

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

IN THE MATTER OF:

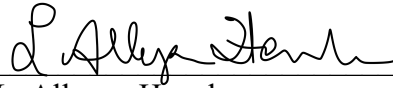
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|--|---|-------------------|
| ELECTRONIC APPLICATION OF ROWAN WATER, |) | |
| INC. FOR AN ALTERNATIVE RATE ADJUSTMENT |) | |
| AND AN INVESTIGATION INTO ROWAN WATER, |) | |
| INC. AND ITS INDIVIDUAL DIRECTORS, LARRY |) | CASE NO. |
| JOHNSON, DANNY STEVENS, DANNY COX, |) | 2022-00252 |
| MIKE COLLINS, ENOCH BLAIR, AND ITS MANAGER, |) | |
| JERRY PATRICK, FOR ALLEGEDLY FAILING TO |) | |
| COMPLY WITH KRS 278.300 AND A COMMISSION |) | |
| ORDER |) | |

NOTICE OF FILING

Come now Rowan Water, Inc., its board members and its general manager, by counsel, and hereby give notice of filing its March 2023 board minutes showing the enactment of two board policies. These policies, which are also being filed into the record of this proceeding, set forth the process for reviewing Commission Orders and for entering into any financial arrangements. In addition to enacting these policies, the board has also discussed, at its July 12, 2023 meeting, having someone come to their annual meeting each year to provide training to the board on their duties and responsibilities, including a review of the Commission's rules and regulations. The July 12, 2023 board minutes will not be approved until the August, 2023 board meeting.

Done this 17th day of July, 2023.

Respectfully submitted,



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*Counsel for Rowan Water, Inc. its Board Members
and General Manager in Their Official and
Individual Capacities*

CERTIFICATE OF SERVICE

This is to certify that foregoing was submitted electronically to the Commission on July 17, 2023 and that there are no parties that have been excused from electronic filing. Pursuant to prior Commission orders, no paper copies of this filing will be submitted.



*Counsel for Rowan Water, Inc. its Board Members
and General Manager in Their Official and
Individual Capacities*



2023 MINUTES OF BOARD OF DIRECTORS OF ROWAN WATER, INC

MARCH 2, 2023

A regular meeting of the board of directors of Rowan Water, Inc. was held on March 2, 2023 at 9:00 am at the Rowan Water office---proper notice haven previously been given. The meeting was called to order at 9:00 am by Chairman, Larry Johnson.

The following board members were present:

Duane Dehart

Enoch Blair

Randy Cox

Mike Collins

The following association staff members were present:

Jerry Patrick, Manager

Riley Sumner, Bluegrass Engineering

Allyson Honaker, Honaker Law Office

APPROVAL OF MINUTES:

On a motion duly made by (Dehart) and seconded by (Collins) the minutes for the regular meeting on February 8, 2023 was to be approved. The motion passed unanimously.

FINANCIAL STATEMENT:

On a motion duly made by (Blair) and seconded by (Cox) the financial statement for the month of February 2023 was to be approved as presented. The motion passed unanimously.

MAINTENANCE UPDATE:

- 1) Rowan Water has had some minor leaks in the past month
- 2) Rowan Water has 3 new services waiting to be installed.
- 3) Rowan Water discussed the rate study going on
- 4) Auditors have been here
- 5) We are laying some new line on Lee Branch to take care of some leaks

NEW BUSINESS.

A motion was made by (Cox) seconded by (Blair) for Rowan Water to adopt a Financing Policy. This Policy will be attached to the official meeting notes. The motion carried

A motion was made by (Collins) seconded by (Dehart) for Rowan Water to adopt a Policy For Reviewing Orders of the Public Service Commission. That Policy will be attached to the official minutes. The motion carried

ENGINEERING NOTES:

Riley was not present to discuss the following projects with the Board:

KY 32

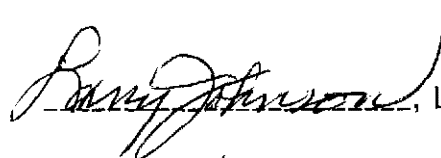
USDA PROJECT


EAST CLACK MT & GENERATOR PROJECT

CREEK CROSSING PROJECT

UPPER 377 PROJECT

A motion was made by (Collins) second by (Cox) to adjourn the meeting at 11:25 am.

