

NORTHEAST WOODFORD WATER DISTRICT
AUGUST MEETING MINUTES
August 2, 2022

- I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:00am.
- II. Attendees
John Davis, Chairman
Larry Moore, Treasurer
Dale Gatewood, Manager
Fred Faust, Biller
Ken Brothers, Secretary
- III. Approval of minutes from the last meeting
Northeast Woodford Water District minutes were approved by Larry and Ken for July minutes.
- IV. Current Issues
- Fred
-) Sign Checks August 9th
 -) Cut of August 18th
 -) Received three CD that are coming up for renewal in August. Give Larry permission to check around and move with his discretion.
 -) Moved one CD in July to Edward Jones.
 -) Rate increase ad will run in the paper for the next three weeks.
- Dale
-) Floor and piping has been completed for the new pump station.
 -) Fighting Chlorine, flushing Firmantown
 -) Will need to make a map of all the meters are located. Waiting on further instructions from EPA to finalize what we need.
- John
-) Water training will be October 5 and 6th.
 -) Bluegrass Ad, Lead pipes. We have none.

Adjournment

11:30 am Ken called the meeting to adjourn. Larry second the motion.
Minutes submitted by Fred Faust

NORTHEAST WOODFORD WATER DISTRICT JULY MEETING MINUTES

July 5, 2022

- I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:00am.
- II. Attendees
John Davis, Chairman
Larry Moore, Treasurer
Dale Gatewood, Manager
Fred Faust, Biller
Ken Brothers, Secretary
Bob Miller, Rate Study KRWA
- III. Approval of minutes from the last meeting
Northeast Woodford Water District minutes were approved by Larry and Ken for June minutes.
- IV. Current Issues
Bob Miller
) Presented his rate study using the 2021 figures.
) 10.68% or 16.21% rate increase are our options.
) Needs 3 things from us.
1. Adopt a resolution to allow Bob Miller to submit application to PSC
2. Publish a notice in the paper once before the application and twice after application is submitted.
3. Commissioners and managers sign a disclosure that they do or do not do business with the district.
) 2 people 3,000 month, more average 4,000 per month
) Process takes 4-5 months to complete.
) Quick review and could not find when the last rate increase one.
) Larry makes a motion to apply for the 16.21%, John second, all vote for the higher amount and it passes unanimously.
) All the documents and scan back to Mr. Miller.
- Fred
) Sign Checks July 8th
) Cut of July 18th
) Customer has asked if they can have an additional day to pay do to the holiday. Commissioner discussed - No extension.
- Dale
) Update on pump station, pipes and foundation has been poured. Issue was electrical issues. Due to the city pump down, we are using the Woodlake, FPB water.
) Gibbs on Big Sink is relocating their driveway.....John and Dale have gone to look at it.
- John
) Spoke to Sandy regarding our grant and he needs to submit our info and hopefully have that done soon and have access to that money.
) Spoke to the court about our other grant, and should have that soon.
) We need to do two tanks painted, and he feels that we can get it done for the same amount.
- Ken
) As soon as Gene finishes the hook up, we will get the OFP lines connected.
- Adjournment
11:30 am Ken called the meeting to adjourn. Larry second the motion.
Minutes submitted by Fred Faust

NORTHEAST WOODFORD WATER DISTRICT
JUNE MEETING MINUTES
June 7, 2022

I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:00am.

II. Attendees
John Davis, Chairman
Larry Moore, Treasurer
Dale Gatewood, Manager
Bob Miller, Rate Study KRWA
Fred Faust, Biller
Ken Brothers, Secretary
Sandy Broughman, Engineer

III. Approval of minutes from the last meeting
Northeast Woodford Water District minutes were approved by Larry and Ken for May minutes.

IV. Current Issues
Bob Miller

-) Presented his rate study.
-) About a \$2/month rate increase for residential customers. We needed \$61,000 more per year. 9.2%
-) Needs 3 things from us.
 1. Adopt a resolution to allow Bob Miller to submit application to PSC
 2. Publish a notice in the paper once before the application and twice after application is submitted.
 3. Commissioners and managers sign a disclosure that they do or do not do business with the district.
-) Commission has decided to wait and re-evaluate the 2021 Audit and use those numbers. He will get back to us next month with the updated numbers and will proceed with those figures.
-) Process takes 4-5 months to complete.

Fred

-) Sign Checks June 7th
-) Cut of June 20th
-) Ken makes a motion to give Permission to have the bank send the money for USDA payment. Larry second that motion. Motion carries.
-) Fred was contacted by city police that a fire hydrant being hit.
-)

Dale

-) Need to rewire the pump station at Woodlake because it is over heating.
-) Will be upgrading the radios, as there are no parts for the current radios.

