

COMMONWEALTH OF KENTUCKY

BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

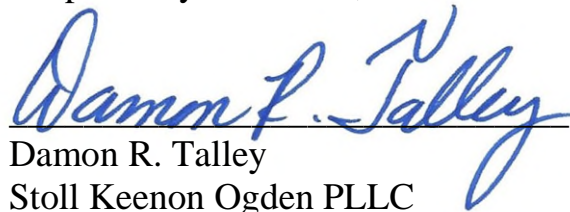
**ELECTRONIC ALLEGED FAILURE OF)
GREEN RIVER VALLEY WATER)
DISTRICT AND ITS OFFICERS, JOHN)
BUNNELL, PAT TUCKER, PHILLIP) CASE NO. 2022-00215
DOYLE, ADRIAN GOSSETT, DEBBIE)
FOWLER, LELAND GLASS, KERRY)
MCDANIEL AND ITS MANAGER,)
DAVID PAIGE, TO COMPLY WITH A)
COMMISSION ORDER, KRS 278.990)**

**RESPONSE OF GREEN RIVER VALLEY WATER DISTRICT
TO COMMISSION STAFF'S SECOND REQUEST FOR INFORMATION**

Green River Valley Water District submits its Response to Commission Staff's Second Request for Information.

Dated: October 12, 2022

Respectfully submitted,



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*Counsel for Green River Valley Water
District and Respondent Commissioners*

CERTIFICATE OF SERVICE

In accordance with 807 KAR 5:001, Section 8, and the Commission's Order of July 22, 2021 in Case No. 2020-00085, I certify that this document was submitted electronically to the Public Service Commission on October 12, 2022 and that there are currently no parties that the Public Service Commission has excused from participation by electronic means in this proceeding.



*Counsel for Green River Valley Water
District and Respondent Commissioners*

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FILED: October 12, 2022

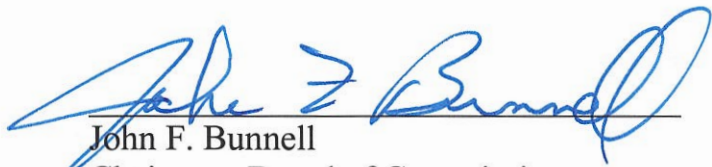
VERIFICATION

COMMONWEALTH OF KENTUCKY)

) SS:

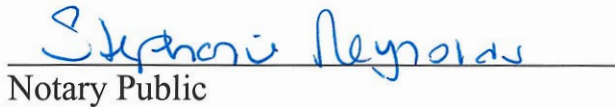
COUNTY OF HART)

The undersigned, John F. Bunnell, being duly sworn, deposes and states that he is the Chairman of Green River Valley Water District's Board of Commissioners and that he has personal knowledge of the matters set forth in the responses for which he is identified as the witness, and the answers contained therein are true and correct to the best of his information, knowledge and belief.



John F. Bunnell
Chairman, Board of Commissioners
Green River Valley Water District

Subscribed and sworn to before me, a Notary Public in and before said County and State, this 14th day of October 2022.



Notary Public

My Commission Expires: 1-28-2026

Notary ID: KYNP42569



GREEN RIVER VALLEY WATER DISTRICT

Response to Commission Staff's Second Request for Information Case No. 2022-00215

Question No. 1

Responding Witness: John F. Bunnell

Q-1. Refer to Green River Valley Water District's Answer to the Commission's July 18, 2022 Order initiating this proceeding, filed August 7, 2022, pages 4-6. Provide additional updates for the ongoing Water Treatment Plant Expansion Project, including, but not limited to, the expected in-service date and the reasoning to support the expected in-service date.

A-1. It now appears that the Water Treatment Plant Expansion Project (the "WTP Project") will be "Substantially Completed" and placed into service on or about November 1, 2022. The tubing for the water treatment plant's two (2) settling basins have now been delivered and installed. As previously stated in Green River District's Response filed in this case on August 7, 2022, the tubing had been "back-ordered" and the contractor was not expecting the tubing to arrive until October 2022. Fortunately, it arrived a few weeks earlier than expected, and the contractor finished installing the tubing during the last week of September. The two (2) new settling basins (numbers 7 and 8) have successfully undergone a five (5) day test trial to determine whether there are any leaks. No leaks occurred. The two (2) new filters (numbers 7 and 8) have also been tested and placed into service on a limited basis during a trial "shake-down" period. This was successful. While there are still several items on the "punch list," Green River District has no reason to believe that the WTP Project cannot be placed into service on or about November 1, 2022.

GREEN RIVER VALLEY WATER DISTRICT

Response to Commission Staff's Second Request for Information Case No. 2022-00215

Question No. 2

Responding Witness: John F. Bunnell

Q-2. Provide copies of all written policies and procedures for providing the Board of Commissioners copies of any Commission Order.

A-2. Green River Valley Water District does not yet have any **written** policies or procedures for providing the members of its Board of Commissioners copies of any Commission Order. This policy is one of several policies that is being drafted for the Board's consideration at the November Board of Commissioners meeting.

Upon hiring General Manager Andrew Tucker on July 26, 2022, the Board of Commissioners assigned Mr. Tucker to create a separate email address for the sole purpose of receiving communications from the Public Service Commission (the "Commission"). Mr. Tucker quickly accomplished this task. The "official" email address for Green River Valley Water District, now on file with the Commission, is:

PSC@grvwd.com

Green River Valley Water District further modified the settings on its mail server for this e-mail address to ensure that any email received is forwarded to each Green River Valley Water District Commissioner, the General Manager, and the Office Manager. As a result, when the Commission sends an email regarding the issuance of an Order pertaining to Green River District or sends any other email to the "official" email address shown above, it is automatically forwarded to each of these persons. As proof that this works as intended, each Commissioner, the General Manager, and the Office Manager received the e-mail notification on September 20, 2022 of the issuance of Commission Staff's Second Request for Information.

GREEN RIVER VALLEY WATER DISTRICT

Response to Commission Staff's Second Request for Information Case No. 2022-00215

Question No. 3

Responding Witness: John F. Bunnell

- Q-3. Refer to Green River Valley Water District's Answer filed August 7, 2022, page 9. Provide any documentation and information related to the Cost of Service Study, including but not limited to the nature of the study, cost of study and expected length of time to complete the study.**
- A-3. See Attachment 3 for Kentucky Rural Water Association's ("KRWA") proposal to prepare a General and Wholesale Rate Study for Green River Valley Water District. The Proposal includes a retail Cost of Service Study and a Wholesale Cost of Service Study. In addition, KRWA's rate consultant, Alan Vilines, plans to assist with the preparation of the general rate case adjustment application and will prepare Written Testimony to support the application. Green River Valley Water District's Board accepted the proposal on July 21, 2022.

Mr. Vilines has a very large backlog of other cases but has advised Green River Valley Water District that work on the Study will begin the first week of December. He estimates that the Retail and Wholesale Cost of Service Studies and other supporting documents should be completed within 6 to 8 weeks because of the Thanksgiving and Christmas holidays. He anticipates having his work completed by late January 2023.

Proposed General and Wholesale Rate Study

Green River Valley Water District

Prepared by: **Kentucky Rural Water Association**

The Kentucky Rural Water Association (KRWA) will perform a general rate study for the Green River Valley Water District upon approval of this proposal. The District provides water service to approximately 7,759 residential and commercial customers. The District produces most of its drinking water at its own water treatment plant and sells water on a wholesale basis to five other utilities.

Scope of Work

FIXED COST

The work will include completing: Retail Cost of Service Study; Current and Proposed Retail Rates; Schedule of Adjusted Operations; Revenue Requirement Calculations; and Billing Analysis. KRWA will also include a written summary, presentation to the Board of Commissioners (if requested), a proposed board resolution, and customer notices. The test-year will be CY 2021.

A Wholesale Cost-of-Service study will also be performed to determine recommended rates for all wholesale customers. All work will be performed using methods accepted by the PSC. However, this fixed cost proposal does not include the preparation of documents for the filing of a PSC application, communications with the PSC or testimony at a PSC hearing.

HOURLY RATE

Assistance required in preparing the PSC application and pre-filed testimony required by the PSC will be charged in addition to the costs outlined as Fixed Costs in the **Proposed Cost** section. Other PSC hours, including preparing responses to PSC Requests for Information, attending PSC Informal Conferences, preparing for, and attending a formal Hearing, and assisting with preparing responses to Post-Hearing Requests for Information will also be charged at the hourly rate.

Qualifications

The rate analysis will be performed by Alan Vilines, PE.

KRWA

July 21, 2022

PROPOSED COSTS:

The rate study will be subsidized through a grant from the Kentucky Division of Water.

FIXED COST

General Rates and Cost of Service Study:

Estimated research, analysis and meetings: \$4,750

Wholesale Cost of Service Study:

Estimated research, analysis and meetings: 2,000

Travel:

Two trips from Bowling Green to Horse Cave: 750

Total \$7,500

Less Available DOW Grant Funds -3,750

Green River Valley WD \$3,750

HOURLY RATE

Public Service Commission Application, Testimony & Requests:

Estimated research and compilation: \$100 per hour

(Grant funds are not available for this portion of the work. Charges will be paid by the District)



GREEN RIVER VALLEY WATER DISTRICT

Response to Commission Staff's Second Request for Information Case No. 2022-00215

Question No. 4

Responding Witness: John F. Bunnell

Q-4. Provide the name of the new Manager of Green River Valley Water District as well as a copy of this employee's job description as set out in the employee personnel policies.

A-4. Andrew Tucker is the new General Manager of Green River Valley Water District. He commenced work on July 26, 2022. His Resume is attached as Attachment 4A. Green River Valley Water District does not currently have a formal Job Description for its General Manager. Mr. Tucker has been tasked with creating one. An outline of the latest draft of the Job Description is attached as Attachment 4B. The Board of Commissioners will review and discuss the draft Job Description at its November meeting. A final decision on the Job Description is expected to occur at the Board's regular December meeting.

Andrew Tucker

General Manager

6385 S Jackson Hwy
Horse Cave Ky, 42749
(270) 308-5268
andrewtucker@grvwd.com

SKILLS

- Honesty
- Adaptive
- Project management and financing
- Future planning
- Budgeting
- Asset management
- Relationship building
- Public relations
- Quick to problem solve and adapt to tough situations
- Multitasking
- Knowledgeable in all current state and federal regulations linked to the water utility
- Experience with many of the positions within the water utility
- Overseeing all aspects of a water system inside and out

EXPERIENCE

Green River Valley Water District – General Manager

July 2022-current

- Oversee all daily operations, employees, business, Water treatment plant, financial decisions, along with all maintenance decisions and upgrades under the authority of the commissioners.
- File tariff changes with (PSC)
- MOR's, water loss, asset management
- Oversee the city of Horse Cave's water loss, meter changeouts and asset management.
- Oversee all engineering projects and work closely with engineers
- Create agendas and conduct all monthly and special called board meetings
- Work closely with the water board, local government, and customers to keep a great open line of communication between us all
- Adjust on call schedules and the number of employees to operate more cost efficiently to the company

- Manage and closed out expansion projects
- Conduct evaluations
- Set annual budgets
- Work to cut the budget in all aspects of our utility to eliminate rate increases or cuts on employees.

