

Southern Madison Water District

Monthly Meeting

May 19, 2022

Meeting called to order Chairman Todd 7:00 PM.

Present were Commissioners; Larry Todd (Chairman), Ronnie Devere (Secretary), Leonard Bratcher (Treasurer) Tracy Blevins (Attorney), Manager Wayne Robinson and Jesse Abrams.

Visitors: Eddie Brown, with Ken Virons

Motion by Secretary Devere, second by Treasurer Bratcher to approve April 12, 2022 minutes; motion past.

Motion by Chairman Todd second by Treasure Bratcher to approve invoices for payment.

OLD BUSINESS

Eddie Brown from Ken Virons discussed the grants we have available. \$230,000 for the use of repainting the Bobtown Tank, \$34,000 for use of new meter purchases, and \$19,000 for data system. All to be used by end of 2024.

Mr. Brown will start the process on accessing the funds for the Bobtown Tank.

Wayne Robinson stated that the accepted number of flow for the hydrants in the Stoney Creek From the National Fire Institute is 250 gallons per minute using one fire hydrant.

Mr. Robinson stated that our mapping data is in the hands of Madison County and access to the data will need to be paid for.

Chairman Todd stated the data is ours already paid for and we need to determine what the cost is for. Mr. Robinson will follow up.

Bobtown tank shed will cost \$1300 to fix has been cleaned up and sprayed. Secretary Devere motioned Treasurer Bratched @nd. Motion past to fix.

8 inch pipe Sale to Berea Industrial Park for Farristown will be for \$19,500.00.

NEW BUSINESS

Employee Nick McCollum's last day will be May 27, 2022.

Dale Miller will be retiring July, 1 2022.

Chairman Todd discussed the need to hire new employees. Placing ads in surrounding counties. Attorney Blevins discussed also checking with Ky Career Center. Mr. Robinson will follow.

Mr. Robinson stated over two hundred meters have arrived for use in changing out manual read meters. We may need to use outside help in the changing out of those meters. Chairman Todd motioned and Secretary Devere second motion passed to allow Mr. Robinson to use contractors.

Mr. Abrams stated that current funds in the revenue account will not be able to cover the bill on the meters. Chairman Todd motioned we cash in the CD attached to the revenue account. Treasure Bratcher Second. Mr. Robinson and Treasure Bratcher will go to the bank and complete the transaction.

Mr. Abrams stated the customers will be paying a fee of \$2.50 per transaction for use of a credit or debit card. Any amount over \$200.00 will result in a larger fee beginning June 1, 2022. Customers will also be able to use checks over the phone or online for a fee of \$1.50. This money is collected by the credit card processing company and does not reflect any income to Southern Madison Water. This will result in elimination of bank charges on card processing.

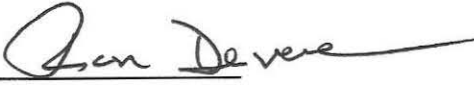
Mr. Robinson has been investigating the number of leaks and has concluded the majority of the water loss is due to failures in master meters. They have the ability

to run backwards without recording the amounts properly. In the absence of check valves we are paying for water twice.

Chairman Todd discussed the need to spend money on the valves in order to save money. Mr. Robinson will follow up.

Mr. Robinson also discussed the need to study master meters in the Farristown Industrial area. A recent flush of a hydrant shut the water off at the school.

Secretary Devere motion to close Chairman Todd Second.

Chairman  Secretary 

Southern Madison Water

Southern Madison Water District

Monthly Meeting

April 21, 2022

Meeting called to order Chairman Todd 7:00 PM.

Present were Commissioners; Larry Todd (Chairman), Ronnie Devere (Secretary), Leonard Bratcher (Treasurer) Tracy Blevins (Attorney), Tommy Bussell, and Jesse Abrams.

Visitors: Bob Miller with Straight Line Ky

Motion by Secretary Devere, second by Treasurer Bratcher to approve March 2022 minutes; motion past.

Motion by Chairman Todd second by Secretary Devere to approve invoices for payment.

OLD BUSINESS

Bob Miller from Straight Line Ky presented his financial analysis and details on the submission process to the Public Service Commission for the consideration of a rate increase.

Larry Todd motioned Ronnie Devere second. Motion passes to proceed with rate increase submission.

Bob Miller recommended we adopt a resolution to add a separate surcharge for the reduction of water loss to be submitted to the Public Service Commission.

Larry Todd motioned Ronnie Devere second. Motion passes to proceed.