John

-) Increase for Dale pay increase, Larry makes a motion, Ken seconds motion. Motion carries to increase pay increase. \$4

Sandy

-) Foundation and floor poured, the pump station is ready. - *not completed*
-) Painting the tank papers are ready, so Sandy will get appropriate documents to everyone. Painting will be late summer/ early fall.

Adjournment

11:30 am Ken called the meeting to adjourn. Larry second the motion.
Minutes submitted by Fred Faust

NORTHEAST WOODFORD WATER DISTRICT
MAY MEETING MINUTES
May 3, 2022

- I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:00am.
- II. Attendees
John Davis, Chairman
Larry Moore, Treasurer
Dale Gatewood, Manager
Mary Shryock, Biller
Ken Brothers, Secretary
Sandy Broughman, Engineer
- III. Approval of minutes from the last meeting
Northeast Woodford Water District minutes were approved by Larry and Ken for March minutes.
- IV. Current Issues
- Fred
- a) Sign Checks May 9th
 - b) Cut of May 18th
 - c) CRC Report is ready, website to access has been put on water bills and added to website.
 - d) We need a small resume for each commissioner to add to the PSC packet for the year.
 - e) Robert Miller is going to start the Rate Study, will be getting info to him soon for him to start. Grant covers cost of this study.
 - f) Woodford Alert option. Commission approved us to join.
- Dale
- g) Low pressure coming from the City, working with them regarding the burn out.
 - h) Customer starting to fill their pools.
 - i) Requesting an increase in pay of \$4675
- John
- j) Our project to paint the tank is for the Big Sink tank, which was not what John was thinking. Discussion as to which tank needs the work the most. Bid from Curren's was accepted and approved my commission.
 - k) Look into the cost of getting rid of the building at the BS tank.
- Sandy
- l) No progress on pump station, Sandy suggest looking for someone else to finish the project. Commission agrees to sent current contractor a letter stating that if a significant progress hasn't been made on the project by June1, then we will be finding a new contractor.
- Larry
- m) What occurred with the water in Larry's area. Tested and flushed in the area. That worked very well and request it to occur monthly.
- Adjournment
11:30 am Ken called the meeting to adjourn. Larry second the motion.
Minutes submitted by Fred Faust

NORTHEAST WOODFORD WATER DISTRICT

APRIL MEETING MINUTES

March 1, 2022

I. Call to order

John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:00am.

II. Attendees

John Davis, Chairman
Larry Moore, Treasurer
Dale Gatewood, Manager

Mary Shryock, Biller
Ken Brothers, Secretary

III. Approval of minutes from the last meeting

Northeast Woodford Water District minutes were approved by Larry and Ken for March minutes.

IV. Current Issues

Fred

- a) Sign Checks April 8th
- b) Cut of April 18th
- c) 319 Dogwood has a dead meter
- d) We completed an US Census for the district.
- e) KIA letter of commitment.
- f) Completed and submitted the PSC contact info.
- g) PSC inspection list needs to be completed.

Dale

- g) Woodlake pumps is overheating we have had it looked at and will probably need to have it re-wired.

John

- j) John and Ken talked to Humphrey's regarding the dirt and casing issue. Allow him build the wall he wants.

Sandy

- l) Tank painting bidding will be taken April 1 @11am. That didn't happen so it should take place on April 28th.

Adjournment

11:30 am Ken called the meeting to adjourn. Larry second the motion.
Minutes submitted by Fred Faust

NORTHEAST WOODFORD WATER DISTRICT
ANNUAL MEETING MINUTES
MARCH 29, 2022

I. Call to order
John Davis called to order the annual meeting of the Northeast Woodford Water District at the district office @10:00am.

II. Attendees

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|------------------------------|-------------------------------|
| John Davis, Chairman | Fred Faust, Biller |
| Larry Moore, Treasurer/Phone | Ken Brothers, Secretary/Phone |
| Dale Gatewood, Manager | Rachel Short, CPA, RFH |

III. Audit Report

Rachel presented the auditors report with a clean audit. Board approved the audit.

Suggested that we increase out transfer amount to \$3700 to Bond and Interest.

Board approved starting to deposit \$1000 to reserve so we meet requirements.

Need to talk to Citizens about the collateral.

Discussion regarding getting another loan from Rural Development to replace some lines within our district.

