

Southern Water & Sewer District

PO Box 610

McDowell, Ky. 41647

Regular Called Meeting January 24, 2020

5:30 pm

ATTENDANCE

Jeff Prater, Chairperson

Bud Newsome, Commissioner

Grondall Potter, UMG

D. Kyle Prater, Thoroughbred Business

Donnie Daniels, Commissioner

Randy Conley, UMG

Rick Roberts, Secretary

Paula Burke, SWSD

Steve Dawson, Treasurer

Jeff Reed, Michael Spears, CPA

Troy Hogge, KEG

Brenda Powers, BSADD

Steven Bailey, Attorney

Carryn Lee, Visitor

A. AGENDA ITEM

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN JEFF PRATER AT 5:31 P.M.

B. AGENDA ITEM

MOTION MADE TO APPROVE THE JANUARY 27, 2020 REGULAR MEETING MINUTES AS WRITTEN

Commissioner Roberts--yes

Commissioner Newsome—yes

Commissioner Dawson—yes

Commissioner Daniels—yes

Chairman Prater—yes

MOTION PASSED

C. AGENDA ITEM

CARRYN LEE SPOKE TO THE BOARD ABOUT DOING CONSULTING WORK FOR SOUTHERN IN WHICH SHE STATED SHE DOES QUALITY WORK AT A REASONABLE PRICE, SHE WORKED FOR THE PUBLIC SERVICE COMMISSION FOR MANY YEARS AND WOULD APPROACH AND WORK THEM FOR ANY AND ALL ISSUES AS THEY ARISE. SHE ALSO MENTIONED STARTING A NEWSLETTER TO INFORM THE CUSTOMERS OF WHAT WE ARE DOING NOW NOT WHAT'S HAPPENED SO FAR

D. AGENDA ITEM

MOTION MADE TO ACCEPT THE FINANCES GIVEN BY JEFF REED

Commissioner Dawson—yes

Commissioner Roberts—yes

Commissioner Newsome—yes

Commissioner Daniels—yes

Chairman Prater—yes

MOTION PASSED

E. AGENDA ITEM

TROY HOGGE WITH KENTUCKY ENGINEERING REPORTED ON THE MINK BRANCH WATER STORAGE TANK PROJECT AND INFORMED THE BOARD THAT B-3 ELECTRIC'S BID WAS DISQUALIFIED DUE TO NOT BEING BROKEN DOWN AND ASKED FOR MOTION TO APPROVE TO ALLOW H2O CONSTRUCTION FOR THE LINE CONTRACT AT \$92,900 AND KY. GLASS LINED TANKS FOR THE CONSTRUCTION OF TANK AT \$487,443 BUT THE TANK WILL BE PROVIDING 210,353 GALLONS OF STORAGE WHICH IS A REDUCED SIZE FROM THE ORIGINAL 250,000 GALLON TANK.

Commissioner Dawson—yes

Commissioner Newsome—yes

Commissioner Daniels—yes

Commissioner Roberts—yes

Chairman Prater—yes

Motion Passed Contingent upon approval from DLG

Brenda Powers with Big Sandy Add reported on buying the new meters through Rural Development that takes 6 months but hopefully we can get funding from Community Trust Bank until the RD loan can be obtained which will be a 40 year term with no penalty for paying off early

Motion to approve for Big Sandy Add to handle our RD application for the meter changeout

Chairman Prater—yes

Commissioner Roberts—yes

Commissioner Dawson—yes

Commissioner Newsome—yes

Commissioner Daniels—yes

MOTION PASSED

F. AGENDA ITEM

KYLE PRATER WAS HERE AGAIN TO ANSWER ANY OTHER QUESTIONS REGARDING INSURANCE RENEWAL IN WHICH THE BOARD MADE A MOTION TO RENEW THE ANTHEM GOLD 1500 49RY AND TO POSSIBLY LOOK AT IT AGAIN IN 6 MONTHS TO MAKE SURE THIS IS STILL THE BEST FIT FOR SOUTHERN

Commissioner Daniels—yes

Commissioner Newsome—yes

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

MOTION PASSED

BREAK CALLED BY CHAIRMAN PRATER AT 7:10 AND CALLED BACK TO ORDER AT 7:17 PM

G. AGENDA ITEM

WE HAVE BEEN COMPLYING WITH FEMA REQUESTS

MOTION TO APPROVE GREG AND JEFF TO MEET WITH MARK GOOCH AT COMMUNITY TRUST BANK ABOUT LOAN FOR METERS BUT BOARD WILL APPROVE LOAN BEFORE IT'S OBTAINED

Commissioner Dawson—yes

Commissioner Daniels—yes

Commissioner Newsome—yes

Commissioner Roberts—yes

Chairman Prater—yes

MOTION PASSED

H. AGENDA ITEM

ALL INFORMATION HAS BEEN OBTAINED FOR THE APPRAISAL ON THE ASSET TRANSFER. WE ARE BEING TOLD THAT THERE'S A PROBLEM WITH THE NUMBER OF METERS THAT WERE TRANSFERRED, THE BAD DEBT WASN'T TAKEN OUT, ALSO AN ISSUE WITH THE PHYSICAL ADDRESSES.

I. AGENDA ITEM

GREG AND STEVEN WILL GET TOGETHER TO TACKLE THE PERSONNEL POLICY AND TARIFF

THE UTILITY MANAGEMENT GROUP CONTRACT WILL BE DISCUSSED AND DECIDED UPON AT THE BOARD MEETING IN FEBRUARY

J. AGENDA ITEM

A LETTER WAS DRAFTED BY Judge Exec. Williams CONCERNING THE BOARD'S SALARIES AND THE MAGISTRATES AGREED THAT THEY THOUGHT THE \$250 WAS ONLY REDUCED UNTIL THE TRAINING WAS OBTAINED SO STARTING FEBRUARY 1ST, 2020 THE COMMISSIONERS SALARY WILL BE ADJUSTED BACK TO THE PRE-APPROVED \$500 PER MONTH

Chairman Prater—yes
Commissioner Newsome—yes
Commissioner Roberts—yes
Commissioner Dawson—yes
Commissioner Daniels—no
MOTION PASSED

K. AGENDA ITEM

MOTION TO ENTER INTO EXECUTIVE SESSION AT 8:30 PM

- **INDIVIDUAL EMPLOYEE ISSUE KRS 61.810 (1)(f)**

Commissioner Dawson—yes
Commissioner Newsome—yes
Commissioner Daniels—yes
Commissioner Roberts—yes
Chairman Prater—yes
MOTION PASSED

MOTION TO GO BACK TO REGULAR SESSION AND ADJOURN AT 8:34 PM

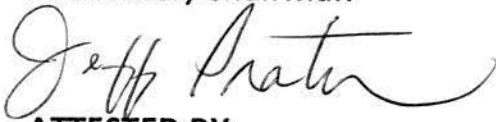
Commissioner Daniels—yes
Commissioner Dawson—yes
Commissioner Newsome—yes
Commissioner Roberts—yes
Chairman Prater—yes
MOTION PASSED

WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS
ADJOURNED AT 8:34 pm.

PASSED BY THE SOUTHERN WATER & SEWER COMMISSIONERS ON THIS
27TH DAY OF JANUARY 2020

APPROVED BY:

Jeff Prater, Chairman



ATTESTED BY



Rick Roberts, Secretary

Southern Water & Sewer District

PO Box 610

McDowell, Ky. 41647

Regular Called Meeting February 24, 2020

5:30 pm

ATTENDANCE

Jeff Prater, Chairperson

Bud Newsome, Commissioner

Grondall Potter, UMG

D. Kyle Prater, Thoroughbred Business

Donnie Daniels, Commissioner

Randy Conley, UMG

Rick Roberts, Secretary

Paula Burke, SWSD

Steve Dawson, Treasurer

Jeff Reed, Michael Spears, CPA

Troy Hogge, KEG

Brenda Powers, BSADD

Steven Bailey, Attorney

Carryn Lee, Visitor

A. AGENDA ITEM

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN JEFF PRATER AT 5:31 P.M.

B. AGENDA ITEM

MOTION MADE TO APPROVE THE JANUARY 27, 2020 REGULAR MEETING MINUTES AS WRITTEN

Commissioner Roberts--yes

Commissioner Newsome—yes

Commissioner Dawson—yes

Commissioner Daniels—yes

Chairman Prater—yes

MOTION PASSED

C. AGENDA ITEM

CARRYN LEE SPOKE TO THE BOARD ABOUT DOING CONSULTING WORK FOR SOUTHERN IN WHICH SHE STATED SHE DOES QUALITY WORK AT A REASONABLE PRICE, SHE WORKED FOR THE PUBLIC SERVICE COMMISSION FOR MANY YEARS AND WOULD APPROACH AND WORK THEM FOR ANY AND ALL ISSUES AS THEY ARISE. SHE ALSO MENTIONED STARTING A NEWSLETTER TO INFORM THE CUSTOMERS OF WHAT WE ARE DOING NOW NOT WHAT'S HAPPENED SO FAR

D. AGENDA ITEM

MOTION MADE TO ACCEPT THE FINANCES GIVEN BY JEFF REED

Commissioner Dawson—yes

Commissioner Roberts—yes

Commissioner Newsome—yes

Commissioner Daniels—yes

Chairman Prater—yes

MOTION PASSED

E. AGENDA ITEM

TROY HOGGE WITH KENTUCKY ENGINEERING REPORTED ON THE MINK BRANCH WATER STORAGE TANK PROJECT AND INFORMED THE BOARD THAT B-3 ELECTRIC'S BID WAS DISQUALIFIED DUE TO NOT BEING BROKEN DOWN AND ASKED FOR MOTION TO APPROVE TO ALLOW H2O CONSTRUCTION FOR THE LINE CONTRACT AT \$92,900 AND KY. GLASS LINED TANKS FOR THE CONSTRUCTION OF TANK AT \$487,443 BUT THE TANK WILL BE PROVIDING 210,353 GALLONS OF STORAGE WHICH IS A REDUCED SIZE FROM THE ORIGINAL 250,000 GALLON TANK.

