

**Cumberland County Water District
Board of Commissioners
January 13, 2020 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman,
Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer
Visitors: County Judge John Phelps Jr.

A quorum being present the Chairman called the meeting to order.

The Board had no Inquiries.

The minutes of the December 9, 2019 meeting were approved on a motion by Mark Vibbert, second by Eric Carver; all in favor.

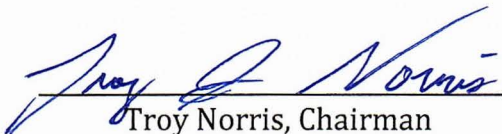
The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew discussed the water loss reports for October and November 2019. Both reports were in the 40% - 41% range. To get our future numbers as accurate as possible we are currently getting set up to be able to read all the meters in the system in one day. The leak on Brush Creek has finally been located and repaired after two and a half weeks of searching. We had one invoice turned in for a plumber to repair damage to a water heater due to the high pressure at the beginning of this leak.

In Old Business the Board approved the quote for the 3 Road Bores on Pitman Creek from Stott's Construction. A motion was made by Jay Cary, second by Mark Vibbert; all in favor.

In New Business the documents have been signed for the new line extension to cross the Spear's property on Compton Road. Once the new line has been installed Mike Garrett's will be disconnected and tapped to the new line. The 6 new iPads that the CCWD just purchased are up and running and already saving us money.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
January 27, 2020 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman,
Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The Board had no Inquiries.

The minutes of the January 13, 2020 meeting were approved on a motion by Eric Carver, second by Mark Vibbert; all in favor.

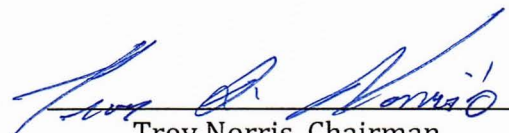
The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew informed the Board that the iPads are in service and being used by all employees. Doing work orders and daily master meter reading on them at this time. Mapping and GPS is functional but still needs a little more work. Stott's Construction is making progress on Hwy 704. We have been back on Pitman Creek and have installed an additional 300 ft including one creek crossing. The leak on Brush Creek has been found and repaired leaking a total of 2.2 million gallons before it was fixed.

In Old Business Matthew, Troy and Garland will work on the Employee Manuals this week and have the final draft reading for review at the next Board meeting.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
February 24, 2020 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman,
Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The Board had no Inquiries.

The minutes of the February 10, 2020 meeting were approved on a motion by Jay Cary, second by Eric Carver; all in favor.

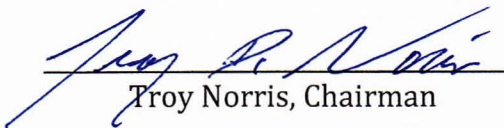
The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew informed the Board that Lee Mudd sent the refinance information to the KRWA and to Randy Jones with Rubin & Hays. We should know something very soon. We were able to install the water line on Pitman Creek in two of the areas that we thought would have to be bored. This saved the CCWD \$20,000 on this project. We will have Stott's Construction make the bore at the beginning of the road before we tie in to the existing line. Troy, Garland and Mark met with all CCWD employees along with Matthew to review the new amended employee manual. No one had any complaints. Joey met with the inspector for Stott's Construction recently to begin preliminary work on the Marrowbone project. The auditors will soon complete our 2019 audit. At this time the only discrepancies that were found were in the water loss. The amount of water purchased and the amount of water sold seem to be off somewhat. Matthew will continue looking into this to find the issue. We still have not found a truck for a reasonable price at this time. The Whites Bottom PRV cannot handle the pressure alone so we will look at prices to install a second PRV below the current one.

