

**NONRECURRING CHARGE COST JUSTIFICATION**

Type of Charge: Returned Check Charge

1. Field Expense:

A. Materials (Itemize)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

B. Labor (Time and Wage)

\_\_\_\_\_

**Total Field Expense** \$ \_\_\_\_\_

2. Clerical and Office Expense

A. Supplies

\$ 15.00

B. Labor

35.00

**Total Clerical and Office Expense** \$ 50.00

3. Miscellaneous Expense

A. Transportation

\$ \_\_\_\_\_

B. Other (Itemize)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Total Miscellaneous Expense** \$ \_\_\_\_\_

**Total Nonrecurring Charge Expense** \$ 50.00

## Buckley, Kelli (PSC)

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**From:** PSC - Tariffs  
**Sent:** Wednesday, September 27, 2017 9:37 AM  
**To:** Hinton, Daniel E (PSC); Buckley, Kelli (PSC); Rhodes, Jim R (PSC)  
**Subject:** FW: Elkhorn NRC Filing

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**From:** Elkhorn Water District  
**Sent:** Wednesday, September 27, 2017 9:37:16 AM (UTC-05:00) Eastern Time (US & Canada)  
**To:** PSC - Tariffs  
**Subject:** Re: Elkhorn NRC Filing

This is a clarification on email sent on 9/11/17 for charges listed above.

1. Labor - the average labor cost for employees that process paper work for returned checks is 18.00 per hour. The average time it takes to complete the process for returned checks from beginning to end is 55 minutes.  $18.00 \times 92\%$  (55 minutes divided by 60 minutes) = 16.56
2. The bank charges us 7.00 for any returned check or ACH payment that did not go thru due to insufficient funds.
3. The cost of supplies is stamps (.49), paper, toner, envelopes (2.00).

Total: 26.02 (16.56 + 7.00 + .49 + 2.00)

Please contact me if you need further information.

Nancy

On Mon, Sep 11, 2017 at 2:01 PM, Elkhorn Water District <[elkhornwater@gmail.com](mailto:elkhornwater@gmail.com)> wrote:

1. Supplies: Stamps, paper, envelopes, toner, gas for vehicles since most returned checks are not paid within the required 7 day period thus meters need to be locked off. Cost of a lock.
2. Labor: our time processing paperwork to send to the individual, adjusting the account in the system, keeping track of returned checks and when we must receive payment. Cost of hourly pay for personnel to drive to location and lock meter if account not paid in by due date on letter sent.
3. The bank charges us 7.00 for any returned check or ACH payment that did not go through.

Nancy Sherrow

On Fri, Sep 8, 2017 at 10:50 AM, PSC - Tariffs <[psc.tariffs@ky.gov](mailto:psc.tariffs@ky.gov)> wrote:

Nancy,

Staff has requested additional information regarding the amounts that were put on the Cost Justification Sheet (\$15.00 supplies and \$35.00 labor). They just want to know how those amounts were arrived at.

Any response can be e-mailed to us at [psc.tariffs@ky.gov](mailto:psc.tariffs@ky.gov).

If you have any questions, please give us a call at [\(502\) 564-3940](tel:5025643940) or respond to this e-mail.

Thanks.

Daniel

**AVERAGE METER CONNECTION EXPENSE  
COST JUSTIFICATION**

Name of Utility EIkhorn Water Dist

The following is an itemization of expenses for providing a metered service connection.

**A. Meter Size**

5/8-Inch  3/4-Inch  1-Inch  1 1/2 -Inch  2-Inch

Other (specify) \_\_\_\_\_

**B. Materials Expense**

	<u>Unit Quantity</u>	<u>Cost</u>	<u>Total Cost</u>
1. Water Meter	<u>1</u>	<u>145<sup>00</sup>/<sub>xx</sub></u>	<u>145<sup>00</sup>/<sub>xx</sub></u>
2. Meter Yoke	<u>1</u>	<u>125.75</u>	<u>125.75</u>
3. Corporation Stop	<u>1</u>	<u>35.00</u>	<u>35.00</u>
4. Meter Box and Top	<u>1</u>	<u>90.00</u>	<u>90.00</u>
5. Miscellaneous Fittings	_____	_____	_____
6. Other (Itemize)			
<u>DPD setter ends</u>	<u>2</u>	<u>16.75</u>	<u>33.50</u>
<u>saddle - pvc</u>	<u>1</u>	<u>86<sup>00</sup>/<sub>xx</sub></u>	<u>86<sup>00</sup>/<sub>xx</sub></u>
_____	_____	_____	_____

