

January 9, 2019

The Board of Commissioners of the Jessamine South Elkhorn Sewer District met on January 9, 2019, with the following Commissioners present: Nick Strong, Clay Corman, Tom Beall, JF Hall and Jerry Haws. Bruce Smith, Henry Smith, John Horne, Christopher Horne, Richard Decker, and Kim Miller were also present.

Mr. Richard Decker presented **rainfall** information along with a website that makes a great tool reference for rainfall totals.

City of Nicholasville Sanitary Sewer Interconnect – Mr. Bruce Smith sent the City of Nicholasville the Interconnect Agreement.

Mr. Bruce Smith reported that BMP (Brannon Medical Park, LLC) acquired a portion of the **Zentac** property. They have signed a changed Site Specific Agreement. Motion made to authorize Mr. Nick Strong to sign the agreement was made, duly seconded and unanimously approved. It was noted that there was rehab work still pending and that Richard Decker would correspond with BMP about this.

Mr. John Horne and Mr. Richard Decker have started working on the data needed to prepare the **annual report for LFUCG** as is required by the Interlocal Agreement. The target completion date will be in April.

Mr. Richard Decker reported that 104 Patmore Drive, Wright Homes, is violating the Water District's Easement by placing too much fill over the main. Decker suggested that removal of the fill and a retaining wall would address the violation. He talked with them to let them know. City of Nicholasville representative reported the occupancy permit will be withheld until it is no longer in violation.

A motion to approve the **Menards Inc., Sewer System Evaluation Agreement** was made, duly seconded and unanimously approved.

Mr. John Horne reported that the manholes specifications for Ash Tree, Units 5/6, Phase 2, have not been met. He has notified Ball Homes that they need to be fixed.


The Board reviewed past fees charged by RFH Inc. In 2016, the fees were \$10,500. In 2017, the fees were \$10,900. In 2018, the fees being charged will be \$11,500. A motion to approve RFH, Inc. to perform the 2018 Accounting Audit was made, duly seconded and unanimously approved.

A motion to approve the **minutes** of the December meeting was made, duly seconded and unanimously approved.

A motion to approve the **December bills** and pre-approval for the contractual payables, was made, duly seconded and unanimously approved.

The Commissioners were given the following reports for **December** to review: Aged Receivables, contractual payables for pre-approval, check register, water loss and usage reports, the Monthly Operational Report, Comparative Income Statements, Balance Sheet, Trial Balance, Grease Interceptor Inspections Status and Pumping Station Inspection Report.

There being no further business to come before the Board, meeting adjourned.



Chairman

ATTEST: 

Secretary

February 6, 2019

The Board of Commissioners of the Jessamine South Elkhorn Sewer District met on February 6, 2019, with the following Commissioners present: Nick Strong, Clay Corman, Tom Beall, JF Hall and Jerry Haws. Bruce Smith, Henry Smith, John Horne, Richard Decker, Morgan Henderson, and Kim Miller were also present.

Guest Katherine McKenzie from Colonial Life presented some supplemental insurance plans for the employees. Since Jessamine South Elkhorn does not contribute to this type of plans, she will set up an appointment to meet with the employees as a group at a later date.

Mr. John Horne reported on the **Zentac** status. There is remediation work to be done, but Mr. Gillespie has not responded to Richard's letter outlining procedural methods.

Mr. Bruce Smith reported that the **City of Nicholasville Sanitary Sewer Agreement for the Interconnect** is still in their hands, but they have not signed or returned the agreement. Motion made to sign the Agreement once received, duly seconded and unanimously approved.

A motion made to sign the First Amended – Site Specific Agreement for **Ash Tree, Units 5/6, Phase 2**, duly seconded and unanimously approved.

Mr. John Horne reported the legal team for **Menards Inc.** is reviewing the Sewer System Evaluation Agreement.

Mr. John Horne reported that he & Mr. Richard Decker proceeded to file an Encroachment Permit Application with District 7 for permission to install a sewer force main in the Ash Grove Pike right of way after attempts to obtain an easement from the property owner failed.