Green-Taylor Water District, Greensburg - *General Manager*

February 2020 – July 2022

- Oversee all daily operations of all employees, business, and maintenance side of the water district
- File tariff changes with (PSC)
- MOR's, water loss, asset management
- Oversee all engineering projects and work closely with engineers
- Create agendas and conduct all monthly and special called board meetings
- Work closely with the water board, local government, and customers to keep a great open line of communication between us all
- Adjusted on call schedules and the number of employees to operate more cost efficiently to the company
- Managed and closed out multiple expansion projects totaling more than two million dollars.
- Conduct evaluations
- Setting annual budgets for Green-Taylor Water District
- Worked hard to keep the public informed about our decisions and what assistance was available during the Covid-19 shut down.
- Worked to cut the budget in all aspects of our utility to eliminate rate increases or cuts on employees.
- Currently upgrading our booster stations to be more efficient on electricity and water waste

Green River Valley Water District, Horse Cave - *Distribution Manager and Master Electrician*

May 2010 - January 2020

- Managed the reconstruction and integration of a small purchased water system
- Oversee distribution maintenance on tanks, pump stations and telemetry system
- Comfortable in construction field and office-simulated environments
- Advocate for water meter updating and water loss prevention
- Distribution manager overseeing daily jobs and employees

Geralds Electric, Cave City - Electrician

May 2007-December 2020

- Communicate with homeowners and other utility companies
- Oversee job site and employees
- Bid Jobs

EDUCATION

Kentucky Rural Water

June 2021

Utility Management Institute

SNHU, Southern New Hampshire University

August 2019-Present

Bachelors in Business Administration

Hart County High School

May 2007

Merit Diploma

CERTIFICATION

Kentucky Operator Certification Program — Level IV Drinking Water Distribution Operator, License ID 29887

Master Electrician — 2016-Present, License ID ME65043

KY Department of Transportation — Class A CDL License

Utility Management Institute — Graduate,- 2021

VOLUNTEER EXPERIENCE

Hart County Repair Affair — 2009-Present

Leadership Hart County — Class of 2010

Leadership Hart County — Board Member 2011-Present

Horse Cave Rotary Club — Club President 2019-Present

Hart County Planning Commission-2022

GREEN RIVER VALLEY WATER DISTRICT

GENERAL MANAGER

OBJECTIVES:

- To manage the affairs of the water district in accordance with objectives and policies of the Water District's Board of Commissioners and to keep its members informed relative to expansions, operations, and other activities.
- To work in community development activities which will provide our customers with increased opportunities for job improvement and better standards of living and our community with social and economic advancements.
- To further effective public relations and to build the Water District's image as a community-minded organization by actively participating in professional, business, civic groups, and community affairs.

REPORTING RELATIONSHIPS:

- Reports to: Green River Valley Water District Board of Commissioners
- Supervises: Chief Operator Water Treatment Plant, Distribution Supervisor, Water Quality/Metering Coordinator & Office Manager
- Guides: Water District Attorney, Auditors, Consultants, and Contractors

RESPONSIBILITIES AND AUTHORITIES:

- Promptly reviews all orders and communications received from the Public Service Commission and ensures that all members of the Board of Commissioners are aware of such orders and communications
- Ensures that Green River Valley Water District timely complies with all orders and directives of the Public Service Commission and timely updates all members of the Board of Commissioners on the District's compliance efforts
- Is responsible for all Green River Valley Water District operations, system expansions, and working in development of the area in attracting new industry in accordance with the District budget and work plans.
- Develops Green River Valley Water District work plan and budget.
- Creates the organizational structure best suited to carry out the objectives of the Green River Valley Water District. Selects, trains, evaluates performance for Green River Valley Water District personnel and terminates when necessary.

- Directs the activities of the Green River Valley Water District with appropriate delegations and makes certain that responsibilities and authorities are understood and accepted with recognition that the General Manager may not be relieved of the overall responsibility nor any portion of the accountability.
- Coordinates the functions of the Green River Valley Water District
- Measures performance of the District against work plans, budgets, goals, and objectives. Reviews employee adherence to established standards and practices. Institutes remedial measures to correct significant deviations from District standards.
- Maintains active relationships with business, civic, and governmental organizations which will reflect favorably on the Water District's image as an integral force in the community.
- Works with grant officials and others to obtain funding for the Green River Valley Water District.
- Fosters and maintains relationships with neighboring communities that might allow opportunities for expansion of the District's service area.
- Provides the Green River Valley Water District Board of Commissioners with full documentation including, but not limited to, financial reports of the District's operations and all communications with the Public Service Commission.
- Alerts the Green River Valley Water District Board of Commissioners to changes in laws, regulations, and governmental policies that may affect the District's finances or operations.

JOB SPECIFICATIONS

POSITION: General Manager

EDUCATION:

EXPERIENCE:

Must have a minimum of ten years professional level experience with a water/wastewater utility or engineering consulting firm in system design and construction. Any combination of education and experience that would provide the required knowledge and abilities is qualifying. A bachelor's degree in Civil Engineering, Management, Business Administration or Public Administration is highly desired. A minimum of five years of experience in a supervisory capacity overseeing multiple departments and employees is required. The successful candidate must possess a Kentucky Class 3D Drinking Water Distribution Operator Certificate or be able to obtain this certificate within two years.

KNOWLEDGE:

Must have effective computer aided design skills for the development of construction plans. Knowledge and understanding of the operation and design of water systems is required. Knowledge of KYPIPE, GIS/GPS, and land surveying is desirable. Shall have a background in hydraulic analysis, project engineering, and capital improvement planning. Must have knowledge of first aid and successfully completed Multimedia Standard First Aid and CPR Courses.

ABILITIES & SKILLS:

Must be able to work in the field under various conditions (e.g., climb in ditches, etc.). Ability and willingness to climb tanks desirable. Must be able to plan daily work assignments and work with others as well as individually. Must be interested in development of the District and self-development.

WORKING CONDITIONS: Must be able to work or help in all types of weather.

OTHER: Must have a valid driver's license.

IMPORTANT: This job description is not intended to be all-inclusive; the General Manager will also perform other reasonably related job responsibilities as assigned by the Board of Commissioners as required.

The Green River Valley Water District Board of Commissioners reserves the right to revise or change job duties as the need arises. This job description does not constitute a written or implied contract of employment. The Board of Commissioners reserves the right to change job descriptions, job duties, or working schedules based on the needs of the District and/or its duty to accommodate individuals with disabilities.

GREEN RIVER VALLEY WATER DISTRICT

**Response to Commission Staff’s Second Request for Information
Case No. 2022-00215**

Question No. 5

Responding Witness: John F. Bunnell

Q-5. Refer to Green River Valley’s response to Commission Staff’s First Request (Response to Staff’s First Request), Item 1.

- a. For each commissioner, as shown on the table included in the response, for the years 2019, 2020, and 2021, state the actual amount of salary paid to each commissioner in each of those years.**
- b. For each commissioner serving as a commissioner in 2022, state the actual amount of salary paid to date by month.**

A-5. a. See table below.

Year	Commissioners	Salary*
2019	Phillip Doyle	\$3,800
	John F. Bunnell	\$3,500
	Leland Glass	\$3,500
	Kerry McDaniel	\$3,400
	Pat Tucker	\$3,400
2020	Phillip Doyle	\$2,550
	John F. Bunnell	\$3,000
	Leland Glass	\$3,000
	Kerry McDaniel	\$3,000
	Pat Tucker	\$3,000
2021	John F. Bunnell	\$3,200
	Leland Glass	\$2,900
	Pat Tucker	\$2,900
	Adrian Gossett	\$2,225
	Debbie Fowler	\$2,125

b. See table below.

Month	Commissioners	Amount Paid
Jan	John F. Bunnell	\$250.00
	Leland Glass	\$225.00
	Pat Tucker	\$225.00
	Adrian Gossett	\$225.00
	Debbie Fowler	\$225.00
Feb	John F. Bunnell	\$250.00
	Leland Glass	\$225.00
	Pat Tucker	\$225.00
	Adrian Gossett	\$225.00
	Debbie Fowler	\$225.00
Mar	John F. Bunnell	\$250.00
	Leland Glass	\$225.00
	Pat Tucker	\$225.00
	Adrian Gossett	\$225.00
	Debbie Fowler	\$225.00
April	John F. Bunnell	\$250.00
	Leland Glass	\$225.00
	Pat Tucker	\$225.00
	Adrian Gossett	\$225.00
	Debbie Fowler	\$225.00
May	John F. Bunnell	\$250.00
	Leland Glass	\$225.00
	Pat Tucker	\$225.00
	Adrian Gossett	\$225.00
	Debbie Fowler	\$225.00
June*	John F. Bunnell	\$350.00
	Leland Glass	\$325.00
	Pat Tucker	\$325.00
	Adrian Gossett	\$325.00
	Debbie Fowler	\$325.00
July**	John F. Bunnell	\$425.00
	Leland Glass	\$425.00
	Pat Tucker	\$425.00
	Adrian Gossett	\$200.00
	Debbie Fowler	\$425.00
Aug*	John F. Bunnell	\$325.00
	Leland Glass	\$325.00
	Pat Tucker	\$325.00
	Adrian Gossett	\$325.00
	Debbie Fowler	\$225.00
Sep	John F. Bunnell	\$225.00
	Leland Glass	\$225.00
	Pat Tucker	\$225.00
	Adrian Gossett	\$225.00
	Debbie Fowler	\$225.00

*Month in which one special meeting was held in addition to regular meeting. (Commissioners are pay \$100 for attending each special meeting of Board of Commissioners.)

**Month in which two special meetings were held in addition to regular meeting. (Commissioners are pay \$100 for attending each special meeting of Board of Commissioners.)

Each commissioner receives an annual salary of \$2,700, which is paid in quarterly installments. Each commissioner is also paid \$100 for each special meeting that he or she attends. These additional payments are paid quarterly. Until the second quarter of 2022, the chairperson also received an additional \$25 per month for the additional duties that he or she performed as chairperson. (Upon the advice of legal counsel, this additional payment has been terminated.)

GREEN RIVER VALLEY WATER DISTRICT

**Response to Commission Staff’s Second Request for Information
Case No. 2022-00215**

Question No. 6

Responding Witness: John F. Bunnell

Q-6. State whether any current commissioner has attended water commissioner training provided by the Commission. Provide the date(s) of the training and the number of hours attended.

A-6. See Table below.

Commissioner	Training Date	Hours
Bunnell, John	December 9, 2009	6.5
	September 7-8, 2022	12.0
Fowler, Debbie	September 7-8, 2022	12.0
Glass, Leland	December 1-2, 2015	12.0
	September 7-8, 2022	12.0
Gossett, Adrian	July 20-21, 2022	12.0
Tucker, Pat	September 7-8, 2022	12.0

Note: Commissioners Bunnell and Tucker were initially appointed prior to January 1, 2010 and have served continuously since their initial appointment. The requirement for new commissioner training did not take effect until July 15, 2010. *See* 2010 Ky. Acts. Ch. 18. *See also* PSC Staff Opinion 2014-017 (Dec. 16, 2014). At no time since Commissioners Bunnell and Tucker were appointed as members of Green River Valley Water District have the District’s commissioners been authorized to receive a salary in excess of \$3,600.

GREEN RIVER VALLEY WATER DISTRICT

**Response to Commission Staff's Second Request for Information
Case No. 2022-00215**

Question No. 7

Responding Witness: John F. Bunnell

Q-7. State whether any commissioner has access to the electronic mail address required by Commission regulation 807 KAR 5:006, Section 3.

A-7. All commissioners now have access to the electronic mail address required by the Commission regulation 807 KAR 5:006, Section 3. See response to Question 2 of this Response for additional information.

