

NORTHEAST WOODFORD WATER DISTRICT
DECEMBER MEETING MINUTES
DECEMBER 1, 2020

I. Call to order

John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:00am.

II. Attendees

John Davis, Chairman	Fred Faust, Biller
Larry Moore, Treasurer/Phone	Ken Brothers, Secretary/Phone
Sandy Broughman, Engineer via phone	
Dale Gatewood, Manager	

III. Approval of minutes from the last meeting

Northeast Woodford Water District minutes from November and December will be distributed to commissioners and reviewed in January.

IV. Current Issues

Fred

- a) Informed board of the issue of the check being stolen and attempted to cash.
- b) Sign Checks December 9th
- c) Cut offs December 21st.
- d) Handheld was purchased and has been delivered.

Sandy

- e) No movement on the pump station. He just hasn't gotten to it. This needs to get done and we need to push to get the plans.
- f) Old Frankfort Pike connection getting done this week
- g) Contractor did not put gravel at Humphrey place. Ken is going to ask him.

Dale

- h) Watch for a letter from Todd Raider from the state regarding lead.

John

- i) Old Frankfort Pike - Elkhorn work will be done Thursday. We will call Wednesday all that will be affected.
- j) Hydrant work is being done today. Customers have already been notified.

Adjournment

10:35 am Ken called the meeting to adjourn. Larry second the motion.
Minutes submitted by Fred Faust

NORTHEAST WOODFORD WATER DISTRICT
NOVEMBER MEETING MINUTES
NOVEMBER 3, 2020

I. Call to order

John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:00am.

II. Attendees

John Davis, Chairman	Fred Faust, Biller
Larry Moore, Treasurer/Phone	Ken Brothers, Secretary/Phone
Sandy Broughman, Engineer via phone	
Dale Gatewood, Manager	

III. Approval of minutes from the last meeting

Northeast Woodford Water District approved the minutes from the September and October meetings approved. Ken made motion, Larry second motion.

IV. Current Issues

Fred

- a) Cut Off/Penalties will resume in November. Gov has given a 15Mil grant for people struggling with utilities offering up to \$500/ client.
- b) Sign Checks November 9th
- c) Cut offs November 23rd
- c) Humphrey's came in with his disconnected due to non-pay and said he wasn't going pay because he hasn't gotten paid from his bill. Discussion was had regarding all that was and wasn't done. Rocks are not believed to be ours. John is going to find out who put the rocks there.
- d) Replacing hand held has been approved.

Sandy

- g) No movement on the pump station. John and Larry stated that this needs to get done and we need to push to get the plans.
- h) Planning on getting the Frankfort line connect next week.

Dale

- j) Hydrant has not been done yet due to parts not being available, it will be done as soon as parts come.

John

- k) Training was held virtually on 10/20/2020 and was completed by all commissioners.

Adjournment

10:45 am Ken called the meeting to adjourn. Larry second the motion.
Minutes submitted by Fred Faust

NORTHEAST WOODFORD WATER DISTRICT
OCTOBER MEETING MINUTES
OCTOBER 6, 2020

I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:00am.

II. Attendees
John Davis, Chairman
Larry Moore, Treasurer/Phone
Sandy Broughman, Engineer via phone
Dale Gatewood, Manager
Fred Faust, Biller
Ken Brothers, Secretary/Phone

III. Approval of minutes from the last meeting
Northeast Woodford Water District min from September and October will be delivered and discussed at November meeting.

IV. Current Issues
Fred

- a) Cut Off/Penalties will resume
- b) Sign Checks October 9th
- c) Board approved John to sign and approve all bills.
- d) Board approved Faust to submit budget
- e) Humphrey's submitted another bill. Fire bush still haven't been planted. Larry is going to contact some people regarding bushes.
- f) Ken would like his rocks fixed as well.

Sandy

- g) Pump station footers will be laid first of November, pump will come first part of January As of this time we will be leaving container in ground.
- h) Sent over a KIA payment form to be signed, scanned and return. Pay contractor.
- i) The project has been completed to church.

