

**Cumberland County Water District
Board of Commissioners
January 9, 2023 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Jay Cary: Vice-Chairman,
Mark Vibbert: Treasurer, Eric Carver: Secretary, Sandy Hieneman

Employees: Matthew Dyer
Visitors: Coleman Hurt, County Attorney

A quorum being present the Chairman called the meeting to order.

Mike Radford had a 2" main line ripped out on his property several months ago by A&C Communications. This happened due to the CCWD being unable to locate the line in that area. A&C has agreed to work with the CCWD, they will dig the ditch, we will replace the line and they will fill the ditch in and be responsible for clean up and seeding.

The minutes of the December 12th meeting were reviewed and approved on a motion made by Jay Cary, second by Mark Vibbert; all in favor.

All checks were reviewed and signed by the Board.

Manager's Report: The leak at Ronnie Savage's that we were unable to locate last year has resurfaced. KRWA will be here next week to help us locate the leak so it can be repaired. The electric pole has been set for the Pitman Creek pump station. Tri-County is waiting on their permit to run the power line across the road. County Attorney, Coleman Hurt, filed his part of our PSC order. We received a third request for information from the PSC. Lee and Matthew will make sure it is filed on time. We began installing the line at The Village of Dale Hollow subdivision and should be finished soon. The next project will be the Casey Fork line extension.

The Board had no Old Business to discuss.

In New Business: We were informed that the majority of the South 61 Subdivision River Lots are located on the CCWD side of the master meter. We will need to work this out with the City of Burkesville water and find a way to charge the customers for sewer and water separately.

Mark Vibbert made the motion that the CCWD Chairman, Vice-Chairman and Treasurer, whomever those individuals may be, will be on the Signature Card as signers for First & Farmers Bank of Cumberland County and Citizens Bank of Cumberland County. Also, any transfer amount over \$25,000 will require two of those signatures. The motion was seconded by Jay Cary; all in favor. Current Chairman is Troy Norris, current Vice-Chairman is Jay Cary and current Treasurer is Mark Vibbert.

The meeting was adjourned on a motion made by Sandy Hieneman, second by Mark Vibbert; all in favor.

Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
December 12, 2022 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Jay Cary: Vice-Chairman,
Mark Vibbert: Treasurer, Eric Carver: Secretary, Sandy Hieneman

Employees: Matthew Dyer
Visitors: Brian Barrett

A quorum being present the Chairman called the meeting to order.

Brian Barrett approached the Board about installing 4 meters on his property. He had met with Matthew before the meeting and did not agree to the terms of line extension on his road that would be suitable for the CCWD to eventually take over. He will now run a 2" line on his property for each meter setting.

Joe Appleby, the Manager for the City of Burkesville Water Department, was present to inform the Board of the upcoming contract renewal and rate increase.

The minutes of the November 28th meeting were reviewed and approved on a motion made by Mark Vibbert, second by Sandy Hieneman; all in favor.

All checks were reviewed and signed by the Board.

Manager's Report: Continuing to work with Lee Mudd and Coleman Hurt on the PSC rate study. The response from Coleman must be filed by 12/17/22. The new line off Rose of Sharon Road for the Cliff Carley residence has been installed and is operational. Employees continue daily with leak detection.

The Board had no Old Business to discuss.

In New Business: Lee Mudd discussed the grants for the Marrowbone Project as well as the three additional roads that the CCWD will install ourselves. We will not have a meeting on December 26, 2022.

The meeting was adjourned on a motion made by Sandy Hieneman, second by Mark Vibbert; all in favor.

Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
December 9, 2019 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman,
Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer
Visitors: David Bowles, Lee Mudd

A quorum being present the Chairman called the meeting to order.

The Board had no Inquiries.

The minutes of the November 25, 2019 meeting were approved on a motion by Mark Vibbert, second by Eric Carver; all in favor.

The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew informed the Board that the easement paper has been signed for Compton Road. We can now install a water line on the ride side of Compton Road in order to get water service to Mrs. Anderson.

Lee Discussed the future line replacement project in Marrowbone with the Board. This has turned into a larger project than we first thought but it is definitely a much needed one. The cost will be significant enough that we will most likely break this project up into two stages.