GREEN RIVER VALLEY WATER DISTRICT

**Response to Commission Staff's Second Request for Information
Case No. 2022-00215**

Question No. 8

Responding Witness: John F. Bunnell

- Q-8. Provide copies of minutes for all regular and special meetings of the Board of Commissioners from April 2021 to current.**
- A-8. See Attachment 8. Omitted from these minutes are the listings of approved vendor payments and bad debts and an employee compensation schedule that lists each employee's current wage rate and annual salary.

September 15th, 2022

The Board of Commissioners of the Green River Valley Water District met on September 15th, 2022, at 2:00 p.m. at the office of the District. Those present were Chairman John Bunnell and Commissioners Pat Tucker, Leland Glass, Debbie Fowler, and Adrian Gosset (participating by Zoom and cell phone).

Manager Andrew Tucker, Plant Manager Michael Peterson, Assistant Manager Roddy Harper, Leslie Roten, Engineer Vaughn Williams, and Attorney Pat Ross were also present.

Commissioner Glass made a motion, seconded by Commissioner Tucker, to approve the minutes of the regular meeting of August 18th, 2022. The motion carried.

Mr. Tucker made a motion seconded by Commissioner Glass to approve the August bills in the amount of \$423,231.69. The motion carried and a computer printout of the bills available as of the date of this meeting is attached.

Commissioner Gosset made a motion seconded by Commissioner Tucker to approve the Treasurer's Report. The motion carried.

Chairman Bunnell opened the sealed bids for the sale of surplus trucks no longer needed by the district. After reviewing all of the bids, it was determined that the following individuals had made the high bid on the trucks as identified by the last four digits of the vehicle identification numbers in the amounts as follows:

Eddie Walters: 5613	\$6000.00
Johnny Wright: 5614	\$3000.00
Johnny Wright: 5612	\$3500.00
Johnny Wright: 3243	\$3000.00

Commissioner Tucker made a motion seconded by Commissioner Glass to accept the bids for the vehicles as set forth above. The motion carried.

Engineer Williams reported to the Board that the construction of the Water Treatment Plant Expansion and River Intake Project was nearly completed. Judy Construction has agreed to rectify the damages which arose as a consequence of the flooding accident.

A general discussion took place concerning funds available to improve service by the District to its customers. As to the Cleaner Water Program, Commissioner Glass made a motion seconded by Commissioner Fowler to adopt the resolution accepting grant, authorizing the amendment of the Green River Valley Water District's Annual Budget, and authorizing the representative to sign all related documents, a copy of which is attached and incorporated herein by reference. The motion carried.

A general discussion took place concerning the need to obtain two employees to assist with the lead and copper pipe in the inventory.

After a discussion Commissioner Gossett made a motion seconded by Commissioner Glass to accept the bid of Best Equipment for the the hydroexcavator in the amount of \$88,889.00. The motion carried.

Manager Tucker gave his Manager's Report.

Chairman Bunnell provided the board with information concerning health insurance for the employees which will be discussed at the next meeting.

With no further business to come before the Board, Commissioner Gosset made a motion seconded by Commissioner Fowler to adjourn the meeting. The motion carried.

GREEN RIVER VALLEY WATER DISTRICT

BY: _____
John Bunnell, Chairman

BY: _____
Secretary

AUGUST 18, 2022

The Board of the Commissioners of the Green River Valley Water District met on August 18, 2022 at 2:00 p.m. at the office of the District. Those present were Chairman John Bunnell and Commissioners Pat Tucker, Leland Glass, Adrian Gossett, and Debbie Fowler.

Manager Andrew Tucker, Plant Manager Michael Peterson, Assistant Manager Roddy Harper, Leslie Roten and Attorney Pat Ross were also present.

Commissioner Glass made a motion, seconded by Commissioner Tucker, to approve the minutes of the regular meeting of July 21, 2022. The motion carried.

Commissioner Fowler made a motion, seconded by Commissioner Gossett, to approve the minutes of the Special Called Meeting of August 4, 2022. The motion carried.

Commissioner Gossett made a motion, seconded by Commissioner Glass, to approve the July bills in the amount of \$240,200.72. The motion carried and a computer printout of the bills available as of the date of this meeting is attached.

Commissioner Tucker made a motion, seconded by Commissioner Fowler, to approve the treasurer's report. The motion carried.

The Board discussed updating the personnel policy. As to uniforms and dress codes, no changes were necessary. As to the use of vehicles, the change as set forth on the sheet attached hereto and incorporated herein by reference was put before the Board.

Commissioner Glass made a motion, seconded by Commissioner Gossett, to approve the above changes to the personnel policy. The motion carried.

Additional revisions to the personnel policy will be considered at the next meeting.

Manager Tucker presented the Board proposals for the purchase of vehicles. After a discussion, Commissioner Gossett made a motion, seconded by Commissioner Tucker, to purchase two (2) F150 trucks from Don Franklin under the state bidding program. The motion carried.

Commissioner Tucker made a motion, seconded by Commissioner Glass, to purchase four (4) Ford Mavericks under the state bidding program as soon as those trucks become available. The motion carried.

Commissioner Fowler made a motion, seconded by Commissioner Glass, to purchase the 3500 truck. The motion carried.

Manager Tucker passed on information to the Board about updates to the webpage and exploring KIA grants. Manager Tucker informed the Board that the district would have to complete an inventory of all of the district's water lines, including to the foundation of the structures of each customer, of all lead and copper water pipes by October 16, 2024. This will be a massive undertaking, and will require the efforts of two full-time employees to meet the deadline.

In connection with the above referenced mandate of the EPA, the Board discussed the acquisition of a hydroexcavator which will permit the inventory in the most efficient manner and have other applications as well. After a discussion, Commissioner Fowler made a motion, seconded by Commissioner Tucker to advertise for bids to purchase a hydroexcavator. The motion carried.

Manager Tucker also presented the Board with a proposal to purchase a tractor for maintenance and upkeep in the district. After a discussion, Commissioner Gossett made a motion, seconded by Commissioner Fowler, to purchase the tractor for the sum of twenty seven thousand (\$27,000.00) dollars. The motion carried.

Manager Tucker gave his Manager's Report.

With no further business to come before the Board, Commissioner Gossett made a motion, seconded by Commissioner Tucker, to adjourn the meeting. The motion carried.

GREEN RIVER VALLEY WATER District

BY:


JOHN BUNNELL, Chairman

BY: _____

Secretary

GREEN RIVER VALLEY WATER DISTRICT

SUBJECT: Assignment and Use of District Vehicles

I. POLICY:

- A. Vehicles shall be furnished to the General Manager and certain other employees whose duties necessitate the use of District vehicles on a regular and daily basis. The assignment of a vehicle to a position shall be made by the General Manager.
- B. The General Manager shall be permitted to use the vehicle assigned to him for personal purposes, as well as purposes related to the business of the District; provided, however, that the Manager's use of that vehicle shall be limited so as to enable him to be accessible to all areas of the District at any time. A personal use by the Manager of the vehicle which would not further the goal of his being accessible to all areas of the District at any time is not permitted.
- C. Assigned District vehicles are not to be used for personal use by employees other than the General Manager.
- D. All authorization for travel and expense will be made by the General Manager.

August 4th, 2022
Special Called Meeting

The Board of Commissioners of the Green River Valley Water District met in a special called meeting on August 4th, 2022, at 2:00 p.m. at the office of the District. Those present were Chairman John Bunnell, Commissioners Pat Tucker, Adrian Gossett, Leland Glass. Manager Andrew Tucker, Water Treatment Plant Manager Michael Peterson, and Attorney Pat Ross were also present.

Commissioner Glass made a motion seconded by Commissioner Gossett to authorize Manager Andrew Tucker to have the same check-writing authority as did the former Manager. Motion carried.

With there being no further business to come before meeting Commissioner Tucker made a motion seconded by Commissioner Gossett to adjourn the meeting. The motion carried.

GREEN RIVER VALLEY WATER DISTRICT

BY: 
John Bunnell, Chairman

BY: _____
Secretary

July 26, 2022
Special Called Meeting

The Board of Commissioners of the Green River Valley Water District met in a special called meeting on July 26th, 2022, at 2:00 p.m. at the office of the District. Those present were Chairman John Bunnell, Commissioners Pat Tucker, Adrian Gossett, Leland Glass, and Debbie Fowler. Attorney Pat Ross was also present.

Commissioner Fowler made a motion, seconded by Commissioner Tucker, to go in to closed session to discuss personnel matters. The motion carried.

At the end of closed session Commissioner Glass made a motion seconded by Commissioner Fowler to resume the meeting in open session. Motion carried.

Commissioner Glass made a motion seconded by Commissioner Gossett to approve the Severance Agreement and General Release and to authorize Chairman Bunnell to execute the Severance Agreement and General Release. The motion carried.

Commissioner Fowler made a motion seconded by Commissioner Glass to approve the proposed Supplemental Agreement and General Release and to authorize Chairman Bunnell to execute the Supplemental Agreement and General Release. The motion carried.

Commissioner Glass made a motion seconded by Commissioner Fowler to pay reasonable attorney fees incurred by David Paige in connection with the PSC order in which he was named personally up to the sum of \$2,000, provided that the legal fees are related to the PSC order only and are itemized showing the services provided and the charge and submitted to the Board for payment. The motion carried.

Commissioner Tucker made a motion seconded by Commissioner Fowler to appoint Andrew Tucker as Interim General Manager of the District. The motion carried.

Commissioner Gossett made a motion seconded by Commissioner Glass to authorize Chairman Bunnell to sign the contract with Stoll Keenon Ogden to represent the District in PSC Case No. 2022-00214 and to represent the District and its individual Commissioners in PSC Case No. 2022-00215. The motion carried.

With there being no further business to come before the Board Commissioner Fowler made a motion seconded by Commissioner Glass to adjourn the meeting. The motion carried.

GREEN RIVER VALLEY WATER DISTRICT

BY: 
John Bunnell, Chairman

BY: _____
Secretary

July 21, 2022

The Board of Commissioners of the Green River Valley Water District met on July 21st, 2022, at 2:00 p.m. at the office of the District. Those present were Chairman John Bunnell and Commissioners Pat Tucker, Leland Glass, and Debbie Fowler. Engineer Vaughn Williams, Assistant Manager Roddy Harper, Water Treatment Plant Manager Michael Peterson, Attorney Pat Ross, and Attorney Damon Talley were also present.

Commissioner Glass made a motion, seconded by Commissioner Tucker, to go in to closed session to discuss a personnel matter and litigation by the PSC. The motion carried.

After the closed session ended a motion was made by Commissioner Fowler seconded by Commissioner Tucker to resume being in open session. Motion carried.

Commissioner Glass made a motion seconded by Commissioner Fowler to approve the minutes of the regular meeting of June 16th, 2022 and to ratify each motion and second and the action taken at that meeting. The motion carried. Commissioner Fowler made a motion seconded by Commissioner Tucker to approve the minutes of the Special Called Meeting on June 22nd, 2022. Motion carried.

Commissioner Tucker made a motion seconded by Commissioner Fowler to approve the June bills in the amount of \$356,777.44. The motion carried and a computer printout of the bills as of the date of this meeting is attached.

Commissioner Tucker made a motion seconded by Commissioner Fowler to approve the Treasurer's Report. The motion carried.

Engineer Williams addressed the Board concerning the contractor's request for an extension of time. Engineer Williams said that the project is 97.8% complete and the finalization is subject to a punch list. Chairman Bunnell suggested that a meeting be scheduled with the contractor as soon as practicable to discuss the potential resolution of the expense caused by the delay.

Commissioner Fowler made a motion seconded by Commissioner Glass to go in to closed session to discuss the litigation brought by the PSC. The motion carried.