Commissioner Dawson—yes

Commissioner Newsome—yes

Commissioner Daniels—yes

Commissioner Roberts—yes

Chairman Prater—yes

Motion Passed Contingent upon approval from DLG

Brenda Powers with Big Sandy Add reported on buying the new meters through Rural Development that takes 6 months but hopefully we can get funding from Community Trust Bank until the RD loan can be obtained which will be a 40 year term with no penalty for paying off early

Motion to approve for Big Sandy Add to handle our RD application for the meter changeout

Chairman Prater—yes

Commissioner Roberts—yes

Commissioner Dawson—yes

Commissioner Newsome—yes

Commissioner Daniels—yes

MOTION PASSED

F. AGENDA ITEM

KYLE PRATER WAS HERE AGAIN TO ANSWER ANY OTHER QUESTIONS REGARDING INSURANCE RENEWAL IN WHICH THE BOARD MADE A MOTION TO RENEW THE ANTHEM GOLD 1500 49RY AND TO POSSIBLY LOOK AT IT AGAIN IN 6 MONTHS TO MAKE SURE THIS IS STILL THE BEST FIT FOR SOUTHERN

Commissioner Daniels—yes

Commissioner Newsome—yes

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

MOTION PASSED

Chairman Prater—yes
Commissioner Newsome—yes
Commissioner Roberts—yes
Commissioner Dawson—yes
Commissioner Daniels—no
MOTION PASSED

K. AGENDA ITEM

MOTION TO ENTER INTO EXECUTIVE SESSION AT 8:30 PM

- **INDIVIDUAL EMPLOYEE ISSUE KRS 61.810 (1)(f)**

Commissioner Dawson—yes
Commissioner Newsome—yes
Commissioner Daniels—yes
Commissioner Roberts—yes
Chairman Prater—yes
MOTION PASSED

MOTION TO GO BACK TO REGULAR SESSION AND ADJOURN AT 8:34 PM

Commissioner Daniels—yes
Commissioner Dawson—yes
Commissioner Newsome—yes
Commissioner Roberts—yes
Chairman Prater—yes
MOTION PASSED

WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS
ADJOURNED AT 8:34 pm.

PASSED BY THE SOUTHERN WATER & SEWER COMMISSIONERS ON THIS

27TH DAY OF February 2020

APPROVED BY:



Jeff Prater, Chairman

ATTESTED BY



Rick Roberts, Secretary

Southern Water & Sewer District

PO Box 610

McDowell, Ky. 41647

Regular Called Meeting March 23, 2020

5:30 pm

ATTENDANCE

Jeff Prater, Chairperson	Randy Conley, UMG
Steve Dawson, Treasurer	Grondall Potter, UMG
Rick Roberts, Secretary	Jeff Reed, Michael Spears, CPA
Donnie Daniels, Commissioner	Troy Hogge, KEG
Bud Newsome, Commissioner	Paula Burke, SWSD
Brenda Powers, BSADD	Steven Bailey
Greg May, UMG	Adam Scott, Cann-Tech

A. AGENDA ITEM

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN JEFF PRATER AT 5:31 P.M.

B. AGENDA ITEM

MOTION MADE TO APPROVE THE FEBRUARY 24, 2020 REGULAR MEETING MINUTES AS WRITTEN

Commissioner Roberts--yes

Commissioner Newsome—yes

Commissioner Dawson—yes

Commissioner Daniels—yes

Chairman Prater—yes

MOTION PASSED

C. AGENDA ITEM

ADAM SCOTT WITH CANN TECH MADE THE BOARD AWARE THAT THEY WOULD LIKE TO BE CONSIDERED FOR THE 2 BRIDGE RELOCATION PROJECTS AT KY RT 550 AND BRYANT BRANCH LOCATIONS

D. AGENDA ITEM

MOTION MADE TO ACCEPT THE FINANCES GIVEN BY JEFF REED AFTER THESE QUESTIONS WERE ANSWERED

- WATER PURCHASES
- WHAT IS THE % OF WHAT WE COLLECT COMPARED TO WHAT WE BILL
- CHEMICALS, OPERATIONS AND LABOR COSTS

Commissioner Dawson—yes

Commissioner Roberts—yes

Commissioner Newsome—yes

Commissioner Daniels—yes

Chairman Prater—yes

MOTION PASSED

E. AGENDA ITEM

TROY HOGGE WITH KENTUCKY ENGINEERING REPORTED THAT THE NECESSITY OF CONVENIENCE PERMIT IS GOOD TO GO TO AWARD THE PROJECT FOR MINK BRANCH TANK

HE ALSO REVIEWED THE ITEMS THAT WERE GOING TO BE REDUCED OR NEGOTIATED TO GET THE PROJECT WITHIN FUNDS AVAILABILITY.

HE MENTIONED THAT THE TANK WILL COMPLETE FIRST WITH LINE WORK TO FOLLOW. COMMISSIONER ROBERTS ASKED HOW PAYMENTS WILL BE PAID FOR EACH PROJECT AND TROY ADVISED THAT THE TANK WILL BE AS PERCENTAGE COMPLETE BUT LINE WORK WILL BE UNIT COST.

F. AGENDA ITEM

SOUTHERN WILL USE THE SAME PERSONNEL POLICY AS UMG WITH A FEW POSSIBLE EXCEPTIONS THAT WILL BE LOOKED OVER BY EACH BOARD MEMBER AND DECIDED ON AT NEXT MEETING.

G. AGENDA ITEM

THERE IS \$8000 OF FEMA FUNDS LEFT TO FINISH THE OTHER 2 PROJECTS ON ONE DISASTER

SOUTHERN HAS BEEN PREPARING FOR THE PSC FIELD INSPECTION THAT IS COMING UP THIS WEEK WHICH WILL CONSIST OF METER TESTING DEVIATION AND OTHER ITEMS THAT WASN'T DONE BEFORE.

H. AGENDA ITEM

GRONDALL CONTINUES TO LOOK FOR MONEY TO PURCHASE METERS IN WHICH HE HAS SPOKEN WITH AML - \$1.4 FOR 10 YEARS AND A RATE OF 3.15%, USDA - \$1.97 FOR 30 YEARS AT A RATE OF 3.5% AND COBANK IS REQUESTING A FORMAL COMMITMENT ANALYSIS

HE IS ALSO TRYING FOR A GRANT THROUGH HOMELAND SECURITY TO PUT A FENCE UP AT THE PLANT

MOTION TO CONTINUE UTILITY MANAGEMENT GROUP'S CONTRACT FOR ANOTHER SIX MONTHS STARTING ON MARCH 28 2020 DUE TO THE TURN AROUND AT SOUTHERN

Commissioner Dawson—yes

Commissioner Daniels—yes

Commissioner Newsome—yes

Commissioner Roberts—yes

Chairman Prater—yes

MOTION PASSED

SOUTHERN WILL START DOING RANDOM DRUG TESTING ON ALL EMPLOYEES ON A 4 PER QUARTER BASIS

GREG MAY INFORMED THE BOARD ABOUT THE CONTRACT WITH XACT COMMUNICATIONS THAT WAS SIGNED BY DEAN HALL ONLY IN WHICH WE

HAVE SINCE SWITCHED TO GEARHEART COMMUNICATIONS DUE TO THE LARGE MONTHLY BILL. SINCE THE CONTRACT WAS BROKEN XACT IS THREATENING LEGAL ACTION ON THE REMAINDER WHICH IS \$16000 PLUS SO STEVEN BAILEY WILL REVIEW THE CONTRACT AND LET THEM KNOW ABOUT THE STATUTES FOR A POSSIBLE PARTIAL SETTLEMENT.

I. AGENDA ITEM

MOTION TO ENTER INTO EXECUTIVE SESSION AT 6:55 PM

- **SOUTHERN/PCUC ASSET TRANSFER KRS#61.810(1)(b)(c)**

Chairman Prater—yes

Commissioner Newsome—yes

Commissioner Roberts—yes

Commissioner Daniels—yes

Commissioner Dawson—yes

Motion Passed

MOTION TO GO BACK INTO REGULAR SESSION AND ADJOURN AT 7:55

Chairman Prater—yes

Commissioner Newsome—yes

Commissioner Roberts—yes

Commissioner Dawson—yes

Commissioner Daniels—yes

MOTION PASSED

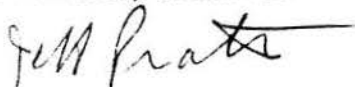
WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS
ADJOURNED AT 7:56 pm.

PASSED BY THE SOUTHERN WATER & SEWER COMMISSIONERS ON THIS

24TH DAY OF March 2020

APPROVED BY:

Jeff Prater, Chairman



ATTESTED BY



Rick Roberts, Secretary

Southern Water & Sewer District
PO Box 610
McDowell, Ky 41647

Regular Called Meeting April 27, 2020
5:30 pm

ATTENDANCE

Jeff Prater, Chairperson Randy Conley, UMG
Steve Dawson, Treasurer Paula Burke, SWSD
Rick Roberts, Secretary Steven Bailey, SWSD Attorney
Donnie Daniels, Commissioner Troy Hogge, KEG
Bishop Newsome, Commissioner Robert Williams, Judge
Grondall Potter, UMG

A. AGENDA ITEM

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN JEFF PRATER AT 5:34 P.M.

B. AGENDA ITEM

MOTION MADE TO APPROVE THE MARCH 23, 2020 REGULAR MEETING MINUTES AS WRITTEN

Commissioner Roberts—yes
Commissioner Daniels—yes
Commissioner Dawson—yes
Commissioner Newsome—yes
Chairman Prater—yes
Motion Passed

C. AGENDA ITEM

Commissioner Dawson—yes

Commissioner Daniels—yes

Chairman Prater—yes

MOTION PASSED

C. AGENDA ITEM

NO VISITORS IN ATTENDANCE

D. AGENDA ITEM

FINANCES WERE DISCUSSED WITHOUT THE PRESENCE OF JEFF REED BUT HE WAS AVAILABLE BY PHONE

E. AGENDA ITEM

THE MINK BRANCH TANK WAS DISCUSSED AND AGREED UPON TO HAVE PICTURES PLACED IN THE PAPER

F. AGENDA ITEM

SOUTHERN WATER'S NEW PERSONNEL POLICY IS STILL BEING LOOKED OVER BEFORE BEING AGREED UPON BY THE BOARD

G. AGENDA ITEM

THE PUBLIC SERVICE COMMISSION HAS REQUESTED A COMPLETE BREAKDOWN OF CHARGES ON UTILITY MANAGEMENT GROUP'S INVOICES FOR APPROVAL OF A LONG-TERM CONTRACT

STEVEN BAILEY WILL FORMALLY ASK PSC FOR 6 MORE MONTHS UNTIL NEW METERS ARE SET

THE PLAN IS TO RUN CONTRACT THRU MARCH 2021 BUT WORK ON AN EXIT PLAN NOW FOR WHEN THAT TIME COMES

H. AGENDA ITEM

MOTION MADE FOR STEVEN BAILEY TO OBTAIN APPROVAL FROM PSC TO BORROW \$1.4 MILLION FROM COBANK FOR THE PURCHASE OF THE NEW METERS TO BE PAID BACK BY SURCHARGE COLLECTIONS WITH MONTHLY PAYMENTS BEING AROUND \$25,000 PER MONTH AND \$2500 CLOSING COSTS

Commissioner Newsome--yes

Commissioner Dawson--yes

Commissioner Daniels--yes

Commissioner Roberts--yes

Chairman Prater—yes

MOTION PASSED

I. AGENDA ITEM

BID TO BE PLACED IN THE NEWSPAPER FOR THE PURCHASE OF A NEW TRUCK

J. AGENDA ITEM

MOTION TO ADJOURN AT 7:17 PM

Chairman Prater—yes

Commissioner Newsome—yes

Commissioner Roberts—yes

Commissioner Daniels—yes

Commissioner Dawson—yes

Motion Passed

FOR THE MONTHLY BILL AND A SEPARATE INVOICE FOR ANYTHING ELSE THAT MAY ARISE. HE WILL CHECK ON A ONE YEAR RE-STRUCTURE OF THE CONTRACT.