A correction to the prior minutes : Wayne Robinson pay is salary of \$65,000. With four weeks vacation. Hire date is 3/14/22. Evaluation in 6 months with raise to \$72,800.

NEW BUSINESS

Berea fire Department has stated we do not have enough flow for fire hydrants in the Stoney Creek subdivision expansion. According to KenVirrons Engineering firm we need 250 GPM without falling below 20 psi.

Wayne Robinson test the hydrants and provided pictures as proof. We are at 490 to 540 GPM.

Chairman Todd suggest we check statues about what is required as well as the accepted standard for testing hydrants. Also suggest we color code hydrants according to flow. Wayne Robinson will follow up.

Wayne Robinson stated Berea Utilities would be interested in purchasing some of our supply of 8 inch pipe. Treasurer Bratcher motioned we allow Wayne to sell the pipe. Secretary Devere second.

Wayne Robinson stated we have found an exposed line going over a creek at 535 Country Estate that will need to be repaired.

Chairman Todd and Secretary Devere approved 6 month new hire anniversary raises as follow. Heather Rose to \$14.00 an hour, Nick McCollum to \$15.00 an hour, and James Alexander to \$15.00 an hour.

Secretary Devere motion to close Chairman Todd Second.

Southern Madison Water District

Monthly Meeting

March 17, 2022

Meeting called to order Chairman Todd 7:00 PM.

Present were Commissioners; Larry Todd (Chairman), Ronnie Devere (Secretary), Leonard Bratcher (Treasurer), Tracy Blevins (Attorney), Wayne Robinson (new manager), Tommy Bussell (former manager) and Jesse Abrams.

Visitors, Representatives from Ferguson, Daniel Windmyer and Master Meter, Scott Bradley.

New cost of meters with upgrades signals to be \$298 each. Software upgrade package including tower reads, repeaters, and crop study on zone meters \$13,000 including training at \$7,500.

Chairman Todd discussed if new meter signals will need to go thru FCC. One laptop will be able to read new and old meters. Discuss finances and make decision at later time.

Motion by Secretary Devere, second by Treasurer Bratcher to approve January 2021 minutes; motion past. No meeting in February.

Motion by Chairman Todd second by Secretary Devere to approve invoices for payment.

OLD BUSINESS

Rate increase is ongoing with Bob Miller thru KY rural Water. Need to add fire suppression charges and increase in new meter fees.

New audit is under way and should be submitted on time.

Tommy discussed grants for new Scata system \$19,000 and Bobtown Tank painting \$230,000 are approved.

NEW BUSINESS

Secretary Devere motioned Treasurer Bratcher second approving new hire Wayne Robinson as new manager. As of 3/17/22. Payrate \$31.25 hour and 4 weeks vacation. Pay to raise to \$35.00 after valuation in 6 months.

Discussion of new development behind tractor supply will have around 80 units. Need to address supply and materials needed. Current meter supply will run out shortly with additional meter sets.

Secretary Devere motion to close Chairman Todd Second.

Chairman _____ Secretary _____

Southern Madison Water



207 North Dogwood Drive
PO Box 220
Berea, KY 40403
Telephone: (859) 986-9031
Fax: (859) 986-1794

Southern Madison Water District

Monthly Meeting

January 20, 22

Meeting called to order Chairman Todd 7:00 PM.

Present were Commissioners; Larry Todd (Chairman), Ronnie Devere (Secretary), Tracy Blevins (Attorney), and Jesse Abrams.

Motion by Secretary Devere, second by Treasurer Bratcher to approve December 16, 2021 minutes; motion past.

Motion by Chairman Todd second by Secretary Devere to approve invoices for payment.

OLD BUSINESS

Audit-

Tommy Bussell stated audit has been finalized. Fine paid and hearing cancelled. Chairman Todd motioned we get bids from auditors. Attorney Blevins suggest we get a scope of service contract to make sure our reports with PSC are filed on time. Secretary Devere second motion.

Credit Card Fee

Rural water has resubmitted credit card fee charge to PSC to reflect the actual cost of charges.

Tommy Bussell indicated Bob Miller is working on a rate increase.

Tommy Bussell discussed the line on Log Cabin Rd. is in need of lowering due to new development. Many driveways are exposing our line. Chairman Todd discussed the length of line, materials and labor that would be needed. We need to check easements and split cost between each landholder.

NEW BUSINESS

Chairman Todd discussed the amount and cost of water leaks and the need to have one person dedicated to leak detection. Motioned we discontinue transfer to construction account till leaks lowered and continue. Secretary Devere second.