In Old Business Matthew presented the new iPad quote to the Board. We will purchase 6 new iPads through Bluegrass Cellular with free otterboxes included in the purchase. This motion was made by Mark Vibbert, second by Eric Carver; all in favor. We have a quote from Stott's Construction for the 3 road and creek bores on Pitman Creek Road. We will get a second quote from A & C Communications.

In New Business the Board was presented with a bid for funding on the 704 project by USDA. No other bids were turned in. A motion to accept the bid from USDA for the 704 project was made by Mark Vibbert, second by Eric Carver; all in favor.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.

Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
November 28, 2022 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Jay Cary: Vice-Chairman,
Mark Vibbert: Treasurer, Eric Carver: Secretary, Sandy Hieneman

Employees: Matthew Dyer
Visitors: Coleman Hurt

A quorum being present the Chairman called the meeting to order.

The minutes of the November 14th meeting were reviewed and approved on a motion made by Mark Vibbert, second by Jay Cary; all in favor.

All checks were reviewed and signed by the Board.

Manager's Report: The PSC sent out the next round of orders. They are asking for very detailed information. Matthew, Lee and Coleman are working to get this information to them by the due dates. The October water loss report was discussed. Even though the total water loss is still more than desired, the difference between loss before and after leaks repaired is a positive direction. Sandy will attend the PSC new commissioner training at some point next year. Tri-County will meet to discuss the Pitman Creek pump station on 11/29/22. Timmy Davis and Jessie Shoopman have been working for over 3 months and would like to be considered for full time employment. The Board discussed and decided to hire them both full time and to give them a \$1.00 per hour raise. The motion was made by Jay Cary, second by Mark Vibbert; all in favor.

The Board had no Old Business to discuss.

In New Business: The Board agreed to hire Tim Struthers as part time, starting at \$12 per hour. He will begin training to take Matthew's place in the office. Rex will be assuming the responsibilities of Field Manager and will receive a \$1 per hour raise. Joey's pay and Assistant Manager responsibilities have been assumed by Joe Myers. A motion was made by Sandy Hieneman, second by Jay Cary; all in favor.

The meeting was adjourned on a motion made by Sandy Hieneman, second by Mark Vibbert; all in favor.

Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
November 14, 2022 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Jay Cary: Vice-Chairman,
Mark Vibbert: Treasurer, Eric Carver: Secretary, Sandy Hieneman

Employees: Matthew Dyer

Visitors: Lindsey Bell, Coleman Hurt, John Phelps Jr.

A quorum being present the Chairman called the meeting to order.

The minutes of the October 24th meeting were reviewed and approved on a motion made by Jay Cary, second by Mark Vibbert; all in favor.

All checks were reviewed and signed by the Board.

Manager's Report: Hulse Road up and going. Compton Road is complete. All meter settings are completely caught up. Changing some old meters out with new ones. Meet with Tri-County Thursday on Pitman Creek pump station. Joey taking vacation time until the first of the year. Will return for a short time before retiring. Joe Myers is taking his place. Tony Melecosky passed his Class II Distribution exam. This comes with a \$1 per hour raise. Our customers on Rainbow Road are concerned about not having a hydrant close enough to them in case of a fire. We will install a new hydrant at the beginning of Rainbow Road. Stott's Construction came and looked at lowering or boring the line on 1206 for J.P. Morgan. A motion was made by Jay Cary, second by Mark Vibbert, to give Tony Melecosky a \$1 raise for obtaining his Class II license; all in favor. A motion was made by Mark Vibbert, second by Sandy Hieneman, to give all employees the same annual incentive bonus as last year; all in favor.

The Board had no Old Business to discuss.

In New Business, John Phelps and Lindsey Bell reviewed and discussed with the Board about finally getting the ARPA grant money approved for new and past projects. This money will fund line extensions on half of Bull Ridge Road and Warsaw Road. It will also reimburse the CCWD for money spent on the Donnie Smith Road line extension and the Amandaville creek bore. A motion to approve as stated was made by Mark Vibbert, second by Jay Cary; all in favor.

The meeting was adjourned on a motion made by Sandy Hieneman, second by Mark Vibbert; all in favor.

Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
November 11, 2019 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman,
Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver
Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The Board had no Inquiries.

The minutes of the October 28, 2019 meeting were approved on a motion by Jay Cary, second by Mark Vibbert; all in favor.

The Board performed the financial review and approved all checks that were issued. Matthew stated that the new rate increase was now available for us to implement at any time. The Board agreed to do so beginning on November's billing.