Mr. Richard Decker reported to the Board, Flowmeter information about the new car wash, **Time to Shine**, proposing to go in at Brannon Crossing Shopping Center. Mr. John Horne added that they needed to start with a Cap Application to LFUCG. No plans have been submitted yet.

A motion to approve the **minutes** of the January meeting was made, duly seconded and unanimously approved.

A motion to approve the **January bills** and pre-approval for the contractual payables, was made, duly seconded and unanimously approved.

The Commissioners were given the following reports for **January** to review: Aged Receivables, contractual payables for pre-approval, check register, water loss and usage reports, the Monthly Operational Report, Comparative Income Statements, Balance Sheet, Trial Balance, Grease Interceptor Inspections Status and Pumping Station Inspection Report.

There being no further business to come before the Board, meeting adjourned.



Chairman

ATTEST: 

Secretary

March 6, 2019

The Board of Commissioners of the Jessamine South Elkhorn Sewer District met on March 6, 2019, with the following Commissioners present: Nick Strong, Clay Corman, Tom Beall, JF Hall and Jerry Haws. Bruce Smith, Henry Smith, John Horne, Christopher Horne, Richard Decker and Kim Miller were also present.

Guest Mr. Randall Wright presented health insurance options for the employees. The Board decided to keep the current plan in place.

Mr. John Horne reported on the meeting this morning with Gooch. Construction regarding the Noland 5-6 (Zentac/BMP) remediation project and the ensuing problem of issuance of the building permit for the Doctor's offices. It was the direction of the Board that a coordination meeting of all parties be held this coming Friday to outline a means to expedite completion and issuance of a tap-on permit.

Mr. Bruce Smith met with the City of Nicholasville's Attorney and Director of Utilities. The City does not want to sign a formal agreement at this time regarding sewer treatment, but will sign a letter of understanding. Mr. Smith prepared a letter, which outlines our boundaries. A motion made to allow Mr. Nick Strong to sign the letter and submit to the City, duly seconded and unanimously approved.

Mr. John Horne advised that with 2 changes, the State will issue the Ashgrove Encroachment Permit.

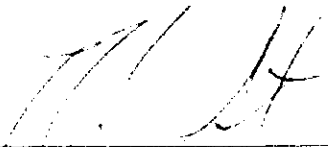
Mr. Bruce Smith reported that Menard Inc. wants to make changes to our Sewer System Evaluation Agreement and reviewed the details with the Commissioners. Mr. Smith will contact Menard and explain why there can be no changes to our agreements.

A motion to approve the minutes of the February meeting was made, duly seconded and unanimously approved.

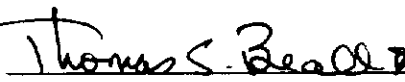
A motion to approve the February bills and pre-approval for the contractual payables, was made, duly seconded and unanimously approved.

The Commissioners were given the following reports for February to review: Aged Receivables, contractual payables for pre-approval, check register, water loss and usage reports, the Monthly Operational Report, Comparative Income Statements, Balance Sheet, Trial Balance, Grease Interceptor Inspections Status and Pumping Station Inspection Report.

There being no further business to come before the Board, meeting adjourned.



Chairman

ATTEST: 
Secretary

April 3, 2019

The Board of Commissioners of the Jessamine South Elkhorn Sewer District met on April 3, 2019, with the following Commissioners present: Nick Strong, Clay Corman, Tom Beall, and Jerry Haws. Bruce Smith, Henry Smith, John Horne, Christopher Horne, Richard Decker and Kim Miller were also present.

A motion made to sign an agreement with City of Nicholasville designating the sanitary sewer collection area for Nicholasville and the District and the provision of sanitary that sewer treatment service by Nicholasville if capacity is available, duly seconded and unanimously approved.

Mr. John Horne reported on the **Zentac Status**. The storm sewer video is yet to be done and that after receipt, a punch list inspection will be conducted. Discussion regarding completion date of LOC which is May 11, 2019. Mr. Richard Decker to send letter to Brett Construction informing them of LOC completion date.