Dale

- j) Hydrant will be replaced in the next two weeks

John

- k) Training this year will be online - this month.
- l) Tariff will need to be submitted in the spring after our 2020 audit.

Adjournment

10:55 am Ken called the meeting to adjourn. Larry second the motion.
Minutes submitted by Fred Faust

NORTHEAST WOODFORD WATER DISTRICT
SEPTEMBER MEETING MINUTES
September 1, 2020

I. Call to order

John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:00am.

II. Attendees

John Davis, Chairman	Fred Faust, Biller
Larry Moore, Treasurer/Phone	Ken Brothers, Secretary/Phone
Sandy Broughman, Engineer via phone	
Dale Gatewood, Manager	

III. Approval of minutes from the last meeting

Northeast Woodford Water District read the minutes from July and August minutes. Ken Brother made a motion to accept the minutes and Larry Moore second. Minutes approved.

IV. Current Issues

Fred

- a) Cut Off/Penalties will not happen in the month of September due to Executive order.
- b) Sign Checks September 10th
- c) Board approved John to sign and approve all bills.
- d) Martha Martin pool adjustment complaint discussed.
- e) Send 28 disconnection notices and only 8 would have been cut off.

Dale

- f) Someone purchased some property on Big Sink Pike and county told them where to put drive, right at our main and is going to cost them a lot of money.
- g) Flushing a lot trying to keep chlorine up, low out of versailles, higher from Frankfort.
- h) Pallets were dumped behind Woodlawn.
- i) Humphrey needs to put his drive back like it was to solve all problems Get Gene to plant bushes.

Larry

- j) Hydrant still in the works - Yes
- k) When will new pipe connected - unknown

Adjournment

10:55 am Ken called the meeting to adjourn. Larry second the motion. Minutes submitted by Fred Faust

NORTHEAST WOODFORD WATER DISTRICT
AUGUST MEETING MINUTES
AUGUST 4, 2020

- I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:00am
- II. Attendees
John Davis, Chairman
Larry Moore, Treasurer/Phone
Sandy Broughman, Engineer via phone
Dale Gatewood, Manager
Fred Faust, Biller
Ken Brothers, Secretary/Phone
- III. Approval of minutes from the last meeting
Northeast Woodford Water District will deliver July and August minutes to Larry and Ken and will be discussed at our September meeting.
- IV. Current Issues
- Fred
- a) Cut Off will not happen in the month of August due to Executive order.
 - b) Sign Checks August 10th
 - c) Board approved John to sign and approve all bills.
 - d) Remarked on the renewal of the 3 CD's that are renewing. Board decided to let them renew as is.
 - e) Had a State inspection and we are certified and up to date.
 - f) Send 34 disconnection notices and only 4 would have been cut off.
- Sandy
- g) Tariff doesn't look like we would get a rate increase from the annual audit, Sandy ask that we gather our operational cost for the first 6 months of this year. Larry asked if we started the increase of the lines and spring station pump would that help with the rate increase.
 - h) KIA project will submit for a \$30,000 payment. We have spent \$260,555 so far and the new pump should cost around \$100,000.
 - i) Sandy is meeting with contractor tomorrow and will discuss with him removal of the loose rock removal.
- Dale
- m) Humphrey is the one causing the issues with his drive way and the valves. Transportation Department has already told him what he did and he has to correct it. We will set 880 OFP meter tomorrow!
 - n) Trying to schedule the hydrant at crossroads
 - o) We are pumping a lot of water this month and flushing to keep chlorine up, we can't change the value at Wallace Station and will do that Oct/Nov time frame.
 - p) Submitted an updated bill to catch up.
- Adjournment
10:37am Ken called the meeting to adjourn. Larry second the motion.
Minutes submitted by Fred Faust

