

**KIRKSVILLE WATER ASSOCIATION  
BOARD MEETING MINUTES  
July 19th, 2023**

**Attending**

Board Members: Mr. Wayne Long, Mr. Armon Sanders, Mr. Alfred Winkler, Mr. Shannon Young and Mr. Bobby Powell

Kirksville Water Association Staff: Mr. Aaron Owens, Mrs. Ashley Owens and Mr. Grady Osborne

Kirksville Water Engineer: Mr. Brandon Baxter, HBM Engineer

Kirksville Water Attorney: Mr. Jud Patterson

Kirksville Financial Advisor: Mr. David Smith

Scribe: Joanna Taylor

Representative from Bob Roberts Insurance: Mr. John Roberts

Guest: Ms. Amy Barkley and Ms. Kate Sorell, POA for Katherine Powers, a KWA Customer

**Call To Order**

The meeting was called to order at 4:00 pm by Wayne Long on July 19th, 2023.

**Routine Matters**

**Minutes**

The minutes from the June meetings were read and reviewed with minor changes. Alfred Winkler made a motion to approve the minutes as read and Armon Sanders seconded the motion. Motion passed.

### Old Business

Brandon Baxter will submit a withdrawal form that Wayne Long will be required to sign. The first round of funds will total \$106,000 and using invoices KWA submitted, Brandon Baxter will attempt to receive the payment in full. There is no word on when the second round will be available from Judge Taylor.

Brandon Baxter received another request on the Begley Property. The first phase will include a 6 inch line while the second phase will include an 8 inch line and it will require sewer.

The board discussed the water line and meter for Tiffany Lovern located on Jigg Water. Alfred Winkler made a motion to supply water by running the water line across the branch and under the road. This will include a road bore and replacing the ~~2-in line with a 4-inch line~~ allowing for more meter tap ons in the future for developers in that area. Shannon Young seconded the motion. Motion passes. *the line with a 2 inch with a 4 inch casing.*

Concerning the PSC hearing, the PSC will render a decision by September 11th.

### New Business

Mr. John Roberts represented Bob Roberts Insurance Agency to discuss Workman's Compensation under the KY League of Cities and Cincinnati Insurance which is a nonprofit Organization for Directors and Officers Liability. Workman's Comp is based on payroll, number of employees and claims. There is an audit that takes place every year. KWA has the option to renew now or wait till the audit is performed. The yearly amount owed is \$5526.09 and can be made in one payment or broken down into two payments. Cincinnati Insurance covers the board members in the event to help cover defense costs, settlements, and judgements arising out of lawsuits and wrongful act allegations brought against a nonprofit organization.

Shannon Young made a motion to hire a contractor to read meters. The board is offering \$1.25 per meter or \$2500.00 per month. There will be no pay if the field crew for KWA is required to perform rereads. Alfred Winkler seconded the motion. Motion passes.

Ms. Amy Barkley and Ms. Kate Sorell who represented their mother Catherine Powers, a KWA customer who owns the property at 1791 Barnes Mill Road. On the property there are two dwellings but only one meter. Ms. Barkley and Ms. Sorell attended today's meeting seeking advice on how to handle the situation while respecting their mother's wishes. Their mother lived in one of the dwellings but is currently under medical care and the other tenant is Mark McCoy. Jud Patterson suggested that notice be given to Mark McCoy to leave. At the end of the day whether Mr. McCoy leaves or stays on the property, he will need a meter of his own in his name. Ms. Barkley and Ms. Sorell was informed that as POA's for their mother that they have the right to pull the meter at the property or terminate water service.

Wayne Long signed easements with Ricky and Kristy Farthing. Jud Patterson had also signed an Aaron Owens will file the documents tomorrow.

Ashley Owens made an announcement of nominees running for the board in September. The nominees are as follows: Wayne Long will be running for re-election, Armon Sanders will be running for re-election. Joe Marshall Masters, Joanna Jones, and David "Buck" Winkler are nominees running.

Aaron Owens and Ashley Owens filed applications to be certified notaries. Alfred Winkler made a motion for the board to pay application fee and yearly fees. Shannon Young seconded the motion. Motion passed.

### Manager's Report

The monthly report confirmed that the water loss for May 2023 was 16% with 239,100 gallons lost.

Ashley Owens is working with Artie White and a representative <sup>from KY Rural Water</sup> is coming down on Friday to assist on working on a <sup>water</sup> rate increase.

Learning how to complete and file a rate increase with KY Rural Water may be a possibility <sup>in the future</sup> <sup>for</sup> ~~in the future~~ <sup>for</sup> managers.

**Financial**

David Smith was in attendance at today's meeting and a handout was given to all board members showing the assets, liabilities, net assets and statement of activities. The statement showed another payment to KWA for the sale or territory rights in the amount of \$45,000.

The bills were reviewed and read for the month of July. Bobby Powell made a motion to approve the payment of bills. Armon Sanders seconded the motion. Motion passed.

**Future Business**

The next monthly meeting is scheduled for August 16th, 2023.

Armon Sanders moved to adjourn the meeting. Alfred Winkler seconded the motion. Motion passed 4-0. Meeting adjourned at 6:15 pm by Wayne Long.



Secretary, Kirksville Water Association

Date: 8-16-2023