A motion to approve the Sewer System Evaluation Agreement with **Menard, Inc.** was made, duly seconded and unanimously approved.

A motion for Mr. Richard Decker to forward to LFUCG a Cap Application for **Menard, Inc, Ashgrove Joint Pump Station, City of Nicholasville (Fire Station #4), Time to Shine** was made, duly seconded and unanimously approved.

Mr. John Horne reported that the **Ashgrove Encroachment Permit** has been approved.

Richard Decker to call engineer for Time to Shine Car Wash project in Brannon Crossing and request a meeting.

Mr. Richard Decker reported that there is an apparent problem with the **BMP Contractor** removing cover on the District's sewer main and manhole. Following discussion of the situation, Mr. Decker was directed to forward notice to Brett Construction as to how they propose to correct the problem.

It was noted that there would be a CAP application made to LFUCG regarding the new City of Nicholasville fire station to be located in Brannon Crossing.

A new subdivision project is starting, the Maddox Property on Clays Mill. Mr. John Horne requested permission from the Board to do a study on alternative sewer systems. A motion to approve the study at the developer's expense was made, duly seconded and unanimously approved.

A motion to approve the **minutes** of the March meeting was made, duly seconded and unanimously approved.

A motion to approve the **March bills** and pre-approval for the contractual payables, was made, duly seconded and unanimously approved.

The Commissioners were given the following reports for **March** to review: Aged Receivables, contractual payables for pre-approval, check register, water loss and usage reports, the Monthly Operational Report, Comparative Income Statements, Balance Sheet, Trial Balance, Grease Interceptor Inspections Status and Pumping Station Inspection Report.

There being no further business to come before the Board, meeting adjourned.


Chairman

ATTEST: 
Secretary

May 1, 2019

The Board of Commissioners of the Jessamine South Elkhorn Sewer District met on May 1~~6~~, 2019, 2019, with the following Commissioners present: Nick Strong, Clay Corman, Tom Beall, JF Hall and Jerry Haws. Bruce Smith, Henry Smith, John Horne, Christopher Horne, Richard Decker and Kim Miller were also present.

Mr. John Horne reported that the **Zentac/BMP** project has received a final punch list inspection with Messrs. Tim Cross, Richard Decker and himself in attendance and that Brett Construction is working on the list. However, the question of pipe depth on the BMP project has not been resolved and no plans have been submitted.

Mr. Richard Decker reported that we are awaiting tap fee payment for the **Time to Shine Car Wash**.

A motion to approve the Sewer System Evaluation Agreement for **Drake's Landing** (Maddox Irrevocable Family Trust) was made, duly seconded and unanimously approved.

Mr. John Horne reported on preliminary meeting with LFUCG representatives regarding LFUCG's requirement that the District re-evaluate watershed No. 8 of the "**Sanitary Sewer Master Plan LFUCG watershed, March 2006**" based on today's current development and comprehensive plan, due to the EPA requirements of LFUCG Consent Decree.

A motion for Mr. Richard Decker to forward to LFUCG a CAP Application for **Drake's Landing** (Maddox Irrevocable Family Trust) was made, duly seconded and unanimously passed.

A motion to approve the **minutes** of the April meeting was made, duly seconded and unanimously approved.

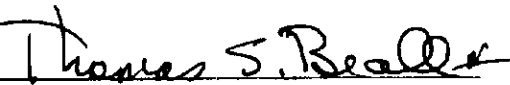
A motion to approve the **April bills** and pre-approval for the contractual payables, was made, duly seconded and unanimously approved.

The Commissioners were given the following reports for **April** to review: Aged Receivables, contractual payables for pre-approval, check register, water loss and usage reports, the Monthly Operational Report, Comparative Income Statements, Balance Sheet, Trial Balance, Grease Interceptor Inspections Status and Pumping Station Inspection Report.

