

FISCAL COURT MEETING: Woodford County Courthouse,  
Tuesday, November 26, 2019 at 5:30 p.m.

PRESIDING: James Kay, Woodford County Judge/Executive

PRESENT: Magistrates Liles Taylor, C.L. Watts, Matt Merrill, Kelly Carl,  
William Downey, Larry Blackford, Mary Ann Gill, and Jackie Brown

Judge/Executive Kay called for a moment of silence for the late Judge/Executive John Coyle, who passed away a year ago on November 25, 2018.

**Woodford County Extension Homemakers** – the court was joined by Elizabeth Coots and other members of the Woodford County Extension Homemakers, who presented a check to represent the amount the members saved Woodford County through their volunteer efforts. The volunteer time in 2019 was calculated to be worth \$127,052.73.

**99 for 1 Church** – the court was joined by Mehgan Hoover and Scott Sargent from 99 for 1 church to learn more about Seasons at 99 for 1 as well as other ministries to assist families in need, such as Garment of Joy and Buttocks of Love.

#### **APPROVAL OF MINUTES**

Judge/Executive Kay called for any additions, corrections, or amendments to the minutes of the Regular Fiscal Court Meeting of November 12, 2019. Hearing none, these minutes stood approved as presented.

#### **REPORTS**

**Treasurer's Report (Sabra Garmon)** – Treasurer Garmon reported the financial status through today with the total cash amount of \$10,051,552.99, less claims of \$104,958.45 and \$19,500.00, less a certificate of deposit of \$408,091.60, less payroll of \$244,677.41, leaving an adjusted money market checking account balance of \$9,274,325.53.

Treasurer Garmon also asked the court to approve the contract with Certified Payments for credit card processing services to allow the county to begin accepting credit cards for tax payments.

1. A motion was made by Jackie Brown and seconded by Kelly Carl to direct and authorize Judge/Executive Kay to sign all documents for Certified Payments for credit card processing services.

**VOTING AYE: All Present**

**MOTION CARRIED**

**Emergency Management Director, Drew Chandler** informed the court that the request for additional emergency management funding was approved.

**Jouett House Director, Susan Hughes** informed the court that the Kentucky Hempsters are finalizing the 2019 harvest report and working on the 2020 application. Also, she is working with Ashley Smith on the Black Soil Project and plans to do a familiarization tour with her on December 10<sup>th</sup>.

#### **COMMITTEE REPORTS**

Judge/Executive Kay reported that the Maintenance and Facilities Committee conducted final interviews for energy efficiency projects and hope to have a decision made by December 10<sup>th</sup>.

#### **GENERAL ORDERS AND UNFINISHED BUSINESS**

##### **Claims**

With no objection from the court, the claims due will be paid.

**Personnel Order**

2. A motion was made by Liles Taylor and seconded by Mary Ann Gill to approve the personnel order as presented to the court. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

**NEW BUSINESS**

**Amendment to IT Services Agreement**

3. A motion was made by Jackie Brown and seconded by William Downey to approve the amendment to the IT Services Agreement with Central Business Systems to include Planning and Zoning and to authorize the Judge/Executive to sign the amendment. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

**Appointment to N.E. Woodford Water District**

4. A motion was made by Liles Taylor and seconded by Jackie Brown to re-appoint Larry Moore to the Northeast Woodford Water District for a 4-year term. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

**Non-Discrimination Ordinance**

- There will be a committee of the full court on December 10<sup>th</sup> at 4:00 p.m. to discuss the proposed non-discrimination ordinance.
  - A first reading will be held at 5:30 on December 10<sup>th</sup> if there is such a recommendation from the committee of the full court.
  - A public hearing will be held on December 5<sup>th</sup> at 5:00 p.m. in the 3<sup>rd</sup> floor courtroom to allow the public the opportunity to speak
5. A motion was made by C.L. Watts and seconded by Liles Taylor to approve the process for the non-discrimination ordinance as described.

**VOTING AYE: All Present**

**MOTION CARRIED**

6. A motion was made by Liles Taylor and seconded by William Downey to direct the County Attorney to prepare the ordinance for first reading on December 10<sup>th</sup>.

**VOTING AYE: All Present**

**MOTION CARRIED**

7. A motion was made by Liles Taylor and seconded by Larry Blackford to draft a resolution to amend the interlocal cooperation agreement for the Versailles-Midway-Woodford County Human Rights Commission.

