

Cumberland County Water District
Board of Commissioners
January 11, 2020 6:00 p.m.

21

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

Visitors: Yaro Herman

A quorum being present the Chairman called the meeting to order.

Matthew informed the Board that the Dollar General Store that is going in on south 61 has an issue with paying to move the 6" water line. Currently the plans show our 6" water line with a 90 degree turn right at the edge of their proposed entrance. As well as approximately 50 feet of our 6" line being under the proposed entrance. We asked Stott's Construction to give a price on the relocation of the 6" line. This would prevent any issues for the CCWD as well as the Dollar General Store in the future. The price to move the 6" line would be \$17,500. This is an amount they are not wanting to pay. The Board told Matthew to get in touch with them and invite them to meet with the entire Board or at least a couple of the Board members to see if this issue can be resolved. The Board also proposed that they consider moving their entrance as to avoid any conflict with the existing 6" line.

Yaro Herman attended the Board meeting inquiring that the Board consider a line extension to his property on Crawley Road. Matthew will contact the John Phelps about running a line along the county road right of way. Matthew will also obtain the cost of materials and inform Mr. Herman the amount that he would be required to pay before this project can be completed.

Matthew inquired of the Board on behalf of David Cross. Mr. Cross is wanting to pay for a new line extension in Irish Bottom. The problem is that Mr. Cross is having trouble obtaining a signed easement from the current property owners in order to install this new line. He has proposed putting the water line in the middle of the road for a distance until the adjacent property has been bypassed. Matthew has already informed him that this was not an option but he wants a response from the Board. The response of the Board is that we will not put the water line in the middle of the road for any distance and that Mr. Cross must obtain signed easements before this project can begin.

The minutes of the December 28, 2020 meeting were approved on a motion by Mark Vibbert, second by Jay Cary; all in favor.

The Board performed the financial review and approved all checks that were issued.

Cumberland County Water District
Board of Commissioners
January 25, 2021 6:00 p.m.

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

Visitors: John Phelps Jr., Will Stevens, David Myers, Dave Huff

A quorum being present the Chairman called the meeting to order.

Will Stevens, David Myers and Dave Huff were all present for the Dollar General Store. They came to inquire of the Board for a compromise on moving the 6" main line on the property where they are going to build on South 61. After much discussion the Board agreed to leave the 6" main line as is and allow the contractors to put in an encasement pipe only. The encasement will be capped and marked so that the CCWD will have easy access to it in the future if needed. If any part of the 6" line is damaged during the duration of construction the Dollar General will be responsible for repairing the line according to the drawing from Monarch Engineering. A letter will be drafted to this affect. The Board also signed the easement releasing the 3" main line. All Board members are in agreement with this compromise. The letter will be drafted by Mr. Stevens, signed by David Myers and sent to Troy Norris to sign on behalf of the CCWD.

The minutes of the January 11, 2021 meeting were approved on a motion by Mark Vibbert, second by Eric Carver; all in favor.


The Board performed the financial review and approved all checks that were issued.

Manager's Report: New meter reading equipment is working great. Pitman Creek new line samples came back clear so we will begin setting meters once the weather permits. 449 water tank samples came back clear and the tank is now back in service. We used the new Mole at Sharp Point and it works great. Eisenberg off North 61 has low pressure. We will tie his line in after the pump station to solve this issue. The Board discussed performing leak detection for our customers past the meter. This would involve using our listening device only, no digging and no inside work. The PSC says that this would fall under a regular service call and that the \$35 service charge would apply if so decided. A motion to accept this new policy was made by Mark Vibbert, second by Jay Cary; all in favor. Matthew found a trailer that Eric Carver had for sale. A trailer to haul both our Ditch Witch as well as our mower on. Eric is asking \$2,000 for the trailer. A motion to purchase the trailer was made by Mark Vibbert, second by Jay Cary; all in favor with Eric Carver abstaining from the vote. We have not heard back from David Cross or Yaro Herman concerning the new line extensions they proposed.

The Board had no Old Business to discuss at this time.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
February 8, 2021 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

Visitors: John Phelps Jr.

A quorum being present the Chairman called the meeting to order.

The Board had no inquiries to discuss.

The minutes of the January 25, 2021 meeting were approved on a motion by Garland Hieneman, second by Mark Vibbert; all in favor.