K. AGENDA ITEM

THE COMMISSIONERS ASKED FOR UPDATES ON XACT COMMUNICATIONS IN WHICH STEVEN BAILEY TOLD THEM HE HADN'T HEARD ANY MORE FROM THEM REGARDING THE BILL WE OWE THEM. HE IS GOING TO LET THEM KNOW THEY CAN GET THEIR EQUIPMENT BECAUSE IT IS BEING PACKED UP NOW BY TIM COMBS WITH ECLIPSE DATA SOLUTIONS. TIM ALSO ASKED THE BOARD FOR APPROVAL TO OBTAIN PRICE ESTIMATES ON CAMERAS FOR THE PLANT WHICH ARE VERY MUCH NEEDED, THEY AGREED. THE COMMISSION ALSO WANTED TO REITERATE THE SITUATION WITH MR. DALTON'S WATER PRESSURE PROBLEM AND TO CHECK ON THE WORK BEING DONE IN THE BAKER'S YARD AND WAS TOLD BY RANDY CONLEY THAT ALL THAT WAS NEEDED THERE WAS RAKING AND SEEDING.

L. AGENDA ITEM

MOTION MADE TO ENTER INTO EXECUTIVE SESSION AT 7:30 PM

- **KRS 61.810(1)(f)-DISCUSSIONS THAT MAY LEAD TO APPOINTMENT, DISMISSAL, OR DISCIPLINE OF AN EMPLOYEE**

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Commissioner Newsome--yes

Motion Passed

M. AGENDA ITEM

MOTION MADE TO REENTER REGULAR SESSION AT 8:05 PM

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Commissioner Newsome--yes

Motion Passed

N. AGENDA ITEM

MOTION MADE TO ADJOURN AT 8:10 PM

Chairman Prater—yes

Commissioner Dawson—yes

Commissioner Roberts—yes

Motion Passed

WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS
ADJOURNED AT 8:10 pm.

PASSED BY THE SOUTHERN WATER & SEWER COMMISSIONERS ON THIS

27TH DAY OF April 2020

APPROVED BY:

Jeff Prater, Chairman



ATTESTED BY



Rick Roberts, Secretary

Southern Water & Sewer District

PO Box 610

McDowell, Ky. 41647

Regular Called Meeting April 27, 2020

5:30 pm

ATTENDANCE

Jeff Prater, Chairperson

Randy Conley, UMG

Steve Dawson, Treasurer

Paula Burke, SWSD

Rick Roberts, Secretary

Steven Bailey, SWSD Attorney

Donnie Daniels, Commissioner

Bud Newsome, Commissioner

A. AGENDA ITEM

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN JEFF PRATER AT 5:31 P.M.

B. AGENDA ITEM

MOTION MADE TO APPROVE THE FEBRUARY 24, 2020 REGULAR MEETING MINUTES AS WRITTEN

Commissioner Roberts--yes

Commissioner Newsome—yes

Commissioner Dawson—yes

Commissioner Daniels—yes

Chairman Prater—yes

MOTION PASSED

C. AGENDA ITEM

ADAM SCOTT WITH CANN TECH MADE THE BOARD AWARE THAT THEY WOULD LIKE TO BE CONSIDERED FOR THE 2 BRIDGE RELOCATION PROJECTS AT KY RT 550 AND BRYANT BRANCH LOCATIONS

D. AGENDA ITEM

MOTION MADE TO ACCEPT THE FINANCES GIVEN BY JEFF REED AFTER THESE QUESTIONS WERE ANSWERED

- WATER PURCHASES
- WHAT IS THE % OF WHAT WE COLLECT COMPARED TO WHAT WE BILL
- CHEMICALS, OPERATIONS AND LABOR COSTS

Commissioner Dawson—yes

Commissioner Roberts—yes

Commissioner Newsome—yes

Commissioner Daniels—yes

Chairman Prater—yes

MOTION PASSED

E. AGENDA ITEM

TROY HOGGE WITH KENTUCKY ENGINEERING REPORTED THAT THE NECESSITY OF CONVENIENCE PERMIT IS GOOD TO GO TO AWARD THE PROJECT FOR MINK BRANCH TANK

HE ALSO REVIEWED THE ITEMS THAT WERE GOING TO BE REDUCED OR NEGOTIATED TO GET THE PROJECT WITHIN FUNDS AVAILABILITY.

HE MENTIONED THAT THE TANK WILL COMPLETE FIRST WITH LINE WORK TO FOLLOW. COMMISSIONER ROBERTS ASKED HOW PAYMENTS WILL BE PAID FOR EACH PROJECT AND TROY ADVISED THAT THE TANK WILL BE AS PERCENTAGE COMPLETE BUT LINE WORK WILL BE UNIT COST.

F. AGENDA ITEM

SOUTHERN WILL USE THE SAME PERSONNEL POLICY AS UMG WITH A FEW POSSIBLE EXCEPTIONS THAT WILL BE LOOKED OVER BY EACH BOARD MEMBER AND DECIDED ON AT NEXT MEETING.

G. AGENDA ITEM

THERE IS \$8000 OF FEMA FUNDS LEFT TO FINISH THE OTHER 2 PROJECTS ON ONE DISASTER

SOUTHERN HAS BEEN PREPARING FOR THE PSC FIELD INSPECTION THAT IS COMING UP THIS WEEK WHICH WILL CONSIST OF METER TESTING DEVIATION AND OTHER ITEMS THAT WASN'T DONE BEFORE.

H. AGENDA ITEM

GRONDALL CONTINUES TO LOOK FOR MONEY TO PURCHASE METERS IN WHICH HE HAS SPOKEN WITH AML - \$1.4 FOR 10 YEARS AND A RATE OF 3.15%, USDA - \$1.97 FOR 30 YEARS AT A RATE OF 3.5% AND COBANK IS REQUESTING A FORMAL COMMITMENT ANALYSIS

HE IS ALSO TRYING FOR A GRANT THROUGH HOMELAND SECURITY TO PUT A FENCE UP AT THE PLANT

MOTION TO CONTINUE UTILITY MANAGEMENT GROUP'S CONTRACT FOR ANOTHER SIX MONTHS STARTING ON MARCH 28 2020 DUE TO THE TURN AROUND AT SOUTHERN

Commissioner Dawson—yes

Commissioner Daniels—yes

Commissioner Newsome—yes

Commissioner Roberts—yes

Chairman Prater—yes

MOTION PASSED

SOUTHERN WILL START DOING RANDOM DRUG TESTING ON ALL EMPLOYEES ON A 4 PER QUARTER BASIS

GREG MAY INFORMED THE BOARD ABOUT THE CONTRACT WITH XACT COMMUNICATIONS THAT WAS SIGNED BY DEAN HALL ONLY IN WHICH WE HAVE SINCE SWITCHED TO GEARHEART COMMUNICATIONS DUE TO THE LARGE

MONTHLY BILL. SINCE THE CONTRACT WAS BROKEN XACT IS THREATENING LEGAL ACTION ON THE REMAINDER WHICH IS \$16000 PLUS SO STEVEN BAILEY WILL REVIEW THE CONTRACT AND LET THEM KNOW ABOUT THE STATUTES FOR A POSSIBLE PARTIAL SETTLEMENT.

I. AGENDA ITEM

MOTION TO ENTER INTO EXECUTIVE SESSION AT 6:55 PM

- **SOUTHERN/PCUC ASSET TRANSFER KRS#61.810(1)(b)(c)**

Chairman Prater—yes

Commissioner Newsome—yes

Commissioner Roberts—yes

Commissioner Daniels—yes

Commissioner Dawson—yes

Motion Passed

MOTION TO GO BACK INTO REGULAR SESSION AND ADJOURN AT 7:55

Chairman Prater—yes

Commissioner Newsome—yes

Commissioner Roberts—yes

Commissioner Dawson—yes

Commissioner Daniels—yes

MOTION PASSED

WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS ADJOURNED AT 7:56 pm.

PASSED BY THE SOUTHERN WATER & SEWER COMMISSIONERS ON THIS

 24TH DAY OF FEBRUARY 2020

APPROVED BY:

Jeff Prater, Chairman

A handwritten signature in blue ink that reads "Jeff Prater". The signature is written in a cursive style with a large initial "J".

ATTESTED BY

A handwritten signature in black ink that reads "Rick Roberts". The signature is written in a cursive style with a large initial "R".

Rick Roberts, Secretary

Southern Water & Sewer District

PO Box 610

McDowell, Ky. 41647

Special Called Meeting May 26, 2020

5:30 pm

ATTENDANCE

Jeff Prater, Chairperson	Grondall Potter, UMG
Rick Roberts, Secretary	Paula Burke, SWSD
Steve Dawson, Treasurer	Jeff Reed, CPA
Donnie Daniels, Commissioner	Michael Spears, CPA
Steven Bailey, Attorney	Randy Conley, UMG

Andy Ellis, Synterra

A. AGENDA ITEM

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN JEFF PRATER AT 5:36 P.M.

B. AGENDA ITEM

MOTION MADE TO APPROVE THE APRIL 27, 2020 REGULAR MEETING MINUTES AS WRITTEN

Commissioner Daniels—yes

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Motion Passed

C. AGENDA ITEM

MOTION MADE TO APPROVE THE APRIL FINANCES GIVEN BY JEFF REED

Commissioner Dawson—yes

Commissioner Daniels—yes

Commissioner Roberts—yes

Chairman Prater—yes

Motion Passed

MOTION MADE TO AUTHORIZE MICHAEL SPEARS, CPA PSC TP PREPARE THE SBA LOAN APPLICATION FOR THE PAYCHECK PROTECTION PROGRAM.