TOTAL MATERIALS EXPENSE \$515.25  
(add total cost)

**C. Service Pipe Expense**

Type of Service Pipe 3/4" CTS-PE Size of Service Pipe 3/4"

	<u>Unit Quantity</u>	<u>Cost</u>	<u>Total Cost</u>
1. Short Side Service	<u>10'</u>	<u>.324</u>	<u>\$3.20</u>
2. Long Side Service	<u>50'</u>	<u>.324</u>	<u>\$16.00</u>

AVERAGE SERVICE PIPE EXPENSE (add total cost and divide by 2) \$ 9.60

**D. Installation Labor Expense**

	<u>Total Hours</u>	<u>Hourly Rate</u>	<u>Total Cost</u>
1. Short Side Service	<u>4</u>	<u>36.80</u>	<u>147.20</u>
2. Long Side Service	<u>8</u>	<u>36.80</u>	<u>294.40</u>

AVERAGE INSTALLATION LABOR EXPENSE (add total cost and divide by 2) \$ 220.80

**E. Installation Equipment Expense**

	<u>Total Hours</u>	<u>Hourly Rate</u>	<u>Total Cost</u>
1. Short Side Service	<u>4</u>	<u>32.00</u>	<u>128.00</u>
2. Long Side Service	<u>8</u>	<u>36.00</u>	<u>288.00</u>

AVERAGE INSTALLATION EQUIPMENT EXPENSE (add total cost and divide by 2) \$ 208.00

**F. Installation Miscellaneous Expense**

	<u>Total Hours</u>	<u>Hourly Rate</u>	<u>Total Cost</u>
1. Inspection	<u>—</u>	<u>—</u>	<u>—</u>
2. Site Clean-Up	<u>1</u>	<u>45.00</u>	<u>\$45.00</u>
3. Other			
<u>2" casing for road crossing 30'</u>		<u>49.2 x 2</u>	<u>24.60</u>
_____	_____	_____	_____
_____	_____	_____	_____

AVERAGE INSTALLATION MISCELLANEOUS EXPENSE \$ 69.60  
(add total cost)

**G. Overhead Expense**

1. Installation expense (\$ \_\_\_\_\_) times  
overhead rate (\_\_\_\_%) \$ —

**H. Administrative Expense**

1. Office expense for establishing a new account  
and billing record. \$ 14.00

**I. Total Expenses**

Materials Expense	\$ <u>515.25</u>
Service Pipe Expense	<u>9.60</u>
Installation Labor Expense	<u>220.80</u>
Installation Equipment Expense	<u>208.00</u>
Installation Miscellaneous Expense	<u>69.60</u>
Overhead Expense	<u>—</u>
Administrative Expense	<u>14.00</u>

**TOTAL CONNECTION EXPENSE \$ 1037.25**



**AVERAGE METER CONNECTION EXPENSE  
COST JUSTIFICATION**

Name of Utility Elkhorn Water Dist.

The following is an itemization of expenses for providing a metered service connection.

**A. Meter Size**

5/8-Inch  3/4-Inch  1-Inch  1 1/2 -Inch  2-Inch

Other (specify) \_\_\_\_\_

**B. Materials Expense**

	<u>Unit Quantity</u>	<u>Cost</u>	<u>Total Cost</u>
1. Water Meter	<u>1</u>	<u>235.73</u>	<u>235.73</u>
2. Meter Yoke	<u>1</u>	<u>215.25</u>	<u>215.25</u>
3. Corporation Stop	<u>1</u>	<u>53.15</u>	<u>53.15</u>
4. Meter Box and Top	<u>1</u>	<u>139.83</u>	<u>139.83</u>
5. Miscellaneous Fittings	_____	_____	_____
6. Other (Itemize)			
<u>D.P.D and Por setter</u>	<u>2</u>	<u>27.56</u>	<u>55.12</u>
<u>saddle PVC</u>	<u>1</u>	<u>86.00</u>	<u>86.00</u>
_____	_____	_____	_____
<b>TOTAL MATERIALS EXPENSE</b>			<b>\$ <u>785.08</u></b>
(add total cost)			