**VOTING AYE: All Present**

**MOTION CARRIED**

**GOOD OF THE COUNTY:**

Maria Bohanan, Ken Kerkhoff, and Emily Downey came before the court to give an update on the Tourism Commission as well as proposed plans for the old police station once the new station is complete.

**ANNOUNCEMENTS:**

**Squire Gill** informed the court that she is still waiting on the change order for the Huntertown Road sidewalk project

**Squire Carl** informed the court that the Woodford Leadership community project is called HEARTS, which is an acronym for Help Educate At Risk Teens. The HEARTS project is accepting donations of coats, gloves, etc. to be stored at the high school and middle school for youth that need them.

**Squire Downey** informed the court that the Kiwanis Pancake Breakfast will be held December 7<sup>th</sup> from 7:00 a.m. until 12:00 p.m. at First Christian Church. Also, Friends of Big Spring Park have been working on the overlook deck. The next meeting of Friends of Big Spring Park will be held at 5:30 p.m. on December 5<sup>th</sup> at the Woodford County Library.

**County Attorney Alan George** paid tribute to the late John Coyle, who passed away one year ago.


8. A motion was made by Jackie Brown and seconded by Liles Taylor to adjourn the meeting.

**VOTING AYE: All Present**

**MOTION CARRIED**

  
\_\_\_\_\_  
JAMES KAY  
JUDGE/EXECUTIVE

ATTEST:

  
\_\_\_\_\_  
Melody Traugott, Clerk

**WOODFORD COUNTY FISCAL COURT ORDER**

**APPOINTMENT OF LARRY MOORE**

TO THE

**NORTHEAST WOODFORD WATER DISTRICT**

KNOW ALL MEN BY THESE PRESENTS: That the undersigned, James Kay, Judge/Executive of the Woodford County Fiscal Court, pursuant to the authority vested in him by the Kentucky Revised Statutes has recommended that **LARRY MOORE, 100 Snowy Lane, Versailles, KY 40383**, be hereby re-appointed to serve a four-year term to expire December 1, 2023.

GIVEN UNDER MY HAND this the 26<sup>th</sup> day of November, 2019.

  
\_\_\_\_\_  
JAMES KAY  
JUDGE/EXECUTIVE

The aforesaid appointment having been approved by the Woodford Fiscal Court at their regularly scheduled meeting on November 26, 2019.

 : ATTEST  
Clerk, Woodford Fiscal Court

FISCAL COURT SPECIAL REGULAR MEETING: Conducted via ZOOM app and livestreamed on Facebook  
Tuesday, August 24, 2021 at 5:30 p.m.

PRESIDING: James Kay, Woodford County Judge/Executive

PRESENT: Magistrates Liles Taylor, C.L. Watts, Matt Merrill, Kelly Carl, William Downey, Larry Blackford, Mary Ann Gill and Jackie Brown

**GOOD OF THE COUNTY**

The court recognized Circuit Clerk Christie Edwards for her 27 years of service and leadership to Woodford County and wished her well in her retirement.

The court was joined by Stephen Ruschell, Lucas Whitt, and John Soper to discuss a request to adopt the access road at the Brown Forman warehouse into the county road system. The request will be referred to the road committee for further discussion.

**APPROVAL OF MINUTES**

Judge/Executive Kay called for any additions, corrections, or amendments to the minutes of the Special Regular Meeting of August 10, 2021. Hearing none, these minutes stood approved as presented.

VOTING AYE: All Present

MOTION CARRIED

**REPORTS**

**Treasurer's Report (Sabra Garmon)** – Treasurer Garmon reported the financial status through today with the total cash amount of \$15,697,823.21, less claims of \$139,471.52, less a certificate of deposit of \$408,091.60, less ARPA restricted funds of \$2,596,383.00, leaving an adjusted money market checking account balance of \$12,553,877.09.

**Recycling and Solid Waste (Sherri McDaniel)** - Director McDaniel informed the court of the need to hire for an Equipment Operator for the Recycling Center.

1. A motion was made by Matt Merrill and seconded by Jackie Brown to advertise and begin the hiring process for an Equipment Operator position at the Woodford County Solid Waste and Recycling Center.

VOTING AYE: All Present

MOTION CARRIED

**GENERAL ORDERS AND UNFINISHED BUSINESS**

**Claims**

With no objection from the court, the claims due will be paid.