Commissioner Dawson—yes

Commissioner Daniels—yes

Commissioner Prater—yes

Chairman Prater—yes

Motion Passed

D. AGENDA ITEM

THE MINK BRANCH TANK PROJECT HAS BEEN A BIT DELAYED DUE TO WEATHER BUT CONTRACTOR IS DUE TO BE ONSITE TO POUR CONCRETE JUNE 1. WITH MID JUNE BEING WHEN THE TANK PAD IS SET TO BEGIN

E. AGENDA ITEM

GRONDALL REPORTED ON THE ONGOING FEMA PROJECT #4458 IS ALMOST 100% COMPLETE AND MENTIONED THAT PROJECT #4428 IS NOT STARTED YET BUT WE WILL BE OBTAINING BIDS SHORTLY FOR CONTRACTORS DUE TO TIME DEADLINE BEING IN OCTOBER BUT CAN BE EXTENDED IF NEEDED

GRONDALL ALSO TOLD THE BOARD THAT ERIC WITH BIG SANDY ADD ADVERTISED FOR THE ESTILL BOTTOM EMERGENCY LINE RELOCATION PROJECT AND HAS RECEIVED BIDS FROM 4 CONTRACTORS AND THE BOARD WILL HAVE

**A SPECIAL MEETING TO CHECK PER SELECTION PACKAGES FOR SCORING
ACCORDING TO GUIDELINES TO GET THE MOST QUALIFIED FOR THE JOB**

F. AGENDA ITEM

**MOTION MADE TO OPEN A NEW CHECKING ACCOUNT AT PEOPLES BANK FOR
COBANK LOAN PROCEEDS WITH THE SAME SIGNERS AS THE OTHER ACCOUNTS**

Commissioner Dawson—yes

Commissioner Roberts—yes

Commissioner Daniels—yes

Chairman Prater—yes

Motion Passed

G. AGENDA ITEM

**MOTION MADE TO AUTHORIZE CHAIRMAN PRATER AND SECRETARY RICK
ROBERTS TO REVIEW AND SIGN THE METER INSTALLATION CONTRACT**

Commissioner Dawson—yes

Commissioner Daniels—yes

Commissioner Roberts—yes

Chairman Prater—yes

Motion Passed

H. AGENDA ITEM

**STEVEN BAILEY REPORTED THAT XACT COMMUNICATIONS DENIED THE \$500
OFFER ON THE PHONE BILL AND SAID THEY WOULD SUE SOUTHERN TO GET THE
MONEY THEY ARE OWED PLUS WILL BE GETTING THEIR EQUIPMENT BACK**

I. AGENDA ITEM

**MOTION MADE TO PURCHASE A 2020 FORD F250 4X4 REG CAB DIESEL TRUCK
WITH UTILITY BED FROM WALTER'S FOR \$39,460.00 ON A 23 MONTH TERM
WITH A BALLOON PAYMENT AT THE END AND FOR TREASURER STEVE DAWSON
TO SIGN ANY AND ALL LOAN DOCUMENTS**

Chairman Prater—yes

Commissioner Dawson—yes

Commissioner Roberts—yes

Commissioner Daniels—yes

Motion Passed

J. AGENDA ITEM

THE COMMISSIONER COMMENTS WERE QUESTIONS ABOUT THE EMPLOYEES AND IF THEIR HAD BEEN ANY PROBLEMS OR CONCERNS. RANDY AND GRONDALL MENTIONED THAT SOME WERE ONCE AGAIN GETTING LAX ABOUT DOING WORKORDERS FOR THE COMPLETED WORK. THEY TOLD THE COMMISSION THAT THE FIELD WORKERS HAVE BEEN TOLD THAT THEY WILL BE GIVEN A VERBAL WARNING, 3 DAYS HOME WITHOUT PAY OR TERMINATION WHICHEVER THE CASE MAY BE.

RANDY ASKED THE BOARD ABOUT GIVING CHRIS ADKINS AND LUCY HOWELL MORE THAN THE .50 RAISE THAT THEY HAVE COMING DUE TO BOTH OF THEM COMPLETING THE 90 DAY PROBATION PERIOD BUT THE BOARD SAID THEY COULDN'T DO MORE AT THIS TIME BUT WOULD SOON START DOING RAISES BY EVALUATIONS OF EACH EMPLOYEE.

K. AGENDA ITEM

MOTION MADE TO ENTER INTO EXECUTIVE SESSION AT 7:16 TO DISCUSS THE PCUC/SOUTHERN ASSET TRANSFER krs # 61.810(1)(b)(c)

Commissioner Roberts—yes

Commissioner Dawson—yes

Commissioner Daniels—yes

Chairman Prater—yes

Motion Passed

MOTION TO EXIT EXECUTIVE SESSION AT 8:00 PM

Commissioner Daniels—yes

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Motion Passed

L. AGENDA ITEM

MOTION TO ADJOURN AT 8:02 PM

WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS
ADJOURNED AT 8:05 pm.

PASSED BY THE SOUTHERN WATER & SEWER COMMISSIONERS ON THIS

26TH DAY OF MAY 2020

APPROVED BY:



Jeff Prater, Chairman

ATTESTED BY



Rick Roberts, Secretary

Southern Water & Sewer District

PO Box 610

McDowell, Ky. 41647

Regular Called Meeting June 27, 2020

5:30 pm

ATTENDANCE

Jeff Prater, Chairperson

Randy Conley, UMG

Steve Dawson, Treasurer

Paula Burke, SWSD

Rick Roberts, Secretary

Steven Bailey, SWSD Attorney

Donnie Daniels, Commissioner

Troy Hogge, KEG

Bud Newsome, Commissioner

Brenda Powers, BSADD

Danita & Billy Evans, Visitors

Grondall Potter, UMG

A. AGENDA ITEM

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN JEFF PRATER AT 5:35 P.M.

B. AGENDA ITEM

MR. & MRS. EVANS WERE PRESENT TO VOICE A GRIEVANCE ABOUT A PROPERTY ISSUE WITH THE TANK SITE WHICH WAS PURCHASED FROM THEM. THEY ARE REQUESTING \$10,000 FOR BEING TOLD THAT THE LAND WOULD BE DEVELOPED AS PART OF THE DEAL. HE WAS TOLD BY THE COMMISSION THAT IT WOULD BE CHECKED ON AND GET BACK WITH HIM AS SOON AS POSSIBLE.

C. AGENDA ITEM

MOTION MADE TO APPROVE THE MAY 26, 2020 REGULAR MEETING MINUTES

Commissioner Dawson--yes

Commissioner Daniels—yes

Commissioner Roberts—yes

Commissioner Newsome—yes

Chairman Prater—yes

Motion Passed

D. AGENDA ITEM

MOTION TO APPROVE FINANCIALS GIVEN BY JEFF REED

Commissioner Roberts—yes

Commissioner Newsome—yes

Commissioner Dawson—yes

Commissioner Daniels—yes

Chairman Prater—yes

Motion Passed

E. AGENDA ITEM

TROY HOGGE GAVE UPDATE ON MINK BR. TANK AND THE ONGOING WORK THAT IS BEING DONE AND SAID THAT HE FEELS CONFIDENT IN THE WORK SO FAR AND SHOULD HAVE TOLD MR. EVANS THAT THE PROJECT HAD BEEN CUT AND THE DIRT WOULDN'T BE MOVED BUT FAILED TO DO SO.

F. AGENDA ITEM

- **ALL CONTRACTS HAVE BEEN SIGNED FOR THE \$47,000 ARC GRANT**
- **THERE HAVE BEEN 447 METERS INSTALLED WITH THE CREW CHANGING OVER 100 PER DAY AND ARE BEING GPS'd AS THEY GO**

G. AGENDA ITEM

MOTION TO APPROVE THE KENTUCKY LEAGUE OF CITIES INSURANCE RENEWAL AND GIVE CHAIRMAN PRATER AUTHORITY TO SIGN THE DOCUMENT

Commissioner Dawson—yes

Commissioner Roberts—yes

Commissioner Daniels—yes

Commissioner Newsome—yes

Chairman Prater—yes

Motion Passed

H. **AGENDA ITEM**

MOTION MADE TO ENTER IN EXECUTIVE SESSION AT 7:40 PM

- WATER TANK PROPERTY KRS 61.810(1)©

Commissioner Roberts--yes

Commissioner Newsome—yes

Commissioner Dawson—yes

Commissioner Daniels—yes

Chairman Prater—yes

Motion Passed

I. **AGENDA ITEM**

MOTION MADE TO EXIT EXECUTIVE SESSION AT 8:25 PM

Commissioner Dawson—yes

Commissioner Roberts—yes

Commissioner Newsome—yes

Commissioner Daniels—yes

Chairman Prater—yes

Motion Passed

J. **AGENDA ITEM**

MOTION MADE TO ADJOURN AT 8:30 PM

Commissioner Daniels—yes

Commissioner Newsome—yes

Commissioner Roberts—yes

Commissioner Dawson—yes

Chairman Prater—yes

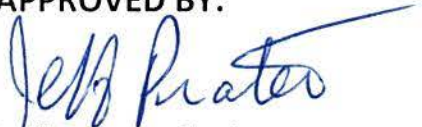
Motion Passed

**WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS
ADJOURNED AT 8:30 pm.**

PASSED BY THE SOUTHERN WATER & SEWER COMMISSIONERS ON THIS

22nd DAY OF JUNE 2020

APPROVED BY:



Jeff Prater, Chairman

ATTESTED BY



Rick Roberts, Secretary

Southern Water & Sewer District

PO Box 610

McDowell, Ky. 41647

Regular Called Meeting July 27, 2020

5:30 pm

ATTENDANCE

Jeff Prater, Chairperson

Randy Conley, UMG

Steve Dawson, Treasurer

Paula Burke, SWSD

Rick Roberts, Secretary

Steven Bailey, SWSD Attorney

Donnie Daniels, Commissioner

Grondall Potter, UMG

Bud Newsome, Commissioner

Jeff Reed, CPA

Tim Campoy, Environmental Designs Consultants

A. AGENDA ITEM

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN JEFF PRATER AT 5:37 P.M.

B. AGENDA ITEM

NO VISITORS PRESENT

C. AGENDA ITEM

MOTION TO APPROVE THE JUNE 22, 2020 REGULAR MEETING MINUTES

Commissioner Dawson--yes

Commissioner Daniels—yes

Commissioner Roberts—yes

Commissioner Newsome—yes

Chairman Prater—yes

Motion Passed

D. AGENDA ITEM

MOTION TO APPROVE FINANCIALS GIVEN BY JEFF REED AFTER THE FOLLOWING QUESTION WAS ANSWERED:

- **Chairman Prater asked if we had \$75,000.00 to pay off the RD loan account number 91-11 in entirety along with \$1.6 million from Prestonsburg City Utilities per Anthony Hollinsworth with Rural Development once its approved by the PSC. Mr. Hollinsworth requested a worksheet of Southern's Finances to approve the payoff.**

Commissioner Roberts—yes

Commissioner Newsome—yes

Commissioner Dawson—yes

Commissioner Daniels—yes

Chairman Prater—yes

Motion Passed

E. AGENDA ITEM

MOTION TO APPROVE PAYMENT OF INVOICES FOR MATERIALS THAT HAVE BEEN DELIVERED FOR MINK BRANCH TANK PROJECT. TOTALING \$128,997.00

Commissioner Daniels—yes

Commissioner Newsome—yes

Commissioner Dawson—yes

Commissioner Roberts—no

Chairman Prater—yes

Motion Passed

- **TIM CAMPOY WITH ENVIRONMENTAL DESIGNS CONSULTANTS WAS PRESENT AND UPDATED THE BOARD WITH THE JULY UPDATE ON THE**

ESTILL BOTTOM EMERGENCY WATERLINE RELOCATION PROJECT WITH THE FOLLOWING ACTIVITIES PERFORMED TO DATE:

1. The preliminary Engineering Report was completed and submitted to Eric Ratliff at the Big Sandy ADD, with a copy to Grondall Potter on July 7.
 2. A field survey of the existing water meter locations has been completed.
 3. The 811 Call before you dig notice was given to utilities on July 23 and we expect the utilities to be marked this week. EDC will then follow up with a field survey of these locations.
 4. EDC and UMG are coordination a 2-hydrant flow test for use in the hydraulic analysis of the proposed 8" inch pvc waterline
 5. Upon completion of the flow test, EDC will perform the hydraulic analysis.
 6. EDC is currently working on the LIDAR base mapping of the project area.
- FEMA # 4428 PROJECTS WILL BE ADVERTISED IN THE PAPER FOR 2 WEEKS WITH BID'S TO BE OPENED ON AUGUST 19, 2020
 - 3400 METERS INSTALLED WITH THE CREW CHANGING OVER 100 PER DAY AND ARE BEING GPS'd AS THEY GO.