At the end of closed session Commissioner Tucker made a motion seconded by Commissioner Glass to resume the meeting in open session. The motion carried.

Commissioner Glass made a motion seconded by Commissioner Fowler to engage the firm of Stoll Keenon Ogden to represent the District in PSC Case No. 2022-00214 (Possible Commissioner Vacancy Case). The motion carried.

Commissioner Fowler made a motion seconded by Commissioner Tucker to engage the firm of Stoll Keenon Ogden to represent the District and its individual commissioners in PSC Case No. 2022-00215 (Failure to Comply with PSC Order to File a General Rate Adjustment Case). The motion carried.

Commissioner Tucker made a motion seconded by Commissioner Glass to engage the services of Kentucky Rural Water Association to prepare a Cost of Service Study and a rate analysis as required for a general rate adjustment so that an application can be filed with the PSC and to authorize Chairman Bunnell to execute the necessary agreement with Kentucky Rural Water Association. Motion carried.

Commissioner Glass made a motion seconded by Commissioner Tucker to offer employment to Andrew Tucker and to authorize Chairman Bunnell to negotiate his employment terms and his duties with the District. Motion carried.

Commission Glass made a motion seconded by Commissioner Fowler to approve the attached list as bad debt. Motion carried.

There being no further business to come before the Board the motion was made by Commissioner Fowler seconded by Commissioner Tucker to adjourn the meeting. The motion passed.

GREEN RIVER VALLEY WATER DISTRICT

BY: 
John Bunnell, Chairman

BY: _____
Secretary

PAR/swr1

JULY 1, 2022

The Board of Commissioners of the Green River Valley Water District met in a special-called meeting on July 1, 2022, at 11:00 a.m. at the office of the District. Those present were Chairman John Bunnell and Comissioners Pat Tucker, Leland Glass, Adrian Gossett, and Debbie Fowler. Manager David Paige was also present.

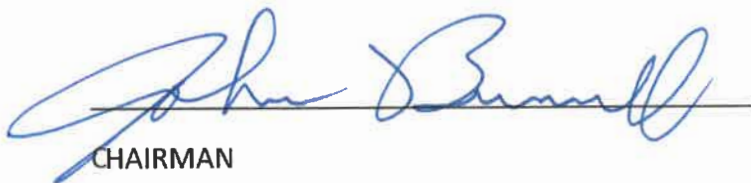
Manager Paige discussed his concerns about the proposed salary schedules. He encouraged the board to go with proposal #2 which would reflect an overall increase of \$58,686.

After continued discussion, a motion was made by Commissioner Glass and seconded by Commissioner Tucker to approve the guidance document proposal in the amount of a \$48,393 overall salary increase. Motion carried.

The board discussed the plan to revisit the salary schedule in six months.

A motion was made by Commissioner Tucker and seconded by Commissioner Glass to adjourn the meeting. Motion passed. Meeting adjourned.

SECRETARY



CHAIRMAN

JUNE 22, 1922

The Board of Commissioners of the Green River Valley Water District met in a special-called meeting on June 22, 2022, at 2:00 p.m. at the office of the District. Those present were Chairman John Bunnell and Comissioners Pat Tucker, Leland Glass, Adrian Gossett, and Debbie Fowler.

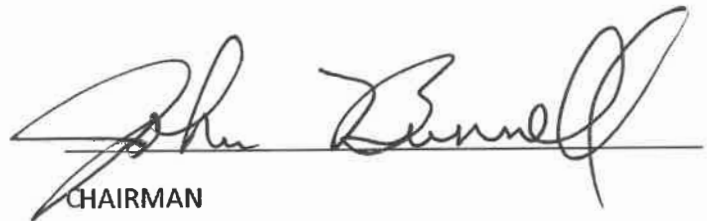
A motion was made by Commissioner Glass and seconded by Commissioner Tucker to go in to closed session to discuss the topic of salary revisions. Motion passed.

After closed session ended, a motion was made by Commissioner Fowler and seconded by Commissioner Glass to return to open-session meeting. At that time, Manager David Paige joined the meeting.

After discuss of salary revisions, overtime pay, flex pay, vehicle usage, and cell phone usage; Manager Paige was asked to prepare a table with several scenario pay scales, beginning with an overall \$45,000 suggested by the board and other revisions he thought was appropriate. The board will review those upon receiving by email.

A motion was made by Commissioner Gossett and seconded by Commissioner Glass to adjourn the meeting. Motion passed. Meeting adjourned.

SECRETARY



CHAIRMAN

June 16th, 2022

The Board of Commissioners of the Green River Valley Water District met on June 16th, 2022, at 2:00 p.m. at the office of the District. Those present were Chairman John Bunnell and Commissioners Pat Tucker, Leland Glass, Adrian Gossett, and Debbie Fowler.

Manager David Paige, Engineer Vaughn Williams, and Plant Manager Michael Peterson were also present. Commissioner Glass made a motion, seconded by Commissioner Tucker, to approve the minutes of the Special Call Meeting on May 19th, 2022 and the minutes of the regular meeting of May 19th, 2022. The motion carried.

Commissioner Fowler made a motion, seconded by Commissioner Glass, to approve the May bills in the amount of \$356,774.44. The motion carried and a computer printout of the bills as of the date of this meeting is attached.

Engineer Williams addressed the Board about flooding that took place when the valves were open. A dispute exists as to the cause of the flooding accident as to whether it was a design defect or error of installation. Engineer Williams will share additional information with the Board as to ongoing discussions with the contractor.

Manager Paige reported to the Board that he has contacted the Public Service Commission as to obtaining an extension until September 1st as to the water rates and funding of the water treatment plant project.

Water Treatment Plant Manager Peterson gave his report.

The Board undertook the review of the personnel policy. The Board took no action as to the policies about reforms and dress code and the policies about assignment of use of District vehicles.

Attorney Ross shall submit a proposal for the change in the cell phone policy and will review the policies as to sexual harassment, termination, separation from employment, termination or separation from employment, nepotism, fraternization among co-employees, and participation in civic and service clubs.

Manager Paige presented the Board with a list of bad debts which need to be recognized by the District for accounting purposes. Commissioner Glass made a motion, seconded by Commissioner Fowler, to approve the attached list of bad debts. Motion carried.

After a discussion Commissioner Glass made a motion, seconded by Commissioner Gossett to extend the line on Shady Lane Church Road. The motion carried.

Manager Paige gave his Manager's Report.

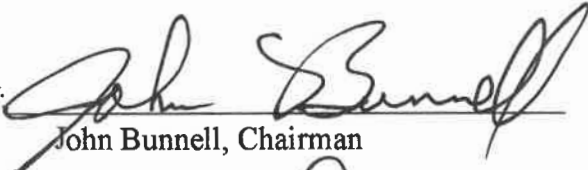
Commissioner Glass made a motion, seconded by Commissioner Gossett, to go in to closed session to discuss personnel matters. Motion carried.

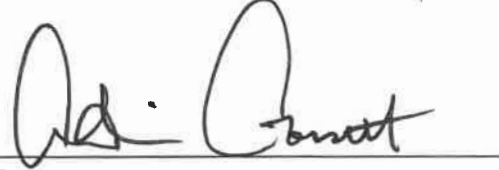
Commissioner Tucker made a motion, seconded by Commissioner Glass, to return to open session. Motion carried.

With there being no further business to come before the Board, the motion was made by Commissioner Tucker, seconded by Commissioner Fowler, to adjourn the meeting. The motion carried.

PAR/swr1

GREEN RIVER VALLEY WATER DISTRICT

BY: 
John Bunnell, Chairman

BY: 
Secretary

CELL PHONE POLICY: Cell phones may be issued to those employees whose duties are such that they need to make calls or utilize GPS on behalf of the District. The assignment of a cell phone to an employee shall be made by the General Manager. Those employees who are authorized to use a cell phone to make calls and to use the GPS feature will be supplied an appropriate cell phone with an unlimited plan as determined by the General Manager.

MAY 19, 2022

The Board of Commissioners of the Green River Valley Water District met on May 19th, 2022, at 2:00 p.m. at the office of the District. Those present were Chairman John Bunnell and Commissioners Pat Tucker, Leland Glass, Adrian Gosset, and Debbie Fowler. Manager David Paige, Roddy Harper, Michael Peterson, Engineer Vaughn Williams, and Attorney Pat Ross were also present. Commissioner Glass made a motion, seconded by Commissioner Tucker, to approve the minutes of the regular meeting of April 21st, 2022. The motion carried.

Commissioner Fowler made a motion, seconded by Commissioner Glass, to approve the April bills in the amount of \$396,478.65. The motion carried and a computer printout of the bills as of the date of this meeting is attached.

Commissioner Glass made a motion, seconded by Commissioner Gosset, to approve the Treasurer's report. The motion carried.

A general discussion occurred with Engineer Williams and Manager Paige concerning the failure of Judy Construction Company to complete the Water Treatment Plant Expansion and River Intake Project in a timely manner. Engineer Williams provided the Board with information concerning the actual damages and additional fees being incurred by the District because of the delay. Attorney Ross will put Judy Construction on notice and point out the contractual liquidated damages of \$800 per day.

Manager Paige informed the Board that David Matthews had provided consulting work to assist the contractor with the Water Treatment Plant Expansion Project. After a discussion, Commissioner Glass made a motion, seconded by Commissioner Fowler, to pay David Matthews the sum of \$500 for the work that he has provided and to pay him at the rate of \$500 per day for the necessary consulting work he does thereafter. The motion carried.

Commissioner Tucker made a motion, seconded by Commissioner Glass, to approve the equal opportunity policy as proposed. The motion carried.

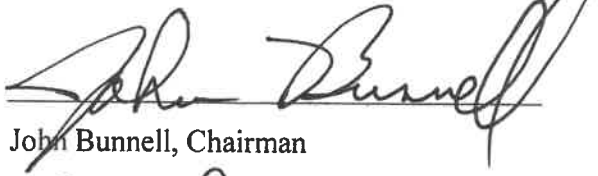
Michael Peterson reported to the Board matters pertaining to the Water Treatment Plant.

Commissioner Fowler made a motion, seconded by Commissioner Glass, to go into closed session to discuss personnel matters. The motion carried. Commissioner Glass made a motion, seconded by Commissioner Gosset, to come out of closed session and return to the open meeting. The motion carried.

Manager Paige gave his Manager's Report.

With no further business to come before the Board, a motion was made by Commissioner Tucker, seconded by Commissioner Fowler, to adjourn the meeting. The motion carried.

GREEN RIVER VALLEY WATER DISTRICT

BY: 
John Bunnell, Chairman

BY: 
Secretary

**GREEN RIVER VALLEY WATER DISTRICT
STRATEGIC PLANNING**

FIXED INFRASTRUCTURE

(A) WTP Expansion & River Intake Project #WX21099029
Under Construction

(B) Lagoons @ Water Treatment Plant
1-3 Years

(C) Property Purchase To Expand WTP Project #WX21099030
5-10 Years

(D) New Project Profiles Entered Into Database
1. Office Building

2. Equipment

Fiscal Year 2021-2022

(A) One New Dump Truck

3. Disaster Recovery

New Portable Diesel Pump (2022-2023)

-Wait Until WTP Completed

20 KW Generator (2022-2023)

4. Personnel Recruitments

Review Pay Scale Classification/Incentive Pay Schedule 2021-
2022

5. Rio Dam Structure/Inspect 2021-2022

6. Policies & Procedures Manual Update
Work In Progress

Updated & Revised As Of May 14, 2022

Meeting of May 19th, 2022
2:00 p.m. c.s.t.