In the Manager's Report Matthew informed the Board that several leaks have been repaired and we continue to search for leaks and make every effort to reduce water loss. We will be checking every meter base that we are aware of to check for any water that is being stolen. Matthew presented a quote from Bluegrass Cellular for iPads for each work vehicle that is used daily and for the office use as well. The Board reviewed and discussed the quote. Matthew will obtain more information before the Board makes a final decision. The CCWD Christmas Dinner will be held at Jones' Restaurant again this year on December 9th at 4:30 pm.

The Board had no Old Business to discuss.

In New Business Matthew informed the Board that both Troy Norris and Jay Cary would have to be present on December 11th to sign papers at the pre-construction meeting for the Hwy 704 project. Since Jay Cary will be out of town at that time the Board must appoint a new Secretary for the month of December to carry out the duties in Jay's absence. Eric Carver is appointed as CCWD Board Secretary for the month of December 2019 on a motion made by Mark Vibbert, second by Jay Cary; all in favor.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.

Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
October 28, 2019 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman,
Mark Vibbert: Treasurer
Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The Board had no Inquiries.

The minutes of the October 14, 2019 meeting were approved on a motion by Mark Vibbert, second by Garland Hieneman; all in favor.

The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew informed the Board that we now have a little over 1 mile of line in the ground on Pitman Creek. We have run into one area of rock approximately 200 feet long that is too much for our small hydraulic hammer to handle. We expect more of these small areas as we progress. The Board decided that we will skip these areas when we come to them and move ahead with installing the line. We will get a quote from Stott's Construction for all areas that could not be completed by us so as to save on time and wear on the equipment.

The guys found a stolen meter from 2007 on the meter base of Jimmy Capps, whose account has not been active since 2008. From the last reading we had on the meter in 2007, there has been 890,700 gallons of water go through this meter. Since Jimmy Capps has passed away and there is no name tied to the closed out account we have no one to prosecute at this time. The Board decided that we will remove this meter base from the ground so that anyone interested in water on this property will have to pay for a meter setting in the future. This will ensure that water will not be stolen out of this base anymore.

The Board had no Old Business to discuss.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.

Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
October 14, 2019 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman,
Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver: Asst. Secretary

Employees: Matthew Dyer

Visitors: County Judge Executive, John Phelps Jr.

A quorum being present the Chairman called the meeting to order.

The Board had no Inquiries.

The minutes of the September 23, 2019 meeting were approved on a motion by Jay Cary, second by Mark Vibbert; all in favor.

The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew informed the Board that with the September water loss being at 32.8% several service line leaks have been repaired which should contribute to lowering that percentage. Work on Pitman Creek has begun and ½ mile of line has been installed up to this point with 2 ½ more mile to go. Cody Walker has agreed to allow the CCWD to put the pump station for Pitman Creek on his property. He asked to have a water meter set on his property for his barn at no cost to him in exchange for the use of his property. He will pay the normal water bill monthly for this new meter. This was accepted by the Board and a motion was made by Jay Cary, second by Mark Vibbert; all in favor.

In Old Business, pertaining to the Hwy 704 project, the Board had four resolutions to review and adopt. Bond Resolution, Amended Water Rate Resolution, Floodplain Resolution and Interim Financing Resolution. A motion to adopt all said Resolutions was made by Mark Vibbert, second by Eric Carver; all in favor. The work on Hwy 704 is expected to begin toward the end of November and should be completed by the end of February.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.

Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
July 22, 2019 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman,
Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver: Asst. Secretary

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The Board had no Inquiries.

The minutes of the June 24, 2019 meeting were approved on a motion by Mark Vibbert, second by Eric Carver; all in favor.

The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew discussed the continued efforts for leak detection and attempting to keep our water loss under control. Several leaks have been repaired lately, most have been service lines, very few have been long term leaks. We purchased a new chamber and rebuild kit for the Marrowbone Tank master meter for leak detection purposes. An accident occurred on South 61 with the old office canopy frame coming loose from the tie down and flying off the back of the black Ford truck. The frame did hit another vehicle, thankfully no one was injured. Minor damages were caused to the other vehicle. Matthew discussed the addition of two more flushes to the Hwy. 704, Lawson Bottom area in with the upcoming line replacement project.