F. AGENDA ITEM

MOTION MADE TO APPROVE MOVING THE AML GRANT MONEY TO THE LACKEY TO WAYLAND PROJECT

Commissioner Dawson—yes

Commissioner Roberts—yes

Commissioner Daniels—yes

Commissioner Newsome—yes

Chairman Prater—yes

Motion Passed

G. AGENDA ITEM

H. MOTION MADE TO ENTER INTO A LEGAL AGREEMENT FOR SOUTHERN TO COLLECT SEWER PAYMENTS AND AGREE TO THE TERMS OF THE AGREEMENT WHICH INCLUDE FORGIVING HALF OF DEBT FROM OLD SEWER COLLECTIONS, RETURNING 115 OF OUR OLD CUSTOMERS, BEGINNING A MONTHLY PAYMENT FOR SEWER REVENUE AND PAYING \$1.6 MILLION ON THE RD LOAN—WITH THIS BEING THE FIRST AMENDMENT TO THE AGREEMENT \$137,500 FIVE YEARS OF PAYMENTS

Commissioner Daniels--yes

Commissioner Roberts--yes

Commissioner Dawson--yes

Commissioner Newsome--yes

Chairman Prater—yes

Motion Passed

G. AGENDA ITEM

STEVEN BAILEY MENTIONED THAT HE RECEIVED A LETTER FROM XACT COMMUNICATIONS REGARDING THE MONEY OWED TO THEM AND ASKED THE BOARD HOW TO APPROACH. AFTER MUCH DELIBERATION, THE FINAL DECISION WAS TO NOT PAY THEM DUE TO THE AGREEMENT BEING ENTERED BEFORE THEY WERE BOARD MEMBERS AND WAS IMPROPERLY HANDLED BY THE FORMER MANAGER.

I. AGENDA ITEM

MOTION MADE FOR STEVEN BAILEY TO FILE A CASE WITH THE PSC FOR THE POSSIBILITY OF REFINANCING THE COBANK LOAN WITH A \$700.00 PER MONTH SAVINGS WITH A FIXED RATE SET AT CLOSING

Commissioner Newsome—yes

Commissioner Dawson—yes

Commissioner Roberts—yes

Commissioner Daniels—yes

Chairman Prater—yes

Motion Passed

J. AGENDA ITEM

Randy Conley approached the board about the possibility of a cost of living raise for the employees but was told by Rick Roberts that if we continue to do better like we are there's a possibility that they could authorize one in November

Randy also mentioned to them the need for a preventative maintenance person and will advertise for one soon.

K. AGENDA ITEM

Multi-tap meters are to be added to tariff as soon as possible

L. AGENDA ITEM

MOTION MADE TO ENTER INTO EXECUTIVE SESSION AT 7:08 PM

- **WATER TANK PROPERTY KRS 61.810(1)©**

Commissioner Dawson—yes

Commissioner Newsome—yes

Commissioner Daniels—yes

Commissioner Roberts—yes

Chairman Prater—yes

Motion Passed

M. AGENDA ITEM

MOTION TO EXIT EXECUTIVE SESSION AND ADJOURN AT 7:28 PM

Commissioner Roberts--yes

Commissioner Newsome—yes

Commissioner Dawson—yes

Commissioner Daniels—yes

WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS
ADJOURNED AT 7:30 pm.

PASSED BY THE SOUTHERN WATER & SEWER COMMISSIONERS ON THIS

27th DAY OF JULY 2020

APPROVED BY:

Jeff Prater, Chairman

ATTESTED BY



Rick Roberts, Secretary



Southern Water & Sewer District

PO Box 610

McDowell, Ky. 41647

Regular Called Meeting August 24, 2020

5:30 pm

ATTENDANCE

Jeff Prater, Chairperson	Grondall Potter, UMG
Rick Roberts, Secretary	Randy Conley, UMG
Steve Dawson, Treasurer	Jeff Reed, CPA
Bud Newsome, Commissioner	Jeff Dalton, Visitor
Paula Burke, SWSD	Tim Campoy, EDC
Tim Combs, Eclipse Data Solutions	Tommy Meade, Visitor

A. AGENDA ITEM

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN JEFF PRATER AT 5:37 P.M.

B. AGENDA ITEM

JEFF DALTON AND TOMMY MEADE WERE PRESENT TO TALK ABOUT THE PROBLEMS THEY ARE EXPERIENCING IN ESTILL BOTTOM AT SHOP FORK. MR. DALTON INFORMED THE BOARD THAT FOR THE LAST SEVERAL MONTHS HE HASN'T HAD WATER AND INQUIRED ABOUT THE FACT THAT HE HAS TO PAY THE SAME WATER BILL AS EVERYONE ELSE. AFTER SPEAKING WITH RANDY AND GRONDALL, THE PROBLEM ACTUALLY IS ON HIS END. SOUTHERN IS PROVIDING HIM 30 LBS. OF PRESSURE TO THE METER BUT BECAUSE OF ELEVATION HE NEEDS 70 LBS. OF PRESSURE. ALSO, THE EMERGENCY LINE RELOCATION WILL FIX THE PROBLEM BUT IT'S STILL OUT SEVERAL MONTHS.

GRONDALL AND RANDY SAID IN ORDER TO FIX THE PROBLEM WE WOULD NEED AN EASEMENT AND A PUMP, THE BOARD ASKED GRONDALL TO GET PRICE

QUOTES AND APPROXIMATELY HOW MANY HOUSES THIS WILL IMPACT AND TO MAKE THIS SITUATION A PRIORITY.

C. AGENDA ITEM

MOTION MADE TO APPROVE THE JULY 27, 2020 REGULAR MEETING MINUTES AND AUGUST 4, 2020 SPECIAL MEETING MINUTES AS WRITTEN

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Commissioner Newsome--yes

Motion Passed

D. AGENDA ITEM

MOTION MADE TO APPROVE THE JULY FINANCES GIVEN BY JEFF REED AFTER THE FOLLOWING QUESTION WAS ANSWERED:

a) Why did we show a \$27,000.00 loss this month?

(1) 3 payrolls

(2) Supplies purchases were up

(3) Chemicals purchases were up

(4) Paid PCUC fees this time

(5) Late fees loss of around \$7000 per month

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Commissioner Newsome--yes

Motion Passed

E. AGENDA ITEM

F. MOTION MADE TO OPEN A NEW CHECKING ACCOUNT FOR THE AML FUNDS FOR THE WAYLAND TO LACKEY WATER LINE REPLACEMENT PROJECT AT PEOPLES BANK WITH THE SAME SIGNERS AS ALL OTHER ACCOUNTS

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Commissioner Newsome--yes

Motion Passed

G. AGENDA ITEM

TIM CAMPOY WITH EDC GAVE UPDATE ON THE EMERGENCY WATER LINE RELOCATION. THE PLANS ARE PUT TOGETHER AND SUBMITTED TO DIVISION OF WATER BUT THEY ARE BACKED UP SO IT MAY BE SEVERAL WEEKS BEFORE WE HEAR FROM THEM

H. AGENDA ITEM

ALL 1 INCH AND ¾ INCH METERS ARE SET BUT BECAUSE OF COVID 19 THERE IS A DELAY IN THE SHIPMENT OF THE COMPUTER EQUIPMENT THAT IS NEEDED TO READ THE NEW METERS.

CoBank IS INTERESTED IN CONSOLIDATING OUR CURRENT LOANS INTO ONE BUT THE BOARD WANTS TO LOOK INTO THAT POSSIBILITY A LITTLE MORE TO MAKE SURE IT'S A GOOD IDEA.

I. AGENDA ITEM

STEVEN BAILEY, CHAIRMAN PRATER AND GRONDALL POTTER HAVE TO APPEAR IN COURT AT THE PUBLIC SERVICE COMMISSION OFFICE IN FRANKFORT TUESDAY SEPTEMBER 1, 2020 FOR DISCUSSIONS ON THE PCUC ASSETS TRANSFER IN WHICH HILDA LEGG HAS APPROVED.

J. AGENDA ITEM

CHAIRMAN PRATER ASKED FOR BOARD DISCUSSIONS ON RENEWING THE UMG CONTRACT IN WHICH HE WANTS TO SEE A LONGER TERM WITH A FIXED FEE. HE MENTIONED THAT CURRENTLY THE INVOICES HAVE A LOT OF FLUCTUATIONS FOR GRONDALL, RANDY AND ETC. CHAIRMAN PRATER SAID HE WOULD GET WITH GREG MAY TO NEGOTIATE A CONTRACT TO SUBMIT TO PSC WHICH WILL INCLUDE DOING THE INVOICES A LITTLE DIFFERENTLY BY HAVING ONE INVOICE

FOR THE MONTHLY BILL AND A SEPARATE INVOICE FOR ANYTHING ELSE THAT MAY ARISE. HE WILL CHECK ON A ONE YEAR RE-STRUCTURE OF THE CONTRACT.

K. AGENDA ITEM

THE COMMISSIONERS ASKED FOR UPDATES ON XACT COMMUNICATIONS IN WHICH STEVEN BAILEY TOLD THEM HE HADN'T HEARD ANY MORE FROM THEM REGARDING THE BILL WE OWE THEM. HE IS GOING TO LET THEM KNOW THEY CAN GET THEIR EQUIPMENT BECAUSE IT IS BEING PACKED UP NOW BY TIM COMBS WITH ECLIPSE DATA SOLUTIONS. TIM ALSO ASKED THE BOARD FOR APPROVAL TO OBTAIN PRICE ESTIMATES ON CAMERAS FOR THE PLANT WHICH ARE VERY MUCH NEEDED, THEY AGREED. THE COMMISSION ALSO WANTED TO REITERATE THE SITUATION WITH MR. DALTON'S WATER PRESSURE PROBLEM AND TO CHECK ON THE WORK BEING DONE IN THE BAKER'S YARD AND WAS TOLD BY RANDY CONLEY THAT ALL THAT WAS NEEDED THERE WAS RAKING AND SEEDING.