- (1) Call to Order
- (2) Reading of minutes from previous meeting
- (3) Review of monthly bills
- (4) Approve Treasury Report
- (5) Old Business
 - (a) WTP Expansion & River Intake Project WX21099029
 - (b) Approve Phase IV: Personnel Policy Review
 - a. Equal Employment Opportunity Policy
 - b. Safety Practices & Rules-Safety Handbook
 - i. Alcohol & Drugs
 - c. Approve Phase V: Personnel Policy Review
 - i. Uniforms & Dress Code
 - ii. Assignment Of Use Of District Vehicles
 - iii. Loans
 - iv. Cell Phones
 - d. Revision Of Pay Scale (Adrian Gossett & Debbie Fowler)
- (6) New Business
 - (a) Strategic Planning: Attached
 - (b) W.T.P Report: Michael Peterson (WTP Manager)
- (7) Manager's Report
 - a. Line Loss: Attached
 - b. Questions or Comments

MAY 19, 2022

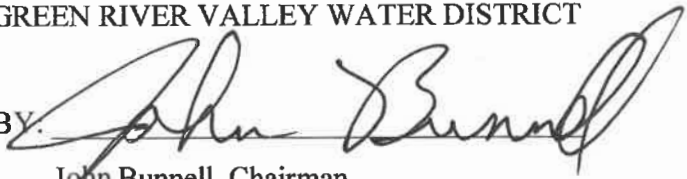
The Board of Commissioners of the Green River Valley Water District met on May 19th, 2022 in a Special Called Meeting at 12:00 p.m. at the office of the District. Those present were Chairman John Bunnell and Commissioners Pat Tucker, Leland Glass, Adrian Gosset, and Debbie Fowler.

Commissioner Gosset made a motion, seconded by Commissioner Glass, to go in to closed session to discuss personnel matters and the motion carried. Commissioner Glass made a motion to come out of closed session which was seconded by Commissioner Gosset. The motion carried.

With no further business to come before the Board in the Special Meeting, a motion was made by Commissioner Glass, seconded by Commissioner Gosset to adjourn the Special Meeting. The motion carried.

GREEN RIVER VALLEY WATER DISTRICT

BY:



A handwritten signature in black ink, appearing to read "John Bunnell", is written over a horizontal line. The signature is fluid and cursive.

John Bunnell, Chairman

BY:

Secretary

APRIL 21, 2022

The Board of Commissioners of the Green River Valley Water District met on April 21st, 2022 at 2:00 p.m. at the office of the District. Those present were John Bunnell and Commissioners Pat Tucker, Leland Glass, Adrian Gosset, and Debbie Fowler. Manager David Paige, Roddy Harper, Michael Peterson, Engineer Vaughn Williams, and Attorney Pat Ross were also present.

Commissioner Tucker made a motion, seconded by Commissioner Glass to approve the minutes of the regular meeting of March 17th, 2022. The motion carried.

Commissioner Glass made a motion, seconded by Commissioner Fowler, to approve the March bills in the amount of \$358,315.34. The motion carried and a computer printout of the bills as of the date of this meeting is attached.

Commissioner Gosset made a motion, seconded by Commissioner Glass, to approve the treasurer's report. The motion carried.

An open discussion occurred with Engineer Williams and Manager Paige concerning the failure of Judy Construction Company to complete the Water Treatment Plant Expansion and River Intake Project in the time set forth in the contract. The contractor is now 170 days past the deadline and the delay is causing the District actual damages. The contract provides for liquidated damages. The contractor is requesting an extension. The Board requested that Engineer Williams put together the actual basis for the District's damages and asked the Attorney for the District to put the contractor on notice with an appropriate letter.

Manager Paige and the Board discussed revisions to the District's Personnel Policy regarding leave regulations. The proposed changes will be circulated to the Board. Water Treatment Plant Manager Michael Peterson gave a report on operations.

Manager Paige advised the Board that the retirement reception for David Matthews would take place at the Office of the District on April 26th, 2022, at 11:00 a.m.

Manager Paige informed the Board that the District would be involved in a major undertaking as to reporting on lead pipe in the District so as to comply with recent regulations.

Manager Paige gave his Manager's Report.

With no further business to come before the Board, a motion was made by Commissioner Gosset, seconded by Commissioner Glass, to adjourn the meeting. The motion carried.

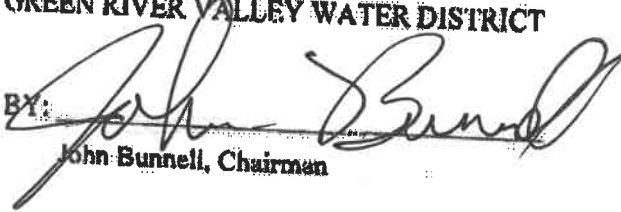
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HENSLEY & ROSS ATTORNEYS

0002/0004

GREEN RIVER VALLEY WATER DISTRICT

BY:



John Bunnell, Chairman

BY:

Secretary

05/12/2022 2:48 PM FAX 2707862118

HENSLEY & ROSS ATTORNEYS

0003/0004

POLICY

In the event an hourly employee who reports for scheduled work becomes ill, including becoming ill due to pregnancy, and is excused from duty because of such illness that employee shall receive pay for the remainder of the work session and a half day shall not be charged against sick leave. Charges against sick leave accumulation will be on a half-day basis.

If an employee is unable to report for work due to illness, including related to pregnancy, the employee will personally notify his/her superior within one hour of reporting time. Failure to do so will result in no compensation for the time of employee's illness. Illnesses or injuries occurring during a regularly scheduled vacation shall be charged to sick leave.

05/12/2022 2:48 PM FAX 2707862118

HENSLEY & ROSS ATTORNEYS

0004/0004

Pregnancy, childbirth, or medical conditions related to pregnancy or childbirth shall be treated like an illness or disability under all fringe benefits plans offered by the District. The time off for pregnancy, childbirth, or other conditions related to pregnancy or childbirth shall be charged against the sick days accumulated by the employee.

MARCH 17, 2022

The Board of the Commissioners of the Green River Valley Water District met on March 17, 2022 at 2:00 p.m. at the office of the District. Those present were Chairman John Bunnell and Commissioners Pat Tucker and Leland Glass. Manager David Paige, Roddy Harper, Michael Peterson and Attorney Pat Ross were also present.

Commissioner Tucker made a motion, seconded by Commissioner Glass to approve the minutes of the special called meeting of February 18, 2022. The motion carried.

Commissioner Glass made a motion, seconded by Commissioner Tucker, to approve the February bills in the amount of \$323,884.81. The motion carried and a computer printout of the bills available as of the date of this meeting is attached.

Commissioner Tucker made a motion, seconded by Commissioner Glass, to approve the treasurer's report. The motion carried.

Manager Paige reported on the Water Treatment Plant Expansion Project. The contractor is currently making progress toward the completion of the project, but it is likely that completion date will be delayed by approximately 6 months from the time set forth in the contract. Manager Paige indicated that he would coordinate payment with the correction of defects that the contractor is obligated to perform.

A general discussion took place concerning revisions to the personnel policy. The proposed changes will be circulated to the Board.

Michael Peterson discussed implementing practices which would improve efficiencies at the Water Treatment Plant.

A general discussion took place concerning adjusting the salary of current employees so as to create parity with the new hires. As to the Water Treatment Plant, Commissioner Glass made a motion, seconded by Commissioner Tucker, to raise the salary of Cody Carroll to twenty-eight

dollars (\$28.00) per hour, and the salary of Matt Murphy to nineteen dollars (\$19.00) per hour. The motion carried.

As to distribution, Commissioner Tucker made a motion, seconded by Commissioner Glass, to increase the salary of Morgan Christie to seventeen dollars and fifty cents (\$17.50) and the salary of Will Purley to seventeen dollars (\$17) per hour. The motion carried.

Manager Paige gave his Manager's report.

With there being no further business to come before the Board, a motion was made by Commissioner Tucker, seconded by Commissioner Glass to adjourn the meeting. The motion carried.

GREEN RIVER VALLEY WATER DISTRICT

BY: 
JOHN BUNNELL, Chairman

BY: 
Secretary

FEBRUARY 18, 2022

The Board of the Commissioners of the Green River Valley Water District met on February 18, 2022 at 2:00 p.m. at the office of the District in a special called meeting. Those present were Chairman John Bunnell and Commissioners Pat Tucker, Leland Glass, Adrian Gossett, and Debbie Fowler. Manager David Paige, Roddy Harper, Michael Peterson, and Attorney Pat Ross were also present.

Commissioner Gossett made a motion, seconded by Commissioner Tucker to approve the minutes of the regular meeting of January 20, 2022. The motion carried.

Commissioner Glass made a motion, seconded by Commissioner Tucker, to approve the January bills in the amount of \$287,109.91. The motion carried and a computer printout of the bills available as of the date of this meeting is attached.

Commissioner Tucker made a motion, seconded by Commissioner Gossett, to approve the treasurer's report. The motion carried.

Commissioner Glass made a motion, seconded by Commissioner Fowler, to go into a closed session to discuss personnel matters at the water treatment plant. Commissioner Tucker made a motion, seconded by Commissioner Glass, to come back into open session. The motion carried and no action was taken.

Chairman Bunnell introduced the Board to Michael Peterson, who has been hired as the new water treatment plant manager. Chairman Bunnell also announced that James Nunn had been employed as an operator.

Michael Peterson gave his report on the water treatment plant operations, a copy of which is attached to these minutes.

After a discussion, Commissioner Glass made a motion, seconded by Commissioner Gossett, to purchase a chemtrack for use at the water

treatment plant. The purchase will not have to be bid, since the cost will be approximately \$12,000.00.

Manager Paige informed the Board that there had been a flood in the control room, caused by a failure of the recently installed plumbing. The Contractor has acknowledged fault and will pay for the repairs.

Hunter Murray asked to address the Board and expressed that he did not agree with Management's decision to terminate him. Chairman Bunnell informed Mr. Murray that the Board could not comment on Management's decision.

Manager Paige reminded the Board that it had previously approved the purchase of a crane truck which was not completed because of costs. A truck can be acquired through a State bid at Don Franklin's for the the sum of approximately \$66,350.00. After a discussion, Commissioner Tucker made a motion, seconded by Commissioner Gossett, to purchase the crane truck. The motion carried.


Manager Paige reported that the independent consultant, Corey Harper, had determined through testing that the District was in compliance with all water standards for the water entering the Sister Schubert plant. The District will work with the company to optimize the water quality inside the facility.

Manager Paige announced that David Matthews was retiring after many years of faithful service , and the District would recognize him in an appropriate manner.

Manager Paige gave his Manager's report.

With there being no further business to come before the Board, a motion was made by Commissioner Gossett, seconded by Commissioner Fowler, to adjourn the meeting. The motion carried.

GREEN RIVER VALLEY WATER District

BY: 
JOHN BUNNELL, Chairman

BY: _____
Secretary

Meeting of February 18th, 2022
2:00 p.m. c.s.t.