**Transfers**

2. A motion was made by Mary Ann Gill and seconded by Liles Taylor to approve the transfers as presented to the court.

<u>Date</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Transfer Description</u>	<u>Amount</u>
8/24/2021	01-5010-3020	CO CLERK ADVERTISING	CO CLERK ADVERTISING	\$20.00

8/24/2021	01-5020-5710	CORONER BUILDING MAINTENANCE	CORONER BUILDING MAINTENANCE	\$44.98
8/24/2021	01-5082-5710	CO CLERK SATELLITE OFFICE RENEWAL REPAIRS	CO CLERK SATELLITE OFFICE REPAIRS	\$28.54
8/24/2021	08-5135-1850	DES DIRECTOR SALARY/SUPPLEMENT	DES DIRECTOR SALARY/SUPPLEMENT	\$653.85
8/24/2021	08-5135-2011	DES DIRECTOR SALARY SOCIAL SECURITY	DES DIRECTOR SOCIAL SECURITY	\$50.02
8/24/2021	01-9200-9990	GENERAL RESERVE FOR TRANSFER	GENERAL RESERVE FOR TRANSER	(\$797.39)
<hr/>				
Total				\$0.00

VOTING AYE: All Present

MOTION CARRIED

Personnel

3. A motion was made by Liles Taylor and seconded by Jackie Brown to approve the personnel order as presented to the court. (Attachment)

VOTING AYE: All Present

MOTION CARRIED

4. A motion was made by Matt Merrill and seconded by Jackie Brown to advertise and begin the hiring process for a Paramedic for the Woodford County Ambulance Service.

VOTING AYE: All Present

MOTION CARRIED

Proposed Second Reading of Ordinance of General Taxation

5. A motion was made by Kelly Carl and seconded by Larry Blackford to have a second reading of the Ordinance of General Taxation for Woodford County for 2021, Ordinance No. 2021-08. (Attachment)

VOTING AYE: All Present

MOTION CARRIED

Agricultural Advisory Review Board Appointment

6. A motion was made by Liles Taylor and seconded by Mary Ann Gill to approve the appointment of Bob Rouse to the Agricultural Advisory Review Board to fill the remainder of a 4 year term through October 14, 2022. (Attachment)

VOTING AYE: All Present

MOTION CARRIED

Northeast Woodford Water Appointment

7. A motion was made by Matt Merrill and seconded by C.L. Watts to approve the appointment of Ken Brothers to the Northeast Woodford Water District for a 4 year term through May 10, 2024. (Attachment)

VOTING AYE: All Present

MOTION CARRIED

NEW BUSINESS

ARPA Reporting and Assistance

8. A motion was made by William Downey and seconded by Jackie Brown to approve the ARPA State and Local Fiscal Recovery Fund Expenditure Policy Resolution and to authorize the Judge/Executive to sign any and all documents related thereto. (Attachment)

VOTING AYE: All Present

MOTION CARRIED

9. A motion was made by Liles Taylor and seconded by Jackie Brown to approve the Stites and Harbison, PLLC Engagement Agreement and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**2021 Property Tax Rates – WC Public Health District**

10. A motion was made by Kelly Carl and seconded by Liles Taylor to accept the 2021 Property Tax Rates for the Woodford County Public Health District. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

11. A motion was made by Mary Ann Gill and seconded by Kelly Carl to approve the property tax resolution for the Woodford County Public Health District and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**2021 Property Tax Rates – WC Library District**

12. A motion was made by Mary Ann Gill and seconded by Liles Taylor to accept the 2021 property tax rates for the Woodford County Library District. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**2021 Property Tax Rates – WC Fire Protection District**

13. A motion was made by Kelly Carl and seconded by Liles Taylor to accept the 2021 property tax rates for the Woodford County Fire Protection District. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**Software License Agreement**

14. A motion was made by Jackie Brown and seconded by William Downey to approve the software license agreement with Vendnovation, LLC for medical supply vending for the Woodford County Ambulance Service and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**Budget Amendment – WC Sheriff**

15. A motion was made by Kelly Carl and seconded by Jackie Brown to approve the budget amendment for the Woodford County Sheriff's office to allow for an increase in the tax drawer expense for the Woodford County Government Center during tax collection and to authorize the Judge/Executive to sign any and all documents related thereto.

