

Taylor County RECC  
Campbellsville, Kentucky

# System Inspection Plan

Rev. 7/1/2014

TAYLOR COUNTY RURAL ELECTRIC COOPERATIVE CORPORATION

**Subject: Inspection of Distribution System**

**Policy:**

- A. The Cooperative's electric distribution system shall be inspected annually.
- B. Records shall be maintained to identify the inspections made, deficiencies found, and action taken to correct the findings.
- C. Proper controls shall be put in place to assure that deficiencies are corrected in a timely manner.
- D. This policy and the procedures contained herein shall be reviewed annually to judge effectiveness and compliance with the rules and regulations of the Public Service Commission of Kentucky.

**Procedures:**

- A. Drive by inspections of the Cooperative's service area shall be conducted annually. This along with the inspections by right-of-way crews, spraying crews, meter readers and engineers will assure that visual inspections of all poles and assemblies will take place. Close attention will be given to line clearances and right-of-way problems.
- B. Ground patrols will visually inspect and sound all poles on one substation per year.
- C. Inspections shall be made by qualified personnel, either by Cooperative employees or contractors.
- D. An order for the work necessary to correct a deficiency found shall be prepared in a timely manner and forwarded to the proper department.
- E. Upon correction of the deficiency, the completion date and the name of the person who performed the work shall be recorded and filed.
- F. An up to date file containing information regarding the deficiencies shall be maintained for each inspection cycle. The file shall include the following:
  - 1. Location and date deficiency found.
  - 2. Date order issued and brief description of work to be done.
  - 3. Date order completed and name of person who performed work.
- G. A system map shall be maintained for each inspection cycle.
- H. All employees shall be instructed to closely watch for deficiencies during their normal work activities and report on deficiencies that may be found.