- (1) Call to Order
- (2) Reading of minutes from previous meeting
- (3) Review of monthly bills
- (4) Approve Treasury Report
- (5) Old Business
 - (a) WTP Expansion & River Intake Project WX21089029 ✓
 - (b) Phase II: Personnel Policy Review
 - a. Selection And Employment Of Personnel ✓
 - b. Recording Of Time And Payroll Practices ✓
 - (c) Crane Truck
 - (d) Corey Harper: Sister Schubert (Samples Results)
- (6) New Business
 - (a) Strategic Planning: Attached
 - (b) Revision Of Pay Scale (Adrian Gossett & Debbie Fowler)
 - (c) WTP Report: Michael Peterson (WTP Manager)
 - (d) David Matthews Retirement ✓
 - (e) Personnel Issues ✓
- (7) Manager's Report
 - a. Line Loss
 - b. Questions or Comments —

**GREEN RIVER VALLEY WATER DISTRICT
STRATEGIC PLANNING**

FIXED INFRASTRUCTURE

- (A) WTP Expansion & River Intake Project #WX21099029
Under Construction
- (B) Lagoons @ Water Treatment Plant
1-3 Years
- (C) Property Purchase To Expand WTP Project #WX21099030
5-10 Years
- (D) New Project Profiles Entered Into Database

1. Office Building

2. Equipment

Fiscal Year 2021-2022

- (A) One New Dump Truck
 - a. Received November 18th, 2021
- (B) Dump Truck On Hold (Rejected Bid)
- (C) Crane Truck 2022

3. Disaster Recovery

New Portable Diesel Pump (2022-2023)

-Wait Until WTP Completed

20 KW Generator (2022-2023)

4. Personnel Recruitments

Review Pay Scale Classification/Incentive Pay Schedule 2021-2022

5. Rio Dam Structure/Inspect 2021-2022

6. Policies & Procedures Manual Update
Work In Progress

Updated & Revised As Of February 11 2022

February 18 2022

Board Meeting

Water Plant Operations

- A.J. has turned in his two weeks' notice and his last day was the 11th of February.
- Hunter Murry was notified by me that we no longer needed his services at Green River Valley Water treatment facility.
- Brice Matney was hired and will start March 21st for the district. He will get his class 3 water treatment license in June of this year. Brice is also in the Kentucky rural water apprenticeship program which has higher standards than anyone around.
- James Nunn was hired back as an operator only; he will be under my direction and my responsibility. As you know James is a class 4 water treatment operator with a lot of knowledge of Green River Valley water treatment plant and can be an asset to the district.
- Emily has accepted the role of my assistant of water treatment operations.
- We have changed how the chlorine is fed in the water plant, which is more stable in the system. It also will save the district \$11,088 a year at the current price of chlorine.
- We are looking at buying a current streaming analyzer for the coagulant feed system. This tool would notify the operators working if we are over feeding so they can adjust to the proper dose, it will also show the operators if the coagulant system has stopped pumping. By using this tool, we can save anywhere from \$10,000 to \$15,000 a year in over feeding alone.

The water plant appreciates the support from the board and leadership of Green River Valley Water.

Michael D Peterson

Kentucky

Public Policy Exemption:

Implied Contract Exemption:

Covenant of Good Faith Exemption:

At Will Employment States 2022

U.S. states have separate and individual employment laws. The term at-will employment is a legal term meaning that an employer can terminate an employee for any reason without warning. However, an employer cannot fire an employee if the reason for doing so is illegal or discriminatory, such as firing someone because of their gender, race, or religion.

Contracts in at-will states between employers and employees prevent the employer from pursuing a claim against the employer due to being fired. In other words, an employee can not sue for lost wages due to dismissal from the job, provided the dismissal was legal, as discussed above. This law doesn't just apply to employers, though. In at-will employment states, employees can also quit their jobs or go on strike without having to provide an explanation. All 50 states in the U.S. and Washington, D.C. are at-will employment states. However, some states have exceptions.

One limitation is the public policy exception. This means that an employer can't fire an employee if it violates the state's public policy doctrine or a state or federal statute. An example of this would be retaliation against an employee who performs an action that complies with public policy or an employee who refuses to perform an act that would violate public policy. Forty-two states plus Washington, D.C., have the public policy exception in place. The states that do not are: Alabama, Florida, Georgia, Louisiana, Maine,

There is also an implied contract exception. This means that an employee can't be fired when an implied contract is formed between the employee and the employer. This exception is typically difficult to prove, and the burden lies on the fired employee. A total of thirty-six states plus Washington, D.C., have implied contract exceptions. The states that do not are: Arizona, Delaware, Florida, Georgia, Indiana, Louisiana, Massachusetts, Missouri, Montana, North Carolina, Pennsylvania, Rhode Island, Texas, and Virginia.

There are also "implied-in-law" contracts. There is no set definition for this, and courts have interpreted this exception in different ways. For example, one interpretation would prevent an employer from firing a tenured employee to avoid paying retirement benefits. There are 11 states with implied-in-law exceptions. Those states are: Alabama, Alaska, Arizona, California, Delaware, Idaho, Massachusetts, Montana, Nevada, Utah, and Wyoming. There are also statutory exceptions that vary throughout states. This could trigger termination for refusing to engage in illegal activity or taking medical leave.

JANUARY 20, 2022

The Board of the Commissioners of the Green River Valley Water District met on January 20, 2022 at 2:00 p.m. at the office of the District. Those present were Chairman John Bunnell and Commissioners Pat Tucker and Debbie Fowler. Manager David Paige and Attorney Pat Ross were also present.

Commissioner Fowler made a motion, seconded by Commissioner Tucker to approve the minutes of the regular meeting of December 16, 2021. The motion carried.

Commissioner Tucker made a motion, seconded by Commissioner Fowler, to approve the December bills in the amount of \$276,929.34. The motion carried and a computer printout of the bills available as of the date of this meeting is attached.

Commissioner Fowler made a motion, seconded by Commissioner Tucker, to approve the treasurer's report. The motion carried.

Manager Paige gave a progress report on the Water Treatment Plant Expansion and River Intake Project. Very little progress has been made and issues have arisen which will require correction by the contractor. Manager Paige recommended that District take the position that the one year warranty not start until the project is fully operational.

Manager Paige opened the only bid on the new dump truck as advertised submitted by Boyd Cat. The bid was in the amount of \$169,297, with a delivery date of December, 2022-January, 2023. After a discussion, Commissioner Fowler made a motion, seconded by Commissioner Tucker, to reject the bid and to wait on the purchase of a new dump truck until conditions are more favorable. The motion carried.

Skip Campbell with Campbell, Myers & Rutledge, submitted his engagement letter for the annual audit in the amount of \$22,800. After

a discussion, Commissioner Fowler made a motion, seconded by Commissioner Tucker, to engage Skip Campbell for the annual audit. The motion carried.

Chairman Bunnell, as a matter of clarification, pointed out that the Board's decision to pay retirement, inclusive of overtime pay, was meant to be an added benefit to the employees of the District.

Manager Paige advised the Board that management at Sister Schubert's express concern about black specks in the water. In response, the District employed an expert independent consultant to advise it as to the potential causes. The District tested the water at the meter and the tests indicated that the water was within acceptable limits. The consultant will be in touch with the appropriate individuals at Sister Schubert's to obtain information as to how the water is treated once it enters the plant. The District has obtained another sample and this information will be provided to the consultant. Manager Paige will provide more information as it is discovered.

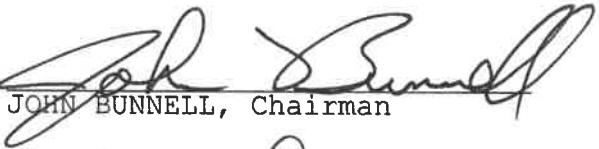
Manager Paige reported to the Board that the Stuart Gross complaint had been dismissed and the Bunnell Crossing Pump Station has increased the water pressure so that that Complaint is likely to be dismissed as well.


Commissioner Fowler made a motion, seconded by Commissioner Tucker, to go into closed session for the purpose of discussing personnel matters at the Water Treatment Plant. Commissioner Fowler made a motion, seconded by Commissioner Tucker, to return to open session. No action was taken.

Manager Paige gave his Manager's report.

With there being no further business to come before the Board, a motion was made by Commissioner Tucker, seconded by Commissioner Fowler, to adjourn the meeting. The motion carried.

GREEN RIVER VALLEY WATER DISTRICT

BY: 
JOHN BUNNELL, Chairman

BY: 
Secretary

DECEMBER 16, 2021

The Board of the Commissioners of the Green River Valley Water District met on December 16, 2021 at 2:00 p.m. at the office of the District. Those present were Chairman John Bunnell and Commissioners Adrian Gossett, Pat Tucker, Leland Glass and Debbie Fowler. Manager David Paige, Water Treatment Plant Manager Emily Hoffman, Engineer Vaughn Williams, and Attorney Pat Ross were also present.

Commissioner Gossett made a motion, seconded by Commissioner Glass to approve the minutes of the regular meeting of November 18, 2021. The motion carried.

Commissioner Fowler made a motion, seconded by Commissioner Gossett, to approve the November bills in the amount of \$423,980. The motion carried and a computer printout of the bills available as of the date of this meeting is attached.

Commissioner Tucker made a motion, seconded by Commissioner Glass, to approve the treasurer's report. The motion carried.

Manager Paige and Engineer Williams gave a progress report on the Water Treatment Plant Expansion and River Intake Project. The project is 91% complete. The contractor is not going to be finished within the contract time and presented a request for a 180 day extension. Engineer Williams indicated to the Board that some extension would be appropriate but that he informed the contractor a written justification for any extension would need to be presented and that a 180 days was not acceptable.

Manager Paige informed the Board that the Bunnell Crossing Pump Station was in operation.

Manager Paige told the Board that the contractor performing tank maintenance had not finished the work called for by the contract. Manager Paige advised the Board that he would withhold payment on those items

which had not been completed but would pay for the work actually performed.

A general discussion took place concerning adequate staffing at the water treatment plant. Chairman Bunnell appointed Commissioner Fowler and Commissioner Glass to work on an appropriate pay scale for presentation to the full Board.

Manager Paige informed the Board that the District's bad debt is currently \$22,674.91. After a discussion, Commissioner Glass made a motion, seconded by Commissioner Tucker, to declare the sum of \$22,674.91 as bad debt, to be charged off. The motion carried.

A general discussion took place concerning the District's personnel policy. As to the District's bereavement policy, Commissioner Gossett made a motion, seconded by Commissioner Glass, to establish this policy as follows:

Employees are allowed up to three (3) consecutive Days off work with regular pay in the event of the death of the employee's spouse, child, father, father-in-law, mother, mother-in-law, son-in-law, daughter-in-law, brother, sister, grandparent, grandchild, or spouse's grandparent, stepfather, stepmother, stepbrother, stepsister, stepson, or stepdaughter. To be eligible for paid bereavement leave, the employee must attend the funeral of the deceased relative. Employees are allowed one (1) day off from work in the event of the death of the employee's brother-in-law, sister-in-law, aunt, or uncle. Employees are allowed up to four (4) hours of bereavement time to attend the funeral of a fellow employee or retiree of the company, provided such absence from duty will not interfere with normal operations of the company.

Manager Paige gave his Manager's report.

With there being no further business to come before the Board, a motion was made by Commissioner Gossett, seconded by Commissioner Fowler, to adjourn the meeting. The motion carried.

GREEN RIVER VALLEY WATER DISTRICT

BY:


JOHN BUNNELL, Chairman

BY: 
Secretary

NOVEMBER 18, 2021

The Board of the Commissioners of the Green River Valley Water District met on November 18, 2021 at 2:00 p.m. at the office of the District. Those present were Chairman John Bunnell and Commissioners Adrian Gossett, Pat Tucker, Leland Glass and Debbie Fowler. Manager David Paige and Attorney Pat Ross were also present.

Commissioner Gossett made a motion, seconded by Commissioner Tucker to approve the minutes of the regular meeting of October 21, 2021. The motion carried.