There being no further business to come before the Board, meeting adjourned.



Chairman

ATTEST: 

Secretary

June 5, 2019

The Board of Commissioners of the Jessamine South Elkhorn Sewer District met on June 5, 2019, with the following Commissioners present: Nick Strong, Clay Corman, Tom Beall, and JF Hall. Bruce Smith, Henry Smith, John Horne, Richard Decker and Kim Miller were also present.

Mr. Bruce Smith reported that Mr. Bob Amato will try to get **City of Nicholasville Sewer agreement** on their Agenda for the June 24, 2019 meeting.

Mr. Richard Decker updated the Board on the **Time to Shine Car Wash** status. The Sewer permit has been paid for and issued. Mr. Decker will send a letter stating that we highly recommend putting in a flow meter.

There is no news to report on the **BMP manhole/ sewer line conflict**. The Board decided not to release the Bond until the manhole/ sewer line conflict has been resolved. Horne is to check with Tim Cross at the City of Nicholasville regarding its need to retain the Bond.

Mr. John Horne suggested that the District try to get **Porter Memorial and Menard's** to share a pump station. He was instructed to contact Porter Memorial to inquire if they have any interest.

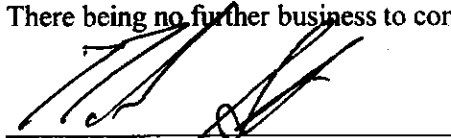
A motion to approve the **Arby's CAP Request and SSEA Agreement**, was made, duly seconded and unanimously approved conditioned on obtaining the property owner's signature on the SSEA.

A motion to approve the **minutes** of the May meeting was made, duly seconded and unanimously approved.

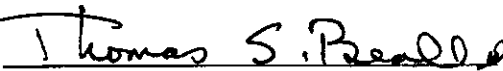
A motion to approve the **May bills** and pre-approval for the contractual payables, was made, duly seconded and unanimously approved.

The Commissioners were given the following reports for **May** to review: Aged Receivables, contractual payables for pre-approval, check register, water loss and usage reports, the Monthly Operational Report, Comparative Income Statements, Balance Sheet, Trial Balance, Grease Interceptor Inspections Status and Pumping Station Inspection Report.

There being no further business to come before the Board, meeting adjourned.



Chairman

ATTEST: 
Secretary

July 3, 2019

The Board of Commissioners of the Jessamine South Elkhorn Sewer District met on July 3, 2019, with the following Commissioners present: Nick Strong, Clay Corman, Jerry Haws, Tom Beall, and JF Hall. Bruce Smith, Henry Smith, John Horne, Christopher Horne, and Richard Decker were also present.

Mr. Bruce Smith reported that the **City of Nicholasville Sewer agreement** was accepted and approved at the City of Nicholasville meeting on June 24, 2019.

A motion to accept the Engineer's Zentac Substantial Completion Certification was made, duly seconded and unanimously approved.

Mr. Christopher Horne reported of the discussions between Menard and Porter Memorial Baptist Church with regard to the **Menard Pump Station** location.

Mr. Nick Strong disclosed he has connections with the **Brannon Shoppes project**. A motion to approve signing of the Sewer System Evaluation Agreement and CAP Agreement was made, duly seconded and unanimously approved. Mr. Strong did not participate in the discussion or the vote.

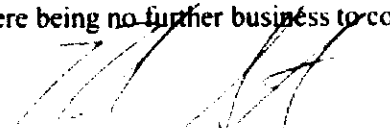
A motion to approve the **LFUCG Pass-thru rate increases**, was made, duly seconded and unanimously approved.

A motion to approve the **minutes** of the June meeting was made, duly seconded and unanimously approved.


A motion to approve the **June bills** and pre-approval for the contractual payables, was made, duly seconded and unanimously approved.

The Commissioners were given the following reports for **June** to review: Aged Receivables, contractual payables for pre-approval, check register, water loss and usage reports, the Monthly Operational Report, Comparative Income Statements, Balance Sheet, Trial Balance, Grease Interceptor Inspections Status and Pumping Station Inspection Report.