The Board had no Old Business to discuss at this time.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.

Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
May 13, 2019 6:00 p.m.**

Commissioners: Troy Norris:Chairman, Garland Hieneman: Vice-Chairman
Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The Board had no Inquiries.

The minutes of the April 22, 2019 meeting were approved on a motion by Mark Vibbert, second by Garland Hieneman; all in favor.

The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew gave an update on the current renovations for the office building. The awning for the drive thru has been ordered (\$904.00) and should be here this week. The parking stops have been researched and the lowest price found is \$755.00 for 12 stops. Matthew will get them ordered. Gaddie Shamrock gave a quote of \$15,800.00 to pave the entire parking lot. They also gave a quote of \$5,000.00 to pave only the new edition of the parking lot. A second quote will be in by the next meeting and the Board will decide what to do after that. The Marrowbone water tank was vandalized on top with spray paint. We will paint over the graffiti and look at installing cameras in the near future. Lee Mudd climbed the 449 tank and inspected the work that has been done so far. Lee stated that everything looks good and has no issues with anything. We have a second quote for our liability insurance. The Board asked Matthew to schedule him to be here at the next meeting to give a presentation. May 16, 2019 will be Johnny Carters last day working for the CCWD due to retirement. Matthew will order a plaque and set a date and time for the presentation from the Board.

In Old Business the Pitman Creek project has been approved by the Division of Water and construction should begin soon.

In New Business Matthew discussed with the Board about getting a CCWD App. That could be used to send notifications to our customers. This would be used for line breaks, flushing, construction, etc... The Board suggested that Matthew get with Trevor and Jamie to look at setting up the Remind app for our customers.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.

Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
April 8, 2019 6:00 p.m.**

Commissioners: Troy Norris:Chairman, Garland Hieneman: Vice-Chairman
Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The Board had no Inquiries.

The minutes of the March 25, 2019 meeting were approved on a motion by Mark Vibbert, second by Garland Hieneman; all in favor.

The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew discussed the water loss. In the past two weeks we have found and repaired several leaks equaling approximately 20 gpm. We have isolated a small area down south 61 near Ashlock that we are confident is leaking and has been for some time. Currently we are about 8 gpm over our normal usage in that area. We have uncovered approximately 200' of 3" pipe in this area with no signs of a leak as yet. We will continue to work in this area until we find and repair our leak. The 449 tank project is set to begin in the 3rd week of April. The tank will be down for repair for approximately 3 weeks. New solid state meters have been ordered for all three chicken houses. Once those are received and installed we expect to see a significant decrease in water loss for those customers. Pitman Creek project is still awaiting approval from the DOW for the pump station. Construction on the drive thru at the office will begin soon.

The Board had no Old Business to discuss at this time.

The Board had no New Business to discuss at this time. County Judge Executive John Phelps inquired about the 704 project. He also wanted to thank the District Board for their service.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.

Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
March 25, 2019 6:00 p.m.**

Commissioners: Troy Norris:Chairman, Garland Hieneman: Vice-Chairman
Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The Board had no Inquiries.

The minutes of the March 11, 2019 meeting were approved on a motion by Jay Cary, second by Mark Vibbert; all in favor.

The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew discussed the water loss. In the past two weeks we have found and repaired several leaks equaling approximately 20 gpm. We have isolated a small area down south 61 near Ashlock that we are confident is leaking and has been for some time. Currently we are about 8 gpm over our normal usage in that area. We have also found that we are losing a significant percentage of our water through the 3 chicken house meters. We will order 3 new solid-state meters that have no moving parts to break down due to high usage. These new meters should record our usage from the chicken houses much more accurately.

The Board had no Old Business to discuss at this time.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Jay Cary, second by Mark Vibbert; all in favor.

Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
March 11, 2019 6:00 p.m.**

Commissioners: Troy Norris:Chairman, Garland Hieneman: Vice-Chairman
Mark Vibbert: Treasurer, Secretary, Eric Carver

Employees: Matthew Dyer

Visitors: David Bowles & Lee Mudd

A quorum being present the Chairman called the meeting to order.

The Board had no Inquiries.

The minutes of the February 25, 2019 meeting were approved on a motion by Mark Vibbert, second by Eric Carver; all in favor.