Commissioner Glass made a motion, seconded by Commissioner Tucker, to approve the October bills in the amount of \$375,969.82. The motion carried and a computer printout of the bills available as of the date of this meeting is attached.

Commissioner Fowler made a motion, seconded by Commissioner Glass, to approve the treasurer's report. The motion carried.

Manager Paige gave updates on the Water Treatment Plant Expansion and River Intake Project. There are a number of items which need to be completed, but Manager Paige estimated that all critical aspects of the project would be completed by the first of the year.

Manager Paige informed the Board that he was optimistic that the Bunnell Crossing Pump Station would be running by December 1, 2021, which is the completion date reported to the PSC.

Manager Paige advised the Board that the PSC had requested additional information from the District as well as Stewart Gross as to water pressure. Manager Paige recommended that Attorney Ross send Mr. Gross a letter to the effect that he was requesting that his inline pump be dressed up and that the District had his permission to be on his property to remove it and install it after its completion. Attorney Ross said that he would send such a letter.

After a discussion, Commissioner Gossett made a motion, seconded by Commissioner Fowler, to approve the audit. The motion carried.

A general discussion took place about the acquisition of another dump truck which is needed by the District. Commissioner Gossett made a motion, seconded by Commissioner Glass, to advertise for bids on a tri-axle dump truck and a smaller dump truck. The motion carried.

Manager Paige brought to the Board's attention the need to update the policy and procedure manual. Chairman Bunnell requested Manager Paige to submit areas of concern to the Board periodically so that the process of revision can get underway.

A general discussion took place as to personnel matters at the Water Treatment Plant. No action was taken.

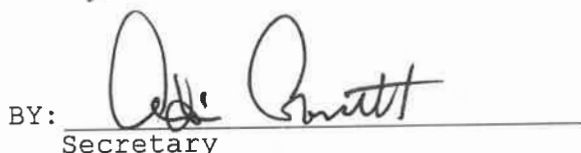
Manager Paige informed the Board that the tank maintenance contractor had not met the contract requirements for the past year and that the District would only be reimbursing the contractor for the work actually performed.

Manager Paige gave his Manager's report.

With there being no further business to come before the Board, a motion was made by Commissioner Gossett, seconded by Commissioner Fowler, to adjourn the meeting. The motion carried.

GREEN RIVER VALLEY WATER DISTRICT

BY: 
JOHN BUNNELL, Chairman

BY: 
Secretary

OCTOBER 21, 2021

The Board of the Commissioners of the Green River Valley Water District met on October 21, 2021 at 2:00 p.m. at the office of the District. Those present were Chairman John Bunnell and Commissioners Ieland Glass and Debbie Fowler. Manager David Paige, Auditor Skip Campbell and Attorney Pat Ross were also present.

Commissioner Glass made a motion, seconded by Commissioner Fowler to approve the minutes of the regular meeting of September 16, 2021. The motion carried.

Commissioner Fowler made a motion, seconded by Commissioner Glass, to approve the September bills in the amount of \$332,815.64. The motion carried and a computer printout of the bills available as of the date of this meeting is attached.

Commissioner Glass made a motion, seconded by Commissioner Fowler, to approve the treasurer's report. The motion carried.

Auditor Skip Campbell presented the audit. No action was taken so as to enable the Board to thoroughly review the audit.

Manager Paige reported on the Water Treatment Plant Expansion and River Intake Project. Progress is being made and Manager Paige estimated that substantial completion would take place by the end of December.

Manager Paige informed the Board that the Bunnell Crossing Pump Station could not be completed at the time originally reported to the Public Service Commission because of delivery delays. The new deadline is December 1, 2021.

Manager Paige told the Board about the loss of Darrell McCorkle resulting from COVID. Manager Paige explained his plan for replacing Mr. McCorkle's meter reading.

Manager Paige presented the Board with the insurance quote from Curneal Hignite. After a discussion, Commissioner Fowler made a motion,

seconded by Commissioner Glass, to accept the insurance in the amount of \$68,329.49. The motion carried.


A general discussion took place concerning the resolution of the dispute for water service which Harry Isaacs had informed the District to cease and which was improperly placed back in service. The Board expressed approval of Manager Paige's approach.

Manager Paige gave his Manager's report.

With there being no further business to come before the Board, a motion was made by Commissioner Glass, seconded by Commissioner Fowlewr, to adjourn the meeting. The motion carried.

GREEN RIVER VALLEY WATER DISTRICT

BY: 
JOHN BUNNELL, Chairman

BY: 
Secretary

September 16, 2021

The Board of the Commissioners of the Green River Valley Water District met on September 16, 2021 at 2:00 P.M. at the office of the District. Those present were Chairman John Bunnell and Commissioners Pat Tucker, Leland Glass, Adrian Gossett, and Debbie Fowler. Manager David Paige and Bookkeeper Allison Hatcher were also present.

Commissioner Glass made a motion, seconded by Commissioner Fowler to approve the minutes of the regular meeting of August 19, 2021. The motion carried.

Commissioner Tucker made a motion, seconded by Commissioner Gossett, to approve the August Bills in the amount of \$298,146.26. The motion carried.

Commissioner Fowler made a motion, seconded by Glass, to approve the treasurers report.

Manager Paige gave an update on Project Profiles. Manager Paige presented an update on the Water Treatment Plant project.

Manager Paige gave the Board an update on the Bunnell Crossing Pump Station. Estimated completion date. is October 1, 2021.

Manager Paige advised the Board on the progress of the audit. The audit will be completed before October.

A general discussion took place on the KU rates increasing. Paige gave an update of what he had found out on this situation. The timeline of this may take one month on finding out what the cost will increase to.

Manager Paige gave his Managers report.

There was a discussion on giving Hunter Murray a raise of \$1.10. Commissioner Gossett made a motion, seconded by Commissioner Tucker to give Hunter Murray a raise. The motion carried.

Manager Paige advised the Board the dump truck would be delivered in three weeks.

Manager Paige discussed the line loss report.

With there being no further business to come before the Board, a motion was made by Commissioner Gossett, seconded by Commissioner Glass, to adjourn the meeting. The motion carried.

GREEN RIVER VALLEY WATER DISTRICT

BY: 

JOHN BUNNELL, Chairman

BY: _____

Secretary

AUGUST 19, 2021

The Board of the Commissioners of the Green River Valley Water District met on August 19, 2021 at 2:00 p.m. at the office of the District. Those present were Chairman John Bunnell and Commissioners Pat Tucker, Leland Glass, Adrian Gossett, and Debbie Fowler. Manager David Paige, Water Treatment Manager Emily Hoffman, Engineer Vaughn Williams, and Attorney Pat Ross were also present.

Commissioner Glass made a motion, seconded by Commissioner Tucker to approve the minutes of the regular meeting of July 15, 2021. The motion carried.

Commissioner Gossett made a motion, seconded by Commissioner Glass, to approve the July bills in the amount of \$283,354.34. The motion carried and a computer printout of the bills available as of the date of this meeting is attached.

Commissioner Tucker made a motion, seconded by Commissioner Fowler, to approve the treasurer's report. The motion carried.

Manager Hoffman presented an update on the Water Treatment Plant Expansion Project. The electrical work is no longer holding up other progress of the construction. The contractor has repaired the leak in the clear well using an epoxy. Engineer Williams is going to research whether this repair will be of a permanent nature and not just a temporary fix.

Manager Paige gave the Board an update on the Bunnell Crossing Pump Station. Gerald Wuetcher is going to file a formal report with the PSC explaining why it was impossible for the pump station to be completed as initially reported. He will request an extension until a time certain in October, which should be sufficient to allow delivery of the necessary equipment.

Manager Hoffman gave her Manager's report.

A general discussion took place concerning the District's policy as to sick time in light of the COVID crisis. Commissioner Glass made a motion, seconded by Commissioner Tucker, to pay for one occasion for each employee time off necessitated by COVID. After the completion of time off necessitated by COVID, the normal attendance and leave policy of the District will apply. The motion carried.


Manager Paige advised the Board that the audit is in progress, that the District has been nominated for the Wooden Bucket Award, and that the KRWA annual conference in Lexington is scheduled on August 23-25, 2021.

Manager Paige gave his Manager's report.

With there being no further business to come before the Board, a motion was made by Commissioner Gossett, seconded by Commissioner Tucker, to adjourn the meeting. The motion carried.

GREEN RIVER VALLEY WATER DISTRICT

BY: 
JOHN BUNNELL, Chairman

BY: 
Secretary

JULY 15, 2021

The Board of the Commissioners of the Green River Valley Water District met on July 15, 2021 at 2:00 p.m. at the office of the District. Those present were Chairman John Bunnell and Commissioners Pat Tucker, Adrian Gossett, and Debbie Fowler. Manager David Paige, Water Treatment Manager Emily Hoffman, Engineer Vaughn Williams, and Attorney Pat Ross were also present.

Commissioner Tucker made a motion, seconded by Commissioner Gossett to approve the minutes of the special called meeting of June 8, 2021. The motion carried.

Commissioner Tucker made a motion, seconded by Commissioner Gossett to approve the minutes of the special called meeting of June 22, 2021. The motion carried.

Commissioner Tucker made a motion, seconded by Commissioner Gossett to approve the minutes of the regular meeting of June 17, 2021. The motion carried.

Commissioner Gossett made a motion, seconded by Commissioner Tucker, to approve the June bills in the amount of \$291,316.07. The motion carried and a computer printout of the bills available as of the date of this meeting is attached.

Commissioner Gossett made a motion, seconded by Commissioner Tucker, to approve the treasurer's report. The motion carried.

Engineer Vaughn Williams reported that the Water Treatment Plant Expansion and River Intake Project is 74% complete, and the contractor still anticipates substantial completion by December.

A general discussion occurred as to painting the administration building which was not part of the original bid. Commissioner Tucker made a motion, seconded by Commissioner Fowler, to authorize the painting of

the interior of the administration building in the amount of \$28,457. The motion carried.

Manager Paige informed the Board that delays in delivery of materials had made completion of the Bunnell Crossing Pump Station by the deadline of July 15, 2021 impossible. Manager Paige has communicated by phone these difficulties to the Public Service Commission and a more formal confirmation of permission to delay will be pursued.

The District has purchased a new backhoe.

Manager Paige provided the new board members with information about training.

Water Treatment Plant Manager Emily Hoffman gave her report.

A general discussion took place concerning personnel matters at the Water Treatment Plant.

The attorney for CEA responded with proposed changes to the Water Purchase Contract that was presented in connection with the Rural Development Financing. A new contract was not necessary for the financing and efforts will continue to find common ground.

Engineer Williams presented the Board with summary of water system improvement profiles which will be submitted for potential funding.

After a discussion, Commissioner Gossett made a motion, seconded by Commissioner Fowler, to declare the 2017 Dodge 1500 pickup truck as surplus property and to advertise for bids to sell the truck in accordance with the District's plan to efficiently maintain its vehicle needs. The motion carried.

Manager Paige gave his Manager's report.

With there being no further business to come before the Board, a motion was made by Commissioner Gossett, seconded by Commissioner Tucker, to adjourn the meeting. The motion carried.

GREEN RIVER VALLEY WATER DISTRICT

BY: 
JOHN BUNNELL, Chairman

BY: 
Secretary

JUNE 22, 2021

The Board of the Commissioners of the Green River Valley Water District met on June 22, 2021 at 12:00 noon in a special called meeting at the office of the District. Those present were Chairman John Bunnell and Commissioners Pat Tucker, Leland Glass, and Adrian Gossett. Attorney Pat Ross was also present.