The Board had no Old Business to discuss at this time.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
March 9, 2020 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman,
Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The Board had three inquiries to discuss. Matthew informed the Board that Mrs. Holcomb had complained about no one getting to her quick enough to get her meter shut off one Saturday when she had a personal leak in her basement. Trevor, who was on call at the time gave her a time frame of which it would take him to get to her residence and she was not satisfied with that. She wants the CCWD to be responsible to pay for some of her leak. The Board decision was that the time frame given by Trevor of 45 minutes to get to her from his location was not unreasonable and the customer is responsible for having their own shut off valve after the meter. The CCWD will not be responsible for this matter in any way as it was handled appropriately. Mr. & Mrs. Nowak on Allens Creek Road asked the Board about moving their water meter onto their property. Currently the meter is on the property of Steve Hurt and the service line crosses a creek that washes out anytime we have a big rain. Some other issues came up while discussing this so Matthew will talk to Steve Hurt and we will ask County Judge John Phelps to come to the next meeting to discuss before any decisions are made.

David Cross from Clinton County has partnered with another gentleman in hopes of developing some property down in Irish Bottom. The CCWD will follow the same terms as always on a new line extension. We will require permanent services on the new line to keep the water turned over.

The minutes of the February 24, 2020 meeting were approved on a motion by Jay Cary, second by Mark Vibbert; all in favor.

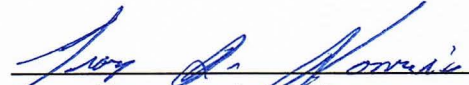
The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew had already discussed the customer issues and had nothing else to discuss other than the water loss. If necessary, the guys will come in at night and listen to valves to find the large loss on the West side of the system.

The Board had no Old Business to discuss at this time.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
March 23, 2020 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The Board had no inquiries to discuss

The minutes of the March 9, 2020 meeting were approved on a motion by Eric Carver, second by Mark Vibbert; all in favor.

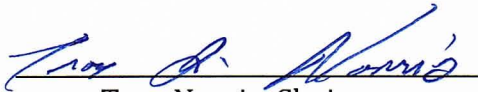
The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew discussed the new office restrictions that have been put in place. The office is now open with drive-thru only. The office staff will use hand sanitizer after every transaction. No one will be allowed into the lobby for any type of business. As always, we are continuing our leak detection efforts. A large leak on off the old HWY 90 was repaired and estimated at approximately 1,200,000 gallons per month for several months. It was leaking under a road tile and under the road, is the reason it was not found until now. Clyde Craig is ready to have the pressure test done for Thunder Bay Trail. He is responsible for paying to have this done. The cost is \$1,200.

The Board had no Old Business to discuss at this time.

In New Business the Board decided that all Board meetings, until further notice will be closed to the public due to Covid-19 and social distancing. The manager will handle all inquiries and present them to the Board for discussion. A motion was made by Jay Cary, second by Garland Hieneman; all in favor.

The meeting was adjourned on a motion made by Garland Hieneman, second by Jay Cary; all in favor.


Troy Norris, Chairman

OATH OF OFFICERS AND BOARD MEMBERS

I, Jay Cary, DO SOLEMNLY SWEAR
THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATESAND THE
CONSTITUTION OF THIS COMMONWEALTH, AND BE FAITHFUL AND TRUE TO
THE COMMONWEALTH OF KENTUCKY SO LONG AS I CONTINUE A CITIZEN
THEREOF,..... AND THAT I WILL FAITHFULLY EXECUTE TO THE BEST OF MY
ABILITY, THE POSITION
Cumberland County Water District Board Member, ACCORDING
TO LAW.

[Signature]
Cumberland County Judge Executive

Jay Cary
Signature of Officer, or Board Member

[Signature]
Signature of Officer, or Board Member

4-27-2020
Date

OATH OF OFFICERS AND BOARD MEMBERS

I, Mark Vibbert, DO SOLEMNLY SWEAR
THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATESAND THE
CONSTITUTION OF THIS COMMONWEALTH, AND BE FAITHFUL AND TRUE TO
THE COMMONWEALTH OF KENTUCKY SO LONG AS I CONTINUE A CITIZEN
THEREOF,..... AND THAT I WILL FAITHFULLY EXECUTE TO THE BEST OF MY
ABILITY, THE POSITION
Cumberland County Water District Board Member, ACCORDING
TO LAW.