L. AGENDA ITEM

MOTION MADE TO ENTER INTO EXECUTIVE SESSION AT 7:30 PM

- **KRS 61.810(1)(f)-DISCUSSIONS THAT MAY LEAD TO APPOINTMENT, DISMISSAL, OR DISCIPLINE OF AN EMPLOYEE**

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Commissioner Newsome--yes

Motion Passed

M. AGENDA ITEM

MOTION MADE TO REENTER REGULAR SESSION AT 8:05 PM

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Commissioner Newsome--yes

Motion Passed

N. AGENDA ITEM

MOTION MADE TO ADJOURN AT 8:10 PM

Chairman Prater—yes

Commissioner Dawson—yes

Commissioner Roberts—yes

Motion Passed

WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS
ADJOURNED AT 8:10 pm.

PASSED BY THE SOUTHERN WATER & SEWER COMMISSIONERS ON THIS

24TH DAY OF AUGUST 2020

APPROVED BY:

Jeff Prater, Chairman



ATTESTED BY



Rick Roberts, Secretary

Southern Water & Sewer District
PO Box 610
McDowell, Ky. 41647
Special Called Meeting August 4, 2020
5:30 pm

ATTENDANCE

Jeff Prater, Chairperson	Randy Conley, UMG
Steve Dawson, Treasurer	Paula Burke, SWSD
Rick Roberts, Secretary	Grondall Potter, UMG
Steven Bailey, Attorney	

• **AGENDA ITEM**

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN JEFF PRATER AT 5:34 P.M.

JEFF REPORTED THAT ANTHONY HOLLINGSWORTH WITH RURAL DEVELOPMENT INFORMED HIM THAT HE WOULD BE SIGNING OFF ON THE TRANSFER DEAL WITH PRESTONSBURG CITY UTILITIES

• **AGENDA ITEM**

MOTION MADE TO PURCHASE A CONSTRUCTION EASEMENT FROM BILLY EVANS FOR 5 MONTHLY INSTALLMENTS OF \$2000.00 EACH FOR A TOTAL OF \$10,000.00

Commissioner Roberts—yes
Commissioner Dawson—yes
Chairman Prater—yes
Motion Passed

• **AGENDA ITEM**

MOTION MADE TO HAVE STEVEN BAILEY SEND A LETTER TO THE CEO OF KEG AND ASK FOR A REIMBURSEMENT OF THE CONSTRUCTION EASEMENT.

Chairman Prater—yes
Commissioner Dawson—yes
Commissioner Roberts—yes

Motion Passed

MOTION MADE TO ADJOURN AT 5:56 PM

Commissioner Roberts—yes

Commissioner Dawson—yes

Chairman Prater—yes

Motion Passed

WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS
ADJOURNED AT 5:57 pm.

PASSED BY THE SOUTHERN WATER & SEWER COMMISSIONERS ON THIS
4TH DAY OF August 2020

APPROVED BY:

Jeff Prater, Chairman



ATTESTED BY

Rick Roberts, Secretary



Southern Water & Sewer District

PO Box 610

McDowell, Ky. 41647

Regular Called Meeting September 28, 2020

5:30 pm

ATTENDANCE

Jeff Prater, Chairperson

Rick Roberts, Secretary

Steve Dawson, Treasurer

Bud Newsome, Commissioner

Donnie Daniels, Commissioner

Grondall Potter, UMG

Randy Conley, UMG

Jeff Reed, CPA

Paula Burke, SWSD

Daniel Robert Harris, Visitor

Kim Harris, Visitor

Jesse Lewis, Cintas Rep.

A. AGENDA ITEM

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN JEFF PRATER AT 5:39 PM

B. AGENDA ITEM

JESSE LEWIS SALES REP WITH CINTAS WAS PRESENT AS A FUTURE POTENTIAL VENDOR. HE GAVE THE BOARD THE SPECS ON SWITCHING TO HIS COMPANY, WHICH INCLUDED THE LENGTH OF TIME THE DRIVERS SPEND ON AN EXTENSIVE TRAINING PROGRAM, AS WELL AS SHOWING THEM POSSIBLE NEW UNIFORMS THAT THE SOUTHERN FIELD WORKERS WOULD BE MORE LIKELY TO WEAR. CHAIRMAN PRATER ASKED HIM TO GET THEM QUOTES ON RENTAL AND POSSIBLY PURCHASING UNIFORMS FOR THE CREW INSTEAD. SOUTHERN IS CURRENTLY UNDER CONTRACT WITH ARAMARK THAT DOESN'T END UNTIL APRIL 2021 BUT THE BOARD WANTS TO LOOK AT THE POSSIBILITY OF CHANGING TO CINTAS BUT HAVE TO INCLUDE IT IN THE BUDGET FOR THE COMING YEAR.

MR. & MRS. HARRIS WERE PRESENT ONCE AGAIN TO ASK ABOUT AMBA TOWN AND TO LET THE BOARD KNOW THAT THEY HAVE CONTACTED AML AND WAS INFORMED THAT THERE WERE NO OPEN CASES. EVERYONE AGREED THAT IN THE FUTURE WE WILL LOOK FOR THE MINING MAPS AND FIND OUT WHO THE PROPERTY OWNER IS AND CHECK INTO LITIGATION.

C. AGENDA ITEM

MOTION MADE TO APPROVE AUGUST FINANCIALS GIVEN BY JEFF REED

Commissioner Dawson—yes

Commissioner Newsome—yes

Commissioner Daniels—yes

Commissioner Roberts—yes

Chairman Prater—yes

Motion Passed

D. AGENDA ITEM

MOTION MADE TO APPROVE SEPTEMBER 9TH SPECIAL MEETING MINUTES

Commissioner Daniels—yes

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Commissioner Newsome—yes

Motion Passed

E. AGENDA ITEM

BARRY TIPPEY, OWNER OF KY GLASS LINED TANK SENT AN UPDATE ON THE MINK BRANCH TANK PROJECT

F. AGENDA ITEM

ALL NEW RESIDENTIAL METERS HAVE BEEN INSTALLED AND THE COMMERCIALS HAVE BEEN REPLACED WITH THE EXCEPTION OF:

CITY OF HINDMAN

MCDOWELL ARH

GOD'S APPALACHIAN PARTNERSHIP

ERIC RATLIFF WITH PIKE COUNTY FISCAL COURT UPDATED THE COMMISSION ON THE WAYLAND TO LACKEY PROJECT AND ASKED FOR A MOTION TO EXCEPT CONTRACT AGREEMENT FOR PROJECT PLANNING & ADMIN SERV. ON THE AML PROJECT

Commissioner Daniels—yes

Commissioner Dawson—yes

Commissioner Roberts—yes

Commissioner Newsome—yes

Chairman Prater—yes

Motion Passed

G. AGENDA ITEM

THE 120 METERS THAT WE WILL GET BACK FROM PRESTONSBURG CITIES UTILITIES COMMISSION WILL BE CHANGED OUT TO NEW METERS TO MATCH THE OTHER NEW METERS THAT OUR OTHER CUSTOMERS HAVE AND WILL GIVE PCUC FIRST DIBS ON THEM IF WE SELL THEM

THE BOARD MADE THE DECISION TO HELP ALL CUSTOMERS WHO ARE IN ARREARS FROM THE START OF COVID IN MARCH TO PRESENT BY ALLOWING THEM TO BE PLACED ON A PAYMENT PLAN FOR UP TO 24 MOS TO HELP THEM ANYWAY WE CAN ON THE ADVICE OF THE PSC AND TO TRY IN EVERY WAY TO GET THE WORD OUT ABOUT THE PAYMENT PLANS, THE BILLS BEING ONCE AGAIN AT ACTUAL CONSUMPTION AND WE WILL GO BACK TO DISCONNECTING FOR NON PAYMENT IF OTHER ARRANGEMENTS AREN'T MADE STARTING ON NOVEMBER BILL

H. AGENDA ITEM

GREG AND CHAIRMAN PRATER SPOKE ABOUT THE NEW CONTRACT BETWEEN UMG AND SOUTHERN WATER AND GREG AGREED TO COME UP WITH A MONTHLY BASE RATE AND AN HOURLY RATE FOR THE ANNUAL CONTRACT TO BE LOOKED OVER AT THE NEXT BOARD MEETING

I. AGENDA ITEM

MOTION MADE TO ADJOURN AT 8:40 PM

Commissioner Dawson—yes

Commissioner Roberts—yes

Commissioner Daniels—yes

Chairman Prater—yes

Commissioner Newsome—yes

Motion Passed

Commissioner Dawson—yes

Commissioner Roberts—yes

Commissioner Daniels—yes

Motion Passed

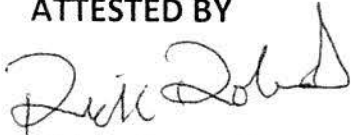
WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS
ADJOURNED AT 8:40 pm.

APPROVED BY:



Jeff Prater, Chairman

ATTESTED BY



Rick Roberts, Secretary

Southern Water & Sewer District
PO Box 610
McDowell, Ky. 41647
Special Called Meeting September 9, 2020
5:30 pm

ATTENDANCE

Jeff Prater, Chairperson	Bishop Newsome, Commissioner
Steve Dawson, Treasurer	Paula Burke, SWSD
Rick Roberts, Secretary	Jeff Reed, Michael Spears, CPA
Steven Bailey, Attorney	

• **AGENDA ITEM**

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN JEFF PRATER AT 5:36 P.M.

• **AGENDA ITEM**

MOTION TO APPROVE RANDY AND GRONDALL TO CHECK PRESSURES AND GET AN ESTIMATE TO SUPPLY JEFF DALTON WITH WATER.

Commissioner Newsome—yes
Commissioner Dawson—yes
Commissioner Roberts—yes
Chairman Prater—yes
Motion Passed

• **AGENDA ITEM**

MOTION TO APPROVE GIVING CHAIRMAN PRATER AUTHORITY TO SIGN THE ASSET PURCHASE AGREEMENT

Commissioner Roberts—yes
Commissioner Dawson—yes
Commissioner Newsome—yes

Chairman Prater—yes
Motion Passed

- AGENDA ITEM

MOTION TO AUTHORIZE CHAIRMAN PRATER TO SIGN THE FIRST REVISED FINANCIAL MANAGEMENT SERVICES AGREEMENT WITH PCUC. THE PSC DIRECTED SOUTHERN TO APPLY ALL PARTIAL PAYMENTS OF SEWER/WATER BILL TO THE SEWER DEBT FIRST AND ANY MONEY LEFT OVER BE APPLIED TO THE WATER BILL. SOUTHERN'S BOARD FEELS THAT THIS PSC MANDATE IS UNFAIR TO THE COMMISSION AND ITS CUSTOMERS.