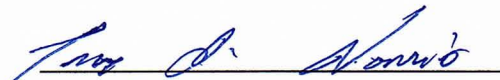
The Board performed the financial review and approved all checks that were issued.

Manager's Report: The guys used the new Hammerhead mole on Modoc Road in a very rocky area and it performed perfectly. Saving us from having to call in a contractor to get under the road for us. Once we begin setting meters on Pitman Creek Road we will then determine if a pump station is needed or not. We will set the meters at the end of the line first and chart the pressure to determine if a pump station is necessary.

The Board had no Old Business to discuss at this time.

In New Business Matthew presented the Board with the 2021 Budget. The budget was reviewed by the Board and approved on a motion by Jay Cary, second by Mark Vibbert; all in favor.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
February 22, 2021 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Jamie Branham

A quorum being present the Chairman called the meeting to order.

The Board had no inquiries to discuss.

The minutes of the February 8, 2021 meeting were approved on a motion by Garland Hieneman, second by Mark Vibbert; all in favor.


The Board performed the financial review and approved all checks that were issued.

Manager's Report: Jamie Branham filled in for Matthew Dyer. Jamie informed the Board that Albany had a huge power outage that affected them being able to pump water for a time. This resulted in them having to issue a boil water advisory for most of Clinton County. We will not be purchasing water from Albany until they have sampled the water and the samples come back clean.

The Board had no Old Business to discuss at this time.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.



Troy Norris, Chairman

2021

CCWD Budget

Water Sales	\$ 1,270,000.00
Late Charges	\$ 15,000.00
New Taps/Service Charges	\$ 40,000.00
Construction Aid Fees	\$ 3,000.00
	\$ 1,328,000.00

Employee Wages	\$ 300,000.00
Purchased Water	\$ 350,000.00
Electric	\$ 50,000.00
Materials & Supplies	\$ 55,000.00
Transportation Expenses	\$ 40,000.00
Contractual	\$ 20,000.00
Health Insurance	\$ 60,000.00
Retirement	\$ 15,000.00
Bond & Interest	\$ 240,000.00
Depreciation	\$ 12,000.00
Short-Lived Assets	\$ 60,000.00
Property Insurance	\$ 17,000.00
Director's Fees	\$ 10,000.00
Office Supplies/Postage	\$ 10,000.00
Dues & Fees	\$ 7,000.00
Payroll Taxes	\$ 24,000.00
	\$ 1,270,000.00

This amount includes a 3% raise during the year of 2021

This amount includes an extra \$20,000 for two trucks in 2021

TOTAL	\$ 58,000.00
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Troy Norris

Troy Norris

Garland Hieneman

Garland T Hieneman

Mark Vibbert

Mark Vibbert

Jay Cary

Jay Cary

Eric Carver

Eric Carver

**Cumberland County Water District
Board of Commissioners
March 8, 2021 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The minutes of the February 22, 2021 meeting were approved on a motion by Garland Hieneman, second by Mark Vibbert; all in favor.


The Board performed the financial review and approved all checks that were issued.

Manager's Report: Our water loss numbers have went back up once again. Currently we stand at 40.97% water loss. It will take some time but these numbers will come back down. The Dollar General Store being built in Waterview has already began to be a problem. The 8" AC line has to be moved to get it out from under the proposed parking lot for the store. The engineering company has been informed of this. We have not heard anything back from them at this time and work continues on the construction of the building. We will perform the Marrowbone Tank inspection Friday with Mr. Barry Tippy who constructed the tank back in 2004. I will have their response at the next Board meeting.

The Board had no Old Business to discuss at this time.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.



Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
March 22, 2021 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Mark Vibbert: Treasurer,
Jay Cary: Secretary, Eric Carver: Asst. Secretary

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

Representatives from the Dollar General Store being constructed in Waterview were present to discuss a more cost-effective way for them to have the water line relocated on the property. After deliberating with the Board an agreement was made. The water line will be relocated at no cost to the water district using only the materials required by the water district. The new water line will be encased in steel pipe under the parking lot area. A second backup encasement will be placed beside it for any possible future issues. The paperwork will be written up by their lawyer and Lindsey Bell will review it before anything is signed by the Board. Matthew will work with the contractors through this process.

