

## NONRECURRING CHARGE COST JUSTIFICATION

Type of Charge: Returned Check Charge

1. Field Expense:

A.	Materials (Itemize)	
	_____	\$ _____
	_____	_____
	_____	_____
B.	Labor (Time and Wage)	
	_____	_____
	<b>Total Field Expense</b>	_____

2. Clerical and Office Expense

A.	Supplies	\$ 0.53
B.	Labor	\$23.64
	<b>Total Clerical and Office Expense</b>	<b>\$24.17</b>

3. Miscellaneous Expense

A.	Transportation	\$ 0.00
B.	Other (Itemize)	
	Bank Charge	\$12.00
	_____	_____
	_____	_____
	<b>Total Miscellaneous Expense</b>	<b>\$12.00</b>

<b>Total Nonrecurring Charge Expense</b>	<b>\$36.17</b>
<b>Requested Charge</b>	<b>\$35.00</b>