 _____, Larry Johnson, Chairman

 _____, Mike Collins, Sec/Treas

**ROWAN WATER, INC.
POLICY FOR REVIEWING ORDERS
OF THE KENTUCKY PUBLIC SERVICE COMMISSION**

Article I: Purpose

The purpose of the policy for reviewing orders of the Kentucky Public Service Commission is to make sure Rowan Water is aware of all items contained in these orders.

Article II: Procedures

1. Review of Kentucky Public Service Commission Orders

Each new Order entered by the Kentucky Public Service Commission in any matter involving Rowan Water, Inc., shall be reviewed at the next board meeting after issuance. The general manager shall review the Order prior to the board meeting. A copy of the Order will be given to each board member in the board packet for that meeting.

2. Legal Counsel Review

Once the board has reviewed the Kentucky Public Service Commission Order, if there remains any questions or concerns, the board will present the questions and concerns to legal counsel for guidance on whether or not Rowan Water, Inc., has any conditions that it must comply with pursuant to the Kentucky Public Service Commission Order.

Article III: Records of Proceedings

The minutes of each board meeting where a Kentucky Public Service Commission Order is discussed shall contain the following:

- a) the names of each board member that is present at the meeting;
- b) the Kentucky Public Service Commission Case Number and the nature of the case;
- c) a statement regarding whether or not the board has any questions or concerns that need to be presented to legal counsel;
- d) the record of the vote, if any.

Article IV: Procedure for Calendaring Dates for Future Requirements

Rowan Water, Inc.'s general manager shall calendar all dates and future requirements contained in a Kentucky Public Service Commission Order and shall inform the board of any upcoming deadlines with regard to any future requirements.

A copy of this policy will be given to each board member and the general manager.

The board will be provided a copy of KRS 278.300 and any amendments thereto at least once annually to review.

Article III: Records of Proceedings

The minutes of each board meeting where a security or evidence of indebtedness is discussed shall contain the following:

- a) the names of each board member that is present at the meeting;
- b) the security or evidence of indebtedness that is being discussed, including the amount of time the note will be paid back;
- c) a statement regarding whether or not the board has any questions or concerns that need to be presented to legal counsel;
- d) the record of the vote, if any, to file an application with the Public Service Commission for approval.

A copy of this policy will be given to each board member and the general manager along with a copy of KRS 278.300 at the time of implementation.

ROWAN WATER, INC. FINANCING POLICY

Article I: Purpose

The purpose of the financing policy is to make sure Rowan Water, Inc. seeks Public Service Commission approval on any financing that is subject to KRS 278.300.

Article II: KRS 278.300 Requirements

A utility must seek Public Service Commission approval before issuing any securities or evidences or indebtedness or before it assumes any obligations or liability with respect to any securities or evidences of indebtedness of any other person. KRS 278.300 does not apply to notes issued by the utility for a proper purpose, doesn't violate any law and are payable at periods of not more than two (2) years from the date thereof. It also does not apply to like notes, payable at a period of not more than two (2) years from the date thereof, that are issued to pay or refund in whole or in part any such notes, or to renewals of such notes from time to time not to exceed an aggregate of six years from the date of issue of the original note. The statute also does not apply to notes by the state, or to any notes subject to the supervision or control of the federal government or any agency thereof.

Article III: Procedures

1. Review of Securities or Evidences of Indebtedness

Each new security or evidence of indebtedness shall be presented to the board for review regardless of the term for payback. The board shall review to determine if the note needs to be approved by the Public Service Commission before entering into said note.

In addition to any new security or evidence of indebtedness, each renewal of an existing security or evidence of indebtedness shall also be presented to and reviewed by the board to determine if Public Service Commission approval is required.

2. Legal Counsel Review

Once the board has reviewed each security and evidence of indebtedness, if any questions or concerns exist, the board will present to the questions and concerns to legal counsel for guidance on whether or not Public Service Commission approval is required.

3. Application to Public Service Commission

If the board or legal counsel determine that Public Service Commission approval is required, the board will authorize the general manager and legal counsel to prepare and submit an application to the Public Service Commission for approval under KRS 278.300.

4. Copy of KRS 278.300 to be Provided