The minutes of the March 8, 2021 meeting were approved on a motion by Mark Vibbert, second by Mark Eric Carver; all in favor.

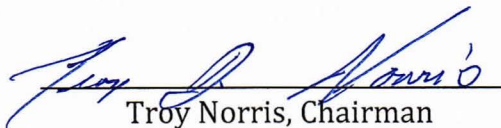
The Board performed the financial review and approved all checks that were issued.

Manager's Report: Marrowbone tank was inspected by the manufacturer. They determined that the cause of the sealant corrosion is in fact the fault of the company. The removal and resealing will be at no cost to the water district. They will be in contact with us on a start date and the tank will be down approximately 1 month for this process. The Board revisited and discussed the water loss report. Matthew will appoint an employee to manually read and check all meters in distribution line 1 to determine if any issues were missed due to reading with the computer and not manually.

The Board had no Old Business to discuss at this time.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Mark Vibbert, second by Eric Carver; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
April 12, 2021 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver: Asst. Secretary

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The minutes of the March 22, 2021 meeting were approved on a motion by Garland Hieneman, second by Mark Vibbert; all in favor.


The Board performed the financial review and approved all checks that were issued.

Manager's Report: Tony has been manually checking all of the meters in distribution line one and has yet to find any issues. The water in Ronnie Savage's field appears to be a leak but no line has been found at this time. The materials for the Waterview Dollar Store are on site. Lindsey is reviewing the agreement and will let us know when they are okay to proceed with construction of the new line. John Phelps said the county will have funding available in the near future to upgrade infrastructure. He asked that the Board be thinking of any roads that might need water lines installed.

The Board had no Old Business to discuss at this time.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.



Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
April 26, 2021 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver: Asst. Secretary

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The minutes of the April 12, 2021 meeting were approved on a motion by Jay Cary, second by Mark Vibbert; all in favor.


The Board performed the financial review and approved all checks that were issued.

Manager's Report: We have found a significant leak on Mosby drive that appears to possibly be under the blacktop. Instead of digging up the blacktop we will have a circuit rider from KRWA come and locate this leak for us. While he is here, we will have him try and find the issue we have been looking for in Ronnie Savage's field. Several service line leaks have been found and repaired lately.

The Board had no Old Business to discuss at this time.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.



Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
May 24, 2021 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman,
Mark Vibbert: Treasurer, Eric Carver: Asst. Secretary

Employees: Matthew Dyer

Visitors: Robert Abner & Donnie Cox

A quorum being present the Chairman called the meeting to order.

In the first order of business the Auditors were present to review the 2020 Audit with the Board. They found no issues with this audit.

Customer inquiries-John Misheff is looking to purchase property that has one house and six cabins all hooked up to one water meter. He is meeting with the electric company to discuss downsizing to only one electric meter for all six cabins. If this is possible then the Board will discuss allowing him to have one meter for the six cabins and one meter for the residence should he decide to use it. If not then he will be required to pay to have six water meters set, one for each individual cabin.

The minutes of the May 10, 2021 meeting were approved on a motion by Mark Vibbert, second by Garland Hieneman; all in favor.


The Board performed the financial review and approved all checks that were issued.

Manager's Report-The leak at Ronnie Savage's has yet to be located. Matthew will schedule KRWA to come back to help find this leak. The leak on Mosby Drive was located and repaired and should help with water loss. We currently have 12 water meter settings on the board that are ready to be set. The guys are still looking for water leaks every chance they have to do so. Stott's Construction has finished the Amandaville creek crossing. The Board stressed the importance of keeping the new trucks clean as well as the current ones.

No Old Business to discuss at this time.

No New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.



Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
June 14, 2021 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Mark Vibbert: Treasurer

Employees: Matthew Dyer

A quorum was not present at this meeting. The minutes of the May 24, 2021 meeting were reviewed and signed. All checks were reviewed and signed. No business was discussed or any motions made due to a quorum not being present.



Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
June 28, 2021 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Mark Vibbert: Treasurer,
Jay Cary: Secretary, Eric Carver: Asst. Secretary

Employees: Matthew Dyer

Visitors: John Phelps Jr.

A quorum being present the Chairman called the meeting to order.

Customer inquiries-County Judge Executive John Phelps Jr. inquired about our list for new line extensions regarding the County funding that will be received. We discussed some areas in the county that do not have county water at this time and formed a list of these areas. We will have more information ready for the next meeting.