Tommy Bussell discussed proposed development by David Powell he would need to tie into line at 1016 and would need 6 inch line for fire suppression. He also

KACO on a leak at his property.

Water Tank antenna lease

Attorney Blevins will check on updates.

Secretary Devere motion to close Chairman Todd Second.

Chairman  Secretary 

Southern Madison Water

No meeting Feb, 20

Southern Madison Water District

Monthly Meeting

December 16, 2021

Meeting called to order Chairman Todd 7:00 PM.

Present were Commissioners; Larry Todd (Chairman), Ronnie Devere (Secretary), Leonard Bratcher (Treasurer), Tracy Blevins (Attorney), and Jesse Abrams.

Motion by Secretary Devere, second by Treasurer Bratcher to approve November 18, 2021 minutes; motion past.

Motion by Chairman Todd second by Secretary Devere to approve invoices for payment.

OLD BUSINESS

Audit-

White and Associates sent a bill double the amount quoted. This was due to the extra hours in correcting issues related to software. Commissioners and Attorney debated over having White come in and present the audit findings. Audit will not be final until they are paid. Audit needs to be submitted as final as soon as possible. Secretary Devere motioned and Treasurer Bratcher second on paying bill and getting final as soon as possible to PSC. Second finding in audit is the lack of employees paying bills on time. Commissioners agreed that all employees should catch there bills up to date.

Credit Card Fee

Rural water will be resubmitting credit card fee charge to PSC to reflect the actual cost of charges. Jesse will check with Central Bank, Nextbill pay and Ampstun to asses if any changed can be made to reduce cost.

Chairman Todd discussed the need to assign one employee to detect leaks.

Commissioners unanimously agreed to cancel 811 locate contract.

Application for employment

Chairman Todd discussed the need to review applications for the replacement of Tommy Bussells position.

CURRENT EMPLOYEE PAY-

Commissioners agreed to wait until rate increase is completed to address any pay increases.

Secretary Devere motion to close Chairman Todd Second.

Chairman _____ Secretary _____

Southern Madison Water



SEPT 2020

207 North Dogwood Drive
PO Box 220
Berea, KY 40403
Telephone: (859) 986-9031
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Southern Madison Water District
Monthly Meeting
September, 2020

Meeting called to order by Chairman Todd at 7:00 PM

Present were Commissioners; Larry Todd (Chairman), Leonard Bratcher (Treasure), Ron Devere (Secretary), Frankie Blevins (Attorney) and Tommy Bussell (Superintendent)

Visitor; None

Motion by Chairman Todd second by Treasure Bratcher to approve the August 20, 2020 minutes; Motion Past

Motion by Chairman Todd second by Treasure Bratcher to pay the invoices. Motion Past

Motion by Chairman Todd second by Secretary Devere to have a new motor installed in the Utility service truck. Motion Past

Attorney Blevins informed the Board that he is still waiting to hear from Ms. Judy Keith's attorney.

The Board asked Attorney Blevins and Superintendent Bussell to work together to write up a job description for a new Superintendent /Manager for when Bussell retires that will be placed on KRWA and KWWOA web sites and in other publication's.

The Board ask Superintendent Bussell to sign Chairman Todd and Secretary Devere up for on line training for September 22nd for their continuing education hours.

Superintendent Bussell presented the Board with a Manager Report and Water Loss Report.

Motion by Chairman Todd second by Treasure Bratcher to adjourn 8:30 p.m. Motion past

Chairman _____ Secretary _____



Southern Madison Water District
Monthly Meeting
August 20, 2020

ANG ~~SEPT~~ 2020

207 North Dogwood Drive
PO Box 220
Berea, KY 40403
Telephone: (859) 986-9031
Fax: (859) 986-1794

Meeting called to order by Chairman Todd at 7:00 PM

Present were Commissioners; Larry Todd (Chairman), Leonard Bratcher (Treasure), Ron Devere (Secretary), Frankie Blevins (Attorney) and Tommy Bussell (Superintendent)

Visitor; None

Motion by Chairman Todd second by Treasure Bratcher to approve the July 16, 2020 minutes; Motion Past

Motion by Chairman Todd second by Treasure Bratcher to pay the invoices. Motion Past

Superintendent Bussell informed the Board that William Miller is still wanting the road too Mason Lake Tank fixed. Motion by Chairman Todd Second by Treasure Bratcher for Superintendent Bussell to talked to Clay Pipe Line to see what they would charge to ram hoe out the rocks in the road and also to see about replacing the water line through the creek on Fentress Lane. Motion Past

Superintendent Bussell informed the Board that Miss. Judy Keith from South Dogwood is blaming the water company for a water leak she had at her pump station going to her house and is going to hire an Attorney.