The purpose of the special called meeting was to set the compensation for the District employees for the upcoming fiscal year.

After a general discussion concerning compensation, a motion was made by Commissioner Glass, seconded by Commissioner Gossett, to approve the compensation for the District employees as set forth on the schedule attached hereto and incorporated herein by reference. The motion carried.

With no further business to come before the Board, a motion was made by Commissioner Tucker and seconded by Commissioner Glass to adjourn the meeting. The motion carried.

GREEN RIVER VALLEY WATER DISTRICT

BY:


JOHN BUNNELL, Chairman

BY:


Secretary

JUNE 17, 2021

The Board of the Commissioners of the Green River Valley Water District met on June 17, 2021 at 2:00 p.m. at the office of the District. Those present were Chairman John Bunnell and Commissioners Pat Tucker, Leland Glass, and Adrian Gossett. Manager David Paige, Engineer Vaughn Williams, and Attorney Pat Ross were also present.

Commissioner Gossett made a motion, seconded by Commissioner Glass to approve the minutes from the May 20, 2021 meeting. The motion carried.

Commissioner Glass made a motion, seconded by Commissioner Gossett, to approve the May bills in the amount of \$302,625.23. The motion carried and a computer printout of the bills available as of the date of this meeting is attached.

Commissioner Tucker made a motion, seconded by Commissioner Glass, to approve the treasurer's report. The motion carried.

Engineer Vaughn Williams reported that the Water Treatment Plant Expansion and River Intake Project is 70% complete, but 80% of the contract time had been used. It is anticipated that substantial completion will be reached in December.

In connection with the bond closing, a revised bond resolution is necessary. Commissioner Tucker made a motion, seconded by Commissioner Glass, to adopt the revised bond resolution, a copy of which is attached. The motion carried. The bond closing is scheduled on June 22, 2021 at 1:00 p.m., CST, at the office of the District.

Commissioner Glass made a motion, seconded by Commissioner Tucker, to adopt the infectious disease plan. The motion carried.

Manager Paige reported that the District had acquired three trucks for the total sum of \$92,670, using the state discount, and these trucks will be offered for sale in a year.

A general discussion took place concerning the District's bad debt for the period of June thru December, 2020. Commissioner Glass made a motion, seconded by Commissioner Gossett, to recognize the bad debt of the District for this period in the amount of \$12,692.71. The motion carried.

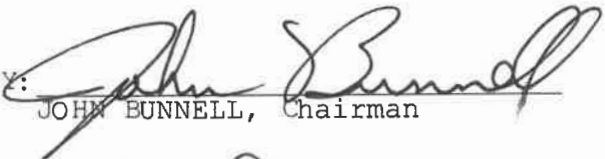
Commissioner Glass made a motion, seconded by Commissioner Gossett, to approve the budget of the District for the fiscal year 2021-2022. The motion carried

A general discussion took place concerning the wage and benefit package for the employees. A special meeting to adopt the wage and benefit package for the 2021-2022 fiscal year was scheduled on June 22, 2021 at 12:00 noon.

Manager Paige gave his Manager's report.

With there being no further business to come before the Board, a motion was made by Commissioner Glass, seconded by Commissioner Gossett, to adjourn the meeting. The motion carried.

GREEN RIVER VALLEY WATER DISTRICT

BY: 
JOHN BUNNELL, Chairman

BY: 
Secretary

JUNE 8, 2021

The Board of the Commissioners of the Green River Valley Water District met on June 8, 2021 in a special called meeting at the office of the District. Those present were Chairman John Bunnell and Commissioners Pat Tucker, Adrian Gossett, Leland Glass and Debbie Fowler.

The purpose of the special called meeting was to discuss the compensation package for the employees of the District for the upcoming fiscal year.

A discussion did take place but no action was taken.

With no further business to come before the Board, the meeting was adjourned.

GREEN RIVER VALLEY WATER DISTRICT

BY:


JOHN BUNNELL, Chairman

BY:


Secretary

MAY 20, 2021

The Board of the Commissioners of the Green River Valley Water District met on May 20, 2021 at 2:00 p.m. at the office of the District. Those present were Chairman John Bunnell and Commissioners Pat Tucker, Leland Glass, Adrian Gossett, and new member, Debbie Fowler. Manager David Paige and Attorney Pat Ross were also present.

Commissioner Gossett made a motion, seconded by Commissioner Glass to approve the minutes from the April 15, 2021 meeting. The motion carried.

Commissioner Glass made a motion, seconded by Commissioner Gossett, to approve the April bills in the amount of \$313,073.75. The motion carried and a computer printout of the bills available as of the date of this meeting is attached.

Commissioner Glass made a motion, seconded by Commissioner Tucker, to approve the treasurer's report. The motion carried.

Manager Paige reported that the Water Treatment Plant Expansion and River Intake Project is 66.5% complete.

The Quarry Road Project is complete, but for certification of the start up of the pump station.

Manager Paige presented the Water Purchase Contract with the Edmonson County Water District. Commissioner Glass made a motion, seconded by Commissioner Tucker, to authorize Chairman Bunnell to enter into that contract on behalf of the District. The motion carried.

The Bunnell Crossing pump station is on order and the District will pour the pads so that it will be ready when the pump station arrives, which is scheduled for July 26, 2021.

In connection with the RD loan, the District has to adopt a budget which shows actual revenues. After a discussion, Commissioner

Tucker made a motion, seconded by Commissioner Gossett, to approve the budget. The motion carried.

Rural Development also requires that the District have in place purchase contracts with its wholesale customers. The proposed contracts were reviewed, and a motion was made by Commissioner Glass, seconded by Commissioner Gossett, to authorize the Chairman to sign on behalf of the District. The motion carried. These contracts will now be presented to the wholesale customers for approval.

A general discussion took place concerning the purchase of trucks using the state bid program. Commissioner Tucker made a motion, seconded by Commissioner Gossett, to purchase three Dodge 1500 4x4's under the state bid program. The motion carried.

Manager Paige proposed that the District acquire an ice machine so as to avoid employees having to purchase ice during hot weather. The cost of the ice machine is \$2,000. Commissioner Fowler made a motion, seconded by Commissioner Tucker, to approve this purchase. The motion carried.

Manager Paige presented the Commissioners with a salary and benefits information package for consideration.

Manager Paige gave his Manager's report.

With there being no further business to come before the Board, a motion was made by Commissioner Gossett, seconded by Commissioner Glass, to adjourn the meeting. The motion carried.

GREEN RIVER VALLEY WATER DISTRICT

BY: 

JOHN BUNNELL, Chairman

BY: 

Secretary

APRIL 15, 2021

The Board of the Commissioners of the Green River Valley Water District met on April 15, 2021 at 2:00 p.m. at the office of the District. Those present were Chairman John Bunnell and Commissioners Pat Tucker, Leland Glass, and Adrian Gossett. Manager David Paige, Engineer Vaughn Williams, Water Treatment Plant Manager Emily Hoffman, and Attorney Pat Ross were also present.

Commissioner Glass made a motion, seconded by Commissioner Gossett to approve the minutes from the March 18, 2021 meeting. The motion carried.

Commissioner Tucker made a motion, seconded by Commissioner Glass, to approve the March bills in the amount of \$292,891.31. The motion carried and a computer printout of the bills available as of the date of this meeting is attached.

Commissioner Glass made a motion, seconded by Commissioner Gossett, to approve the treasurer's report. The motion carried.

Engineer Williams informed the Board about the progress of the Water Treatment Plant Expansion and River Intake Project. The clear well is in service, although it failed the leak test on one-half of it. The bond closing is tentatively scheduled for May 20, 2021 at 1:00 p.m. at the office of the District.

After a discussion, Commissioner Glass made a motion, seconded by Commissioner Tucker, to appoint Commissioner Gossett as Secretary/Treasurer. The motion carried.

Emily Hoffman reported that her transition as Water Treatment Plant Manager was progressing smoothly.

Engineer Williams presented an accounting to show the cost to the District arising out of the disallowance of the pump station under the

grant because of failing to advertise for bids. The additional cost came to \$13,672.72 and a copy of the accounting is attached hereto.

After advertising, bids for the pump station in connection with the Bunnell Crossing pump station and Edmonson County Water District interconnect were presented to the Board. Blackmore Glunt submitted the only bid for the pump station and controls in the amount of \$25,580. Portada King Building systems submitted the only bid for the metal building in the amount of \$14,194.21. After a discussion, Commissioner Gossett made a motion, seconded by Commissioner Glass, to accept the bids and to promptly ready the site for the installation of the pump station when the equipment arrives. The motion carried.

Following the refinancing with Kentucky Rural Water Finance Corporation in the amount of \$5,325,000, the Public Service Commission issued an order directing that Green River Valley Water District submit a petition for a traditional adjustment in rates. Because the District currently has under construction a major expansion to the water treatment plant with a total estimated cost of \$11,625,000, an accurate representation of the District's revenue needs will not be "known and measurable" until after the upgrade. Commissioner Gossett made a motion, seconded by Commissioner Tucker, to employ Attorney Gerald E. Wuetcher to file the appropriate motion with the Public Service Commission to request an extension of time to apply for rate adjustment pursuant to KRS 278.180 until April 30, 2022. The motion carried.

Manager Paige presented to the Board a proposed agreement with the Transportation Cabinet to move the water lines that need to be relocated to allow the Bypass to be constructed. After a discussion, Commissioner Glass made a motion, seconded by Commissioner Tucker, authorizing Manager Paige to sign and enter into that agreement on behalf of the District. The motion carried.

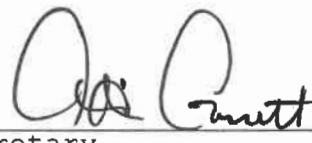
A general discussion occurred concerning the potential for federally funded water line projects in the District. This process will include a review of unserved areas in the District as well as improvements to the distribution system.

Manager Paige gave his Manager's report.

With there being no further business to come before the Board, a motion was made by Commissioner Gossett, seconded by Commissioner Glass, to adjourn the meeting. The motion carried.

GREEN RIVER VALLEY WATER DISTRICT

BY: 
JOHN BUNNELL, Chairman

BY: 
Secretary

GREEN RIVER VALLEY WATER DISTRICT

Response to Commission Staff's Second Request for Information Case No. 2022-00215

Question No. 9

Responding Witness: John F. Bunnell

- Q-9. State what actions Green River Valley Water District took to comply with KRS 74.020(10)(a) and (b) upon the death of Phillip Doyle and Kerry McDaniel.**
- A-9. At the time of the deaths of Phillip Doyle and Kerry McDaniel responsibility for notifying the Public Service Commission of the existence of a vacancy on the Board of Commissioners and the filling of a vacancy resided with the District's Manager. The District's records do not indicate that notices of the deaths of Commissioners Doyle and McDaniel or of the appointments of their successors were provided to the Public Service Commission within the required time periods.

GREEN RIVER VALLEY WATER DISTRICT

**Response to Commission Staff's Second Request for Information
Case No. 2022-00215**

Question No. 10

Responding Witness: John F. Bunnell

Q-10. Provide a copy of any policies or procedures Green River Valley Water District has adopted to ensure it complies with KRS 74.020(10) and all applicable statutes and Commission regulations.

A-10. Currently Green River Valley Water District does not have a written policy or procedure regarding the reporting requirements set forth in KRS 74.020(10). Chairman Bunnell has tasked Green River Valley Water District's legal counsel with drafting such policies for consideration by the Board of Commissioners at its November 2022 regular meeting.