David & Lisa Branham had asked for a meter to be moved from one of their properties to another, which we did at their cost. They did not tell us that they did not want a meter put in the base so after moving the meter base we put a meter in so they could have service. They complained about the \$29.97 water bill for service that no one was using. Since they did not ask for a meter to be put in the base the Board decided to remove the meter and disregard the bill of \$29.97.

Mr. Barnett at Dale Hollow Sweets inquired about us lowering our main water line across his property. He is looking to expand and needs to remove some dirt but cannot unless our water line is lowered. Matthew will discuss an option with him and report back at the next Board meeting.

Garland Hieneman turned in his resignation from the Board due to health issues. Garland's term expires December 31st of this year. Troy will meet and discuss this with Garland and report to the Board at the next meeting.

We had no actual minutes from the previous meeting since there was no quorum at that meeting.


The Board performed the financial review and approved all checks that were issued.

Manager's Report-Two major service line leaks found and repaired on Gray Gap Road and Gains Hill Road. Our circuit rider from Kentucky Rural Water will be here Friday to once again attempt to find the leak at Ronnie Savage's. The New 1880 pump station is in need of at least one new pump and motor. Lee will help us determine what is needed before we make any purchases.

No Old Business to discuss at this time.

In New Business the Board discussed the available grant money for the line extensions. Matthew informed the Board that the PSC is requiring us to do a rate study. We have applied for a six-month extension since this is a very lengthy and time-consuming process. Jamie Branham's last day will be July 9th and Matthew feels that Trevor may leave as well. Matthew will be in search of possible replacements.

The meeting was adjourned on a motion made by Mark Vibbert, second by Eric Carver; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
July 12, 2021 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver: Asst. Secretary, Sandy Hieneman

Employees: Matthew Dyer

Visitors: John Phelps Jr.

A quorum being present the Chairman called the meeting to order.

Customer inquiries-County Judge Executive John Phelps Jr. inquired about our list for new line extensions regarding the County funding that will be received. We discussed and reviewed the list that we have put together. The first half of the money is available to the county but they will need time to form a budget before we will know exactly how much will go to the CCWD. The CCWD may be able to do some of the smaller projects in house but we will hold off on these new line extensions at this time.

The minutes from the June 28, 2021 meeting were approved on a motion by Mark Vibbert, second by Eric Carver; all in favor.

The Board performed the financial review and approved all checks that were issued.


Manager's Report – We are still devoting the majority of our time to locating our lines for A&C Communications. This is a must in order to prevent them from breaking our lines. Jamie Branham's last day was Friday and Trevor Corbin's last day will be this Wednesday. When we lower the line at Dale Hollow Sweets we will go on a little further and lower the line as well on Greg Lemons property. As long as he agrees to also pay for all repairs to his drive.

No Old Business to discuss at this time.

In New Business the Board discussed hiring of two new employees to replace the two we just lost. Three people were interviewed for the positions by Troy, Mark and Matthew. Two were recommended to the Board. After much discussion the Board decided to hire Alex Savage and Dylan Radford. Both are hired on a temporary six-month trial at the amount of \$11.00 per hour. If they receive a good evaluation at the end of that six-month period they will be promoted to full time and receive a raise of \$1.00 per hour. A motion was made by Mark Vibbert and a second by Jay Cary; all in favor.


Sandy Hieneman will be sworn in at the next meeting to fill the position of Garland Hieneman on the Board.

The meeting was adjourned on a motion made by Sandy Hieneman, second by Mark Vibbert; all in favor.


Troy Norris, Chairman

OATH OF OFFICERS AND BOARD MEMBERS

I, Sandra G. Hieneman, DO SOLEMNLY SWEAR
THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATESAND THE
CONSTITUTION OF THIS COMMONWEALTH, AND BE FAITHFUL AND TRUE TO
THE COMMONWEALTH OF KENTUCKY SO LONG AS I CONTINUE A CITIZEN
THEREOF,..... AND THAT I WILL FAITHFULLY EXECUTE TO THE BEST OF MY
ABILITY, THE POSITION
Cumberland County Water District - Board, ACCORDING
Member
TO LAW.