[Signature]
Cumberland County Judge Executive

Mark Vibbert
Signature of Officer, or Board Member

[Signature]
Signature of Officer, or Board Member

4-27-2020
Date

**Cumberland County Water District
Board of Commissioners
April 13, 2020 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The Board had no inquiries to discuss

The minutes of the March 23, 2020 meeting were approved on a motion by Mark Vibbert, second by Garland Hieneman; all in favor.

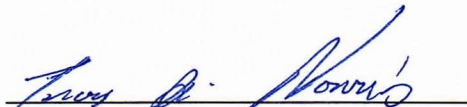
The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew discussed significant change that has been seen in the usage from Burkesville at the South 61 pump station since the leak was repaired at John Walker McCoy's a few weeks ago. Lee Mudd applied for a grant with government funding that may possibly be made available at this time. The grant will be for the Marrowbone project which is estimated at \$2 million. Stott's Construction is continuing work on Hwy 704 with a two or three man crew a couple of days each week until this virus passes. Barry said that he should be able to get to the pressure test for Clyde Craig during all of this. The crew rotation seems to be working out well at this time for everyone. Joe Myers is the only one who has received unemployment as of now but it is still early and we hope to have news next week on the others. Matthew will keep the Board posted on this situation.

The Board had no Old Business to discuss at this time.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.


Troy Norris, Chairman

OATH OF OFFICERS AND BOARD MEMBERS

I, Mark Vibbert, DO SOLEMNLY SWEAR
THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATESAND THE
CONSTITUTION OF THIS COMMONWEALTH, AND BE FAITHFUL AND TRUE TO
THE COMMONWEALTH OF KENTUCKY SO LONG AS I CONTINUE A CITIZEN
THEREOF,..... AND THAT I WILL FAITHFULLY EXECUTE TO THE BEST OF MY
ABILITY, THE POSITION
Cumberland County Water District Board Member, ACCORDING
TO LAW.

[Signature]
Cumberland County Judge Executive

Mark Vibbert
Signature of Officer, or Board Member

[Signature]
Signature of Officer, or Board Member

4-27-2020
Date

OATH OF OFFICERS AND BOARD MEMBERS

I, Jay Cary, DO SOLEMNLY SWEAR
THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATESAND THE
CONSTITUTION OF THIS COMMONWEALTH, AND BE FAITHFUL AND TRUE TO
THE COMMONWEALTH OF KENTUCKY SO LONG AS I CONTINUE A CITIZEN
THEREOF,..... AND THAT I WILL FAITHFULLY EXECUTE TO THE BEST OF MY
ABILITY, THE POSITION
Cumberland County Water District Board Member, ACCORDING
TO LAW.

[Signature]
Cumberland County Judge Executive

Jay Cary
Signature of Officer, or Board Member

[Signature]
Signature of Officer, or Board Member

4-27-2020
Date

**Cumberland County Water District
Board of Commissioners
April 27, 2020 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary

A quorum being present the Chairman called the meeting to order.

The Board had no inquiries to discuss

The minutes of the April 13, 2020 meeting were approved on a motion by Mark Vibbert, second by Garland Hieneman; all in favor.

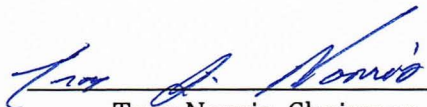
The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Troy Norris reported in Matthew's absence. At this time Joey Anderson has still not received any unemployment. He is the only employee that has had any issues. Work has stopped on Pitman Creek at this time but will resume once everyone returns back to work. Matthew needs to get an update on the refinancing for the CCWD's Bonds. Matthew needs to get with Lee Mudd and see where we are with the Marrowbone project. We will return to a full crew and normal working schedule on May 11, 2020.

The Board had no Old Business to discuss at this time.

In New Business County Judge Executive John Phelps Jr. swore in both Mark Vibbert and Jay Cary for another 3-year term.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.



Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
May 25, 2020 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The Board had no inquiries to discuss

The minutes of the May 11, 2020 meeting were approved on a motion by Eric Carver, second by Mark Vibbert; all in favor.