There being no further business to come before the Board, meeting adjourned.



Chairman

ATTEST: 

Secretary

August 7, 2019

The Board of Commissioners of the Jessamine South Elkhorn Sewer District met on August 7, 2019, with the following Commissioners present: Nick Strong, Clay Corman, Jerry Haws, Tom Beall, and JF Hall. Bruce Smith, Henry Smith, John Horne, Christopher Horne, Richard Decker and Kim Miller were also present.

A motion to establish that it is the District's policy that **acceptance testing for storm and sanitary systems** cannot be conducted until such time that the project has reached a point of final grading was made, duly seconded and unanimously approved.

Mr. John Horne reported that preliminary work has been complete on the **Menard/Porter Memorial joint pump station study** and it is anticipated that the parties may have a decision by the September meeting.

Mr. Henry Smith will update his research, first reported to the Board in 2016, on cost recovery options (reimbursement) for developers that make sewer infrastructure improvements that benefit adjoining properties.

Mr. Trent Buchanan, President of the **Equestrian Woods HOA**, appeared before the Commissioners to request that the District provide sewer service to Equestrian Woods. Horne Engineering was directed to conduct a preliminary investigation as to feasibility.

Mr. Bruce Smith presented the **City of Nicholasville Letter of Intent** for Sewer Service for signing.

Mr. Bruce Smith reported that we released Letter of Credit on Brett Setzer (**Zentac/BMP**). We are waiting on final inspection to accept the Deed of Conveyance.

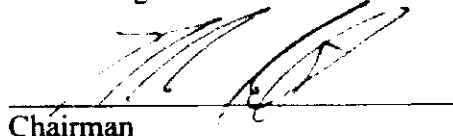
Mr. Bruce Smith reported that the **Drake's Landing SSEA** has been signed.

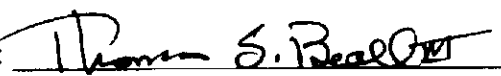
A motion to approve the **minutes** of the July meeting was made, duly seconded and unanimously approved.

A motion to approve the **July bills** and pre-approval for the contractual payables, was made, duly seconded and unanimously approved.

The Commissioners were given the following reports for **July** to review: Aged Receivables, contractual payables for pre-approval, check register, water loss and usage reports, the Monthly Operational Report, Comparative Income Statements, Balance Sheet, Trial Balance, Grease Interceptor Inspections Status and Pumping Station Inspection Report.

There being no further business to come before the Board, meeting adjourned.


Chairman

ATTEST: 
Secretary

September 4, 2019

The Board of Commissioners of the Jessamine South Elkhorn Sewer District met on September 4, 2019, with the following Commissioners present: Nick Strong, Clay Corman, Jerry Haws, Tom Beall, and JF Hall. Bruce Smith, Henry Smith, John Horne, Christopher Horne, Richard Decker and Kim Miller were also present.

Mr. John Horne reported that the cost analysis regarding the **Menards-Porter Memorial joint pump station** had been presented to both parties and as of this date, there has been no response.

Mr. Henry Smith researched **Joint Share Ordinance**. Currently there are regulations for Water Districts to implement cost-sharing, but no similar regulation for Sewer Districts. Based on a one-off example of sewer infrastructure cost-sharing in Warren County, Henry has written, per PSC request, asking for a formal opinion on such schemes, before jumping into a tariff revision.

Mr. John Horne reported that as described in the memo, **Equestrian Woods Subdivision** is essentially within the JSEWD/LFUCG North Jessamine Sewer Service Area. However, Mr. Henry Smith informed the Board that there is not any statute or regulation specifically permitting Water Districts to require uninterested parties to participate. Therefore, it is Equestrian Woods HOA to further this issue if they wish to proceed.

A motion to approve the **minutes** of the August meeting was made, duly seconded and unanimously approved.

A motion to approve the **August bills** and pre-approval for the contractual payables, was made, duly seconded and unanimously approved.