Cumberland County Judge Executive

Sandra G. Hieneman
Signature of Officer, or Board Member

Tom D. Norris
Signature of Officer, or Board Member

7-26-2021
Date

7/26/21

**Cumberland County Water District
Board of Commissioners
July 26, 2021 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Mark Vibbert: Treasurer,
Jay Cary: Secretary, Eric Carver: Asst. Secretary, Sandy Hieneman

Employees: Matthew Dyer

Visitors: John Phelps Jr.

County Judge John Phelps swore in Sandy Hieneman to take the place of Garland Hieneman who recently resigned from the Board.

A quorum being present the Chairman called the meeting to order.

The minutes from the July 12, 2021 meeting were approved on a motion by Mark Vibbert, second by Jay Cary; all in favor.

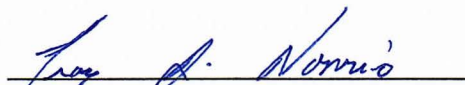
The Board performed the financial review and approved all checks that were issued.

Manager's Report – The PSC denied our six-month extension request. They require our response to their letter by August 13th. Lee will be here August 3rd to help prepare and Randy Jones will also assist. DOW came and did the Sanitary Survey. An issue was found on 1880 with low chlorine residuals. A boil water advisory was issued and lines were flushed until the chlorine residuals came back in compliance. The current meter setting fee is \$725 but the current cost for materials minus fuel is \$855. Matthew will propose a new fee to the PSC of \$925 for a ¾" meter setting.

In Old Business Judge Phelps said that the project list for the new line extensions was submitted and voted on so everything is moving forward at this time. The Board asked if the line for Bobby Severe around his pond had been covered yet. It has not been fixed at this time but will be by the next meeting.

In New Business Troy Norris stated that a new Vice-Chairman will need to be voted on and named soon. The plaque for Garland will be here by the August 9th Board meeting.

The meeting was adjourned on a motion made by Sandy Hieneman, second by Mark Vibbert; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
August 9, 2021 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Mark Vibbert: Treasurer,
Jay Cary: Secretary, Eric Carver: Asst. Secretary,

Employees: Matthew Dyer

Visitors: John Phelps Jr.

A quorum being present the Chairman called the meeting to order.

The minutes from the July 26, 2021 meeting were approved on a motion by Mark Vibbert, second by Eric Carver; all in favor.


The Board performed the financial review and approved all checks that were issued.

Manager's Report – Jackie Norris had talked to Matthew about the new line extension for Warsaw Branch. Matthew told them that the road is on the list to be completed once we know that the funding will be available to the Water District. We sent in our response to the PSC on time but have yet to hear back from them. This is only in the beginning stages of the process. While Lee Mudd was here, he got the information for the New 1880 pump station to try to get us a package deal on the pumps, motors and check valves. The seal in the motor is leaking in pump #3 at the south 61 pump station. We are waiting on the seal and the company to come and repair it. For now, we will not use that pump. The line around the pond at Bobby Severe's has been completely covered and we are finished with that job. The leak at Ronnie Savage's is one we are still unable to find the source of.

The Board had no New Business to discuss.

In New Business Judge Phelps stated that Water Plant Road is on the list to receive blacktop and they will do their best to get it done as soon as possible. Troy reminded the Board that they need to elect a Vice-Chairman. The Board were in agreement that Crawley Road and Donnie-Smith Road need to be completed out of the grant money if possible.

The meeting was adjourned on a motion made by Mark Vibbert, second by Eric Carver; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
August 23, 2021 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Mark Vibbert: Treasurer,
Jay Cary: Secretary, Eric Carver: Asst. Secretary,

Employees: Joey Anderson

A quorum being present the Chairman called the meeting to order.

The minutes from the August 9, 2021 meeting were approved on a motion by Mark Vibbert, second by Eric Carver; all in favor.

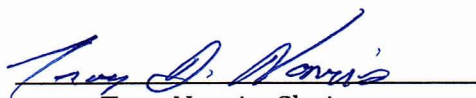
The Board performed the financial review and approved all checks that were issued.

Manager's Report – Assistant Manager Joey Anderson presented to the Board in Matthews absence. We have multiple meters not reading correctly that need to be changed out as soon as possible. A major leak on Redwood Drive has been repaired along with several service line leaks, most of which were cut by A & C. Joey plans on retiring from the CCWD the middle of next year (2022).