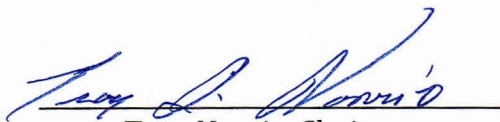
The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew informed the Board that the next meeting would contain the 2019 Audit Report and the Bond Refinancing. Tony Melecosky's accident with Aaron Capshaw is estimated at around \$7,000 and Matthew has had a serious conversation with Tony about speeding. Continuing to work diligently on water loss. We will install plexiglass over the opening for the counter in the office and open to the public on June 15th. No progress at this time on Pitman Creek. A motion to spend \$29,295.00 on 217 new meters was made by Jay Cary, second by Mark Vibbert; all in favor. Stott's Construction may tie in part of 704 tomorrow.

The Board had no Old Business to discuss at this time.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
June 8, 2020 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary,

Employees: Matthew Dyer

Visitors: Robert Abner, Donnie Cox, Kristen Millard

A quorum being present the Chairman called the meeting to order.

The Board had no inquiries to discuss

The minutes of the May 25, 2020 meeting were approved on a motion by Mark Vibbert, second by Garland Hieneman; all in favor.

Robert Abner and Donnie Cox attending the meeting to give the Board a review of the 2019 audit. The audit showed no significant problems or issues with the finances or the future of the CCWD.

Kristen Millard was present from Kentucky Rural Water Finance to discuss the refinancing of the CCWD's Bonds. A resolution was adopted to move forward with this process. Motion made by Mark Vibbert, second by Garland Hieneman; all in favor.


The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew informed the Board that continued efforts are made daily to find and repair leaks and to get the water loss under control. Pitman Creek is now nearing completion and should be finished soon. We have a progress meeting Thursday June 11th for the 704 project.

The Board had no Old Business to discuss at this time.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
June 22, 2020 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

Visitors: Nicky Richards, Darrell Farlee

A quorum being present the Chairman called the meeting to order.

Nicky Richards came before the Board to discuss his water leak that he feels was caused when the water was turned back on after the contractors tied in the new line for Hwy 704. The main line was turned off in order to tie in the new line on 704. After the water was turned back on Nicky had very little water at his house. The water meter showed a leak of 7gpm going through. The Board discussed and agreed to move Nicky's meter onto his property across the creek. We will attempt to push a new service line through the existing encasement pipe. If this does not work, we will get water to Nicky temporarily until another option can be discussed by the Board. Motion by Jay Cary, second by Mark Vibbert; all in favor.

Darrell Farlee was present to discuss reimbursement for an old bill he had to pay when signing up for new service. Mr. Farlee was charged for an existing bill that was in his wife and son-in-law's name when he signed up for new service. He argued that since he never had water service in his name previously that he shouldn't be responsible for paying this bill. The Board discussed and agreed that since he had no prior water service in his name that we will reimburse him the full amount of the old bill that he paid. Motion by Jay Cary, second by Mark Vibbert; all in favor.

The minutes of the June 8, 2020 meeting were approved on a motion by Mark Vibbert, second by Garland Eric Carver; all in favor.

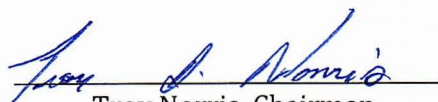
The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew informed the Board that the line on Pitman Creek is close to completion. Still to hook up are the pumps and the service lines to the existing customers. The 704-line replacement has been completed and in service. Matthew discussed the need for a new trencher. We have several upcoming projects that will require a trencher to complete. Our current trencher is over 30 years old and costs us thousands of dollars to repair each time we do a project with it. Matthew had two quotes ready for the Board's review. The Board agreed to finance a new Ditch Witch trencher with 0% interest for 4 years. The motion was made by Mark Vibbert, second by Garland Hieneman; all in favor.

The Board had no Old Business to discuss at this time.

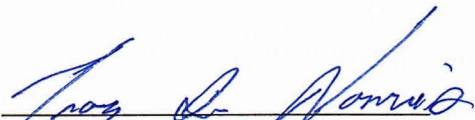
The Board had no New Business to discuss at this time.