The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew discussed the December and January Water Loss. Due to the substantial rainfall we have had a difficult time locating any leaks lately. We do know of a leak on Willis Creek Road that we are losing around 35 gpm but we cannot even get to it to repair until the water level comes down. We are searching and will continue to search daily in all areas for leaks. Troy Norris stated that he understands that we are doing everything we can to keep the water loss under control but one way or another we will get these leaks found and repaired to bring our water loss down.

In Old Business Matthew discussed an issue with the antenna on top of the 449 tank that's giving us problems with the telemetry. Unless the problem gets worse, we will wait until they are here to repair the 449 tank and see if they can also replace the antenna for us at that time. We still need a few more easements on Pitman Creek and we should receive approval on the pump station soon. Matthew will get some ideas and information on landscaping for the front of the office.

In New Business the Board discussed Jamie, Tony and Trevor obtaining their class A CDL license to be able to drive the dump truck which hauls our backhoe. Matthew informed the Board that raises have been given in the past for employees obtaining their CDL's but he wasn't sure how much. The Board decided to give a raise of \$.25 per hour to all 3 employees. This motion was made by Mark Vibbert, second by Jay Cary; all in favor. Lee Mudd informed the Board that work would begin on the 449 tank around the middle of April. They will complete the inside and spot repair the outside at this time. The 704 project will be bid out in early summer, maybe around June.

The meeting was adjourned on a motion made by Jay Cary, second by Garland Hieneman; all in favor.

Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
February 25, 2019 6:00 p.m.**

Commissioners: Troy Norris:Chairman, Garland Hieneman: Vice-Chairman
Mark Vibbert: Treasurer, Secretary, Eric Carver

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The Board had no Inquiries.

The minutes of the February 11, 2019 meeting were approved on a motion by Mark Vibbert, second by Garland Hieneman; all in favor.

The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew discussed a possible issue with the daily master meter readings. Matthew will get quotes and more information about getting our master meters tested for accuracy. The Auditors will be here to perform the 2018 Audit on February 26th and 27th. The Pitman Creek project is progressing and should be ready for us to begin, possibly as soon as the weather breaks and the ground dries up enough in that area. The meter across the TN state line that we discovered recently was having water stolen from it has now been removed from service.

In Old Business the Board discussed the CCWD's possible future involvement on the billing side of local garbage pickup that the County Judge had asked about previously. This is only in the discussion phase at this time. Matthew obtained prices for Brad & Joyce on Miller Road and passed that information on to Sherri McIver. Sherri told Matthew that she passed the information on to her clients. Matthew has not heard anything back on this.

In New Business the discussed preparation for any possible future flooding problems like we are currently enduring.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.

Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
February 11, 2019 6:00 p.m.**

Commissioners: Troy Norris:Chairman, Garland Hieneman: Vice-Chairman
Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

Visitors: County Judge Executive, John Phelps Jr., Brad & Joyce from Miller Rd

A quorum being present the Chairman called the meeting to order.

Brad & Joyce from Miller Road were present to inquire of the Board about a line extension for Miller Road. Matthew explained to them the policy of the CCWD. If they are willing to purchase all materials, the CCWD will put the line in and maintain the line. They would have to pay the cost of materials, the engineering fee and the meter tap fee. A second option that may be less expensive would be to set a meter off the existing line and then run a service line to the property they purchased. The Board explained to them that this was the policy of the CCWD and that nothing would be done any different than it has been done for anyone else in the past. Matthew will get the price quotes for both options to them as soon as possible.

The minutes of the January 28, 2019 meeting were approved on a motion by Garland Hieneman, second by Jay Cary; all in favor.

The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew informed the Board that the meter across the state line that previously had a jumper installed has not been pulled yet due to the weather and other work being done. Also, that another jumper was found just up from this one at Glee Key Road. The jumper was removed, a plug installed and the authorities notified. Charges for the individuals have been filed and the bill totals over \$1000. The highway department has finished with Crocus Bridge at this time and everything looks good around our water line. Pitman Creek Road project has been on hold awaiting pump station approval as well as the weather lately.

The Board had no old business to discuss at this time.

In New Business the County Judge inquired about the CCWD's willingness for garbage billing for the county. The CCWD agreed that they would be willing if we are set up to handle everything on our end. This will be discussed further at another time when more information is available.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.

Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
January 28, 2019 6:00 p.m.**

Commissioners: Garland Hieneman: Vice-Chairman, Mark Vibbert: Treasurer,
Jay Cary: Secretary, Eric Carver

Employees: Matthew Dyer

A quorum being present and the Chairman being absent for medical reasons the Vice-Chairman called the meeting to order.

The minutes of the December 10, 2018 meeting were approved on a motion by Mark Vibbert, second by Eric Carver; all in favor.

The Board performed the financial review and approved all checks that were issued. The checks were all initialed by each Board member and signed by the Treasurer.

In the Managers Report Matthew informed the Board that the concrete work for the porch and sidewalk at the office is scheduled to begin this week. Currently the Crocus Creek Bridge repair is still on going and our waterline is still exposed. We found that we have a bad check valve in the 449 Pump Station. A replacement valve has been ordered to replace the bad valve. Once the valve has been replaced, we will order parts to repair the bad valve to have an extra on hand in the future for a back-up. We found a customer stealing water with a jumper in the meter setter just past the KY/TN state line. Since the meter base was in TN and the customer in KY, our local Sheriff Department was unable to do anything about the situation. The Board discussed this reoccurring problem that we have in this area. The meter base that is in TN has been inactive now for several years and will now be removed. Each time a customer is caught stealing water, we will evaluate the situation and area and respond to each on a case by case basis. This will keep us from removing several inactive meter bases at this time that could potentially be reactivated soon.

The Board had no Old Business to discuss at this time.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Mark Vibbert, second by Jay Cary; all in favor.

Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
June 10, 2019 6:00 p.m.**

Commissioners: Troy Norris:Chairman, Garland Hieneman: Vice-Chairman
Mark Vibbert: Treasurer, Eric Carver: Asst. Secretary

Employees: Matthew Dyer

Visitors: Jeff Stiles, John Phelps Jr.

A quorum being present the Chairman called the meeting to order.

The Board had no Inquiries.

Jeff Stiles with Curneal & Hignite Insurance gave his presentation to the Board. The details of the coverage were unclear. Jeff was informed that we have other quotes from other carriers and that we would get back to him and let him know our decision.

The minutes of the May 28, 2019 meeting were approved on a motion by Mark Vibbert, second by Jay Cary; all in favor.

The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew discussed a possible leak that they may have found in Marrowbone. They will begin working on it tomorrow to see if it is in fact a leak. The 449 tank project phase 1 is complete and the tank will be back in service this week. A motor and transmission has been found for the Silverado in Louisville. Those will be purchased and picked up this week, approximately \$1,500 for both. From what has been seen so far we can probably purchase a van and truck to replace the two Ford trucks for less than \$20,000.

In Old Business the Board gave Matthew the authority to purchase a cargo van for under \$10,000 with around 100,000 miles or less on it. This purchase will be made with the funds from the Short-Lived Assets account. The motion was made by Jay Cary, second by Mark Vibbert; all in favor.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.

Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
June 24, 2019 6:00 p.m.**

Commissioners: Troy Norris:Chairman, Garland Hieneman: Vice-Chairman
Mark Vibbert: Treasurer, Eric Carver: Asst. Secretary

Employees: Matthew Dyer

Visitors: Chip Wilkins

A quorum being present the Chairman called the meeting to order.

The Board had no Inquiries.

Chip Wilkins was present, at the Boards request, to discuss the workman's comp. insurance policy from Lawton Insurance. This is a breakdown of the totals:

Workman's Comp. - \$ 6,065.72, General Liability - \$ 12,562.00, Management Liability - \$ 2,109.00 for an annual total of \$ 20,736.72, this amount is locked in for a three-year period, except for the workman's comp. which can change at any time. A motion to accept the proposal from Lawton Insurance was made by Eric Carver, second by Mark Vibbert; all in favor.

The minutes of the June 10, 2019 meeting were approved on a motion by Mark Vibbert, second by Eric Carver; all in favor.

The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew discussed the most recent leak on Hwy. 704. This leak, in the middle of a severe storm, was impossible to find at night, causing it to run all night at a loss of 200 gpm. The leak was found early the next morning, however, circumstances and location of the leak caused for several hours of water outage before the leak could be repaired. We must move forward as quickly as possible on the next steps to get this line replaced. Matthew will contact Lee Mudd with Monarch Engineering to get this project underway as soon as possible. The guys have found and repaired a couple of major leaks as well as several smaller leaks. As always, we will constantly monitor our master meters and SCADA in order to keep the water loss under control as much as possible.