The Board had no Old Business to discuss.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Mark Vibbert, second by Eric Carver; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
September 13, 2021 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver: Asst. Secretary, Sandy Hieneman

Employees: Matthew Dyer

Visitors: County Judge Executive John Phelps Jr.

A quorum being present the Chairman called the meeting to order.

The minutes from the August 23, 2021 meeting were approved on a motion by Mark Vibbert, second by Sandy Hieneman; all in favor.

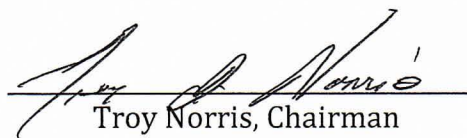
The Board performed the financial review and approved all checks that were issued.

Manager's Report – We are having an issue with the chlorine levels in the 1880 area. The only solution we see is to begin boosting chlorine in those areas. Matthew will gather information about setting up a bleach tank and pumping system at the Myers Ridge and Cedar Creek pump stations. Towards the end of September, we will begin our annual flushing schedule. We have yet to hear a response from the PSC regarding the rate case study. We continue to locate line daily for A&C which makes it hard to stay caught up with meter settings and other system related duties. We have changed out multiple meters that were reading incorrectly. We have found and repaired several service line leaks. We are still working on getting the funding for Donnie-Smith Road line extension.

The Board had no Old Business to discuss.

In New Business the Board made changes to the Covid policy regarding the distribution employees. Matthew will look into installing programs onto our laptops that will allow office staff to work from home if necessary for Covid related issues. The Board appointed a new Vice-Chairman. Jay Cary was nominated for Vice-Chairman on a motion by Mark Vibbert, second by Eric Carver; all in favor. Eric Carver was nominated for Board Secretary on a motion by Mark Vibbert, second by Jay Cary; all in favor. Sandy Hieneman will fill in for Eric Carver in his absence.

The meeting was adjourned on a motion made by Garland (Sandy) Hieneman, second by Mark Vibbert; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
October 11, 2021 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Vice-Chairman,
Mark Vibbert: Treasurer, Eric Carver: Secretary, Sandy Hieneman

Employees: Matthew Dyer

Visitors: County Judge Executive John Phelps Jr.

A quorum being present the Chairman called the meeting to order.

The minutes of the September 27, 2021 meeting were read and approved on a motion by Mark Vibbert, second by Sandy Hieneman; all in favor.

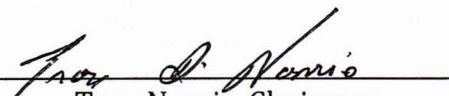
The finances were reviewed and approved and checks were signed.

In the Manager's Report Matthew informed the Board that the work has been started at Dale Hollow Sweets and is hoped to be finished this week. David Bowles has set up a meeting with Mueller so that we can discuss the issues we have been having with our meters not reading correctly. No new updates at this time about the money that will be split between us and the City Water Dept.

The Board had no Old Business to discuss.

In New Business: Tony Melecosky hit a deer in one of the new Dodge trucks this morning on his way to work. It will be sent in for repair.

The meeting was adjourned on a motion made by Sandy Hieneman, second by Mark Vibbert; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
October 25, 2021 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Jay Cary: Vice-Chairman,
Mark Vibbert: Treasurer, Eric Carver: Secretary

Visitors: County Judge Executive John Phelps Jr.


A quorum being present the Chairman called the meeting to order.

No finances to review and no manager's report due to Matthew's absence.

In Old Business the Board inquired of John Phelps about the funding for Warsaw Ridge and Bull Ridge. The Fiscal Court will have to set their budget before they will know what can be allotted for the CCWD.

In New Business the Board discussed the annual pay raises and bonus. The same bonus amount and pay raises as were given last year will be given again this year. No Christmas dinner due to Covid. It was decided by the Board to allow a leak adjustment for Rex England with the understanding that he cannot have another adjustment for a 12-month period if this issue were to continue. Jay Cary mentioned the purchase of another service truck to the Board. The finances will be reviewed and this will be discussed at the next meeting.