The Commissioners were given the following reports for **August** to review: Aged Receivables, contractual payables for pre-approval, check register, water loss and usage reports, the Monthly Operational Report, Comparative Income Statements, Balance Sheet, Trial Balance, Grease Interceptor Inspections Status and Pumping Station Inspection Report.

There being no further business to come before the Board, meeting adjourned.


Chairman

ATTEST:


Secretary

October 3, 2019

The Board of Commissioners of the Jessamine South Elkhorn Sewer District met on October 3, 2019, with the following Commissioners present: Nick Strong, Clay Corman, Jerry Haws, Tom Beall, and JF Hall. Bruce Smith, Henry Smith, John Horne, Christopher Horne, Richard Decker and Kim Miller were also present.

Visitor, Mr. Steve Parish from **Porter Memorial Baptist Church**, was here to discuss sharing a pump station with Menard's. No commitments have been made from either party.

Mr. Bruce Smith will contact Michelle Ruby's insurance company, concerning the unpaid invoice for damage to a fire hydrant near the intersection of Cardinal Lane and US 68, caused by a car, driven by Ms. Ruby which collided with it.

Mr. Henry Smith provided an update regarding research and a request to the PSC for a formal opinion regarding a **Joint Share Ordinance**. The PSC has not yet made official reply, and following Henry's report, no decisions were made.

A motion to establish the punch list surety for **Ashtree Units 5/6, Phase 2, Units 5F, 5G, & 5H** in the amounts of \$30,312.50 for sanitary and \$116,062.50 for storm was made, duly seconded and unanimously approved.

A motion to establish the warranty surety for **Ashtree Units 5/6, Phase 2, Units 5F, 5G & 5H** in the amounts of \$56,172 for sanitary and \$24,268 for storm and to establish the warranty rate at 20% for projects in the corporate limits of Nicholasville was made, duly seconded and unanimously passed.

A motion to approve the Second Amended SSA for **Ashtree Units 5/6, Phase 2, Units 5F, 5G, & 5H** and authorize the Chairman to execute was made, duly seconded and unanimously passed.

A motion to approve the Sewer System Evaluation Agreement for **Shoreline Enterprises, LLC** and to authorize the Chairman to execute was made, duly seconded and unanimously passed.

Mr. John Horne presented his knowledge of the Easement release on **Shoreline, LLC**. The Board decided to push the issue to next month's meeting, so that Shoreline's engineer could provide a precise diagram of the release.

A motion to approve the Site Specific Agreement / Phases – RE: **Drakes Landing** and authorize the Chairman to execute was made, duly seconded, and unanimously passed.

Mr. Richard Decker and John Horne are to contact **Ky American Water Company** and determine how the District will be furnished water usage for the residents of the Reserve at **Tates Creek**.

A motion to approve final Plats for **AshTree "Brannon Oaks", units 5F, 5G, & 5H** and authorize the Chairman to execute, conditional on receipt of acceptable bonds for punch list and warranty, was made, duly seconded and unanimously passed.

A motion to approve the Site Specific Agreement on **The Reserve at Tates Creek**, and authorize the Chairman to execute was made, duly seconded and unanimously passed.

A motion to approve the plat at **Brannon Shoppes** and authorize the Vice Chairman – Mr. Jerry Haws, to execute it was made, duly seconded and unanimously passed. Mr. Nick Strong recused himself due to the conflict of interest.

A motion to approve the **minutes** of the September meeting was made, duly seconded and unanimously approved.

A motion to approve the **September bills** and pre-approval for the contractual payables, was made, duly seconded and unanimously approved.

The Commissioners were given the following reports for **September** to review: Aged Receivables, contractual payables for pre-approval, check register, water loss and usage reports, the Monthly Operational Report, Comparative Income Statements, Balance Sheet, Trial Balance, Grease Interceptor Inspections Status and Pumping Station Inspection Report.

There being no further business to come before the Board, meeting adjourned.