The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.


Troy Norris, Chairman

CUMBERLAND COUNTY WATER DISTRICT
OFFICE: 133 Lower River Street Burkesville, KY 42717-9622
PHONE 270/864-3133 FAX 270/864-3865
EMAIL CCWATEROFFICE@YAHOO.COM
DISTRIBUTION CENTER: 186 Water Plant Road, Burkesville, KY 42717
AFTER HOURS 270/459-2970

This Employee Personnel Policy has been amended and approved by the Cumberland County Water District Board of Commissioners effective February 10, 2020.


Troy Norris, Chairman
2/10/2020


Matthew Dyer, Manager
2/10/2020

**Cumberland County Water District
Board of Commissioners
July 13, 2020 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Eric Carver

Employees: Matthew Dyer

Visitors: Chip Wilkins, John Phelps

A quorum being present the Chairman called the meeting to order.

Chip Wilkins with Lawton Insurance updated the Board on our current insurance policy. No amounts have changed and will not for another two years per our contract.

The minutes of the June 22, 2020 meeting were approved on a motion by Mark Vibbert, second by Garland Eric Carver; all in favor.

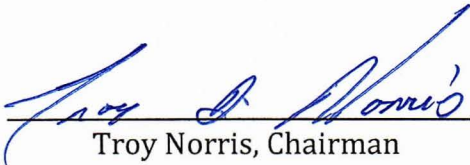
The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew met with Jeffrey Cyphers about Jeff Lees water meter. We will set his meter at the end of the line on his property. Pumps for Pitman Creek have been ordered and are on their way. The guys have fixed a couple large leaks and several smaller ones over the past couple of weeks. The new Ditch Witch has been delivered and was used to install 1,300 feet of service line on Goose Creek. We will close the office lobby and return to drive thru only at this time due to the spread of Covid. We will allow customers in the office by appointment only for new service contract, etc. We have a Closing meeting on July 15th for the 704 project. Lee Mudd will inspect the Marrowbone tank that day

In Old Business Matthew reported that Nicky Richards service line has been fixed temporarily. To bore under the creek would cost the CCWD \$10,500. We will look into more options before a decision is made.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
July 27, 2020 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The minutes of the July 13, 2020 meeting were approved on a motion by Mark Vibbert, second by Eric Carver; all in favor.

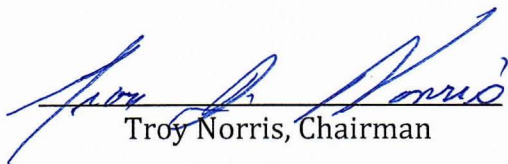
The Board performed the financial review and approved all checks that were issued.

Manager's Report: Lee Mudd inspected the Marrowbone tank. He did see some sign of sealant that was gone and potentially some areas of rust. This tank will need to be inspected more thoroughly very soon. We will make another attempt at Nickie Richards creek crossing as soon as the materials come in. We are going to put 1 ½" line through the 3" casing and insulate and cement over the 1 ½" line to hopefully keep from freezing. We have a possible leak at Grace Union church that we are currently working on. It is under the asphalt parking lot.

The Board had no New Business to discuss at this time.

In New Business Matthew requested to the Board that we split our two crews in half once again due to the rising number of positive Covid-19 cases in the county. Leaving half of our staff still able to work should anyone of our employees test positive for the virus. This would keep from having to send all employees home at the same time for testing or quarantine. The Board put the request on hold until our next meeting scheduled for August 10, 2020. Matthew is to make sure all employees are split up as best they can be during this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
August 10, 2020 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The minutes of the July 27, 2020 meeting were approved on a motion by Mark Vibbert, second by Eric Carver; all in favor.


The Board performed the financial review and approved all checks that were issued.