The Board asked Superintendent Bussell to check with Berea Municipal Utilities about them selling their spare truck before ordering a new motor for our utility truck.

Motion by Chairman Todd second by Treasure Bratcher to purchase a \$40,000.00 CD out of the deposit account. Motion past

Attorney Blevins talked about the Ampstun contract and SMWD charging a credit card fee for customers paying by credit cards. No action was taken at this time by the Board.

Superintendent Bussell presented the Board with a Manager Report and Water Loss Report.

Motion by Chairman Todd second by Treasure Bratcher to adjourn 8:30 p.m. Motion past

Chairman _____ Secretary _____



July 2020

207 North Dogwood Drive

PO Box 220

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Southern Madison Water District
Monthly Meeting
July 16, 2020

Meeting called to order by Chairman Todd at 7:00 PM

Present were Commissioners; Larry Todd (Chairman), Leonard Bratcher (Treasurer), Ron Devere (Secretary), and Tommy Bussell (Superintendent)

Visitor; None

Motion by Chairman Todd second by Treasurer Bratcher to approve the May 21, 2020 minutes; Motion Past

Motion by Chairman Todd second by Treasurer Bratcher to pay the invoices. Motion Past

Chairman Todd informed the Board that he had signed the plans for the water line at Fincastle Subdivision that was approved at the May Board meeting.

Superintendent Bussell asked the Board to consider giving the after hour's primary on call person one hour over time pay per day. No action was taken at this meeting.

Motion by Secretary Devere second by Treasurer Bratcher for Superintendent Bussell to hire the best possible person after doing interviews for the water distribution position opening. Motion Past

Superintendent Bussell presented the Board with a Manager Report and Water Loss Report.

Motion by Secretary Devere second by Treasurer Bratcher to adjourn 8:00 p.m. Motion past

Chairman _____ Secretary _____

APRIL 2020



207 North Dogwood Drive
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Southern Madison Water District
Monthly Meeting by Phone
April 16, 2020

Meeting called to order by Chairman Todd at 7:00 PM by phone

Present by phone were Commissioners; Larry Todd (Chairman), Leonard Bratcher (Treasure), Ron Devere (Secretary), and Tommy Bussell (Superintendent)

Visitor;

Motion by Treasure Bratcher second by Chairman Todd to approve the March 19th, 2020 minutes; Motion Past

Motion by Chairman Todd second by Secretary Devere to pay the invoices. Motion Past

Motion by Chairman Todd second by Treasure Bratcher to approve the recommendation from Superintendent Bussell and Kenvirons Eng. Approving Clay Pipe Line for the relocation project on the Berea bypass phase two. Motion past

Motion by Secretary Devere second by Chairman Todd to give Jessy Abrams a \$1.00 an hour raise at the end of his six month probation period. Motion past

Superintendent Bussell presented the Board with a Manager Report and Water Loss Report.

Motion by Secretary Devere second by Treasure Bratcher to adjourn 7:45 p.m. Motion past

Chairman _____ Secretary _____



3 JAN 2020

207 North Dogwood Drive
PO Box 220
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Southern Madison Water District
Monthly Meeting
January 16, 2020

Meeting called to order by Chairman Todd at 7:00 PM

Present were Commissioners; Larry Todd (Chairman), Leonard Bratcher (Treasure), Ron Devere (Secretary), and Tommy Bussell (Superintendent) Frankie Blevins (Attorney)

Visitor; Chris Isral

Motion by Treasure Bratcher second by Chairman Todd to approve the December 19th, 2019 minutes; Motion Past

Motion by Chairman Todd second by Secretary Devere to pay the invoices. Motion Past

Chris Isral went over the bids we received for the new software for SMWD after reviewing the bids and comments from Chris and Tommy. The Board asked Chris to contact Ampstun concerning the annual support fees and training included in their bid. Motion by Chairman Todd Second by Treasure Bratcher to purchase software from Ampstun; Motion Past

Attorney Blevins informed the Board he had received payment from H.N. Stone for settlement of the water leaks they had caused on Hwy 421. He gave Superintendent Bussell the check to deposit.

Motion by Chairman Todd Second by Secretary Devere to give employees a raise of 2% of total wages divided by seven employees. Motion Past

Superintendent Bussell presented the Board with a Manager Report and Water Loss Report.

Motion by Secretary Devere second by Treasure Bratcher to adjourn 9:20 p.m. Motion past

Chairman _____ Secretary _____