The meeting was adjourned on a motion made by Mark Vibbert , second by Jay Cary; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
November 11, 2021 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Jay Cary: Vice-Chairman,
Mark Vibbert: Treasurer, Eric Carver: Secretary

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The minutes of the September 27th and October 11th 2021 meeting were read and approved on a motion by Jay Cary, second by Mark Vibbert; all in favor.

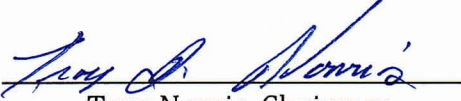
The finances were reviewed and approved and checks were signed.

Managers Report: Meter tech came and rode with Joey for a couple of days reading meters in an attempt to help find our issues. So far, they found that the meters not reading are the old meters that are almost out of the warranty. We will be changing those meters out and sending them back for replacement warranty. Sweet Treats lowering the main water line has been completed. Earl Branham is wanting the water meter to his daughter's residence moved off the right of way onto his property. Having an issue with Alex as far as attendance and work ethic. Matthew will be speaking to him about this. All bank accounts have a good balance at this time. Still no news on the repair costs for the new Dodge truck from where Tony hit the deer.

The Board had no Old Business to discuss at this time.

In New Business: We will be getting a cell phone for Joey to carry part of the on-call load as Distribution Supervisor. The Board discussed employee raises that will take effect November 1, 2021. All employees will receive a 4% across the board raise and a \$400 incentive bonus. The 4% is for this year only and is not set for every year. A motion was made by Mark Vibbert, second by Jay Cary; all in favor.

The meeting was adjourned on a motion made by Mark Vibbert, second by Jay Cary; all in favor.



Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
November 22, 2021 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Jay Cary: Vice-Chairman,
Mark Vibbert: Treasurer, Eric Carver: Secretary

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The minutes of the November 8, 2021 meeting were read and approved on a motion by Mark Vibbert, second by Jay Cary; all in favor.


The finances were reviewed and approved and checks were signed.

Manager's Report: Meter tech came back and rode with the guys reading meters. He fixed the issue with the State Park meter not reading correctly. However, there were several more re-reads this month after we had changed bad meters out last month so we will have him come back at another time. Matthew was able to get the North 61 pumps running and kicking off and on like they are supposed to do. Year end bonus checks will go out this week.

In Old Business: Donnie Smith Road is waiting approval from the state to move forward with the line extension. New Dodge truck has been repaired and was picked up. Alex Savage has been taking off several days and is not performing as he has been told to do or as expected of him. The six-month probation will be up in December for both Alex and Dylan. Matthew is satisfied with Dylan. December 5th Dylan will be brought on as full time and receive a \$1.00 per hour raise. Alex will be terminated on December 5th with one week's severance pay. Motion made by Mark Vibbert, second by Jay Cary; all in favor with a unanimous vote.

In New Business: None to discuss at this time.

The meeting was adjourned on a motion made by Mark Vibbert, second by Jay Cary; all in favor.



Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
December 13, 2021 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Jay Cary: Vice-Chairman,
Mark Vibbert: Treasurer, Eric Carver: Secretary

Employees: Matthew Dyer

Visitors: John Phelps Jr., David Bowles, Lee Mudd

A quorum being present the Chairman called the meeting to order.

The minutes of the November 22, 2021 meeting were read and approved on a motion by Mark Vibbert, second by Jay Cary; all in favor.

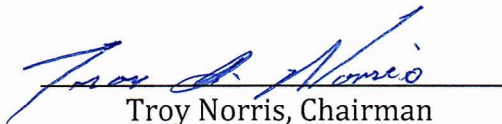
The finances were reviewed and approved and checks were signed.

Manager's Report: A & C Communications hit our water line once again on Hwy 379 and tore out close to 200' of pvc pipe. At this time, we will put in a valve and replace the pipe later when the materials come in. No one lives past this point at this time so no one will be without water. Dylan is doing really well and is working great with the entire crew. The rate change for the meter settings has been put into motion. The information has been put in the paper and on the back of the water bills so far.

The Board had no Old Business to discuss.

New Business: Lee Mudd and David Bowles were present for the Engineering procurement for the Marrowbone Project. No other engineering firms had presented any interest in the project. Monarch Engineering's portfolio was reviewed and scored by the Board and they were approved to begin the process for the project.

The meeting was adjourned on a motion made by Jay Cary, second by Mark Vibbert; all in favor.


Troy Norris, Chairman