Chairman Prater—yes
Commissioner Dawson—yes
Commissioner Roberts—yes
Commissioner Newsome--yes
Motion Passed

- AGENDA ITEM

THE BOARD DECIDED THAT STARTING WITH THE NEXT REGULAR MEETING THEY WOULD BEGIN DISCUSSIONS ON THE FIRST FIFTEEN PAGES OF THE EMPLOYEE HANDBOOK

- AGENDA ITEM

CHAIRMAN PRATER ADVISED THE BOARD THAT HE WOULD MEET WITH GREG MAY ABOUT THE UMG CONTRACT AND STEVEN BAILEY WILL FILE IT WITH THE PSC ONCE IT'S AGREED ON.

- AGENDA ITEM

MOTION MADE TO ADJOURN AT 6:54 PM

Commissioner Roberts—yes
Commissioner Dawson—yes
Commissioner Newsome—yes
Chairman Prater—yes
Motion Passed

WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS
ADJOURNED AT 6:54 pm.
PASSED BY THE SOUTHERN WATER & SEWER COMMISSIONERS ON THIS
9TH DAY OF September 2020

APPROVED BY:

Jeff Prater, Chairman



ATTESTED BY

Rick Roberts, Secretary



Southern Water & Sewer District
PO Box 610
McDowell, Ky 41647
Regular Called Meeting October 26, 2020
5:30 pm
ATTENDANCE

Jeff Prater, Chairman	Grondall Potter, UMG
Ricky Roberts, Secretary	Randy Conley, UMG
Steve Dawson, Treasurer	Jeff Reed, CPA
Bud Newsome, Commissioner	Paula Burke, SWSD
Donnie Daniels, Commissioner	Tim Campoy, EDC
Richard Paulmann, CPA	Eric Ratliff, Pike County Fiscal Court

A. AGENDA ITEM

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN PRATER AT 5:34 PM WITH ALL COMMISSIONERS PRESENT

B. AGENDA ITEM

RICHARD PAULMANN PRESENTED THE 2019 AUDIT REPORT IN WHICH HE SAID WE WERE ON THE RIGHT TRACK AND DOING MUCH BETTER FINANCIALLY

C. AGENDA ITEM

MOTION MADE TO APPROVE THE 2019 AUDIT REPORT

Commissioner Roberts—yes

Commissioner Daniels—yes

Commissioner Dawson—yes

Commissioner Newsome--yes

Chairman Prater—yes

Motion Passed

D. AGENDA ITEM

MOTION TO APPROVE THE SEPTEMBER 09, 2020 SPECIAL MEETING MINUTES AS WRITTEN

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Commissioner Newsome—yes

Commissioner Daniels--yes

Motion Passed

E. AGENDA ITEM

MOTION MADE TO APPROVE THE SEPTEMBER FINANCIALS GIVEN BY JEFF REED

Commissioner Dawson—yes

Commissioner Newsome—yes

Commissioner Daniels—yes

Commissioner Roberts—yes

Chairman Prater—yes

Motion Passed

F. AGENDA ITEM

GRONDALL REPORTED THAT THE NEXT PROGRESS MEETING ON THE MINK REED BRANCH TANK PROJECT WILL BE IN NOVEMBER AND THE ESTILL BOTTOM CONTRACT HAS BEEN APPROVED BY DIVISION OF WATER

ALSO, A \$41,000.00 REQUEST WAS SUBMITTED TO FEMA FOR INSPECTION

MR. & MRS. DANIEL HARRIS WERE PRESENT AGAIN AND WAS TOLD THE REPORT FROM AML SAID WE WILL HAVE TO PROVE WHAT EQUIPMENT WE HAVE THERE

REPORT
HAVE THERE

AND WHAT'S CAUSING THE PROBLEM—OLD MAPPING FROM YEARS AGO THAT SHOWS AND DOCUMENT IT

G. AGENDA ITEM

BETSY LAYNE TRANSFER IS COMPLETED PSC CASE STATES THAT WE MUST PROVIDE THE COST OF METER REPLACEMENT AND FILE FOR A RATE INCREASE 1 YEAR FROM NOW

H. AGENDA ITEM

MOTION TO GIVE STEVEN AUTHORITY TO REFINANCE CURRENT LOANS WITH COBANK

- a) PEOPLES BANK
- b) USDA

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Commissioner Newsome—yes

Commissioner Daniels--yes

Motion Passed

I. AGENDA ITEM

MOTION MADE TO SELL THE 112 USED NEPTUNE METERS THAT WERE ONLY USED 3 YEARS THAT COST \$188 PER METER TO PCUC FOR \$7000, AND TO PURCHASE A 1995 CRANE TRUCK FROM UMG FOR \$2500

Chairman Prater—yes

Commissioner Dawson—yes

Commissioner Newsome—yes

Commissioner Daniels—yes

Commissioner Roberts—yes

ONLY

Motion Passed

J. AGENDA ITEM

MOTION MADE TO ENTER INTO EXECUTIVE SESSION AT 7:14 PM

Commissioner Newsome—yes

Commissioner Roberts—yes

Commissioner Daniels—yes

Commissioner Dawson—yes

Chairman Prater—yes

Motion Passed

MOTION TO ENTER BACK INTO REGULAR SESSION AT 7:46 PM

Commissioner Daniels—yes

Commissioner Dawson—yes

Commissioner Roberts—yes

Commissioner Newsome—yes

Chairman Prater—yes

Motion Passed

K. AGENDA ITEM

ERIC RATLIFF PRESENTED THE BOARD, WITH THE EXCEPTION OF COMMISSIONER DANIELS WHO ABSTAINED FROM THE SCORING PROCESS DUE TO HAVING A FAMILY MEMBER IN THE BIDDING, WITH THE 6 ENGINEERING COMPANIES WHO SUBMITTED BIDS FOR THE WAYLAND TO LACKEY WATER LINE REPLACEMENT AML PILOT PROJECT TO BE SCORED. IN WHICH, ENVIRONMENTAL DESIGN WAS AWARDED THE CONTRACT AFTER THE SCORING SHEETS WERE TABULATED.

MOTION TO AWARD THE CONTRACT TO ENVIRONMENTAL DESIGNS

Commissioner Roberts—yes

COMMISSIONER
NEWSOME
ROBERTS

Commissioner Newsome—yes

Commissioner Dawson—yes

Chairman Prater—yes

Motion Passed

L. AGENDA ITEM

CHAIRMAN PRATER INFORMED THE OTHER COMMISSIONERS THAT A SPECIAL MEETING WOULD BE HELD ON NEVEMBER 9, 2020 TO FINISH THE EMPLOYEE HANDBOOK. RANDY AND GRONDALL WILL PRESENT A LIST OF EMPLOYEES CURRENT VACATION HOURS AND RATE OF PAY AT THAT MEETING.

M. AGENDA ITEM

COMMISSIONER NEWSOME MENTIONED THAT HE WANTS TO MAKE SURE THAT SOUTHERN DOES WHAT WE CAN ON THE AML AND DANIEL HARRIS SITUATION AT AMBA TOWN.

N. AGENDA ITEM

MOTION TO ADJOURN AT 8:36 PM

Commissioner Daniels—yes

Commissioner Newsome—yes

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Motion Passed

WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS ADJOURNED AT 8:36 pm.

PASSED BY THE SOUTHERN WATER & SEWER COMMISSIONERS ON THIS

26TH DAY OF OCTOBER 2020

APPROVED BY:

Jeff Prater, Chairman



ATTESTED BY



Rick Roberts, Secretary

Southern Water & Sewer District
PO Box 610
McDowell, Ky. 41647
Special Called Meeting November 9, 2020
5:00 pm

ATTENDANCE

Jeff Prater, Chairperson
Steve Dawson, Treasurer
Rick Roberts, Secretary
Donnie Daniels, Commissioner
Bishop Newsome, Commissioner

Paula Burke, Staff
Grondall Potter, UMG
Randy Conley, UMG
Steven Bailey, Attorney

• **AGENDA ITEM**

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN JEFF PRATER AT 5:13 P.M.

• **AGENDA ITEM**

MOTION TO APPROVE ECLIPSE DATA SOLUTIONS TO INSTALL A FIREWALL AT THE PLANT AND OFFICE WITH ALL EMPLOYEES TO UNDERSTAND AND SIGN THAT THEY ARE BEING MONITORED.

Commissioner Newsome—yes
Commissioner Dawson—yes
Commissioner Roberts—yes
Chairman Prater—yes
Motion Passed

• **AGENDA ITEM**

MOTION TO APPROVE TO USE COMPANY EMAILS TO BE USED INSTEAD OF GMAIL ACCOUNTS FOR SECURITY AND ACCESSIBILITY REQUIREMENTS. ACCESS TO EMAILS WILL BE USED BY EITHER MICROSOFT OUTLOOK OR GODADDY WEB INTERFACE BECAUSE OF THEIR EMAIL SPAM AND SECURITY SPECIFICATIONS.

Commissioner Daniels—yes
Commissioner Newsome—yes
Commissioner Dawson—yes
Commissioner Roberts—yes
Chairman Prater—yes
Motion Passed

- **AGENDA ITEM**

EFFECTIVE 1/1/21, CERTAIN CHANGES WILL BE MADE TO HOLIDAY'S, VACATION AND SICK TIME CARRY OVERS FOR CURRENT AND NEW EMPLOYEES THAT WILL BE PLACED IN THE EMPLOYEE HANDBOOK TO BE HANDED OUT TO ALL EMPLOYEES.

- **AGENDA ITEM**

A LINE TAPPING TOOL IS NEEDED AND QUOTES WILL BE OBTAINED BY RANDY AND GRONDALL TO BE DISCUSSED AT THE NEXT MEETING

- **AGENDA ITEM**

MOTION MADE TO ADJOURN AT 8:25 PM

Commissioner Roberts—yes

Commissioner Dawson—yes

Commissioner Newsome—yes

Chairman Prater—yes

Motion Passed

WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS ADJOURNED AT 8:30 pm.