**VOTING AYE: All Present**

**MOTION CARRIED**

**Adjournment**

16. A motion was made by Judge/Executive Kay and seconded by C.L. Watts to adjourn the meeting.

**VOTING AYE: All Present**

**MOTION CARRIED**



JAMES KAY  
JUDGE/EXECUTIVE

ATTEST:  
  
Melody Traugott, Clerk



# WOODFORD COUNTY FISCAL COURT ORDER

## APPOINTMENT OF KEN BROTHERS

TO THE

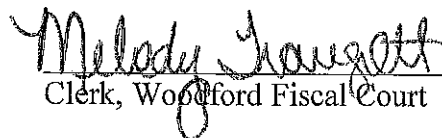
## NORTHEAST WOODFORD WATER DISTRICT

KNOW ALL MEN BY THESE PRESENTS: That the undersigned, James Kay, Judge/Executive of the Woodford County Fiscal Court, pursuant to the authority vested in him by the Kentucky Revised Statutes has recommended that **KEN BROTHERS, 754 Old Frankfort Pike, Versailles, KY 40383**, be hereby re-appointed to serve a four-year term to expire May 10, 2024.

GIVEN UNDER MY HAND this the 24<sup>th</sup> day of August, 2021.

  
JAMES KAY  
JUDGE/EXECUTIVE

The aforesaid appointment having been approved by the Woodford Fiscal Court at their regularly scheduled meeting on August 24, 2021.

: ATTEST  
Clerk, Woodford Fiscal Court

FISCAL COURT MEETING: Woodford County Courthouse  
Tuesday, June 14, 2022, at 5:30 p.m.

PRESIDING: James Kay, Woodford County Judge/Executive

PRESENT: Magistrates Liles Taylor, C.L. Watts, Matt Merrill, Kelly Carl,  
William Downey, Larry Blackford, and Mary Ann Gill

ABSENT: Jackie Brown

### APPROVAL OF MINUTES

Judge/Executive Kay called for any additions, corrections, or amendments to the minutes of the Special Meeting of May 23, 2022 and Regular Meeting of May 24, 2022. Hearing none, these minutes stood approved as presented

### REPORTS

**Treasurer's Report (Becky Wilson)** – Treasurer Wilson reported the financial status through today with the total cash amount of \$21,452,201.93, less claims of \$358,205.27, less a certificate of deposit of \$440,362.08, less ARPA restricted funds of \$4,681,733.26, less payroll of \$273,605.29 and \$298,196.97, leaving an adjusted money market checking account balance of \$15,400,099.06.

1. A motion was made by Liles Taylor and seconded by Kelly Carl to implement a tax amnesty program to waive penalties and interest from July 1, 2022 through December 31, 2022 for all occupational taxes owed.

VOTING AYE: All Present

MOTION CARRIED

2. A motion was made by Kelly Carl and seconded by C.L. Watts to authorize Treasurer Wilson to submit a letter to the state seeking permission to seek a 3<sup>rd</sup> party auditor for the FY 2022 audit.

VOTING AYE: All Present

MOTION CARRIED

### GENERAL ORDERS AND UNFINISHED BUSINESS

#### Claims

With no objection from the court, the claims due will be paid.

3. A motion was made by Kelly Carl and seconded by Mary Ann Gill to approve the claim for Bachman Auto Group in the amount of \$41,622.62 for purchase of a 2022 Chevrolet Tahoe for the Woodford County Sheriff's office using asset forfeiture funds. (Attachment)

VOTING AYE: All Present

MOTION CARRIED

#### Transfers

4. A motion was made by Liles Taylor and seconded by Kelly Carl to approve the list of transfers as presented. (Attachment)

VOTING AYE: All Present

MOTION CARRIED

**Personnel Order**

With no objection from the court, the personnel order was approved as presented.

**Board Appointments**

5. A motion was made by Liles Taylor and seconded by C.L. Watts to accept the recommendation to appoint Rhonda Barrier to the Assessment Appeals Board for a 3 year term. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

6. A motion was made by C.L. Watts and seconded by Liles Taylor to approve the recommendation to re-appoint John Wayne Simpson to the Woodford County Fire Protection District Board for a 3 year term. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

7. A motion was made by Matt Merrill and seconded by Liles Taylor to approve the recommendation to re-appoint John Davis to the Northeast Woodford Water District board for a 4 year term. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

**Relief Fund Applicants Appointment**

8. A motion was made by Kelly Carl and seconded by Larry Blackford to authorize payments for the list of newly qualified applicants for the Woodford County Food, Beverage, Hospitality, and Tourism relief fund.

**VOTING AYE: All Present**

**MOTION CARRIED**

9. A motion was made by Kelly Carl and seconded by Liles Taylor to authorize payments for the list of newly qualified applicants for the Woodford County Farmer Relief Fund.

