


January 5, 2022

JANUARY MEETING CANCELLED – NO MEETING THIS MONTH

  
Chairman

ATTEST:



Secretary

February 2, 2022

The Board of Commissioners of the Jessamine South Elkhorn **Sewer** District met by Zoom, on **February 2, 2022**, with the following Commissioners present: Jerry Haws, J.F. Hall and Lawrence Riley. John Horne, Bruce Smith, Henry Smith, Richard Decker and Kim Miller were also present.

**Election of Officers** – On separate motions duly made, seconded and unanimously adopted, the following Commissioners were elected to the offices after their names: JF Hall (Chairman), Jerry Haws (Vice Chairman), Thomas Beall (Secretary), Clay Corman (Vice Secretary), and Lawrence Riley (Treasurer)

**Aged Receivable** – Ms. Kim Miller reported that all accounts are current.

**PSC Rate Adjustment Order** – The Board will hold a special session to meet with Mr. Bob Miller.

**Adopt Proclamations** – Motion to Adopt the proclamations honoring Mssr. L. Nicholas Strong and Ronald Lee Eldridge and instruct the Secretary to enter same in the minutes of the Jessamine South Elkhorn Water District was made, duly seconded and unanimously approved.

**District Superintendent Signature Authorization** – Motion to authorize the District Superintendent to sign: (1) sewer certificates on Preliminary Plats/Development Plans (after Board approval and applicant execution of the Sewer System Evaluation Agreement); (2) sewer certificates on Final Plats (after Board approval of punch list completion or posting of letter of credit and execution of conveyance by applicant); and (3) certificates on Minor and Other Plats (after consultation with the District's engineer was made, duly seconded and unanimously approved.

**Ash Tree Units 5/6, Phase 3** – Motion to approve the Site Specific Agreement (SSA) for Ash Tree Units 5/6, Phase 3, subject to execution by Applicant and authorize the Chairman to execute same, was made, duly seconded and unanimously approved.

**Ashgrove Joint Detention Basin & Pump Station** – Motion to accept the executed Deed of Conveyance for the Ashgrove Joint Detention Basin & Pump Station, subject to retaining the existing two (2) Letters of Credit until completion of the punch list, was made, duly seconded and unanimously approved.

**Noland Property Phase 4, Section 2B** – Motion to accept the executed Deed of Conveyance for Noland Property Phase 4, Section 2B was made, duly seconded and unanimously approved.

**Brannon Reserve, Unit 1** – Motion to accept the executed Deed of Conveyance for Brannon Reserve, Unit 1 was made, duly seconded and unanimously approved.

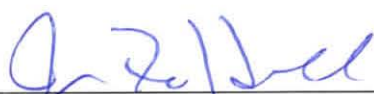
**Noland Property, Phase 4, Section 3** – Motion to submit sewer capacity application (CAP) to LFUCG for Noland Property, Phase 4, Section 3 was made, duly seconded and unanimously approved.


**Grinder Pumps** – Staff reported that contact has been made with a large utility district in Knox County, Tennessee and they have offered to forward information, documentation and assistance in preparation of Tariff regarding utilization of grinder pump systems.

A motion to approve the **November, December, January bills** and pre-approval for the contractual payables, was made, duly seconded and unanimously approved.

The Commissioners were given the following reports for **January** to review: Aged Receivables, Contractual payables for preapproval, check register, water loss and usage reports, the Monthly Operational Report, Comparative Income Statements, Balance Sheet, Trial Balance, Grease Interceptor Inspection Status and Pumping Station Inspection Report.

There being no further business to come before the Board, meeting was adjourned.

  
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Chairman

ATTEST:   
Secretary

February 15, 2022

The Board of Commissioners of the Jessamine South Elkhorn Sewer District met on **February 15, 2022**, a special session, with the following Commissioners present: Jerry Haws, J F Hall, Lawrence Riley, Thomas Beall, and Clay Corman. John Horne, Bruce Smith, Henry Smith, Richard Decker and Kim Miller were also present.

**PSC Rate Adjustment Order – PSC Rate Adjustment Order** –Mr. Robert K. Miller of the Kentucky Rural Water Association met with the Board to discuss his findings after performing the PSC required rate study - see PSC Orders 2020-00382 and 2021-00234. Mr. Moore’s findings are incorporated by reference herein. Based on PSC imposed guidelines, a rate increase of 27.77% is required. Accordingly, the Board adopted the following resolution by motion made, duly seconded and unanimously approved:

*WHEREAS, the Jessamine-South Elkhorn Water District (“District”) is a water district created and organized under the provisions of KRS Chapter 74. The District is subject to the jurisdiction of the Kentucky Public Service Commission (“PSC”);*

*WHEREAS, prudent financial management dictates that the District take appropriate action to adjust its sewer rates and charges; and*

*WHEREAS, KRS 278.180 and 807 KAR 5:076 provide the legal mechanism for the Association to propose adjustments to its sewer rates and charges;*

*NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE JESSAMINE-SOUTH ELKHORN WATER DISTRICT AS FOLLOWS:*

*Section 1. The facts, recitals, and statements contained in the foregoing preamble of this Resolution are true and correct and are hereby affirmed and incorporated as a part of this Resolution.*

*Section 2. The District proposes to adjust its monthly sewer rates and charges as set forth in Appendix A, which is attached hereto and is incorporated herein by reference as a part of this Resolution. The proposed rates and charges set forth in Appendix A are subject to any minor adjustments that may be made by the PSC. The proposed rate adjustments shall not become effective until PSC approval has been obtained.*

*Section 3. The Chairman and Superintendent are hereby authorized and directed to prepare, execute, and file with the PSC, by utilizing the Alternative Rate Adjustment Procedure for Small Utilities set forth in 807 KAR 5:076, an Alternative Rate Filing (“ARF”) Application, Tariff Sheets, and all other documents that may be required by the PSC.*


*Section 4. The Chairman, Superintendent, and all others to whom the Chairman may delegate certain responsibilities are hereby further authorized and directed to take any and all other actions and to execute and deliver any and all other documents as may be reasonably necessary to implement this Resolution.*

*Section 5. This Resolution shall take effect upon its adoption.*

A motion to approve the **minutes** of the **November** meeting was made, duly seconded and unanimously approved

There being no further business to come before the Board, meeting was adjourned.

  
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Chairman

ATTEST:   
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Secretary