Manager's Report: Matthew discussed the situation with the leak on Jackson Hollow Road. The 8" main line was laid in a rock trench or on solid rock for the majority of the distance from the pump station to the old treatment plant. This makes all repairs very difficult and time consuming. We need to look into replacing this line in the near future. The water leak at Grace Union Church is under the blacktop in an unknown location. In order to keep from ripping up all of the blacktop to find this small leak we will enlist the help of the KRWA. At this time no employees have tested positive for the Covid-19. We will maintain the precautions we have in place at this time.

The Board had no Old Business to discuss at this time.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.



Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
August 24, 2020 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The minutes of the August 10, 2020 meeting were approved on a motion by Garland Hieneman, second by Mark Vibbert; all in favor.


The Board performed the financial review and approved all checks that were issued.

Manager's Report: Matthew presented the Board with the new signature cards from First & Farmers Bank. The signatures will remain the same. At this time, we are waiting on Stott's Construction to do the bore for Pitman Creek before we can tie in the new line and test it. We have all materials and will begin on Nicky Richards service line as soon as a couple leaks have been repaired. We will also begin work on the line extension for Dale Hollow Hideaways very soon. Bids on the 449 outside tank repair and painting will take place some time in September.

The Board had no Old Business to discuss at this time.

In New Business Mark mentioned that we need to get the headlight assembly for the Silverado repaired as soon as possible. Garland stated that the Board should give each employee a \$.50 per hour raise because of the progress they have made with the water loss. Troy said that we will wait and look into it at a later date.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
September 14, 2020 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order. Matthew presented a customer complaint from the owners of the Whites Bottom chicken houses. They received a leak adjustment for one month of leak. They argued that the leak had went on for a longer period of time. After profiling the meter, it does not appear that the leak went for longer than one month. The Board decided that, based on the available information, we will follow the same procedure as with any other customer. They will receive a leak adjustment for a one-month period. A motion was made by Mark Vibbert, second by Jay Cary; all in favor by unanimous vote.

The minutes of the August 24, 2020 meeting were approved on a motion by Eric Carver, second by Mark Vibbert; all in favor.


The Board performed the financial review and approved all checks that were issued.

Manager's Report: Nicki Richards line has been repaired at a cost of only a couple hundred dollars. Kentucky Rural Water will be here the first part of October to help with leak detection at Grace Union Church. Stott's Construction will be down in a couple of weeks to do the bore for Pitman Creek Road. Dale Hollow Hideaways new line extension has been completed. Hunter's Par line extension off of Frogue Road has been installed. Waiting on materials to finish the tie in to the main line. Williams Subdivision off of Dulworth Road has been installed and will soon be tested. Waiting on payment of materials to proceed with the line extension in Irish Bottom. Still awaiting approval for Terry Riley's line extension off of Sulphur Creek Road. We will accept bids this month for the completion of the Hwy 449 tank painting.

The Board had no Old Business to discuss at this time.

In New Business Troy mentioned that due to the Covid virus and Jones' Restaurant closing down we will suspend the employee Christmas dinner this year. Matthew then mentioned that in place of the dinner the Board should consider giving each employee a larger incentive bonus this year. Matthew reminded the Board of the hard work that has been done this year, as well as the money that has been saved and the noticeable decrease in water loss over the past few months. The Board discussed and decided that in place of the usual \$200 bonus, they will give each employee a \$400 bonus this year. A motion was made by Garland Hieneman, second by Mark Vibbert; all in favor.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
September 28, 2020 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order. The owners of the chicken houses in Whites Bottom were present with a complaint about the leak adjustment from the previous meeting. Since our September 14, 2020 meeting more documentation for this account had been received and reviewed. It appeared as though they did possibly have a leak that lasted longer than one month. However, since the evidence isn't conclusive the Board opted to allow for a two-month adjustment instead of a three-month adjustment. This would allow for a total adjusted off the bill of \$3,542.45 once accepted and approved.

The minutes of the September 14, 2020 meeting were approved on a motion by Jay Cary, second by Mark Vibbert; all in favor.


The Board performed the financial review and approved all checks that were issued.