Adjournment

10:30 am Ken called the meeting to adjourn. Larry second the motion.
Minutes submitted by Fred Faust Adjournment

NORTHEAST WOODFORD WATER DISTRICT MARCH MEETING MINUTES

March 1, 2022

- I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:00am.
- II. Attendees
John Davis, Chairman
Larry Moore, Treasurer/Phone
Sandy Broughman, Engineer via phone
Dale Gatewood, Manager
Mary Shryock, Biller
Ken Brothers, Secretary/Phone
- III. Approval of minutes from the last meeting
Northeast Woodford Water District minutes were approved by Larry and Ken for February minutes.
- IV. Current Issues
- Fred
- a) Sign Checks March 9th
 - b) Cut of March 21
 - c) Auditors will be here March 7
 - d) FPB had no usage nor a bill for Feb.
 - e) March 29 @ 10 am for annual and April meeting
 - f) Commissioners agreed that if UK asks for a leak adjustment we can afford them that.
- Dale
- g) Waiting on excavator fixed to get Old Frankfort near Humphrey's fixed.
 - h) District is running ok. Master Meter is going to get tested. Might test the old meter as well for reference on what was actually charged. Ask an auditor to get the water loss figured first!
 - i) UK had a large leak and we shut off the meter. It got turned back on.
- John
- j) John and Ken will go out and talk Humphrey's
- Larry
- k) Larry's water smells like rotten eggs and customers around him are complaining to him as well. Not sure what is going on. Make sure there is a hot burn on their lines. We could also set up an oracle feed off Williams Ln.
- Sandy
- l) Tank painting bidding will be taken April 1 @11am. Putting an ornamental gate, no fence down lane, and new fence around the tank.
 - m) Pump station, contractor fell ill with covid for 4 weeks and claims to be back on the mend and will be back on the job mid month
- Adjournment
11:04 am Ken called the meeting to adjourn. Larry second the motion.
Minutes submitted by Fred Faust

NORTHEAST WOODFORD WATER DISTRICT
FEBRUARY MEETING MINUTES
February 1, 2022

- I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @ 10:03 am.
- II. Attendees
John Davis, Chairman
Larry Moore, Treasurer
Dale Gatewood, manager
Fred Faust, Biller
Ken Brothers, Secretary
Sandy Broughman, Engineer
- III. Approval of minutes from the last meeting
Northeast Woodford Water District minutes from November's meetings have been approved. Ken made a motion and Larry second the motion.
- IV. Current Issues
- Fred
- * Sign Check Feb 9th
 - * Cut Off Feb 22th
 - * Submitted the SPGE and Farmers Home Budgets
 - * Presented the CPA agreement for the year, commissioners approved.
 - * Has the two Wester meters been tested yet, not yet.
 - * Presented the Open Records act.
 - * Discussed the leak that the city had over the weekend.
- Dale
- * Received 4 boxes of meters (24 total) that we ordered in April 21. Only have two setters, have some on backorders. Currently can only set two.
 - * 811 has changed, called on Monday it doesn't start till Tuesday morning. So you can't work till Thursday morning. Unless a call has to be made, it extends it.
- John
- * Discussion occurred about the VMU water bill that has been estimated for over year and how it was replaced and is still not working. Going to call PSC for assistance to resolve this issue. CPA are going to take data and attempt to configure a more accurate bill.
 - * Discussion regarding Humprey issue. Again, John and Ken will meet with Humprey to resolve issue.
- Sandy
- * Grant from County, going to replace the fence and paint the tanks, both inside and out. Do we want to put the chainlink fence back up or some thing easier to maintain. Should we do chainlink at the entrance and around the tank but down the lane, decision to not replace fence down the lane. Will start gathering bids and will be spring/summer before work can get done. Judge has asked for "Woodford County" on the tank.
 - * Got the pieces and parts for our tank which means we can start the foundation, once the weather breaks. Hopefully by the end of the month we can get started and finished.
- Adjournment
11:20 am Ken called the meeting to adjourn. Larry second the motion.
Minutes submitted by Fred Faust

NORTHEAST WOODFORD WATER DISTRICT JANUARY MEETING MINUTES

January 4, 2022

I. Call to order

John Davis called to order the meeting of the Northeast Woodford Water District at the district office @ 10:03 am.

II. Attendees

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|------------------------|-------------------------|
| John Davis, Chairman | Fred Faust, Biller |
| Larry Moore, Treasurer | Ken Brothers, Secretary |
| Dale Gatewood, manager | |

III. Approval of minutes from the last meeting

Northeast Woodford Water District minutes from November's meetings have been approved. Ken made a motion and Larry second the motion.

IV. Current Issues

Fred

- * Sign Check Jan 10th
- * Cut Off Jan 18th
- * Health Department stated we would have a rough couple weeks due to uptick in cases and we will follow any advise that they put out.
- * Presented a budget, approved by commissioners as well as uploading SPGE \$500 payment.

Dale

- * No setters to get! Have them on back order as well as the meters.
- * Checking the meters has been done and finishing up checking the valves.

John

- * Go ahead and pay the pump bill without the tax. Just include the tax EIN#.
- * Old Frankfort hasn't been done. Need excavator to dig and finish that area.
- * Discussion on lowering the valves and redoing a bill for Humphrey for the cost.

Adjournment

10:50 am Ken called the meeting to adjourn. Larry second the motion.
Minutes submitted by Fred Faust