NORTHEAST WOODFORD WATER DISTRICT
JULY MEETING MINUTES
JULY 7, 2020

- I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:00am
- II. Attendees
John Davis, Chairman
Larry Moore, Treasurer/Phone
Sandy Broughman, Engineer via phone
Dale Gatewood, Manager
Fred Faust, Biller
Ken Brothers, Secretary/Phone
- III. Approval of minutes from the last meeting
Northeast Woodford Water District read the minutes from the June's meeting. Ken Brothers made a motion to accept the minutes and John Davis second. Minutes approved.
- IV. Current Issues
- Fred
- a) Cut Off will not happen in the month of July due to Executive order.
 - b) Sign Checks July 7th
 - c) Board approved John to sign and approve all bills.
 - d) Farmers Home interest payment was made.
 - e) We have been notified of a coin shortage, we may have go to cards, checks or round up method.
 - f) We will run a delinquent list next month for FYI, June there were 28 delinquents and \$5500.
- Sandy
- g) Tariff is still not ready, board requested that be finished next month
 - h) Mt. Vernon tie on should be connected first part of next week.
 - i) Mr. Humphreys has agreed to wait till early fall to install the new fire bushes.
 - j) All three driveways have been completed and contractor did a great job.
 - k) Board has requested an update on total of the construction project.
- John
- l) Contractor doesn't have the finished plans for the new pump station, Sandy stated that he would get these to him and it would get started in a couple weeks and should take 6 months.
- Dale
- m) Lots of usages continues
 - n) Board discussed the hydrant and the crossroads. Feels that we need to just get that taken care of and let the restaurant know when the water will be off to fix this problem.
 - o) Lysters property has been finished. Only waiting on the boar under the road to the meter purchased by Parsley
 - p) Tanks should be cleaned with in the month.
 - q) Also working on scheduling painting the hydrants. Waiting on the weather and when kids will be back in school.
- Adjournment
Ken called the meeting to adjourn. Larry second the motion.
Minutes submitted by Fred Faust

NORTHEAST WOODFORD WATER DISTRICT
JUNE MEETING MINUTES
JUNE 2, 2020

- I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:00am
- II. Attendees
John Davis, Chairman
Larry Moore, Treasurer/Phone
Sandy Broughman, Engineer via phone
Dale Gatewood, Manager
Fred Faust, Biller
Ken Brothers, Secretary/Phone
- III. Approval of minutes from the last meeting
Northeast Woodford Water District read the minutes from the April and May's meeting. Ken Brothers made a motion to accept the minutes and John Davis second. Minutes approved.
- IV. Current Issues
Fred
- a) Cut Off will not happen in the month of June due to Executive order.
 - b) Sign Checks June 9th
 - c) Board approved John to sign and approve all bills.
 - d) Ed Parsley FG 40 Paynes Mill purchased 2 months ago, when going to set. Waiting on clearing up issues with the spot.
 - e) Humphrey submitted a bill for work that needs to be done and requested he receive compensation within 30 days. This is due to work being done on another project and they covering up and values and exposed others. John/Dale/Sandy and contracts will meet to the end of week to discuss a final date to get this project done.
 - f) Received a contract summary update from Surety, submitting to Sandy.
 - g) Bluegrass Action has requested we complete a form to make payments to us easier from the Kentucky Fund.
- Sandy
- g) Tariff is still not ready, will hope to have it next month.
- John
- i) Dale presented proposal from Liquid Engineering for cleaning and inspection of the tanks. Board approved the proposal.
- Dale
- j) Lots of usages. Feel people are purchasing more pools this year.
- Adjournment
Larry called the meeting to adjourn. Ken Brothers second the motion.
Minutes submitted by Fred Faust

