

**KIRKSVILLE WATER ASSOCIATION
BOARD MEETING MINUTES
May 17th, 2023**

Attending

Board Members: Mr. Wayne Long, Mr. Armon Sanders, Mr. Alfred Winkler, Mr. Shannon Young and Mr. Bobby Powell

Kirksville Water Association Staff: Mr. Aaron Owens, Mrs. Ashley Owens and Mr. Grady Osborne

Kirksville Water Engineer: Mr. Brandon Baxter, HBM Engineer

Kirksville Water Attorney: Mr. Jud Patterson

Scribe: Joanna Taylor

Call To Order

The meeting was called to order at 4:00 pm by Wayne Long on May 17th 2023.

Routine Matters

Minutes

The minutes from the April meeting were read and reviewed with minor changes. Alfred Winkler made a motion to approve the minutes as read and Shannon Young seconded the motion. Motion passed.

Alfred Winkler made a motion to approve the minutes of the special meeting from May 2nd, 2023. Shannon Young second of the motion. Motion carries.

Old Business

Brandon Baxter updated the board with the grant project. KWA should be receiving the agreement contract next week and the grant money next month. Brandon Baxter does have a new contact and is reaching out for information regularly.

The KWA customer, Ricky Farthing whose water line relocation was discussed in a previous meeting, recently discovered that the deed that was signed in 1975 between KWA and the Farthings states that the line goes behind the house. The total cost for parts is \$743.00. Aaron Owens will get the total price for the project to present to the board.

Aaron Owens informed the board that a new pump has been purchased in the amount of \$350. This amount does not include a generator. Aaron Owens will purchase that at a later date.

Aaron Owens informed the board that Mike Agee has used all his sick time and he currently has 13 days and 6 and 1/2 hours bank time. Mike Agee has requested payment for his time. Aaron Owens informed the board that he will be meeting with Mike tomorrow to collect his tools and will deliver any checks owed to Mr. Agee. Alfred Winkler made a motion to pay Mike Agee his bank time, mileage and one more month of retirement. Armon Sanders seconded the motion. Motion carries. All benefits will cease for Mr. Agee June 1st.

KWA discussed the placement of the meter for Tiffany Lovern and has decided to place the meter on the left of the driveway.

New Business

Brandon Baxter, on behalf of HMB, has invited the KWA board members to attend a wild game dinner on June 1st, 2023.

The board discussed closing the office for lunch. Arman Sanders made a motion to close the office from 11:00 to 12:00 p.m. effective June 1st, 2023. Alfred Winkler seconded the motion. Motion passed.

The PSC has scheduled a hearing for July 7th, 2023 at 1:30 p.m. concerning the purchase of the building. The PSC has not specified who needs to attend. Jud Patterson has requested Alfred Winkler to testify.

KWA customer Ray Stocker is requesting a new 4 inch water line that runs approximately 850 ft that includes three new water meters. The estimated cost is \$5,605.63. KWA will provide the line and Ray Stocker will be responsible for digging and burying the line. Alfred Winkler will talk to Mr, Stocker concerning the details and the board will discuss at a future meeting.

Ashley Owens discussed several billing options for KWA. Ashley Owens has compared pricing between Smart Bill, Ampstun and Bluegrass Integrated. Ampstun and Bluegrass Integrated are both out of Lexington. Alfred Winkler made a motion to switch billing to Bluegrass Integrated. Shannon Young seconded the motion. Motion passed.

The board discussed changing Virginia Dennis' title to bookkeeper, raising her pay and lowering her hours if another employee is hired to be in the office.

Manager's Report

The monthly report confirmed that the water loss for March 2023 was 25.66%.

Ashley Owens created a document for new meter installs and a new form for meter readers to sign.

In a previous meeting, Ashley Owens had requested to cancel the services provided by Cintas. Cintas informed Ashley Owens that Mike Agee had signed a 5 year contract.

Aaron Owens informed the board that it is time to renew the GIS system.

A valve was replaced on Poosey Ridge.

Financial

David Smith wasn't in attendance at today's meeting but a handout was given to all board members showing the assets, liabilities, net assets and statement of activities.

The bills were reviewed and read for the month of May. Bobby Powell made a motion to approve the payment of bills. Shannon Young seconded the motion. Motion passed.

Executive Session

After the regular monthly meeting was completed, the board members asked Aaron Owens and Ashley Owens to step out for a brief period in order to for the board to discuss KWA employee titles and pay.

Alfred Winkler made a motion to raise Aaron Owen's pay from \$22.75 to \$24.00 effective immediately. Bobby Powell seconded the motion. Motion passed.

Armon Sanders made a motion to raise Virginia Dennis' hourly pay by \$1.25. Virginia Dennis is now making \$13.75. Shannon Young seconded the motion. Motion passed.

Future Business

The next monthly meeting is scheduled for ^{June 21st} ~~April 19th~~, 2023.

Armon Sanders moved to adjourn the meeting. Shannon Young seconded the motion. Motion passed 4-0. Meeting adjourned at 5:48 pm by Wayne Long.


Secretary, Kirksville Water Association

Date: 6-21-2023