Manager's Report: We have two Dollar General stores being developed out in the county. One will be on Hwy 90 West and the other will be on Hwy 61 south. The store that will be on Hwy 61 south inquired about having the water line moved in order to keep it from being underneath the store building itself. I explained the process to them and they will call back when a decision has been made on their end. Bid opening at 4 pm on October 12, 2020 for the Hwy 449 tank rehab project. Matthew discussed the current policy of delinquent accounts having to pay a \$20 minimum each month plus their regular monthly bill to pay off a past due account. The Board decided to raise the minimum to \$30 each month plus the regular monthly bill. This will guarantee that at least two full minimum bills are being paid monthly. This motion was made by Mark Vibbert, second by Jay Cary; all in favor.

The Board had no Old Business to discuss at this time.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
October 12, 2020 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

Visitors: Lee Mudd

A quorum being present the Chairman called the meeting to order.

Lee Mudd presented the Board with the 3 bids for the completion of the 449 tank that had been opened earlier in the evening. A motion to accept the low bid of \$177,650.00 was made by Jay Cary, second by Mark Vibbert; all in favor. The most the CCWD should have to spend out of pocket on this project is expected to be \$50,000. Lee discussed the issue with the Marrowbone Tank with the Board. Lee will talk to the tank company to see if they are willing to come to an agreement similar to what they made with Bronston, who had the same issue. The Marrowbone line replacement project is estimated to cost \$2,000,000.00 to complete. The Board decided to take advantage of the available funding and the low interest rates at this time and proceed with the project in one phase instead of two phases. This motion was made by Mark Vibbert, second by Eric Carver; all in favor, unanimous.

The minutes of the September 28, 2020 meeting were approved on a motion by Mark Vibbert, second by Jay Cary; all in favor.

The Board performed the financial review and approved all checks that were issued.

Manager's Report: Thunder Bay Trail project is waiting on parts to tie into our line. Once it has been tied in Barry Stott's will perform the pressure test on the line. If the line passes the pressure test, we will proceed in setting meters and look at extending the line another 1,700 feet. Matthew has discussed the procedures with the developer.


Danny Stinson with Kentucky Rural Water will be here tomorrow to try to locate the leak at Grace Union Church under the blacktop.

Barry Stott's is scheduled to come this week to do the bore for Pitman Creek Road. New motors have been ordered for the 1880 pump station to replace the old ones. One of the old motors seems to still be useable and will be kept for a spare. The guys repaired a major leak on Jackson Hollow Road that appears to have been leaking for a long time.

In old business the Board discussed employee raises. Each employee will receive a raise of \$.50 per hour with the exception of Brenda Bowlin. Brenda will receive an additional \$.50 per hour for a total of \$1.00 per hour. This is due to her performing more than her expected duties in the office. The fact that she has the capability to run the entire office if Matthew and Julie are both absent. Raises will take effect 11/2/2020. A motion was made by Mark Vibbert, second by Garland Hieneman; all in favor, unanimous.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
October 26, 2020 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Jamie Branham

A quorum being present the Chairman called the meeting to order.

The minutes of the October 12, 2020 meeting were approved on a motion by Eric Carver, second by Garland Hieneman; all in favor.


The Board performed the financial review and approved all checks that were issued.

Manager's Report: Jamie Branham filled in for Matthew Dyer who was absent from this meeting. Lee Mudd is attempting to contact the representative for the KY Glass Lined Tanks to see if he can make it to the next Board meeting to discuss the issues with Marrowbone Tank. Still waiting on Stott's Construction to do the bore on Pitman Creek. Danny Stinson from KRWA came and found our leak at Grace Union Church and it has been repaired. Thunder Bay Trail is tied in and now waiting on Stott's Construction to complete the pressure test. We will be reading meters manually this month. Jamie talked to the Board about purchasing a new leak detector like is used by KRWA. The Board asked that a quote be gotten for the next meeting. Jamie discussed the leak on South 61 by Doug Williams' and the difficulty it will be for us to repair with our current equipment. Found and repaired a leak at Guy Boils' that had been leaking for quite some time.

In old business the Board asked if anyone has checked on the meter at Darrell Farlee's since he moved in on Beech Grove Road. The Board also discussed the precautions we are taking to prevent the spread of Covid and asked that we continue with our efforts.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.



Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
November 9, 2020 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The minutes of the October 26, 2020 meeting were approved on a motion by Eric Carver, second by Mark Vibbert; all in favor.

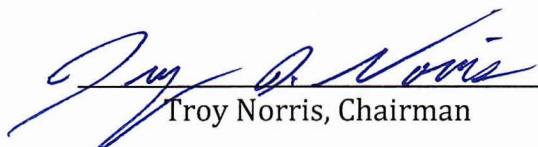
The Board performed the financial review and approved all checks that were issued.

Manager's Report: Thunder Bay Trail has been pressure tested and sampled and all is good. The new Hammerhead Mole we ordered has arrived. We will try it out first thing in the morning on the leak under the road on South 61. Matthew sent a letter to Daryl Farlee informing him that if he did not come in and sign up for a new meter to his second property his other meter will be pulled on December 1, 2020. Flushed Sexton Fork and Scott Finley roads due to customer complaints. Joe Myer's wife tested positive for Covid. All staff went to be tested immediately and they all tested negative. We will continue to keep the staff separated as much as possible and closely monitor the situation. Matthew is to order new shirts for the Board members and the Magistrates as well as the County Judge Executive.

In old business Matthew provided the Board with the quote for the new leak detector like was used by our representative from KRWA to quickly and easily find the leak at Grace Union Church. After discussion and review, the Board decided to purchase the new leak detector. A motion was made by Mark Vibbert, second by Jay Cary; all in favor.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.


Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
November 23, 2020 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

Inquiry-Tammy Wright sent in a statement for repairs on her water line due to the high pressure caused by the CCWD during the 449-tank drawdown. The statement only had an amount and was not itemized. Matthew will contact Tammy and ask her to send in an itemized statement for repairs before any payment will be made.

The minutes of the November 9, 2020 meeting were approved on a motion by Mark Vibbert, second by Jay Cary; all in favor.

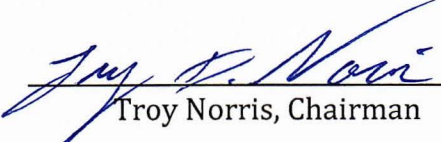
The Board performed the financial review and approved all checks that were issued.

Manager's Report: Joe Myers tested positive for Covid and was off work for an additional week. He is back to work now and doing good. The meters we have in stock at the moment and the meters we will be receiving in the future will only work with one set of our meter reading equipment. In order to distribute these meters throughout the county and have the ability to read them efficiently we will need to purchase another meter reading device. A motion to purchase this device was made by Jay Cary, second by Garland Hieneman; all in favor. Meters were read manually last month and no issues were found. Mark informed us about an abandoned meter base that is believed to have a meter in it that someone has been stealing water from. We will check on this first thing tomorrow.

The Board had no Old Business to discuss at this time.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.



Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
December 14, 2020 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

Visitors: Bobby Severe, Lee Mudd & County Judge Executive John Phelps Jr.

A quorum being present the Chairman called the meeting to order.

Inquiry-Bobby Severe inquired of the Board to have the water line above his pond covered with the gravel that he has provided along with any other rock to keep the dirt from washing off into his pond. This will be done as soon as it is dry enough to do so.

Kelly Branham owes the CCWD for plumbing fittings from about a year ago. Several attempts have been made to collect on this debt. The Board decided to leave this as is for now and collect if she comes back in to sign up for water in the future.

The minutes of the November 23, 2020 meeting were approved on a motion by Mark Vibbert, second by Jay Cary; all in favor.


The Board performed the financial review and approved all checks that were issued.

Manager's Report: The new meters have arrived and the new meter reading equipment will arrive tomorrow. The new leak detector has arrived and is already being used. Tammy Wright still needs to get an itemized list to the Board before payment will be given. The 449-tank repair is going well and should be completed ahead of schedule. Pitman Creek line is still waiting to be tied in.

The Board had no Old Business to discuss at this time.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.


Troy Norris, Chairman