NORTHEAST WOODFORD WATER DISTRICT

MAY MEETING MINUTES

May 5, 2020

- I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:00am
 - II. Attendees
John Davis, Chairman
Larry Moore, Treasurer/Phone
Sandy Broughman, Engineer via phone
Dale Gatewood, Manager via phone
Fred Faust, Biller
Ken Brothers, Secretary/Phone
 - III. Approval of minutes from the last meeting
Northeast Woodford Water District read the minutes from the April's meeting was postponed till the next in person meeting due to commissioners not having the minutes in hand. Minutes from April and Mays meeting will be delivered to the commissioners this month.
 - IV. Current Issues
Fred
 - a) Cut Off will not happen in the month of May due to Executive order.
 - b) Sign Checks May 8th
 - c) Board approved John to sign and approve all bills.
 - d) Fred asked for \$.10 raise/meter commissions voted and approved this request.
 - f) Larry Stone sent a thank you note which was read aloud to the committee.Sandy
 - g) Meter at Faywood Lane has a valve issues and trying to work to fix that issue so they can finish that portion of the project.
 - h) Has not spoke to the auditor regarding the rate increase, but feels that when he looked over the audit we are making money so he doesn't feel like we would have validation for increase. But he will have tariff ready for submission at our next meeting.John
 - i) CE classes to be held in Frankfort will be Dec 8 and 9th, John will sign all up.Dale
 - j) Working on the fire hydrant at the crossroads.
 - k) Working on boring new lines.
 - l) State will be delivering mask to the office for the staff
 - m) Time to clean the tanks and the bid will be coming, the board approves the bid to clean the tank
 - n) Flushed tank next to Larry Moore's house and the water has been better and clear.
- Adjournment
John Davis called the meeting to adjourn. Ken Brothers second the motion.
Minutes submitted by Fred Faust

NORTHEAST WOODFORD WATER DISTRICT

APRIL MEETING MINUTES

March 24, 2020

- I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:00am
- II. Attendees
John Davis, Chairman
Larry Moore, Treasurer VIA Phone
Sandy Broughman, Engineer via phone
Dale Gatewood, Manager via phone
Fred Faust, Biller
Ken Brothers, Secretary
- III. Approval of minutes from the last meeting
Northeast Woodford Water District read the minutes from the March's meeting. Ken Brothers made a motion to accept the minutes and John Davis second. Minutes approved.
- IV. Current Issues
Fred
 - a) Cut Off will not happen in the month of April due to Gov. Beshear.
 - b) Sign Checks April 9th
 - c) Will post on Facebook and Website that Executive order no late fees or cut offs for April. And that our office will be closed to face to face traffic and our office hours will be limited.
 - d) Fred asked for \$.10 raise/meter commissions said that they would discuss at the next meeting.

Sandy

 - f) Manufacturers are working on the pump but figure it will be late summer before it gets delivered.
 - g) Recommends that the board proceeds with a rate increase

Dale

 - i) The Metro Net company is willing to bore under the road for us in regards to Larry Stone, they will be doing this on Thursday.
 - j) NEWWD had a 2-3% loss last year that is great.

Committee approved John to sign the checks and approve all bills for the month due to social distancing issues.

Adjournment

John Davis called the meeting to adjourn. Ken Brothers second the motion. Minutes submitted by Fred Faust

NORTHEAST WOODFORD WATER DISTRICT

ANNUAL MEETING MINUTES

March 24, 2020

- I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:00am

- II. Attendees
John Davis, Chairman
Larry Moore, Treasurer VIA Phone
Heather Cochran, RFH, Via Phone
Fred Faust, Biller
Ken Brothers, Secretary

- IV. Annual Report from Heather

Heather presented our report with a Fair Report, good as it gets.

Also there is no noncompliance or matters under the Government Auditing Standards

Point of interest:

District still needs to transfer \$2900 each month and need to make a transfer before pay the KIA loan.

Discussion occurred regarding the reserve account balance.

Adjournment

John Davis called the meeting to adjourn. Ken Brothers second the motion.
Minutes submitted by Fred Faust

NORTHEAST WOODFORD WATER DISTRICT

March MEETING MINUTES

March 23 2020

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I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:00am

II. Attendees
John Davis, Chairman
Larry Moore, Treasurer
Ken Brothers, Secretary
Fred Faust, Biller
Sandy Broughman, Engineer
Dale Gatewood, Manager

III. Approval of minutes from the last meeting
Northeast Woodford Water District read the minutes from the February's meeting. Larry Moore made a motion to accept the minutes and Ken Brothers second. Minutes approved.