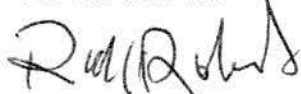
PASSED BY THE SOUTHERN WATER & SEWER COMMISSIONERS ON THIS 9TH DAY OF November 2020

APPROVED BY:



Jeff Prater, Chairman

ATTESTED BY



Rick Roberts, Secretary

Southern Water & Sewer District

PO Box 610

McDowell, Ky. 41647

Regular Called Meeting November 23, 2020

5:30 pm

ATTENDANCE

**Jeff Prater, Chairperson
Rick Roberts, Secretary
Steve Dawson, Treasurer
Bud Newsome, Commissioner
Donnie Daniels, Commissioner**

**Steven Bailey, Attorney
Randy Conley, UMG
Jeff Reed, CPA
Paula Burke, SWSD
Bremen Slone, Globe Life
Chad Conley, Globe Life
Tim Campoy, Environmental Designs**

A. AGENDA ITEM

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN JEFF PRATER AT 5:37 PM

B. AGENDA ITEM

CHAD CONLEY AND BREMEN SLONE WITH GLOBE LIFE WERE PRESENT TO INTRODUCE THEMSELVES AND WHAT THEY HAVE TO OFFER OUR EMPLOYEES, WHICH INCLUDES THE FOLLOWING: CANCER AND HEART ATTACK AMONG MANY OTHERS. THE MAIN THING THAT SETS THEM APART IS THEY'VE BEEN AROUND SINCE THE 1900'S AND HAVE AN A+ RATING. THEY PAY CASH TO THE POLICY HOLDER, PRICE DOES NOT INCREASE, EMPLOYEE CAN TAKE IT WITH THEM IF OR WHEN THEY LEAVE. GUARANTEED TO GET MONEY BACK AFTER 25 YEARS. IT CAN BE USED AS A SAVINGS ACCOUNT. THIS WOULD BE IN ADDITION TO MAJOR MEDICAL. THE BOARD AGREED TO HAVE THEM COME IN AND SPEAK WITH THE EMPLOYEES SINCE THEY ARE THE ONES WHO WILL PAY FOR THIS.

C. AGENDA ITEM

MOTION MADE TO APPROVE OCTOBER FINANCIALS GIVEN BY JEFF REED

Commissioner Dawson—yes

Commissioner Newsome—yes
Commissioner Daniels—yes
Commissioner Roberts—yes
Chairman Prater—yes
Motion Passed

D. AGENDA ITEM

MOTION MADE TO APPROVE OCTOBER 26, 2020 REGULAR AND NOVEMBER 9 2020 SPECIAL MEETING MINUTES

Commissioner Daniels—yes
Commissioner Dawson—yes
Commissioner Roberts—yes
Chairman Prater—yes
Commissioner Newsome—yes
Motion Passed

E. AGENDA ITEM

MINK BRANCH TANK PROJECT UPDATE—BILLY EVANS WANTS A DRAIN REROUTED, THE BOARD AGREED TO IT AT NO COST AS LONG AS WE DON'T HAVE TO DO IT—STEVE LOCKHART WILL GRADE ROAD BEFORE LAYING PIPE

OTHER PROJECT UPDATES—TIM CAMPOY SPOKE WITH ERIC RATLIFF ABOUT PUTTING OFF THE ADS FOR A LATER DATE ON THE ESTILL BOTTOM LINE

F. AGENDA ITEM

STEVEN BAILEY SUBMITTED THE OPERATING ACCOUNT FOR PSC APPROVAL ON THE COBANK REFINANCING.

MOTION TO APPROVE THE 2021 BUDGET WHICH INCLUDE PAY RAISES FOR CURRENT EMPLOYEES

Commissioner Newsome—yes
Commissioner Dawson—yes
Commissioner Daniels—yes
Commissioner Roberts—yes
Chairman Prater—yes

Motion Passed

G. AGENDA ITEM

MOTION TO APPROVE A NEW ONE YEAR ENGAGEMENT LETTER AND RETAIN MICHAEL SPEARS, AS THE CPA FOR SOUTHERN WATER

- Commissioner Dawson—yes
- Commissioner Newsome—yes
- Commissioner Roberts—yes
- Commissioner Daniels—yes
- Chairman Prater—yes

Motion Passed

H. AGENDA ITEM

MOTION TO APPROVE THE EMPLOYEE HANDBOOK AND CHANGES TO BE MADE IF NECESSARY, AS TIME GOES ON

- Commissioner Daniels—yes
- Commissioner Newsome—yes
- Commissioner Roberts—yes
- Commissioner Dawson—yes
- Chairman Prater—yes

Motion Passed

I. AGENDA ITEM

MOTION TO APPROVE A PERFORMANCE BONUS OF \$500 MAX TO ALL EMPLOYEES THAT HAVE BEEN WITH SOUTHERN FOR AT LEAST A YEAR AND ALL OTHERS TO BE GIVEN A PRORATED AMOUNT BASED ON LENGTH OF EMPLOYMENT, PAYABLE IN DECEMBER 2020.

- Commissioner Daniels—yes
- Commissioner Newsome—yes
- Commissioner Dawson—yes
- Commissioner Roberts—yes
- Chairman Prater—yes

Motion Passed

J. AGENDA ITEM

MOTION TO ENTER INTO EXECUTIVE SESSION AT 7:46 PM

Commissioner Dawson—yes
Commissioner Daniels—yes
Commissioner Newsome—yes
Commissioner Roberts—yes
Chairman Prater—yes
Motion Passed

K. AGENDA ITEM

MOTION TO EXIT EXECUTIVE SESSION AT 8:01

- **KRS 61.810(1)©**

Commissioner Dawson—yes
Commissioner Daniels—yes
Commissioner Roberts—yes
Commissioner Newsome—yes
Chairman Prater—yes
Motion Passed

MOTION TO HAVE STEVEN RESPOND TO KENTUCKY ENGINEERING

Commissioner Daniels—yes
Commissioner Dawson—yes
Commissioner Newsome—yes
Commissioner Roberts—yes
Chairman Prater—yes
Motion Passed

L. AGENDA ITEM

MOTION TO ADJOURN

Commissioner Newsome—yes
Commissioner Daniels—yes
Commissioner Roberts—yes
Commissioner Dawson—yes
Chairman Prater—yes
Motion Passed

WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS
ADJOURNED AT 8:41 pm.

APPROVED BY:

Jeff Prater, Chairman



ATTESTED BY

Rick Roberts, Secretary

 11-23-21

Southern Water & Sewer District
PO Box 610
McDowell, Ky. 41647
Regular Called Meeting December 28, 2020

5:30 pm

ATTENDANCE

Jeff Prater, Chairperson	Randy Conley, UMG
Steve Dawson, Treasurer	Jeff Reed, CPA
Bud Newsome, Commissioner	Steven Bailey, SWSD Attorney
Donnie Daniels, Commissioner	Kyle Prater, Anthem Agent
Rick Roberts, Secretary	

A. AGENDA ITEM

MEETING CALLED TO ORDER AND PRAYER GIVEN BY CHAIRMAN JEFF PRATER AT 5:34 P.M. WITH ALL COMMISSIONERS PRESENT

B. AGENDA ITEM

KYLE PRATER WAS PRESENT TO SPEAK WITH THE BOARD ABOUT THE UPCOMING HEALTH INSURANCE RENEWAL WITH ANTHEM BLUE CROSS AND BLUE SHIELD WHICH RESULTED IN A UNANIMOUS DECISION TO SWITCH TO UNITED HEALTHCARE FOR ALL EMPLOYEES

Commissioner Dawson—yes
Commissioner Daniels—yes
Commissioner Roberts—yes
Commissioner Newsome—yes
Chairman Prater—yes
Motion Passed

C. AGENDA ITEM

ESTILL BOTTOM—NEED SIGNATURE FROM ARMY CORP OF ENGINEERS TO FREE UP MONEY (ANTICIPATED EARLY JAN. 2021)—WAYLAND TO LACKEY=50% COMPLETE IN DEVELOPING PLANS FOR PROJECT-END OF MARCH START MOTION TO PAY ENVIRONMENTAL DESIGNS AS SOON AS AML RELEASES FUNDS

Commissioner Dawson—yes
Commissioner Roberts—yes
Commissioner Daniels—yes
Commissioner Newsome—yes
Chairman Prater—yes
Motion Passed

D. AGENDA ITEM

MOTION TO APPROVE THE DECEMBER 2020 FINANCIAL REPORT COMPILED AND PRESENTED BY JEFF REED

Commissioner Dawson—yes
Commissioner Daniels—yes
Commissioner Newsome—yes
Commissioner Roberts—yes
Chairman Prater—yes
Motion Passed

E. AGENDA ITEM

MOTION MADE TO APPROVE REFINANCING LOAN #00100035177-1 AT PEOPLES BANK FOR 12 MONTHS

Commissioner Dawson—yes
Commissioner Newsome—yes
Commissioner Daniels—yes
Commissioner Roberts—yes
Chairman Prater—yes
Motion Passed

F. AGENDA ITEM

EMPLOYEE HANDBOOK—CURRENT EMPLOYEES WITH OVER 240 HRS MUST PICK ONE OF THE FOLLOWING 2 OPTIONS:

- **BUYOUT AT 50% PAY RATE (CAN DIVIDE UP ½ OF THE MONEY AND TIME OFF)**
- **MUST USE EXCESS PRIOR TO 2022**

Commissioner Roberts—yes
Commissioner Dawson—yes
Chairman Prater—yes
Commissioner Daniels—no
Commissioner Newsome—no
Motion Passed

EMPLOYEE HANDBOOK APPROVED, VACATION PAYOUT OFFER MUST BE ACCEPTED BY JANUARY 9, 2021

Chairman Prater—yes
Commissioner Newsome—yes
Commissioner Daniels—yes
Commissioner Roberts—yes
Commissioner Dawson—yes
Motion Passed

MOTION MADE TO GIVE ALL EMPLOYEES WITH THE EXCEPTION OF 2 EMPLOYEES THAT WERE GIVEN A SUBSTANTIAL RAISE OVER \$2 IN 2020

Commissioner Daniels—yes
Chairman Prater—yes
Commissioner Dawson—yes
Commissioner Newsome—yes
Commissioner Roberts—yes
Motion Passed

G. AGENDA ITEM

BILLY EVANS TO GIVE SOUTHERN MORE PROPERTY--THE ORIGINAL DEED WOULD IMPEDE ACCESS TO CEMETERY—EASEMENT TO REPAIR/MAINTAIN FENCE AND TANK—DEED TO BILLY

H. AGENDA ITEM

LEGAL UPDATE-NO RESPONSE FROM KENTUCKY ENGINEERING GROUP

I. AGENDA ITEM

MOTION TO ADJOURN AT 9:36 PM

Commissioner Daniels—yes

Commissioner Newsome—yes

Commissioner Dawson—yes

Commissioner Roberts—yes

Chairman Prater—yes

Motion Passed

WITH THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING WAS
ADJOURNED AT 9:36 pm.

PASSED BY THE SOUTHERN WATER & SEWER COMMISSIONERS ON THIS


28TH DAY OF DECEMBER 2020

APPROVED BY:

A handwritten signature in black ink, appearing to read "Jeff Prater", written over a white rectangular stamp area.

Jeff Prater, Chairman

ATTESTED BY

A handwritten signature in black ink, appearing to read "Rick Roberts", written over a white rectangular stamp area.

Rick Roberts, Secretary