daily, Chris Ralph and Yvonne Poole.

Visitors: Sherry Sebastian, Franklin County Magistrate

Minutes and financial reports from the December 2023 meeting were reviewed and approved as presented.

Chris Ralph/Water Loss, etc.

Chris informed the Board that the Tank Inspection Company will be coming to conduct their inspections for both tanks on February 5th.

The last 10 meters we tested were all bad,

The water loss for December was 41.97%. We are down 1 Million gallons of loss.

Chris provided a report recently sent to PSC identifying the efforts we have made to improve our water loss numbers. This step is made in an effort to obtain approval for the release of the sur-charge funds. Chris provided information to the Commissioners that would give them access to all the field maps in the District. These maps are approximately 80 % accurate.

Mike Spencer is currently helping out with re-reads. Mike will be included in our payroll as a part-time employee, working up to 20 hours per week.

Mike contacted the engineers at Sensus and was able to apply the advice given to him, which has in turn reduced the number of re-reads by one-half.

Chris provided an update on the recent PCS annual inspection. Taylor Stamper stated that this was the best inspection he had ever conducted for the District. There were only (3) infractions. He noted that the water loss was over 15%, our meters are all 10 years old. Thirdly, the meters tests conducted by FPBW do not include actual gallons. Mr. Stamper asked that the numbers

be included in the report.

Chris obtained a quote for the purchase of 2000 meters. The quote stated that the price for each would be \$173.90. (See Attached Quote).

Chris reported that he has received 27 M radios that were ordered in February 2022. It was 2 full years before the order was filled.

Water Loss for January has not yet been calculated. He estimated the loss will be between 41 and 42%. Yearly loss for 2022 was 52.3% and was 40% for 2023.

Chris attended the court case which took 5 hours. was charged with a Class 1 Felony and has been ordered to pay the District for the cost of the hydrant.

Chris and Jeff Reynolds will meet next week to discuss the Line Replacement Project. We will be adding Air Release Valves to the project. Jeff is ready to enforce Eminent Domain which means condemning the properties for those owners who have been unwilling to sign the easements we have requested.

Our tank inspections are scheduled for on Monday, February 5th, 2024. We will receive written inspection reports within 2 to 3 weeks.

Lead and Copper Reporting

The Division of Water has required that we have the report completed and submitted by October 1, 2024. There was discussion regarding what steps we must take to assure that the report is completed by that date.

Chris has set up an interview with for the open maintenance position.

Chris stated that the staff will be replacing hydrants as time and staff permits.

The \$113,000 Grant Money should be available soon, as we are sending in the final document today.

At the request of Tristan Peach we have turned off the water at the old Peach Lumber location. After doing so, we have discovered that someone turned the water on again, which has resulted in a bursted line.

With no further business the meeting adjourned.

Arnon Poole

FARMDALE WATER BOARD MEETING MARCH 1, 2024

The regular meeting of the Farmdale Water Board met March 1, 2024. In attendance were:

Scottie Wooldridge, Eddie Harrod, Jon Daily, Yvonne Poole and Chris Ralph.

Guests: Jeff Reynolds, HMB Engineering and Gary Thornton, 1115 Johnson Road, Frankfort, KY.

Damon Talley, Attorney with Stoll, Keenon, Ogden PLLC

Scottie called the meeting to order. Minutes from the February meeting were reviewed and approved by all Commissioners. Current financial reports were reviewed and also approved by the Board.

The \$114,000 Grant funds are still not available. Jan has continued to submit all necessary documents that have been requested to date.

Easement Update

Yvonne provided an updated list of the easements from the Line Replacement Project.

Currently there are (5) property owners who have refused to sign or are still making a decision.

The Board agreed that those who are unwilling will be contacted by our attorney in an effort to take necessary action. Jeff and Chris will meet with Jim Boyd within the next 10 days to address these.

Gary Thornton

Mr. Thornton pointed out that he wants the new line in a different location than our original plan had identified. He also has concerns about the asbestos that is in the existing line. We made it clear that we are unable to remove the old asbestos line due to the expense involved. Chris and Jeff scheduled an appointment to meet with him on Monday, March 5th.

Chris Ralph

Chris will be meeting with JD Harris later this month to review the current meter situation.

On March 6th, 2024, American Fire Hydrants will come to our office to demonstrate how to re-build a fire hydrant. Chris welcomed the commissioners to attend if they have any interest.

We received (2) quotes for tank repairs. One from Complete Restoration for \$14,250 and another from C&S Quality Services LLC in the amount of \$2900.00. All commissioners agreed to accept the quote from C&S Services for \$2900.00.

The PSC Inspection dated February 1st was received on February 13th, 2024. The Commissioners have reviewed the report and are aware of all (3) deficiencies. The Board has instructed Chris to

prepare a timely response to be submitted to PSC before March 20th, 2024.

Damon Talley

Damon reminded that Board that we are only allowed to collect the Sur Charge fee from our customers for (6) more months.

Damon informed the Board that he would attend the PSC hearing scheduled for March 13, 2024.

He identified the reasons for the hearing, which are, (1) High Water Loss and (2), Poor Inspection Reports for the past 2 years.

Damon presented the QUIPP Water Loss Reduction Plan.

Eddie Harrod moved to adopt the Resolution to ACCEPT, Kia Grant. Motion was seconded by Scottie Wooldridge. Jon Daily also approved to accept the motion. The motion carried.