

December 2, 2015

The Board of Commissioners of the Jessamine South Elkhorn **Water** District met on December 2, 2015, with the following Commissioners present: Nick Strong, Jerry Haws, JF Hall and Tom Beall. Bruce Smith, John Horne, Christopher Horne, Richard Decker, Tom Smith, and Kim Miller were also present.

Visitor, Jason Banks, representing **Mackey Farm, located off Parks Lane**, presented a sketch of a proposed subdivision that will be needing water service approval. A motion was made to preliminarily approve the water extension conditioned upon submission of a formal request and the required information to fully evaluate the project, and it was duly seconded, and unanimously approved.

Mr. Bruce Smith reported he has filed the application for approval of financing by the PSC for the **Catnip Hill Tank Project**. No approval has been received yet.

Mr. Bruce Smith reported that he emailed Mr. Tom Calkins, Doug Blackford and Mayor Pete Sutherland, the final draft of the **City of Nicholasville Interconnect Agreement** on November 18, 2015. The District is awaiting their response.

On motion duly made, seconded and unanimously approved, the Board selected the project sign layout for the **Catnip Hill Pike elevated storage tank** and directed the District's engineer to obtain encroachment permits to install the signs at the US-68 and Burr Oak intersection and at the southern terminus of Chinkapin Drive. Erection of the sign is to be delayed until after the PSC has approved the application for financing.

A proclamation was read by Mr. Nick Strong in honor of George Dale Robinson, and it was adopted on motion made, duly seconded, unanimously approved.

Mr. Tom Smith reported on a violation notice we received that was actually a violation by KY American Water Co. After consulting with Donna McNeil at KY Rural Water Association, we do not have to respond in any way due to our collecting our own samples.

Ms. Kim Miller presented to the Board that Commonwealth Technology is discontinuing the service agreement on our copier as of 3/9/16. The district is in need of a multi functioning copier, scanner, fax machine, stapler, paper stuffer and one that will also take care of printing our bills. The District decided to go ahead and purchase a new one.

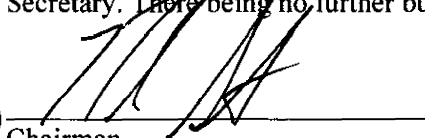
There was a discussion concerning the Avenue on Nicholasville and unit billing. The unit billing will go into effect on December 25th. We will have one regular billing cycle showing one minimum bill plus charges over 2000 gallons. Then, we will change to unit billing with the January billing cycle.

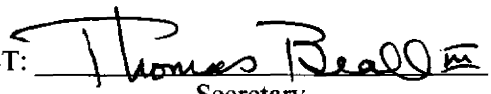
A motion to approve the minutes of the November meeting was made, duly seconded and unanimously approved.

A motion to approve the November bills and pre-approval for the contractual payables was made, duly seconded and unanimously approved.

The Commissioners were given the following reports for November to review: Aged Receivables, contractual payables for pre-approval, check register, water loss and usage reports for November, the Monthly Operational Report, Water division Comparative Income Statements, and Balance Sheet.

On motion duly made, seconded and unanimously approved, the Board went into an executive/ closed session to discuss personnel matters. On motion duly made, seconded and unanimously approved, the Board came out of closed session. Thereafter, on motion made, duly seconded and unanimously approved, the Board voted Commissioner Thomas Beall as Secretary. There being no further business to come before the Board, the meeting was adjourned.


Chairman

ATTEST: 
Secretary