In Old Business the Board opened the bids for the roof repair at the old water plant. With Riley Roofing having the lowest bid the Board decided to accept their bid. A motion to award the job to Riley Roofing was made by Mark Vibbert, second by Eric Carver; all in favor.
The motor and transmission are both being installed in the Silverado at this time.

In New Business Garland Hieneman discussed his concerns for the high water loss.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.

Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
July 8, 2019 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Mark Vibbert: Treasurer,
Jay Cary: Secretary, Eric Carver: Asst. Secretary

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The Board had no Inquiries.

Lee Mudd with Monarch Engineering presented the Board with paperwork for Troy and Jay to sign to move forward with the Hwy. 704-line replacement. The Board also had to adopt two resolutions for this project. Both resolutions were accepted and passed on a motion by Jay Cary, second by Mark Vibbert; all in favor.

The minutes of the June 24, 2019 meeting were approved on a motion by Eric Carver, second by Mark Vibbert; all in favor.

The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew discussed the June water loss report. We are focusing on Distribution line 2 which is the Marrowbone area. We have not found any trace of a leak on the old AC line going through Justin Brinkman's yard. With the rock and the ground the way it is we are going to replace that line with 3" pvc very soon and re-tap all service connections to rule out any possible leaks that we are not detecting. The leak detection process in that area may require some night time work to determine the problem areas.

The Board had no Old Business to discuss at this time.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Jay Cary, second by Mark Vibbert; all in favor.

Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
August 26, 2019 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman,
Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver: Asst. Secretary

Employees: Rex England

A quorum being present the Chairman called the meeting to order. The Manager, Matthew Dyer, was attending the KRWA annual conference so Rex England filled in for him.

The Board had no Inquiries.

The minutes of the August 12, 2019 meeting were approved on a motion by Mark Vibbert, second by Eric Carver; all in favor.

The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Rex did not have any information for the Board at this time. Troy Norris did make the Board aware that Jamie Branham had given his two-week notice. Troy later made a statement about the consideration of raises. Also, that if Jamie did decide to leave that they would not replace him at this time.

The Board had no Old Business to discuss at this time.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Eric Carver; all in favor.

Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
September 9, 2019 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman,
Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver: Asst. Secretary

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The Board had no Inquiries.

The minutes of the August 26, 2019 meeting were approved on a motion by Jay Cary, second by Mark Vibbert; all in favor.

The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew presented the August water loss report of 26%, up from 19.5% last month. The increase looks to be from the Palestine Road area of the system. This is where we'll be focusing our attention.

The Board had no Old Business to discuss at this time.

In New Business the Board discussed employee raises. At this time, Tony Melocosky, Jamie Branham and Trevor Corbin will all receive a \$1.00 per hour raise. This is due to all three taking on much more responsibility in the distribution system and performing the work that is asked of them without question. This motion was made by Jay Cary, second by Eric Carver; all in favor. Taking affect in November, all employees will receive a \$.50 per hour cost of living raise. In December, all employees will receive a \$200 incentive bonus for their hard work and dedication throughout the year. This motion was made by Mark Vibbert, second by Jay Cary; all in favor.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.

Troy Norris, Chairman

**Cumberland County Water District
Board of Commissioners
September 23, 2019 6:00 p.m.**

Commissioners: Troy Norris: Chairman, Garland Hieneman: Vice-Chairman,
Mark Vibbert: Treasurer, Jay Cary: Secretary, Eric Carver: Asst. Secretary

Employees: Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The Board had no Inquiries.

The minutes of the September 9, 2019 meeting were approved on a motion by Eric Carver, second by Mark Vibbert; all in favor.

The Board performed the financial review and approved all checks that were issued.

In the Manager's Report Matthew informed the Board that both Joey Anderson and Joe Myers have returned to work following sickness. The drought has called for an above average amount of meter settings over the past couple of weeks. We are continuing to search for water leaks in the Palestine and Marrowbone areas since the water loss is up in those locations.

In Old Business Garland discussed that the awning needed to be fixed on the side that was loose and flapping.

The Board had no New Business to discuss at this time.

The meeting was adjourned on a motion made by Garland Hieneman, second by Mark Vibbert; all in favor.

Troy Norris, Chairman