**C. Service Pipe Expense**

Type of Service Pipe 1" CTS-PE Size of Service Pipe 1"

		<u>Unit Quantity</u>	<u>Cost</u>	<u>Total Cost</u>
1.	Short Side Service	<u>10'</u>	<u>.49¢</u>	<u>\$ 4.90</u>
2.	Long Side Service	<u>50'</u>	<u>.49¢</u>	<u>\$ 24.50</u>

AVERAGE SERVICE PIPE EXPENSE \$14.70  
(add total cost and divide by 2)

**D. Installation Labor Expense**

		<u>Total Hours</u>	<u>Hourly Rate</u>	<u>Total Cost</u>
1.	Short Side Service	<u>4</u>	<u>36.80</u>	<u>147.20</u>
2.	Long Side Service	<u>8</u>	<u>36.80</u>	<u>294.40</u>

AVERAGE INSTALLATION LABOR EXPENSE \$220.80  
(add total cost and divide by 2)

**E. Installation Equipment Expense**

		<u>Total Hours</u>	<u>Hourly Rate</u>	<u>Total Cost</u>
1.	Short Side Service	<u>4</u>	<u>32.00</u>	<u>128.00</u>
2.	Long Side Service	<u>8</u>	<u>36.00</u>	<u>288.00</u>

AVERAGE INSTALLATION EQUIPMENT EXPENSE \$208.00  
(add total cost and divide by 2)



**F. Installation Miscellaneous Expense**

	<u>Total Hours</u>	<u>Hourly Rate</u>	<u>Total Cost</u>
1. Inspection	<u>—</u>	<u>—</u>	<u>—</u>
2. Site Clean-Up	<u>1</u>	<u>45.00</u>	<u>\$45.00</u>
3. Other			
<u>2" casing for road crossing 30'</u>		<u>49.2x</u>	<u>24.60</u>
_____	_____	_____	_____
_____	_____	_____	_____
AVERAGE INSTALLATION MISCELLANEOUS EXPENSE (add total cost)			\$ <u>69.60</u>

**G. Overhead Expense**

1. Installation expense (\$ \_\_\_\_\_) times  
overhead rate (\_\_\_\_%) \$ —

**H. Administrative Expense**

1. Office expense for establishing a new account  
and billing record. \$ 14.00

**I. Total Expenses**

Materials Expense	\$ <u>785.08</u>
Service Pipe Expense	<u>14.70</u>
Installation Labor Expense	<u>220.80</u>
Installation Equipment Expense	<u>208.00</u>
Installation Miscellaneous Expense	<u>69.60</u>
Overhead Expense	<u>—</u>
Administrative Expense	<u>14.00</u>

**TOTAL CONNECTION EXPENSE \$ 1312.18**

NONRECURRING CHARGE COST JUSTIFICATION

Type of Charge: Reconnection Charge

1. Field Expense:

A. Materials (Itemize)  
N/A \$ \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. Labor (Time and Wage)  
1 hr. @ 20.<sup>00</sup> per hour \$20.<sup>00</sup>

**Total Field Expense** \$ 20.<sup>00</sup>

2. Clerical and Office Expense

A. Supplies \$ 3.<sup>00</sup>  
B. Labor 16.<sup>00</sup>

**Total Clerical and Office Expense** \$ 19.<sup>00</sup>

3. Miscellaneous Expense

A. Transportation \$ 11.<sup>00</sup>  
B. Other (Itemize)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Total Miscellaneous Expense** \$ 11.<sup>00</sup>

**Total Nonrecurring Charge Expense** \$ 50.<sup>00</sup>