**VOTING AYE: All Present**

**MOTION CARRIED**

**NEW BUSINESS**

**Acceptance of Sheriff's Property Tax and Franchise Settlements**

10. A motion was made by Kelly Carl and seconded by Liles Taylor to accept the Sheriff's office property tax settlement for 2021 and to authorize the Judge/Executive to sign any and all documents related thereto. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

11. A motion was made by Kelly Carl and seconded by Mary Ann Gill to accept the Sheriff's office franchise settlement for the period May 2021 through April 2022 and to authorize the Judge/Executive to sign any and all documents related thereto. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

**Acceptance of Audit**

12. A motion was made by Liles Taylor and seconded by Kelly Carl to accept the report of the audit of the Woodford County Fiscal Court for the year ending June 30, 2021. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

**Worker's Compensation Renewal**

13. A motion was made by C.L. Watts and seconded by Liles Taylor to approve the 2022-2023 Worker's Compensation Policy Renewal and authorize and direct payment to be issued before August 1, 2022 in order to receive the 1% renewal discount to reduce renewal cost of \$167,266.00 to \$165,593.34 and to authorize the Judge/Executive to sign any and all documents related thereto. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

**Woodford County Fair Board Contribution**

14. A motion was made by Liles Taylor and seconded by Kelly Carl to allocate \$1,000 from the general fund to the Woodford County Fair Board.

**VOTING AYE: All Present**

**MOTION CARRIED**

**KBI Credit – More Than a Bakery**

15. A motion was made by Mary Ann Gill and seconded by Larry Blackford to approve KBI local credit for More Than a Bakery pursuant to Resolution 2018-05 and to authorize the Judge/Executive to sign any and all documents related thereto.

**VOTING AYE: All Present**

**MOTION CARRIED**

**P&Z Postage Meter Request**

16. A motion was made by Matt Merrill and seconded by C.L. Watts to approve the request from Planning and Zoning for utilization of the postage meter in the Judge/Executive's office with reimbursement paid for usage on a monthly basis.

**VOTING AYE: All Present**

**MOTION CARRIED**

**Speed Bump Quotes**

17. A motion was made by Kelly Carl and seconded by C.L. Watts to approve the invoice from C&R Asphalt, LLC for Utility Cut and Low Area Repair, Speed Hump Installation, and Chevron Striping at the Woodford County Park and to authorize the Judge/Executive to sign any and all documents related thereto.

**VOTING AYE: All Present**

**MOTION CARRIED**

**Small Business Relief Fund**

18. A motion was made by C.L. Watts and seconded by Liles Taylor to approve Resolution 2022-17, establishing the Woodford County Small Business Relief Fund and to authorize the Judge/Executive to sign any and all documents related thereto. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

19. A motion was made by Kelly Carl and seconded by Liles Taylor to approve the documents pertaining to the Woodford County Small Business Relief Fund including the criteria, application, and certification form and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

20. A motion was made by Liles Taylor and seconded by Kelly Carl to approve the funding for the Woodford County Small Business Relief Fund and to authorize the Judge/Executive to sign any and all documents related thereto.

**VOTING AYE: All Present**

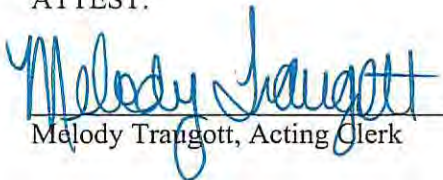
**MOTION CARRIED**

**Adjournment**

The meeting adjourned at 6:30 p.m.

  
JAMES KAY  
JUDGE/EXECUTIVE

ATTEST:

  
Melody Traugott, Acting Clerk

# WOODFORD COUNTY FISCAL COURT ORDER

## APPOINTMENT OF JOHN S. DAVIS

TO THE

## THE NORTHEAST WOODFORD WATER DISTRICT

KNOW ALL MEN BY THESE PRESENTS: That the undersigned, James Kay, Judge/Executive of the Woodford County Fiscal Court, pursuant to the authority vested in him by the Kentucky Revised Statutes has recommended that **JOHN S. DAVIS, 486 Ashley Place, Versailles, Kentucky 40383**, be re-appointed to serve a four-year term to expire May 31, 2026.

GIVEN UNDER MY HAND this the 14<sup>th</sup> day of June, 2022.

  
JAMES KAY  
JUDGE/EXECUTIVE

The aforesaid appointment having been approved by the Woodford Fiscal Court at their regularly scheduled meeting on June 14, 2022.

 : ATTEST  
Clerk, Woodford Fiscal Court