Chairman

ATTEST: 
Secretary

November 7, 2019

The Board of Commissioners of the Jessamine South Elkhorn Sewer District met on November 7, 2019, with the following Commissioners present: Nick Strong, Jerry Haws, Tom Beall, and JF Hall. Bruce Smith, Henry Smith, John Horne, Christopher Horne, Richard Decker, Morgan Henderson and Kim Miller were also present.

Mr. Henry Smith provided an update regarding research regarding a **Joint Share Ordinance**. The PSC responded to our request and provided a formal opinion of preliminary approval for the concept of a cost-sharing mechanism for sewer infrastructure. Each project area will have to be reviewed and added to the Tariff separately.

Mr. John Horne reported on the request from Grey Oak Lane, LLC for a Site Specific Agreement (SSA) for **Brannon Reserve, Unit 1** and the Commissioner's approval for the grinder pumps for Buildings 1,2,3,4 and 5 to remain permanent as private and full responsibility of the HOA to operate and maintain. A motion to approve the SSA and approve Buildings 1,2,3,4 and 5 grinder pump to remain private and specify the brand of pump to be used, was made, duly seconded and unanimously passed.

Mr. Bruce Smith will write a collection letter to **BMP** for past due invoices.

Mr. John Horne reported that Becky Highland at LFUCG will be the contact person for the SSA submissions including **Drake's Landing**. She has circulated it for approval.

A motion to approve the Site Specific Agreement with **Shoreline Enterprises, LLC** for the project "**W**" at **Brannon Crossing** was made, duly seconded and unanimously approved.

A motion to approve the request from **Shoreline Enterprises, LLC** for release of certain easements on Lot 16A-R, Brannon Crossing Subdivision and authorize the Chairman to sign the amended plat was made, duly seconded and unanimously approved.

A motion to approve **Shoreline Enterprises, LLC** request to remove a sanitary and two (2) storm sewer lines, as designated in their SSA was made, duly seconded and unanimously approved.

A motion to approve the Sewer System Evaluation Agreement (SSEA) with **Guggenheim Development Services, LLC (Jiffy Lube)** and authorize the Chairman to execute was made, duly seconded and unanimously approved.

A motion to approve the CAP Application for **4085 Lexington Road (Jiffy Lube)** and direct Mr. Richard Decker to forward to LFUCG was made, duly seconded and unanimously approved.

Mr. Richard Decker presented request that he, Messrs John Horne and Henry Smith be permitted to proceed to review the current **Onsite System Tariff** and research the formulation of a **Grinder Pump Tariff**. The request was made, duly seconded and unanimously approved.

Mr. John Horne presented the request of **Ball Homes, LLC** to modify the design of the detention basin for **Ashtree Units 5/6, Phase 1** and that the request had received verbal approval of CON and LFUCG, engineers. A motion to approve the modification was made, duly seconded and unanimously approved.

Mr. John Horne presented the request of **Ball Homes, LLC** to bond the construction of the temporary detention basin for **Noland Property, Phase 3, Section 2**. A motion to approve the request was made, duly seconded and unanimously approved.

Mr. John Horne reported that he and Mr. Richard Decker had made contact with representatives of **Kentucky American Water Company (KAWC)** and when appropriate KAWC will agree in writing to furnish water usage to the District for purpose of sewer billings to the residents of The Reserve at Tates Creek.

A motion to approve the **2019 Budget** was made, duly seconded and unanimously approved.

A motion to approve the **minutes** of the October meeting was made, duly seconded and unanimously approved.

A motion to approve the **October bills** and pre-approval for the contractual payables, was made, duly seconded and unanimously approved.

The Commissioners were given the following reports for **October** to review: Aged Receivables, contractual payables for pre-approval, check register, water loss and usage reports, the Monthly Operational Report, Comparative Income Statements, Balance Sheet, Trial Balance, Grease Interceptor Inspections Status and Pumping Station Inspection Report.

There being no further business to come before the Board, meeting adjourned.

Chairman

ATTEST:

Secretary