IV. Current Issues

Fred

- a) Cut Off March 18th
- b) Sign Checks March 9th
- c) Bayes, wants meter just purchased to be pulled, board suggest that he pays \$70 and we lock it off. Then when the next person wants to connect we unlock.
- d) 880 Old Frankfort Pike will be installed today, 2055 William Ln and FG 40 Paynes Mill are waiting for a dry day.
- e) Annual meeting and April meeting will be held March 24th at 10 am in the district office.

Sandy

- f) Starting the work on the pump station. Laying the floor and some of the walls.
- g) The Old Frankfort pipeline did not get finished due to weather, only lacking one piece of pipe to connect it all.
- h) Annual Registration with LFUCG, \$250 and Certificate of Insurance

Dale

- i) Antenna had to be replaced, which district paid for last month.
- j) Waiting on weather to break to allow for setting meters.

Commission approves to pay the bills.

Adjournment

John Davis called the meeting to adjourn. Ken Brothers made action and Larry Moore second the motion @10:44am

Minutes submitted by Fred Faust

NORTHEAST WOODFORD WATER DISTRICT

FEBRUARY MEETING MINUTES

February 4, 2020

- I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:00am
- II. Attendees
John Davis, Chairman
Larry Moore, Treasurer
Ken Brothers, Secretary
Fred Faust, Biller
Sandy Broughman, Engineer
- III. Approval of minutes from the last meeting
Northeast Woodford Water District read the minutes from the January's meeting. Larry Moore made a motion to accept the minutes and Ken Brothers second. Minutes approved.
- IV. Current Issues
Fred
 - a) Cut Off February 18th
 - b) Sign Checks February 10th
 - c) Lock box bill - John is going to the bank and see what can be done to close it.
 - d) CPA's will in Feb 17, they will charge no more than \$7900. Board approves.
 - e) Received a bill from Caldwell Bill from May 2018, Sandy will look into this. They did do the work though.
 - f) USDA requested that we sign up for auto draft. Board thought that was a good idea and approved.Sandy
 - g) Pump is in fabrication and will be shipped, working on getting a building for it, hopefully done by end of the month. Pump up and running by end of May.
 - h) Should we keep the pump station when we pull it out of the ground, no to old.
 - i) Need to check on tank cleaning and do this summer if necessary.Ken
 - j) Status of construction near his house, waiting on good weather.John
 - k) presented certificate to Sandy for completion of CE course.
 - l) Bluegrass add meeting, operator training. Dales expenses will go up a little due to this.

Commission approves to pay the bills.

Adjournment

John Davis called the meeting to adjourn. Ken Brothers made action and Larry Moore second the motion @10:44am

Minutes submitted by Fred Faust

NORTHEAST WOODFORD WATER DISTRICT

JANUARY MEETING MINUTES

JANUARY 2, 2020

- I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:00am
- II. Attendees
John Davis, Chairman
Larry Moore, Treasurer
Ken Brothers, Secretary
Fred Faust, Biller
Dale Gatewood, Manager
- III. Approval of minutes from the last meeting
Northeast Woodford Water District read the minutes from the December's meeting. Larry Moore made a motion to accept the minutes and Ken Brothers second. Minutes approved.
- IV. Current Issues
Fred
 - a) Cut Off January 21th
 - b) Sign Checks January 10th
 - c) Anonymous Donate - how to disburse that.
 - d) Compliance report bill to be paid.
 - e) HB1 will be paid and completed.
Dale
 - f) Trying to clear a time to just get Stone's new lines done himself.
 - g) Nugent Crossroads hydrant is going to have to be pulled.
 - h) Will continue to work on painting hydrants
Sandy
 - i) Pump is in fabrication and will be shipped, working on getting a building for it, hopefully done by end of the month. Pump up and running by end of May.
 - j) Renew Franchise with Fayette Co when comes in.
 - k) No claims have come in on the contractors.

Commission approves to pay the bills.

Adjournment

John Davis called the meeting to adjourn. Ken Brothers made action and Larry Moore second the motion @11:15am

Minutes submitted by Fred Faust